

WCCUSD



CITIZENS' BOND OVERSIGHT COMMITTEE

MEETING PACKET FOR: MAY 11, 2020

1400 MARINA WAY SOUTH RICHMOND, CA 94804

NORMS OF BEHAVIOR

Every team has two components that team members must keep in mind if the team is going to succeed.

- The team must pay attention to the Committee's purpose.
- The team must also carefully shape and monitor the team process it uses to accomplish its purpose.

Team process includes:

- How team members interact with and communicate with each other
- How team members will be responsible and accountable for accomplishing the CBOC's purpose

These team norms or ground rules are established with all members of the team participating equally:

- Recognize cross-disciplinary interaction requires patience and openness to diverse perspectives
- All views are important
- Participation needs to be equitable and balanced
- Expect, respect, and accept disagreements
- Reducing defensiveness is the responsibility of all
- Be tough on issues not on each other
- Place cell phones on silent
- Read agenda packet before the meeting

CBOC Chair Don Gosney can be reached at:

Home Office: (510) 233-2060 Mobile: (510) 685-2403

email dongosney@comcast.net

CBOC members are requested to call or email if they are unable to attend a CBOC meeting

WCCUSD

CITIZEN'S BOND OVERSIGHT COMMITTEE

BASIC PARLIAMENTARY PROCEDURES

THE CBOC CONDUCTS THEIR AFFAIRS USING ROBERTS RULES OF ORDER

All discussions and actions go through the Chair.

All actions require a MOTION and a SECOND before proceeding.

- Once a MOTION has been seconded, it then belongs to the body.
- There is no such thing as a friendly (or unfriendly) amendment. Amendments are made and seconded, discussed and then the amendment is voted on for acceptance or rejection.
- If an amendment is passed, then the AMENDED MOTION is voted on.

Motions and amendments need to be clear and concise in what is being discussed and voted on. The CBOC does not vote on general ideas—they vote on specific language. Words matter.

A MOTION TO END DEBATE must be seconded and requires a 2/3 majority for passage.

- A MOTION TO TABLE is used to postpone the vote on an issue until a later date.
- A MOTION TO TABLE **cannot** be used as a means to kill a motion—only postpone it.
- When a MOTION TO TABLE is made, it must also be stated when the item is to be removed from the table for a vote.

Motions require a simple majority (50%+1 of those voting) for passage.

An ABSTENTION does not count as a 'YES' or a 'NO' vote. An ABSTENTION is used to validate that a quorum exists.

A quorum (50%+1 of the total number of CBOC members) must be present to vote on any issue.

A MOTION TO ADJOURN is always in order.

CBOC TABLET INSTRUCTIONS

(Tablet Has Touchscreen Function)

In an effort to reduce costs, as an alternative to a printed agenda packet, pre-loaded tablets are provided to the CBOC members and the public. A limited number of printed packets are still made available for both the CBOC and the public.

Login: CBOC

Password: cboc

LOG IN

1. Power button is on the left side at the top. Press it for a few seconds and it should blink white . (Tapping on this button can also be used to revive the computer if sleeping.)
2. Press Ctrl-Alt-Delete
3. The CBOC user account should appear . Type cboc (all lower case) for the password and press ENTER.
4. Click the CBOC link on the desktop. This will open up the Google Drive folder.
5. Click anywhere in the icon and it will open the pdf within Chrome.
 - a.single click (tap) on LINK to open back up documentation in a new tab

DOCUMENT NAVIGATION

Double Click/Tap—GOOGLE DRIVE LINK

Single Click/Tap on GOOGLE DOCUMENT—CBOC Packet Agenda

Single Click/Tap on LINK within the CBOC Packet Agenda—to OPEN DOCUMENT in NEW TAB

Return to GOOGLE DRIVE TAB for Agenda Packet

Right/Left Arrow—TO ACCESS ADDITIONAL DOCS (Not included in Agenda Packet)

CBOC TABLET CANNOT BE REMOVED FROM THE PREMISES

CBOC TABLET INSTRUCTIONS

(Tablet Has Touchscreen Function)

F A Q S

WIFI TROUBLESHOOTING

If the wifi is a problem (there's a wifi icon in the lower right on the login screen, also after you log in), you can click or tap this icon and select

WCCUSDADMIN and press the Connect button

(the password is saved so it shouldn't ask you.) If that doesn't work, try

WCCUSD BYOD.

ALTERNATIVE CBOC PACKET IN PDF WITHOUT LINKS

Click the CBOC pdf. The down arrow in the icon will download the pdf.

The download will appear on desktop.

Open the pdf (there is no link ability within the download file)

MAKE THE PDF LARGER

There's a magnifying glass icon in the pdf controls at the bottom, this will enlarge the pdf to fit the screen.

**CBOC TABLET CANNOT BE REMOVED FROM THE
PREMISES**



WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
Guadalupe Enllana Don Gosney Cameron Moore
Vice Chairperson Chairperson Secretary

AGENDA

Monday May 11, 2020 at 2:00 PM

Viewing and Participating in the CBOC Meetings

As authorized by the Governor's Emergency Executive Order issued on March 17, 2020, the West Contra Costa Unified School District Citizens' Bond Oversight Committee will conduct meetings via video conference/teleconference until further notice. The meeting will be streamed via Zoom using the following link:

By computer, please click the link below to join the webinar:

<https://zoom.us/j/92280010513>

Or by Telephone:

US: 1+(669) 900 6833

Webinar ID: 922-8001-0513

Participating in Board Meetings:

The WCCUSD CBOC welcomes participation from concerned citizens.

Participants must provide their first and last name and either an email address or phone number.

Note: Links in this document are PDFs on Google Drive. Clicking on the links should open the PDFs in a web browser on your computer. The full agenda packet may be viewed on the CBOC website or by clicking this link:

[**05.11.20 CBOC Agenda Packet**](#)

A) OPENING PROCEDURES

B) CALL TO ORDER/PLEDGE OF ALLEGIANCE

WCCUSD

CITIZENS' BOND OVERSIGHT COMMITTEE

C) **ROLL CALL**

Sallie DeWitt, Don Gosney, Vanessa Hill, Lorraine Humes, Anton Jungherr, Cameron Moore & Guadalupe Enllana
[7 members ~ 4 required for a quorum]

D) **APPROVAL OF AGENDA**

To discuss a Consent Calendar item, it must be removed from the agenda

**DEPENDING ON THE LENGTH OF THIS AGENDA
AND MEETING, ITEMS ON THIS AGENDA MAY BE
DEFERRED TO THE JUNE MEETING**

E) **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

Items already on the agenda may not be spoken on in this section.
Speakers must fill out a Speaker Form with the appropriate agenda item listed. Speakers will be allowed three minutes

D I S T R I C T R E P O R T S

F) **BOND PROGRAM PROJECTS STATUS and FINANCIAL REPORTS (Luis Freese/Melissa Payne)**

Presentation on progress of current Bond Projects including newsletters and financial reports

**BECAUSE THE APRIL CBOC MEETING WAS
CANCELLED THE DISTRICT REPORTS THAT WOULD
HAVE BEEN PRESENTED AT THAT MEETING ARE
PRESENTED HERE.**

D I S C U S S I O N O N L Y
[05.11.20 Facilities Master Plan Projects Update](#)

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CITIZENS' BOND OVERSIGHT COMMITTEE

[Michelle Obama School Newsletter \(April\)](#)

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[Michelle Obama School Newsletter \(May\)](#)

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[RHS Critical Needs Newsletter Number 9 \(April\)](#)

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[RHS Critical Needs Newsletter Number 10 \(May\)](#)

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[Crespi MS Gym Seismic Retrofit Project Status Report \(April\)](#)

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[Crespi MS Gym Seismic Retrofit Project Status Report \(May\)](#)

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[Michelle Obama School Project Status Report \(April\)](#)

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[Michelle Obama School Project Status Report \(May\)](#)

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[RHS Critical Needs Project Status Report \(April\)](#)

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[RHS Critical Needs Project Status Report \(May\)](#)

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[Consolidated Budget Report 03.31.20](#)

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[Consolidated Budget Report 04.30.20](#)

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[Consolidated Budget Report-2016 Master Plan 03.31.20](#)

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[Consolidated Budget Report-2016 Master Plan 04.30.20](#)

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[Report #2 Bond Program Spending to date 03.31.20](#)

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[Report #2 Bond Program Spending to date 04.30.20](#)

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[Report #13 Bond Program Financial Status 03.31.20](#)

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[Report #13 Bond Program Financial Status 04.30.20](#)

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[Report 13A Variance Report 03.31.20](#)

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[Report 13A Variance Report 04.30.20](#)

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[19-20 Accounts Payable check List 03.31.20](#)

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[19-20 Accounts Payable Check List 04.30.20](#)

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[05.11.20~CBOC Project Management Plan \(PMP\)](#)

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[CBOC Project Management Plan \(PMP\)](#)

[Bond Financing Procedures and Strategy](#)

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[Resolution No. 82-1920 Designating Projects as Essential](#)

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[WCCUSD Board Presentation 2020 New Money Issuance v2 05.06.20](#)

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CITIZENS' BOND OVERSIGHT COMMITTEE

G) RFP FOR BOND PROGRAM PERFORMANCE AUDITOR (Staff and Anton Jungherr)

A C T I O N I T E M

Receive a brief report from staff on the details surrounding the RFP for a Performance Auditor with special emphasis on the need for this RFP and the terms included in the RFP.

Discuss and take action of support or disapproval for Board consideration.

[Guide For Annual Audits ~ Appendix A](#)

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[Government Auditing Standards Excerpts](#)

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[Performance Audit FY2020 through FY2022 Request for Proposals \(RFP\)](#)

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H) BOARD OF EDUCATION LIAISON REPORT (Consuelo Lara)

D I S C U S S I O N O N L Y

C B O C R E P O R T S

CONSENT ITEMS

D I S C U S S I O N O N L Y

Unless pulled from the consent calendar by a member of the CBOC, staff or the public, consent items are approved without discussion

I) ADOPTION OF MINUTES (Cameron Moore)

[03.09.20 CBOC Draft Minutes](#)

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J) CBOC MEMBER INFORMATION REQUEST LOG (Don Gosney)

[05.11.20 CBOC Member Information Requests Status Log](#)

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K) APPROVED RECOMMENDATIONS BY THE CBOC (Don Gosney)

[05.11.20 CBOC Approved Recommendations](#)

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C O M M I T T E E R E P O R T S

L) MEMBERSHIP (Cameron Moore and Don Gosney) F O R I N F O R M A T I O N O N L Y

[05.11.20 Attendance Review](#)

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M) NEW MEMBER APPLICATIONS (Don Gosney) F O R I N F O R M A T I O N O N L Y

[John Anderson CBOC Membership Application 05.04.20 \(Redacted\)](#)

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[Maisha Cole CBOC Membership Application 05.05.20 \(Redacted\)](#)

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['20 Draft CBOC Solicitation](#)

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N) MEMBERSHIP ROSTER (Don Gosney) F O R I N F O R M A T I O N O N L Y

[05.11.20 CBOC Roster](#)

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CITIZENS' BOND OVERSIGHT COMMITTEE

O) CHAIRPERSON REPORTS (Don Gosney)

Reports on issues relevant to the operation of the CBOC,
future issues and reports to the Board of Education

D I S C U S S I O N O N L Y

[03.11.20 CBOC Chair Report](#)

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[04.01.20 CBOC Chair Report](#)

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[04.22.20 CBOC Chair Report](#)

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[05.06.20 CBOC Chair Report](#)

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[05.11.20 CBOC Chair Report](#)

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P) ANNUAL REPORT UPDATE (Sallie DeWitt and Don Gosney)

Review status and plans for the 2019 Annual Report of the Bond Program

D I S C U S S I O N O N L Y

Q) BOARD POLICY 7214.2 UPDATE (Don Gosney)

Review current status of proposed amendments to
Board Policy 7214.2 covering the CBOC.

A C T I O N I T E M

[05.04.20 BP7214.2 Proposed Revisions~by Numbered Line](#)

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[05.04.20 BP7214.2 Proposed Revisions~Working Draft](#)

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R) TIMEKEEPING (Anton Jungherr)

Discuss FY2021 salaries and benefits charged to the Fund 21 Building Fund, the relationship of their efforts to the Bond Program and the accounting of same

A C T I O N I T E M

[05.11.20 Timekeeping System](#)

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S) PERFORMANCE AUDIT FORENSIC INVESTIGATION RFP RECOMMENDATION (Anton Jungherr)

Discuss and act on motion to address Forensic Investigation recommendations not included in previously arranged performance audits.

A C T I O N I T E M

[Performance Audit Forensic Investigation RFP Recommendation](#)

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T) CALENDAR (Don Gosney) F O R I N F O R M A T I O N O N L Y

[05.11.20 CBOC Meetings Calendar](#)

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U) FUTURE AGENDA TOPICS

A C T I O N I T E M

Suggest and discuss issues that the CBOC and members of the public want to see brought up at future meetings

[05.11.20~Future Agenda Items Log \(short list\)](#)

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CITIZENS' BOND OVERSIGHT COMMITTEE

V) ADJOURNMENT

NEXT SCHEDULED CBOC MEETING:

June 8, 2020

Disability Information

Upon written request to the District, disability related modifications or accommodations—including auxiliary aids or services—will be provided.

Please contact the Superintendent's Office at (510) 231-1101 at least 48 hours in advance of the meeting.



Facilities Master Plan Projects Update

Citizens' Bond Oversight Committee
May 11, 2020

Chronological Summary of COVID related Orders

Chronological Summary of Orders	Key Features
Executive Order N-25-20, dated 3/12/20	Force Majeure Brown Act meeting flexibility
CC Health Order, dated 3/16/20	Shelter-in-Place exception “Essential Activities” that comply with Social Distancing requirements, includes public works construction
Executive Order N-33-20 & clarifying statement	Initially appeared to prohibit “Construction” until clarification issued.
CC Health Order, dated 3/31/20	Project must be deemed “Essential” by Board
Resolution 82-1920, dated 4/1/20	Approved by Board 4/1/20
CC Health Order, dated 4/29/20	All Construction “essential”, but specific compliance for Large v Small projects. New safety positions and responsibilities outlined including third party job site safety accountability supervisor.

Management during COVID: Adaptability, Communication, Resources, Trainings & Guidance

- ✓ Mandatory Prequalification now available online
- ✓ Public Bid Openings held outside
- ✓ RFQP, Bid & Addendum language to acknowledge and address potential impacts
- ✓ Reject and Rebid Project
- ✓ Non-mandatory pre-bid meetings, if possible
- ✓ Communication, Correspondence & Coordination with Contractor to ensure safety and try to minimize cost and schedule impacts
- ✓ Training with Project and Construction Managers

Excerpts from Bond Team Training

Small Construction Projects Safety Protocols Small Construction Projects - Appendix B-1

- Requirements include social distancing measures, the provision of personal protective gear, sanitizing areas, and posting required notices.
- Also, requires that an individual be designated a **COVID-19 supervisor for a project**.
 - This individual could be a contractor employee given that Appendix B-1 states it may be an “on-site worker.”
- The contractor must also establish a protocol to screen staff for symptoms and must develop a decontamination protocol for workers who leave and return to the job site.
- There are other safety and sanitary obligations set forth in Appendix B-1 which the contractor must implement, e.g., staggering trades.

Excerpts from Bond Team Training

Large Construction Projects Safety Protocols Large Construction Projects - Appendix B-2

In addition to the requirements in Appendix B-1, there are several more onerous obligations in comparison to both Appendix B-1 and the prior health order, including:

1. Ensure the Contractor provides an updated or new **Site-Specific Health and Safety Plan**, including implementing a COVID-19 community spread reduction plan.
 1. The District's project manager or construction manager can review and approve each plan as applicable to each construction site.
2. Ensure the Contractor implements specific sanitation practices.
3. Assign a **COVID-19 Safety Compliance Officer ("SCO")**. The SCO has several job level responsibilities, including reporting any non-compliance to the County.
4. Assign a **Third-Party Jobsite Safety Accountability Supervisor ("JSAS")** for the job site who at a minimum holds an OSHA-30 certificate and first aid training within the past two years, is trained in the safety and sanitary protocols provided in Appendix B-2 and verifies compliance with the Order's protocol.

Excerpts from Bond Team Training

Correspondence Anticipating and Managing Health Order Compliance & COVID-19 Impacts

- District must send notices to all contractors regarding the Order and how the District is characterizing each project.
 - Draft correspondence is prepared for your use
- Managing potential COVID schedule and cost impacts
 - Draft correspondence is available and can be modified to address any issues that may arise during the management of the Project

Excerpts from Bond Team Training

Social Distancing

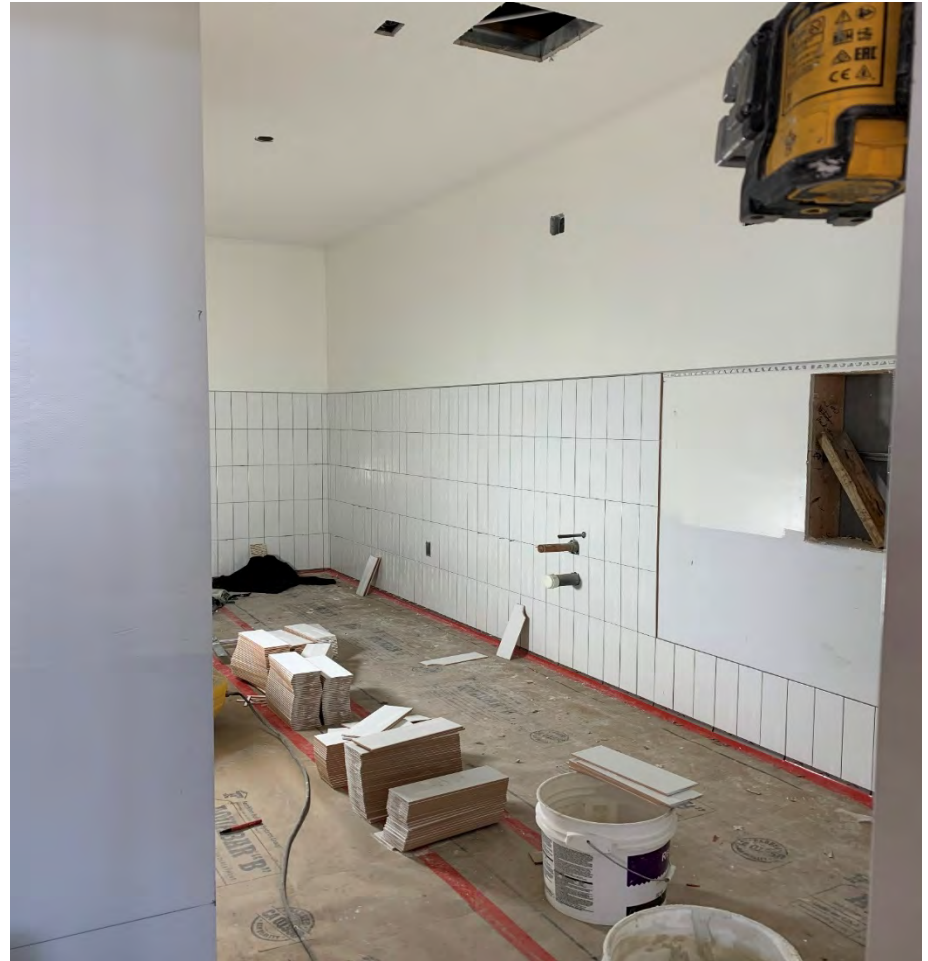
For all other District programs and functions, the District must continue to comply with social distancing guidelines and continue to complete and post the Social Distancing Protocol, an updated version of which is Appendix A to the Order. (Section 16.h.) The District must ensure that its protocol demonstrates how it is achieving the required social distancing measures listed in section 16.h of the Order. Also, please note that the protocols now include the additional admonition that face masks are to be worn by all persons entering District facilities.

Michelle Obama School



Learning Suites South Topping Slab

Michelle Obama School



Multipurpose Restroom Tile

Michelle Obama School



Excavate for Retaining Wall

Richmond High School Critical Needs



Gym Plumbing Rough-In



Gym Waterproofing

Richmond High School Critical Needs



Canopy Demo

Bond Project Status Update

May 11, 2020

	SITE	PROJECT	REVISED CONTRACT AMOUNT	STATUS
CONSTRUCTION	Michelle Obama School	New Campus	\$35,963,093.00	Under Construction
	Richmond HS	Critical Needs	\$19,932,841.00	Under Construction
	SITE	PROJECT	BUDGET	STATUS
PROCUREMENT	Riverside ES	Critical Needs (Soils Stabilization)	\$ 6,900,000.00	Pending Reissuance
	Fairmont ES	Critical Needs Phase 2	\$ 2,000,000.00	Re-Bid Received
	Lake ES	Campus Replacement	\$ 1,000,000.00	Bridging Architect contract awarded & Lake Design Build Resolution approved; RFQ being prepared
	E-Rate Year 23	Wireless Upgrades at Various Sites	\$ 650,000.00	Awarded; pending Erate approval
	Korematsu MS	Fall Protection	\$ 726,978.00	Contract Awarded
	SITE	PROJECT	BUDGET	STATUS
DESIGN	Pinole Valley HS	Fields Restoration & Site Work	\$15,000,000.00	DSA Review
	Stege ES	Critical Needs	\$ 2,900,000.00	Design Development
	Highland ES	Critical Needs	\$ 747,125.00	Summer Project - Assessing Water & Power Upgrades



OVERVIEW

Welcome to our monthly newsletter issued to inform neighbors and the campus community about construction activities and updates to the **Michelle Obama School Reconstruction project**.

We understand that a construction project does not make the best neighbor. While we strive to make the experience as pleasant as possible, we are working hard to reach the long-term goal of providing a new 21st century Elementary School for our community here in Richmond.

Please don't hesitate to email us at facilitiesplanning@wccusd.net to request to be removed or added to this newsletter mailing list.



UPCOMING ACTIVITIES

PLANNED CONSTRUCTION WORK THIS MONTH

- Install ceiling, bathroom tile at Kinder, Admin
- Install plaster and drywall MPR / Learning Suites
- Continue site rough grading and utilities



POTENTIAL IMPACTS TO NEIGHBORS

- *Truck traffic on 41st and 42nd Street*
- *Noise due to construction*
- *Increased site security patrols*



MITIGATION MEASURES

- Water down trucks before exiting if muddy
- Maintain gravel at construction entry/ exit for tracking control



COMPLETED WORK

- Plaster Kinder and Admin buildings
- Drywall Kinder and Admin
- Weather barrier at Learning Suite buildings
- Rough grade at Kinder play yard

Kinder North Plaster:



Courtyard Rough Grade:



CONTACT INFORMATION

Contractor: C. Overaa Construction, Inc.

Frank Driscoll 510-234-0926
Niall Walsh 510-234-0926

Construction Manager: Swinerton Management & Consulting

Peter Hempel 415-516-1250



OVERVIEW

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Please don't hesitate to email us at facilitiesplanning@wccusd.net to request to be removed or added to this newsletter mailing list.



UPCOMING ACTIVITIES

PLANNED CONSTRUCTION WORK THIS MONTH

- Install tile in bathrooms
- Paint interiors and exteriors of buildings
- Continue site grading and utilities



POTENTIAL IMPACTS TO NEIGHBORS

- *Truck traffic on 41st and 42nd Street*
- *Noise due to construction*
- *Increased site security patrols*



MITIGATION MEASURES

- Water down trucks before exiting if muddy
- Maintain gravel at construction entry/ exit for tracking control



COMPLETED WORK

- Plaster on Admin and MPR buildings
- Install site utilities (ongoing)
- Poured Learning Suite 2nd floor topping slab

Admin Plaster:



MPR Stucco:



CONTACT INFORMATION

Contractor: C. Overaa Construction, Inc.

Frank Driscoll 510-234-0926

Niall Walsh 510-234-0926

Construction Manager: Swinerton Management & Consulting

Peter Hempel 415-516-1250



Gym / Main Entry & Student Quad

CONSTRUCTION ACTIVITIES

Previous Month:

GYM Building Slab on Grade completed

Metal Stud Framing Started

Science Building structural work continued. Plumbing rough-in and electrical rough-in continued. Concrete slab patching completed

Building A Abatement and Demolition ongoing

Upcoming Month:

Structural Steel Erection will occur at the GYM

Metal Stud Framing will continue at the GYM

Science Building structural repairs will continue. New ceiling tiles will be installed.

Building A Demo and off-haul will be completed



GYM FOUNDATION

PROJECT FACTS

New Auxiliary Gym Square Footage: 15,500

Completion: The Science Classroom Building is scheduled to be finished in the Summer of 2020, and the new Auxiliary Gym in the first quarter of 2021.

Design Build Contractor:

Lathrop Construction Associates
www.lathropconstruction.com

Design Build Architect:

HKIT Architects
www.hkit.com

CONTACT INFORMATION

To subscribe to this monthly newsletter or to submit project questions, please email:

Facilitiesplanning@wccusd.net

Construction Manager

Peter Hempel

Project Manager

Swinerton Management & Consulting

415.516.1250



Gym / Main Entry & Student Quad

CONSTRUCTION ACTIVITIES

Previous Month:

Structural steel erection completed at locker room side
Metal Stud Framing started at locker room side.

Science Bldg Structural repairs completed
Science Bldg MEP rough-in complete
Science Bldg Drywall hung and taped in restrooms

Bldg A Abatement/ Demo and Off-Haul Completed

Health Bldg Abatement/ Demo and Off-Haul Completed

Upcoming Month:

Metal Stud Framing to continue at the GYM/ Lockers
Grading around the GYM to continue

Site demo and grading around Science will begin
Demolition of the Existing Gym and Locker room will begin.



GYM BUILDING

PROJECT FACTS

New Auxiliary Gym Square Footage: 15,500

Completion: The Science Classroom Building is scheduled to be finished in the Summer of 2020, and the new Auxiliary Gym in the first quarter of 2021.

Design Build Contractor:

Lathrop Construction Associates
www.lathropconstruction.com

Design Build Architect:

HKIT Architects
www.hkit.com

CONTACT INFORMATION

To subscribe to this monthly newsletter or to submit project questions, please email:

Facilitiesplanning@wccusd.net

Construction Manger

Peter Hempel

Project Manager

Swinerton Management & Consulting

415.516.1250

Project Status Report: 04/13/2020



Juan Crespi Middle School

Gym Seismic Retrofit

1121 Allview Avenue
El Sobrante CA, 94803

Project No: **1000003031** DSA No: **01-117076**

Project Scope	Seismic upgrades to an existing two story concrete gymnasium building and adjacent one story modular classroom building.
---------------	--

Project Team	Owner	WCCUSD
	Architect	HMC Architects
	Construction Manager	Lisa Nagai
	Contractor	Strawn Construction
	Inspector	Brad Williamson

Schedule	NTP	05/01/2019
	Original Project Duration	224
	Final Completion	12/10/2019
	Approved Time Extensions	71
	Revised Project Duration	295
	Revised Completion Date	02/19/2020
	Calendar Days Lapsed	349 118%



Contract Summary	Original Contract Amount	\$ 3,997,407		
	BOE Executed CO's	4	\$ 215,392	5%
	(1) Unforeseen Conditions	2	\$ 155,357	4%
	(2) Owner Requested	0	\$ 0	0%
	(3) Design Changes	1	\$ 60,034	2%
	(4) Outside Agency/Other	1	\$ 0	0%
	Revised Contract Amount (Contract + \$ Executed CO)	\$ 4,212,799		
	No. of PCOs	8	\$ 62,487	2%
	Pending PCOs	8	\$ 62,487	2%
	Rejected PCOs	0	\$ 0	0%
	Contractor Net \$ Billed to Date	4,108,363.56		97%
	Stop Notices Amount	\$ 0		

Project Status	Completed Work: All work is complete.
	Upcoming Work: Pending State Elevator Inspection Final Punch List Walk
	Project Issues: No issues to report at this time.

Project Status Report: 05/04/2020



Juan Crespi Middle School

Gym Seismic Retrofit

1121 Allview Avenue
El Sobrante CA, 94803

Project No: 1000003031 DSA No: 01-117076

Project Scope	Seismic upgrades to an existing two story concrete gymnasium building and adjacent one story modular classroom building.
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	Revised Contract Amount (Contract + \$ Executed CO)	\$ 4,212,799		
	No. of PCOs	8	\$ 62,487	2%
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	Rejected PCOs	0	\$ 0	0%
	Contractor Net \$ Billed to Date	4,108,363.56 97%		
	Stop Notices Amount	\$ 0		

Project Status	Completed Work: All work is complete.
	Upcoming Work: Pending State Elevator Inspection Final Punch List Walk
	Project Issues: No issues to report at this time.



**Michelle Obama School
Campus Replacement**
629 42nd Street
Richmond, CA 94805

Project No: 1000002635

DSA No: 01-117849

Project Scope	New construction of single and two story k-6 academic buildings. The buildings include kindergarten/pre-kindergarten classrooms, administration office/reception, library, community rooms, multi-purpose room, kitchen, special education, flex office, learning suites, and supporting space. Site design includes public quads, parking, library patio, outdoor learning spaces, outdoor student dining, court and play yards.
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Project Team	Owner	WCCUSD
	DBE	C.Overaa & Co.
	Construction Manager	Swinerton
	Inspector	Structure Groups

Schedule	NTP	08/02/2019
	Original Project Duration	361
	Final Completion	07/28/2020
	Approved Time Extensions	0
	Revised Project Duration	361
	Revised Completion Date	07/28/2020
	Calendar Days Lapsed	245 68%



Contract Summary	Original Scope	\$ 33,441,281		
	District Contingency	\$ 836,032		
	Project Contingency	\$ 836,032		
	Original Contract Amount	\$ 35,113,345		
	Amendment to Scope	\$ 849,748		
	Amendment to District Contingency	\$ 0		
	Amendment to Project Contingency	\$ 0		
	Amendments to Date	\$ 849,748		
	Revised Contract Amount	\$ 35,963,093		
	District Contingency		\$ 836,032	
	Executed CO	2	\$ 459,003	55%
	Remaining Contingency		\$ 377,029	45%
	Project Contingency		\$ 836,032	
	Executed CO	1	\$ 315,872	38%
	Remaining Contingency		\$ 520,160	62%
	Pending PCOs	12	\$ 493,324	30%
	Rejected PCOs	1	\$ 161,000	10%
	Completed & Stored \$ Billed to Date	\$ 18,251,596		51%
	Stop Notices	\$ 40,131		

Project Status	Completed Work: Kinder. N. Bldg – Exterior walls plastered. Drywall installed. Paint interior walls. T-bar ceilings in progress. Kinder. E. Bldg – Exterior walls plastered. Drywall installed. Paint interior walls. T-bar ceilings in progress. Admin. Bldg -- Exterior plaster in progress. Drywall installed. Paint interior walls in progress. MPR Bldg – Stage framed. Ceiling beams stained. Drywall installed. Learning Suite S. – Install weather barrier. Roofing installed. Interior framing 98% complete. MEP rough in in progress. Learning Suite N. – Install weather barrier. Roofing in progress. Interior framing 90% complete. MEP rough in in progress. Site- Compaction and grading at north end play yards 85% complete. Start site utilities in Kinder play yard.
	Upcoming Work: Kinder. N. Bldg – Paint exterior. Prepare for ceiling finish trim (lighting, sprinklers, registers). Tile restrooms. Kinder. E. Bldg – Paint exterior. Prepare for ceiling finish trim. Tile restrooms. Admin. Bldg – Apply plaster finish coat. Install T-bar ceilings. Prepare for ceiling finish trim. Tile restrooms. MPR Bldg – Complete kitchen drywall. Learning Suite S. – Plaster exterior. Install 2nd floor drywall. Install 2nd floor topping slab. Learning Suite N. – Plaster exterior. Complete roofing. Install 2nd floor drywall. Install 2nd floor topping slab. Site - Continue site utilities. Continue grading.
	Project Issues: Electrical and gas service- PG&E Design received 3/13/20. Pending receipt of PG&E agreement. Fire water service- EBMUD requires tie in to 41st St and Roosevelt Ave; previously both tie-ins designed for 41st St. Site compaction- poor soils anticipated to be encountered during sitework. COVID 19 Pandemic- 'Shelter in Place' order started 3/17 and may impact staffing and material supply chain.

Project Status Report: 05/04/2020



Michelle Obama School
Campus replacement

629 42nd Street
Richmond CA, 94805

Project No: 1000002635 DSA No: 01-117849

Project Scope	New construction of single and two story k-6 academic buildings. The buildings include kindergarten/pre-kindergarten classrooms, administration office/reception, library, community rooms, multi-purpose room, kitchen, special education, flex office, learning suites, and supporting space. Site design includes public quads, parking, library patio, outdoor learning spaces, outdoor student dining, court and play yards.
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Project Team	Owner	WCCUSD
	DBE	C.Overaa & Co.
	Construction Manager	Swinerton
	Inspector	Structure Groups

Schedule	NTP	08/02/2019
	Original Project Duration	362
	Final Completion	07/28/2020
	Approved Time Extensions	0
	Revised Project Duration	362
	Revised Completion Date	07/28/2020
	Calendar Days Lapsed	277 77%



Contract Summary	Original Scope	\$ 33,441,281		
	District Contingency	\$ 836,032		
	Project Contingency	\$ 836,032		
	Original Contract Amount	\$ 35,113,345		
	Amendment to Scope	\$ 849,748		
	Amendment to District Contingency	\$ 0		
	Amendment to Project Contingency	\$ 0		
	Amendments to Date	\$ 849,748		
	Revised Contract Amount	\$ 35,963,093		
	District Contingency		\$ 836,032	
	Executed CO	4	\$ 699,541	84%
	Remaining Contingency		\$ 136,491	16%
	Project Contingency		\$ 836,032	
	Executed CO	2	\$ 451,535	54%
	Remaining Contingency		\$ 384,497	46%
	Pending PCOs	13	\$ 448,218	27%
	Rejected PCOs	1	\$ 161,000	10%
	Completed & Stored \$ Billed to Date	\$ 21,460,114		
	Stop Notices	\$ 115,301		

Project Status	Completed Work: Kinder. N. Bldg – Paint exterior in progress. Start window install. Start ceiling finish trim (lighting, sprinklers, registers). Tiled restrooms. Start casework install. Kinder. E. Bldg – Start window install. Start ceiling finish trim (lighting, sprinklers, registers). Tiled restrooms. Start casework install. Admin. Bldg -- Plaster complete. Start ceiling finish trim (lighting, sprinklers, registers). Tiled restrooms. Start casework install. MPR Bldg – Paint interior. Start MPR ceiling install. Tile restrooms in progress. Kitchen above ceiling MEP in progress. Learning Suite S. – Plaster 90% complete. Poured 2nd floor topping slab. MEP above ceiling work in progress. Learning Suite N. – Plaster 90% complete. Poured 2nd floor topping slab. MEP above ceiling work in progress. Site- Site utilities in Kinder play yard, PreK play yard. Prepare for storm, sanitary tie ins.
	Upcoming Work: Kinder. N. Bldg – Complete door and hardware install. Install plumbing fixtures. Mechanical start up. Electrical trim. Kinder. E. Bldg – Paint exterior. Complete door and hardware install. Complete casework. Install plumbing fixtures. Mechanical start up. Electrical trim. Admin. Bldg – Paint exterior. Complete door and hardware install. Install plumbing fixtures. Mechanical start up. Electrical trim. MPR Bldg – Paint exterior. Paint kitchen. Install kitchen equipment. Install rooftop units. Learning Suite S. – Paint exterior. Install stairs. Paint interior. Install ceilings. Complete door and hardware install. Install mechanical equipment Learning Suite N. – Paint exterior. Install stairs. Paint interior. Install ceilings. Complete door and hardware install. Install mechanical equipment Site- Excavate and place East retaining wall.
	Project Issues: Electrical and gas service- PG&E agreement received 4/28.. Fire water service- EBMUD requires tie in to 41st St and Roosevelt Ave; previously both tie-ins designed for 41st St. Site compaction- poor soils anticipated to be encountered during sitework. COVID 19 Pandemic- 'Shelter in Place' order started 3/17. Impacts to plaster delivery, mechanical registers and rooftop units, storefront.

