

WCCUSD



CITIZENS' BOND OVERSIGHT COMMITTEE

MEETING PACKET FOR: MARCH 08, 2021

1400 MARINA WAY SOUTH RICHMOND, CA 94804

NORMS OF BEHAVIOR

Every team has two components that team members must keep in mind if the team is going to succeed.

- The team must pay attention to the Committee's purpose.
- The team must also carefully shape and monitor the team process it uses to accomplish its purpose.

Team process includes:

- How team members interact with and communicate with each other
- How team members will be responsible and accountable for accomplishing the CBOC's purpose

These team norms or ground rules are established with all members of the team participating equally:

- Recognize cross-disciplinary interaction requires patience and openness to diverse perspectives
- All views are important
- Participation needs to be equitable and balanced
- Expect, respect, and accept disagreements
- Reducing defensiveness is the responsibility of all
- Be tough on issues not on each other
- Place cell phones on silent
- Read agenda packet before the meeting

CBOC Chair Don Gosney can be reached at:

Home Office: (510) 233-2060 Mobile: (510) 685-2403

email dongosney@comcast.net

CBOC members are requested to call or email if they are unable to attend a CBOC meeting

WCCUSD

CITIZEN'S BOND OVERSIGHT COMMITTEE

BASIC PARLIAMENTARY PROCEDURES

THE CBOC CONDUCTS THEIR AFFAIRS USING ROBERTS RULES OF ORDER

All discussions and actions go through the Chair.

All actions require a MOTION and a SECOND before proceeding.

- Once a MOTION has been seconded, it then belongs to the body.
- There is no such thing as a friendly (or unfriendly) amendment. Amendments are made and seconded, discussed and then the amendment is voted on for acceptance or rejection.
- If an amendment is passed, then the AMENDED MOTION is voted on.

Motions and amendments need to be clear and concise in what is being discussed and voted on. The CBOC does not vote on general ideas—they vote on specific language. Words matter.

A MOTION TO END DEBATE must be seconded and requires a 2/3 majority for passage.

- A MOTION TO TABLE is used to postpone the vote on an issue until a later date.
- A MOTION TO TABLE **cannot** be used as a means to kill a motion—only postpone it.
- When a MOTION TO TABLE is made, it must also be stated when the item is to be removed from the table for a vote.

Motions require a simple majority (50%+1 of those voting) for passage.

An ABSTENTION does not count as a 'YES' or a 'NO' vote. An ABSTENTION is used to validate that a quorum exists.

A quorum (50%+1 of the total number of CBOC members) must be present to vote on any issue.

A MOTION TO ADJOURN is always in order.



WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
Guadalupe Enllana Don Gosney John Anderson
Vice Chairperson Chairperson Secretary

A G E N D A

Monday March 8th, 2021 at 2:00 PM

V i e w i n g a n d P a r t i c i p a t i n g i n t h e C B O C M e e t i n g s

As authorized by the Governor's Emergency Executive Order issued on March 17, 2020, the West Contra Costa Unified School District Citizens' Bond Oversight Committee will conduct meetings via video conference/teleconference until further notice. The meeting will be streamed via Zoom using the following link:

By computer, please click the link below to join the webinar:

<https://wccusd.zoom.us/j/94978999187?pwd=dGxPVnNZT2RMaThaYWJYVlkwRnR2QT09>

Or by Telephone:

US: 1+(669) 900 6833

Webinar ID: 949 7899 9187

Passcode: 657852

P a r t i c i p a t i n g i n B o a r d M e e t i n g s :

The WCCUSD CBOC welcomes participation from concerned citizens.

Participants must provide their first and last name and either an email address or phone number.

Note: Links in this document are PDFs on Google Drive. Clicking on the links should open the PDFs in a web browser on your computer. The full agenda packet may be viewed on the CBOC website or by clicking this link:

[03.08.21 CBOC Agenda Packet](#)

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CITIZENS' BOND OVERSIGHT COMMITTEE

A) OPENING PROCEDURES

B) CALL TO ORDER/PLEDGE OF ALLEGIANCE

C) ROLL CALL

John Anderson, Maisha Cole, Guadalupe Enllana & Don Gosney
[4 members ~ 3 required for a quorum]

**THREE OF THE FIVE MANDATED POSITIONS AS
REQUIRED BY PROPOSITION 39 ARE UNFILLED.
APPLICATIONS ARE PENDING BOARD REVIEW
ALONG WITH FIVE OTHER APPLICATIONS.**

**AS A RESULT, THE WCCUSD IS OUT OF COMPLIANCE
WITH PROPOSITION 39.**

**TO ENSURE THAT THERE ARE NO PERCEIVED
CONFLICTS, ALL ITEMS ON THIS AGENDA WILL BE
FOR DISCUSSION ONLY.**

D) APPROVAL OF AGENDA

To discuss a Consent Calendar item, it must be removed from the agenda.

**DEPENDING ON THE LENGTH OF THIS AGENDA
AND MEETING, ITEMS ON THIS AGENDA MAY BE
DEFERRED TO THE CBOC MEETING OF
APRIL 12th, 2021**

E) PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Items already on the agenda may not be spoken on in this section.
Speakers must fill out a Speaker Form with the appropriate agenda
item listed. Speakers will be allowed three minutes

WCCUSD

CITIZENS' BOND OVERSIGHT COMMITTEE

F) TELEPHONE CONFERENCE CALL WITH CHRISTY WHITE TO DISCUSS THE DRAFT FINANCIAL AUDIT

(Michael Ash, Audit Partner)

**THERE WERE NO ADVANCE REPORTS PROVIDED
FOR CBOC REVIEW**

G) TELEPHONE CONFERENCE CALL WITH EIDE BAILEY TO DISCUSS THE DRAFT PERFORMANCE AUDIT

(Nathan Edelman, Audit Partner)

**THERE WERE NO ADVANCE REPORTS PROVIDED
FOR CBOC REVIEW**

H) AUDIT SCHEDULES

(Anton Jungherr)

An update on the relevant dates and compliance issues surrounding the
2020 Financial and Performance Audits

D I S C U S S I O N O N L Y

03.08.21 2020 Audit Schedules

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CITIZENS' BOND OVERSIGHT COMMITTEE

D I S T R I C T R E P O R T S

I) **BOND PROGRAM PROJECTS STATUS and FINANCIAL REPORTS**

(Luis Freese/Melissa Payne/Ellen Meija Hooper)

Presentation on progress of current Bond Projects including newsletters and financial reports

D I S C U S S I O N O N L Y

03.08.21 Facilities Master Plan Projects Update

Page 13 of 111

Richmond HS Newsletter Number 19 (March)

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RHS Critical Needs Project Status Report (March)

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Consolidated Budget Report 02.28.21

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Consolidated Budget Report-2016 Master Plan 02.28.21

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Report #2 Bond Program Spending to Date 02.28.21

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Report #13 Bond Program Financial Status 02.28.21

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Report #13A Variance Report 02.28.21

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'20-'21 Accounts Payable Check List 02.28.21

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Report #1 ~ Bond KPI Summary 2020 (Revised 02.19.21)

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CITIZENS' BOND OVERSIGHT COMMITTEE

C B O C R E P O R T S

C O N S E N T I T E M S D I S C U S S I O N O N L Y

Unless pulled from the consent calendar by a member of the CBOC, staff or the public, consent items are approved without discussion

J) ADOPTION OF MINUTES

(John Anderson)

[02.08.21 CBOC Draft Minutes](#)

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K) CBOC MEMBER INFORMATION REQUEST LOG

(Don Gosney)

[03.08.21 CBOC Member Information Requests Status Log](#)

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L) APPROVED RECOMMENDATIONS LOG

(Don Gosney)

[03.08.21 CBOC Approved Recommendations](#)

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C O M M I T T E E R E P O R T S

M) MEMBERSHIP

(Don Gosney)

F O R I N F O R M A T I O N O N L Y

[03.08.21 CBOC Attendance Review](#)

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N) MEMBERSHIP ROSTER

(Don Gosney)

F O R I N F O R M A T I O N O N L Y

[03.08.21 CBOC Roster](#)

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CITIZENS' BOND OVERSIGHT COMMITTEE

O) NEW MEMBER APPLICATIONS

(Don Gosney)

CBOC new member and renewal applications

F O R I N F O R M A T I O N O N L Y

[01.27.21 Joseph Camacho CBOC Application \(Redacted\)](#)

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[03.02.21 Lorraine Humes CBOC Application \(Redacted\)](#)

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[09.03.20 Anton Jungherr CBOC Application](#)

[Measure R \(Redacted\)](#)

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P) CHAIRPERSON REPORTS

(Don Gosney)

Reports on issues relevant to the operation of the CBOC,
future issues and reports to the Board of Education

D I S C U S S I O N O N L Y

[02.10.21 CBOC Chair Report](#)

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[02.24.21 CBOC Chair Report](#)

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[02.12.21 CBOC Chair Report](#)

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[02.12.21 Transcript of Facilities Committee](#)

[Discussion of CBOC](#)

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[02.12.21 Video of Facilities Committee](#)

[Discussion of CBOC](#)

[03.04.21 ~ Letter to Board ~ Bond Waiver Limit](#)

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CITIZENS' BOND OVERSIGHT COMMITTEE

[03.04.21 WCCUSD CBOC Letter to State BOE](#)

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[02.10.21 ~ CBOC Request for Joint Meetings](#)

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[03.03.21 ~ CBOC Request for Joint Meetings](#)

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Q) 2020 ANNUAL REPORT

(Lorraine Humes)

Receive a report on the status of the 2020 Annual Report.

D I S C U S S I O N O N L Y

R) CALENDAR

F O R I N F O R M A T I O N O N L Y

[2021 CBOC Meetings Calendar](#)

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S) FUTURE AGENDA TOPICS

(Don Gosney)

Suggest and discuss issues that the CBOC and members of the public want to see brought up at future meetings of the CBOC.

D I S C U S S I O N O N L Y

[03.08.21~Future Agenda Items Log \(short list\)](#)

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T) ADJOURNMENT

NEXT SCHEDULED CBOC MEETING:

April 12th, 2021

Disability Information

Upon written request to the District, disability related modifications or accommodations—including auxiliary aids or services—will be provided.

Contact the Superintendent's Office at (510) 231-1101 at least 48 hours in advance of the meeting.

