

**WCCSUSD
CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)**

**MINUTES
Meeting of April 12, 2021**

A. OPENING PROCEDURES

This meeting was held online using the Zoom platform and was open to the public to the public to attend **B. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mr. Gosney called the meeting to order at 2:03 pm.

C. ROLL CALL

Present: John Anderson, Maisha Cole, Joseph Camacho, Sallie DeWitt, and Don Gosney,
(five of seven members present, a quorum of 4 is required)

Absent: Lorraine Humes, Guadalupe Enllana

Staff Present: Melissa Payne, Ellen Meija-Hooper, Luis Freese, Margaret Romo and Sevngj Cha

Board Liaison: None appointed

D. APPROVAL OF AGENDA

Agenda was accepted via unanimous consent

E. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

None

F. DISTRICT REPORTS

Bond Program Project Status and Financial Reports were presented by WCCUSD staff

Luis. Freese presented:

Update on the Facilities Master Plan Projects as of 4/12/2021

Melissa Payne presented financial reports:

Consolidated Budget Report 3/31/2021
Consolidated Budget Report-2016 Master Plan 3/31/2021
Report No. 2 Bond Program Spending to Date 3/31/2021

Report No. 13 Bond Program Financial Status 3/31/2021
Supplemental Report 13 Bond Program Financial Status 03/31/2021
Bond Program Central Budget for FY 2022 and 2023
Supplemental Site Budget Authorization for Central Budget
Report No. 13 Variance Report 3/31/2021
'20-'21 Accounts Payable Check List 03/31/2021
4/12/2021 Bond Program Management Plan
11/17/2020 Orbach Huff Invoice #91911
12/14/2020 Orbach Huff Invoice #92185

G. CBOC Member Information Requests (Consent Agenda Item)

The 4/12/2021 CBOC Member Information Request Status Log was approved by unanimous consent without discussion

H. APPROVED RECOMMENDATIONS LOG (Consent Agenda Item)

The 4/12/2021 CBOC Approved Recommendations Log was approved by unanimous consent without discussion

I. MEMBERSHIP COMMITTEE REPORT

The 4/12/2021 CBOC Attendance Review was presented for information

J. MEMBERSHIP ROSTER

The 4/12/2021 CBOC Membership Roster was submitted for information

K. CBOC MEMBERSHIP

The draft letter to the WCCUSD Facilities Committee asking for an explanation for the Committee's lack of action with regard to in action on numerous long-standing applications to join the CBOC was discussed. Although the board recently approved four members during their March 17, 2021 meeting there are six applications (some of which were submitted over six months ago) which have not been considered by the Facilities Committee. In addition, the application for Mr. Jungher is for a position associated with Measure R CBOC which was approved by resolution of the WCCUSD in April of 2020.

A motion was made by Sallie DeWitt to approve finalizing the letter and sending it on to the Facilities Committee. John Anderson seconded the motion. The motion passed with Don Gosney, Sallie DeWitt, Joseph Camacho and John Anderson voting yes. Maisha Cole did not vote,

L. CHAIRPERSON REPORTS

Don Gosney presented reports relative to the operation of CBOC and reports to the Board of Education

Mr. Gosney also informed the CBOC that they would likely have to elect a new chairperson during the May meeting. He also mentioned that the vice chair and secretary would have to resign their current positions to be considered for election.

M. 2020 FINANCIAL AND PERFORMANCE AUDITS

The CBOC is in receipt of the final set of Financial and Performance Audits of the WCCUSD Bond Program,

Documents include:

04/08/2021 WCCUSD Measure D and E Financial Audit SAS Letter
04/09/2021 West Contra Costa Measure D and E 2020 Final Financial Audit 04/04/2021 West Contra Costa USD 2020 Performance Audit AU-C 260 Communication Letter
West Contra Costa USD 2020 Performance Audit

Margaret Romo also agreed to provide any additional letters or documents associated with these Audit Reports

A motion was made by Sallie DeWitt to receive the reports and associated documents. John Anderson seconded the motion. The motion passed with Don Gosney, Sallie DeWitt, Joseph Camacho and John Anderson voting yes. Maisha Cole did not vote,

N. 2020 ANNUAL REPORT

No Report

O. CALENDAR

The calendar was presented for information only.

P. FUTURE AGENDA TOPICS

No new topics were added

Q. ADJOURNMENT

The meeting was adjourned at 3:55 pm. Next scheduled meeting is May 17,

2021. Submitted by CBOC, Secretary John E. Anderson

The agenda (which includes presentation and background documents referenced in the minutes) and a video/audio record of this meeting are posted on the WCCUSD CBOC webpage.