

**WCCSUSD
CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)**

**MINUTES
Meeting of March 8, 2021**

A. OPENING PROCEDURES

This meeting was held online using the Zoom platform and was open to the public to the public to attend **B. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mr. Gosney called the meeting to order at 2:02 pm.

C. ROLL CALL

Present: John Anderson, Maisha Cole, Guadalupe Enllana, and Don Gosney,

Absent: None

At this time the four CBOC members present are the only members of the Committee. Proposition 39 and the associated California Education Code (section 15282) require a minimum of at least seven members for a CBOC with five of the members representing mandated positions. Three of the mandated positions are presently unfilled. As a result the WCCUSD is out of compliance with Proposition 39 and the California Education Code. To ensure that there are no conflicts, all of the items in the agenda will be for discussion only.

Staff Present: Melissa Payne, Ellen Meija-Hooper, Luis Freese, Seungja Cha

Board Liaison: None appointed

D. APPROVAL OF AGENDA

Agenda was accepted via unanimous consent with Mr. Gosney's recommendation that the staff reports (Item I) be moved ahead of audit related sections (F G and H)

E. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

None

(Sequence of agenda changed as noted in item D)

I. DISTRICT REPORTS

Bond Program Project Status and Financial Reports were presented by WCCUSD staff

Luis. Freese presented:

Update on the Facilities Master Plan Projects as of 3/08/21
Richmond High School Newsletter Number 19 (March)
RHS Critical Needs Project Status Report (March)

Melissa Payne presented financial reports:

Consolidated Budget Report 2/28/2021
Consolidated Budget Report-2016 Master Plan 2/28/2021
Report No. 2 Bond Program Spending to Date 2/28/2021
Report No. 13 Bond Program Financial Status 2/28/2021
Report No. 13 Variance Report 2/28/2021
2020-2021 Accounts Payable Check List 2/28/2021
Report No. 1 Bond KPI Summary 2020 (Revised 2/19/2020)

Ellen Meija-Hooper presented an update on the Facilities Master Plan Projects Committee.

The committee developed metrics and priorities for 19 priority sites. The information was passed to the Facilities Committee which recommended that staff develop weighting criteria before presenting the update to the full WCCUSD board. The Facilities Master Plan Projects Committee will not be engaged in the processes beyond what they have done to date.

F. TELECONFERENCES WITH FINANCIAL AUDITOR

G. TELECONFERENCES WITH PERFORMANCE AUDITOR

Both Items F. and G. were cancelled as nothing is available for the CBOC to review at this time. The reports of each will go to the Facilities Committee and material pertinent to the Construction Bond program will be provided to CBOC. The expected completion is March 31, 2021.

H. AUDIT REPORT

No report

J., K., L. CBOC CONSENT AGENDA

The approval of February Minutes, Information Request Log and Approved Recommendations Log were deferred until the April meeting. Anton Junger (former CBOC member) forwarded some technical comments on the February minutes to the Secretary for consideration.

M. and N. MEMBERSHIP AND MEMBERSHIP ROSTER

At present the CBOC only has four members as the other members' terms have ended. Luis Freese indicated that the Facilities Committee would be interviewing a number of candidates for CBOC at the next meeting on March 17.

O. NEW MEMBER APPLICATIONS

Joseph Camacho and Lorraine Humes have submitted applications for the CBOC. Mr. Camacho is a new applicant and Ms Humes is seeking another term. Anton Jungherr submitted an application specific to serving on a CBOC committee for measure R.

P. CHAIRPERSON REPORT

Don Gosney provided documents reporting on issues relevant to the operation of the CBOC, future issues, and reports to the Board of Education. These include:

- 2/10/2021 CBOC Chair Report
- 2/12/2021 CBOC Chair Report
- 2/24/2021 CBOC Chair Report
- 2/21/2021 Transcript of Facilities Committee Discussion of CBOC
- 2/21/2021 Video of Facilities Committee Discussion of CBOC
- 03/04/2021 Letter to Board—Bond Waiver Limits
- 03/04/2021 WCCISD CBOC Letter to State BOE
- 02/10/2021 Request for Joint Meetings
- 03/03/2021 CBOC Request for Joint Meetings

Q. 2020 ANNUAL REPORT

Lorraine Humes reported that the committee is presently operating under the assumption that all previous assignments for sections of the report still stand.

R. CALENDAR

The calendar was presented for information only.

S. FUTURE AGENDA TOPICS

No new topics were added

O. ADJOURNMENT

The meeting was adjourned at 3:29 pm. Next scheduled meeting is April 12, 2021.

Submitted by CBOC, Secretary John E. Anderson

The agenda (which includes presentation and background documents) and a video/audio record of this meeting are posted on the WCCUSD CBOC webpage.