

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE

Monday, December 13, 2021 at 6 pm

1400 Marina Way South, Richmond CA 94804

Minutes

In Person or Zoom conference

For those not attending the meeting in person to join by computer, please click the link below to join the webinar:

<https://wccusd.zoom.us/j/94978999187?pwd=dGxPVnNZT2RMaThaYWJYVlkwRnR2QT09>

Or

by Telephone: US: 1+(669) 900 6833 Webinar ID: 949 7899 9187 Passcode: 657852

Opening Procedures

A. Call to Order/Pledge of Allegiance

Mr. Anderson called the meeting to order at 6:05 pm.

B. Roll Call

Members: John Anderson, Joseph Camacho, Maisha Cole, Sallie DeWitt Lorraine Humes, Jason Lindsey and Tom Panas

(7 members with 4 required for a quorum)

Members Present: John Anderson, Maisha Cole, Sallie DeWitt, Lorraine Humes, Jason Lindsey, Tom Panas

Members Absent: Joseph Camacho (on leave)

Staff Present: Luis Freese, Ellen Mejia-Hooper, Melissa Payne, SeungJa Cha

C. Welcome new CBOC member Tom Panas

Mr. Anderson welcomed Tom Panas to the committee.

Mr. Panas shared his background.

D. Approval of Agenda

To discuss a Consent Calendar item, it must be removed from the agenda by a member of the committee.

The agenda was approved.

E. Public Comment for items not on the Agenda

Items already on the agenda may not be spoken on in this section. Speakers wishing to address a specific agenda item must fill out a Speaker Form or raise their hand on Zoom. Speakers will be allowed three minutes.

No Public Comments

F. Bond Program Project Status and Financial Reports (Luis Freese/Melissa Payne)

Presentation on progress of current Bond Projects including newsletters and financial reports

DISCUSSION ONLY

Mrs. Mejia Hooper gave the presentation. This year end presentation will include all projects' updates. The presentation will also include a discussion on the Community meetings.

- a. Facilities Master Plan Project Update**
 - i. Riverside Elementary School**
 - ii. Pinole Valley High School Athletic Fields**

Mr. Panas, Ms. Humes, Mrs. DeWitt and Mr. Lindsey had questions and comments on the presentation and Mr. Freese and Mrs. Mejia Hooper responded.

Public Comments

Mr. Gosney

Mrs. Payne reviewed the financial reports.

- b. Consolidated Budget Report 2021-11-30**
- c. Consolidated Budget Report 2016 MP 2021-11-30**
- d. Report 13 Bond Program Financial Status 2021-11-30**
- e. Report 13A Variance Report 2021-11-30**
- f. Report 2 Bond Program Spending to Date 2021-11-30**
- g. 20-21 AP check list 2021-11-30**

The Hercules HS project was discussed by members and staff which included the science lab.

Ms. Humes had questions on Report 13 and Mrs. Payne answered.

Mr. Panas questions were answered by staff.

Mrs. DeWitt gave her opinion on the Master Plan budget.

ACTION

G. Consent Items

Unless pulled from the agenda by a member of the committee, consent items are approved without discussion by unanimous consent

- a. CBOC Records Request Log December 6, 2021**

Consent Items approved.

DISCUSSION AND ACTION

H. CBOC Annual Report (Lorraine Humes)

a. Final Draft of Annual report (see link below)

https://drive.google.com/file/d/1kVhdtqoFZMJVPTOa0njqaFcq7RPTMLOc/view?usp=drive_web

b. Discussion of Final Draft

Ms. Humes asked for questions or comments.

There were no comments.

c. Motion and Vote to Approve, Modify or Reject the Final Draft 2020 CBOC Report

There are four (4) possible vote outcomes:

- i. The report will be approved via a unanimous vote.
- ii. The report will be approved with an amendment.
- iii. The report will be approved by a majority and a member or members ask to include a minority report.
- iv. The report will not be approved by a majority vote. The ad hoc committee then works with the members who voted against its approval and will return the report at a future date.

Mr. Anderson asked for a motion to approve.

Mr. Panas motioned

Mrs. DeWitt seconded

Motion passed as follows:

Mr. Anderson-Aye

Ms. Humes – Aye

Mrs. DeWitt – Aye

Mr. Lindsey – Aye

Mrs. Cole – Aye

Mr. Panas – Aye

Mr. Camacho-Absent

APPROVALS – 6

DISAPPROVALS - 0

ABSENT – 1

Ms. Humes took this time to thank Mr. Anderson, Mrs. DeWitt, Mrs. Cole and Mr. Gonsey for their contribution to this report. She also thanked members of the public who contributed which included Mr. Jungherr and Mr. Panas. Staff was also thanked for their support and input.

- d. Distribution of Annual Report (see attached)**
 - i. Public**
 - ii. WCCUSD Board**
 - iii. Local Governments within the District**

Ms. Humes reviewed the distribution list and asked for any additions from members.

Discussion

Mrs. DeWitt acknowledged Ms. Humes work on the report.