Project Status Report: 4/7/2020



Richmond High School

Critical Needs Project

1250 23rd Street
Richmond CA, 94804

Project No: 1000003023 DSA No: 01-118099

Project Scope	New construction of a single story gymnasium, demolition of old gymnasium and new plaza sitwork. Seismic upgrade of existing two-story Science Building and sitwork surrounding the building, including adding a new exterior elevator to the building. Demolition of existing Building A (old auto-shop building) and repavement of area to prepare for new Health Clinic portable buildings.
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Project Team	Owner	WCCUSD
	DBE	Lathrop Construction
	Construction Manager	Swinerton
	Inspector	Structure Groups

Schedule	NTP	11/11/2019
	Original Project Duration	459
	Final Completion	2/11/2021
	Approved Time Extensions	0
	Revised Project Duration	459
	Revised Completion Date	2/11/2021
	Calendar Days Lapsed	152 33%



Contract Summary	Scope	\$16,399,899		
	District Contingency	\$0		
	Project Contingency	\$1,639,990		
	Original Contract Amount	\$18,039,889		
	Scope	\$1,092,952		
	District Contingency	\$800,000		
	Project Contingency	\$0		
	Amendments	\$1,892,952		
	Revised Contract Amount	\$19,932,841		
	District Contingency		\$800,000	
	Executed CO	0	\$0	0%
	Remaining Contingency		\$800,000	100%
	Project Contingency		\$1,639,990	
	Executed CO	0	\$0	0%
	Remaining Contingency		\$1,639,990	100%
	Pending PCOs	15	\$404,326	17%
Rejected PCOs	0	\$0	0%	
Completed & Stored \$ Billed to Date	\$5,112,379		26%	
Stop Notices	\$0			

Project Status	Completed Work: At new Auxiliary Gymnasium: Completed underslab utilities, vapor barrier, and rebar. Poured all slab on grade concrete. Installed plumbing rough-in piping. Started gym exterior wall framing. At Science Building: Completed most all seismic hardware and plate installation. Started to replace acoustical ceiling tiles. Installed plumbing rough-in at bathrooms getting re-built to current code. At new Health Clinic site (old Building A): Completed abatement of Building A. Completed demolition of Building A structure.
	Upcoming Work: At new Auxiliary Gymnasium: Install structural steel Continue metal stud wall framing At Science Building: Install finishes at rebuilt bathrooms Continue to replace acoustical ceiling tiles. At new Health Center site: Complete off-haul of site concrete and paving

Project Issues	Waiting for PG&E to provide new gas meter design. Planning on how some demolition and sitework scheduling can be moved up in sequence due to campus closure.
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Project Status Report: 5/4/2020



Richmond High School

Critical Needs Project

1250 23rd Street
Richmond CA, 94804

Project No: 100003023 DSA No: 01-118099

Project Scope

New construction of a single story gymnasium, demolition of old gymnasium and new plaza sitwork. Seismic upgrade of existing two-story Science Building and sitwork surrounding the building, including adding a new exterior elevator to the building. Demolition of existing Building A (old auto-shop building) and repavement of area to prepare for new Health Clinic portable buildings.

Project Team

Owner	WCCUSD
DBE	Lathrop Construction
Construction Manager	Swinerton
Inspector	Structure Groups

Schedule

NTP	11/11/2019	
Original Project Duration	459	
Final Completion	2/11/2021	
Approved Time Extensions	0	
Revised Project Duration	459	
Revised Completion Date	2/11/2021	
Calendar Days Lapsed	177	39%



GYM BUILDING

Contract Summary	Scope	\$16,399,899		
	District Contingency	\$0		
	Project Contingency	\$1,639,990		
	Original Contract Amount	\$18,039,889		
	Scope	\$1,092,952		
	District Contingency	\$800,000		
	Project Contingency	\$0		
	Amendments	\$1,892,952		
	Revised Contract Amount	\$19,932,841		
	District Contingency		\$800,000	
	Executed CO	0	\$0	0%
	Remaining Contingency		\$800,000	100%
	Project Contingency		\$1,639,990	
	Executed CO	0	\$0	0%
	Remaining Contingency		\$1,639,990	100%
	Pending PCOs	16	\$405,449	17%
	Rejected PCOs	0	\$0	0%
	Completed & Stored \$ Billed to Date	\$5,112,379		26%
	Stop Notices	\$0		

Project Status

Completed Work:

At new Auxiliary Gymnasium:
Installed structural steel framing at north half of building (locker room side).
Installed exterior and interior demising wall metal stud framing.
Installed rough plumbing and electrical in walls.

At Science Building:

Completed seismic hardware structural upgrades.
Completed plumbing rough-in at bathrooms getting re-built to current code.
Installed drywall finishes in bathrooms.

At new Health Clinic site (old Building A):

Completed removal off-site of Building A demolished structure.

PG&E provided new gas meter design.

Upcoming Work:

At new Auxiliary Gymnasium:

Continue Install of structural steel
Continue metal stud wall framing and MEP rough-in

Start demolition of old Auxiliary Gym and Locker Room.

At Science Building:

Continue to install finishes at rebuilt bathrooms
Continue to replace acoustical ceiling tiles.

At new Health Center site:

Start grading of site for new paving.

Project Issues

Schedule PG&E to provide new gas meter and underground piping.

Some demolition and sitework scheduling has been moved up in sequence due to campus closure.

Budget vs. Commitments and Expenditures
Fund 21 and Fund 35

Data as of 04/01/2020

School/Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
1 Bayview Elementary School						
Legacy Project	19,850,802	19,850,802	100.0%	-	19,850,802	100.0%
	19,850,802	19,850,802	100.0%	-	19,850,802	100.0%
1 Cameron						
+ Critical Needs	-	-		-	-	
Legacy Project	122,195	122,195	100.0%	-	122,195	100.0%
	122,195	122,195	100.0%	-	122,195	100.0%
1 Castro Elementary School						
Legacy Project	620,944	620,944	100.0%	-	620,944	100.0%
	620,944	620,944	100.0%	-	620,944	100.0%
1 Chavez Elementary School						
Critical Needs	72,847	72,847	100.0%	-	72,847	100.0%
Legacy Project	985,387	985,387	100.0%	-	985,387	100.0%
	1,058,234	1,058,234	100.0%	-	1,058,234	100.0%
1 Collins Elementary School						
+ Critical Needs	-	-		-	-	
Legacy Project	1,638,871	1,638,871	100.0%	-	1,638,871	100.0%
	1,638,871	1,638,871	100.0%	-	1,638,871	100.0%
1 Coronado Elementary School						
Legacy Project	43,022,627	43,022,627	100.0%	-	43,022,627	100.0%
	43,022,627	43,022,627	100.0%	-	43,022,627	100.0%
1 Dover Elementary School						
Legacy Project	35,095,267	35,095,267	100.0%	-	35,095,267	100.0%
	35,095,267	35,095,267	100.0%	-	35,095,267	100.0%
1 Downer Elementary School						
Legacy Project	33,415,902	33,415,902	100.0%	-	33,415,902	100.0%
	33,415,902	33,415,902	100.0%	-	33,415,902	100.0%
1 El Sobrante Elementary School						
Legacy Project	536,231	536,231	100.0%	-	536,231	100.0%
	536,231	536,231	100.0%	-	536,231	100.0%
1 Ellerhorst Elementary School						
Legacy Project	13,931,806	13,931,806	100.0%	-	13,931,806	100.0%
	13,931,806	13,931,806	100.0%	-	13,931,806	100.0%
1 Fairmont Elementary School						
* Critical Needs	3,000,000	868,934	29.0%	2,131,066	831,606	27.7%
Legacy Project	3,864,259	3,864,259	100.0%	-	3,864,259	100.0%
	6,864,259	4,733,193	69.0%	2,131,066	4,695,865	68.4%
1 Ford Elementary School						
Legacy Project	30,817,526	30,817,526	100.0%	-	30,817,526	100.0%
	30,817,526	30,817,526	100.0%	-	30,817,526	100.0%
1 Grant Elementary School						
Critical Needs	211,467	211,467	100.0%	-	211,467	100.0%
Legacy Project	1,944,098	1,944,098	100.0%	-	1,944,098	100.0%
	2,155,565	2,155,565	100.0%	-	2,155,565	100.0%
1 Hanna Ranch Elementary School						
Legacy Project	783,349	783,349	100.0%	-	783,349	100.0%
	783,349	783,349	100.0%	-	783,349	100.0%
1 Harbour Way						
Legacy Project	121,944	121,944	100.0%	-	121,944	100.0%

Budget vs. Commitments and Expenditures
Fund 21 and Fund 35

Data as of 04/01/2020

School/Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
	121,944	121,944	100.0%	-	121,944	100.0%
1 Harding Elementary School						
Legacy Project	22,632,446	22,632,446	100.0%	-	22,632,446	100.0%
	22,632,446	22,632,446	100.0%	-	22,632,446	100.0%
1 Harmon Knolls						
Critical Needs	406,946	406,946	100.0%	-	406,946	100.0%
Soil Testing	41,489	41,489	100.0%	-	41,489	100.0%
	448,435	448,435	100.0%	-	448,435	100.0%
1 Highland Elementary School						
* Water & Power Upgrade	747,125	-	0.0%	747,125	-	0.0%
Critical Needs	52,875	52,875	100.0%	-	52,875	100.0%
Legacy Project	1,879,839	1,879,839	100.0%	-	1,879,839	100.0%
	2,679,839	1,932,714	72.1%	747,125	1,932,714	72.1%
1 Kensington Elementary School						
Legacy Project	19,343,892	19,343,892	100.0%	-	19,343,892	100.0%
	19,343,892	19,343,892	100.0%	-	19,343,892	100.0%
1 King Elementary School						
Legacy Project	25,342,166	25,342,166	100.0%	-	25,342,166	100.0%
	25,342,166	25,342,166	100.0%	-	25,342,166	100.0%
1 Lake Elementary School						
* Campus Replacement	1,000,000	8,450	0.8%	991,550	8,450	0.8%
Legacy Project	1,500,322	1,500,322	100.0%	-	1,500,322	100.0%
Portable Demolition	147,501	147,501	100.0%	-	147,501	100.0%
	2,647,823	1,656,273	62.6%	991,550	1,656,273	62.6%
1 Lincoln Elementary School						
Legacy Project	17,676,561	17,676,561	100.0%	-	17,676,561	100.0%
	17,676,561	17,676,561	100.0%	-	17,676,561	100.0%
1 Lupine Hills Elementary School						
Legacy Project	15,395,678	15,395,678	100.0%	-	15,395,678	100.0%
	15,395,678	15,395,678	100.0%	-	15,395,678	100.0%
1 Madera Elementary School						
Legacy Project	12,233,801	12,233,801	100.0%	-	12,233,801	100.0%
	12,233,801	12,233,801	100.0%	-	12,233,801	100.0%
1 Michelle Obama Elementary School						
* Campus Replacement	40,300,000	39,394,751	97.8%	905,249	21,927,576	54.4%
Legacy Project	3,829,324	3,829,324	100.0%	-	3,829,324	100.0%
	44,129,324	43,224,075	97.9%	905,249	25,756,900	58.4%
1 Mira Vista K-8						
Legacy Project	16,651,130	16,651,130	100.0%	-	16,651,130	100.0%
	16,651,130	16,651,130	100.0%	-	16,651,130	100.0%
1 Montalvin K-8						
Additional New Classrooms	4,028,011	4,028,011	100.0%	-	4,028,011	100.0%
Legacy Project	12,763,017	12,763,017	100.0%	-	12,763,017	100.0%
	16,791,028	16,791,028	100.0%	-	16,791,028	100.0%
1 Murphy Elementary School						
Legacy Project	15,619,655	15,619,655	100.0%	-	15,619,655	100.0%
	15,619,655	15,619,655	100.0%	-	15,619,655	100.0%
1 Nystrom Elementary School						
Classroom Renovation	30,233,455	30,233,455	100.0%	-	30,233,455	100.0%

Budget vs. Commitments and Expenditures
Fund 21 and Fund 35

Data as of 04/01/2020

School/Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
Demo Portable and Sitework	518,285	518,285	100.0%	-	518,285	100.0%
Legacy Project	5,442,234	5,442,234	100.0%	-	5,442,234	100.0%
Multi-purpose Room	11,606,839	11,606,839	100.0%	-	11,606,839	100.0%
	47,800,813	47,800,813	100.0%	-	47,800,813	100.0%
1 Ohlone Elementary School						
Classroom and Admin Building	24,508,510	24,508,510	100.0%	-	24,508,510	100.0%
Critical Needs	623,885	623,885	100.0%	-	623,885	100.0%
Legacy Project	3,962,598	3,962,598	100.0%	-	3,962,598	100.0%
Portable Removal and Playground	5,397,758	5,397,758	100.0%	-	5,397,758	100.0%
	34,492,752	34,492,752	100.0%	-	34,492,752	100.0%
1 Olinda Elementary School						
Critical Needs	793,247	793,247	100.0%	-	793,247	100.0%
Legacy Project	1,286,942	1,286,942	100.0%	-	1,286,942	100.0%
	2,080,188	2,080,188	100.0%	-	2,080,188	100.0%
1 Peres K-8						
Legacy Project	21,424,293	21,424,293	100.0%	-	21,424,293	100.0%
	21,424,293	21,424,293	100.0%	-	21,424,293	100.0%
1 RCP Charter School						
Legacy Project	4,415,204	4,415,204	100.0%	-	4,415,204	100.0%
	4,415,204	4,415,204	100.0%	-	4,415,204	100.0%
1 Riverside Elementary School						
* Critical Needs	6,900,000	299,540	4.3%	6,600,460	127,900	1.9%
Legacy Project	14,611,005	14,611,005	100.0%	-	14,611,005	100.0%
	21,511,005	14,910,545	69.3%	6,600,460	14,738,905	68.5%
1 Seaview Elementary School						
Legacy Project	499,116	499,116	100.0%	-	499,116	100.0%
	499,116	499,116	100.0%	-	499,116	100.0%
1 Shannon Elementary School						
+ Critical Needs	-	-	-	-	-	-
Legacy Project	1,555,163	1,555,163	100.0%	-	1,555,163	100.0%
	1,555,163	1,555,163	100.0%	-	1,555,163	100.0%
1 Sheldon Elementary School						
Legacy Project	15,102,837	15,102,837	100.0%	-	15,102,837	100.0%
	15,102,837	15,102,837	100.0%	-	15,102,837	100.0%
1 Stege Elementary School						
* Critical Needs	2,900,000	35,900	1.2%	2,864,100	35,900	1.2%
Legacy Project	3,445,886	3,445,886	100.0%	-	3,445,886	100.0%
	6,345,886	3,481,786	54.9%	2,864,100	3,481,786	54.9%
1 Stewart K-8						
Legacy Project	16,737,037	16,737,037	100.0%	-	16,737,037	100.0%
	16,737,037	16,737,037	100.0%	-	16,737,037	100.0%
1 Tara Hills Elementary School						
Legacy Project	14,975,067	14,975,067	100.0%	-	14,975,067	100.0%
	14,975,067	14,975,067	100.0%	-	14,975,067	100.0%
1 TLC Elementary School						
Legacy Project	116,673	116,673	100.0%	-	116,673	100.0%
	116,673	116,673	100.0%	-	116,673	100.0%
1 Valley View Elementary School						
Critical Needs	1,091,447	1,091,447	100.0%	-	1,091,447	100.0%

Budget vs. Commitments and Expenditures
Fund 21 and Fund 35

Data as of 04/01/2020

School/Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
Existing Campus Demo	33,096	33,096	100.0%	-	33,096	100.0%
Legacy Project	3,908,093	3,908,093	100.0%	-	3,908,093	100.0%
Portables	5,189,726	5,189,726	100.0%	-	5,189,726	100.0%
	10,222,362	10,222,362	100.0%	-	10,222,362	100.0%
1 Verde K-8						
Legacy Project	16,065,870	16,065,870	100.0%	-	16,065,870	100.0%
	16,065,870	16,065,870	100.0%	-	16,065,870	100.0%
1 Washington Elementary School						
Legacy Project	15,322,847	15,322,847	100.0%	-	15,322,847	100.0%
	15,322,847	15,322,847	100.0%	-	15,322,847	100.0%
1 West Hercules						
Legacy Project	56,847	56,847	100.0%	-	56,847	100.0%
	56,847	56,847	100.0%	-	56,847	100.0%
2 Adams Middle School						
Legacy Project	691,211	691,211	100.0%	-	691,211	100.0%
	691,211	691,211	100.0%	-	691,211	100.0%
2 Crespi Middle School						
* Critical Needs	5,300,000	4,929,265	93.0%	370,735	4,743,402	89.5%
Legacy Project	1,245,896	1,245,896	100.0%	-	1,245,896	100.0%
	6,545,896	6,175,161	94.3%	370,735	5,989,297	91.5%
2 DeJean Middle School						
Legacy Project	381,209	381,209	100.0%	-	381,209	100.0%
	381,209	381,209	100.0%	-	381,209	100.0%
2 Helms Middle School						
Legacy Project	83,432,888	83,432,888	100.0%	-	83,432,888	100.0%
	83,432,888	83,432,888	100.0%	-	83,432,888	100.0%
2 Hercules Middle School						
Legacy Project	699,000	699,000	100.0%	-	699,000	100.0%
	699,000	699,000	100.0%	-	699,000	100.0%
2 Korematsu Middle School						
* New Buildings	53,439,076	52,712,098	98.6%	726,978	52,712,098	98.6%
Legacy Project	19,943,103	19,943,103	100.0%	-	19,943,103	100.0%
	73,382,179	72,655,201	99.0%	726,978	72,655,201	99.0%
2 Pinole Middle School						
Legacy Project	56,689,430	56,689,430	100.0%	-	56,689,430	100.0%
	56,689,430	56,689,430	100.0%	-	56,689,430	100.0%
3 De Anza High School						
Legacy Project	132,236,248	132,236,248	100.0%	-	132,236,248	100.0%
	132,236,248	132,236,248	100.0%	-	132,236,248	100.0%
3 DELTA NSS						
Legacy Project	152,226	152,226	100.0%	-	152,226	100.0%
	152,226	152,226	100.0%	-	152,226	100.0%
3 El Cerrito High School						
Legacy Project	128,477,500	128,477,500	100.0%	-	128,477,500	100.0%
Stadium	18,372,605	18,372,605	100.0%	-	18,372,605	100.0%
	146,850,105	146,850,105	100.0%	-	146,850,105	100.0%
3 Greenwood High School						
Legacy Project	79,583,607	79,583,607	100.0%	-	79,583,607	100.0%
	79,583,607	79,583,607	100.0%	-	79,583,607	100.0%

Budget vs. Commitments and Expenditures
Fund 21 and Fund 35

Data as of 04/01/2020

School/Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
3 Hercules High School						
+ Critical Needs	-	-	-	-	-	-
Legacy Project	3,295,019	3,295,019	100.0%	-	3,295,019	100.0%
	3,295,019	3,295,019	100.0%	-	3,295,019	100.0%
3 KAPPA NSS						
Legacy Project	109,831	109,831	100.0%	-	109,831	100.0%
	109,831	109,831	100.0%	-	109,831	100.0%
3 Kennedy High School						
+ Critical Needs	-	-	-	-	-	-
Legacy Project	33,854,981	33,854,981	100.0%	-	33,854,981	100.0%
	33,854,981	33,854,981	100.0%	-	33,854,981	100.0%
3 North Campus High School						
Legacy Project	205,450	205,450	100.0%	-	205,450	100.0%
	205,450	205,450	100.0%	-	205,450	100.0%
3 OMEGA NSS						
Legacy Project	118,313	118,313	100.0%	-	118,313	100.0%
	118,313	118,313	100.0%	-	118,313	100.0%
3 Pinole Valley High School						
* Campus Replacement	154,570,584	151,919,382	98.3%	2,651,203	151,477,027	98.0%
* Fields/Sitework	19,177,933	177,150	0.9%	19,000,783	175,025	0.9%
* Interim Campus Demo	3,628,014	3,628,013	100.0%	1	3,628,013	100.0%
* Site Design	17,935,216	17,926,214	99.9%	9,002	16,927,645	94.4%
Detention Basin and Paving	3,517,521	3,517,521	100.0%	-	3,517,521	100.0%
Existing Building Demolition	2,511,397	2,511,397	100.0%	-	2,511,397	100.0%
Hillside Stabilization	2,199,821	2,199,821	100.0%	-	2,199,821	100.0%
Interim Campus	8,796,248	8,796,248	100.0%	-	8,796,248	100.0%
Legacy Furniture & Equipment	36,520	36,520	100.0%	-	36,520	100.0%
Legacy Program Cost	696,938	696,938	100.0%	-	696,938	100.0%
Legacy Restroom Renovation	167,601	167,601	100.0%	-	167,601	100.0%
Legacy Technology	37,165	37,165	100.0%	-	37,165	100.0%
Legacy Track	1,676,771	1,676,771	100.0%	-	1,676,771	100.0%
Off Site Parking and Traffic	1,240,584	1,240,584	100.0%	-	1,240,584	100.0%
Video Surveillance System	357,268	357,268	100.0%	-	357,268	100.0%
	216,549,580	194,888,592	90.0%	21,660,988	193,445,544	89.3%
3 Richmond High School						
* Gym and Seismic Classroom	21,000,000	20,540,077	97.8%	459,923	3,601,819	17.2%
Legacy Project	21,622,087	21,622,087	100.0%	-	21,622,087	100.0%
	42,622,087	42,162,165	98.9%	459,923	25,223,906	59.2%
3 SIGMA NSS						
Legacy Project	110,949	110,949	100.0%	-	110,949	100.0%
	110,949	110,949	100.0%	-	110,949	100.0%
3 Vista High School						
Legacy Project	7,236,543	7,236,543	100.0%	-	7,236,543	100.0%
	7,236,543	7,236,543	100.0%	-	7,236,543	100.0%
4 Technology						
* Infrastructure	15,004,976	14,324,188	95.5%	680,788	14,324,188	95.5%
Computer Common Core	3,903,858	3,903,858	100.0%	-	3,903,858	100.0%
District Network Backbone	568,416	568,416	100.0%	-	568,416	100.0%
IT Data Center	1,400,746	1,400,746	100.0%	-	1,400,746	100.0%

Budget vs. Commitments and Expenditures
Fund 21 and Fund 35

Data as of 04/01/2020

	Budget	Commitments			Expenditures	
School/Project Name	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
Teacher Equipment	112,360	112,360	100.0%	-	112,360	100.0%
Tech Communication	1,130,966	1,130,966	100.0%	-	1,130,966	100.0%
Technology Equipment	1,885,661	1,885,661	100.0%	-	1,885,661	100.0%
Technology Wireless	10,993,016	10,993,016	100.0%	-	10,993,016	100.0%
	35,000,000	34,319,212	98.1%	680,788	34,319,212	98.1%
4 Central						
District Support	54,964,766	52,476,775	95.5%	2,487,991	52,028,065	94.7%
Program Coordination	47,866,868	46,122,750	96.4%	1,744,118	45,195,191	94.4%
	102,831,634	98,599,525	95.9%	4,232,109	97,223,256	94.5%
Totals	1,652,929,646	1,610,558,575	97.4%	42,371,071	1,572,938,992	95.2%

Note 1: * Site Projects are under planning, construction or in closeout.

Note 2: + Site Projects approved by the Board 2016 Master Plan to commence in the future.

Note 3: 1 School Name - Elementary school site name

Note 4: 2 School Name - Middle school site name

Note 5: 3 School Name - High school site name

Note 6: 4 Central/Program Name

Note 7: BOE approved supplemental funds for Michelle Obama school: Fund 25 of \$1.75M and Fund 01 MRAD of \$0.85M on 6/26/19

Note 8: BOE approved supplemental funds for Richmond HS: Fund 40 of \$1M on 11/06/19

Note 9: Measure 1998E is not covered under Proposition 39 regulations for school bonds, and is not ordinarily reported in the Bond Program expenditure reports. The following report shows Measure 1998E projects by site with state funded DeJean middle school project.

Measure 1998E Project

DeJean Middle School	36,836,215.33	36,836,215.33	100.0%	-	100.0%
1998E Project	23,994,285.33	23,994,285.33	100.0%	-	100.0%
State Fund Project	12,841,930.00	12,841,930.00	100.0%	-	100.0%
Pinole Valley High School	190,570.61	190,570.61	100.0%	-	100.0%
Central Program Coordination	16,276,517.57	16,276,517.57	100.0%	-	100.0%
Total	53,303,303.51	53,303,303.51	100.0%	-	100.0%



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Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

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Data as of 04/30/2020

School/Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
1 Bayview Elementary School						
Legacy Project	19,850,802	19,850,802	100.0%	-	19,850,802	100.0%
	19,850,802	19,850,802	100.0%	-	19,850,802	100.0%
1 Cameron						
+ Critical Needs	-	-	-	-	-	-
Legacy Project	122,195	122,195	100.0%	-	122,195	100.0%
	122,195	122,195	100.0%	-	122,195	100.0%
1 Castro Elementary School						
Legacy Project	620,944	620,944	100.0%	-	620,944	100.0%
	620,944	620,944	100.0%	-	620,944	100.0%
1 Chavez Elementary School						
Critical Needs	72,847	72,847	100.0%	-	72,847	100.0%
Legacy Project	985,387	985,387	100.0%	-	985,387	100.0%
	1,058,234	1,058,234	100.0%	-	1,058,234	100.0%
1 Collins Elementary School						
+ Critical Needs	-	-	-	-	-	-
Legacy Project	1,638,871	1,638,871	100.0%	-	1,638,871	100.0%
	1,638,871	1,638,871	100.0%	-	1,638,871	100.0%
1 Coronado Elementary School						
Legacy Project	43,022,627	43,022,627	100.0%	-	43,022,627	100.0%
	43,022,627	43,022,627	100.0%	-	43,022,627	100.0%
1 Dover Elementary School						
Legacy Project	35,095,267	35,095,267	100.0%	-	35,095,267	100.0%
	35,095,267	35,095,267	100.0%	-	35,095,267	100.0%
1 Downer Elementary School						
Legacy Project	33,415,902	33,415,902	100.0%	-	33,415,902	100.0%
	33,415,902	33,415,902	100.0%	-	33,415,902	100.0%
1 El Sobrante Elementary School						
Legacy Project	536,231	536,231	100.0%	-	536,231	100.0%
	536,231	536,231	100.0%	-	536,231	100.0%
1 Ellerhorst Elementary School						
Legacy Project	13,931,806	13,931,806	100.0%	-	13,931,806	100.0%
	13,931,806	13,931,806	100.0%	-	13,931,806	100.0%
1 Fairmont Elementary School						
* Critical Needs	3,000,000	868,934	29.0%	2,131,066	831,606	27.7%
Legacy Project	3,864,259	3,864,259	100.0%	-	3,864,259	100.0%
	6,864,259	4,733,193	69.0%	2,131,066	4,695,865	68.4%
1 Ford Elementary School						
Legacy Project	30,817,526	30,817,526	100.0%	-	30,817,526	100.0%
	30,817,526	30,817,526	100.0%	-	30,817,526	100.0%
1 Grant Elementary School						
Critical Needs	211,467	211,467	100.0%	-	211,467	100.0%
Legacy Project	1,944,098	1,944,098	100.0%	-	1,944,098	100.0%
	2,155,565	2,155,565	100.0%	-	2,155,565	100.0%
1 Hanna Ranch Elementary School						
Legacy Project	783,349	783,349	100.0%	-	783,349	100.0%
	783,349	783,349	100.0%	-	783,349	100.0%
1 Harbour Way						
Legacy Project	121,944	121,944	100.0%	-	121,944	100.0%
	121,944	121,944	100.0%	-	121,944	100.0%



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Budget vs. Commitments and Expenditures

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Data as of 04/30/2020

School/Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
1 Harding Elementary School						
Legacy Project	22,632,446	22,632,446	100.0%	-	22,632,446	100.0%
	22,632,446	22,632,446	100.0%	-	22,632,446	100.0%
1 Harmon Knolls						
Critical Needs	406,946	406,946	100.0%	-	406,946	100.0%
Soil Testing	41,489	41,489	100.0%	-	41,489	100.0%
	448,435	448,435	100.0%	-	448,435	100.0%
1 Highland Elementary School						
* Water & Power Upgrade	747,125	-	0.0%	747,125	-	0.0%
Critical Needs	52,875	52,875	100.0%	-	52,875	100.0%
Legacy Project	1,879,839	1,879,839	100.0%	-	1,879,839	100.0%
	2,679,839	1,932,714	72.1%	747,125	1,932,714	72.1%
1 Kensington Elementary School						
Legacy Project	19,343,892	19,343,892	100.0%	-	19,343,892	100.0%
	19,343,892	19,343,892	100.0%	-	19,343,892	100.0%
1 King Elementary School						
Legacy Project	25,342,166	25,342,166	100.0%	-	25,342,166	100.0%
	25,342,166	25,342,166	100.0%	-	25,342,166	100.0%
1 Lake Elementary School						
* Campus Replacement	1,000,000	77,650	7.8%	922,350	49,650	5.0%
Legacy Project	1,500,322	1,500,322	100.0%	-	1,500,322	100.0%
Portable Demolition	147,501	147,501	100.0%	-	147,501	100.0%
	2,647,823	1,725,473	65.2%	922,350	1,697,473	64.1%
1 Lincoln Elementary School						
Legacy Project	17,676,561	17,676,561	100.0%	-	17,676,561	100.0%
	17,676,561	17,676,561	100.0%	-	17,676,561	100.0%
1 Lupine Hills Elementary School						
Legacy Project	15,395,678	15,395,678	100.0%	-	15,395,678	100.0%
	15,395,678	15,395,678	100.0%	-	15,395,678	100.0%
1 Madera Elementary School						
Legacy Project	12,233,801	12,233,801	100.0%	-	12,233,801	100.0%
	12,233,801	12,233,801	100.0%	-	12,233,801	100.0%
1 Michelle Obama School						
* Campus Replacement	40,300,000	39,435,026	97.9%	864,974	25,085,932	62.2%
Legacy Project	3,829,324	3,829,324	100.0%	-	3,829,324	100.0%
	44,129,324	43,264,350	98.0%	864,974	28,915,256	65.5%
1 Mira Vista K-8						
Legacy Project	16,651,130	16,651,130	100.0%	-	16,651,130	100.0%
	16,651,130	16,651,130	100.0%	-	16,651,130	100.0%
1 Montalvin K-8						
Additional New Classrooms	4,028,011	4,028,011	100.0%	-	4,028,011	100.0%
Legacy Project	12,763,017	12,763,017	100.0%	-	12,763,017	100.0%
	16,791,028	16,791,028	100.0%	-	16,791,028	100.0%
1 Murphy Elementary School						
Legacy Project	15,619,655	15,619,655	100.0%	-	15,619,655	100.0%
	15,619,655	15,619,655	100.0%	-	15,619,655	100.0%
1 Nystrom Elementary School						
Classroom Renovation	30,233,455	30,233,455	100.0%	-	30,233,455	100.0%
Demo Portable and Sitework	518,285	518,285	100.0%	-	518,285	100.0%
Legacy Project	5,442,234	5,442,234	100.0%	-	5,442,234	100.0%



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Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

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School/Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
Multi-purpose Room	11,606,839	11,606,839	100.0%	-	11,606,839	100.0%
	47,800,813	47,800,813	100.0%	-	47,800,813	100.0%
1 Ohlone Elementary School						
Classroom and Admin Building	24,508,510	24,508,510	100.0%	-	24,508,510	100.0%
Critical Needs	623,885	623,885	100.0%	-	623,885	100.0%
Legacy Project	3,962,598	3,962,598	100.0%	-	3,962,598	100.0%
Portable Removal and Playground	5,397,758	5,397,758	100.0%	-	5,397,758	100.0%
	34,492,752	34,492,752	100.0%	-	34,492,752	100.0%
1 Olinda Elementary School						
Critical Needs	793,247	793,247	100.0%	-	793,247	100.0%
Legacy Project	1,286,942	1,286,942	100.0%	-	1,286,942	100.0%
	2,080,188	2,080,188	100.0%	-	2,080,188	100.0%
1 Peres K-8						
Legacy Project	21,424,293	21,424,293	100.0%	-	21,424,293	100.0%
	21,424,293	21,424,293	100.0%	-	21,424,293	100.0%
1 RCP Charter School						
Legacy Project	4,415,204	4,415,204	100.0%	-	4,415,204	100.0%
	4,415,204	4,415,204	100.0%	-	4,415,204	100.0%
1 Riverside Elementary School						
* Critical Needs	6,900,000	299,540	4.3%	6,600,460	127,900	1.9%
Legacy Project	14,611,005	14,611,005	100.0%	-	14,611,005	100.0%
	21,511,005	14,910,545	69.3%	6,600,460	14,738,905	68.5%
1 Seaview Elementary School						
Legacy Project	499,116	499,116	100.0%	-	499,116	100.0%
	499,116	499,116	100.0%	-	499,116	100.0%
1 Shannon Elementary School						
+ Critical Needs	-	-	-	-	-	-
Legacy Project	1,555,163	1,555,163	100.0%	-	1,555,163	100.0%
	1,555,163	1,555,163	100.0%	-	1,555,163	100.0%
1 Sheldon Elementary School						
Legacy Project	15,102,837	15,102,837	100.0%	-	15,102,837	100.0%
	15,102,837	15,102,837	100.0%	-	15,102,837	100.0%
1 Stege Elementary School						
* Critical Needs	2,900,000	35,900	1.2%	2,864,100	35,900	1.2%
Legacy Project	3,445,886	3,445,886	100.0%	-	3,445,886	100.0%
	6,345,886	3,481,786	54.9%	2,864,100	3,481,786	54.9%
1 Stewart K-8						
Legacy Project	16,737,037	16,737,037	100.0%	-	16,737,037	100.0%
	16,737,037	16,737,037	100.0%	-	16,737,037	100.0%
1 Tara Hills Elementary School						
Legacy Project	14,975,067	14,975,067	100.0%	-	14,975,067	100.0%
	14,975,067	14,975,067	100.0%	-	14,975,067	100.0%
1 TLC Elementary School						
Legacy Project	116,673	116,673	100.0%	-	116,673	100.0%
	116,673	116,673	100.0%	-	116,673	100.0%
1 Valley View Elementary School						
Critical Needs	1,091,447	1,091,447	100.0%	-	1,091,447	100.0%
Existing Campus Demo	33,096	33,096	100.0%	-	33,096	100.0%
Legacy Project	3,908,093	3,908,093	100.0%	-	3,908,093	100.0%
Portables	5,189,726	5,189,726	100.0%	-	5,189,726	100.0%