FY2020 AUDIT SCHEDULES

03.08.21

F Y 2 0 2 0 P R O P O S E D A U D I T S C H E D U L E S

Description	Entity See Key Below	Financial Audit FY2020 Christy White	Performance Audit Compliance FY 2020 Eide Bailly	Forensic Review Phase 2 Moss Adams ¹	Forensic Review Phase 1.5 and Performance Audit FY 2019 Review Eide Bailly	Performance Audit Effectiveness & Results FY 2020 Need Auditor ²	State School Facility Program ³ Christy White
Entrance Conference	CBOC	11.09.20	11.09.20	05.17.21 ⁴	05.17.21 ⁵	N/A	?
Exit Conference	CBOC	02.08.21 ⁶	03.08.21 ⁷	?	?	N/A	?
Accept Report	CBOC	03.08.21 ⁸	04.12.21 ⁹	?	?	N/A	?
Accept Report	Board	03.31.21	03.31.21	?	?	N/A	?
Legal Deadline	Board	03.31.21	03.31.21	N/A	N/A	N/A	10.21.21 12.04.21 ¹⁰
Annual Evaluation of Auditor	CBOC	04.12.21	04.12.21	N/A	N/A	N/A	N/A
Responses to Audit Recommendations ¹¹	Staff	06.30.21	06.30.21	N/A	N/A	N/A	N/A
Cost		\$9,411	\$25,000	\$50,000	\$70,000	N/A	\$20,000
Funding Source		Bond	Bond	General *	General *	Bond	General

* “General Fund analysis will be made at the end of the audit to determine if other funding is appropriate.” (Email from S. Garfield to A Jungherr on 11.17.20)

Entity Key:

CBOC ~ Citizens’ Bond Oversight Committee Board ~ WCCUSD Board of Education

¹ Moss Adams LLP review of forensic accounting investigation implementation FY2017 (as of June 30, 2017, Phase 1) and upon implementation of all recommendations (Phase 2) was approved by Board of Education on October 18, 2017

² On January 13, 2020, the CBOC recommended effective and results performance audits for FY2020, FY2021 and FY2022. The Board of Education on October 21, 2020 rejected this recommendation.

³ Peres Elementary Modernization, Gompers Continuation Modernization, Coronado Elementary Modernization and Helms Middle Seismic, Romo email to Jungherr, February 22, 2021.

⁴ Romo email to Jungherr, 02.25.21.

⁵ Ibid.

⁶ Reviewed at CBOC meeting of 02.08.21.

⁷ Romo email to Jungherr, February 22, 2021.

⁸ Ibid.

⁹ CBOC accept report after Board of Education.

¹⁰ Helms Middle Seismic

¹¹ Education Code Section 15280 (a)(2) provides, “The governing board of the district shall provide the citizens’ oversight committee with responses ... within three months of receiving the audits.”

FY2020 AUDIT SCHEDULES

03.08.21

The schedule for the Moss Adams LLP Phase 2 Final Forensic Accounting Investigation Review (upon completion of the implementation of the 112 recommendations) was June 20, 2020. District staff now have a target date of June 30, 2021 to have Moss Adams, LLP complete this review.¹²

The Board of Education on October 21, 2020 approved two contracts with Eide Bailly, LLP:

- Required FY2020 annual performance audit, compliance only, legal deadline of March 31, 2021.
- Assess the implementation of forensic review recommendations not verified by Moss Adams, LLP in Phase 1 (now labeled Phase 1.5) and Moss Adams, LLP FY2019 recommendation. See October 14, 2020 engagement letter attached, including Attachment 1, which details the recommendations to be reviewed. The engagement letter stated that the District “anticipates” that these recommendations will be implemented by February 28, 2021, “We plan to begin our procedures on approximately January 2021, unless unforeseeable problems are encountered, the engagement should be completed by June 1, 2021.”

Christy White, Inc., Michael Ash, Partner, email to: mash@christywhite.com

Eide Bailly, LLP, Nathan Edelman, Partner, email to: needelman@eidebailly.com

¹² Bond Program Audits Overview, Board of Education Meeting September 9, 2020, page 10, agenda item E.2.



Facilities Master Plan Projects Update

Citizens' Bond Oversight Committee
March 08, 2021

Bond Project Status Update

March 2021

	SITE	PROJECT	BUDGET	STATUS
DESIGN	Riverside ES	Site Improvements	\$1,000,000	Design
	Korematsu MS	Fall Protection	\$255,000	Pending DSA Approval
	Cameron School	Critical Needs	\$1,300,000	Design
	Collins ES	Critical Needs	\$3,500,000	Design
	Kennedy HS	Critical Needs	\$12,200,000	Planning
	Shannon ES	Critical Needs	\$7,100,000	Design
	Stege ES	Critical Needs	\$2,900,000	Planning
	SITE	PROJECT	BUDGET	STATUS
PROCUREMENT	Hercules MS & HS	Critical Needs	\$14,700,000	Proposals under review
	Lake ES	Campus Replacement	\$65,600,000	RFP Released
	Pinole Valley HS	Fields Restoration & Bleachers	\$19,000,000	Preparing for Bid
	Richmond HS	Audio-Visual Equipment New Auxiliary Gym	\$55,700	Award of Contract BOE 3/10/2021
	SITE	PROJECT	REVISED CONTRACT AMOUNT	STATUS
DESIGN-BUILD	Riverside ES	Soil Stabilization	\$2,792,696	In Design
	Richmond HS	Critical Needs	\$19,932,841*	Under Construction
	SITE	PROJECT	REVISED CONTRACT AMOUNT	STATUS
CONSTRUCTION	Richmond HS	Critical Needs	\$19,932,841*	Punchlist
	E-Rate Year 23	Wireless Upgrades at Collins, Harding, Madera, Mira Vista & Olinda	\$650,000*	Under Construction

LEGEND & ACRONYMS

(AOR) Architect of Record (DSA) Division of the State Architect (DBE) Design-Build Entity (RFQ) Request for Qualification (RFP) Request for Proposal

*Contract funding includes non-bond funding sources

RICHMOND HIGH SCHOOL



New construction of a single-story gymnasium, demolition of old gymnasium and new plaza site work. Seismic upgrade of existing two-story Science Building and site work surrounding the building, including adding a new exterior elevator to the building. Demolition of existing Building A (old auto-shop building) and pavement of the area to prepare for new Health Clinic portable buildings.

Richmond High School Critical Needs



Gym Main Entry

Richmond High School Critical Needs



Gym Entry Corridor



Bioswale

Richmond High School Critical Needs



Gymnasium Floor and Wall Logo



Locker Rooms

Richmond High School Critical Needs



Weight Room and Patio



Gym / Main Entry & Student Quad

CONSTRUCTION ACTIVITIES

Previous Month:

Locker Delivery and installation completed
Bleacher Delivery and Installation completed
Plaster Operations completed
HVAC Test and Balance and Commissioning
Landscape planting irrigation and controls
Final Concrete Flatwork Placement completed
Final Grading and Demo for AC Paving
Electrical and Low Voltage Testing at GYM and Health Clinic

Upcoming Month:

Punchlist Corrections
Completion of AC Paving
Completion of Gates
Parking Lot Striping at Health Clinic



PROJECT FACTS

New Auxiliary Gym Square Footage: 15,500

Completion: The Science Classroom Building has been completed except the exterior elevator. Elevator state inspection and approval expected mid March. New Auxiliary GYM is complete with final punchlist wrapping up in March.

Design Build Contractor:

Lathrop Construction Associates
www.lathropconstruction.com

Design Build Architect:

HKIT Architects
www.hkit.com

CONTACT INFORMATION

To subscribe to this monthly newsletter or to submit project questions, please email:

Facilitiesplanning@wccusd.net

Construction Manger

Peter Hempel

Project Manager

Swinerton Management & Consulting

415.516.1250

Project Status Report: 3/3/2021



Richmond High School Critical Needs Project

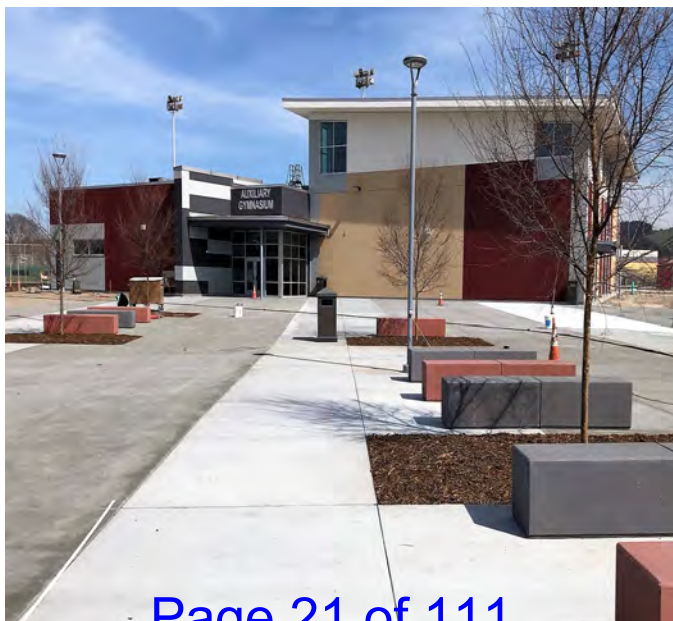
1250 23rd Street
Richmond CA 94804

Project No: 1000003023 DSA No: 01-118099

Project Scope	New construction of a single story gymnasium, demolition of old gymnasium and new plaza sitwork. Seismic upgrade of existing two-story Science Building and sitwork surrounding the building, including adding a new exterior elevator to the building. Demolition of existing Building A (old auto-shop building) and repavement of area to prepare for new Health Clinic portable buildings.

Project Team	Owner	WCCUSD
	DBE	Lathrop Construction
	Construction Manager	Swinerton
	Inspector	Structure Groups

Schedule	NTP	11/11/2019
	Original Project Duration	459
	Final Completion	2/11/2021
	Approved Time Extensions	22
	Revised Project Duration	481
	Revised Completion Date	3/5/2021
	Calendar Days Lapsed	479 100%



Contract Summary	Original Scope	\$16,399,899
	District Contingency	\$0
	Project Contingency	\$1,639,990
	Original Contract Amount	\$18,039,889
	Amendment to Scope	\$1,092,952
	Amendment to District Contingency	\$900,000
	Amendment to Project Contingency	-\$300,000
	Amendments to Date	\$1,692,952
	Revised Contract Amount	\$19,732,841
	District Contingency	\$900,000
	Executed CO	11 \$520,875 58%
	Remaining Contingency	\$379,125 42%
	Project Contingency	\$1,339,990
	Executed CO	10 \$314,475 23%
	Remaining Contingency	\$1,025,515 77%
	Pending PCOs (District)	6 \$133,024 15%
	Pending PCOs (Project)	10 \$186,171 14%
	Rejected PCOs (District)	0 \$0 0%
	Rejected PCOs (Project)	0 \$0 0%
	Completed & Stored \$ Billed to Date	\$16,733,136 85%
	Stop Notices	\$0

Project Status	Completed Work: At new Auxiliary Gymnasium: Locker delivery and installation completed Bleacher delivery and installation completed Plaster operations completed HVAC Test and Balance and Commissioning ongoing Final concrete flatwork placement completed Final grading and demo for AC paving ongoing Electrical and low voltage testing ongoing At Quad: Landscape irrigation of Bioswale and planters continued Plaster work at Main Building completed At Science Building: Plaster work at elevator tower completed
	Upcoming Work: Punchlist corrections ongoing Completion of AC paving Completion of gates Parking lot striping
	Project Issues:



