

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)

MINUTES

Meeting of January 11th, 2021

A) OPENING PROCEDURES

Note: this meeting was held online using the Zoom platform and was open to the public to attend.

B) CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mr. Gosney called the meeting to order at 2:01 PM.

C) ROLL CALL

Present: John Anderson, Maisha Cole, Sallie DeWitt, Guadalupe Enllana, Don Gosney, Lorraine Humes & Anton Jungherr
[7 members - 4 required for a quorum]

Staff Present: Luis Freese, Melissa Payne, Ellen Meija-Hooper & SeungJa Cha

Board Liaison: None appointed.

D) APPROVAL OF AGENDA

Agenda accepted as presented via unanimous consent

E) PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

None

D I S T R I C T R E P O R T S

F) BOND PROGRAM PROJECTS STATUS and FINANCIAL REPORTS

Melissa Payne presented the financial reports:

- **Consolidated Budget Report 12/31/20**
- **Consolidated Budget Report-2016 Master Plan 12/31/20**
- **Report No. 2 Bond Program Spending to Date 12/31/20**
- **Report No. 1 Bond KPI Summary 12.31.20**
- **Report No. 13 Bond Program Financial Status 12/31/20**
- **Report No. 13 Variance Report 12/31/20**
- **2020-2021 Accounts Payable Check List 12/31/20**

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- **Cash Flow 12/31/20**
- **Project Management Plan Comments**

Luis Freese presented the project reports and updates:

- **Michelle Obama School Project Status (January)**
- **Richmond High School Newsletter Number 18 (January)**
- **RHS Critical Needs Project Status Report (January)**

Ellen Meija-Hooper presented the following updates:

- **Facilities Master Plan Update 01.11.21**
- **Updating the 2016 Facilities Master Plan**

C B O C R E P O R T S

C O N S E N T I T E M S

G) ADOPTION OF MINUTES

Approved with no objection:

01.11.21 CBOC Draft Minutes

H) CBOC MEMBER INFORMATION REQUEST LOG

Approved with no objection:

01.11.20 CBOC Member Information Requests Status Log

I) APPROVED RECOMMENDATIONS LOG

Approved with no objection:

01.11.21 CBOC Approved Recommendations

C O M M I T T E E R E P O R T S # 2

J) MEMBERSHIP

Accepted with no objection:

01.11.21 CBOC Attendance Review

K) MEMBERSHIP ROSTER

Accepted with no objection:

01.11.21 CBOC Roster

- Mr. Gosney reported that CBOC member Maisha Cole will submit an application to the Board to transfer her position to represent the Guardian/PTA position on the Committee and Guadalupe Enllana will

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transition to the parent position on the Committee.

- Sallie DeWitt has submitted her application for another two year term on the Committee.
- Anton Jungherr has submitted his application for continued service on the CBOC.
- Jason Lindsey has also submitted an application to join the CBOC.

L) CHAIRPERSON REPORTS

Don Gosney reported that there was no chairperson's report to the WCCUSD Board of Trustees meeting as the Board President has asked standing committees to present any issues during the public comment segment of the meeting or to the Facilities Committee.

M) AUDIT SCHEDULES

Anton Junger reported that District schedules are not yet set. There is a concern that they may not meet the legal deadline. Melissa Payne is to contact Messrs. Wold and Duffy and get a response as to status.

N) AMEND BOARD POLICY 9720 (CONFLICT OF INTEREST)

Recommend to the Board of Education that they amend Board Policy 9270 (Conflict of Interest) to ensure that the amendment(s) are in synch with Forensic Accounting Investigation Recommendation Recommendations ML-76/FI 1-1

The resolution was moved by Anton Jungherr and seconded by Sallie DeWitt.

The CBOC approved the resolution with six yes votes (Anderson, Cole, DeWitt, Enllana, Gosney, Jungherr); zero no votes and one abstention (Humes).

O) REQUESTS AND ADVICE

The CBOC considered three miscellaneous requests to the District and recommendations to the Board of Education:

- 1) Recommend to the Board of Education that they appoint a representative from the CBOC to the Forensic Investigation

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Implementation Task Force to fill the vacancy caused when CBOC member Cameron Moore resigned from the CBOC.

This recommendation was moved by Anton Jungherr and seconded by Don Gosney. The CBOC voted unanimously to approve this recommendation.

- 2) Recommend to the Board of Education that they honor their own Board Policy 7214.2 and schedule the 2021 Joint Board/CBOC meetings during the first quarter (January through March 2021) and third quarter (July through September 2021).

This recommendation was moved by Anton Jungherr and seconded by Don Gosney. The CBOC voted unanimously to approve this recommendation.

- 3) Request that the District provide the CBOC with the backup documents for the following checks:

Vendor	Check No.	Check Date	Amount	Description
Lathrop Construction Associate	198936	11/24/20	\$958,723.18	Richmond HS
Arey Jones Educational Solution	198864	11/24/20	\$2,034.43	laptops
Lisa Nagai	198683	11/10/20	\$7,950.00	Construction management

Upon discussion of this resolution with WCCUSD staff present, Luis Freese committed to provide the backup information.

P) CALENDAR

Mr. Gosney presented the CBOC/BOE meeting calendar. There are presently no changes but as note in item O, the WCCUSD has yet to commit to joint meets.

Q) FUTURE AGENDA TOPICS

There were no additional topics at this time..

**WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
(CBOC)**

R) ADJOURNMENT

The meeting was adjourned at 3:57 pm.

NEXT SCHEDULED CBOC MEETING:

February 08, 2021

Submitted by CBOC Secretary John Anderson

*The agenda and a video/ audio record of this meeting are posted on the
WCCUSD CBOC webpage.*