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School/Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
1 Verde K-8	10,222,362	10,222,362	100.0%	-	10,222,362	100.0%
Legacy Project	16,065,870	16,065,870	100.0%	-	16,065,870	100.0%
	16,065,870	16,065,870	100.0%	-	16,065,870	100.0%
1 Washington Elementary School						
Legacy Project	15,322,847	15,322,847	100.0%	-	15,322,847	100.0%
	15,322,847	15,322,847	100.0%	-	15,322,847	100.0%
1 West Hercules						
Legacy Project	56,847	56,847	100.0%	-	56,847	100.0%
	56,847	56,847	100.0%	-	56,847	100.0%
2 Adams Middle School						
Legacy Project	691,211	691,211	100.0%	-	691,211	100.0%
	691,211	691,211	100.0%	-	691,211	100.0%
2 Crespi Middle School						
* Critical Needs	5,300,000	4,929,265	93.0%	370,735	4,804,268	90.6%
Legacy Project	1,245,896	1,245,896	100.0%	-	1,245,896	100.0%
	6,545,896	6,175,161	94.3%	370,735	6,050,164	92.4%
2 DeJean Middle School						
Legacy Project	381,209	381,209	100.0%	-	381,209	100.0%
	381,209	381,209	100.0%	-	381,209	100.0%
2 Helms Middle School						
Legacy Project	83,432,888	83,432,888	100.0%	-	83,432,888	100.0%
	83,432,888	83,432,888	100.0%	-	83,432,888	100.0%
2 Hercules Middle School						
Legacy Project	699,000	699,000	100.0%	-	699,000	100.0%
	699,000	699,000	100.0%	-	699,000	100.0%
2 Korematsu Middle School						
* New Buildings	53,439,076	52,721,598	98.7%	717,478	52,712,098	98.6%
Legacy Project	19,943,103	19,943,103	100.0%	-	19,943,103	100.0%
	73,382,179	72,664,701	99.0%	717,478	72,655,201	99.0%
2 Pinole Middle School						
Legacy Project	56,689,430	56,689,430	100.0%	-	56,689,430	100.0%
	56,689,430	56,689,430	100.0%	-	56,689,430	100.0%
3 De Anza High School						
Legacy Project	132,236,248	132,236,248	100.0%	-	132,236,248	100.0%
	132,236,248	132,236,248	100.0%	-	132,236,248	100.0%
3 DELTA NSS						
Legacy Project	152,226	152,226	100.0%	-	152,226	100.0%
	152,226	152,226	100.0%	-	152,226	100.0%
3 El Cerrito High School						
Legacy Project	128,477,500	128,477,500	100.0%	-	128,477,500	100.0%
Stadium	18,372,605	18,372,605	100.0%	-	18,372,605	100.0%
	146,850,105	146,850,105	100.0%	-	146,850,105	100.0%
3 Greenwood High School						
Legacy Project	79,583,607	79,583,607	100.0%	-	79,583,607	100.0%
	79,583,607	79,583,607	100.0%	-	79,583,607	100.0%
3 Hercules High School						
+ Critical Needs	-	-	-	-	-	-
Legacy Project	3,295,019	3,295,019	100.0%	-	3,295,019	100.0%
	3,295,019	3,295,019	100.0%	-	3,295,019	100.0%



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

Fund 21 and Fund 35

Data as of 04/30/2020

School/Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
3 KAPPA NSS						
Legacy Project	109,831	109,831	100.0%	-	109,831	100.0%
	109,831	109,831	100.0%	-	109,831	100.0%
3 Kennedy High School						
+ Critical Needs	-	-	-	-	-	-
Legacy Project	33,854,981	33,854,981	100.0%	-	33,854,981	100.0%
	33,854,981	33,854,981	100.0%	-	33,854,981	100.0%
3 North Campus High School						
Legacy Project	205,450	205,450	100.0%	-	205,450	100.0%
	205,450	205,450	100.0%	-	205,450	100.0%
3 OMEGA NSS						
Legacy Project	118,313	118,313	100.0%	-	118,313	100.0%
	118,313	118,313	100.0%	-	118,313	100.0%
3 Pinole Valley High School						
* Campus Replacement	154,570,584	154,419,382	99.9%	151,203	153,977,027	99.6%
* Fields/Sitework	19,177,933	178,105	0.9%	18,999,828	175,025	0.9%
* Interim Campus Demo	3,628,014	3,628,013	100.0%	1	3,628,013	100.0%
* Site Design	17,935,216	17,935,214	100.0%	2	16,997,640	94.8%
Detention Basin and Paving	3,517,521	3,517,521	100.0%	-	3,517,521	100.0%
Existing Building Demolition	2,511,397	2,511,397	100.0%	-	2,511,397	100.0%
Hillside Stabilization	2,199,821	2,199,821	100.0%	-	2,199,821	100.0%
Interim Campus	8,796,248	8,796,248	100.0%	-	8,796,248	100.0%
Legacy Furniture & Equipment	36,520	36,520	100.0%	-	36,520	100.0%
Legacy Program Cost	696,938	696,938	100.0%	-	696,938	100.0%
Legacy Restroom Renovation	167,601	167,601	100.0%	-	167,601	100.0%
Legacy Technology	37,165	37,165	100.0%	-	37,165	100.0%
Legacy Track	1,676,771	1,676,771	100.0%	-	1,676,771	100.0%
Off Site Parking and Traffic	1,240,584	1,240,584	100.0%	-	1,240,584	100.0%
Video Surveillance System	357,268	357,268	100.0%	-	357,268	100.0%
	216,549,580	197,398,546	91.2%	19,151,034	196,015,538	90.5%
3 Richmond High School						
* Gym and Seismic Classroom	21,000,000	20,630,600	98.2%	369,400	4,500,076	21.4%
Legacy Project	21,622,087	21,622,087	100.0%	-	21,622,087	100.0%
	42,622,087	42,252,688	99.1%	369,400	26,122,163	61.3%
3 SIGMA NSS						
Legacy Project	110,949	110,949	100.0%	-	110,949	100.0%
	110,949	110,949	100.0%	-	110,949	100.0%
3 Vista High School						
Legacy Project	7,236,543	7,236,543	100.0%	-	7,236,543	100.0%
	7,236,543	7,236,543	100.0%	-	7,236,543	100.0%
4 Technology						
* Infrastructure	15,004,976	14,324,188	95.5%	680,788	14,299,306	95.3%
Computer Common Core	3,903,858	3,903,858	100.0%	-	3,903,858	100.0%
District Network Backbone	568,416	568,416	100.0%	-	568,416	100.0%
IT Data Center	1,400,746	1,400,746	100.0%	-	1,400,746	100.0%
Teacher Equipment	112,360	112,360	100.0%	-	112,360	100.0%
Tech Communication	1,130,966	1,130,966	100.0%	-	1,130,966	100.0%
Technology Equipment	1,885,661	1,885,661	100.0%	-	1,885,661	100.0%
Technology Wireless	10,993,016	10,993,016	100.0%	-	10,993,016	100.0%
	35,000,000	34,319,212	98.1%	680,788	34,294,330	98.0%



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

Fund 21 and Fund 35

Data as of 04/30/2020

School/Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
4 Central						
District Support	54,964,766	52,426,022	95.4%	2,538,745	52,089,114	94.8%
Program Coordination	47,866,868	46,110,395	96.3%	1,756,473	45,313,467	94.7%
	102,831,634	98,536,417	95.8%	4,295,217	97,402,581	94.7%
Totals	1,652,929,646	1,613,214,919	97.6%	39,714,726	1,579,822,109	95.6%

Note 1: * Site Projects are under planning, construction or in closeout.

Note 2: + Site Projects approved by the Board 2016 Master Plan to commence in the future.

Note 3: 1 School Name - Elementary school site name

Note 4: 2 School Name - Middle school site name

Note 5: 3 School Name - High school site name

Note 6: 4 Central/Program Name

Note 7: BOE approved supplemental funds for Michelle Obama school: Fund 25 of \$1.75M and Fund 01 MRAD of \$0.85M on 6/26/19

Note 8: BOE approved supplemental funds for Richmond HS: Fund 40 of \$1M on 11/06/19

Note 9: Measure 1998E is not covered under Proposition 39 regulations for school bonds, and is not ordinarily reported in the Bond Program expenditure reports. The following report shows Measure 1998E projects by site with state funded DeJean middle school project.

Measure 1998E Project						
DeJean Middle School	36,836,215.33	36,836,215.33	100.0%	-	36,836,215.33	100.0%
1998E Project	23,994,285.33	23,994,285.33	100.0%	-	23,994,285.33	100.0%
State Fund Project	12,841,930.00	12,841,930.00	100.0%	-	12,841,930.00	100.0%
Pinole Valley High School	190,570.61	190,570.61	100.0%	-	190,570.61	100.0%
Central Program Coordination	16,276,517.57	16,276,517.57	100.0%	-	16,276,517.57	100.0%
Total	53,303,303.51	53,303,303.51	100.0%	-	53,303,303.51	100.0%



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

2016 MASTER PLAN PROJECT

Fund 21 and Fund 35

Data as of 04/01/2020

School/Project Name	Budget			Commitments			Expenditures	
	Original Budget	Approved Budget Changes	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
1 Cameron								
+ Critical Needs	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
1 Chavez Elementary School								
Critical Needs	600,000	(527,153)	72,847	72,847	100.0%	-	72,847	100.0%
	600,000	(527,153)	72,847	72,847	100.0%	-	72,847	100.0%
1 Collins Elementary School								
+ Critical Needs	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
1 Fairmont Elementary School								
* Critical Needs	3,000,000	-	3,000,000	868,934	29.0%	2,131,066	831,606	27.7%
	3,000,000	-	3,000,000	868,934	29.0%	2,131,066	831,606	27.7%
1 Grant Elementary School								
Critical Needs	900,000	(688,533)	211,467	211,467	100.0%	-	211,467	100.0%
	900,000	(688,533)	211,467	211,467	100.0%	-	211,467	100.0%
1 Harmon Knolls								
Critical Needs	200,000	206,946	406,946	406,946	100.0%	-	406,946	100.0%
Soil Testing	100,000	(58,511)	41,489	41,489	100.0%	-	41,489	100.0%
	300,000	148,435	448,435	448,435	100.0%	-	448,435	100.0%
1 Highland Elementary School								
* Water & Power Upgrade	-	747,125	747,125	-	0.0%	747,125	-	0.0%
Critical Needs	800,000	(747,125)	52,875	52,875	100.0%	-	52,875	100.0%
	800,000	-	800,000	52,875	6.6%	747,125	52,875	6.6%
1 Lake Elementary School								
* Campus Replacement	1,000,000	-	1,000,000	8,450	0.8%	991,550	8,450	0.8%
Portable Demolition	500,000	(352,499)	147,501	147,501	100.0%	-	147,501	100.0%
	1,500,000	(352,499)	1,147,501	155,951	13.6%	991,550	155,951	13.6%
1 Michelle Obama Elementary School								
* Campus Replacement	40,300,000	-	40,300,000	39,394,751	97.8%	905,249	21,927,576	54.4%
	40,300,000	-	40,300,000	39,394,751	97.8%	905,249	21,927,576	54.4%
1 Ohlone Elementary School								
Critical Needs	800,000	(176,115)	623,885	623,885	100.0%	-	623,885	100.0%
	800,000	(176,115)	623,885	623,885	100.0%	-	623,885	100.0%
1 Olinda Elementary School								
Critical Needs	1,000,000	(206,753)	793,247	793,247	100.0%	-	793,247	100.0%
	1,000,000	(206,753)	793,247	793,247	100.0%	-	793,247	100.0%
1 Riverside Elementary School								
* Critical Needs	6,900,000	-	6,900,000	299,540	4.3%	6,600,460	127,900	1.9%
	6,900,000	-	6,900,000	299,540	4.3%	6,600,460	127,900	1.9%
1 Shannon Elementary School								
+ Critical Needs	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
1 Stege Elementary School								
* Critical Needs	2,900,000	-	2,900,000	35,900	1.2%	2,864,100	35,900	1.2%
	2,900,000	-	2,900,000	35,900	1.2%	2,864,100	35,900	1.2%
1 Valley View Elementary School								
Critical Needs	1,000,000	91,447	1,091,447	1,091,447	100.0%	-	1,091,447	100.0%
	1,000,000	91,447	1,091,447	1,091,447	100.0%	-	1,091,447	100.0%
2 Crespi Middle School								
* Critical Needs	3,100,000	2,200,000	5,300,000	4,929,265	93.0%	370,735	4,743,402	89.5%
	3,100,000	2,200,000	5,300,000	4,929,265	93.0%	370,735	4,743,402	89.5%
3 Hercules High School								



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

2016 MASTER PLAN PROJECT

Fund 21 and Fund 35

Data as of 04/01/2020

School/Project Name	Budget			Commitments			Expenditures	
	Original Budget	Approved Budget Changes	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
+ Critical Needs	-	-	-	-	-	-	-	-
3 Kennedy High School								
+ Critical Needs	-	-	-	-	-	-	-	-
3 Richmond High School								
* Gym and Seismic Classroom	15,100,000	5,900,000	21,000,000	20,540,077	97.8%	459,923	3,601,819	17.2%
	15,100,000	5,900,000	21,000,000	20,540,077	97.8%	459,923	3,601,819	17.2%
4 Central								
Program Coordination (Ed Specs & School Size)	200,000	-	200,000	148,128	74.1%	51,872	148,128	74.1%
	200,000	-	200,000	148,128	74.1%	51,872	148,128	74.1%
Totals	78,400,000	6,388,828	84,788,828	69,666,749	82.2%	15,122,079	34,866,483	41.1%

Note 1: * Site Projects are under planning, construction or in closeout.

Note 2: + Site Projects approved by the Board 2016 Master Plan to commence in the future.

Note 3: 1 School Name - Elementary school site name

Note 4: 2 School Name - Middle school site name

Note 5: 3 School Name - High school site name

Note 6: 4 Central/Program Name

Note 7: BOE approved supplemental funds for Michelle Obama school: Fund 25 of \$1.75M and Fund 01 MRAD of \$0.85M on 6/26/19

Note 8: BOE approved supplemental funds for Richmond HS: Fund 40 of \$1M on 11/06/19



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

2016 MASTER PLAN PROJECT

Fund 21 and Fund 35

Data as of 04/30/2020

School/Project Name	Budget			Commitments			Expenditures	
	Original Budget	Approved Budget Changes	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
1 Cameron								
+ Critical Needs	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
1 Chavez Elementary School								
Critical Needs	600,000	(527,153)	72,847	72,847	100.0%	-	72,847	100.0%
	600,000	(527,153)	72,847	72,847	100.0%	-	72,847	100.0%
1 Collins Elementary School								
+ Critical Needs	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
1 Fairmont Elementary School								
* Critical Needs	3,000,000	-	3,000,000	868,934	29.0%	2,131,066	831,606	27.7%
	3,000,000	-	3,000,000	868,934	29.0%	2,131,066	831,606	27.7%
1 Grant Elementary School								
Critical Needs	900,000	(688,533)	211,467	211,467	100.0%	-	211,467	100.0%
	900,000	(688,533)	211,467	211,467	100.0%	-	211,467	100.0%
1 Harmon Knolls								
Critical Needs	200,000	206,946	406,946	406,946	100.0%	-	406,946	100.0%
Soil Testing	100,000	(58,511)	41,489	41,489	100.0%	-	41,489	100.0%
	300,000	148,435	448,435	448,435	100.0%	-	448,435	100.0%
1 Highland Elementary School								
* Water & Power Upgrade	-	747,125	747,125	-	0.0%	747,125	-	0.0%
Critical Needs	800,000	(747,125)	52,875	52,875	100.0%	-	52,875	100.0%
	800,000	-	800,000	52,875	6.6%	747,125	52,875	6.6%
1 Lake Elementary School								
* Campus Replacement	1,000,000	-	1,000,000	77,650	7.8%	922,350	49,650	5.0%
Portable Demolition	500,000	(352,499)	147,501	147,501	100.0%	-	147,501	100.0%
	1,500,000	(352,499)	1,147,501	225,151	19.6%	922,350	197,151	17.2%
1 Michelle Obama School								
* Campus Replacement	40,300,000	-	40,300,000	39,435,026	97.9%	864,974	25,085,932	62.2%
	40,300,000	-	40,300,000	39,435,026	97.9%	864,974	25,085,932	62.2%
1 Ohlone Elementary School								
Critical Needs	800,000	(176,115)	623,885	623,885	100.0%	-	623,885	100.0%
	800,000	(176,115)	623,885	623,885	100.0%	-	623,885	100.0%
1 Olinda Elementary School								
Critical Needs	1,000,000	(206,753)	793,247	793,247	100.0%	-	793,247	100.0%
	1,000,000	(206,753)	793,247	793,247	100.0%	-	793,247	100.0%
1 Riverside Elementary School								
* Critical Needs	6,900,000	-	6,900,000	299,540	4.3%	6,600,460	127,900	1.9%
	6,900,000	-	6,900,000	299,540	4.3%	6,600,460	127,900	1.9%
1 Shannon Elementary School								
+ Critical Needs	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
1 Stege Elementary School								
* Critical Needs	2,900,000	-	2,900,000	35,900	1.2%	2,864,100	35,900	1.2%
	2,900,000	-	2,900,000	35,900	1.2%	2,864,100	35,900	1.2%
1 Valley View Elementary School								
Critical Needs	1,000,000	91,447	1,091,447	1,091,447	100.0%	-	1,091,447	100.0%
	1,000,000	91,447	1,091,447	1,091,447	100.0%	-	1,091,447	100.0%
2 Crespi Middle School								
* Critical Needs	3,100,000	2,200,000	5,300,000	4,929,265	93.0%	370,735	4,804,268	90.6%
	3,100,000	2,200,000	5,300,000	4,929,265	93.0%	370,735	4,804,268	90.6%



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

2016 MASTER PLAN PROJECT

Fund 21 and Fund 35

Data as of 04/30/2020

School/Project Name	Budget			Commitments			Expenditures	
	Original Budget	Approved Budget Changes	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
3 Hercules High School								
+ Critical Needs	-	-	-	-		-	-	
	-	-	-	-		-	-	
3 Kennedy High School								
+ Critical Needs	-	-	-	-		-	-	
	-	-	-	-		-	-	
3 Richmond High School								
* Gym and Seismic Classroom	15,100,000	5,900,000	21,000,000	20,630,600	98.2%	369,400	4,500,076	21.4%
	15,100,000	5,900,000	21,000,000	20,630,600	98.2%	369,400	4,500,076	21.4%
4 Central								
Program Coordination (Ed Specs & School Size)	200,000	-	200,000	148,128	74.1%	51,872	148,128	74.1%
	200,000	-	200,000	148,128	74.1%	51,872	148,128	74.1%
Totals	78,400,000	6,388,828	84,788,828	69,866,747	82.4%	14,922,081	39,025,163	46.0%

Note 1: * Site Projects are under planning, construction or in closeout.

Note 2: + Site Projects approved by the Board 2016 Master Plan to commence in the future.

Note 3: 1 School Name - Elementary school site name

Note 4: 2 School Name - Middle school site name

Note 5: 3 School Name - High school site name

Note 6: 4 Central/Program Name

Note 7: BOE approved supplemental funds for Michelle Obama school: Fund 25 of \$1.75M and Fund 01 MRAD of \$0.85M on 6/26/19

Note 8: BOE approved supplemental funds for Richmond HS: Fund 40 of \$1M on 11/06/19



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Bond Program Spending to Date by Site
Data as of 03/31/2020

Updated 04/01/2020

Site Name	Original Budget *	Board Approved Budget 02/26/20	Expended FY 99-01 thru FY 18-19	Expended FY 19-20 Jul-Mar	Expended Total thru 03/31/20	Committed Balance as of 03/31/20	Budget Balance as of 03/31/20	Notes
BAYVIEW	17,732,392	19,850,802	19,850,802	-	19,850,802	-	-	Footnote 1
CHAVEZ	1,339,784	1,058,234	1,058,234	-	1,058,234	-	-	Footnote 1
COLLINS	993,294	1,638,871	1,638,871	-	1,638,871	-	-	Footnote 4
CORONADO	11,278,047	43,022,627	43,022,627	-	43,022,627	-	-	Footnote 1
DOVER	13,070,243	35,095,267	35,095,267	-	35,095,267	-	-	Footnote 1
DOWNER	28,819,079	33,415,902	33,415,902	-	33,415,902	-	-	Footnote 1
ELLERHORST	11,238,341	13,931,806	13,931,806	-	13,931,806	-	-	Footnote 1
FAIRMONT	10,971,356	6,864,259	4,213,128	482,736	4,695,865	37,328	2,131,066	Footnote 3
FORD	11,839,322	30,817,526	30,817,526	-	30,817,526	-	-	Footnote 1
GRANT	1,409,600	2,155,565	2,155,565	-	2,155,565	-	-	Footnote 1
HANNA RANCH	680,923	783,349	783,349	-	783,349	-	-	Footnote 1
HARDING	15,574,211	22,632,446	22,632,446	-	22,632,446	-	-	Footnote 1
HARMON KNOLLS	-	448,435	448,435	-	448,435	-	-	Footnote 1
HIGHLAND	13,504,714	2,679,839	1,932,714	-	1,932,714	-	747,125	Footnote 3
KENSINGTON	16,397,920	19,343,892	19,343,892	-	19,343,892	-	-	Footnote 1
KING	16,688,732	25,342,166	25,342,166	-	25,342,166	-	-	Footnote 1
LAKE	822,657	2,647,823	1,647,823	8,450	1,656,273	-	991,550	Footnote 3
LINCOLN	15,225,821	17,676,561	17,676,561	-	17,676,561	-	-	Footnote 1
LUPINE HILLS	16,111,242	15,395,678	15,395,678	-	15,395,678	-	-	Footnote 1
MADERA	11,088,764	12,233,801	12,233,801	-	12,233,801	-	-	Footnote 1
MICHELLE OBAMA	13,673,885	44,129,324	9,664,279	16,092,622	25,756,900	17,467,175	905,249	Footnote 3
MIRA VISTA	13,928,364	16,651,130	16,651,130	-	16,651,130	-	-	Footnote 1
MONTALVIN	15,904,716	16,791,028	16,791,028	-	16,791,028	-	-	Footnote 1
MURPHY	13,554,495	15,619,655	15,619,655	-	15,619,655	-	-	Footnote 1
NYSTROM	20,999,690	47,800,813	45,461,314	2,339,500	47,800,813	-	(0)	Footnote 1
OHLONE	14,174,928	34,492,752	34,492,752	-	34,492,752	-	-	Footnote 1
OLINDA	1,170,596	2,080,188	1,582,078	498,111	2,080,188	-	-	Footnote 1
PERES	19,752,789	21,424,293	21,424,293	-	21,424,293	-	-	Footnote 1
RIVERSIDE	13,439,831	21,511,005	14,723,012	15,893	14,738,905	171,640	6,600,460	Footnote 3
SHANNON	1,157,736	1,555,163	1,555,163	-	1,555,163	-	-	Footnote 4
SHELDON	14,968,745	15,102,837	15,102,837	-	15,102,837	-	-	Footnote 1
STEGE	13,000,749	6,345,886	3,481,786	-	3,481,786	-	2,864,100	Footnote 3
STEWART	12,710,427	16,737,037	16,737,037	-	16,737,037	-	-	Footnote 1
TARA HILLS	14,160,935	14,975,067	14,975,067	-	14,975,067	-	-	Footnote 1
VALLEY VIEW	11,117,405	10,222,362	10,222,362	-	10,222,362	-	-	Footnote 1
VERDE	15,709,690	16,065,870	16,065,870	-	16,065,870	-	-	Footnote 1
WASHINGTON	14,051,720	15,322,847	15,322,847	-	15,322,847	-	-	Footnote 1
Elementary Total	438,263,142	623,862,105	572,509,101	19,437,311	591,946,412	17,676,143	14,239,550	



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Bond Program Spending to Date by Site
Data as of 03/31/2020

Updated 04/01/2020

Site Name	Original Budget *	Board Approved Budget 02/26/20	Expended FY 99-01 thru FY 18-19	Expended FY 19-20 Jul-Mar	Expended Total thru 03/31/20	Committed Balance as of 03/31/20	Budget Balance as of 03/31/20	Notes
CRESPI MS	1,205,711	6,545,896	2,553,745	3,435,552	5,989,297	185,864	370,735	Footnote 3
DEJEAN MS	64,929	381,209	381,209	-	381,209	-	-	Footnote 1
HELMS MS	61,287,986	83,432,888	83,432,888	-	83,432,888	-	-	Footnote 1
HERCULES MS	602,982	699,000	699,000	-	699,000	-	-	Footnote 1
KOREMATSU MS	37,937,901	73,382,179	72,655,201	-	72,655,201	-	726,978	Footnote 2
PINOLE MS	38,828,979	56,689,430	56,689,430	-	56,689,430	-	-	Footnote 1
Middle Sch Total	139,928,488	221,130,602	216,411,473	3,435,552	219,847,025	185,864	1,097,713	
DE ANZA HS	105,389,888	132,236,248	132,236,248	-	132,236,248	-	-	Footnote 1
EL CERRITO HS	93,605,815	146,850,105	146,850,105	-	146,850,105	-	-	Footnote 1
GREENWOOD	35,315,772	79,583,607	79,583,607	-	79,583,607	-	-	Footnote 1
HERCULES HS	12,603,343	3,295,019	3,295,019	-	3,295,019	-	-	Footnote 4
KENNEDY HS	89,903,130	33,854,981	33,854,981	-	33,854,981	-	-	Footnote 4
PINOLE VALLEY HS	124,040,286	216,549,580	185,963,019	7,482,524	193,445,544	1,443,048	21,660,988	Footnote 2
RICHMOND HS	94,720,910	42,622,087	22,854,818	2,369,088	25,223,906	16,938,259	459,923	Footnote 3
VISTA HS	3,566,208	7,236,543	7,236,543	-	7,236,543	-	0	Footnote 1
High Sch Total	559,145,352	662,228,170	611,874,340	9,851,613	621,725,953	18,381,307	22,120,911	
ADAMS MS	703,660	691,211	691,211	-	691,211	-	-	Footnote 1
CAMERON	284,012	122,195	122,195	-	122,195	-	-	Footnote 4
CASTRO	11,901,504	620,944	620,944	-	620,944	-	-	Footnote 1
DELTA NSS	152,564	152,226	152,226	-	152,226	-	-	Footnote 1
EL SOBRANTE	187,343	536,231	536,231	-	536,231	-	-	Footnote 1
HARBOUR WAY	121,639	121,944	121,944	-	121,944	-	-	Footnote 1
KAPPA NSS	109,809	109,831	109,831	-	109,831	-	-	Footnote 1
NORTH CAMPUS	169,849	205,450	205,450	-	205,450	-	-	Footnote 1
OMEGA NSS	117,742	118,313	118,313	-	118,313	-	-	Footnote 1
SEAVIEW	178,534	499,116	499,116	-	499,116	-	-	Footnote 1
SIGMA NSS	110,728	110,949	110,949	-	110,949	-	-	Footnote 1
TLC	118,020	116,673	116,673	-	116,673	-	-	Footnote 1
WEST HERCULES	-	56,847	56,847	-	56,847	-	-	Footnote 1
Closed/Program Total	14,155,404	3,461,930	3,461,930	-	3,461,930	-	-	
CENTRAL	67,713,312	102,831,634	94,934,549	2,288,707	97,223,256	1,376,269	4,232,109	Budget thru 20-21
RCP CHARTER	8,148,550	4,415,204	4,415,204	-	4,415,204	-	-	Footnote 1
TECHNOLOGY	35,000,000	35,000,000	34,294,330	24,882	34,319,212	-	680,788	Footnote 2
Admin/Other Total	110,861,862	142,246,838	133,644,083	2,313,588	135,957,672	1,376,269	4,912,897	
GRAND TOTAL	1,262,354,248	1,652,929,646	1,537,900,927	35,038,065	1,572,938,992	37,619,583	42,371,071	

* Original Budget provided is based on Report#2 dated April 30, 2018, and has not been reconciled.

Footnote 1: Site projects are completed.

Footnote 2: Site Legacy projects are under planning, construction or in closeout.

Footnote 3: Site Legacy projects are completed and 2016 Facilities Master Plan Projects are under planning, construction or in closeout.

Footnote 4: Site projects are part of the 2016 Facilities Master Plan Projects to commence in future.

Note: Measure 1998E is not covered under Proposition 39 regulations for school bonds, and is not ordinarily reported in the Bond Program expenditure reports.

The following report shows Measure 1998E projects by site with state funded DeJean middle school project.

Measure 1998E Project	Budget	Expended	
DeJean Middle School	36,836,215	36,836,215	-
1998E Project	23,994,285	23,994,285	-
State Fund Project	12,841,930	12,841,930	-
Pinole Valley High School	190,571	190,571	-
Central Program Coordination	16,276,518	16,276,518	-
Total	53,303,304	53,303,304	-



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Bond Program Spending to Date by Site
Data as of 04/30/2020

Updated 05/06/2020

Site Name	Original Budget *	Board Approved Budget 02/26/20	Expended FY 99-01 thru FY 18-19	Expended FY 19-20 Jul-Apr	Expended Total thru 04/30/20	Committed Balance as of 04/30/20	Budget Balance as of 04/30/20	Notes
BAYVIEW	17,732,392	19,850,802	19,850,802	-	19,850,802	-	-	Footnote 1
CHAVEZ	1,339,784	1,058,234	1,058,234	-	1,058,234	-	-	Footnote 1
COLLINS	993,294	1,638,871	1,638,871	-	1,638,871	-	-	Footnote 4
CORONADO	11,278,047	43,022,627	43,022,627	-	43,022,627	-	-	Footnote 1
DOVER	13,070,243	35,095,267	35,095,267	-	35,095,267	-	-	Footnote 1
DOWNER	28,819,079	33,415,902	33,415,902	-	33,415,902	-	-	Footnote 1
ELLERHORST	11,238,341	13,931,806	13,931,806	-	13,931,806	-	-	Footnote 1
FAIRMONT	10,971,356	6,864,259	4,213,128	482,736	4,695,865	37,328	2,131,066	Footnote 3
FORD	11,839,322	30,817,526	30,817,526	-	30,817,526	-	-	Footnote 1
GRANT	1,409,600	2,155,565	2,155,565	-	2,155,565	-	-	Footnote 1
HANNA RANCH	680,923	783,349	783,349	-	783,349	-	-	Footnote 1
HARDING	15,574,211	22,632,446	22,632,446	-	22,632,446	-	-	Footnote 1
HARMON KNOLLS	-	448,435	448,435	-	448,435	-	-	Footnote 1
HIGHLAND	13,504,714	2,679,839	1,932,714	-	1,932,714	-	747,125	Footnote 3
KENSINGTON	16,397,920	19,343,892	19,343,892	-	19,343,892	-	-	Footnote 1
KING	16,688,732	25,342,166	25,342,166	-	25,342,166	-	-	Footnote 1
LAKE	822,657	2,647,823	1,647,823	49,650	1,697,473	28,000	922,350	Footnote 3
LINCOLN	15,225,821	17,676,561	17,676,561	-	17,676,561	-	-	Footnote 1
LUPINE HILLS	16,111,242	15,395,678	15,395,678	-	15,395,678	-	-	Footnote 1
MADERA	11,088,764	12,233,801	12,233,801	-	12,233,801	-	-	Footnote 1
MICHELLE OBAMA	13,673,885	44,129,324	9,664,279	19,250,977	28,915,256	14,349,094	864,974	Footnote 3
MIRA VISTA	13,928,364	16,651,130	16,651,130	-	16,651,130	-	-	Footnote 1
MONTALVIN	15,904,716	16,791,028	16,791,028	-	16,791,028	-	-	Footnote 1
MURPHY	13,554,495	15,619,655	15,619,655	-	15,619,655	-	-	Footnote 1
NYSTROM	20,999,690	47,800,813	45,461,314	2,339,500	47,800,813	-	(0)	Footnote 1
OHLONE	14,174,928	34,492,752	34,492,752	-	34,492,752	-	-	Footnote 1
OLINDA	1,170,596	2,080,188	1,582,078	498,111	2,080,188	-	-	Footnote 1
PERES	19,752,789	21,424,293	21,424,293	-	21,424,293	-	-	Footnote 1
RIVERSIDE	13,439,831	21,511,005	14,723,012	15,893	14,738,905	171,640	6,600,460	Footnote 3
SHANNON	1,157,736	1,555,163	1,555,163	-	1,555,163	-	-	Footnote 4
SHELDON	14,968,745	15,102,837	15,102,837	-	15,102,837	-	-	Footnote 1
STEGE	13,000,749	6,345,886	3,481,786	-	3,481,786	-	2,864,100	Footnote 3
STEWART	12,710,427	16,737,037	16,737,037	-	16,737,037	-	-	Footnote 1
TARA HILLS	14,160,935	14,975,067	14,975,067	-	14,975,067	-	-	Footnote 1
VALLEY VIEW	11,117,405	10,222,362	10,222,362	-	10,222,362	-	-	Footnote 1
VERDE	15,709,690	16,065,870	16,065,870	-	16,065,870	-	-	Footnote 1
WASHINGTON	14,051,720	15,322,847	15,322,847	-	15,322,847	-	-	Footnote 1
Elementary Total	438,263,142	623,862,105	572,509,101	22,636,867	595,145,968	14,586,063	14,130,075	



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Bond Program Spending to Date by Site
Data as of 04/30/2020

Updated 05/06/2020

Site Name	Original Budget *	Board Approved Budget 02/26/20	Expended FY 99-01 thru FY 18-19	Expended FY 19-20 Jul-Apr	Expended Total thru 04/30/20	Committed Balance as of 04/30/20	Budget Balance as of 04/30/20	Notes
CRESPI MS	1,205,711	6,545,896	2,553,745	3,496,419	6,050,164	124,997	370,735	Footnote 3
DEJEAN MS	64,929	381,209	381,209	-	381,209	-	-	Footnote 1
HELMS MS	61,287,986	83,432,888	83,432,888	-	83,432,888	-	-	Footnote 1
HERCULES MS	602,982	699,000	699,000	-	699,000	-	-	Footnote 1
KOREMATSU MS	37,937,901	73,382,179	72,655,201	-	72,655,201	9,500	717,478	Footnote 2
PINOLE MS	38,828,979	56,689,430	56,689,430	-	56,689,430	-	-	Footnote 1
Middle Sch Total	139,928,488	221,130,602	216,411,473	3,496,419	219,907,892	134,497	1,088,213	
DE ANZA HS	105,389,888	132,236,248	132,236,248	-	132,236,248	-	-	Footnote 1
EL CERRITO HS	93,605,815	146,850,105	146,850,105	-	146,850,105	-	-	Footnote 1
GREENWOOD	35,315,772	79,583,607	79,583,607	-	79,583,607	-	-	Footnote 1
HERCULES HS	12,603,343	3,295,019	3,295,019	-	3,295,019	-	-	Footnote 4
KENNEDY HS	89,903,130	33,854,981	33,854,981	-	33,854,981	-	-	Footnote 4
PINOLE VALLEY HS	124,040,286	216,549,580	185,963,019	10,052,519	196,015,538	1,383,008	19,151,034	Footnote 2
RICHMOND HS	94,720,910	42,622,087	22,854,818	3,267,345	26,122,163	16,130,525	369,400	Footnote 3
VISTA HS	3,566,208	7,236,543	7,236,543	-	7,236,543	-	0	Footnote 1
High Sch Total	559,145,352	662,228,170	611,874,340	13,319,864	625,194,204	17,513,533	19,520,433	
ADAMS MS	703,660	691,211	691,211	-	691,211	-	-	Footnote 1
CAMERON	284,012	122,195	122,195	-	122,195	-	-	Footnote 4
CASTRO	11,901,504	620,944	620,944	-	620,944	-	-	Footnote 1
DELTA NSS	152,564	152,226	152,226	-	152,226	-	-	Footnote 1
EL SOBRANTE	187,343	536,231	536,231	-	536,231	-	-	Footnote 1
HARBOUR WAY	121,639	121,944	121,944	-	121,944	-	-	Footnote 1
KAPPA NSS	109,809	109,831	109,831	-	109,831	-	-	Footnote 1
NORTH CAMPUS	169,849	205,450	205,450	-	205,450	-	-	Footnote 1
OMEGA NSS	117,742	118,313	118,313	-	118,313	-	-	Footnote 1
SEAVIEW	178,534	499,116	499,116	-	499,116	-	-	Footnote 1
SIGMA NSS	110,728	110,949	110,949	-	110,949	-	-	Footnote 1
TLC	118,020	116,673	116,673	-	116,673	-	-	Footnote 1
WEST HERCULES	-	56,847	56,847	-	56,847	-	-	Footnote 1
Closed/Program Total	14,155,404	3,461,930	3,461,930	-	3,461,930	-	-	
CENTRAL	67,713,312	102,831,634	94,934,549	2,468,031	97,402,581	1,133,836	4,295,217	Budget thru 20-21
RCP CHARTER	8,148,550	4,415,204	4,415,204	-	4,415,204	-	-	Footnote 1
TECHNOLOGY	35,000,000	35,000,000	34,294,330	-	34,294,330	24,882	680,788	Footnote 2
Admin/Other Total	110,861,862	142,246,838	133,644,083	2,468,031	136,112,115	1,158,718	4,976,006	
GRAND TOTAL	1,262,354,248	1,652,929,646	1,537,900,927	41,921,182	1,579,822,109	33,392,810	39,714,726	

* Original Budget provided is based on Report#2 dated April 30, 2018, and has not been reconciled.