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

Fund 21 and Fund 35

Data as of 2/28/2021

School/Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
1 Bayview Elementary School						
Legacy Project	19,850,802	19,850,802	100.0%	-	19,850,802	100.0%
	19,850,802	19,850,802	100.0%	-	19,850,802	100.0%
1 Cameron						
* Critical Needs	1,300,000	-	0.0%	1,300,000	-	0.0%
Legacy Project	122,195	122,195	100.0%	-	122,195	100.0%
	1,422,195	122,195	8.6%	1,300,000	122,195	8.6%
1 Castro Elementary School						
Legacy Project	620,944	620,944	100.0%	-	620,944	100.0%
	620,944	620,944	100.0%	-	620,944	100.0%
1 Chavez Elementary School						
Critical Needs	72,847	72,847	100.0%	-	72,847	100.0%
Legacy Project	985,387	985,387	100.0%	-	985,387	100.0%
	1,058,234	1,058,234	100.0%	-	1,058,234	100.0%
1 Collins Elementary School						
* Critical Needs	3,500,000	-	0.0%	3,500,000	-	0.0%
Legacy Project	1,638,871	1,638,871	100.0%	-	1,638,871	100.0%
	5,138,871	1,638,871	31.9%	3,500,000	1,638,871	31.9%
1 Coronado Elementary School						
Legacy Project	43,022,627	43,022,627	100.0%	-	43,022,627	100.0%
	43,022,627	43,022,627	100.0%	-	43,022,627	100.0%
1 Dover Elementary School						
Legacy Project	35,095,267	35,095,267	100.0%	-	35,095,267	100.0%
	35,095,267	35,095,267	100.0%	-	35,095,267	100.0%
1 Downer Elementary School						
Legacy Project	33,415,902	33,415,902	100.0%	-	33,415,902	100.0%
	33,415,902	33,415,902	100.0%	-	33,415,902	100.0%
1 El Sobrante Elementary School						
Legacy Project	536,231	536,231	100.0%	-	536,231	100.0%
	536,231	536,231	100.0%	-	536,231	100.0%
1 Ellerhorst Elementary School						
Legacy Project	13,931,806	13,931,806	100.0%	-	13,931,806	100.0%
	13,931,806	13,931,806	100.0%	-	13,931,806	100.0%
1 Fairmont Elementary School						
* Critical Needs	3,000,000	2,689,732	89.7%	310,268	2,486,018	82.9%
Legacy Project	3,864,259	3,864,259	100.0%	-	3,864,259	100.0%
	6,864,259	6,553,990	95.5%	310,268	6,350,277	92.5%
1 Ford Elementary School						
Legacy Project	30,817,526	30,817,526	100.0%	-	30,817,526	100.0%
	30,817,526	30,817,526	100.0%	-	30,817,526	100.0%
1 Grant Elementary School						
Critical Needs	211,467	211,467	100.0%	-	211,467	100.0%
Legacy Project	1,944,098	1,944,098	100.0%	-	1,944,098	100.0%
	2,155,565	2,155,565	100.0%	-	2,155,565	100.0%
1 Hanna Ranch Elementary School						
Legacy Project	783,349	783,349	100.0%	-	783,349	100.0%
	783,349	783,349	100.0%	-	783,349	100.0%
1 Harbour Way						
Legacy Project	121,944	121,944	100.0%	-	121,944	100.0%



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

Fund 21 and Fund 35

Data as of 2/28/2021

School/Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
	121,944	121,944	100.0%	-	121,944	100.0%
1 Harding Elementary School						
Legacy Project	22,632,446	22,632,446	100.0%	-	22,632,446	100.0%
	22,632,446	22,632,446	100.0%	-	22,632,446	100.0%
1 Harmon Knolls						
Critical Needs	406,946	406,946	100.0%	-	406,946	100.0%
Soil Testing	41,489	41,489	100.0%	-	41,489	100.0%
	448,435	448,435	100.0%	-	448,435	100.0%
1 Highland Elementary School						
* Water & Power Upgrade	747,125	-	0.0%	747,125	-	0.0%
Critical Needs	52,875	52,875	100.0%	-	52,875	100.0%
Legacy Project	1,879,839	1,879,839	100.0%	-	1,879,839	100.0%
	2,679,839	1,932,714	72.1%	747,125	1,932,714	72.1%
1 Kensington Elementary School						
Legacy Project	19,343,892	19,343,892	100.0%	-	19,343,892	100.0%
	19,343,892	19,343,892	100.0%	-	19,343,892	100.0%
1 King Elementary School						
Legacy Project	25,342,166	25,342,166	100.0%	-	25,342,166	100.0%
	25,342,166	25,342,166	100.0%	-	25,342,166	100.0%
1 Lake Elementary School						
* Campus Replacement	65,600,000	193,089	0.3%	65,406,911	190,754	0.3%
Legacy Project	1,500,322	1,500,322	100.0%	-	1,500,322	100.0%
Portable Demolition	147,501	147,501	100.0%	-	147,501	100.0%
	67,247,823	1,840,912	2.7%	65,406,911	1,838,577	2.7%
1 Lincoln Elementary School						
Legacy Project	17,676,561	17,676,561	100.0%	-	17,676,561	100.0%
	17,676,561	17,676,561	100.0%	-	17,676,561	100.0%
1 Lupine Hills Elementary School						
Legacy Project	15,395,678	15,395,678	100.0%	-	15,395,678	100.0%
	15,395,678	15,395,678	100.0%	-	15,395,678	100.0%
1 Madera Elementary School						
Legacy Project	12,233,801	12,233,801	100.0%	-	12,233,801	100.0%
	12,233,801	12,233,801	100.0%	-	12,233,801	100.0%
1 Michelle Obama School						
* Campus Replacement	40,300,000	39,314,010	97.6%	985,990	38,852,930	96.4%
Legacy Project	3,829,324	3,829,324	100.0%	-	3,829,324	100.0%
	44,129,324	43,143,334	97.8%	985,990	42,682,255	96.7%
1 Mira Vista K-8						
Legacy Project	16,651,130	16,651,130	100.0%	-	16,651,130	100.0%
	16,651,130	16,651,130	100.0%	-	16,651,130	100.0%
1 Montalvin K-8						
Additional New Classrooms	4,028,011	4,028,011	100.0%	-	4,028,011	100.0%
Legacy Project	12,763,017	12,763,017	100.0%	-	12,763,017	100.0%
	16,791,028	16,791,028	100.0%	-	16,791,028	100.0%
1 Murphy Elementary School						
Legacy Project	15,619,655	15,619,655	100.0%	-	15,619,655	100.0%
	15,619,655	15,619,655	100.0%	-	15,619,655	100.0%
1 Nystrom Elementary School						
Classroom Renovation	30,233,455	30,233,455	100.0%	-	30,233,455	100.0%



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

Fund 21 and Fund 35

Data as of 2/28/2021

	Budget	Commitments			Expenditures	
School/Project Name	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
Demo Portable and Sitework	518,285	518,285	100.0%	-	518,285	100.0%
Legacy Project	5,442,234	5,442,234	100.0%	-	5,442,234	100.0%
Multi-purpose Room	11,606,839	11,606,839	100.0%	-	11,606,839	100.0%
	47,800,813	47,800,813	100.0%	-	47,800,813	100.0%
1 Ohlone Elementary School						
Classroom and Admin Building	24,508,510	24,508,510	100.0%	-	24,508,510	100.0%
Critical Needs	623,885	623,885	100.0%	-	623,885	100.0%
Legacy Project	3,962,598	3,962,598	100.0%	-	3,962,598	100.0%
Portable Removal and Playground	5,397,758	5,397,758	100.0%	-	5,397,758	100.0%
	34,492,752	34,492,752	100.0%	-	34,492,752	100.0%
1 Olinda Elementary School						
Critical Needs	793,247	793,247	100.0%	-	793,247	100.0%
Legacy Project	1,286,942	1,286,942	100.0%	-	1,286,942	100.0%
	2,080,188	2,080,188	100.0%	-	2,080,188	100.0%
1 Peres K-8						
Legacy Project	21,424,293	21,424,293	100.0%	-	21,424,293	100.0%
	21,424,293	21,424,293	100.0%	-	21,424,293	100.0%
1 RCP Charter School						
Legacy Project	4,415,204	4,415,204	100.0%	-	4,415,204	100.0%
	4,415,204	4,415,204	100.0%	-	4,415,204	100.0%
1 Riverside Elementary School						
* Critical Needs	6,900,000	3,123,386	45.3%	3,776,614	134,273	1.9%
Legacy Project	14,611,005	14,611,005	100.0%	-	14,611,005	100.0%
	21,511,005	17,734,391	82.4%	3,776,614	14,745,278	68.5%
1 Seaview Elementary School						
Legacy Project	499,116	499,116	100.0%	-	499,116	100.0%
	499,116	499,116	100.0%	-	499,116	100.0%
1 Shannon Elementary School						
* Critical Needs	7,100,000	368,438	5.2%	6,731,562	-	0.0%
Legacy Project	1,555,163	1,555,163	100.0%	-	1,555,163	100.0%
	8,655,163	1,923,601	22.2%	6,731,562	1,555,163	18.0%
1 Sheldon Elementary School						
Legacy Project	15,102,837	15,102,837	100.0%	-	15,102,837	100.0%
	15,102,837	15,102,837	100.0%	-	15,102,837	100.0%
1 Stege Elementary School						
* Critical Needs	2,900,000	35,900	1.2%	2,864,100	35,900	1.2%
Legacy Project	3,445,886	3,445,886	100.0%	-	3,445,886	100.0%
	6,345,886	3,481,786	54.9%	2,864,100	3,481,786	54.9%
1 Stewart K-8						
Legacy Project	16,737,037	16,737,037	100.0%	-	16,737,037	100.0%
	16,737,037	16,737,037	100.0%	-	16,737,037	100.0%
1 Tara Hills Elementary School						
Legacy Project	14,975,067	14,975,067	100.0%	-	14,975,067	100.0%
	14,975,067	14,975,067	100.0%	-	14,975,067	100.0%
1 TLC Elementary School						
Legacy Project	116,673	116,673	100.0%	-	116,673	100.0%
	116,673	116,673	100.0%	-	116,673	100.0%
1 Valley View Elementary School						
Critical Needs	1,091,447	1,091,447	100.0%	-	1,091,447	100.0%