Mr. Panas also thanked Ms. Humes.

Comments

Mr. Gosney

- e. 2021 Annual Report and Beyond (see attached Resolution 21-3)**
 - i. Discussion of aligning 2021 Annual Report with WCCUSD fiscal year July 1, 2021 to June 30, 2020**

Ms. Humes discussed aligning the 2021 Annual report with WCCUSD fiscal year. She discussed how this could be accomplished.

Ms. Humes also proposed an amendment to change the date on the resolution from June 30, 2020 to June 30, 2021

Mr. Panas suggested extending the first report to 18 months instead of 6 months.

The committee discussed the advantages and the appropriateness of this proposal.

The committee wants to make sure they in compliance with Prop.39.

Mr. Panas asked Mrs. Mejia-Hooper to display the resolution with the revisions to items 2 and 3.

Revisions were made to items 2 and 3 and item 4 was added.

Public Comments

Mr. Gosney

Mr. Jungherr

- ii. Motion and Vote on Resolution 21-3.**

Mr. Panas motioned

Ms. Humes seconded

Comments

Mrs. DeWitt had suggestions on rewording number 3.

Number 3 was amended.

Mr. Panas motioned

Ms. Humes seconded.

Motion passed as follows:

Mr. Anderson – Yes

Ms. Humes - Yes

Mrs. DeWitt – Yes
Mr. Lindsey – Aye
Mrs. Cole – Aye
Mr. Panas – Aye
Motion passed:
6-Ayes
0-Nos
1-Absent

I. Election of CBOC officers for 2022

a. Nominations and vote for Chairperson

Mr. Lindsey nominated Mr. Anderson
Ms. Humes seconded.
Vote:
Ms. Humes -Yes
Mr. Anderson – Yes
Mrs. Cole – Yes
Mrs. DeWitt – Yes
Mr. Lindsey – Yes
Mr. Panas – Yes
Motion passed:
6-Yes
0-Nos
1-Absent

b. Nominations and vote for Vice chairperson

Mrs. DeWitt nominated Mrs. Cole
Mr. Lindsey seconded
Vote:
Mr. Anderson-Yes
Ms. Humes – Yes
Mrs. DeWitt – Yes
Mr. Lindsey – Yes
Mr. Panas – Yes
Mrs. Cole – Yes
Motioned passed:
6-Yes
0-Nos
1-Absent

c. Nominations and vote for Secretary

Mrs. DeWitt nominated Mr. Panas
Ms. Humes seconded
Vote:

Mrs. Humes - Yes
Mr. Anderson – Yes
Mrs. DeWitt – Yes
Mr. Lindsey – Yes
Mrs. Cole – Yes
Mr. Panas – Yes
Motion Passed:
6-Yes
0-Nos
1-Absent

J. Calendar for 2022

a. Discussion of Calendar (see Attached)

Mr. Anderson presented the tentative calendar for next year's meetings. He shared that he reviewed the District's calendar to avoid scheduling conflicts.

Mr. Panas noticed that there were no Joint Meetings scheduled and he hoped that we would be able to have Joint meetings this coming year.

Mr. Anderson responded that right now he wanted the regular meetings approved and if the Joint meetings resumed we could add them to the calendar at that time.

b. Motion to Approve Calendar and Vote

Mr. Anderson called for a motion to approve.

Mr. Panas motioned

Ms. Humes seconded

Vote:

Mr. Anderson - Yes

Ms. Humes - Yes

Mrs. DeWitt - Yes

Mr. Lindsey - Yes

Mrs. Cole - Yes

Mr. Panas - Yes

Mr. Camacho - Absent

Motion passed:

6-Yes

0-Noes

1-Absent

DISCUSSION

Update on Ad Hoc committee of CBOC and WCCUSD staff Board on revision of Policy BP 7214.2 CBOC Revision (John Anderson/Sallie DeWitt)

Mr. Anderson stated that the committee was getting pretty close to creating a draft.

Mr. Freese agreed stating that a lot of progress has been made.

Mrs. DeWitt stated that there was no report at this time. She added that she hoped the draft will show that the CBOC as an independent committee.

K. Training (Loraine Humes)

- a. Considerations for next year**
- b. CACBOC training**

Mr. Anderson asked Ms. Humes if the CABOC has any training scheduled for this coming year. Ms. Humes asked Mr. Jungherr if there were any trainings scheduled. Mr. Jungherr replied that in addition to an April and October training session they were creating short training videos.

Ms. Humes asked Mrs. Payne about the FAI December due date and its progress. Mrs. Payne responded that the December due date would not be met and she expected it to be ready in early spring. Ms. Humes expressed the importance for the CBOC members to get FAI training. She gave suggestions on possible training areas.

L. Adjournment

Next meeting January 10, 2022 at 6 pm

Mr. Anderson adjourned the meeting at 8:25 PM

Disability Information

Upon written request to the district, disability related modifications or accommodations—including auxiliary aids or services—will be provided. Contact the Superintendent's Office at (510) 231-1101 at least 48 hours in advance of the meeting