Footnote 1: Site projects are completed.

Footnote 2: Site Legacy projects are under planning, construction or in closeout.

Footnote 3: Site Legacy projects are completed and 2016 Facilities Master Plan Projects are under planning, construction or in closeout.

Footnote 4: Site projects are part of the 2016 Facilities Master Plan Projects to commence in future.

Note: Measure 1998E is not covered under Proposition 39 regulations for school bonds, and is not ordinarily reported in the Bond Program expenditure reports.

The following report shows Measure 1998E projects by site with state funded DeJean middle school project.

Measure 1998E Project	Budget	Expended	
DeJean Middle School	36,836,215	36,836,215	-
1998E Project	23,994,285	23,994,285	-
State Fund Project	12,841,930	12,841,930	-
Pinole Valley High School	190,571	190,571	-
Central Program Coordination	16,276,518	16,276,518	-
Total	53,303,304	53,303,304	



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of March 31, 2020

Cash Projection to June-2021

		<u>Notes</u>
<u>Adjusted Cash Balance</u>	49,844,349	1
 <u>Projected Revenues</u>		
Bond Sales 2010 Measure D	\$ 65,000,000	2
Bond Sales 2012 Measure E	\$ 65,000,000	2
Less: Cost of Issuance	\$ (510,000)	2
Interest Earning & Other Revenue	\$ 3,624,000	2
	<u>\$ 133,114,000</u>	
 <u>Projected Available Funds</u>		
	\$ 182,958,349	
 <u>Budget Balance</u>		
Board Approved Budget	\$ 1,652,929,646	3
Less Expenses to Date	<u>\$ (1,572,938,992)</u>	3
<u>Current budget balance</u>	\$ 79,990,654	
 Projected Cash Balance June 2021		
	\$ 102,967,695	

State Facility Grants Pending State Approval

Estimated during current planning period:	\$ 23,400,090	4
Estimated after current planning period:	\$ 7,615,578	4

Items Pending Board Approval

Future Facilities Master Plan Projects	\$ 103,400,000	5
2022-2023 Estimated Central Cost	\$ 6,033,211	6
2022-2023 Estimated Other Revenue	\$ 2,530,000	2



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of March 31, 2020

Note 1 Adjusted Cash Balance

Description	Amount	Comments
Cash & Equivalents Building Fund 21	\$ 50,341,211	A
Cash & Equivalents County School Facilities Fund 35	\$ -	B
Cash with Fiscal Agent (contract retentions)	\$ 4,982,293	C
Accounts Receivable	\$ -	
Accounts Payable	\$ -	D
Contract Retention	\$ (5,479,155)	C
Adjusted Cash Balance	\$ 49,844,349	

Comments

A. The cash balance is reflective of financial data from MUNIS.

B. California School Facilities Grants are deposited into the County School Facilities Fund 35 and subsequently transferred to the Building Fund 21.

C. This liability is deducted from the contractor's process payment and retained; it is deposited in a Third party escrow account or accumulated and held by the district. The amounts are reflective of financial data from MUNIS.

D. Accounts payable is reflective of financial data from MUNIS.



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of March 31, 2020

Note 2 Projected Revenues

Fiscal Year	Bond Sales 2010 Measure D	Bond Sales 2012 Measure E	Less: Cost of Bond Issuance	Interest Earnings & Other Revenue	Total
FY2020				\$ 462,000	\$ 462,000
FY2021	\$ 65,000,000	\$ 65,000,000	\$ (510,000)	\$ 3,162,000	\$ 132,652,000
Sub-Totals	\$ 65,000,000	\$ 65,000,000	\$ (510,000)	\$ 3,624,000	\$ 133,114,000
FY2022				\$ 1,530,000	\$ 1,530,000
FY2023				\$ 1,000,000	\$ 1,000,000
Sub-Total	\$ -	\$ -	\$ -	\$ 2,530,000	\$ 2,530,000
Grand Total	\$ 65,000,000	\$ 65,000,000	\$ (510,000)	\$ 6,154,000	\$ 135,644,000

The average issuance cost for the last two issues is \$ 505,549.60.

The Projected Cash Balance June 2021 is less \$510,000 because the Cost of Bond Issuance is included in both Revenue and Board Approved Budget (Central Program Budget).

Note 3 Budget Balance

Description	Note
Board Approved Budget	This represents the current board approved budget amount and should agree with Report#2, Bond Program Spending by Site.
Expenses to Date	This is total expended amount from FY 1999-01 thru Current Fiscal Year Period and should agree with Report#2, Bond Program Spending by Site.



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of March 31, 2020

Note 4 State Facility Grants

Upon release of funds by the California State Allocation Board the State Controller prepares the checks which are then mailed to the County Treasurer for deposit into the District's bank account Fund 35 (County School Facilities Fund) and subsequently are transferred to Fund 21, Building Fund.

School	Funding	OPSC * Status	SAB** Approval ¹	SAB** Funded	Amount
Pinole Valley HS	Modernization	Unfunded Approval 8/28/19	Est: 01/20-06/20	Est: Jul-20	\$ 23,400,090
Helms MS	Modernization	On Workload List	Est: 01/23-06/23	Est: Jul-23	\$ 4,133,414
Crespi MS	Modernization	On Workload List	Est: 07/23-12/23	Est: Feb-24	\$ 3,482,164
				Total	\$ 31,015,668

*Office of Public School Construction - OPSC

**State Allocation Board - SAB

¹ Last updated 10/24/2019



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of March 31, 2020

The Board of Education received the Implementation Plan with the draft Master Plan on June 15, 2016 and approved them unanimously. The Board approved Implementation Plan - Model one, which includes the following projects with the project cost, including inflation:

School	Project Type	FMP 2016	Current Budget
Ed Specs & School Size		\$ 200,000	\$ 200,000
Chavez Elementary School	Critical Needs	\$ 600,000	\$ 72,847
Crespi Middle School	Critical Needs	\$ 3,100,000	\$ 5,300,000
Fairmont Elementary School	Critical Needs	\$ 3,000,000	\$ 3,000,000
Grant Elementary School	Critical Needs	\$ 900,000	\$ 211,467
Harmon Knolls	Critical Needs	\$ 200,000	\$ 406,946
Harmon Knolls	Soils Testing	\$ 100,000	\$ 41,489
Highland Elementary School	Critical Needs	\$ 800,000	\$ 800,000
Lake Elementary School	Critical Needs	\$ -	\$ 147,501
Lake Elementary School	RS Replacement	\$ -	\$ 1,000,000
M Obama Elementary School*	RS Replacement	\$ 40,300,000	\$ 40,300,000
Ohlone Elementary School	Critical Needs	\$ 800,000	\$ 623,885
Olinda Elementary School	Critical Needs	\$ 1,000,000	\$ 793,247
Richmond High School**	Critical Needs	\$ 15,100,000	\$ 21,000,000
Riverside Elementary School	Critical Needs	\$ 6,900,000	\$ 6,900,000
Steger Elementary School	Critical Needs	\$ 2,900,000	\$ 2,900,000
Valley View Elementary School	Critical Needs	\$ 1,000,000	\$ 1,091,447
Sub Total		\$ 76,900,000	\$ 84,788,828

Note 5: Future Facilities Master Plan Projects

School	Project Type	FMP 2016	Current Budget
Cameron School	Critical Needs	\$ 1,300,000	\$ 1,300,000
Collin Elementary School	Critical Needs	\$ 3,500,000	\$ 3,500,000
Hercules Middle School	Critical Needs	\$ 7,500,000	\$ 7,500,000
Hercules High School	Critical Needs	\$ 7,200,000	\$ 7,200,000
Kennedy High School	Critical Needs	\$ 12,200,000	\$ 12,200,000
Lake Elementary School-Campus Replace	RS Replacement	\$ 66,100,000	\$ 64,600,000
Shannon Elementary School	Critical Needs	\$ 7,100,000	\$ 7,100,000
Sub Total		\$ 104,900,000	\$ 103,400,000

TOTAL IMPLEMENTATION PLAN MODEL 1

\$ 181,800,000 \$ 188,188,828

* BOE approved supplemental funds for Obama ES: Fund 25 of \$1.75M and Fund 01 MRAD of \$0.85M on 06/26/19

** BOE approved supplemental funds for Richmond HS: Fund 40 of \$1M on 11/06/19

Definition of ROM¹

Five percent inflation has been applied from mid-2016 to the scheduled midpoint of construction, compounded yearly, to account for inflation. These "Rough Order of Magnitude" (R.O.M.) cost estimates, which are based on general cost per square foot, do not include market-based contract escalation (if any) above 5% annual inflation.

Additionally, the cost of temporary housing has been included where it was known to be required at the time of the Master Plan (e.g., at Lake Elementary). It has not been included where it was not anticipated prior to the release of the Master Plan (e.g., at M Obama Elementary).

Note that further Architectural and Engineering studies are required, including scoping and budgeting, for all Critical Needs.

*In June 2016 the Board approved \$181,800,000 FMP since then the following budget revisions have been approved by the Board:

- Harmon Knolls \$250,000 and Valley View \$150,000 on 08/09/17; Grant <\$688,533>, Harmon Knolls <\$101,565>, Lake <\$352,499>, Ohlone <\$176,115>, & Valley View <\$58,553> on 07/25/18; Richmond \$3,900,000 on 11/14/18; Crespi \$2,200,000 on 03/20/19; Chavez <\$572,153> on 06/26/19; Richmond \$2,000,000 on 11/06/19; Olinda <\$206,753.35> on 02/26/20



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Bond Program Financial Status
As of March 31, 2020

Note 6 Unbudgeted Central Services Projected Expenses FY2021-22 & 2022-23

Description	FY 2021-22		FY 2022-23		Total
Salaries & Benefits	\$	1,603,377	\$	1,307,890	\$ 2,911,267
Services & Other Cost	\$	1,530,600	\$	1,591,344	\$ 3,121,944
Total Projection	\$	3,133,977	\$	2,899,234	\$ 6,033,211



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of April 30, 2020

Cash Projection to June-2021

			<u>Notes</u>
<u>Adjusted Cash Balance</u>		43,184,803	1
 <u>Projected Revenues</u>			
Bond Sales 2010 Measure D	\$ 65,000,000		2
Bond Sales 2012 Measure E	\$ 65,000,000		2
Less: Cost of Issuance	\$ (510,000)		2
Interest Earning & Other Revenue	\$ 3,519,000	<u>\$ 133,009,000</u>	2
 <u>Projected Available Funds</u>		 \$ 176,193,803	
 <u>Budget Balance</u>			
Board Approved Budget	\$ 1,652,929,646		3
Less Expenses to Date	\$ (1,579,822,109)		3
<u>Current budget balance</u>		\$ 73,107,537	
 Projected Cash Balance June 2021		 \$ 103,086,266	

State Facility Grants Pending State Approval

Estimated during current planning period:	\$ 23,400,090	4
Estimated after current planning period:	\$ 7,615,578	4

Items Pending Board Approval

Future Facilities Master Plan Projects	\$ 103,400,000	5
Future Bond Sale 2020 Measure R	\$ 575,000,000	
2022-2023 Estimated Central Cost	\$ 6,033,211	6
2022-2023 Estimated Other Revenue	\$ 2,530,000	2



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of April 30, 2020

Note 1 Adjusted Cash Balance

Description	Amount	Comments
Cash & Equivalents Building Fund 21	\$ 43,445,967	A
Cash & Equivalents County School Facilities Fund 35	\$ -	B
Cash with Fiscal Agent (contract retentions)	\$ 5,393,456	C
Accounts Receivable	\$ -	
Accounts Payable	\$ -	D
Contract Retention	\$ (5,654,620)	C
Adjusted Cash Balance	\$ 43,184,803	

Comments

A. The cash balance is reflective of financial data from MUNIS.

B. California School Facilities Grants are deposited into the County School Facilities Fund 35 and subsequently transferred to the Building Fund 21.

C. This liability is deducted from the contractor's process payment and retained; it is deposited in a Third party escrow account or accumulated and held by the district. The amounts are reflective of financial data from MUNIS.

D. Accounts payable is reflective of financial data from MUNIS.



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of April 30, 2020

Note 2 Projected Revenues

Fiscal Year	Bond Sales 2010 Measure D	Bond Sales 2012 Measure E	Less: Cost of Bond Issuance	Interest Earnings & Other Revenue	Total
FY2020	\$ 65,000,000	\$ 65,000,000	\$ (510,000)	\$ 149,000	\$ 129,639,000
FY2021				\$ 3,370,000	\$ 3,370,000
Sub-Totals	\$ 65,000,000	\$ 65,000,000	\$ (510,000)	\$ 3,519,000	\$ 133,009,000
FY2022				\$ 1,530,000	\$ 1,530,000
FY2023				\$ 1,000,000	\$ 1,000,000
Sub-Total	\$ -	\$ -	\$ -	\$ 2,530,000	\$ 2,530,000
Grand Total	\$ 65,000,000	\$ 65,000,000	\$ (510,000)	\$ 6,049,000	\$ 135,539,000

The average issuance cost for the last two issues is \$ 505,549.60.

The Projected Cash Balance June 2021 is less \$510,000 because the Cost of Bond Issuance is included in both Revenue and Board Approved Budget (Central Program Budget).

Note 3 Budget Balance

Description	Note
Board Approved Budget	This represents the current board approved budget amount and should agree with Report#2, Bond Program Spending by Site.
Expenses to Date	This is total expended amount from FY 1999-01 thru Current Fiscal Year Period and should agree with Report#2, Bond Program Spending by Site.



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of April 30, 2020

Note 4 State Facility Grants

Upon release of funds by the California State Allocation Board the State Controller prepares the checks which are then mailed to the County Treasurer for deposit into the District's bank account Fund 35 (County School Facilities Fund) and subsequently are transferred to Fund 21, Building Fund.

School	Funding	OPSC * Status	SAB** Approval ¹	SAB** Funded	Amount
Pinole Valley HS	Modernization	Unfunded Approval 8/28/19	Est: May 2020	Est: Jul-20	\$ 23,400,090
Helms MS	Modernization	On Workload List	Est: 01/23-06/23	Est: Jul-23	\$ 4,133,414
Crespi MS	Modernization	On Workload List	Est: 07/23-12/23	Est: Feb-24	\$ 3,482,164
				Total	\$ 31,015,668

*Office of Public School Construction - OPSC

**State Allocation Board - SAB

¹ Last updated 04/23/20



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of April 30, 2020

The Board of Education received the Implementation Plan with the draft Master Plan on June 15, 2016 and approved them unanimously. The Board approved Implementation Plan - Model one, which includes the following projects with the project cost, including inflation:

School	Project Type	FMP 2016	Current Budget
Ed Specs & School Size		\$ 200,000	\$ 200,000
Chavez Elementary School	Critical Needs	\$ 600,000	\$ 72,847
Crespi Middle School	Critical Needs	\$ 3,100,000	\$ 5,300,000
Fairmont Elementary School	Critical Needs	\$ 3,000,000	\$ 3,000,000
Grant Elementary School	Critical Needs	\$ 900,000	\$ 211,467
Harmon Knolls	Critical Needs	\$ 200,000	\$ 406,946
Harmon Knolls	Soils Testing	\$ 100,000	\$ 41,489
Highland Elementary School	Critical Needs	\$ 800,000	\$ 800,000
Lake Elementary School	Critical Needs	\$ -	\$ 147,501
Lake Elementary School	RS Replacement	\$ -	\$ 1,000,000
M Obama Elementary School*	RS Replacement	\$ 40,300,000	\$ 40,300,000
Ohlone Elementary School	Critical Needs	\$ 800,000	\$ 623,885
Olinda Elementary School	Critical Needs	\$ 1,000,000	\$ 793,247
Richmond High School**	Critical Needs	\$ 15,100,000	\$ 21,000,000
Riverside Elementary School	Critical Needs	\$ 6,900,000	\$ 6,900,000
Steger Elementary School	Critical Needs	\$ 2,900,000	\$ 2,900,000
Valley View Elementary School	Critical Needs	\$ 1,000,000	\$ 1,091,447
Sub Total		\$ 76,900,000	\$ 84,788,828

Note 5: Future Facilities Master Plan Projects

School	Project Type	FMP 2016	Current Budget
Cameron School	Critical Needs	\$ 1,300,000	\$ 1,300,000
Collin Elementary School	Critical Needs	\$ 3,500,000	\$ 3,500,000
Hercules Middle School	Critical Needs	\$ 7,500,000	\$ 7,500,000
Hercules High School	Critical Needs	\$ 7,200,000	\$ 7,200,000
Kennedy High School	Critical Needs	\$ 12,200,000	\$ 12,200,000
Lake Elementary School-Campus Replace	RS Replacement	\$ 66,100,000	\$ 64,600,000
Shannon Elementary School	Critical Needs	\$ 7,100,000	\$ 7,100,000
Sub Total		\$ 104,900,000	\$ 103,400,000

TOTAL IMPLEMENTATION PLAN MODEL 1

\$ 181,800,000 \$ 188,188,828

* BOE approved supplemental funds for Obama ES: Fund 25 of \$1.75M and Fund 01 MRAD of \$0.85M on 06/26/19

** BOE approved supplemental funds for Richmond HS: Fund 40 of \$1M on 11/06/19

Definition of ROM¹

Five percent inflation has been applied from mid-2016 to the scheduled midpoint of construction, compounded yearly, to account for inflation. These "Rough Order of Magnitude" (R.O.M.) cost estimates, which are based on general cost per square foot, do not include market-based contract escalation (if any) above 5% annual inflation.

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WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Bond Program Financial Status
As of April 30, 2020

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Description	FY 2021-22		FY 2022-23		Total
Salaries & Benefits	\$	1,603,377	\$	1,307,890	\$ 2,911,267
Services & Other Cost	\$	1,530,600	\$	1,591,344	\$ 3,121,944
Total Projection	\$	3,133,977	\$	2,899,234	\$ 6,033,211



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Financial Impact of Report 13 Analysis
From February 2020 to March 2020

Updated 04/01/2020

Items	Beginning Balance	Ending Balance	Variance	Notes
Adjusted Cash Balance	56,640,562	49,844,349	(6,796,213)	<\$6,796,213.41> expended in Mar.2020
Projected Revenue				
Bond Sales 2010 Measure D	65,000,000	65,000,000	-	
Bond Sales 2010 Measure E	65,000,000	65,000,000	-	
Less: Cost of Issuance	(510,000)	(510,000)	-	
Other Revenues estimated to 2021	3,624,000	3,624,000	-	
Projected Revenue Total	133,114,000	133,114,000	-	
Projected Available Funds	189,754,562	182,958,349	(6,796,213)	<\$6,796,213.41> expended in Mar.2020
Budget Balance				
Board Approved Budget	1,652,929,646	1,652,929,646	-	
Less Expenses to Date	(1,566,142,779)	(1,572,938,992)	(6,796,213)	
Budget Balance Total	86,786,867	79,990,654	(6,796,213)	<\$6,796,213.41> expended in Mar.2020
Projected Cash Balance June 2021	102,967,695	102,967,695	0	
State Facility Grants				
Estimated during current planning period	23,400,090	23,400,090	-	
Estimated after current planning period	7,615,578	7,615,578	-	
Future Facilities Master Plan Projects	103,400,000	103,400,000	-	
2022-2023 Estimated Central Cost	6,033,211	6,033,211	-	
2022-2023 Estimated Other Revenue	2,530,000	2,530,000	-	



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Financial Impact of Report 13 Analysis
From March 2020 to April 2020

Updated 05/06/2020

Items	Beginning Balance	Ending Balance	Variance	Notes
Adjusted Cash Balance	49,844,349	43,184,803	(6,659,546)	<\$6,883,117.31> expended in Apr.2020 \$106,094.11 QTR 3 LAIF Interest \$117,477.53 QTR 3 Pooled Earing
Projected Revenue				
Bond Sales 2010 Measure D	65,000,000	65,000,000	-	
Bond Sales 2010 Measure E	65,000,000	65,000,000	-	
Less: Cost of Issuance	(510,000)	(510,000)	-	
Other Revenues estimated to 2021	3,624,000	3,519,000	(105,000)	April Other Revenue removed <\$277,000> 19-20 QTR 4 revised from \$185,000 to \$149,000 20-21 Total amount revised from \$3,162K to \$3,370K
Projected Revenue Total	133,114,000	133,009,000	(105,000)	
Projected Available Funds	182,958,349	176,193,803	(6,764,546)	<\$6,883,117.31> expended in Apr.2020 \$106,094.11 QTR 3 LAIF Interest \$117,477.53 QTR 3 Pooled Earing <\$105,000> Other Revenue Revision
Budget Balance				
Board Approved Budget	1,652,929,646	1,652,929,646	-	
Less Expenses to Date	(1,572,938,992)	(1,579,822,109)	(6,883,117)	
Budget Balance Total	79,990,654	73,107,537	(6,883,117)	<\$6,883,117.31> expended in Apr.2020
Projected Cash Balance June 2021	102,967,695	103,086,266	118,572	\$106,094.11 QTR 3 LAIF Interest \$117,477.53 QTR 3 Pooled Earing <\$105,000> Other Revenue Revision
State Facility Grants				
Estimated during current planning period	23,400,090	23,400,090	-	
Estimated after current planning period	7,615,578	7,615,578	-	
Future Facilities Master Plan Projects	103,400,000	103,400,000	-	
Future Bond Sale 2020 Measure R	-	575,000,000	575,000,000	New Bond Election 2020 Measure R passed
2022-2023 Estimated Central Cost	6,033,211	6,033,211	-	
2022-2023 Estimated Other Revenue	2,530,000	2,530,000	-	



A/P Check List

March, 2020
Fund 21

Updated 04/01/2020

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Invoice Description
Site 000 - UNDISTRIBUTED						110,425.07	
A GOOD SIGN & GRAPHICS CO	192443	03/10/20	21-9745-9570-000	1000003266-04RETENTI	02/20/20	1,962.50	Contract 1000003266 retainage 01/01/2018 to
C OVERAA & CO	192477	03/10/20	21-9745-9135-000	1000002635-18A TRUST	03/05/20	97,080.85	Contract 1000002635 retainage 02/01/2020 to
ERA CONSTRUCTION INC	192098	03/03/20	21-9745-9570-000	1000003087-4RETENTIO	01/28/20	11,381.72	Contract 1000003087 retainage 07/23/2019 to
Site 123 - FAIRMONT						3,147.00	
ACHIEVEMENT ENGINEERING CORP	193107	03/31/20	21-9745-5890-123	5804	02/28/20	2,552.00	FAIRMONT ES CAMPUS EXPANSION T
ACHIEVEMENT ENGINEERING CORP	193107	03/31/20	21-9745-5890-123	5937	02/28/20	595.00	FAIRMONT ES CAMPUS EXPANSION T
Site 134 - LAKE						8,450.00	
CLARK CIVIL ENGINEERING	192073	03/03/20	21-9745-6190-134	11642	02/14/20	8,400.00	LAKE ES CAMPUS REPLACEMENT TOP
CONTRA COSTA COUNTY CLERK	192506	03/10/20	21-9745-6205-134	LAKE ES	02/27/20	50.00	LAKE ES- FILING FEE CHECK REQU
Site 165 - MICHELLE OBAMA						4,249,032.20	
AQUATECH CONSULTANCY, LLC	192457	03/10/20	21-9745-5860-165	47642	02/13/20	1,665.00	MI OBAMA ES WATERPROOFING CONSTR
C OVERAA & CO	192061	03/03/20	21-9745-6201-165	1000002635-18	02/07/20	50,532.00	MI OBAMA ES - DESIGN & CONSTRUCT
C OVERAA & CO	192061	03/03/20	21-9745-6211-165	1000002635-18A	02/07/20	1,844,536.15	MI OBAMA ES - CONSTRUCTION PAYMENT
C OVERAA & CO	193125	03/31/20	21-9745-6201-165	1000002635-19	03/10/20	29,533.00	MI OBAMA ES - DESIGN & CONSTRUCT
C OVERAA & CO	193125	03/31/20	21-9745-6211-165	1000002635-19A	03/10/20	2,232,042.00	MI OBAMA ES - CONSTRUCTION SERVICES
INSPECTION SERVICES INC	192548	03/10/20	21-9745-5890-165	255593	02/11/20	12,685.56	MI OBAMA ES DSA SPECIAL TESTING
INSPECTION SERVICES INC	193150	03/31/20	21-9745-5890-165	255775	03/13/20	7,013.49	MI OBAMA ES DSA SPECIAL TESTING THRU MAR 6,2020
MICHAELS TRANSPORTATION	192583	03/10/20	21-9745-5890-165	113894	02/25/20	14,875.00	MI OBAMA ES MASTER PLAN TRANSPOR
MICHAELS TRANSPORTATION	192828	03/17/20	21-9745-5890-165	114100	03/10/20	29,750.00	MI OBAMA ES MASTER PLAN TRANSPOR
STRUCTURE GROUPS	192894	03/17/20	21-9745-6214-165	190933-7	02/29/20	26,400.00	MI OBAMA ES PROJECT INSPECTOR SE
Site 206 - CRESPI JR HIGH						311,460.80	
STRAWN CONSTRUCTION INC	192893	03/17/20	21-9745-6211-206	1000003031-10	03/03/20	246,195.80	CRESPI MS GYM SEISMIC RETROFIT
STRAWN CONSTRUCTION INC	193197	03/31/20	21-9745-6211-206	1000003031-11	03/16/20	65,265.00	CRESPI MS GYM SEISMIC RETROFIT FEB.20 BILLING
Site 362 - PINOLE VALLEY HIGH						23,794.46	
A GOOD SIGN & GRAPHICS CO	192020	03/03/20	21-9745-6219-362	10000003266-03	02/20/20	1,863.90	PVHS INTERIOR & EXTERIOR SIGNA
AREY JONES EDUCATIONAL Solutio	192032	03/03/20	21-9745-4460-362	0175931-INREV	10/30/19	295.56	QUOTE #022358.1 TECH PURCHASE
ROEBBELEN CONSTRUCTION MANAGEM	192213	03/03/20	21-9745-6217-362	44	02/07/20	14,245.00	PINOLE VALLEY HIGH - CONSTRUCT
ROEBBELEN CONSTRUCTION MANAGEM	193180	03/31/20	21-9745-6217-362	45	03/10/20	7,390.00	PVHS - CONSTRUCTION MGMT FEB.20 BILLING
Site 364 - RICHMOND HIGH						1,741,845.13	
ALAN KROPP AND ASSOCIATES INC	192025	03/03/20	21-9745-6190-364	26851REV	01/30/20	35,889.66	RICHMOND HS GEOTECHNICAL INVES
INSPECTION SERVICES INC	192789	03/17/20	21-9745-5890-364	255605	02/11/20	4,169.00	RHS SPECIAL INSPECTION AND MAT
INSPECTION SERVICES INC	192789	03/17/20	21-9745-5890-364	255694	02/25/20	1,872.90	RHS SPECIAL INSPECTION AND MAT
INSPECTION SERVICES INC	193150	03/31/20	21-9745-5890-364	255751	03/10/20	2,231.62	RHS SPECIAL INSPECTION AND MAT
LATHROP CONSTRUCTION ASSOCIATE	192566	03/10/20	21-9745-6201-364	1000003023-00013	03/03/20	106,685.51	RICHMOND HS - DESIGN-BUILD FOR
LATHROP CONSTRUCTION ASSOCIATE	193158	03/31/20	21-9745-6201-364	1000003023-00014	03/12/20	38,825.25	RICHMOND HS - DESIGN-BUILD FOR
LATHROP CONSTRUCTION ASSOCIATE	193158	03/31/20	21-9745-6211-364	1000003023-00014A	03/12/20	1,538,771.19	RICHMOND HS - DESIGN-BUILD FOR
STRUCTURE GROUPS	192894	03/17/20	21-9745-6214-364	190934-5	02/29/20	13,400.00	RICHMOND HS DSA PROJECT INSPEC
Site 615 - OPERATIONAL SUPPT SRVS CE						239,718.15	
AA OFFICE EQUIPMENT CO INC	192445	03/10/20	21-9745-5640-615	AR74302	02/28/20	83.61	FOC COPIERS- SERVICE MAINT. AG
BPXPRESS REPROGRAPHICS	192704	03/17/20	21-9748-6207-615	BE00146126	03/06/20	303.61	FOC - DOCUMENT REPRODUCTION SE
CMRC CONSULTING	192075	03/03/20	21-9745-5890-615	1513	02/24/20	6,500.00	PROGRAM MGMT - PRIMAVERA HOSTI
CMRC CONSULTING	193128	03/31/20	21-9745-5890-615	1515	03/16/20	6,500.00	PROGRAM MGMT - PRIMAVERA HOSTING 2/16/20-3/16/20
DDLN.INC	192084	03/03/20	21-9748-5860-615	0049	02/14/20	28,020.00	FOC/CENTRAL-PRIMAVERA SERVICES
EDUARDO DONOSO	192089	03/03/20	21-9745-5210-615	02/04/20-02/27/20	02/27/20	78.89	02/04/20-02/27/20 MILEAGE REIMBURSEMENT
EMPLOYERS ADVOCATE INC	193139	03/31/20	21-9748-5890-615	11249	03/13/20	240.00	PROGRAM-WIDE PROJECT LABOR AGR
KBA DOCUMENT SOLUTIONS, LLC	192125	03/03/20	21-9745-4300-615	55Y1065324	02/10/20	47.59	BLANKET PURCHASE ORDER
KBA DOCUMENT SOLUTIONS, LLC	192558	03/10/20	21-9745-4300-615	55Y1057439	01/17/20	29.39	BLANKET PURCHASE ORDER
KBA DOCUMENT SOLUTIONS, LLC	192558	03/10/20	21-9745-4300-615	55Y1067177	02/14/20	148.03	BLANKET PURCHASE ORDER
LISA NAGAI	192590	03/10/20	21-9745-6217-615	40	03/03/20	5,700.00	CONSTRUCTION MANAGEMENT-PROJEC
MELISSA TRUITT	192671	03/10/20	21-9745-6203-615	0042	02/29/20	12,750.00	PROGRAM MANAGEMENT- PLANNING/C
ORBACH HUFF AND SUAREZ LLP	192602	03/10/20	21-9745-5895-615	89666	02/11/20	13,886.58	CONTINUING AGREEMENT



A/P Check List

March, 2020

Fund 21

Updated 04/01/2020

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Invoice Description
ORBACH HUFF AND SUAREZ LLP	192602	03/10/20	21-9745-5895-615	89667	02/11/20	15,444.57	CONTINUING AGREEMENT
ORBACH HUFF AND SUAREZ LLP	193170	03/31/20	21-9745-5895-615	89943	03/12/20	5,435.91	CONTINUING AGREEMENT FOR NYSTROM FEB.20 BILLING
SOUTHWEST SCHOOL & OFFICE SUPP	192645	03/10/20	21-9745-4300-615	PINV0673683	01/21/20	104.77	BLANKET PURCHASE ORDER
SWINERTON MANAGEMENT & CONSULT	192897	03/17/20	21-9745-6202-615	18100022-009	02/10/20	40,346.00	FOC - STAFF AUGMENTATION
SWINERTON MANAGEMENT & CONSULT	192897	03/17/20	21-9745-6202-615	18100022-010	02/10/20	34,907.00	FOC - STAFF AUGMENTATION
SWINERTON MANAGEMENT & CONSULT	192897	03/17/20	21-9745-6217-615	18100022-009	02/10/20	36,015.00	FOC - STAFF AUGMENTATION
SWINERTON MANAGEMENT & CONSULT	192897	03/17/20	21-9745-6217-615	18100022-010	02/10/20	32,495.00	FOC - STAFF AUGMENTATION
WEST COUNTY TIMES	192736	03/17/20	21-9748-5890-615	0001243796	02/29/20	682.20	FOC - BID ADVERTISEMENTS
Grand Total						6,687,872.81	

AP CHECKS TOTAL	6,687,872.81
Non expense account - RETENTION TO VENDOR'S ESCROW ACCOUNT	(13,344.22)
Non expense account - RETENTION PAID TO VENDOR	(97,080.85)
unpaid RETENTION WITHHOLD AMOUNT	312,035.48
Mar.2020 PAYROLL	91,037.15
Refund Check from Vendor	(150,000.00)
MANUAL JOURNAL ENTRY	(34,306.96)
TOTAL Mar.2020 EXPENSE AMOUNT	6,796,213.41

Object 9570 - Retention withhold amount:

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Invoice Description
A GOOD SIGN & GRAPHICS CO	192020	03/03/20	21-9745-6219-362	10000003266-03	02/20/20	98.10	PVHS INTERIOR & EXTERIOR SIGNA
C OVERAA & CO	192061	03/03/20	21-9745-6211-165	1000002635-18A	02/07/20	97,080.85	MI OBAMA ES - CONSTRUCTION PAYMENT
C OVERAA & CO	193125	03/31/20	21-9745-6211-165	1000002635-19A	03/10/20	117,475.90	MI OBAMA ES - CONSTRUCTION SERVICES
LATHROP CONSTRUCTION ASSOCIATE	193158	03/31/20	21-9745-6211-364	1000003023-00014A	03/12/20	80,987.96	RICHMOND HS - DESIGN-BUILD FOR
STRAWN CONSTRUCTION INC	192893	03/17/20	21-9745-6211-206	1000003031-10	03/03/20	12,957.67	CRESPI MS GYM SEISMIC RETROFIT
STRAWN CONSTRUCTION INC	193197	03/31/20	21-9745-6211-206	1000003031-11	03/16/20	3,435.00	CRESPI MS GYM SEISMIC RETROFIT FEB.20 BILLING
Grand Total						312,035.48	

Payroll

Project#	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Notes
66901396-01		03/31/20				64,759.72	Facility Program Staff
67001396-01		03/31/20				26,277.43	Assoc Supt Operation Staff
Grand Total						91,037.15	

Refund Checks

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Notes
PG&E		03/05/20	21-9745-5890-362			(150,000.00)	ECHS Main Gas Service
Grand Total						(150,000.00)	

Manual Journal

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Notes
67701396-01 (Principal Accountant)		03/06/20				(34,306.96)	Re-allocate Bond FTE from 0.9 FTE to 0.5 FTE retro back to 7/1/2019
Grand Total						(34,306.96)	