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

Fund 21 and Fund 35

Data as of 2/28/2021

School/Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
Existing Campus Demo	33,096	33,096	100.0%	-	33,096	100.0%
Legacy Project	3,908,093	3,908,093	100.0%	-	3,908,093	100.0%
Portables	5,189,726	5,189,726	100.0%	-	5,189,726	100.0%
	10,222,362	10,222,362	100.0%	-	10,222,362	100.0%
1 Verde K-8						
Legacy Project	16,065,870	16,065,870	100.0%	-	16,065,870	100.0%
	16,065,870	16,065,870	100.0%	-	16,065,870	100.0%
1 Washington Elementary School						
Legacy Project	15,322,847	15,322,847	100.0%	-	15,322,847	100.0%
	15,322,847	15,322,847	100.0%	-	15,322,847	100.0%
1 West Hercules						
Legacy Project	56,847	56,847	100.0%	-	56,847	100.0%
	56,847	56,847	100.0%	-	56,847	100.0%
2 Adams Middle School						
Legacy Project	691,211	691,211	100.0%	-	691,211	100.0%
	691,211	691,211	100.0%	-	691,211	100.0%
2 Crespi Middle School						
Critical Needs	5,169,597	5,169,597	100.0%	-	5,169,597	100.0%
Legacy Project	1,245,896	1,245,896	100.0%	-	1,245,896	100.0%
	6,415,493	6,415,493	100.0%	-	6,415,493	100.0%
2 DeJean Middle School						
Legacy Project	381,209	381,209	100.0%	-	381,209	100.0%
	381,209	381,209	100.0%	-	381,209	100.0%
2 Helms Middle School						
Legacy Project	83,432,888	83,432,888	100.0%	-	83,432,888	100.0%
	83,432,888	83,432,888	100.0%	-	83,432,888	100.0%
2 Hercules Middle School						
Legacy Project	699,000	699,000	100.0%	-	699,000	100.0%
	699,000	699,000	100.0%	-	699,000	100.0%
2 Korematsu Middle School						
* New Buildings	53,439,076	52,981,485	99.1%	457,591	52,716,355	98.6%
Legacy Project	19,943,103	19,943,103	100.0%	-	19,943,103	100.0%
	73,382,179	72,924,588	99.4%	457,591	72,659,458	99.0%
2 Pinole Middle School						
Legacy Project	56,689,430	56,689,430	100.0%	-	56,689,430	100.0%
	56,689,430	56,689,430	100.0%	-	56,689,430	100.0%
3 De Anza High School						
Legacy Project	132,236,248	132,236,248	100.0%	-	132,236,248	100.0%
	132,236,248	132,236,248	100.0%	-	132,236,248	100.0%
3 DELTA NSS						
Legacy Project	152,226	152,226	100.0%	-	152,226	100.0%
	152,226	152,226	100.0%	-	152,226	100.0%
3 El Cerrito High School						
Legacy Project	128,477,500	128,477,500	100.0%	-	128,477,500	100.0%
Stadium	18,372,605	18,372,605	100.0%	-	18,372,605	100.0%
	146,850,105	146,850,105	100.0%	-	146,850,105	100.0%
3 Greenwood High School						
Legacy Project	79,583,607	79,583,607	100.0%	-	79,583,607	100.0%
	79,583,607	79,583,607	100.0%	-	79,583,607	100.0%



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

Fund 21 and Fund 35

Data as of 2/28/2021

School/Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
3 Hercules High School						
* Critical Needs	14,700,000	6,590	0.0%	14,693,410	-	0.0%
Legacy Project	3,295,019	3,295,019	100.0%	-	3,295,019	100.0%
	17,995,019	3,301,609	18.3%	14,693,410	3,295,019	18.3%
3 KAPPA NSS						
Legacy Project	109,831	109,831	100.0%	-	109,831	100.0%
	109,831	109,831	100.0%	-	109,831	100.0%
3 Kennedy High School						
* Critical Needs	12,200,000	-	0.0%	12,200,000	-	0.0%
Legacy Project	33,854,981	33,854,981	100.0%	-	33,854,981	100.0%
	46,054,981	33,854,981	73.5%	12,200,000	33,854,981	73.5%
3 North Campus High School						
Legacy Project	205,450	205,450	100.0%	-	205,450	100.0%
	205,450	205,450	100.0%	-	205,450	100.0%
3 OMEGA NSS						
Legacy Project	118,313	118,313	100.0%	-	118,313	100.0%
	118,313	118,313	100.0%	-	118,313	100.0%
3 Pinole Valley High School						
* Campus Replacement	154,556,889	154,109,282	99.7%	447,606	154,109,282	99.7%
* Fields/Sitework	19,184,130	214,860	1.1%	18,969,270	214,860	1.1%
* Interim Campus Demo	3,628,013	3,625,096	99.9%	2,917	3,625,096	99.9%
* Site Design	17,942,716	17,942,714	100.0%	2	17,320,320	96.5%
Detention Basin and Paving	3,517,521	3,517,521	100.0%	-	3,517,521	100.0%
Existing Building Demolition	2,511,397	2,511,397	100.0%	-	2,511,397	100.0%
Hillside Stabilization	2,199,821	2,199,821	100.0%	-	2,199,821	100.0%
Interim Campus	8,796,248	8,796,248	100.0%	-	8,796,248	100.0%
Legacy Furniture & Equipment	36,520	36,520	100.0%	-	36,520	100.0%
Legacy Program Cost	696,938	696,938	100.0%	-	696,938	100.0%
Legacy Restroom Renovation	167,601	167,601	100.0%	-	167,601	100.0%
Legacy Technology	37,165	37,165	100.0%	-	37,165	100.0%
Legacy Track	1,676,771	1,676,771	100.0%	-	1,676,771	100.0%
Off Site Parking and Traffic	1,240,584	1,240,584	100.0%	-	1,240,584	100.0%
Video Surveillance System	357,268	357,268	100.0%	-	357,268	100.0%
	216,549,580	197,129,785	91.0%	19,419,795	196,507,391	90.7%
3 Richmond High School						
* Gym and Seismic Classroom	21,000,000	20,826,393	99.2%	173,607	17,469,489	83.2%
Legacy Project	21,622,087	21,622,087	100.0%	-	21,622,087	100.0%
	42,622,087	42,448,481	99.6%	173,607	39,091,576	91.7%
3 SIGMA NSS						
Legacy Project	110,949	110,949	100.0%	-	110,949	100.0%
	110,949	110,949	100.0%	-	110,949	100.0%
3 Vista High School						
Legacy Project	7,236,543	7,236,543	100.0%	-	7,236,543	100.0%
	7,236,543	7,236,543	100.0%	-	7,236,543	100.0%
4 Technology						
* Infrastructure	15,004,976	14,299,306	95.3%	705,670	14,299,306	95.3%
Computer Common Core	3,903,858	3,903,858	100.0%	-	3,903,858	100.0%
District Network Backbone	568,416	568,416	100.0%	-	568,416	100.0%
IT Data Center	1,400,746	1,400,746	100.0%	-	1,400,746	100.0%



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

Fund 21 and Fund 35

Data as of 2/28/2021

	Budget	Commitments			Expenditures	
School/Project Name	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
Teacher Equipment	112,360	112,360	100.0%	-	112,360	100.0%
Tech Communication	1,130,966	1,130,966	100.0%	-	1,130,966	100.0%
Technology Equipment	1,885,661	1,885,661	100.0%	-	1,885,661	100.0%
Technology Wireless	10,993,016	10,993,016	100.0%	-	10,993,016	100.0%
	35,000,000	34,294,330	98.0%	705,670	34,294,330	98.0%
4 Central						
District Support	54,389,766	53,851,568	99.0%	538,199	53,307,648	98.0%
Program Coordination	48,441,868	47,914,172	98.9%	527,696	46,676,412	96.4%
	102,831,634	101,765,740	99.0%	1,065,894	99,984,060	97.2%
Totals	1,756,199,243	1,621,860,706	92.4%	134,338,537	1,611,803,328	91.8%

Note 1: * Site Projects are under planning, construction or in closeout.

Note 2: 1 School Name - Elementary school site name

Note 3: 2 School Name - Middle school site name

Note 4: 3 School Name - High school site name

Note 5: 4 Central/Program Name

Note 6: BOE approved supplemental fund for Michelle Obama school: Fund 25 of \$1.75M and Fund 01 MRAD of \$0.85M on 6/26/19

Note 7: BOE approved supplemental fund for Richmond HS: Fund 40 of \$1M on 11/06/19

Note 8: BOE approved supplemental fund for Michelle Obama school: Fund 25 of \$2M on 06/24/20

Note 9: BOE approved supplemental fund for Richmond HS: Fund 40 of \$0.6M on 09/09/20

Note 10: 2016 FMP budget for Hercules MS & Hercules HS is combined and reported under Hercules HS

Note 11: Measure 1998E is not covered under Proposition 39 regulations for school bonds, and is not ordinarily reported in the Bond Program expenditure reports. The following report shows Measure 1998E projects by site with state funded DeJean middle school project.

Measure 1998E Project

DeJean Middle School	36,836,215.33	36,836,215.33	100.0%	-	100.0%
1998E Project	23,994,285.33	23,994,285.33	100.0%	-	100.0%
State Fund Project	12,841,930.00	12,841,930.00	100.0%	-	100.0%
Pinole Valley High School	190,570.61	190,570.61	100.0%	-	100.0%
Central Program Coordination	16,276,517.57	16,276,517.57	100.0%	-	100.0%
Total	53,303,303.51	53,303,303.51	100.0%	-	100.0%



