

AGENDA
WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE
Monday, October 11, 2021 at 6 pm
Minutes
Zoom Conference

<https://wccusd.zoom.us/j/94978999187?pwd=dGxPVnNZT2RMaThaYWJYVlkwRnR2QT09>

Or

by Telephone: US: 1+(669) 900 6833 Webinar ID: 949 7899 9187 Passcode: 657852

A. Opening Procedures

Note: this meeting was held online using the Zoom platform and was open to the public to attend.

B. Call to Order/Pledge of Allegiance

Mr. Anderson called the meeting to order

C. Roll Call

Members: John Anderson, Joseph Camacho, Maisha Cole, Lorraine Humes, Jason Lindsey and Sallie DeWitt

(6 members with 4 required for a quorum)

Members Present: John Anderson, Maisha Cole, Sallie DeWitt, Jason Lindsey, Lorraine Humes (late)

Absent: Joseph Camacho

District Staff Present: Luis Freese, Melissa Payne, Ellen Mejia-Hooper, SeungJa Cha

D. Approval of Agenda

To discuss a Consent Calendar item, it must be removed from the agenda by a member of the committee

Agenda approved as presented

E. Public Comment for items not on the Agenda

Items already on the agenda may not be spoken on in this section. Speakers wishing to address a specific agenda item they must fill out a Speaker Form with the appropriate agenda item listed. Speakers will be allowed three minutes

Public Comments

Mr. Gosney

F. Bond Program Project Status and Financial Reports (Luis Freese/Melissa Payne)

Presentation on progress of current Bond Projects including newsletters and financial Reports

Mrs. Mejia-Hooper gave the presentation

Discussion Only

- a. **Facilities Master Plan Project Update**
 - i. **Kennedy HS & Richmond HS Site Specific Facility Master Plans**
 - ii. **Lake ES Campus Replacement**
 - iii. **Riverside ES Soil Stabilization**
 - iv. **Pinole Valley High School Athletic Fields**

Discussion

Mrs. DeWitt asked about growth trends.

PublicComments

Mr. Gosney

- b. **Community Newsletters**
 - i. **Lake ES Campus Replacement**
 - ii. **Riverside ES Soil Stabilization**
 - iii. **Pinole Valley High School Athletic Fields**
- c. **Construction Project Status Report**
 - i. **Riverside ES Soil Stabilization**
 - ii. **Pinole Valley High School Athletic Fields**

Mrs. Payne gave the financial reports presentation

- d. **Consolidated Budget Report 2021-09-30**
- e. **Consolidated Budget Report 2016 MP 2021-09-30**
- f. **Report 13 Bond Program Financial Status 2021-09-30**
- g. **Report 13A Variance Report2021-09-30**
- h. **Report 2 Bond Program Spending to Date 2021-09-30**
- i. **20-21 AP check list 2021-09-30**
- j. **Bond Program Management Plan Update September 30, 2021**
- k. **Supplemental Audit Update**

No Public Comments

G. Consent Items

Unless pulled from the agenda by a member of the committee, consent items are approved without discussion by unanimous consent

- a. **CBOC Records Request Long October 4, 2021**

Consent Item Approved

H. Annual Report Update (Lorraine Humes)

- a. **Discussion on Report Status**

- b. **Discussion of review by CBOC members and date for getting comments to Report Committee**
- c. **Draft of CBOC Annual Report 2020 VER2 is available via the google document link provided below. Please send comments to lorrainehumes@comcast.net.**
 - i. <https://docs.google.com/document/d/1E6mKYlgF7e4CsyIYe05LyM91XUeSzWAaJEJX1QMhwwQ/edit#heading=h.lxlav0skbtqo>

Ms. Humes stated that the first Executive Summary has not been drafted yet, but would like input on the rest of the report. She will be reaching out to staff and the public for comments to be received by October 25, 2021.

I. Training (Loraine Humes)

a. Update on CABOC Virtual Conference

Ms. Humes stated that the link for the conference has not been received yet.

J. Update of Modification of CBOC member application (Melissa Payne)

Mrs. Payne went over the modifications that have been made to the application since the last meeting.

Discussion

Ms. Humes asked about community outreach.

Mrs. DeWitt asked where on the application the applicant can provide their special skill sets.

Mr. Lindsey agrees with keeping the resume as part of the application

Ms. Cole agrees with Mrs. Payne that a resume may be a barrier for some people.

Mrs. DeWitt asked if there was anywhere on the application process where one can state their specific skill sets.

Public Comments

Mr. Gosney

Mr. Jungherr

K. Update on Ad Hoc committee of CBOC and WCCUSD staff Board on revision of Policy BP 7214.2 CBOC Revision (John Anderson/Sallie DeWitt)

Mr. Anderson stated that the committee intends to meet this week.

Mrs. Payne shared that historical documents have been pulled to assist in the revisions.

L. Action on Approval of Outstanding Minutes

a. Motion to approve

February CBOC meeting minutes

Mr. Lindsey motioned to approve

Mrs. DeWitt second the motion

John Anderson – Aye

Maisha Cole – Aye

Jason Lindsey – Aye
Lorraine Humes – Aye
Sallie DeWitt – Aye
Joseph Camacho – Absent

Motion Passed

b. Motion to approve both (WCCUSD and CBOC) sets of minutes for April 1, 2021 Joint Board and CBOC

Ms. Humes motioned to approve
Mrs. DeWitt second the motion

Discussion

Mrs. DeWitt agrees that the BOE has already approved the minutes but also wants the committee to keep its independence. Acknowledges that without a committee secretary, staff is helping by taking the minutes and she does not want to be unappreciative of the support.

Mr. Lindsey asked what the purpose of the Joint Meeting was. Ms. Humes answered that twice a year we have joint meeting. He asked who traditionally took the minutes. Ms. Humes stated that the CBOC usually took the minutes but these last minutes were unusual in that it was more of a Board meeting with the CBOC being given the time to speak. Mr. Lindsey asked if the committee did not approve the minutes would the committee be derelict of its duties? Mr. Anderson asked Mr. Gosney to comment.

Ms. Humes suggested approving the CBOC minutes and acknowledging the Board's minutes.

Mrs. DeWitt agrees approving the CBOC minutes.

Mrs. Payne shared that the draft minutes presented to the committee can be changed by the committee before being finalized and posted. Mrs DeWitt asked if the word received could be used instead of approved in reference to the Board minutes

Public Comment

Mr. Gosney
Mr. Jungherr

Mrs. DeWitt made a substitute motion to receive the WCCUSD Board approved minutes from the April 1, 2021 Joint meeting and to approve the CBOC's minutes from the April 1, 2021 Joint Meeting

Ms. Humes second the substitute motion.

Mrs. Payne explained that staff would combine the CBOC and BOE meeting minutes into one document starting with the CBOC meeting minutes.

Public Comments

Don Gosney

Mr. Anderson called for a vote:

Mrs. DeWitt Yes

Ms. Humes	Yes
Mrs. Cole	Absent
Mr. Lindsey	Yes
Mr. Anderson	Yes
Mr. Camacho	Absent

4-Yes

2-Absent

Motion carried.

M. Adjournment

Mr. Anderson adjourned the meeting at 7:35pm

Next meeting November 8, 2021 at 6 pm

Disability Information

Upon written request to the district, disability related modifications or accommodations—including auxiliary aids or services—will be provided. Contact the Superintendent's Office at (510) 231-1101 at least 48 hours in advance of the meeting