A/P Check List

April, 2020
Fund 21

Updated 05/06/2020

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Invoice Description
Site 000 - UNDISTRIBUTED						432,347.35	
A AND E EMAAR	193348	04/14/20	21-9745-9570-000	1000003141-FINAL	04/06/20	21,184.51	Contract 1000003141 retainage 01/01/2019 to
C OVERAA & CO	193225	04/08/20	21-9745-9135-000	1000002635-19A TRUST	04/03/20	117,475.90	Contract 1000002635 retainage 03/01/2020 to
C OVERAA & CO	193682	04/28/20	21-9745-9135-000	1000002635-20B TRUST	04/10/20	158,949.30	Contract 1000002635 retainage 01/04/2018 to
LATHROP CONSTRUCTION ASSOCIATE	193277	04/08/20	21-9745-9135-000	00012A; 00014A TRUST	04/03/20	97,037.96	Contract 1000003023 retainage 12/01/2019 to
LATHROP CONSTRUCTION ASSOCIATE	193737	04/28/20	21-9745-9135-000	1000003023-00015TRUS	03/20/20	37,699.68	Contract 1000003023 retainage 11/15/2018 to
Site 134 - LAKE						41,200.00	
ALAN KROPP AND ASSOCIATES INC	193519	04/21/20	21-9745-6190-134	26953	04/07/20	41,200.00	LAKE ES GEOTECHNICAL ENGINEERI
Site 165 - MICHELLE OBAMA						2,999,406.47	
AQUATECH CONSULTANCY, LLC	193522	04/21/20	21-9745-5860-165	47776	03/14/20	225.00	WILSON ES WATERPROOFING CONSTR
AQUATECH CONSULTANCY, LLC	193522	04/21/20	21-9745-5860-165	48008	04/13/20	472.50	WILSON ES WATERPROOFING CONSTR
C OVERAA & CO	193533	04/21/20	21-9745-6201-165	1000002635-20	04/10/20	29,533.00	WILSON ES - DESIGN & CONSTRUCT
C OVERAA & CO	193533	04/21/20	21-9745-6211-165	1000002365-20A	04/10/20	(93,961.94)	WILSON ES - DESIGN & CONSTRUCT
C OVERAA & CO	193533	04/21/20	21-9745-6211-165	1000002635-20B	04/10/20	3,020,036.75	WILSON ES - DESIGN & CONSTRUCT
INSPECTION SERVICES INC	193584	04/21/20	21-9745-5890-165	255872	04/07/20	9,101.16	WILSON ES DSA SPECIAL TESTING
STRUCTURE GROUPS	193482	04/14/20	21-9745-6214-165	190933-8	03/31/20	34,000.00	WILSON ES PROJECT INSPECTOR SE
Site 206 - CRESPI JR HIGH						60,866.75	
BRADLEY J WILLIAMSON	193345	04/08/20	21-9745-6214-206	1747	02/29/20	7,030.00	CRESPI MS GYM DSA INSPECTOR OF
BRADLEY J WILLIAMSON	193345	04/08/20	21-9745-6214-206	1753	03/31/20	2,850.00	CRESPI MS GYM DSA INSPECTOR OF
HMC ARCHITECTS	193267	04/08/20	21-9745-6201-206	150159Rev	03/25/20	7,467.50	CRESPI MS - SEISMIC RETROFIT O
HMC ARCHITECTS	193267	04/08/20	21-9745-6201-206	150436	03/11/20	40,903.50	CRESPI MS - SEISMIC RETROFIT O
HMC ARCHITECTS	193579	04/21/20	21-9745-6201-206	150884	04/14/20	2,615.75	CRESPI MS - SEISMIC RETROFIT O
Site 362 - PINOLE VALLEY HIGH						2,569,994.93	
LATHROP CONSTRUCTION ASSOCIATE	193276	04/08/20	21-9748-6211-362	BOE04.01.20	04/01/20	2,500,000.00	PVHS SETTLEMENT AGREEMENT
WLC ARCHITECTS INC	193346	04/08/20	21-9745-6201-362	0101970103	11/12/19	69,994.93	PINOLE VALLEY DESIGN CONTRACT
Site 364 - RICHMOND HIGH						860,557.24	
ALAN KROPP AND ASSOCIATES INC	193353	04/14/20	21-9745-6190-364	26944	03/26/20	14,806.89	RICHMOND HS GEOTECHNICAL INVES
INSPECTION SERVICES INC	193422	04/14/20	21-9745-5890-364	255810	03/24/20	5,523.54	RHS SPECIAL INSPECTION AND MAT
INSPECTION SERVICES INC	193584	04/21/20	21-9745-5890-364	255885	04/14/20	11,288.05	RHS SPECIAL INSPECTION AND MAT
LATHROP CONSTRUCTION ASSOCIATE	193593	04/21/20	21-9745-6201-364	1000003023-00015A	03/20/20	46,221.68	RICHMOND HS - DESIGN-BUILD FOR
LATHROP CONSTRUCTION ASSOCIATE	193593	04/21/20	21-9745-6211-364	1000003023-00015	03/20/20	716,293.95	RICHMOND HS - DESIGN-BUILD FOR
PACIFIC GAS AND ELECTRIC	193750	04/28/20	21-9745-6219-364	117062617	04/20/20	49,023.13	RHS NEW GYM GAS & ELECTRIC SER
STRUCTURE GROUPS	193482	04/14/20	21-9745-6214-364	190934-6	03/31/20	17,400.00	RICHMOND HS DSA PROJECT INSPEC
Site 615 - OPERATIONAL SUPPT SRVS CE						145,122.76	
AA OFFICE EQUIPMENT CO INC	193517	04/21/20	21-9745-5640-615	AR74428	03/31/20	62.90	FOC COPIERS- SERVICE MAINT. AG
DDLN.INC	193386	04/14/20	21-9748-5860-615	0050	03/31/20	24,480.00	FOC/CENTRAL-PRIMAVERA SERVICES
DDLN.INC	193386	04/14/20	21-9748-5860-615	0051	03/31/20	29,270.00	FOC/CENTRAL-PRIMAVERA SERVICES
EMPLOYERS ADVOCATE INC	193717	04/28/20	21-9748-5890-615	11248	02/11/20	340.00	PROGRAM-WIDE PROJECT LABOR AGR
EMPLOYERS ADVOCATE INC	193717	04/28/20	21-9748-5890-615	11250	04/13/20	240.00	PROGRAM-WIDE PROJECT LABOR AGR
INTEGRATED EDUCATIONAL PROGRAM	193423	04/14/20	21-9748-5860-615	9	04/06/20	36,000.00	STAFF AUGMENTATION - VARIOUS P
KNN PUBLIC FINANCE	193272	04/08/20	21-9745-5860-615	2196	03/23/20	7,500.00	CONSULTANT AGREEMENT - BOND
LISA NAGAI	193283	04/08/20	21-9745-6217-615	41	04/01/20	8,250.00	CONSTRUCTION MANAGEMENT-PROJEC
MELISSA TRUITT	193339	04/08/20	21-9745-6203-615	0043	03/31/20	16,200.00	PROGRAM MANAGEMENT- PLANNING/C
ORACLE AMERICA INC	193462	04/14/20	21-9745-5850-615	44712801	03/31/20	3,244.81	FOC - PRIMAVERA RENEWAL LICENS
ORBACH HUFF AND SUAREZ LLP	193291	04/08/20	21-9745-5895-615	89942	03/24/20	6,111.18	CONTINUING AGREEMENT
ORBACH HUFF AND SUAREZ LLP	193463	04/14/20	21-9745-5895-615	90191	04/02/20	7,558.25	CONTINUING AGREEMENT
ORBACH HUFF AND SUAREZ LLP	193463	04/14/20	21-9745-5895-615	90192	04/02/20	5,677.60	CONTINUING AGREEMENT
SOUTHWEST SCHOOL & OFFICE SUPP	193628	04/21/20	21-9745-4300-615	PIN0698454	03/13/20	188.02	BLANKET PURCHASE ORDER
Grand Total						7,109,495.50	

AP CHECKS TOTAL	7,109,495.50
Non expense account - RETENTION TO VENDOR'S ESCROW ACCOUNT	(411,162.84)
Non expense account - RETENTION PAID TO VENDOR	(21,184.51)
unpaid RETENTION WITHHOLD AMOUNT	196,648.98
Apr.2020 PAYROLL	94,961.27



A/P Check List

April, 2020
Fund 21

Updated 05/06/2020

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Invoice Description
VOID CHECK						(24,881.71)	
MANUAL JOURNAL ENTRY						(60,759.38)	
TOTAL Mar.2020 EXPENSE AMOUNT						6,883,117.31	

Object 9570 - Retention withhold amount:

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Invoice Description
C OVERAA & CO	193533	04/21/20	21-9745-6211-165	1000002635-20B	04/10/20	158,949.30	WILSON ES - DESIGN & CONSTRUCT
LATHROP CONSTRUCTION ASSOCIATE	193593	04/21/20	21-9745-6211-364	1000003023-00015	03/20/20	37,699.68	RICHMOND HS - DESIGN-BUILD FOR
Grand Total						196,648.98	

Payroll

Project#	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Notes
66901396-01		04/30/20				69,071.34	Facility Program Staff
67001396-01		04/30/20				25,889.93	Assoc Supt Operation Staff
Grand Total						94,961.27	

VOID CHECK

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Notes
USAC	190350	12/31/19	21-9748-5890-686	161040300	10/09/19	(24,881.71)	CHAVEZ ES FRN#1699087293
Grand Total						(24,881.71)	

Manual Journal

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Notes
66901396-01						(47,879.94)	March Payroll adjustment thru Time Study and Retro Employee Leave Adjustment
67001396-01						(12,879.44)	March Payroll adjustment thru Time Study
Grand Total						(60,759.38)	

West Contra Costa Unified School District

Bond Policies & Procedures
“Program Management Plan” Update
May 11, 2020

presented to Citizens' Bond Oversight Committee

Background

- The Moss Adams Program Effectiveness Audit recommends that: “the District consolidate all policies, procedures, and resolutions into one document to ensure effective controls and communication of the policies and procedures.”
- On May 8th, 2019, the Board of Education approved a contract with Swinerton Management & Consulting (“SMC”) to assist the District to develop and publish a Bond Program Management Plan (“PMP”)
- The Program Management Plan is anticipated to be completed by June 2020
- Regular updates and draft sections are available at <https://www.wccusd.net/Page/13520>

presented to Citizens' Bond Oversight Committee

Program Management Plan: Anticipated Schedule to Release Working Drafts

- ✓ **Program and Operations** – December 2019
- ✓ **Administrative** – January 2020
- **Project Management** – **March 2020**
- ✓ **Fiscal** – February 2020
- **Program Management Plan** – **April 2020**
- **Present to Board** – June 2020

After publishing each section, the District will open a 30-day public comment window for suggestions.

Written suggestions for improvement are encouraged and may be submitted online using a google form.

<https://www.wccusd.net/Page/13520>

Program Management Plan: Reviewing & Incorporating Public Comments

Section	Comment Count
1. Program & Operations	26
2. Administrative	45
3. Project Management	Pending issuance
4. Fiscal	24
Totals	95

presented to Citizens' Bond Oversight Committee

Program Management Plan: Addition Fiscal Resource for Bond Financing & Strategy

- ✓ Post-Financing Review
- ✓ Refunding of Outstanding Bond
 - Reference to Board Policy 7214.3
- ✓ Arbitrage and Investments
 - Reference to AR 7214

presented to Citizens' Bond Oversight Committee

Bond Financing Procedures and Strategy

For each bond financing transaction, the District shall work with its municipal advisor to identify applicable procedures and issuance strategy in advance of the financing process. Various factors may be considered including interest rate environment, debt structure, credit rating profile and market conditions at time of sale. Additionally, the following are applicable for each bond financing transaction:

- I. **Post-Financing Review:** Upon successfully closing each transaction, District staff and/or municipal advisor will report financing results to the Board of Trustees. The results will summarize transaction highlights such as final debt service, maturity term, repayment ratio, true interest cost and cost of issuance. Other pertinent details may also include pricing results, credit rating outcome, tax rate projections, available bonding capacity and future bond issuance plans.

For negotiated sale transactions, a post-financing review may also report secondary trade activity following initial issuance. District staff will work closely with its municipal advisor to monitor secondary market trades, identifying any specific activity in which there are unusual or significant change to price and/or yield. Review of secondary trades will extend for approximately a 30-day period following the initial sale.

- II. **Refunding of Outstanding Bonds:** On April 24, 2013, the District adopted its Refunding and Restructuring Policy (B.P. 7214.3). The policy was adopted to provide specific parameters and guidelines when considering the issuance of refunding bonds. The policy extends beyond statutory requirements and is intended to assist with the decision-making process and to provide a basis for determination on when to issue refunding bonds. Specific objectives are outlined within the policy including minimum present value savings, tax rate management objectives and/or debt service re-structuring. Policy guidelines require a minimum net present value savings of at least 4%, a minimum of \$1 million present value savings and/or annual savings in excess of \$100,000. Furthermore, the policy requires an annual report be presented to the Board of Trustees reviewing outstanding debt obligations and consideration of potential refunding candidates. Please refer to the Refunding and Restructuring Policy for further details.

- III. **Arbitrage and Investments:** On November 12, 2014, the District adopted its General Obligation Bond/Post-Issuance Tax Compliance Procedures (AR 7214). The purpose of this Administrative Regulation is to establish specific procedures and assigned responsibilities which will assist the District in complying with its federal tax obligations for tax-exempt bonds. Please refer to the Post-Issuance Tax Compliance Procedures for further details.

- **Investments:** Proceeds generated from the issuance of bonds are required to be deposited within the County Pool and therefore the District has little discretion on how funds are invested. Bond proceeds are only made accessible to the District upon requisition for applicable capital facility expenditures.

Next Steps

- ☐ Release **Project Management** working draft online – anticipated release by May 2020
 - ☐ if you would like to be notified when the section becomes send an email to facilitiesplanning@wccusd.net.
- ☐ Continue to provide monthly updates to the Facilities Committee and Citizens' Bond Oversight Committee
 - ☐ Historical presentations are available online <https://www.wccusd.net/Page/13520>
- ☐ Publish the Program Management Plan in June 2020
 - ☐ – Anticipated presentation of the full PMP at the June Facilities Board Workshop

presented to Citizens' Bond Oversight Committee

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- **Investments:** Proceeds generated from the issuance of bonds are required to be deposited within the County Pool and therefore the District has little discretion on how funds are invested. Bond proceeds are only made accessible to the District upon requisition for applicable capital facility expenditures.

- **Arbitrage**: Consideration for arbitrage becomes present when there are bond proceeds that have not been spent for a bond-financed project. Every fifth year after the issue date of bonds, the District shall have a nationally recognized rebate service provider confirm whether arbitrage has occurred and if so, ensure a rebate payment, if any, is made within 60 days. Please refer to the administrative regulation 7214 for specific arbitrage requirements and District procedures.

RESOLUTION NO. 82-1920
OF
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
DESIGNATING PUBLIC WORKS PROJECTS AS AN
ESSENTIAL GOVERNMENTAL FUNCTION

WHEREAS, the West Contra Costa Unified School District (“**District**”) has awarded or intends to award public works contracts with contractors and consultants (“**Contractor(s)**”) that are currently performing work on the public works projects or will be performing public works as further described in **Exhibit A** attached hereto (“**Project(s)**”); and

WHEREAS, as a result of the COVID-19 pandemic (“**Pandemic**”), the District closed its educational facilities and directed District students to engage in distance learning until District students are safe to participate in educational activities at District facilities; and

WHEREAS, the District’s core mission is the education of District students, which is imperative to the community, the state, and the country as a whole; and

WHEREAS, the District must provide safe, secure, and updated educational facilities, and it is therefore essential that the District continue to perform work on the Projects during the Pandemic to ensure that District facilities are safe, sanitary and sufficient to promote positive learning outcomes to District students when the Pandemic is over and students return to District facilities; and

WHEREAS, on March 17, 2020, the County in which the District is located (“**County**”) issued an order (“**Initial Order**”) mandating that all individuals shelter in place but exempted individuals performing work on “Essential Infrastructure,” including public works projects; and

WHEREAS, on March 31, 2020, the County issued another order (“**Current Order**”) that supersedes the Initial Order, now allowing individuals to only leave their residence and travel to “Essential Businesses,” which includes “Construction...[on] [p]ublic works projects if specifically designated as an Essential Governmental Function”; and

WHEREAS, the Current Order provides the following with respect to “Essential Governmental Functions”;

[N]othing in this Order shall prohibit any individual from performing or accessing “Essential Governmental Functions,” as determined by the governmental entity performing those functions in the County. Each governmental entity shall identify and designate appropriate employees, volunteers, or contractors to continue providing and carrying out any Essential Governmental Functions, including the hiring or retention of new employees or contractors to perform such functions. Each governmental entity and its contractors must employ all necessary emergency protective measures to prevent, mitigate, respond to and recover from the

COVID-19 pandemic, and all Essential Governmental Functions shall be performed in compliance with Social Distancing Requirements to the greatest extent feasible.

WHEREAS, the Current Order requires that each “Essential Business” develop a “Social Distancing Protocol,” the text of which was attached to the Current Order and is attached hereto as **Exhibit B (“Protocol”)** and

WHEREAS, the Current Order defines “Essential Businesses” to include construction or repair work necessary to ensure facilities are safe, sanitary or habitable to the extent that such construction or repair cannot be reasonably delayed; and

WHEREAS, the Current Order defines “Essential Businesses” to include plumbers, electricians, exterminators and other service providers who provide services that are necessary to maintain the sanitation and operation of Essential Businesses; and

WHEREAS, the Current Order defines “Essential Businesses” to include educational institutions, including public and private K-12 schools, colleges and universities, for purposes of facilitating distance learning or performing essential functions, provided that social distancing of six-feet per person is maintained to the greatest extent possible; and

WHEREAS, the Current Order defines “Essential Businesses” to include businesses that supply Essential Businesses with the support or supplies necessary to operate, to the extent that they support or supply these Essential Businesses;

NOW, THEREFORE, the Governing Board of the West Contra Costa Unified School District hereby finds, determines, declares, orders and resolves as follows:

Section 1. The above recitals are true and correct.

Section 2. All activities related to facilitating distance learning or performing essential District functions are declared Essential Governmental Functions of the District. The Superintendent or his designee may take any and all actions necessary to ensure the Essential Governmental Functions are performed in a manner that complies with the Current Order’s Social Distancing Requirements to the greatest extent possible;

Section 3. Additionally, the Projects as identified in **Exhibit A** attached hereto are each declared an Essential Governmental Function of the District.

Section 4. All Contractors, their subcontractors of every tier, and suppliers to the Contractors and subcontractors, are specifically designated as the entities responsible to perform work on the respective Project(s).

Section 5. The Superintendent or his designee may designate applicable District staff as employees responsible for overseeing contractors work on the Project(s).

Section 6. The Superintendent or his designee may take any and all actions reasonably necessary to adopt, implement and to ensure the Contractors adopt and implement the Protocol attached hereto as **Exhibit B** as required by the Current Order, and may make any reasonable changes thereto in consultation with counsel as may be required for the Project. The District shall ensure that the Contractors post the Protocol at or near the entrance of all District facilities and shall be reasonably viewable by the public and employees. Further, the District shall ensure that the Contractors provide the Protocol to each employee performing work at the Project sites. District staff shall also request from each Contractor an updated safety plan consistent with the Protocol and any applicable public health directives.

Section 7. The Superintendent or his designee may take any and all actions reasonably necessary to continue the construction of each Project as an Essential Governmental Function.

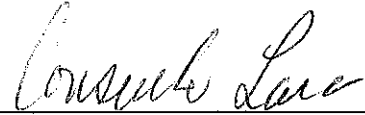
This Resolution shall take effect upon its adoption.

PASSED AND ADOPTED this 1st day of April, 2020, by the Governing Board of the West Contra Costa Unified School District of Contra Costa County, California, by the following vote:

AYES: 5
NOES: 0
ABSENT: 0
ABSTAIN: 0

CERTIFICATION

I, Consuelo Lara, Clerk of the Board of Education of the West Contra Costa Unified School District, Contra Costa County, State of California, do hereby certify that the foregoing Resolution was duly approved and adopted by the Board of Education of said district at a meeting thereof held on the 1st day of April, 2020, with a copy of the Resolution being on file in the Administrative Office of the District.



Clerk, Board of Education of the
West Contra Costa Unified School
District

List of Exhibits

Exhibit A Project List

Exhibit B Social Distancing Protocol (Appendix A to the Current Order)

Exhibit A

Project List

Name of Project
Michelle Obama School
Richmond High Critical Needs
Richmond High Health Center
Crespi Seismic Retrofit
Fairmont Campus Expansion 1&2
Fairmont Critical Needs Phase 2
Kennedy HS HVAC replacement
Korematsu Fall Protection
Proposition 39 facilities improvements @ Crespi and Pinole Middle
West County Mandarin @ Serra Improvements
Relocation of Special Education Services from North Campus

Exhibit B

Social Distancing Protocol (Exhibit A to the Current Order)

Business name: _____

Facility Address: _____

Approximate gross square footage of space open to the public: _____

BUSINESSES MUST IMPLEMENT ALL APPLICABLE MEASURES LISTED BELOW, AND BE PREPARED TO EXPLAIN WHY ANY MEASURE THAT IS NOT IMPLEMENTED IS INAPPLICABLE TO THE BUSINESS.

Signage:

- ☐ Signage at each public entrance of the facility to inform all employees and customers that they should: avoid entering the facility if they have a cough or fever; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; and not shake hands or engage in any unnecessary physical contact.
- ☐ Signage posting a copy of the Social Distancing Protocol at each public entrance to the facility.

Measures To Protect Employee Health (check all that apply to the facility):

- ☐ Everyone who can carry out their work duties from home has been directed to do so.
- ☐ All employees have been told not to come to work if sick.
- ☐ Symptom checks are being conducted before employees may enter the work space.
- ☐ All desks or individual work stations are separated by at least six feet.
- ☐ Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:
 - ☐ Break rooms:
 - ☐ Bathrooms:
 - ☐ Other:
- ☐ Disinfectant and related supplies are available to all employees at the following location(s):
- ☐ Hand sanitizer effective against COVID-19 is available to all employees at the following location(s):
- ☐ Soap and water are available to all employees at the following location(s):
- ☐ Copies of this Protocol have been distributed to all employees.
- ☐ Optional—Describe other measures:

Measures To Prevent Crowds From Gathering (check all that apply to the facility):

- ☐ Limit the number of customers in the store at any one time to _____, which allows for customers and employees to easily maintain at least six-foot distance from one another at all practicable times.
- ☐ Post an employee at the door to ensure that the maximum number of customers in the facility set forth above is not exceeded.
- ☐ Placing per-person limits on goods that are selling out quickly to reduce crowds and lines. Explain:

☐ Optional—Describe other measures:

Measures To Keep People At Least Six Feet Apart (check all that apply to the facility)

- ☐ Placing signs outside the store reminding people to be at least six feet apart, including when in line.
- ☐ Placing tape or other markings at least six feet apart in customer line areas inside the store and on sidewalks at public entrances with signs directing customers to use the markings to maintain distance.
- ☐ Separate order areas from delivery areas to prevent customers from gathering.
- ☐ All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.
- ☐ Optional—Describe other measures:

Measures To Prevent Unnecessary Contact (check all that apply to the facility):

- ☐ Preventing people from self-serving any items that are food-related.
- ☐ Lids for cups and food-bar type items are provided by staff, not to customers to grab.
- ☐ Bulk-item food bins are not available for customer self-service use.
- ☐ Not permitting customers to bring their own bags, mugs, or other reusable items from home.
- ☐ Providing for contactless payment systems or, if not feasible, sanitizing payment systems regularly. Describe:

☐ Optional—Describe other measures (e.g. providing senior-only hours):

Measures To Increase Sanitization (check all that apply to the facility):

- ☐ Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets.
- ☐ Employee(s) assigned to disinfect carts and baskets regularly.
- ☐ Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrance of the facility, at checkout counters, and anywhere else inside the store or immediately outside where people have direct interactions.
- ☐ Disinfecting all payment portals, pens, and styluses after each use.
- ☐ Disinfecting all high-contact surfaces frequently.
- ☐ Optional—Describe other measures:

* Any additional measures not included here should be listed on separate pages, which the business should attach to this document.

You may contact the following person with any questions or comments about this protocol:

Name: _____

Phone number: _____



West Contra Costa Unified School District

2020 New Money Bond Issuance

May 6, 2020



2020 GO Refunding Results

- On Monday, May 4th the District successfully priced its 2020 General Obligation Refunding Bonds generating taxpayer savings in excess of \$10.3 million over the life of the bonds or 10.3% present value savings as a percentage of bonds refunded.
- The 2020 Refunding Bonds established minimum economic thresholds for potential refunding candidates including an overall target of 10% present value savings, escrow efficiency at or above 60% per maturity and 4% present value savings per maturity.
- Based on the targeted criteria outlined above as well as significant market volatility caused by COVID-19, the range of refunding candidates narrowed from the original 5 candidates with a par at approximately \$250 million to 3 candidates with a refunded par amount at \$84.98 million.
- The refunding candidates not included in the 2020 Refunding issuance had longer call dates out to 8/1/2023 and will continue to be monitored for future refunding opportunities.

Refunding Summary

	2012 Refunding Bonds	2011 Refunding Bonds	2010 Series A Bonds	Combined
Tax Status	Taxable	Taxable	Taxable	Taxable
Delivery Date	5/12/2020	5/12/2020	5/12/2020	5/12/2020
First Optional Call Date	8/1/2022	8/1/2021	8/1/2021	-
Refunding Par Amount	\$76,730,000	\$15,570,000	\$2,650,000	\$94,950,000
Par Amount Refunded	\$68,130,000	\$14,380,000	\$2,470,000	\$84,980,000
Final Maturity	8/1/2032	8/1/2024	8/1/2027	8/1/2032
Nominal Savings	\$9,291,523	\$863,857	\$180,247	\$10,335,626
Present Value Savings	\$7,770,890 (11.41%)	\$808,912 (5.63%)	\$162,370 (6.57%)	\$8,742,172 (10.29%)
Negative Arbitrage	\$3,207,444	\$368,860	\$62,948	\$3,639,252
Escrow Efficiency	70.78%	68.68%	72.06%	70.61%
Ave. Coupon of Ref. Bonds	5.00%	5.25%	4.42%	5.12%
True Interest Cost	2.433%	1.744%	2.046%	2.374%



New Issuance Overview

- 2010 Measure D and 2012 Measure E each have \$65M in remaining authorization readily available for upcoming capital facility projects.
- Both measures have been designed around maximum tax rates of \$48 per \$100,000 of assessed value, with an annual assessed value growth assumption of 4%.

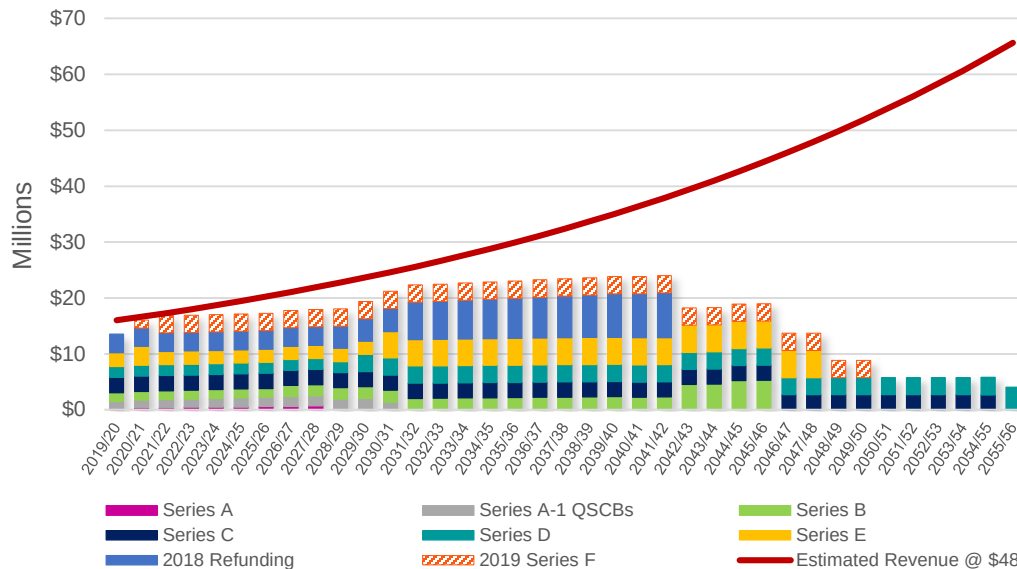
Year	Series	2010 Measure D	2012 Measure E	Total
	Previously Issued	\$315,000,000	\$295,000,000	\$610,000,000
<i>Spring 2020</i>	Elec. 2010 Ser. F Elec. 2012 Ser. E	65,000,000	65,000,000	130,000,000
		\$380,000,000	\$360,000,000	\$740,000,000

*Issuance amounts are subject to change based on future assessed value growth, market conditions, interest rates at the time of sale, and structure assumptions.



Election of 2010 (Measure D), 2020 Series F - \$65 Million*

2020 Series F	
Dated Date	6/4/2020
Par Amount	\$65,000,000
Estimated Net Debt Service	\$97,818,742
Payback Ratio	1.50 to 1
Bond Type	Current interest bonds only
Bond Term	30 Years
AV Growth Rate	4.00%

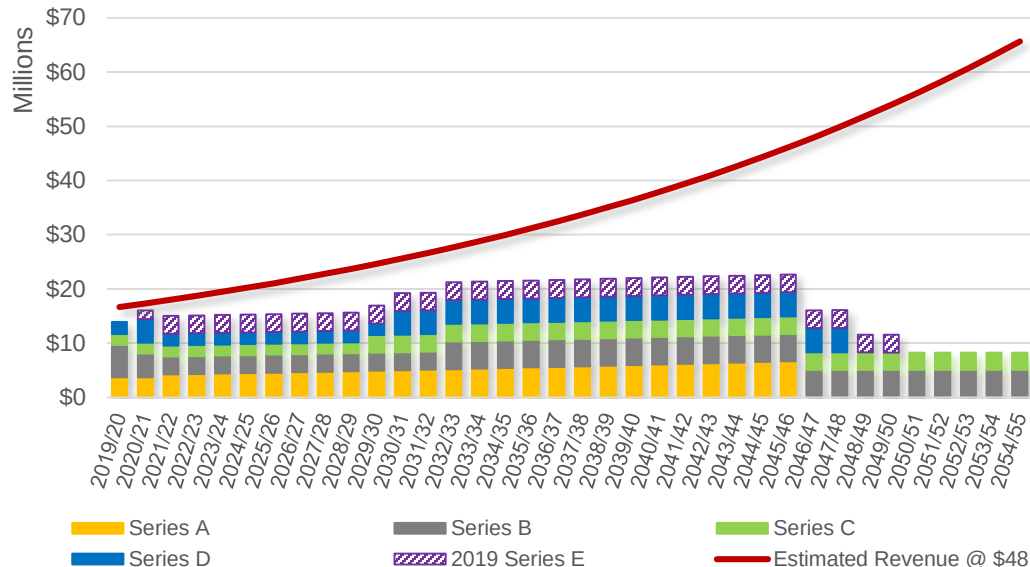


	Principal	Interest	Net Debt Service	Est. Total Measure D Tax Rate
6/30/2020	\$0	\$0	\$0	\$48.00
6/30/2021	8,000,000	0	8,000,000	41.50
6/30/2022	3,095,000	0	3,095,000	46.90
6/30/2023	2,765,000	333,142	3,098,142	45.10
6/30/2024	1,075,000	2,024,100	3,099,100	43.60
6/30/2025	1,115,000	1,980,300	3,095,300	42.20
6/30/2026	1,160,000	1,934,800	3,094,800	41.90
6/30/2027	1,210,000	1,887,400	3,097,400	40.60
6/30/2028	1,260,000	1,838,000	3,098,000	39.40
6/30/2029	1,310,000	1,786,600	3,096,600	40.70
6/30/2030	1,365,000	1,733,100	3,098,100	44.50
6/30/2031	1,420,000	1,677,400	3,097,400	42.60
6/30/2032	1,480,000	1,619,400	3,099,400	42.20
6/30/2033	1,540,000	1,559,000	3,099,000	40.90
6/30/2034	1,600,000	1,496,200	3,096,200	39.70
6/30/2035	1,665,000	1,430,900	3,095,900	38.50
6/30/2036	1,735,000	1,362,900	3,097,900	37.30
6/30/2037	1,805,000	1,292,100	3,097,100	36.20
6/30/2038	1,880,000	1,218,400	3,098,400	35.10
6/30/2039	1,955,000	1,141,700	3,096,700	34.10
6/30/2040	2,035,000	1,061,900	3,096,900	32.80
6/30/2041	2,120,000	978,800	3,098,800	31.80
6/30/2042	2,205,000	892,300	3,097,300	22.80
6/30/2043	2,295,000	802,300	3,097,300	22.40
6/30/2044	2,390,000	708,600	3,098,600	22.30
6/30/2045	2,485,000	611,100	3,096,100	21.50
6/30/2046	2,585,000	509,700	3,094,700	14.60
6/30/2047	2,695,000	404,100	3,099,100	14.30
6/30/2048	2,805,000	294,100	3,099,100	8.60
6/30/2049	2,915,000	179,700	3,094,700	8.50
6/30/2050	3,035,000	60,700	3,095,700	5.20
Total	\$65,000,000	\$32,818,742	\$97,818,742	



Election of 2012 (Measure E), 2020 Series E - \$65 Million*

2019 Series E	
Dated Date	6/4/2020
Par Amount	\$65,000,000
Estimated Net Debt Service	\$99,798,527
Payback Ratio	1.54 to 1
Bond Type	Current interest bonds only
Bond Term	30 Years
AV Growth Rate	4.00%

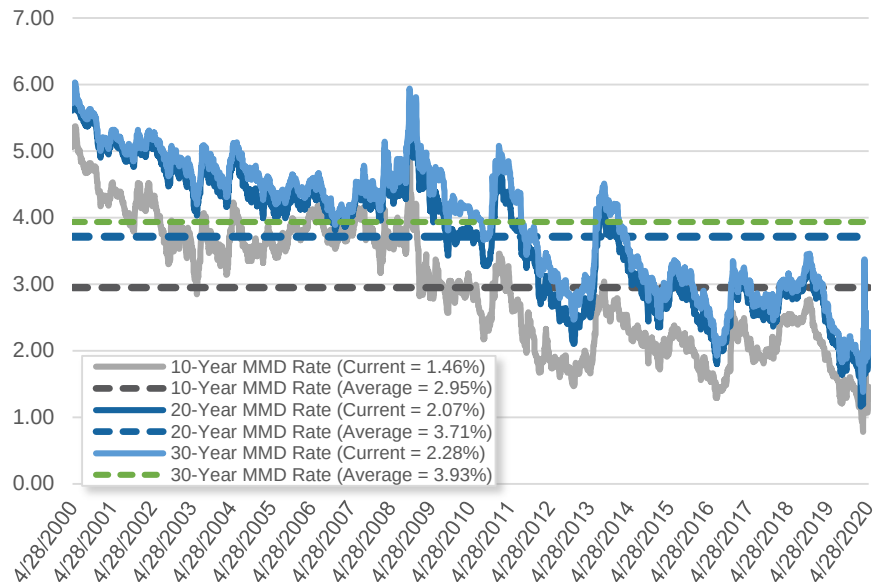


	Principal	Interest	Net Debt Service	Est. Total Measure E Tax Rate
6/30/2020	\$0	\$0	\$0	\$48.00
6/30/2021	4,500,000	0	4,500,000	37.60
6/30/2022	3,285,000	0	3,285,000	41.80
6/30/2023	2,955,000	332,727	3,287,727	40.10
6/30/2024	1,140,000	2,147,600	3,287,600	38.80
6/30/2025	1,185,000	2,101,100	3,286,100	37.60
6/30/2026	1,235,000	2,052,700	3,287,700	36.30
6/30/2027	1,285,000	2,002,300	3,287,300	35.10
6/30/2028	1,335,000	1,949,900	3,284,900	34.00
6/30/2029	1,390,000	1,895,400	3,285,400	35.60
6/30/2030	1,445,000	1,838,700	3,283,700	39.10
6/30/2031	1,505,000	1,779,700	3,284,700	37.50
6/30/2032	1,570,000	1,718,200	3,288,200	39.80
6/30/2033	1,630,000	1,654,200	3,284,200	38.40
6/30/2034	1,700,000	1,587,600	3,287,600	37.10
6/30/2035	1,770,000	1,518,200	3,288,200	35.90
6/30/2036	1,840,000	1,446,000	3,286,000	34.70
6/30/2037	1,915,000	1,370,900	3,285,900	33.60
6/30/2038	1,995,000	1,292,700	3,287,700	32.50
6/30/2039	2,075,000	1,211,300	3,286,300	31.40
6/30/2040	2,160,000	1,126,600	3,286,600	30.40
6/30/2041	2,250,000	1,038,400	3,288,400	29.40
6/30/2042	2,340,000	946,600	3,286,600	28.40
6/30/2043	2,435,000	851,100	3,286,100	27.50
6/30/2044	2,535,000	751,700	3,286,700	26.60
6/30/2045	2,635,000	648,300	3,283,300	25.70
6/30/2046	2,745,000	540,700	3,285,700	17.00
6/30/2047	2,855,000	428,700	3,283,700	16.80
6/30/2048	2,975,000	312,100	3,287,100	11.30
6/30/2049	3,095,000	190,700	3,285,700	11.10
6/30/2050	3,220,000	64,400	3,284,400	7.60
Total	\$65,000,000	\$34,798,527	\$99,798,527	

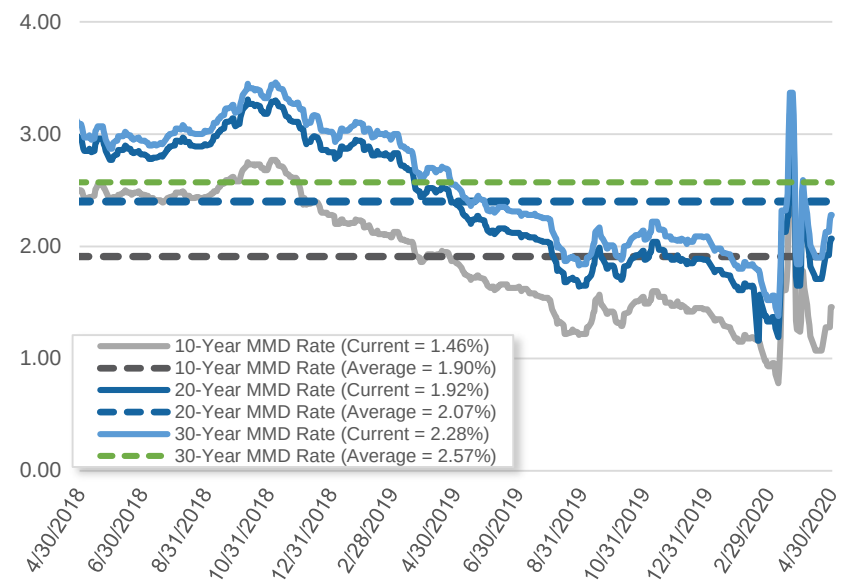
Municipal Market Rates

- Over the last year and a half, there has been volatility in the financial markets due to the US – China trade dispute and weakness in the global economy which have caused rates to decline considerably.
- Furthermore, uncertainty surrounding the impact of COVID-19 on the global economy has caused investors to increase demand for US Treasuries and Municipal Bonds.
- On March 3, the Federal Reserve cut the federal funds rate by one-half percentage point in response to the effect of the COVID-19 on the economy. This was the first emergency rate cut since 2008. Rates have fallen significantly after the Federal Reserve interest rate cut due to a flight-to-quality trade.