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

2016 MASTER PLAN PROJECT

Fund 21 and Fund 35

Data as of 2/28/2021

School/Project Name	Budget			Commitments			Expenditures	
	Original Budget	Approved Budget Changes	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
1 Cameron								
* Critical Needs	1,300,000	-	1,300,000	-	0.0%	1,300,000	-	0.0%
	1,300,000	-	1,300,000	-	0.0%	1,300,000	-	0.0%
1 Chavez Elementary School								
Critical Needs	600,000	(527,153)	72,847	72,847	100.0%	-	72,847	100.0%
	600,000	(527,153)	72,847	72,847	100.0%	-	72,847	100.0%
1 Collins Elementary School								
* Critical Needs	3,500,000	-	3,500,000	-	0.0%	3,500,000	-	0.0%
	3,500,000	-	3,500,000	-	0.0%	3,500,000	-	0.0%
1 Fairmont Elementary School								
* Critical Needs	3,000,000	-	3,000,000	2,689,732	89.7%	310,268	2,486,018	82.9%
	3,000,000	-	3,000,000	2,689,732	89.7%	310,268	2,486,018	82.9%
1 Grant Elementary School								
Critical Needs	900,000	(688,533)	211,467	211,467	100.0%	-	211,467	100.0%
	900,000	(688,533)	211,467	211,467	100.0%	-	211,467	100.0%
1 Harmon Knolls								
Critical Needs	200,000	206,946	406,946	406,946	100.0%	-	406,946	100.0%
Soil Testing	100,000	(58,511)	41,489	41,489	100.0%	-	41,489	100.0%
	300,000	148,435	448,435	448,435	100.0%	-	448,435	100.0%
1 Highland Elementary School								
* Water & Power Upgrade	-	747,125	747,125	-	0.0%	747,125	-	0.0%
Critical Needs	800,000	(747,125)	52,875	52,875	100.0%	-	52,875	100.0%
	800,000	-	800,000	52,875	6.6%	747,125	52,875	6.6%
1 Lake Elementary School								
* Campus Replacement	65,600,000	-	65,600,000	193,089	0.3%	65,406,911	190,754	0.3%
Portable Demolition	500,000	(352,499)	147,501	147,501	100.0%	-	147,501	100.0%
	66,100,000	(352,499)	65,747,501	340,590	0.5%	65,406,911	338,255	0.5%
1 Michelle Obama School								
* Campus Replacement	40,300,000	-	40,300,000	39,314,010	97.6%	985,990	38,852,930	96.4%
	40,300,000	-	40,300,000	39,314,010	97.6%	985,990	38,852,930	96.4%
1 Ohlone Elementary School								
Critical Needs	800,000	(176,115)	623,885	623,885	100.0%	-	623,885	100.0%
	800,000	(176,115)	623,885	623,885	100.0%	-	623,885	100.0%
1 Olinda Elementary School								
Critical Needs	1,000,000	(206,753)	793,247	793,247	100.0%	-	793,247	100.0%
	1,000,000	(206,753)	793,247	793,247	100.0%	-	793,247	100.0%
1 Riverside Elementary School								
* Critical Needs	6,900,000	-	6,900,000	3,123,386	45.3%	3,776,614	134,273	1.9%
	6,900,000	-	6,900,000	3,123,386	45.3%	3,776,614	134,273	1.9%
1 Shannon Elementary School								
* Critical Needs	7,100,000	-	7,100,000	368,438	5.2%	6,731,562	-	0.0%
	7,100,000	-	7,100,000	368,438	5.2%	6,731,562	-	0.0%
1 Stege Elementary School								
* Critical Needs	2,900,000	-	2,900,000	35,900	1.2%	2,864,100	35,900	1.2%
	2,900,000	-	2,900,000	35,900	1.2%	2,864,100	35,900	1.2%
1 Valley View Elementary School								
Critical Needs	1,000,000	91,447	1,091,447	1,091,447	100.0%	-	1,091,447	100.0%
	1,000,000	91,447	1,091,447	1,091,447	100.0%	-	1,091,447	100.0%



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

2016 MASTER PLAN PROJECT

Fund 21 and Fund 35

Data as of 2/28/2021

School/Project Name	Budget			Commitments			Expenditures	
	Original Budget	Approved Budget Changes	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
2 Crespi Middle School								
Critical Needs	3,100,000	2,069,597	5,169,597	5,169,597	100.0%	-	5,169,597	100.0%
	3,100,000	2,069,597	5,169,597	5,169,597	100.0%	-	5,169,597	100.0%
3 Hercules High School								
* Critical Needs	14,700,000	-	14,700,000	6,590	0.0%	14,693,410	-	0.0%
	14,700,000	-	14,700,000	6,590	0.0%	14,693,410	-	0.0%
3 Kennedy High School								
* Critical Needs	12,200,000	-	12,200,000	-	0.0%	12,200,000	-	0.0%
	12,200,000	-	12,200,000	-	0.0%	12,200,000	-	0.0%
3 Richmond High School								
* Gym and Seismic Classroom	15,100,000	5,900,000	21,000,000	20,826,393	99.2%	173,607	17,469,489	83.2%
	15,100,000	5,900,000	21,000,000	20,826,393	99.2%	173,607	17,469,489	83.2%
4 Central								
Program Coordination (Ed Specs & School Size)	200,000	-	200,000	148,128	74.1%	51,872	148,128	74.1%
	200,000	-	200,000	148,128	74.1%	51,872	148,128	74.1%
Totals	181,800,000	6,258,426	188,058,425	75,316,966	40.0%	112,741,459	67,928,793	36.1%

Note 1: * Site Projects are under planning, construction or in closeout.

Note 2: 1 School Name - Elementary school site name

Note 3: 2 School Name - Middle school site name

Note 4: 3 School Name - High school site name

Note 5: 4 Central/Program Name

Note 6: BOE approved supplemental fund for Michelle Obama school: Fund 25 of \$1.75M and Fund 01 MRAD of \$0.85M on 6/26/19

Note 7: BOE approved supplemental fund for Richmond HS: Fund 40 of \$1M on 11/06/19

Note 8: BOE approved supplemental fund for Michelle Obama school: Fund 25 of \$2M on 06/24/20

Note 9: BOE approved supplemental fund for Richmond HS: Fund 40 of \$0.6M on 09/09/20

Note 10: 2016 FMP budget for Hercules MS & Hercules HS is combined and reported under Hercules HS



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Bond Program Spending to Date by Site
Data as of 02/28/2021

Updated 03/02/2021

Site Name	Original Budget *	Board Approved Budget 12/16/20	Expended FY 99-01 thru FY 19-20	Expended FY 20-21 Jul-Feb	Expended Total thru 02/28/21	Committed Balance as of 02/28/21	Budget Balance as of 02/28/21	Notes
BAYVIEW	17,732,392	19,850,802	19,850,802	-	19,850,802	-	-	Footnote 1
CHAVEZ	1,339,784	1,058,234	1,058,234	-	1,058,234	-	-	Footnote 1
COLLINS	993,294	5,138,871	1,638,871	-	1,638,871	-	3,500,000	Footnote 3
CORONADO	11,278,047	43,022,627	43,022,627	-	43,022,627	-	-	Footnote 1
DOVER	13,070,243	35,095,267	35,095,267	-	35,095,267	-	-	Footnote 1
DOWNER	28,819,079	33,415,902	33,415,902	-	33,415,902	-	-	Footnote 1
ELLERHORST	11,238,341	13,931,806	13,931,806	-	13,931,806	-	-	Footnote 1
FAIRMONT	10,971,356	6,864,259	4,809,942	1,540,334	6,350,277	203,714	310,268	Footnote 3
FORD	11,839,322	30,817,526	30,817,526	-	30,817,526	-	-	Footnote 1
GRANT	1,409,600	2,155,565	2,155,565	-	2,155,565	-	-	Footnote 1
HANNA RANCH	680,923	783,349	783,349	-	783,349	-	-	Footnote 1
HARDING	15,574,211	22,632,446	22,632,446	-	22,632,446	-	-	Footnote 1
HARMON KNOLLS	-	448,435	448,435	-	448,435	-	-	Footnote 1
HIGHLAND	13,504,714	2,679,839	1,932,714	-	1,932,714	-	747,125	Footnote 3
KENSINGTON	16,397,920	19,343,892	19,343,892	-	19,343,892	-	-	Footnote 1
KING	16,688,732	25,342,166	25,342,166	-	25,342,166	-	-	Footnote 1
LAKE	822,657	67,247,823	1,745,473	93,104	1,838,577	2,335	65,406,911	Footnote 3
LINCOLN	15,225,821	17,676,561	17,676,561	-	17,676,561	-	-	Footnote 1
LUPINE HILLS	16,111,242	15,395,678	15,395,678	-	15,395,678	-	-	Footnote 1
MADERA	11,088,764	12,233,801	12,233,801	-	12,233,801	-	-	Footnote 1
MICHELLE OBAMA**	13,673,885	44,129,324	37,302,187	5,380,067	42,682,255	461,080	985,990	Footnote 3
MIRA VISTA	13,928,364	16,651,130	16,651,130	-	16,651,130	-	-	Footnote 1
MONTALVIN	15,904,716	16,791,028	16,791,028	-	16,791,028	-	-	Footnote 1
MURPHY	13,554,495	15,619,655	15,619,655	-	15,619,655	-	-	Footnote 1
NYSTROM	20,999,690	47,800,813	47,800,813	-	47,800,813	-	-	Footnote 1
OHLONE	14,174,928	34,492,752	34,492,752	-	34,492,752	-	-	Footnote 1
OLINDA	1,170,596	2,080,188	2,080,188	-	2,080,188	-	-	Footnote 1
PERES	19,752,789	21,424,293	21,424,293	-	21,424,293	-	-	Footnote 1
RIVERSIDE	13,439,831	21,511,005	14,741,225	4,053	14,745,278	2,989,113	3,776,614	Footnote 3
SHANNON	1,157,736	8,655,163	1,555,163	-	1,555,163	368,438	6,731,562	Footnote 3
SHELDON	14,968,745	15,102,837	15,102,837	-	15,102,837	-	-	Footnote 1
STEGE	13,000,749	6,345,886	3,481,786	-	3,481,786	-	2,864,100	Footnote 3
STEWART	12,710,427	16,737,037	16,737,037	-	16,737,037	-	-	Footnote 1
TARA HILLS	14,160,935	14,975,067	14,975,067	-	14,975,067	-	-	Footnote 1
VALLEY VIEW	11,117,405	10,222,362	10,222,362	-	10,222,362	-	-	Footnote 1
VERDE	15,709,690	16,065,870	16,065,870	-	16,065,870	-	-	Footnote 1
WASHINGTON	14,051,720	15,322,847	15,322,847	-	15,322,847	-	-	Footnote 1
Elementary Total	438,263,142	699,062,105	603,697,297	7,017,559	610,714,856	4,024,679	84,322,570	
CRESPI MS	1,205,711	6,415,493	6,218,766	196,726	6,415,493	-	-	Footnote 1
DEJEAN MS	64,929	381,209	381,209	-	381,209	-	-	Footnote 1
HELMS MS	61,287,986	83,432,888	83,432,888	-	83,432,888	-	-	Footnote 1
HERCULES MS	602,982	699,000	699,000	-	699,000	-	-	Footnote 1
KOREMATSU MS	37,937,901	73,382,179	72,657,291	2,168	72,659,458	265,130	457,591	Footnote 2
PINOLE MS	38,828,979	56,689,430	56,689,430	-	56,689,430	-	-	Footnote 1
Middle Sch Total	139,928,488	221,000,199	220,078,584	198,894	220,277,478	265,130	457,591	



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Bond Program Spending to Date by Site
Data as of 02/28/2021