04/28/2000 – 4/30/2020



04/30/2018 – 4/30/2020





Timing of Issuance: Why Now?

- Amidst the COVID-19 epidemic, our global economy is retracting and market conditions could be changing with potential adverse impacts to the District's fiscal picture as well as the bond market in the foreseeable future.
- As discussed on the prior slide, the current interest rate environment remains very favorable at this point and timing for this sale will look to take advantage of historically low rates.
- Issuing the new money bonds immediately following the refunding issuance provides transactional efficiencies with respect to bond documentation and ratings.
- Based on the latest reports from the District's facilities team, it is necessary to replenish Fund 21 with new bond proceeds in order to meet cash flow demands for planned facility projects.
- Currently the District has preserved its strong ratings with Moody's and S&P however should the fiscal backdrop continue to diminish in the upcoming fiscal year, the potential for a rating downgrade becomes more relevant which could have a direct impact on the borrowing cost of a future bond sale.



Bond Issuance Schedule

- The current financing schedule is as follows; timeline can be adjusted:

Date	Activity
Wednesday, May 6	District Board approve financing documents
Monday, May 11	Receive Bond Ratings
Tuesday, May 12	County Board of Supervisors takes action on authorizing resolution
Wednesday, May 13	POS posted electronically and distributed to investors
May 14 – May 18	Investor outreach
Tuesday, May 19	Pre-Pricing
Wednesday, May 20	Pricing
Week of May 25	Final Official Statement printed and distributed
Week of June 1	Pre-closing; bond counsel in receipt of all signed documents
Week of June 1	Closing



Appendix



West Contra Costa USD Measure History

District voters have approved 7 bond measures since June 1998. Measures approved after 2000 have all followed Proposition 39 requirements.

Remaining Authorizations:

- 2005 Measure J
 - » Remaining authorization is not projected to be issuable as current interest bonds under Proposition 39 \$60 per \$100,000 assessed value tax limit until 2034.
 - » Remaining authorization could be issued now as capital appreciation bonds maturing starting in 2034/35, with no debt service until then ("skips over" the \$60 per \$100,000 assessed value tax limited years through 2033/34).
- 2020 Measure R
 - » On March 3, 2020 District Voter's approved Measure R authorizing \$575 million.

Measure	Yes Vote*	Required Vote	Authorized Amount	Authorization Issued	Remaining Authorization
1998 Measure E	75.70%	66.60%	\$40,000,000	\$40,000,000	\$0
2000 Measure M	77.50%	66.60%	\$150,000,000	\$150,000,000	\$0
2002 Measure D	71.80%	55.00%	\$300,000,000	\$299,997,483	\$2,517
2005 Measure J	56.90%	55.00%	\$400,000,000	\$322,409,708	\$77,590,292
2010 Measure D	62.60%	55.00%	\$380,000,000	\$315,000,000	\$65,000,000
2012 Measure E	64.40%	55.00%	\$360,000,000	\$295,000,000	\$65,000,000
2020 Measure R	58.73%	55.00%	\$575,000,000	\$0	\$575,000,000
TOTAL			\$2,205,000,000	\$1,422,407,191	\$782,592,809

2019-20

Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting



Education Audit Appeals Panel
770 L Street, Suite 1100
Sacramento, California 95814
916.445.7745 fax 916.445.7626
www.eaap.ca.gov

March 1, 2020

APPENDIX A

Appendix A:

LOCAL SCHOOL CONSTRUCTION BOND AUDITS

SCOPE/AUDITOR JUDGEMENT

This appendix constitutes the guide for the financial and performance audits required for school facility projects by subparagraphs (C) and (D) of paragraph (3) of subdivision (b) of section 1 of Article XIII A of the California Constitution. The regulations in this Appendix are not a complete manual of procedures; auditors must exercise professional judgment.

AUDITING STANDARDS

Audits shall be conducted in accordance with the auditing standards set forth in *Government Auditing Standards* issued by the Comptroller General of the United States, and the provisions of this Appendix.

REPORT COMPONENTS FOR FINANCIAL AUDITS

- (a) Table of Contents Table of Contents
- (b) Financial Section
- (c) Independent Auditor's Report
- (d) Balance Sheet
- (e) Statement of Revenues, Expenditures, and Changes in Fund Balance
- (f) Notes to the Financial Statements
- (g) Independent Auditor's Report on Internal Control over Financial Reporting and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Accounting Standards*. [This Report specifies material instances of noncompliance, if any; defines material weakness and, when relevant, significant deficiency, and describes the significant deficiencies and material weaknesses disclosed by the audit; states that the auditor's consideration of internal control over financial reporting would not necessarily identify all deficiencies in internal control that might be significant deficiencies, and a statement about whether the auditor believes any of the significant deficiencies noted were material weaknesses; includes a statement that additional matters were communicated to the auditee in a management letter, if that is the case; specifies all instances of fraud and illegal acts, if any, disclosed by the audit, unless clearly inconsequential; specifies material violations of provisions of contracts and grant agreements, if any; specifies material abuse, if any, disclosed by the audit; and does all this in accordance with the financial reporting requirements specified in the Codification of Statements on Auditing Standards, and in Government Auditing Standards, as applicable to the year being audited.]
- (h) Schedule of Findings and Recommendations which is that part of the Findings and Recommendations Section that presents all audit year findings and a copy of each management letter issued
- (i) Schedule of Prior Audit Findings, which is that part of the Findings and Recommendations section that presents the status of actions taken by the auditee on each of the findings and recommendations in the prior year audit, and includes as

current year findings and recommendations those prior year findings that have not been resolved

REPORT COMPONENTS FOR PERFORMANCE AUDITS

The report of each performance audit performed pursuant to this Appendix shall contain:

- (a) The objectives, scope, and methodology of the audit
- (b) The audit results, including findings, conclusions, and recommendations, as appropriate
- (c) A statement about the auditor's compliance with *Government Auditing Standards*
- (d) A summary of the views of responsible officials
- (e) If applicable, the nature of any confidential or sensitive information omitted.

A. FINANCIAL AUDIT PROCEDURES

- 1. Determine whether the bond fund financial statements present fairly, in all material respects, the financial position of the fund for the year ended, and the results of its operations for the period then ended, in conformance with accounting principles generally accepted in the United States of America.
- 2. Test internal control over financial reporting and compliance with laws, regulations, or provisions of contracts or grant agreements.
- 3. If deficiencies in internal control, noncompliance with laws, regulations, or provisions of contracts or grant agreements; fraud; or abuse; are identified, describe them in a finding.

B. PERFORMANCE AUDIT PROCEDURES

- 1. Select a representative sample of expenditures charged to the facilities project(s) and review supporting documentation to ensure that such funds were properly expended on specific projects listed in the text of the applicable ballot measure.
- 2. Verify that the funds were generally expended for the construction, renovation, furnishing, and equipping of school facilities constituting authorized bond projects.
- 3. Verify that the funds used to pay the salaries of district employees were allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.
- 4. If the school district did not properly account for the expenditures, if such expenditures were made for unauthorized bond projects, or if salary transactions were used for general administration or operations, include a finding in the audit report.



July 2018

GOVERNMENT AUDITING STANDARDS

2018 Revision

1.22 Performance audit objectives vary widely and include assessments of program effectiveness, economy, and efficiency; internal control; compliance; and prospective analyses. Audit objectives may also pertain to the current status or condition of a program. These overall objectives are not mutually exclusive. For example, a performance audit with an objective of determining or evaluating program effectiveness may also involve an additional objective of evaluating the program's internal controls. Key categories of performance audit objectives include the following:

- a. Program effectiveness and results audit objectives. These are frequently interrelated with economy and efficiency objectives. Audit objectives that focus on program effectiveness and results typically measure the extent to which a program is achieving its goals and objectives. Audit objectives that focus on economy and efficiency address the costs and resources used to achieve program results.



WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
Guadalupe Enllana Don Gosney Cameron Moore
Vice Chairperson Chairperson Secretary

Performance Audit FY2020 through FY2022
Request for Proposals (RFP)

Motion: The CBOC supports the staff recommendation that an RFP be issued for Proposition 39 school bond performance audit services for FY2020 through 2022. The audit scope should include compliance (California Guide for Annual Audits, Appendix A attached) and program effectiveness and results (Government Auditing Standards 2018 Revision, section 1.22a attached).

(Note that the recommendation on audit scope is the same as the CBOC approved on January 13, 2020.)

WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE

DRAFT MINUTES

Meeting of March 9, 2020

A) OPENING PROCEDURES

B) CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mr. Gosney called the meeting to order at 6:18 pm.

C) ROLL CALL

Present: Sallie DeWitt, Guadalupe Enllana (arrived 6:22 pm), Don Gosney, Vanessa Hill, Anton Jungherr (arrived 7:11 pm), Cameron Moore, Gregg Visineau

Absent: Lorraine Humes

8 members ~ 5 required for a quorum; a quorum was present.

Staff Present: Luis Freese, Julio Arroyo, Melissa Payne, Margarita Romo (left 8:44 pm)

Board Liaison: Absent

D) APPROVAL OF AGENDA

Ms. Enllana made a motion to approve the agenda, seconded by Ms. DeWitt. Voice Vote: Yes (6), No (0), Abstain (0), Absent (2, Humes, Jungherr). The motion passed.

E) PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

None.

F) TELEPHONE CONFERENCE CALL WITH CHRISTY WHITE TO DISCUSS THE DRAFT FINANCIAL AUDIT

Michael Ash, Audit Partner from Christy White and Associates joined the meeting by phone. He answered questions about the draft financial audit. The questions and answers are attached as Appendix 1.

G) TELEPHONE CONFERENCE CALL WITH MOSS ADAMS TO DISCUSS THE DRAFT PERFORMANCE AUDIT

Stephen Bachetti, Senior Manager and Lawrence Stepovich, Manager from Moss Adams joined the meeting by phone. They answered questions about the draft performance audit. The questions and answers are attached as Appendix 2.

At this point in the meeting, Mr. Jungherr made a motion to delete items K, L, and R from the agenda in the interest of meeting time management, seconded by Ms. DeWitt. After some discussion, Mr. Jungherr withdrew his motion.

WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE

H) AUDIT SCHEDULES (Don Gosney)

Mr. Gosney referred to the audit schedule in the agenda packet.

I) DEBRIEFING AND DISCUSSION OF THE DRAFT FINANCIAL AUDIT

None.

J) DEBRIEFING AND DISCUSSION OF THE DRAFT PERFORMANCE AUDIT

None.

D I S T R I C T R E P O R T S

K) BOND PROGRAM PROJECTS STATUS and FINANCIAL REPORTS (Luis Freese/Melissa Payne)

Mr. Freese and Ms. Payne presented the standard project and financial reports. In response to a question from Mr. Visineau, Mr. Freese explained that the RFQ/P for Lake Elementary was to establish a specification for a school with a 500-550 student enrollment. Ms. Payne highlighted some supplementary cash flow projection items for Report 13, on page 137 of the agenda packet including the following positive variances: (1) increase to the fund balance of \$3.9 million from the under budget close out of the Nystrom and Olinda projects, (2) estimated future savings of \$3.2 million due to revisions of scope to the Highland and Riverside projects, and (3) a \$0.5 million improvement resulting from the elimination of double counting the cost of bond issuance in projected revenue and estimated central costs.

L) BOARD OF EDUCATION LIAISON REPORT (Consuelo Lara)

None.

C B O C R E P O R T S

CONSENT ITEMS

Approved with no objections.

M) ADOPTION OF MINUTES (Cameron Moore)

02.10.20 CBOC Draft Minutes

N) CBOC MEMBER INFORMATION REQUEST LOG (Don Gosney)

03.09.20 CBOC Member Information Requests Status Log

O) APPROVED RECOMMENDATIONS BY THE CBOC (Don Gosney)

03.09.20 CBOC Approved Recommendations

C O M M I T T E E R E P O R T S

P) CHAIRPERSON REPORTS (Don Gosney)

WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE

Mr. Gosney referred to his reports in the agenda packet. He noted that while the results were not yet final, the latest report from the Contra Costa County Elections Division is that Measure R approval was at 56.92%.

**Q) NECESSARY FINANCIAL REPORTS IN THE WORLD OF
BUDGET DEFICITS (Don Gosney)**
A C T I O N I T E M S

Proposed Motion #1: The CBOC shall work with the WCCUSD staff to determine which reports they need on a monthly basis, which they need on a quarterly basis and which they do not need at all.

Proposed Motion #2: In an effort to show solidarity with staff, teachers and other District employees whose jobs will suffer because of the current budget deficit, the CBOC shall authorize staff to provide financial reports with the most current data available at the time but without asking District staff to work overtime.

Mr. Gosney provided background to his proposed motions, and then made a motion to approve proposed motion 1, seconded by Ms. Enllana. Mr. Jungherr discussed the possibility of an amendment to the effect the CBOC would only require reports the District used. Mr. Moore noted that it had been his understanding that we would be voting on Mr. Jungherr's February 2020 meeting proposal to ratify that the District and CBOC had come to agreement on the form and frequency of financial reports, and expressed concern that if we started discussing frequency again, we would not resolve this FAI "high risk" recommendation by June. He provided a handout with proposed amended wording of the motion for review, and made a motion to amend Mr. Gosney's motion with this revision, seconded by Ms. Hill. Mr. Visineau and Ms. Payne made some suggestions regarding additional annual reports, and Mr. Moore agreed to these changes. The final wording of the amended motion:

"The CBOC has worked with the WCCUSD staff to determine which reports they need on a monthly basis, which they need on a quarterly basis, which they need on an annual basis, and which they do not need at all. The reports and their frequency are listed in the table below and shall be in the form presented in the March 9, 2020 CBOC meeting agenda packet and the 2018 CBOC Annual Report.

Report Title	Frequency
Consolidated Budget Status Report (Colbi)	Monthly
Consolidated Budget Status Report – 2016 Master Plan Projects (Colbi)	Monthly
Bond Program Spending to Date by Site (Report #2)	Monthly
Bond Program Financial Status (Report # 13)	Monthly
Financial Impact of Report # 13 Analysis (Report 13A)	Monthly
A/P Check List	Monthly
Bond Program KPI Summary (Report 1)*	Annually, at the January Meeting
Report # 13 A Annual Variance	Annually, at the January Meeting"

WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE

Voice Vote to Approve the Amended Motion: Yes (7), No (0), Abstain (0), Absent (1, Humes). The motion passed.

Mr. Moore indicated that he supported Mr. Gosney's seconded proposed motion, and would vote in favor if Mr. Gosney chose to propose it in the future.

**R) FORENSIC AUDIT INVESTIGATION
IMPLEMENTATION TASK FORCE (Melissa Payne)**

Ms. Payne provided an update on FAI recommendation implementation progress. She also referred to a memo in the agenda packet describing bond refunding opportunities in today's low interest rate environment. Mr. Moore asked staff to remind Dr. Wold to document the decision-making process for a negotiated vs competitively bid transaction.

S) ATTENDANCE REVIEW (Don Gosney)

No discussion.

T) TIMEKEEPING (Anton Jungherr)

No action taken.

U) BOARD POLICY 7214.2 UPDATE (Don Gosney)

No discussion.

V) RESOLUTION 20-1 (Anton Jungherr)

No action taken.

W) CALENDAR (Don Gosney)

No discussion.

X) FUTURE AGENDA TOPICS

Mr. Gosney noted he would be meeting with the District to discuss the agenda for the joint meeting with the Board on March 25. His proposed agenda topics are (1) the 2019 financial audit, (2) the 2019 performance audit, and (3) the role of the CBOC/definition of an independent CBOC.

Y) ADJOURNMENT

Mr. Gosney adjourned the meeting at 9:44 pm.

Submitted by: Cameron M. Moore, Secretary

May 6, 2020

APPENDIX 1: QUESTIONS AND ANSWERS REGARDING THE DRAFT FINANCIAL AUDIT

Note: the questions were provided in advance except as indicated. The answers from the auditor are indicated in italics.

DON GOSNEY

1. Why is the name of Christy White not found anywhere in this Draft Financial Audit Report?

Will be included in the final report and the audit opinion letter.

2. Under Note 3 on Page 11 we're seeing a table showing the interest earned on investments using Measures D and E funds. In this report, is there also a table showing the interest paid during the same time period to the investors that purchased the bonds? If not, why not?

Interest paid is not included within the scope of a standard bond fund financial audit. Interest paid to investors is captured in "Fund 51" which is included in the full District financial statements and audit.

3. Under Compliance and Other Matters on Page 15, the report states "providing an opinion on compliance with these provisions was not an objective of our audit". To a lay observer, they might look at a financial audit with the hope to learn that the District is in compliance. Why was this not an objective? Is this a standard accounting practice?

This is standard language used in accordance with government auditing standards. There will be a transmittal communication/ letter to the Board that captures the intent in plainer English.

GREGG VISINEAU (not provided in advance)

1. In Note 6, what are "Other Building Funds"?

Ask the District for specifics of what is contained in these other funds, but it is not atypical for Districts to have them.

2. In the last column, is "District Audit – Building Fund" intended to convey District Audit minus Building Fund?

No, simply a hyphen.

APPENDIX 2: QUESTIONS AND ANSWERS REGARDING THE DRAFT PERFORMANCE AUDIT

Note: the questions were provided in advance except as indicated. The answers from the auditor are indicated in italics.

CAMERON 'MAC' MOORE

1. Prop 39 Compliance: Part of the reason for conducting a performance audit is to help make the determination that funds were not used for operating expenses: "To ensure that the proceeds from the sale of school facilities bonds are used for specified school facilities projects only, and not for teacher and administrator salaries and other school operating expenses, by requiring an annual independent performance audit to ensure that the funds have been expended on specific projects only."

The CBOC and the public look to the performance audit to provide guidance on this issue. In the current report, as with past reports, the executive summary alludes but does not make a clear statement on this requirement (see paragraph 3, executive summary). The report would be enhanced if it included a simple declarative statement that this basic Prop 39 requirement was met, not met, or that it could not be determined whether the requirement was met.

The auditors indicated that they felt that the language in paragraphs 2 and 3 of the executive summary were clear enough and did not warrant change.

2. Staff Time Allocation Documentation System: In the CBOC-Moss Adams conference call of February 10, there was a discussion regarding evaluating the implementation of the staff time allocation system beyond the June 30, 2019 audit closing date, given the importance of the subject. It appears this has not been done. Why not?

This question prompted an extensive discussion. Moss Adams did propose additional scope of work to cover an evaluation post the audit closing date, but the District decided it would be better reviewed in the 2020 audit. It was clarified that the time study and percentage allocations of staff time to Bond and non-Bond funds completed in June 2019 was for budgeting purposes, and was not intended to be the method for determining Prop 39 compliance. Daily timekeeping is now the norm, but the system for doing so is evolving. For hourly employees, it's relatively simple. However, for salaried employees that work more than 8 hours a day, the system is more complex. The District has settled on a daily percentage of work method for salaried employees. Moss Adams indicated that the District was on the right track.

3. Reporting Views of Responsible Officials: There are a number of observations (such as 10, 11, 13b, 13c, 15, 16) where in its Management Response the District notes that it has addressed previous audit recommendations in the draft Bond Program Management Plan (BPMP) and Moss Adams states "The District has not taken steps..." in the Status of Resolution comments. There are a number of other observations (such as 3a, 4a, 5, 6a, 8, 13a, 14, 22a) where in the Management Response the District notes that it has addressed previous audit recommendations in the draft BPMP and Moss Adams states "The District has taken steps...", referencing the draft BPMP. What was the evidence, or lack thereof, that determined this distinction?

It would make the report clearer if in the first case the District added "...after the 6/30/2019 closing date of the audit period." to its Management Response and Moss

Adams added "...had not taken steps within the 7/1/2018 – 6/30/2019 audit period." to the Status of Resolution. Otherwise the syntax and tenses used imply that Moss Adams disputes the District claim as of the release date of the report.

Moss Adams and the District will review and consider making changes to the language in the table.

Noting that his remaining questions were for the District and not Moss Adams, Mr. Moore ended his questioning in the interest of time.

DON GOSNEY

1. On the third page of the Executive Summary, we read: "The District should support or validate the reported amounts within the Bond Program Spending to Date by Site, Data..." Can Moss Adams please provide details explaining how this should be supported or validated?

The District did not provide documentation to support a couple of items in the "Other Revenue" category.

2. For Moss Adams and Staff: One of the loudest complaints heard by community members against the Bond Program is that ALL of the projects went over budget. This leads to the question posed near the top of Page 13: "Who prepares detailed budgets?". If the budget that is put before the Board and public is less than accurate, then why should it be held up as the gold standard when the cost of the project exceeds the approved budget? Many of the Bond Program projects have been delayed dramatically due to community filed lawsuits or situations that could not be foreseen when the budget was drafted (black mold, asbestos, dry rot, underground fuel storage tanks that were not on any parcel plans, sliding hillsides).

Moss Adams has some best practice budgeting templates. They suggested considering a workshop on budgeting prior to the next bond issue. Ms. DeWitt stated that while any project has unforeseen issues that can raise costs, where she remains critical of the District is that she has not observed overall budget management, that is if costs go up in one area of the budget, cuts are made to other areas to keep the overall budget in line.

3. For Moss Adams and Staff: Observation 3b on Page 13 says that the District is unable to support or validate Bond Program spending by site. Is this a case where the District can't find the files verifying the expenditures or is this a case where the District won't provide the correct and verifiable data? In either case, what is being done since the end of this audit period to correct this problem of 'missing funds'?

Moss Adams noted some variances in Report 2. Ms. Payne stated that a part of the issue was timing: Moss Adams was provided the preliminary closing report, as the final closing report was not completed. She also noted that the individual who prepared the report is no longer doing so.

4. For Moss Adams and Staff: Observation No. 20 on Page 30 says: "The District no longer tracks local participation and instead relies on construction firms to comply with these requirements." Without casting aspersions on any contractor used by the District, when this requirement is left in the hands of the contractors, it's not much different than when a used car salesman tells a customer "Trust me". Contractors are notorious for bypassing local hire agreements and prevailing wage requirements. As President Reagan was fond of saying: "Trust, but verify."

Without the financial and ‘boots on the ground’ support of the Building Trades affiliates, neither of these bonds would have had the campaign financing to have passed. Local hire and PLA agreements were a requirement for the Building Trades support. For the District to break that trust will be an insult to this community. The PLANNED RESOLUTION DATE on Page 44 says that this will be resolved by Spring of 2020 but fails to explain how it will be dealt with.

Ms. Payne stated that contractors are responsible for providing certified payroll reports to the state Department of Industrial Relations and she noted they do so under penalty of perjury, providing them strong incentive for accuracy. The District investigated third party verification but it was prohibitively expensive. She referred members to page 104 of the agenda packet, which notes strong local hire figures by the contractor for Michelle Obama School. She also indicated that the District was revising the BPMP to strengthen provisions regarding local participation tracking.

5. For Moss Adams and Staff: Observation 22b on Page 32 opines “The District has not taken steps to address Transparency of Bond Program recommendation (Moss Adams 2017 and 2018 reports-Objective No. 22). Consistent with the prior year, the CBOC website lacked readily available benchmark information.” This is NOT a new problem and continues to this day. The CBOC has offered to help maintain the CBOC web site but their offers have been vehemently rebuffed by senior staff. As the CBOC Chair, I routinely receive complaints that members of the community cannot find items on the CBOC web site or that links on the site are either dead or take the viewer to the wrong place.

Ms. Payne stated that the District is working on website maintenance, updating links etc. but that the staff member working on this has been out so progress has been slower.

6. For Moss Adams and Staff: As a continuation of Observation 23b on Page 33, the CBOC would like to join with Moss Adams as loudly and as forcefully as we can: “Additionally, as of June 30, 2019, the Bond Oversight Committee had vacancies. As a best practice, the District should evaluate communications options (i.e., appropriate communication channels) to ensure no vacancies within the CBOC consistent with the SDCTA guidance.”

No additional comment.

7. Observation 22c on Page 33 discusses efforts by the District to communicate with the community about the Bond Program. With the exception of the District’s web site (considered something of a joke for the user’s inability to find what they’re looking for) and a Facebook page that only a select few knows even existed, any other efforts made by the District have been extremely amateurish and inadequate. With a quarter of a million residents in the District, reaching out to a few dozen should never be considered a success. One of the bigger problems with the outreach is the failure/refusal to listen to members of the community that can help in this regard.

Moss Adams indicated that what they are looking for is a District plan, and evidence the District is following the plan.

8. During the interviews included in this audit, I got the feeling that the effectiveness of the Bond Oversight Committee was outside of the scope of your audit. Is this correct? With previous auditors this was an integral part of the audit but with these recent audits this

does not seem to be a consideration. Is this normal or has your scope been narrowed to exclude this as a consideration of the Bond Program operations?

Moss Adams indicated they were open to suggestions on how to better review the effectiveness of the CBOC in future audits.

GREGG VISINEAU

1. Preface from GV: with reference to paragraph 3 on the first page of the Executive Summary: The District remains out-of-compliance with Proposition 39, being “unable to demonstrate that District labor charges were accurately and completely identified as Bond Program costs with timekeeping records”. This remains extremely disturbing to me. This is the third consecutive Bond Program Performance Audit which has found the District out-of-compliance with this legal requirement of Proposition 39. The CBOC has reported this in each of its previous two Annual Reports and will do so again for its 2019 Annual Report.

The District has been aware of this non-compliance for three-years and could only produce scant documentation covering the period June 3, 2019 to June 28, 2019. This is not at all unlike the time study allocations provided in years past. The exposure to the bond program from potential financial mismanagement – misallocating General Fund labor costs to the Bond Fund, without proper cause or justification – is well known and has been communicated multiple times from the CBOC to both the District and the Board.

Questions from GV: For all of the Proposition 39 Compliance Audits performed by Moss Adams over the past 3-years, what percentage has been reported as non-compliant with respect to this labor cost requirement? Does Moss Adams have a “best practice” in this area?

This topic was previously discussed, and so Mr. Visineau withdrew his question.

2. Preface from GV: with reference to the first bullet on the top of the second page of the Executive Summary: “A formal update to the Bond Program master plan was presented to the Board on May 22, 2019, including updates to key projects, cash flow expectations, and more.” The District has provided these “formal updates” every year in May. However, by no stretch of the imagination – as far as my own personal experience is concerned with respect to annual Strategic Updates to a five-year Strategic Plan – is this any more than a perfunctory annual status report. The phraseology “updates to key projects”, “cash flow expectations”, and “and more” is rather vague. A true strategic update is usually much more pinpointed.

Questions from GV: Did Moss Adams look for any evidence that this May 22, 2019 update addressed key strategic elements such as

- risk analysis, scenario planning or simple sensitivities?
- Changes in actual and projected construction cost escalation since the original Long-Range Facilities Master Plan (the FMP) was delivered in July 2016?
- Changes in actual or projected demographics across West County, either from overall population changes or the impact of charter schools, since the 2016 FMP?

If those types of strategic elements were evidenced, how? If not, then perhaps the District plans to consider them in future “formal updates”? Does Moss Adams have a “best practice” in this area?

Moss Adams does not have any specific best practices for the annual update to the facilities master plan. They referred to Observation 6(a) recommending establishing formal procedures for master planning, and stated that an article recently published by the California School Board Association had some good information about best practices.

3. Preface from GV: with reference to the first and second paragraphs on the second page of the Executive Summary, beginning immediately below the fourth bullet at the top:
 - In my personal opinion, these two paragraphs comprise the crux of the Audit Report for improving the District’s financial management of its bond program. The first referenced paragraph says, in essence:
 - The District fully addressed only 2 of the FY2018 audit report’s 25 improvement recommendations.
 - The District took no steps to address 9 of the FY2018 audit report’s 25 improvement recommendations.
 - The District took only partial steps to address 14 of the FY2018 audit report’s 25 improvement recommendations.
 - And there were 5 brand new improvement recommendations for FY2019 v FY2018.
 - That leaves the District with 28 improvement recommendations to address – as they have scheduled themselves in “Reporting Views of Responsible Officials”, beginning on Page 34 of the Audit Report – between February 2020 and July 2020.
 - I recall that, for the FY2018’s improvement recommendations, all were to be completed by the end of FY2019. That objective was clearly not met. In fact, the District has “progressed” in its performance audit objectives as follows:
 - FY2017: 21 improvement objectives (if memory serves me right, which it might not!).
 - FY2018: 25 net improvement objectives (as mentioned above).
 - FY2019: 28 net improvement objectives (also as mentioned above).

This first referenced paragraph ends with: “Of the 28 open recommendations, 12 relate to policies and procedures development and implementation”. [My emphasis]

The second referenced paragraph includes: “The majority of the opportunities for improvement are related to the District not having formalized and Board-approved policies and procedures”. [Again, my emphasis]

Questions from GV: If 12 of the 28 improvement recommendations relate to policies and procedures, how does that comprise a majority of the opportunities for improvement? The implication is that the BPMP’s work product will resolve the majority of the opportunities for improvement: Is that the Auditor’s intent with this statement in the Executive Summary?

The second referenced paragraph also uses the phrases “significant strides” and “significant progress” to describe the BPMP’s work product. But then it says, “However, documentation was still in draft and not yet formalized and approved”.

Moss Adams stated the District is making progress, and different school districts go at different paces in resolving outstanding observations. Ms. Hill made the observation that expectations for implementing recommendations should have been low. The recommendation to obtain external support for developing written policies and procedures was provided in the FY 2018 performance audit delivered in March 2019. Swinerton was placed under contract in May 2019. The FY 2019 performance audit closing date was June 30 2019.

4. When the Audit Report refers to “policies and procedures development and implementation”, where on earth in the BPMP does it refer to assuring effective implementation? I.e., where does it talk about “operationalizing” its documentation (which is still in draft and not yet formalized and approved)? If does address the implementation piece of “development and implementation”, do the Auditors have an opinion on its potential for being effective? For being measurable? For being tested and reported out? For assuring continuous improvement? And for reporting out meaningful and believable verification to the general public?

Does Moss Adams have a “best practice” (or set of best practices) for assessing not just “policies and procedures development”, but also the ongoing, effective implementation of said policies and procedures?

Yes, when the written policies and procedures are completed they can be tested to determine whether they are being implemented.

5. Preface from GV: with reference to the final paragraph on the fourth page of the Executive Summary, which spills over to the top of the fifth page of the Executive Summary:

“Management remains responsible for the proper implementation and operation of an adequate internal control system. Due to the inherent limitations of any internal control structure, errors or irregularities may occur and not be detected. Also, projections of any evaluation of the internal control structure to future periods are subject to the risk that the internal control structure may become inadequate because of changes in conditions or the degree of compliance with the procedures may deteriorate”. [My emphasis]

The 2016 Forensic Accounting Investigation (the FAI) strongly recommended the creation and filling of an independent Director of Internal Audit position to deal with just this issue (among many others identified in the FAI’s 112 recommendations). That position has now been empty since June (or July?) 2019 and will apparently not be filled any time soon.

Questions from GV: Does Moss Adams have a “best practice” for how management can exercise that responsibility for the proper implementation and operation of an adequate internal control system in the absence of an independent Director of Internal Audit?

I personally confess to having grave concern about the “management” responsible for assuring an “adequate internal control system” being the same “management” which is operating under those internal controls and testing of same. I.e., Does Moss Adams have a professional opinion about having an internal auditor working for the District organization which is being audited?

Management runs the operation and needs to make the call and be responsible for the internal control systems. An external auditor such as Moss Adams can validate these systems.

6. Has Moss Adams been approached by the District for a proposal to extend its currently-expiring 3-year contract (for FY2017-2019 Performance Audits) to FY2020 and possibly beyond? The District automatically extended Christy White Associates' then-expiring 3-year contract for Bond Fund Financial Audits by an additional 3-years without re-entering the marketplace at that time.

Does Moss Adams know if the District intends to re-enter the marketplace now (or anytime soon) for its next Performance Audit Contract, beginning with FY2020?

Does Moss Adams know if the District even plans to conduct full-fledged Bond Program Performance Audits (as recently recommended to the Board by the CBOC) beginning with FY2020? Or if it plans to revert to conducting only Proposition 39 Compliance Audits in future?

The District has not started the contracting process yet.

CBOC MEMBER RECORDS REQUEST AND STATUS LOG

05/11/20

REQUESTER	DATE REC'D	SUBJECT	FORWARDED FOR RESPONSE	RESPONSE DATE	RESPONSE
111) Anton Jungherr	3/16/19	Copy of 03/20/19 Closed Session referenced case and District's related cross-action	03/18/19 to L. LeBlanc	04/02/19 emailed A. Jungherr documents requested	04/02/19
112) Anton Jungherr	4/15/19	Copy of Riverside RFQ Design Build	4/15/19 to L. LeBlanc	4/17/19 emailed A. Jungherr requested documents	4/17/19
113) Anton Jungherr	4/15/19	Disclosure Procedures	5/15/19 to J. al-Amin	4/17/19 emailed A. Jungherr requested documents	4/17/19
114) Anton Jungherr	5/2/19	Parley Pro agreement	5/2/19 to M. Payne	5/6/19 emailed A. Jungherr requested documents	5/6/19
115) Anton Jungherr	5/6/19	Copy of Moss Adams proposal for systems and procedures services	5/6/19 to L. LeBlanc	5/6/19 emailed A. Jungherr requested documents	5/6/19
116) Anton Jungherr	5/5/19	Copy of DDLN agreement and amendments 1-6	5/6/19 to M. Payne	5/9/19 emailed A. Jungherr requested documents	5/9/19
117) Anton Jungherr	5/16/19	Details for 4 items discussed at FSC meeting -5-15-19	5/16/19	6-17-19 emailed A. Jungherr documents	6/17/19
118) Anton Jungherr	5/16/19	Details of Bond Program Cash Position Projection Summary	5/16/19 to M. Payne	6/17/19 emailed A. Jungherr documents(duplicate of #117)	6/17/19
119) Anton Jungherr	5/16/19	Melissa Truitt Project Administration Agreement	5/17/19 to M. Payne	6/17/19 emailed agreement to A. Jungherr	6/17/19
120) Anton Jungherr	5/17/19	Lisa Nagai Consulting Project Agreement	5/17/19-to M. Payne	6/17/19 emailed agreement to A. Jungherr	6/17/19
121) Anton Jungherr	5/17/19	Colbi Implementation Survey	5/17/19-to M. Payne	6/24/19 emailed A. Jungherr survey	6/24/19

CBOC MEMBER RECORDS REQUEST AND STATUS LOG

05/11/20

REQUESTER	DATE REC'D	SUBJECT	FORWARDED FOR RESPONSE	RESPONSE DATE	RESPONSE
122) Anton Jungherr	5/17/19	Bond Program Management Plan table of contents	5/17/19 to M. Payne	7/15/19 Emailed Jungherr and Gosney	7/25/19
123) Anton Jungherr	5/17/19	Current version of Bond Program Budget Practices and Procedures (duplicate from 4.16.19)	5/17/19 to M. Payne	Withdrawn by A. Jungherr	7/27/19
124) Anton Jungherr	5/17/19	Copies of Adam Ferber's invoices for assorted listed months	5/20/19 to S. Garfield	5/28/19 emailed copies of invoices to A. Jungherr	5/28/19
125) Anton Jungherr	5/24/19	Bond Program staffing positions for 2015-16 and 2016-17.	5/24 to Payne 10/16 to Bueno/Wold	2/10/20 emailed A. Jungherr & D. Gosney updated report	2/10/20
126) Anton Jungherr	5/26/19	Current version of Munis Training Manual	5/28/19 to S. Garfield	5/28/19 emailed response to A. Jungherr to access manual through the District's website under Purchasing Dept.	5/28/19
127) Anton Jungherr	5/1/19	Copies of sample reports provided by Colbi	5/1/19 to M. Payne	5/1/19 emailed reports to G. Visineau, A. Jungherr, D. Gosney	5/1/19
127A) Anton Jungherr	6/22/19	Explanation in Variance between Report 13 and staff report	6/24/19 to M. Payne	Emailed information to Jungherr and Gosney to share with CBOC	6/28/19
128) Anton Jungherr	6/30/19	Master List Numbers for various Phase 1 & Phase 2 recommendations	7/1/19 to M. Payne	04/13/20 ~ A. Jungherr requested for it to be marked Completed	04/13/20
129) Anton Jungherr	6/30/19	Completed version of the Colbi District information document.	7/1/19 to M. Payne	2-7-20 emailed Jungherr/Gosney requested information	2/7/20
130) Gregg Visineau	7/4/19	Questions on KNN schedules & clarification on previously answered inquiries.	7/8/19 to M. Payne	7/19/19 emailed to G. Visineau with comments and documents	7/19/19

CBOC MEMBER RECORDS REQUEST AND STATUS LOG

05/11/20

REQUESTER	DATE REC'D	SUBJECT	FORWARDED FOR RESPONSE	RESPONSE DATE	RESPONSE
131) Sallie DeWitt	7/16/19	Asked for staff to review and comment on the variance report she prepared for Annual Report	7/16/19 to M. Payne	7/17/19 emailed S. DeWitt with comments and document	7/17/19
132) Anton Jungherr	8/16/19	Copy of Riverside ES Soils Stabilization Project RFP	8/19 to L. Freese	9/3/19 emailed Jungherr & Gosney requested documents	9/3/19
133) Don Gosney	9/19/19	RFP for Wilson Project	9/19 to L. Freese	10/09/19 emailed record to Gosney	10/09/19
134) Anton Jungherr	10/11/19	District's CBOC budget for FY 2019	10/14 to L. Freese & T. Wold	10/16 Emailed response to A. Jungherr	10/16/19
135) Anton Jungherr	1/15/20	Request for copies of Orbach's invoices for check #190261	1/15/20 S. Cha	1/21/20 emailed Jungherr/Gosney	1/21/20
136) Anton Jungherr	2/2/20	Detailing variances from Report 13A	2/2/20 M. Payne	2/7/20 emailed Jungherr/Gosney Requested information	2/7/20
137) Gregg Visineau	2/12/20	Settlement agreement District & RCI for Nystrom	2/13/20 to M. Mayne	2/25/20 emailed G. Visineau and D. Gosney with copy of settlement	2/25/20

West Contra Costa Unified School District
Citizens' Bond Oversight Committee
CBOC Approved Recommendations

05.11.20

Per Board of Education Policy #7214.2: “All recommendations approved by the Committee (CBOC) shall be presented to the Board of Education. The Board shall respond to the Committee’s recommendation(s) within sixty (60) days after receipt of the recommendation(s).”

The purpose of this log is to document recommendations made by the CBOC to the Board of Education

Item No.	Recommendation	Date CBOC Approved	District’s Response ¹
1	Proposed Board Policy 7161.1 Lesson Learned Process	12.21.16	“...not needed at this time”
2	Eight standard Financial Impact Statement formats for Board of Education agenda precis on bond Program budget approval and expenditure authorizations.	07.30.18 09.12.18 discussed joint CBOC/Board meeting	Currently being reviewed as part of the drafting of the Bond Program Management Plan
3	Amendments to Board Policy BP 7214.2 Citizens’ Bond Oversight Committee	03.14-27.19 discussed joint CBOC/Board meeting 05.15.19 Governance Committee	Approved by Governance Committee 11/21/19
4	Facilities Road Map 2023 be approved by the Board of Education. Discuss at the Joint Board/CBOC September 11, 2019.	06.20.19	Currently under review Done

¹ District’s response and CBOC assessment.

West Contra Costa Unified School District
Citizens' Bond Oversight Committee
CBOC Approved Recommendations

05.11.20

Item No.	Recommendation	Date CBOC Approved	District's Response ²
5	That the Board of Education ensure that an independent 3rd party determine the amount of FY2019 salaries & benefits that can be legally charged to Fund 21 Building Fund based on California Attorney General Opinion No. 04-110.	06.20.19	Need response
6	That the Board of Education ensure that only legally appropriate amount of FY2020 salaries & benefits are charged to Fund 21 Building Fund.	06.20.19	Need response
7	District staff include Board Program Financial Status Reports (Report 12 and 13A) in the Board of Education agenda packet for one meeting each month under agenda item E.2, Standing Reports.	07.30.18	rejected
8	Amend Director Internal Audit job description to report functionally to the Board of Education and administratively to the Superintendent.	12.19.18	rejected
9	That the District prepare a plan to update 2016 Master Plan cost estimates.	03.14.19	Active

² Based on Lisa LeBlanc May 7, 2019 email responses reviewed by CBOC Audit Subcommittee at its May 9, 2019 meeting. See the minutes of that meeting for her complete email responses.

West Contra Costa Unified School District
Citizens' Bond Oversight Committee
CBOC Approved Recommendations

05.11.20

Item No.	Recommendation	Date CBOC Approved	District's Response ³
10	That the Board provide a response to the CBOC by June 28, 2019 to the 24 recommendations in the FY2018 Board Program Performance Audit marked "TBD" including a responsible official and a planned resolution date.	04.18.19	Need response
11	Appoint an appropriate Business Services member to the 2016 FAI Recommendation Implementation Task Force.	12.19.18	Done
12	Have Moss Adams, LLP forensic accounting review cycle align with their bond program performance audit cycle.	12.18.18	rejected
13	Have Moss Adams, LLP review forensic accounting investigation implementation status as of June 30, 2019 and June 30, 2020.	03.14.19	rejected
14	Have Director Internal Audit dedicate full time on the implementation of the forensic investigation recommendations.	03.14.19	"... will assess... .

³ Based on Lisa LeBlanc May 7, 2019 email responses reviewed by CBOC Audit Subcommittee at its May 9, 2019 meeting. See the minutes of that meeting for her complete email responses.

West Contra Costa Unified School District
Citizens' Bond Oversight Committee
CBOC Approved Recommendations

05.11.20

Item No.	Recommendation	Date CBOC Approved	District's Response ⁴
15	Amend Director Internal Audit job description to include responsibility for auditing the implementation of the forensic review and performance audit recommendations.	04.18.19	Need response
16	Fill the position of Director Internal Audit as soon as possible.	04.18.19	Position open 12.10.19
17	That the Board of Education take formal action to accept the March 20, 2019 Phase 1 Forensic Accounting Investigation Implementation Review report. Furthermore, that the Board of Education advise when the 29 unvalidated recommendations from Phase 1 will be reviewed and validated as effectively implemented; and by whom.	05.16.19	Need response
18	Review three job descriptions: • Associate Superintendent of Business and Operations • Associate Superintendent of Facilities, Maintenance, Operations and Bond Program Director of Internal Audit (including reporting relationship to Board of Education)	08.15.19	Need Response

⁴ Based on Lisa LeBlanc May 7, 2019 email responses reviewed by CBOC Audit Subcommittee at its May 9, 2019 meeting. See the minutes of that meeting for her complete email responses.

West Contra Costa Unified School District
Citizens' Bond Oversight Committee
CBOC Approved Recommendations

05.11.20

Item No.	Recommendation	Date CBOC Approved	District's Response ⁵
19	Include these three planning elements in the scope of the Lake Elementary School planning report: • Alternatives, if any, to the replacement of this school. • Elementary schools current design capacities, enrollments, projected enrollments and excess capacities. • Options for redrawing elementary school attendance boundaries and closing elementary schools.	08.15.19	Need Response
20	Make format changes to the Bond Program Financial Status (Report #13) as displayed in August 15, 2019 CBOC Minutes.	08.15.19	Done
21	Immediate fulfillment of the role of Director of Internal Audit for purpose of independent review of the implementation of internal controls improvement recommendations in preparation for the Moss Adams final review.	12.10.19	Awaiting Response
22	That the Superintendent direct that additional revenue sources to finance bond Fund 21 Building Fund projects be transferred to Fund 21 Building Fund.	12.10.19	Awaiting Response

⁵ Based on Lisa LeBlanc May 7, 2019 email responses reviewed by CBOC Audit Subcommittee at its May 9, 2019 meeting. See the minutes of that meeting for her complete email responses.

West Contra Costa Unified School District
Citizens' Bond Oversight Committee
CBOC Approved Recommendations

05.11.20

Item No.	Recommendation	Date CBOC Approved	District's Response ⁶
23	That the District modify the format for the Colbi Technologies Consolidated Budget Status Report to include a column for the "original budget" and that Measure E budget and actual expenditures be added.	12.10.19	District and CBOC agreed that the Bond Program Spending to Date by Site (Report #2) would continue to display "Original Budget" and include a footnote on Measure E budget and actual expenditures. Therefore, the current Colbi financial reports do not need to be modified.
24	That the District negotiate with Moss Adams LLP a three-year extension to their current agreement to prepare Proposition 39 school construction performance audits for FY2020, FY2021 and FY2022. Further, that the audit objectives include compliance, effectiveness and results.	01.13.20	Needs Response

⁶ Based on Lisa LeBlanc May 7, 2019 email responses reviewed by CBOC Audit Subcommittee at its May 9, 2019 meeting. See the minutes of that meeting for her complete email responses.

West Contra Costa Unified School District
Citizens' Bond Oversight Committee
CBOC Approved Recommendations

05.11.20

Item No.	Recommendation	Date CBOC Approved	District's Response ⁷
25	That the District submit the following financial reports to the CBOC on the frequency displayed in the table below:	03.09.20	TBD
25 Table	REPORT TITLE		FREQUENCY
	• Consolidated Budget Status Report (Colbi)		Monthly
	• Consolidated Budget Status Report ~ 2016 Master Plan Projects (Colbi)		Monthly
	• Bond Program Spending to Date by Site (Report #2)		Monthly
	• Bond Program Financial Status (Report #13)		Monthly
	• Financial Impact of Report #13 Analysis (Report #13A)		Monthly
	• A/P (Accounts Payable) Check List		Monthly
	• Bond Program KPI Summary (Report #1)		Annually
	• Report #13A Annual Variance		Annually

⁷ Based on Lisa LeBlanc May 7, 2019 email responses reviewed by CBOC Audit Subcommittee at its May 9, 2019 meeting. See the minutes of that meeting for her complete email responses.

WCCUSD CBOC

Attendance Report for Last 12 Meetings

5/6/2020

	2019						2020				Note **				
	6/20	7/25	8/15	9/10	9/11	10/15	11/7	12/10	1/13	2/10	3/9	4/13	Y's	N's	Total
Sallie DeWitt															
Lupe Enllana				Y			Y						2		2
Kathy Fleming							Y						1		1
Don Gosney															
Vanessa Hill															
Lorraine Humes							Y			Y	Y		3		3
Anton Jungherr															
Cameron Moore	Y												1		1
Gregg Visineau				Y	Y	Y	Y		Y				5		5
BOE Liason*								N	N	Y	N		1	3	4

Key Codes:

Y = Absent, contacted Chairperson or Secretary prior to the meeting

N = Absent, did not contact the Chairperson or Secretary prior to the meeting

Total Column – Too many absences (>=5 absences)

Total Column – Warning on absences (4 absences)

* Consuelo Lara from February 13, 2019. Tom Panas attended the June 20, 2019 meeting in her place.

** The April 13, 2020 meeting was cancelled.



WCCUSD

CITIZENS' BOND OVERSIGHT COMMITTEE

Guadalupe Enllana Don Gosney Cameron Moore
 Vice Chairperson Chairperson Secretary

MEMBERSHIP APPLICATION

COMMITTEE'S PURPOSE

"The purpose of the Committee is to inform the public concerning the expenditures and uses of bond revenues. The Committee's legal charge is to actively review and report on the expenditures of taxpayer's money for school construction." WCCUSD Board Policy BP 7214.2

APPLICATION INSTRUCTIONS

Please complete and submit this Membership Application with a current resume and a personal statement explaining why you want to serve on the Citizens' Bond Oversight Committee and what special areas of expertise or experience that you think would be helpful to the Committee.

Please submit the completed Membership Application and supporting documents to Senior Administrative Assistant Silvia Garfield at sgarfield@wccusd.net **and** CBOC Chair Don Gosney at dongosney@comcast.net

Name John E. Anderson	Home Address Richmond, CA 94803
Home Phone (510)	Mobile Phone Email (510) @aol.com

GENERAL MEMBERSHIP REQUIREMENTS	YES	NO
Do you live or work within the boundaries of the WCCUSD?	✓	
Are you an elected official?		✓
Are you an employee or official of the WCCUSD? (No employee or official shall be appointed to the CBOC.)		✓
Are you a vendor, contractor or consultant of the WCCUSD? (None shall be appointed to the CBOC.)		✓
Can you serve a full two year term?	✓	
Can you attend monthly CBOC meetings (normally held at 6:15 PM at the Facilities Operations Center at 1400 Marina Way South, Richmond, CA?) See '19 schedule below.	✓	
Do you know of any reason such as a potential conflict of interest, which would adversely affect your ability to serve on the CBOC?		✓

SUBCOMMITTEES YOU WOULD LIKE TO SERVE ON			
ALL CBOC MEMBERS ARE REQUIRED TO SERVE ON AT LEAST ONE SUBCOMMITTEE			
✓	Annual Report	✓	By-Laws
	Audit (Financial and Performance)	✓	Site Tours
	Web Site		Training

WCCUSD

CITIZEN'S BOND OVERSIGHT COMMITTEE

MEMBERSHIP APPLICATION

SPECIFIC MEMBERSHIP REQUIREMENTS (CHECK THE ONE CATEGORY YOU ARE APPLYING FOR)		
✓	CATEGORY	QUALIFIER
REQUIRED BY PROPOSITION 39		
☐	Business Organization (1 position)	One member shall be active in a business organization representing the business community located within the District
☐	Senior Citizen Organization (1 position)	One member shall be active in an Approved Senior Citizen Organization
☐	Taxpayer Organization (1 position)	One member of a bona fide Taxpayer Organization
☐	Parent or Guardian (1 position)	Parent or Guardian of a current WCCUSD student
☐	Parent or Guardian AND PTA (1 position)	Parent or Guardian of a current WCCUSD student AND a member of a PTA Organization
PER BOARD POLICY		
☐	El Cerrito (1 position)	Resident of El Cerrito
☐	Hercules (1 position)	Resident of Hercules
☐	Pinole (1 position)	Resident of Pinole
☒	Richmond (3 positions)	Resident of Richmond
☐	San Pablo (1 position)	Resident of San Pablo
☐	Unincorporated Areas (2 positions)	Resident of Unincorporated Areas
☐	Contra Costa Building Trades Council (1 position)	Member of an Affiliated Union
☐	WCCUSD Employees Unions (1 position)	Member of an Affiliated Union
☐	WCCUSD Student (1 position)	Current WCCUSD Student

Various CBOC documents are available on the CBOC's website at
<http://www.wccusd-bond-oversight.com>
 including agendas, minutes, membership by categories, audit reports, Board of Education Policy BP 7214.2, CBOC By-Laws, audio records of meetings, subcommittee documents, annual reports, bond measures etc.

✓	MEMBERSHIP APPLICATION CHECKLIST	✓
☒	Completed Application Form	☒
☒	Personal Statement (Why do you want to serve on the CBOC and what areas of expertise or experience do you possess that will benefit the CBOC?)	
☒	Email everything to sgarfield@wccusd.net AND dongosney@comcast.net	

SELECTION PROCESS

Applicants will be interviewed by the Facilities Subcommittee which shall make recommendations based on merit to the Board of Education for appointment to the CBOC. Application Packages will be included in Board and Facilities Subcommittee Agenda Packets prior to a public review and determination by the Board of Education to appoint the Committee members. The Committee **must** consist of at least seven members but the Board intends the Committee to consist of 17 members (per Board Policy 7214.2)

SIGNATURE OF APPLICANT	
By signature, the Membership Application answers, current resume and personal statement are true and complete to the best of my knowledge.	
Name	Date <u>4/4/2020</u>

April 4, 2020

John E Anderson WCCUSD Citizens Bond Oversight Committee Statement of Interest

As a resident of the WCCUSD and property taxpayer, I am interested in serving on the Bond Oversight Committee to understand how the bond revenues are used to improve the District's facilities. I am a licensed California Civil Engineer with over 45 years experience in the design and construction of public and private civil works. This background provides an understanding of construction project management and expenditures which I would bring to the Committee.

A handwritten signature in black ink, appearing to read "J. E. Anderson", followed by a long horizontal line extending to the right.

RESUME

John E Anderson, PhD, PE, GE, D.GE

Education: Northwestern University in Evanston, IL BS Civil Engineering (1968), MS Civil/Geotechnical Engineering (1971) and PhD Civil/Structural Engineering, (1974).

Professional Credentials California Licensed Civil Engineer C40036, California Licensed Geotechnical Engineer GE96, Board Certified Diplomate Geotechnical Engineering (D.GE), Academy of GeoProfessionals, American Society of Civil Engineers (ASCE) Reston VA

Professional Experience: Over 45 years experience in design and construction of heavy civil works with expertise in geotechnical and foundation engineering. Served in varying roles on projects including: project manager, task lead or senior consultant/expert. Project types include bridges, highways, tunnels, pipelines, ports, rail, fossil and nuclear power plants, water and wastewater facilities, dams and levees, industrial facilities, landfills and commercial buildings. Also has served as an expert witness for design and construction litigation. Some projects include: BART to San Jose, I880 Cypress Replacement Structure in Oakland, Santa Rosa Geysers Recharge Pipeline, San Francisco Public Utilities Oceanside Pollution Control Plant, Oakland-San Francisco Bay Bridge, Richmond Parkway, Richmond, CA, Kosciuszko Bridge-New York, NY, Istanbul Strait Roadway Tunnel Crossing, Xiangolandi Dam in China, Kimpo Landfill in Seoul Korea, and Changi Wastewater Plant in Singapore. Also served as senior consultant for seismic upgrades of EBMUD Mokulumne Aqueduct and SFPUC Hetch Hetchy pipeline system.

Presently serves as senior consultant for HNTB Corporation. From 2010 to 2018 served as Chief Geotechnical and Foundation Engineer with HNTB Tunnel and Underground Group. From 1987 to 2010 Technology Fellow/Enterprise Technology Lead for Geotechnical, Foundation and Tunnel Engineering at CH2M HILL. Engineering Supervisor for Bechtel Incorporated from 1982 to 1987 (Ann Arbor MI and San Francisco). Prior to 1982 worked for engineering consulting firms in Minnesota, Illinois and Texas and started professional career with Bechtel (1973-1977) in Maryland.

From 1998 through 2004 served as a member of the Geotechnical Technical Advisory Committee, California Board of Registration for Professional Engineers and recently completed two years of service (2018-2020) as a member of the Contra Costa County Civil Grand Jury. (http://www.cc-courts.org/civil/docs/grandjury/2018-2019/Grand_Jury_Report_Final_Book_FY18-19.pdf).

Volunteer Activities:

- Academy of GeoProfessionals, ASCE, Admissions Committee (2008-present)
- Contra Costa County Civil Grand Jury (2018-2020)
- President and Founding Trustee, Academy of GeoProfessionals, ASCE (2008-2015)
- President and Board Member, Civil Engineering Certification Inc, ASCE (2005-2013)
- President and Governor, Geo-Institute, ASCE (2002-2008)
- Member, Board of Governors ASCE Technical Region (2005-2007)
- Co-chairman, ASCE Task Force on Implementation of Lessons Learned from Hurricane Katrina (2006-2010)

- US representative to Bi-Annual Congress of the International Society of Soil Mechanics and Geotechnical Engineering in Brisbane Australia (2007)
- Member, Geotechnical Technical Advisory Committee, California Board of Registration for Professional Engineers (1998-2004)
- President and Board Member, California Geotechnical Engineers Association (1990-1996)
- Treasurer and Board Member, Parents Group, St David's Elementary School, Richmond CA (1990-1996)
- Member Board of Directors, Tara Hills and Pinole Pony Baseball, Pinole, CA (1992-1996)
- Volunteer, San Pablo Youth Sports Program (1992)

Personal/Family: Born and raised in Chicago, IL. Transferred to the Bay Area in 1984 and has lived in Richmond CA for 35 years. Wife, Kris, is a charge nurse in the ER/Trauma Center at John Muir Medical Center in Walnut Creek. Daughter, Amanda is an ICU nurse at Hunnington Hospital in Pasadena. Son, Matthew is a detective with Richmond Police Department. Have five grandchildren ranging in age from 3 to 12 years.

April 2020



WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
Guadalupe Enllana Don Gosney Cameron Moore
Vice Chairperson Chairperson Secretary

MEMBERSHIP APPLICATION

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Please submit the completed Membership Application and supporting documents to Senior Administrative Assistant Silvia Garfield at sgarfield@wccusd.net **and** CBOC Chair Don Gosney at dongosney@comcast.net

Name Maisha H. Cole	Home Address XXX XXth Street Richmond, CA 94805	
Home Phone	Mobile Phone (510) XXX-XXXX	Email XXXXXXX@gmail.com

GENERAL MEMBERSHIP REQUIREMENTS	YES	NO
Do you live or work within the boundaries of the WCCUSD?	☒	☐
Are you an elected official?	☐	☒
Are you an employee or official of the WCCUSD? (No employee or official shall be appointed to the CBOC.)	☐	☒
Are you a vendor, contractor or consultant of the WCCUSD? (None shall be appointed to the CBOC.)	☐	☒
Can you serve a full two year term?	☒	☐
Can you attend monthly CBOC meetings (normally held at 6:15 PM at the Facilities Operations Center at 1400 Marina Way South, Richmond, CA?) See '19 schedule below.	☒	☐
Do you know of any reason such as a potential conflict of interest, which would adversely affect your ability to serve on the CBOC?	☐	☒

SUBCOMMITTEES YOU WOULD LIKE TO SERVE ON			
ALL CBOC MEMBERS ARE REQUIRED TO SERVE ON AT LEAST ONE SUBCOMMITTEE			
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☐	Audit (Financial and Performance)	☐	Site Tours
☐	Web Site	☒	Training

WCCUSD

CITIZEN'S BOND OVERSIGHT COMMITTEE

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☐	Parent or Guardian (1 position)	Parent or Guardian of a current WCCUSD student
☐	Parent or Guardian AND PTA (1 position)	Parent or Guardian of a current WCCUSD student AND a member of a PTA Organization
PER BOARD POLICY		
☐	El Cerrito (1 position)	Resident of El Cerrito
☐	Hercules (1 position)	Resident of Hercules
☐	Pinole (1 position)	Resident of Pinole
☒	Richmond (3 positions)	Resident of Richmond
☐	San Pablo (1 position)	Resident of San Pablo
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✓	MEMBERSHIP APPLICATION CHECKLIST	✓
☒	Completed Application Form	☒
☒	Personal Statement (Why do you want to serve on the CBOC and what areas of expertise or experience do you possess that will benefit the CBOC?)	
☒	Email everything to sgarfield@wccusd.net AND dongosney@comcast.net	

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SIGNATURE OF APPLICANT	
By signature, the Membership Application answers, current resume and personal statement are true and complete to the best of my knowledge.	
Name	Date
<i>Maura H. Cole</i>	

May 5, 2020

VIA ELECTRONIC MAIL:
sgarfield@wccusd.net

Silvia Garfield
Administrative Assistant
WCCUSD

Re: Citizen's Bond Oversight Committee Membership Application

Dear Silvia,

This is my personal statement to be included with my application to participate on the Citizen's Bond Oversight Committee. I am a resident of Richmond and have two children who attend school in the district.

When my children entered the public school system seven years ago, I wanted to learn as much as I could about the school; the school district and the K-12 education system. I realized very early on that I was not satisfied with the quality of education for student of color and I needed to make sure my children would get the best education possible. I became a volunteer at the school and took on several leadership positions. I am currently the PTA president and the School Site Council Chairperson.

I have always been an advocate, not only for my children, but for children across the state. In order to affect change, one has to be involved in the process. Being an active participant within the WCCUSD, specifically on committees, would be the perfect opportunity for me to develop my knowledge of the district and attempt to make changes. I want to be informed about the school construction funding and work with the district to maintain the commitment to all students, staff and the community. The district has not always been transparent when it comes to expenditures, and this had greatly damaged the reputation in the community.

It is going to take hard work and dedication from parents like me, who have the time and commitment to invest in rebuilding a relationship with the community. Tax payers need to have confidence that the school district will allocate bond funding in the most cost effective manner and that projects will be completed within budget and on time. I have not given up on the West Contra Costa Unified School District, which is why I would like to serve on this committee.

Thank you for your time and consideration. Please let me know the next step in this process.

Respectfully,



Maisha H. Cole

Cc: Don Gosney, CBOC Chair, dongosney@comcast.net

[REDACTED] Street Richmond, CA 94805 (510) [REDACTED] [REDACTED]@hotmail.com

Education University of California, Hastings College of the Law, San Francisco, CA
Graduate of Public Interest Law Program
Licensed with State Bar of California 2003
State Bar # [REDACTED]

Professional Experience

2013 – 2014 **Child Care Law Center**, San Francisco, CA
Staff Attorney: Provide consultation and referrals to low income families on accessing high-quality child care. Discuss legal rights to obtaining child care subsidies and the appeal process to keep children in subsidized care. Draft informational memorandums for community organizations, legal aid attorneys and parents on state and federal budgets, laws, regulations, and initiatives related to child care.

- 2005 – 2014 **Cole & Associates, San Diego, CA**
Attorney: Prepare and conduct legal workshops on estate planning for community groups, churches and non-profit organizations. Outline and discuss the importance of estate planning; highlight and explain key terms such as wills, trusts and power of attorney; and draft documents.
- 2006 – 2011 **AIDS Legal Referral Panel, San Francisco, CA**
Outreach Attorney: Provide consultation and referrals to individuals living with HIV/AIDS in all civil legal areas. Conduct client intake; counsel and advise on employment law, fair housing, family law, estate planning and credit/debt issues. Outreach to HIV/AIDS service organizations to administer legal clinics and conduct training sessions for staff and clients. Maintain satellite office in the East Bay (Oakland). Train and supervise law clerks and other office volunteers.

Community Involvement

- 2014 - 2018 **University of California – Office of Undergraduate Admission, Berkeley, CA**
Freshman Reader: Perform comprehensive evaluation of all undergraduate applications, taking into consideration student's academic record, school and family context and any extraordinary circumstances. Participate in group discussions and weekly norming sessions. Submit written reports and meet specific weekly numerical reading targets.
- 2003 – 2006 **Making Waves Education Program, San Francisco, CA**
Program Coordinator: Plan, assign, coordinate and review the work of all tutors; supervise and evaluate tutors; and manage tutor payroll process. Discuss students' obstacles with classmates, parents and schools to create action plans to address the academic and social needs of students. Communicate regularly with families and advocate for at risk students with community and academic organizations.
- 2002 **CA Child Care Resource and Referral Network, San Francisco, CA**
Statewide Parent Organizer: Coordinate the 7th Annual "Stand For Children Day" event held in Sacramento, CA where over 300 low-income parents from throughout California attend to advocate for improved child care policies. Arrange travel, organize legislative visits, schedule speakers, develop program, and respond to press requests for the event.

Skills and Training

Trained Mediator – Completed a 40-hour training at Community Boards, San Francisco- February 2010

Volunteer Work and Associations

STEAM100, Board Member/Secretary: 2019 – Current
WCCUSD District Budget Engagement Committee, Elementary Parent Representative: 2019 -
Michelle Obama School (Wilson Elementary) PTA, Treasurer: 2017-2018; Secretary 2018-2019; President 2019- Current
Michelle Obama School (Wilson Elementary) School Site Council Chairperson: 2017 - Current
African American Parent Advisory Committee, Obama (Wilson) School Liaison: 2016- Current
Akira's Book Club/Wordsmith Jr. LLC, Board Member: 2016 - Current
Charles Houston Bar Association – Member: 2001 – Current
Association of African American Professionals 1999 - Current
Gamma Phi Delta Sorority – 1995-2018 (held various positions); Chapter President 2018 – Current



WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
Guadalupe Enllana Don Gosney Cameron Moore
Vice Chairperson Chairperson Secretary

Tom Butt
Richmond Mayor
450 Civic Center Plaza Suite 300
Richmond, CA 94804

May 5, 2020

As a leader in our community, you're already aware that the West Contra Costa Unified School District had a \$1.6 billion bond program to replace or rehabilitate our crumbling schools. On March 3rd, the good people of West County authorized another \$575 million to close the gap on the schools that still need replacing and rehabilitating.

Because these bonds were passed as Prop 39 bonds (from the 2000 election authorizing Prop 39), community oversight is required.

When people are being taxed beyond what they believe is reasonable, they want to be sure that their tax dollars are being spent wisely. They need to believe in the people they've entrusted their tax dollars with. Since Prop 39 was passed, the WCCUSD has had a Citizens' Bond Oversight Committee (CBOC) where members of our community have served as their representatives to partner with District staff and the elected Board of Education Trustees as we continue with the ongoing process of providing topflight facilities for our school children.

The problem we face today, though, is that we have too many of the CBOC seats that are vacant. We need community volunteers to serve on this critical oversight body. And that's where you come in.

Each of our community leaders has their own network of people to reach out to to let them know about this opportunity to serve and we're asking you to utilize this network and spread the word.

If you can get the message out using the tools at your disposal, give them the broad strokes and my contact info, I can provide more detailed information about what we do and how we do it. If requested, I can provide this in written form for you to copy and paste where useful.

Can we count on your support, Tom?


D o n G o s n e y
929 Lassen Street
Richmond, CA 94805-1030

H: (510) 233-2060 dongosney@comcast.net C: (510) 685-2403



WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
 Guadalupe Enllana Don Gosney Cameron Moore
 Vice Chairperson Chairperson Secretary

CITIZENS' BOND OVERSIGHT COMMITTEE
MEMBERSHIP ROSTER
05/13/20

Categories per BP 7214.2 Effective December 9, 2015					
#	Category	Name	Term Start Date	Term Ends	Term #
1	Business Organization*	Sallie DeWitt	01/18/19	01/17/21	2
2	Senior Citizen Organization*	Don Gosney	05/24/19	05/23/21	3
3	Taxpayers Organization*	Lorraine Humes	03/06/19	03/05/21	1
4	Parent or Guardian*	Vanessa Hill	07/25/18	07/24/20	1
5	Parent or Guardian & PTA*	Cameron Moore	04/27/20	04/26/22	3
6	El Cerrito Resident	Vacant	—	—	—
7	Hercules Resident	Anton Jungherr	02/11/19	02/10/21	3
8	Pinole Resident	Vacant	—	—	—
9	Richmond Resident	Guadalupe Enllana	08/07/19	08/06/21	1
10	Richmond Resident	Vacant	—	—	—
11	Richmond Resident	Vacant	—	—	—
12	San Pablo Resident	Vacant	—	—	—
13	Unincorporated Area Resident	Vacant	—	—	—
14	Unincorporated Area Resident	Vacant	—	—	—
15	Building Trades Council	Vacant	—	—	—
16	WCCUSD Employee Unions**	Veronica Diaz	Pending	—	—
17	WCCUSD Student	Vacant	—	—	—

The Proposition 39 WCCUSD CBOC was established by the Board of Education on April 9, 2003. All appointments are made by the Board of Education per BP 7214.2. Terms are for two (2) years with a maximum of three consecutive two (2) year terms.

The date appointments were approved by the Board of Education is the same as the "Term Start" date.

* Legally required category under Proposition 39, California Education Code Section 15282 (a).

**One member, who is not a current WCCUSD employee, representing the five WCCUSD employee unions: United Teachers of Richmond, Teamsters Local 856, School Supervisors Association, West Contra Costa Administrators Association and Adult School Teachers United.



WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
Guadalupe Enllana Don Gosney Cameron Moore
Vice Chairperson Chairperson Secretary

CHAIRPERSON'S REPORT
3/11/20

The Citizens' Bond Oversight Committee met just two nights ago.

The bulk of the meeting covered presentations from the Bond Program's Financial and Performance Auditors where we had an opportunity to review their draft audits before asking questions and delivering comments. On the whole, their reports were positive.

The Performance Audit showed a few areas of concern that staff believes are being addressed. It's important to keep in mind that these audits covered a time period ending June 31st of last year and would not include any efforts to correct problems noticed during that time frame.

It's important that senior staff AND the Board carefully review the Final version of these audits that will be made public in a couple of weeks and discussed in detail at the Joint Meeting between the Board and the CBOC on the 25th of this month.

Because the audit presentations and discussions took more than nearly two hours of the meeting, other important agenda items had to be deferred until the April meeting.

I recently had a meeting with Chief Business Officer Dr. Tony Wold and Associate Superintendent Luis Freese to discuss ways that the CBOC and staff might work better together. One of the issues of concern from staff included trying to determine which reports were prepared specifically for the CBOC, which reports weren't necessary and which could have their frequency adjusted. I wanted to know specifically which reports were being prepared for the Board and which were prepared only for the CBOC.

Even though most of the reports are also presented to the Board through the Facilities Committee, it was pointed out that if the CBOC didn't demand them, then they might not be shared with the Board.

WCCUSD

CITIZENS' BOND OVERSIGHT COMMITTEE

So now, I put it to the Board to determine whether they would be okay having less information at their disposal when they make decisions about the Bond Program.

We all also need to make a determination whether the information provided in these reports is something that the District feels should be shared with the public.

I mention this because one of the recurring themes in the many hundreds of social media comments made prior to the Measure R vote was the perceived lack of transparency between the District and the public about what's happening to their tax dollars.