Updated 03/02/2021

Site Name	Original Budget *	Board Approved Budget 12/16/20	Expended FY 99-01 thru FY 19-20	Expended FY 20-21 Jul-Feb	Expended Total thru 02/28/21	Committed Balance as of 02/28/21	Budget Balance as of 02/28/21	Notes
DE ANZA HS	105,389,888	132,236,248	132,236,248	-	132,236,248	-	-	Footnote 1
EL CERRITO HS	93,605,815	146,850,105	146,850,105	-	146,850,105	-	-	Footnote 1
GREENWOOD	35,315,772	79,583,607	79,583,607	-	79,583,607	-	-	Footnote 1
HERCULES HS	12,603,343	17,995,019	3,295,019	-	3,295,019	6,590	14,693,410	Footnote 3
KENNEDY HS	89,903,130	46,054,981	33,854,981	-	33,854,981	-	12,200,000	Footnote 3
PINOLE VALLEY HS	124,040,286	216,549,580	196,481,690	25,700	196,507,391	622,394	19,419,795	Footnote 2
RICHMOND HS	94,720,910	42,622,087	30,559,099	8,532,477	39,091,576	3,356,905	173,607	Footnote 3
VISTA HS	3,566,208	7,236,543	7,236,543	-	7,236,543	-	-	Footnote 1
High Sch Total	559,145,352	689,128,170	630,097,292	8,558,178	638,655,470	3,985,889	46,486,812	
ADAMS MS	703,660	691,211	691,211	-	691,211	-	-	Footnote 1
CAMERON	284,012	1,422,195	122,195	-	122,195	-	1,300,000	Footnote 3
CASTRO	11,901,504	620,944	620,944	-	620,944	-	-	Footnote 1
DELTA NSS	152,564	152,226	152,226	-	152,226	-	-	Footnote 1
EL SOBRANTE	187,343	536,231	536,231	-	536,231	-	-	Footnote 1
HARBOUR WAY	121,639	121,944	121,944	-	121,944	-	-	Footnote 1
KAPPA NSS	109,809	109,831	109,831	-	109,831	-	-	Footnote 1
NORTH CAMPUS	169,849	205,450	205,450	-	205,450	-	-	Footnote 1
OMEGA NSS	117,742	118,313	118,313	-	118,313	-	-	Footnote 1
SEAVIEW	178,534	499,116	499,116	-	499,116	-	-	Footnote 1
SIGMA NSS	110,728	110,949	110,949	-	110,949	-	-	Footnote 1
TLC	118,020	116,673	116,673	-	116,673	-	-	Footnote 1
WEST HERCULES	-	56,847	56,847	-	56,847	-	-	Footnote 1
Closed/Program Total	14,155,404	4,761,930	3,461,930	-	3,461,930	-	1,300,000	
CENTRAL	67,713,312	102,831,634	98,466,020	1,518,040	99,984,060	1,781,680	1,065,894	Budget thru 20-21
RCP CHARTER	8,148,550	4,415,204	4,415,204	-	4,415,204	-	-	Footnote 1
TECHNOLOGY	35,000,000	35,000,000	34,294,330	-	34,294,330	-	705,670	Footnote 2
Admin/Other Total	110,861,862	142,246,838	137,175,554	1,518,040	138,693,594	1,781,680	1,771,564	
GRAND TOTAL	1,262,354,248	1,756,199,243	1,594,510,658	17,292,670	1,611,803,328	10,057,377	134,338,537	

* Original Budget provided is based on Report#2 dated April 30, 2018, and has not been reconciled.

** Board approved renaming of Wilson Elementary school to Michelle Obama School on 02/12/20.

Footnote 1: Site projects are completed.

Footnote 2: Site Legacy projects are under planning, construction or in closeout.

Footnote 3: Site Legacy projects are completed and 2016 Facilities Master Plan Projects are under planning, construction or in closeout.

Note: Measure 1998E is not covered under Proposition 39 regulations for school bonds, and is not ordinarily reported in the Bond Program expenditure reports.

The following report shows Measure 1998E projects by site with state funded DeJean middle school project.

Measure 1998E Project	Budget	Expended	
DeJean Middle School	36,836,215	36,836,215	-
1998E Project	23,994,285	23,994,285	-
State Fund Project	12,841,930	12,841,930	-
Pinole Valley High School	190,571	190,571	-
Central Program Coordination	16,276,518	16,276,518	-
Total	53,303,304	53,303,304	-



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Bond Program Financial Status
As of February 28, 2021

Cash Projection to June-2021

			<u>Notes</u>
<u>Adjusted Cash Balance</u>		165,626,854	1
<u>Projected Revenues</u>			
Interest Earning & Other Revenue	\$ 400,000	\$ <u>400,000</u>	2
<u>Projected Available Funds</u>		\$ 166,026,854	
<u>Budget Balance</u>			
Board Approved Budget		\$ 1,756,199,243	3
Less Expenses to Date		\$ <u>(1,611,803,328)</u>	3
<u>Current budget balance</u>		\$ 144,395,915	
Projected Cash Balance June 2021		\$ 21,630,939	

State Facility Grants Pending State Approval

Estimated after current planning period: \$	12,340,748	4
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Items Pending Board Approval

Future Bond Sale 2020 Measure R	\$ 575,000,000	
2022-2023 Estimated Central Cost	\$ 7,263,268	6
2022-2023 Estimated Other Revenue	\$ 2,530,000	2



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of February 28, 2021

Note 1 Adjusted Cash Balance

Description	Amount	Comments
Cash & Equivalents Building Fund 21	\$ 165,723,485	A
Cash & Equivalents County School Facilities Fund 35	\$ -	B
Cash with Fiscal Agent (contract retentions)	\$ 2,286,612	C 3rd-Party held Retention
Accounts Receivable	\$ -	
Accounts Payable	\$ -	D
Contract Retention	\$ (2,383,244)	C District held Retention
Adjusted Cash Balance	\$ 165,626,854	

Comments

A. The cash balance is reflective of financial data from MUNIS.

B. California School Facilities Grants are deposited into the County School Facilities Fund 35 and subsequently transferred to the Building Fund 21.

C. This liability is deducted from the contractor's process payment and retained; it is deposited in a Third party escrow account or accumulated and held by the district. The amounts are reflective of financial data from MUNIS.

D. Accounts payable is reflective of financial data from MUNIS.



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Bond Program Financial Status
As of February 28, 2021

Note 2 Projected Revenues

Fiscal Year	Bond Sales 2010 Measure D	Bond Sales 2012 Measure E	Less: Cost of Bond Issuance	Interest Earnings & Other Revenue	Total
FY2021				\$ 400,000	\$ 400,000
Sub-Totals	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000
FY2022				\$ 1,530,000	\$ 1,530,000
FY2023				\$ 1,000,000	\$ 1,000,000
Sub-Total	\$ -	\$ -	\$ -	\$ 2,530,000	\$ 2,530,000
Grand Total	\$ -	\$ -	\$ -	\$ 2,930,000	\$ 2,930,000

Note 3 Budget Balance

Description	Note
Board Approved Budget	This represents the current board approved budget amount and should agree with Report#2, Bond Program Spending by Site.
Expenses to Date	This is total expended amount from FY 1999-01 thru Current Fiscal Year Period and should agree with Report#2, Bond Program Spending by Site.



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of February 28, 2021

Note 4 State Facility Grants

Upon release of funds by the California State Allocation Board the State Controller prepares the checks which are then mailed to the County Treasurer for deposit into the District's bank account Fund 35 (County School Facilities Fund) and subsequently are transferred to Fund 21, Building Fund.

School	Funding	OPSC * Status	SAB** Approval ¹	SAB** Funded	Amount
Helms MS	Modernization	On Workload List	Est: 01/23-06/23	Est: Jul-23	\$ 4,133,414
Crespi MS	Modernization	On Workload List	Est: 07/23-12/23	Est: Feb-24	\$ 3,482,164
De Anza IT Academy	CTE	Approved	9/30/2020		\$ 462,307
De Anza Health Academy	CTE	Approved	9/30/2020		\$ 1,223,970
De Anza Law Academy	CTE	Approved	9/30/2020		\$ 1,348,434
El Cerrito IT Academy	CTE	Approved	9/30/2020		\$ 1,037,417
El Cerrito Media Academy	CTE	Approved	9/30/2020		\$ 653,042
				Total	\$ 12,340,748

*Office of Public School Construction - OPSC

**State Allocation Board - SAB

¹ Last updated 09/30/2020



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of February 28, 2021

Note 5: 2016 Facilities Master Plan Projects

The Board of Education received the Implementation Plan with the draft Master Plan on June 15, 2016 and approved them unanimously. The Board approved Implementation Plan - Model one, which includes the following projects with the project cost, including inflation:

School	Project Type	FMP 2016	Current Budget
Ed Specs & School Size		\$ 200,000	\$ 200,000
Cameron School	Critical Needs	\$ 1,300,000	\$ 1,300,000
Chavez Elementary School	Critical Needs	\$ 600,000	\$ 72,847
Collin Elementary School	Critical Needs	\$ 3,500,000	\$ 3,500,000
Crespi Middle School	Critical Needs	\$ 3,100,000	\$ 5,169,597
Fairmont Elementary School	Critical Needs	\$ 3,000,000	\$ 3,000,000
Grant Elementary School	Critical Needs	\$ 900,000	\$ 211,467
Harmon Knolls	Critical Needs	\$ 200,000	\$ 406,946
Harmon Knolls	Soils Testing	\$ 100,000	\$ 41,489
Hercules Middle School***	Critical Needs	\$ 7,500,000	\$ 7,500,000
Hercules High School***	Critical Needs	\$ 7,200,000	\$ 7,200,000
Highland Elementary School	Critical Needs	\$ 800,000	\$ 800,000
Kennedy High School	Critical Needs	\$ 12,200,000	\$ 12,200,000
Lake Elementary School	Critical Needs	\$ -	\$ 147,501
Lake Elementary School	RS Replacement	\$ 66,100,000	\$ 65,600,000
M Obama Elementary School*	RS Replacement	\$ 40,300,000	\$ 40,300,000
Ohlone Elementary School	Critical Needs	\$ 800,000	\$ 623,885
Olinda Elementary School	Critical Needs	\$ 1,000,000	\$ 793,247
Richmond High School**	Critical Needs	\$ 15,100,000	\$ 21,000,000
Riverside Elementary School	Critical Needs	\$ 6,900,000	\$ 6,900,000
Shannon Elementary School	Critical Needs	\$ 7,100,000	\$ 7,100,000
Steger Elementary School	Critical Needs	\$ 2,900,000	\$ 2,900,000
Valley View Elementary School	Critical Needs	\$ 1,000,000	\$ 1,091,447
TOTAL IMPLEMENTATION PLAN MODEL 1		\$ 181,800,000	\$ 188,058,425

* BOE approved supplemental fund for Obama ES: Fund 25 of \$1.75M and Fund 01 MRAD of \$0.85M on 06/26/19

* BOE approved supplemental fund for Obama ES: Fund 25 of \$2M on 06/24/20

** BOE approved supplemental fund for Richmond HS: Fund 40 of \$1M on 11/06/19

** BOE approved supplemental fund for Richmond HS: Fund 40 of \$0.6M on 09/09/20

*** 2016 FMP scope and budget for Hercules MS & Hercules HS is for a singular project so the combined budget will be reported under Hercules HS on various financial reports

Definition of ROM¹

Five percent inflation has been applied from mid-2016 to the scheduled midpoint of construction, compounded yearly, to account for inflation. These "Rough Order of Magnitude" (R.O.M.) cost estimates, which are based on general cost per square foot, do not include market-based contract escalation (if any) above 5% annual inflation.

Additionally, the cost of temporary housing has been included where it was known to be required at the time of the Master Plan (e.g., at Lake Elementary). It has not been included where it was not anticipated prior to the release of the Master Plan (e.g., at M Obama Elementary).

Note that further Architectural and Engineering studies are required, including scoping and budgeting, for all Critical Needs.