Since there is a cost involved with producing these reports and the District is flat busted broke, this Board needs to have a discussion and possibly decide how much information is shared with the public and how much is hidden away in the myriad of documents that the public would have to search for.

This is a tough decision the Board will have to make and, considering the election of the entire Board this November, may be one of many legacies of this Board—share information or keep it from the public.

One of the other things discussed with Dr. Wold and Mr. Freese included possible amendments to the proposed amendments to Board Policy 7214.2 which might be more palatable to staff. We'll be working on detailed language that will be brought to the CBOC for their consideration before being brought to the Governance Committee for review.

These proposed amendments have been on the table for more than two years now and were one of the negatives in last year's Performance Audit and found its way into this year's Performance Audit as well.

WCCUSD

CITIZENS' BOND OVERSIGHT COMMITTEE

I have to think that this Board and staff have way too much on their plate to fight over these proposed amendments month after month. I know that the CBOC would like to put the amended Board Policy behind us.

Which leads to yet another negative in the Performance Audit: the numerous vacancies on the CBOC. We still have 9 of the 17 seats vacant. In a couple of months that count will likely rise to 10 and then 11. By this time next year we will also lose two more and those losses will cripple the CBOC since, between the two of us, we will have more than a combined 20 years of experience with the CBOC and close to 35 years of experience with the Bond Program.

We need help in filling those vacancies. If Measure R is successfully passed, it's even more critical that this community have a solid CBOC that can work hand in hand with the Board and staff to see that the \$575 million in Measure R tax dollars is properly spent. I hope that the Board will work with the CBOC to alleviate this problem.

And with that, let me remind everyone that the Joint Meeting with the Board will be on Wednesday March 25th. Our next regular meeting is at 6:15 PM on Monday April 13th at the Facilities Building at 1400 Marina Way South. All are welcome. At our regular meetings we invite everyone to sit at the grown-ups table and in the two years I've been the Chair, we've never used a clock to limit what our guests have to say.





WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
Guadalupe Enllana Don Gosney Cameron Moore
Vice Chairperson Chairperson Secretary

CHAIRPERSON'S REPORT
4/01/20

There was a previously scheduled meeting between the Board and the Bond Oversight Committee scheduled for the 25th of March. Due to the need for social distancing and protecting the members of the CBOC, staff, the Board and the public, this meeting was rightfully cancelled.

The CBOC had a meeting scheduled for the 13th of April but after polling the CBOC members and discussing this meeting with staff, we recommended that the meeting be cancelled. We discussed with staff the option of hosting the meeting using Zoom or some other teleconferencing application but Mr. Freese pointed out that due to staff limitations, there would be very little that staff could provide in the way of the reports we would normally review.

Even though we're all going through difficult times due to the COVID-19 pandemic, the Bond Program continues so we need to stay on top of it as much as possible. The troubling times we live in, though, demand that we put the health and safety of everyone involved above the need for oversight. We expect the CBOC to resume its duties once the Stay Home Health Orders have been relaxed.

Sometimes, when we hear someone tell us something over and over again—especially when it's something we never really wanted to listen to when it was first told to us—we simply tune them out. I fear that this is the case when I report at each Board meeting about the need to fill the vacancies on the CBOC.

Just last week we received the resignation of Gregg Visineau from the CBOC. Gregg was a valued member of the CBOC with something of an obsession for the oversight of the bond monies being spent. Gregg believes, as do the rest of us, that if we go to the people and ask them to take food off of their family's tables, if we ask people to do without some of the luxuries they've grown used to—things like clothes for their kids, a night out at a restaurant

WCCUSD

CITIZENS' BOND OVERSIGHT COMMITTEE

or maybe a movie at the local theater—we owe them the knowledge that their hardships are not being squandered.

I use the word hardships because a great many of the people who are paying for these new schools and the repairs to the existing schools are living paycheck to paycheck. Every month they have to decide what they'll have to do without because of the extremely high property taxes they have to pay. We have many families in the District where the adults have decent jobs and may have the discretionary funds to pay for the eight lines on their property tax bills that say WCCUSD but many more of their neighbors don't have those good paying jobs so when they vote to pass these bonds and parcel taxes that the Board puts before them, sacrifices are being made.

Gregg is like many other CBOC members who have either resigned or chose not to renew their participation on the CBOC—NOT because their passion or commitment has waned but because they just grew weary of beating their heads against the wall dealing with some staff members and the Board of Education that have worked so hard to stifle their efforts.

We all have plenty of things that are more enjoyable than volunteering our time serving on community committees and these days we have to ask ourselves why we bother when we find ourselves fighting with other committee members or the staff members associated with the committees.

We've all heard the old line that **"The Only Thing Necessary for the Triumph of Evil is that Good Men Do Nothing"**. When it comes to serving our community, the word "evil" isn't an appropriate word but the point of the phrase still fits. Good people stop volunteering to serve their community because they're tired of having to fight all of the time.

I've worked on the Bond Program for more than 22 years and in recent months I've given serious thought to just walking away because I just don't want to fight with people any more. And that's when the other side wins—NOT because they're right but because they're the only ones left.

I'm making a point of bringing this up because senior staff and the Board needs to give this serious consideration. Why have so many of the

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CITIZENS' BOND OVERSIGHT COMMITTEE

community based committees walked away? Why is the District having such trouble finding volunteers willing to serve? Why are so many parents flocking to the charter schools?

I'm reminded of one thing you hear at almost all of the 'Anonymous' meetings—Alcoholics Anonymous, Gamblers Anonymous and others—that if you don't first admit that there's a problem then you're never going to be able to address the problem.

The CBOC is down to only seven members out of seventeen and we expect to lose another member in just a few months.

How many times have I come before you asking—**begging**—for your help in getting the word out to solicit new CBOC members? That was a trick question because I've asked for your help **EVERY** time I've come before you the past two years yet the response has been absent—except when I was told that “it wasn't their job”.

The County Elections Division has recently certified the results of Measure R—the new \$575 million bond measure. This means that you'll be ramping up the Bond Program again. This also means that you'll need a new batch of community members to serve on the CBOC. But where will you find them? Considering the reaction of the CBOC members to the way they've been treated by staff and the Board, why would anyone of any value want to serve on the CBOC?

Let's not forget that only a very small percentage of past and present CBOC members supported Measure R with six of the eight signatures on the ballot statements against the measure being CBOCers.

If you want to send a message that you value the commitment of the community to serve, start by working WITH us on the proposed amendments to the Board Policy covering the CBOC, stop insulting us with the bogus legal opinions to keep us down and join us as we work for the betterment of our community.



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WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
Guadalupe Enllana Don Gosney Cameron Moore
Vice Chairperson Chairperson Secretary

CHAIRPERSON'S REPORT

4/22/20

Since my last report to the Board, the CBOC has been following the same regimen as the rest of this county—we've been sheltering in place.

The safety of the CBOC members, District staff and the community is of paramount concern for us all.

As reported before, we cancelled our April CBOC meeting. Since that cancellation, though, the results of the March 3 election have been certified and we now have \$575 million of Measure R funds to add to the remaining funds from previous bond measures. That's about three quarters of a billion dollars.

Just like the rest of the world, the CBOC has business to conduct so we need to be judicious when we cancel our meetings.

Our next CBOC meeting will be held during the daytime on Monday May 11th. We're still trying to determine the best means of conducting this meeting where the CBOC, staff and the public can all participate remotely.

District staff is working out those details and when we know more, you'll know more. Of course, along with the public, we invite each of the Board members to attend this remote meeting. While you were all discussing the new science books, facility staff and I finalized the start time for 2 PM.

Attending these meetings in person is arduous enough but staring at a computer screen is even worse. Keeping that in mind, we're working to keep our CBOC meeting brief. Aside from the standard financial reports from staff, the basic acknowledgement of our roster, the calendar, Chair Reports and such from the CBOC, we expect that we will limit our other discussions to an update on the proposed amendments to Board Policy 7214.2 and options for soliciting new CBOC members.

We welcome all participants to these important meetings.

A handwritten signature in blue ink that reads "Don Gosney".



WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
Guadalupe Enllana Don Gosney Cameron Moore
Vice Chairperson Chairperson Secretary

CHAIRPERSON'S REPORT

5/06/20

The debate over Measure R—the \$575 million school bond measure drafted to fund new schools and rehabilitate others—has stirred interest in ensuring that the WCCUSD and the elected Board members represent the interests of the people. In these discussions, trust—or the lack of it—in the Board and District staff seemed to be a central topic. Some of the items that stirred these concerns were real and some were imagined and stoked by social media trolls. It seemed to be a full time job of mine to dispel these erroneous comments when possible. Having an oversight body they can trust and have faith in will only help the Board and staff so they can focus their attention on actually educating our students.

The Board has asked the people to cut down on the portions put before families at the supper table, asked them to cut back on their casual spending and to make do with less for the next 40 years all to provide the funding for these school facilities.

They were promised by staff and Board members on multiple occasions that the previous bond measures would be sufficient to rehabilitate our facilities but they've come to realize that this may be a never ending burden.

Our school bond measures are what's referred to as 'forever taxes' in that while they may have a sunset clause where the tax burden will eventually end, there will always be another tax bond. When they get their yearly tax bill and look at the 8 different items they see with WCCUSD in the title, the name of the bond may eventually change but there will always be an extra tax that the people get to pay.

Death and taxes—the two certainties we've come to live with.

But with the passage of Prop 39 on the 2000 ballot, there was a provision for an oversight body made up of community members to help ensure that the bond funds are properly spent. This was the compact between the voters and the bond issuers—if the bond issuers want the ease of a reduced percentage for passage (down from 2/3 to only 55%) they have to accept the oversight.

WCCUSD

CITIZENS' BOND OVERSIGHT COMMITTEE

Whether it's this recent debate or the efforts to get the community involved, interest in serving on the CBOC has been stoked—not a lot but at least a bit.

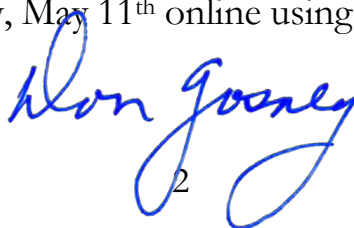
Just this week I've received two applications to join the CBOC from two Richmond residents. John Anderson is a retired engineer. He lives near Carriage Hills and is looking for another way to give back to his community. Maisha Cole is an attorney living in the North and East part of Richmond with two children attending our schools. Their applications have been submitted to the District and the Board for processing.

If accepted by the Board, that would increase our membership from seven to nine but we still have one CBOC member that has indicated that she may not reapply when her term is up in a few months leaving half of our seats still unfilled.

At our next CBOC meeting we will be discussing options for outreach. Personally, I have written letters to every city councilmember and City Manager in West County asking them to use their networks to reach out to solicit community members to join the CBOC. I've also made arrangements with the El Cerrito and the Pinole/Hercules Patch newspapers and will take advantage of the various NextDoor sites and Facebook sites that I have access to to get the word out. We still welcome any efforts that the Board and District staff can make to help in this area but we are, once again, being more proactive and doing our part to ensure that the CBOC doesn't die on the vine.

We're doing our part with the whole social distancing thing so, until further notice, our CBOC meetings will be conducted via Zoom or some other medium. The details and links will be included at the beginning of our agenda packet when it's published this Friday afternoon. No one really wants to stare into their computer monitors, tablets or cell phones for six and a half hour meetings so we will strive to shorten our meetings whenever and however we can. Aside from the standardized reports from staff and the CBOC, our main focus at Monday's meeting will include community outreach, a discussion of the proposed amendments to Board Policy 7214.2, our annual report and the recently announced RFP for a new Performance Auditor.

We welcome all participants to these important meetings. Again, our next meeting will be next Monday, May 11th online using Zoom and will commence at 2 PM.



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WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
Guadalupe Enllana Don Gosney Cameron Moore
Vice Chairperson Chairperson Secretary

CHAIRPERSON'S REPORT

5/11/20

(As presented to the CBOC at their meeting of 05/11/20)

With the cancellation of the April CBOC meeting, aside from regular Chair Reports of my comments made to the Board of Education and the public at their regular meetings, I'd like to provide an update on activities that have occurred in the past two months:

- ❖ The Contra Costa County Elections Division has certified the results of the March 3rd election. One of the items on that ballot was the WCCUSD Measure R which allows for the sale of \$575 million in Prop 39 school bonds.

Prop 39 requires a 55% majority for passage. There were 61,253 votes cast with 58.73% (35,972) voting in the affirmative and 41.27% (25,281) voting in the negative. To meet the 55% threshold, 33,690 affirmative votes were required. This threshold was met with a margin of 2,282 votes.

- ❖ Social distancing is our new friend so until further notice, our CBOC meetings will be hosted using Zoom or some other platform. For this meeting, the CBOC members and District Staff unanimously agreed to host this meeting starting at 2 PM. When we conclude this meeting, we need to revisit the start time to determine whether this is something we want to do for future meetings. Using online devices to meet may allow for more public participation.
- ❖ I took it upon myself to reach out to the community leaders here in West County to solicit new members. I will report on this in greater detail later in the meeting.

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CITIZENS' BOND OVERSIGHT COMMITTEE

- ❖ The work on our Bond projects was determined to be essential work so these projects—especially the Michelle Obama school has been proceeding to allow for a timely completion so the students can start the new school year at their new school.
- ❖ Partly because the new Obama School is so close to where I live, I find myself driving by from time to time. It's a long way from being completed but the basic structures are up. Since this is our first school using the Design Build process and the new standards set by the Board a few years ago, it gives us a chance to evaluate these changes to our process. It's still too early to pass judgment but one concern I have so far is that this new school seems to lack the grandeur of some of the schools we've recently built—at least on the exterior.

When we look at Pinole Valley, El Cerrito and De Anza High Schools, Ford Elementary and Korematsu and Helms Middle Schools, there was something about the appearance that would make the community proud of what these schools look like.

What I've seen so far at the Obama School is that it looks similar to the basic box design that has been so popular with schools. It may be utilitarian but not much more. I hope to rethink this evaluation when the school is completed. I had the same observations about the Making Waves Academy as they were building it but when they threw on a nice paint job, added some ornamental fencing and very attractive landscaping, these basic boxes took on a very attractive appearance. And inside it's a beautiful facility.





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CITIZENS' BOND OVERSIGHT COMMITTEE
Guadalupe Enllana Don Gosney Cameron Moore
Vice Chairperson Chairperson Secretary

**DRAFT BP7214.2 AMENDMENTS
BY LINE NUMBER**

LINE #231-237

The Application Package for all nominees shall be published in a regular Facilities **Subcommittee Committee** Agenda Package and all candidates shall be interviewed by the Facilities **Subcommittee Committee** at a regular public meeting.

The Facilities **Subcommittee Committee** shall make recommendations based on merit to the Board of Education for appointment to the CBOC.

LINE #239-241

The Board of Education shall appoint the Committee members. While the Committee must consist of at least seven members, the Board intends the Committee to consist of ~~17~~ **14 13** members as shown below. ~~members.~~

LINE #281-282

~~(5) One member shall, at the time of appointment, be a WCCUSD student, and represent district students.~~

LINE #315-320

Committee members shall be subject to submitting to the Fair Political Practices Commission (FPPC) a Statement of Economic Interests Form 700. The completed Form 700 must be submitted to the FPPC no later than March 1 of each year. The accepted Form 700 must also be filed with the Superintendent's representative and be made available to the public. Applications to join the CBOC shall include a completed Form 700.

LINE #383-388

The Committee may report to the Board of Education at the last regular Board meeting of each month. Space for this report shall be placed on the Board's agenda. All recommendations approved by the Committee shall be presented to the Board

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CITIZENS' BOND OVERSIGHT COMMITTEE

of Education. The Board ~~shall respond~~ is requested to respond in writing to the Committee's written recommendation(s) within sixty (60) days after receipt of the recommendation(s).

LINE #407-409

- Establish in June the annual cost of the operation of supporting the Committee in the following fiscal year as mutually agreed between the District and the Committee.

LINE #427-429

- There shall be a yearly mutually agreed upon yearly "not to exceed" financial obligation for these services which shall be reflected in the annual budget.

LINE #434-439

- As an effort to minimize the cost of legal representation, if the District utilizes an in-house legal counsel on staff, the CBOC shall utilize this counsel first to receive legal counsel. If this in-house legal counsel is used, attorney/client confidentiality will apply where the CBOC is the client. If this in-house legal cannot address the needs of the CBOC, the CBOC will then be authorized to revert to the non-District independent legal counsel.

LINE #460

adopted: August, 2008 Richmond, California

W O R K I N G D R A F T
STAFF/CBOC RED-LINED BP 7214.2 AMENDMENTS
[USING THE 11/21/19 DRAFT]
05/04/20

Proposed Revision

Amendments proposed by the CBOC, Staff AND the Governance Committee are printed in red.

Items to be deleted have a horizontal red strikethrough or double strikethrough running through the text.

Text highlighted in yellow was previously approved by the Governance Committee.

Text highlighted in blue are draft proposed amendments that derived from the meeting of Wold, Freese and Gosney.

New text is underscored.

West Contra Costa USD

Board Policy

Citizens Bond Oversight Committee (CBOC)

BP 7214.2

Facilities

Proposition 39, approved by California voters in the General Election of November 7, 2000 provides that the Governing Board of a school district may pursue the authorization and issuance of general obligation bonds passed by a vote of 55 percent or more of the electorate.

As a result of the passage of Proposition 39, language was added to the Education Code requiring school districts passing a bond designated as a Proposition 39 bond to establish a Citizens' Oversight Committee ("Committee" or "CBOC") to actively review and report on uses of bond proceeds to ensure that they are spent only on school facilities improvements allowed under each bond measure and not for any other purpose. The Committee shall be established within sixty (60) days of the date that the Board enters the election results in its minutes. A school district may also establish a voluntary bond oversight committee for a general obligation bond adopted by a two-thirds (2/3) vote of the electorate.

W O R K I N G D R A F T
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District voters have approved ~~four~~ multiple Proposition 39 School Bond Measures requiring a CBOC. The District has established an independent CBOC to provide oversight for these ballot measures. California Education Code Sections 15264 through 15288 govern the operation of the CBOC.

The purpose of this policy is to establish the practices and procedures for CBOC selection and supports its operations.

- The CBOC is independent of the Board of Education, and
- The Board and Superintendent shall not adopt any policy, administrative regulation, practice or procedure that would interfere with the independence of the CBOC. In the event of any conflict between this policy and the Education Code, the provisions of the Education Code shall apply.

1. Committee's Purpose

The purpose of the Committee is to inform the public concerning the expenditure and uses of bond revenues. The Committee's legal charge is to actively review and report on the expenditure of taxpayer's money for school construction. The Committee shall convene to provide oversight of the following:

a. That bond revenues from bonds adopted by a 55 percent vote of the electorate are expended only for the purpose described in Article 13A, section 1, subdivision (b)(3) of the California Constitution including the construction, reconstruction, rehabilitation or replacement of school facilities, including for a Proposition 39 bond measure the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities; and

b. That, for bonds adopted by a 55 percent vote of the electorate, as prohibited by Article 13A, section 1, subdivision (b)(3)(A) of the California Constitution, no funds are used for any teacher and administrative salaries or other school operating expenses, except for salaries of bond facilities project administrators paid pursuant to the November 2001 and February 2003 resolutions validated by the Judgment of Validation in the Superior Court of California, Contra Costa County Action No. N03-0216; and

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c. That, for bonds adopted by a two-thirds (2/3) vote of the electorate, funds are used only for the purposes described in Article 13A, section 1, subdivision (b)(2) of the California Constitution including the acquisition or improvement of real property.

2. Committee's Duties

The Committee may engage in the following activities in furtherance of its purpose:

a. Receiving and reviewing copies of the annual performance audits required by Article 13A, section 1, subdivision (b)(3)(C) of the California Constitution.

(1) The Auditor shall deliver directly to the Audit Subcommittee a draft copy of each audit report at the same time as delivery is made to the district.

(2) The Auditor shall deliver directly to the Committee progress reports at the same time at these reports are issued to the district.

(3) The Committee shall participate with the district in a yearly review of the Auditor's performance.

b. Receiving and reviewing the annual financial audits required by Article 13A, section 1, subdivisions (b)(3)(D) of the California Constitution.

(1) The Auditor shall deliver directly to the Audit Subcommittee a draft copy of each audit report at the same time as delivery is made to the district.

(2) The Auditor shall deliver directly to the Committee progress reports at the same time at these reports are issued to the district.

(3) The Committee shall participate with the district in a yearly review of the Auditor's performance.

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c. Inspecting school facilities and grounds to ensure that Bond revenues are expended in compliance with the requirements of Article 13A, section 1, subdivision (b)(3) of the California Constitution.

d. Receiving and reviewing copies of any deferred maintenance proposals or plans developed by the district, including any reports required by Education Code section 17584.1.

e. Reviewing efforts by the district to maximize Bond revenues by implementing cost-saving measures including, but not limited, to the following:

(1) Mechanisms designed to reduce the costs of professional fees;

(2) Mechanisms designed to reduce the cost of site preparation;

(3) Recommendations regarding the joint use of core facilities;

(4) Mechanisms designed to reduce costs by incorporating efficiencies in school site design;

(5) Recommendations regarding the use of cost-effective and efficient reusable facility plans.

3. Committee Operations

The Committee's legal charge is to review Bond expenditures and to inform the public about the uses of Bond proceeds.

The Committee shall have the authority to:

a. Inspect a job site or construction project in coordination with the district Superintendent or designee. Visits to job sites require that the Committee member(s) be accompanied by a representative of the district and require that all safety measures in effect at the job site be followed.

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b. Contact district staff, district contractors or consultants, including without limitation, accountants, auditors, architects, financial advisors and legal counsel in coordination with district Superintendent or designee.

The Committee shall not have the authority to:

a. Participate in the bond sale and issuance process or make decisions concerning the timing, terms or structure of a bond issuance, except that the Committee may review the district's plans for any bond sale and may review bond issuance documents upon the conclusion of a bond sale if desired;

b. Determine how bond funds shall be spent;

c. Select contractors or consultants for bond projects or participate in the negotiation or bid process for such contractors and consultants;

d. Require the district to prepare reports or conduct audits more frequently than those required by law.

The Committee shall not be entitled to legal representation by district legal counselor at district expense, unless permitted by the Board.

The Superintendent or his/her designee shall attend Committee meetings. Members of the Board shall attend as necessary or desirable.

Upon completion of all Bond projects, the Committee shall prepare a final written report summarizing its activities and conclusions.

The Board shall, without expending Bond funds:

a. Provide the Committee with any necessary technical assistance;

b. Provide administrative assistance in furtherance of the Committee's purpose; and

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c. Provide the Committee with sufficient resources to publicize the Committee's conclusions.

The Associate Superintendent of Operations will serve as a resource to the Committee. He/she shall assign such other district staff and professional service providers as needed to assist the Committee in carrying out its duties.

The Committee and Board shall hold joint meetings during the first quarter (January through March) and third quarter (July through September) of each year.

The Committee shall make reports to the Board of Education at each regular Board meeting. This report shall be placed on the Board's agenda. All recommendations approved by the Committee shall be presented to the Board of Education. The Board shall respond to the Committee's recommendation(s) within sixty (60) days after receipt of the recommendation(s).

The CBOC shall establish a set of bylaws and operational rules to manage the operation of the committee. These bylaws and operational rules shall be in compliance with Board Policy and all applicable laws.

4. Financial Operations

The Board of Education shall adopt an annual Facilities Program Budget.

a. District staff shall identify the budget by fund and account code on each Board action memo that recommends the expenditure of funds for facility projects.

b. The Facility Program Budget shall be formally amended by the board of Education during the calendar year, as needed, for new and revised projects and change orders.

5. Committee Selection and Composition

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The Superintendent or designee and the CBOC shall solicit by all means available applications for membership on the Committee. Every effort will be made to recruit committee members reflective of the diversity of the District.

The Committee shall be comprised of individuals who either live or work within the boundaries of the district, except that no elected officials shall be appointed to the Committee.

Nominations for the five positions required by law shall be made by the respective organization for each position shown below.

Nominations for all the other positions on the Committee shall be by self-nomination.

All nominations shall be made using the CBOC approved Application Form and shall include a resume and statement as to why the candidate wants to be a Committee member.

Applicants shall submit all application documents to the Superintendent and CBOC Chair.

The Application Package for all nominees shall be published in a regular Facilities ~~Subcommittee~~ Committee Agenda Package and all candidates shall be interviewed by the Facilities ~~Subcommittee~~ Committee at a regular public meeting.

The Facilities ~~Subcommittee~~ Committee shall make recommendations based on merit to the Board of Education for appointment to the CBOC.

The Board of Education shall appoint the Committee members. While the Committee must consist of at least seven members, the Board intends the Committee to consist of ~~17~~ 14 ~~13~~ members as shown below. ~~members.~~

As required by law, Committee membership shall include the following categories:

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- a. One member shall, at the time of appointment, be active in a business organization representing the business community of the district;
- b. One member shall, at the time of appointment, be active in a senior citizens' organization, which may be a local, regional, statewide or national organization;
- c. One member shall, at the time of appointment, be active in a bona fide taxpayers' organization, which may be a local, regional, statewide or national organization;
- d. One member shall, at the time of appointment, be the parent or guardian of at least one child currently enrolled in a school of the district;
- e. One member shall, at the time of appointment, be a parent or guardian of at least one child currently enrolled in a school of the district and be an active member in a district parent-teacher organization, such as the PTA or school site council.
- f. Committee membership shall also include the following community members:
- (1) Seven members shall be selected at-large including three residents of the City of Richmond, one resident each from the Cities of El Cerrito, Hercules, Pinole, and San Pablo, excluding sitting elected officials;
- (2) ~~Two~~ One members shall reside in unincorporated areas of the district and shall be selected at-large from unincorporated areas if of the district, excluding sitting elected officials;
- ~~(3) One member shall, at the time of appointment, represent the Contra Costa Building and Construction Trades Council.~~
- ~~(4) One member shall, at the time of appointment, be a representative of the four employee unions, UTR, Public Employees Local I, SSA and WCGAA. This member may not be a current WCCUSD employee.~~

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~~(5) One member shall, at the time of appointment, be a WCCUSD student, and represent district students.~~

~~Pursuant to Education Code Section 15282(b), no employee or official of the district shall be appointed to the Committee. Additionally, no vendor, contractor, or consultant of the district shall be appointed to the Committee. If, while serving on the Committee, a member becomes an official or employee of the district or becomes a vendor, contractor or consultant of the district, their membership on the Committee shall cease immediately.~~

Members of the Citizens' Oversight Committee **may shall** serve for no more than three consecutive terms of two years each. Committee members who wish to be appointed for a second or third two-year term shall reapply to the Board for consideration. (Education Code 15282) Committee members shall receive no remuneration for their participation on the Committee.

A Committee member who no longer serves as a representative of the designated group she/he was appointed to represent (e.g., ceases to be active within a taxpayers' organization, or ceases to have a child enrolled in the district) shall be allowed to complete his/her term. However, that Committee member shall not be entitled to serve a subsequent term as a representative of the designated group.

Within sixty (60) days of being notified of a Committee vacancy, the Board will appoint a new member to complete the term of the vacancy following the process used to select the original Committee members, provided an eligible and willing candidate is available and ready to serve.

Committee members shall be subject to prohibitions regarding incompatibility of office pursuant to Government Code 1125 1129 and financial interest in contracts pursuant to Government Code 1090 1098.

~~The Committee shall establish an attendance policy and procedures for the removal from the Committee for a violation of this policy.~~

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Committee members shall be subject to submitting to the Fair Political Practices Commission (FPPC) a Statement of Economic Interests Form 700. The completed Form 700 must be submitted to the FPPC no later than March 1 of each year. The accepted Form 700 must also be filed with the Superintendent's representative and be made available to the public. Applications to join the CBOC shall include a completed Form 700.

The Committee will determine when a seat on the Committee becomes vacant ~~and a new Committee member will be named by the Board if one or more of the following events occur:~~

~~a. The Committee member submits a written resignation;~~

~~b. The Committee member fails to meet the participation requirements above~~

~~An individual who replaces such a member shall serve until the completion of the original member's term. Thereafter, the member must apply for an additional term if she/he wishes to remain on the Committee. A member who is replaced may appeal to the Board for the Board to reappoint that person to the Committee.~~

Support for Committee Operations

Audits

In accordance with Education Code 15279, 15286, and 15280, the Committee receives and reviews the annual bond financial and bond performance audits required by Article 13A, section 1, subdivision (b)(3)(C) and (D) of the California Constitution.

The District shall solicit input from the Committee on the scope and objectives of the bond performance audit.

The District shall solicit input from the CBOC on the nature, timing, and extent of the bond financial audit work. To accomplish this, the District shall coordinate input from the CBOC to the auditors at the beginning and end of each bond

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financial audit, including an entrance conference and an exit conference with the CBOC or its Audit Subcommittee.

The District shall direct the **bond** Auditors to deliver progress reports, and draft and final copies of the bond audits to the Committee at the same time as they are delivered to the District.

The Committee shall participate in the interviews to select bond auditors and shall participate with the District in a yearly review of the Auditor's performance.

~~The District shall direct the Auditors to deliver progress reports, and draft the final copies of the audits to the Committee at the same time as they are delivered to the District.~~

The District shall provide the Committee with the formal management response to any and all findings, recommendations, and concerns addressed in the annual financial and performance Audits.

Liaison and Joint Meetings

In order to foster **good-good** communication between the Committee, the District, and the Board:

The Associate Superintendent of Operations will serve as a resource and District liaison to the Committee and shall attend Committee meetings. He / she shall assign such other district staff and professional service providers as needed to assist the Committee in carrying out its duties.

A member of the Board shall act as liaison to the Committee and attend Committee meetings.

The Committee and Board shall hold joint meetings during the first quarter (January through March) and third quarter (July through September) of each year.

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The Committee may report to the Board of Education at the last regular Board meeting of each month. Space for this report shall be placed on the Board's agenda. All recommendations approved by the Committee shall be presented to the Board of Education. The Board ~~shall respond~~ is requested to respond in writing to the Committee's written recommendation(s) within sixty (60) days after receipt of the recommendation(s).

Publicizing Committee Work

Education Code Section 15280 establishes that the Board shall provide sufficient resources to publicize the conclusions of the Committee. The District shall:

Provide resources to publicize the annual report.

Publicize Committee membership vacancies and recruit new members.

Technical and Administrative Assistance

Education Code 15280 establishes that the Board shall, without expending bond funds, provide the Committee with any necessary technical assistance and shall provide administrative assistance in furtherance of its purpose. To this end, the District shall:

- Establish in June the annual cost of the operation of supporting the Committee in the following fiscal year as mutually agreed between the District and the Committee.
- Provide financial reports to the Committee, with form and frequency as mutually agreed between the District and the CBOC.
- Provide administrative support for Committee and subcommittee meetings including assistance in preparing agenda packets, meeting logistics, meeting notes and recordings, posting agendas, minutes, and recordings to the Committee website.
- Provide Committee members training on the Brown Act on an annual basis.

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- ~~Provide the Committee independent legal counsel with preapproval and within agreed upon budget.~~
- ~~The CBOC shall consult with the Superintendent or designee prior to requesting an opinion from the CBOC independent legal counsel and provide a copy of the opinion to the Superintendent or designee at the same time it is provided to the CBOC.~~
- ~~Provide the Committee independent legal counsel and within agreed upon budget.~~
- ~~Access to the Committee's independent legal counsel shall be limited to seeking legal opinions.~~
- ~~There shall be a yearly mutually agreed upon yearly "not to exceed" financial obligation for these services which shall be reflected in the annual budget.~~
- ~~The CBOC Chairperson shall be the only CBOC member to be authorized to contact the Committee's legal counsel.~~
- ~~All correspondence between the CBOC Chairperson and the CBOC legal counsel shall simultaneously be provided to the Superintendent or designee.~~
- As an effort to minimize the cost of legal representation, if the District utilizes an in-house legal counsel on staff, the CBOC shall utilize this counsel first to receive legal counsel. If this in-house legal counsel is used, attorney/client confidentiality will apply where the CBOC is the client. If this in-house legal cannot address the needs of the CBOC, the CBOC will then be authorized to revert to the non-District independent legal counsel.
- Facilitate committee inspection of school sites and construction projects.
- Facilitate Committee member contact with district staff, district contractors or consultants, including, accountants, auditors, architects, financial advisors and legal counsel.

Board Policies Relevant to School Bond Construction Program

Board Policy 3400 Management of District Assets/ Accounts and Administrative Regulation

3400

Board Policy 7000 Facilities

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451
452 Legal Reference
453 EDUCATION CODE
454 ~~15278- 15264~~-15288
455 CALIFORNIA CONSTITUTION
456 Article, XIII A, Section 1 (b)
457 Article, XVI, Section 18 (b)
458
459 Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
460 adopted: August 2008 Richmond, California
461 revised: January 9, 2008
462 revised: November 16, 2011
463 revised: May 14, 2014
464 revised: December 9, 2015

ANTON JUNGHERR

TIMEKEEPING

Salaries and benefits for many of the bond program staff are allocated to Fund 21 Building Fund and other District's budgets based on an arbitrary percentage allocation. For example, over the past six fiscal years (FY2015 to FY2020) 75% of the Associate Superintendent for Operations salaries and benefits have been charged to the Fund 21 Building Fund with no supporting timekeeping system to justify this charge.

The Moss Adams, LLP Performance Audit Reports for FY 2017 and FY2018 recommended that a timekeeping system be implemented so that all cost incurred are identifiable and have a beneficial relationship to the Board Program.

A timekeeping system was not implemented for FY2019 or FY2020.

Based on District reports \$9,614,000 of salaries and benefits, for staff partially charged to Fund 21 Building Fund, has been charged to Fund 21 Building Fund over the past six (6) fiscal years FY2015 to FY2020 with no supporting timekeeping system to justify these charges.

A variance of just 10% in the allocation percentages would result in illegal charges to Fund 21 Building Fund of \$961,000.

A variance of 20% in the allocation percentage would result in illegal charges to Fund 21 Building Fund of \$1,923,000.

With the current General Fund fiscal crises, the Superintendent has an incentive to charge General Fund FY2021 to FY2023 salaries and benefits to Fund 21 Building Fund.

This is unacceptable. This is illegal.

Recommended Motion: That FY2021 salaries and benefits charged to Fund 21 Building Fund shall have a beneficial relationship to the Bond Program and be supported by a timekeeping system approved by the District's independent performance auditor.



WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
Guadalupe Enllana Don Gosney Cameron Moore
Vice Chairperson Chairperson Secretary

PERFORMANCE AUDIT FORENSIC INVESTIGATION

Motion: Recommend to the WCCUSD Board of Education that an RFP be solicited for performance audit services to verify the 29 forensic investigation recommendations that were not verified in the Moss Adams. LLP Phase 1 report and are not covered in their Phase 2 Report contract.



WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
Guadalupe Enllana Don Gosney Cameron Moore
Vice Chairperson Chairperson Secretary

2020 CBOC MEETINGS CALENDAR

Meetings will begin at 6:15

M a y 11	A u g 10	O c t 19
J u n 08	S e p t 14 S e p t ?? (proposed joint meeting)	N o v 09
J u l 13		D e c 14

SCHOOL BOARD MEETINGS

M a y 20	J u l 15	S e p t 09 S e p t 23
J u n 10	A u g 05	O c t 07
J u n 24	A u g 26	O c t 21
	N o v 04	D e c 09
	N o v 18	D e c 16

CBOC Bylaw Requirements

There must be a December meeting for officer elections
2 joint meetings with Board of Education

FUTURE AGENDA ITEM LOG

05/11/20

Item #	Description	Suggested	Agendized
18-2	CBOC Handbook	10.24.18	ongoing
18-8	Updated By-Laws		TBD
19-1	Bring Draft ByLaws to CBOC for review	02/06/19	TBD
19-6	PVHS Lessons Learned	08/15/19	TBD
19-8	Facilities Master Plan Update	08/15/19	TBD
20-01	CBOC Training	01/13/20	TBD
20-02	Resolution 20-1	03/09/20	06/08/20