*In June 2016 the Board approved \$181,800,000 FMP since then the following budget revisions have been approved by the Board:

- Harmon Knolls \$250,000 and Valley View \$150,000 on 08/09/17; Grant <\$688,533>, Harmon Knolls <\$101,565>, Lake <\$352,499>, Ohlone <\$176,115>, & Valley View <\$58,553> on 07/25/18; Richmond \$3,900,000 on 11/14/18; Crespi \$2,200,000 on 03/20/19; Chavez <\$572,153> on 06/26/19; Richmond \$2,000,000 on 11/06/19; Olinda <\$206,753.35> on 02/26/20, Crespi <\$130,402.83> on 12/16/20



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Bond Program Financial Status
As of February 28, 2021

Note 6 Unbudgeted Central Services Projected Expenses FY2021-22 & 2022-23

Description	FY 2021-22		FY 2022-23		Total
Salaries & Benefits	\$	1,480,200	\$	1,489,200	\$ 2,969,400
Services & Other Cost	\$	2,315,675	\$	1,978,193	\$ 4,293,868
Total Projection	\$	3,795,875	\$	3,467,393	\$ 7,263,268



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Financial Impact of Report 13 Analysis
From January 2021 to February 2021

Updated 3/2/2021

Items	Beginning Balance	Ending Balance	Variance	Notes
Adjusted Cash Balance	166,284,802	165,626,854	(657,949)	<\$900,353.97> expended in February 2021 \$33,692.09 2nd QTR LAIF Interest \$208,713.18 2nd Pooled Earning
Projected Revenue				
Bond Sales 2010 Measure D	-	-	-	
Bond Sales 2010 Measure E	-	-	-	
Less: Cost of Issuance	-	-	-	
Other Revenues estimated to 2021	2,420,000	400,000	(2,020,000)	January Other Revenue removed and 4th QTR Revised
Projected Revenue Total	2,420,000	400,000	(2,020,000)	
Projected Available Funds	168,704,802	166,026,854	(2,677,949)	<\$900,353.97> expended in February 2021 \$33,692.09 2nd QTR LAIF Interest \$208,713.18 2nd Pooled Earning <\$2,020,000> Other Revenue revision
Budget Balance				
Board Approved Budget	1,756,199,243	1,756,199,243	-	
Less Expenses to Date	(1,610,902,974)	(1,611,803,328)	(900,354)	
Budget Balance Total	145,296,269	144,395,915	(900,354)	<\$900,353.97> expended in February 2021
Projected Cash Balance June 2021	23,408,534	21,630,939	(1,777,595)	\$33,692.09 2nd QTR LAIF Interest \$208,713.18 2nd Pooled Earning <\$2,020,000> Other Revenue revision
State Facility Grants				
Estimated during current planning period	-	-	-	
Estimated after current planning period	12,340,748	12,340,748	-	
Future Facilities Master Plan Projects				
Future Bond Sale 2020 Measure R	575,000,000	575,000,000	-	
2022-2023 Estimated Central Cost	7,263,268	7,263,268	-	
2022-2023 Estimated Other Revenue	2,530,000	2,530,000	-	



A/P Check List

February, 2021
Fund 21

Updated 03/02/2021

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Invoice Description
Site 000 - UNDISTRIBUTED						13,247.48	
C OVERAA & CO	200517	02/02/21	21-9745-9135-000	1000002635-29TRUST	02/02/21	13,247.48	1000002635 DECEMBER 2020 RETAINAGE
Site 123 - FAIRMONT						100,378.85	
BIZON GROUP INC	200658	02/09/21	21-9748-5610-123	INV-068386	01/29/21	119.63	FAIRMONT ES CNP CONTAINERS LEA JAN 2021 UNIT#1235
BIZON GROUP INC	200658	02/09/21	21-9748-5610-123	INV-068388	01/29/21	119.63	FAIRMONT ES CNP CONTAINERS LEA JAN 2021 UNIT#3059
BIZON GROUP INC	200658	02/09/21	21-9748-5610-123	INV-068390	01/29/21	119.63	FAIRMONT ES CNP CONTAINERS LEA JAN 2021 UNIT#2079
BIZON GROUP INC	200658	02/09/21	21-9748-5610-123	INV-068391	01/29/21	119.63	FAIRMONT ES CNP CONTAINERS LEA JAN 2021 UNIT#4284
BIZON GROUP INC	200658	02/09/21	21-9748-5610-123	INV-069809	01/15/21	957.02	FAIRMONT ES CNP CONTAINERS LEA JULY-AUG 2020
BRADLEY J WILLIAMSON	200763	02/09/21	21-9745-6214-123	1812	01/31/21	570.00	FAIRMONT ES PROJECT INSPECTOR JAN 2021
MAR CON BUILDERS	200851	02/23/21	21-9745-6211-123	1000003356-4	02/02/21	30,777.01	FAIRMONT ES CRITICAL NEEDS PH OCT 2020
MAR CON BUILDERS	200851	02/23/21	21-9745-6211-123	1000003356-5	02/02/21	67,596.30	FAIRMONT ES CRITICAL NEEDS PH NOV 2020
Site 134 - LAKE						1,715.00	
PERKINS EASTMAN ARCHITECTS, D.	200588	02/02/21	21-9745-6201-134	85400.00.0-8	01/08/21	1,715.00	LAKE ES CAMPUS REPLACEMENT BRI DEC 2020
Site 165 - MICHELLE OBAMA ELEM						75,826.37	
3QC	200491	02/02/21	21-9745-5890-165	62410	01/15/21	2,024.00	M OBAMA ES - CAMPUS REPLACEMENT 12/31/20
3QC	200765	02/23/21	21-9745-5890-165	62474	02/10/21	850.00	M OBAMA ES - CAMPUS REPLACEMENT JAN 2021
C OVERAA & CO	200785	02/23/21	21-9745-6201-165	1000002635-30A	02/10/21	2,500.00	M OBAMA ES - DESIGN JAN 2021
C OVERAA & CO	200785	02/23/21	21-9745-6211-165	1000002635-30	02/10/21	52,270.80	M OBAMA ES - CONSTRUCTION JAN 2021
FISHMAN SUPPLY CO	200547	02/02/21	21-9745-4300-165	1286032.1	01/19/21	487.12	M OBAMA ES CUSTODIAL SUPPLIES 1/5/21
FISHMAN SUPPLY CO	200547	02/02/21	21-9745-4300-165	1287385	01/19/21	425.23	M OBAMA ES CUSTODIAL SUPPLIES 1/14/21
FISHMAN SUPPLY CO	200822	02/23/21	21-9745-4300-165	1286032.2	02/01/21	250.44	M OBAMA ES CUSTODIAL SUPPLIES 1/5/21
FISHMAN SUPPLY CO	200822	02/23/21	21-9745-4400-165	1286032.2	02/01/21	1,859.63	M OBAMA ES CUSTODIAL SUPPLIES 1/5/21
FISHMAN SUPPLY CO	200822	02/23/21	21-9745-4400-165	1287385.1	02/08/21	2,576.79	M OBAMA ES CUSTODIAL SUPPLIES 1/14/21
INSPECTION SERVICES INC	200836	02/23/21	21-9745-5890-165	257193	02/08/21	12,582.36	M OBAMA ES DSA SPECIAL TESTING 10/26/20-11/20/20
Site 364 - RICHMOND HIGH						500,578.46	
AQUATECH CONSULTANCY, INC	200503	02/02/21	21-9745-5860-364	49903	01/14/21	1,350.00	RHS WATERPROOFING CONS DEC 2020
LATHROP CONSTRUCTION ASSOCIATE	200847	02/23/21	21-9745-6201-364	1000003023-00026A	02/10/21	15,530.10	RHS - DESIGN 1/31/2021
LATHROP CONSTRUCTION ASSOCIATE	200847	02/23/21	21-9745-6211-364	1000003023-00026	02/10/21	471,498.36	RHS - CONSTRUCTION 1/31/2021
STRUCTURE GROUPS	200748	02/09/21	21-9745-6214-364	190934-16	01/31/21	12,200.00	RHS DSA PROJECT INSPEC JAN 2021
Site 615 - OPERATIONAL SUPPT SRVS CE						113,447.49	
AQUATECH CONSULTANCY, INC	200640	02/09/21	21-9748-5860-615	49636	02/01/21	4,202.50	DISTRICT WIDE WATERPROOFING CO 8/26/20-10/1/20
DIVISION OF STATE ARCHITECT	200667	02/09/21	21-9745-6205-615	01-107784	02/02/21	500.00	RHS DSA #01-107784 REOPENING FEE
KBA DOCUMENT SOLUTIONS, LLC	200565	02/02/21	21-9745-4300-615	55Y1147642	01/07/21	70.37	BLANKET PURCHASE ORDER SVC TONER 1/6/21
KBA DOCUMENT SOLUTIONS, LLC	200696	02/09/21	21-9745-4300-615	55Y1152453	01/28/21	19.28	BLANKET PURCHASE ORDER 1/12/21
LISA NAGAI	200719	02/09/21	21-9745-6217-615	51	02/01/21	10,160.00	CONSTRUCTION MANAGEMENT-PROJEC 1/29/21
ORBACH HUFF AND SUAREZ LLP	200579	02/02/21	21-9745-5895-615	92454	01/19/21	2,343.14	BOND LEGAL FUND 21 DEC 2020
ORBACH HUFF AND SUAREZ LLP	200579	02/02/21	21-9745-5895-615	92455	01/19/21	3,699.00	NYSTROM ES DEC 2020
SOUTHWEST SCHOOL & OFFICE SUPP	200886	02/23/21	21-9745-4300-615	PINVO775935	01/22/21	87.81	FOC BLANKET PURCHASE ORDER 1/22/21
SOUTHWEST SCHOOL & OFFICE SUPP	200886	02/23/21	21-9745-4300-615	PINVO776233	01/25/21	21.39	FOC BLANKET PURCHASE ORDER 1/25/21
SWINERTON MANAGEMENT & CONSULT	200893	02/23/21	21-9745-6202-615	18100022-020	01/19/21	28,954.00	FOC - STAFF AUGMENTATION DEC 2020
SWINERTON MANAGEMENT & CONSULT	200893	02/23/21	21-9745-6217-615	18100022-020	01/19/21	51,820.00	FOC - STAFF AUGMENTATION DEC 2020
WEI JUN WANG	200760	02/09/21	21-9745-6202-615	0006	02/03/21	11,570.00	DISTRICT WIDE FACILITIES MGMT JAN 2021
Grand Total						805,193.65	

AP CHECKS TOTAL	805,193.65
Non expense account - RETENTION TO VENDOR'S ESCROW ACCOUNT	(13,247.48)
unpaid RETENTION WITHHELD AMOUNT	32,744.34
Feb.2021 PAYROLL	93,207.44
MANUAL JOURNAL ENTRY	(17,543.98)
TOTAL Feb.21 EXPENSE AMOUNT	900,353.97



A/P Check List

February, 2021
Fund 21

Updated 03/02/2021

Object 9570 - Retention withheld amount:

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Invoice Description
MAR CON BUILDERS	200851	02/23/21	21-9745-6211-123	1000003356-4	02/02/21	1,619.84	FAIRMONT ES CRITICAL NEEDS PH OCT 2020
MAR CON BUILDERS	200851	02/23/21	21-9745-6211-123	1000003356-5	02/02/21	3,557.70	FAIRMONT ES CRITICAL NEEDS PH NOV 2020
C OVERAA & CO	200785	02/23/21	21-9745-6211-165	1000002635-30	02/10/21	2,751.10	M OBAMA ES - CONSTRUCTION JAN 2021
LATHROP CONSTRUCTION ASSOCIATE	200847	02/23/21	21-9745-6211-364	1000003023-00026	02/10/21	24,815.70	RHS - CONSTRUCTION 1/31/2021
Grand Total						32,744.34	

Payroll

Project#	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Notes
66901396-01		02/26/21				75,143.42	Facility Program Staff Feb Pay
67001396-01		02/26/21				18,064.02	Assoc Supt Operation Staff Feb Pay
Grand Total						93,207.44	

Manual Journal

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Notes
January 2021 Facility Staff Salary Adjustment thru Timesheet						(10,675.54)	See 3rd page for detail
January 2021 Assoc Supt Operat Staff Salary Adjustment thru Timesheet						(6,868.44)	
Grand Total						(17,543.98)	

* Board approved renaming of Wilson Elementary School to Michelle Obama school on 02/12/20.

January 2021 Payroll Data (Salary + Benefits)

Facility Program Staff	Regular Payroll	Adjustment	Adjusted Amount
DIRECTOR FAC/PLANNING	\$ 12,381.25	\$ 1,591.87	\$ 13,973.12
BOND REGIONAL FACILT	\$ 14,141.50	\$ (282.83)	\$ 13,858.67
BOND REGIONAL FACILT	\$ 2,230.93	\$ (2,125.95)	\$ 104.98
DIRECTOR OF CONTRACT	\$ 13,552.95	\$ (180.67)	\$ 13,372.28
ADMIN SVCS MANAGER	\$ 5,152.08	\$ (3,606.45)	\$ 1,545.63
ADMIN SVCS MANAGER	\$ 5,049.73	\$ (1,918.91)	\$ 3,130.82
ADMINISTRATIVE TECH	\$ 3,513.60	\$ (2,898.74)	\$ 614.86
COORDINATOR-FISCAL	\$ 11,986.69	\$ (1,118.74)	\$ 10,867.95
ACCOUNTING TECH	\$ -	\$ 2,289.66	\$ 2,289.66
ACCOUNTING TECH	\$ 5,329.10	\$ (639.50)	\$ 4,689.60
SR BUDGET CLERK	\$ 6,694.72	\$ (1,785.28)	\$ 4,909.44
ADMIN TECH - SUB	\$ 497.90		\$ 497.90
Facility Program Staff Total	\$ 80,530.45	\$ (10,675.54)	\$ 69,854.91

Assoc Supt Operations Staff			
ASSO SUPT-FAC MAI BO	\$ 15,914.24	\$ (5,039.57)	\$ 10,874.67
SR ADMIN SECRETARY	\$ 2,689.53	\$ (1,828.87)	\$ 860.66
Assoc Supt Operations Staff Total	\$ 18,603.77	\$ (6,868.44)	\$ 11,735.33
Total December Payroll	\$ 99,134.22	\$ (17,543.98)	\$ 81,590.24

BOND PROGRAM KPI SUMMARY

Report # 1

Bond Information (Key Performance Indicators) for WCCUSD Bond Program for December 31, 2020 Revised

Table 1 – Bonds Authorized

Bond Measures	Voter Approved		Bonds Issued					Bond Payments		
	Month Year	Amount (\$)	Latest Issue	Total Issued	Tax Rate per \$100k ⁴	Not Yet Issued	Scheduled Issues ⁵	Principal Paid	Finish Date	Interest Paid
¹ Msr 1998-E	Jun 1998	40,000,000	Jan 2001	40,000,000	\$4.50	0	0	30,055,000	Aug 2025	31,130,044
² Msr 2000-M	Nov 2000	150,000,000	Apr 2003	150,000,000	\$17.40	0	0	93,705,000	Aug 2032	91,006,610
³ Msr 2002-D	Mar 2002	300,000,000	Oct 2005	299,997,483	\$60.00	2,517	0	107,825,606	Aug 2032	140,721,095
⁴ Msr 2005-J	Nov 2005	400,000,000	Jun 2010	322,409,709	\$60.00	77,590,292	0	32,637,554	Aug 2036	163,228,300
³ Msr 2010-D	Jun 2010	380,000,000	Jun 2020	380,000,000	\$48.00	0	0	51,095,000	Aug 2054	64,540,345
³ Msr 2012-E	Nov 2012	360,000,000	Jun 2020	360,000,000	\$48.00	0	0	44,150,000	Aug 2054	51,442,338
⁵ Msr 2020-R	Mar 2020	575,000,000				575,000,000	575,000,000	0		0
Grand Totals		2,205,000,000		1,552,407,191	\$237.90	652,592,809	575,000,000	359,468,160		542,068,733

"Principal Paid" is total principal paid and includes principal paid on related refunding bonds subsequent to defeasance of any original bonds defeased.

"Interest Paid" is total gross interest paid less, if applicable, bid premium and accrued interest deposited to Debt Service Fund, refunding escrow funding and federal subsidy payments; in other words, actual payments by County from tax revenue.

Table 2 – Funds From Other Sources

Source	12/31/2019	CY 2020	Total
⁶ School Facilities	159,968,205	23,400,090	183,368,295
⁷ Developer Fees	24,900,038		24,900,038
⁸ Interest Earnings	45,195,311	1,002,839	46,198,150
⁹ Net Transfers	(3,920,753)		(3,920,753)
¹⁰ Other Revenue	12,934,496	351,963	13,286,459
¹¹ Fund Adjustments	948,397		948,397
Total Other Revenue	240,025,694	24,754,892	264,780,585

Table 3 – Program Summary

Revenues	Actuals to Date
¹² Bonds Issued	1,552,407,191
¹ less: Msr 1998E	(40,000,000)
¹³ Other Revenue	264,780,585
Program Revenue	1,777,187,777
¹⁴ School KPI Actuals	(1,609,262,446)
Accounts Receivable	-
Accounts Payable	-
¹⁵ Net Retentions	153,362
Cash on Hand ¹⁶	168,078,693

Table 4 – Average Monthly Spending

3 Months	6 Months	12 Months
2,484,540	2,458,631	4,378,231

BOND PROGRAM KPI SUMMARY

Report # 1

Bond Information (Key Performance Indicators) for WCCUSD Bond Program for December 31, 2020 Revised

Notes:

1. Measure 1998-E is not covered under Proposition 39 regulations for school bonds, and is not ordinarily reported in the Bond Program expenditure reports. The following schedule shows Measure 1998-E expenditures by site with state funded DeJean expenditures shown in a separate column.

School	1998E	State	Total
DeJean MS	23,994,285	12,841,930	36,836,215
Pinole Valley HS	190,571		190,571
Central	16,276,518		16,276,518
Grand Total	40,461,374	12,841,930	53,303,304

2. Measure 2000-M is not a Proposition 39 bond, but is included in Bond Program reporting because the original bond language required a "Citizens' Oversight Committee".
3. Measures 2002-D, 2005-J, 2010-D, 2012-E, and 2020-R are all authorized under Proposition 39, requiring public oversight through the Citizen's Bond Oversight Committee.
4. On issuing bonds the District must certify that the tax rate for the bonds will not exceed \$60 per \$100 thousand of property value for 2002-D and 2005-J and \$48 per \$100 thousand for the 2010-D and 2012-E bonds.

As a result, the remaining \$77 million from the 2005 Measure J bond authorization cannot currently be issued. The property tax rate for it is already maxed out at \$60 per \$100 thousand of assessed value to pay off the \$322 million in 2005 Measure J bonds which has been issued-to-date. Current estimate is that these bonds cannot be sold until on or about 2034 because of tax rate limitations.

5. The board approved the potential issuance schedule for 2020 Measure R at the November 4, 2020 Board meeting. Staff confirmed at the January 2021, CBOC meeting that there is no plan for a March 2021 issuance.

Issue Date	Mar-21	Mar-23	Mar-25	Mar-27
Par Amount	150,000,000	150,000,000	150,000,000	125,000,000

6. School Facility revenues by school are:

School	Amount	School	Amount
Bayview	2,535,074	Ohlone	2,403,971
Coronado	1,348,331	Peres	2,569,652
Dover	7,286,188	Riverside	1,191,472
Downer	4,834,933	Sheldon	331,311
Ellerhorst	1,352,870	Stewart	1,147,062
El Sobrante	369,339	Tara Hills	1,501,831
Fairmont	571,594	Valley View	290,214
Ford	7,245,372	Verde	1,180,094
Grant	369,288	Washington	2,162,982
Lupine Hills	1,147,097	M Obama	323,957
Harding	1,948,349	Helms Middle	9,122,092
Kensington	1,274,843	Pinole Jr High	5,190,574
King	4,637,680	Korematsu MS	20,383,150
Lake	309,937	De Anza High	14,588,681
Lincoln	984,983	El Cerrito High	14,247,249
Madera	1,216,917	Kennedy High	7,779,203
Mira Vista	1,528,265	Richmond High	11,599,844
Montalvin	313,287	Greenwood/LPS	18,706,460
Murphy	1,595,572	Pinole Valley HS	26,140,218
Nystrom	1,638,359		
Grand Total		183,368,295	

7. In June 2007 \$24,900,038 of expenditures were transferred to the Capital Facilities Fund (Developer Fees). The District has reported this in project reporting as an increase to Program revenues. These transfers were limited to schools with assessed needs based on population growth.

BOND PROGRAM KPI SUMMARY

Report # 1

Bond Information (Key Performance Indicators) for WCCUSD Bond Program for December 31, 2020 Revised

Notes:

8. Interest earnings by Bond Measure or other funding source:

Source	12/31/2019	CY 2020	Total
2000 Measure M	4,967,794	-	4,967,794
2002 Measure D	14,785,928	-	14,785,928
2005 Measure J	1,373,462	-	1,373,462
2010 Measure D	3,448,038	515,029	3,963,067
2012 Measure E	1,427,069	398,532	1,825,601
Building Fund - Other	17,309,665	85,883	17,395,549
School Facility Fund	1,883,355	3,394	1,886,748
Grand Total	45,195,311	1,002,839	46,198,150

Unallocated interest derived from bond proceeds was posted to the undistributed resource (9790), and is shown in Building Fund - Other prior to 06/30/15

9. Net Transfers by Bond Measure or Funding source are shown below. Approximately 90% of all transferred amounts were from the Building Fund to the School Facility Fund to match State revenues.

Source	Amount
2000 Measure M	(11,939,439)
2002 Measure D	(11,099,851)
2005 Measure J	(12,625,650)
Building Fund - Other	1,934,111
School Facility Fund	29,810,076
Grand Total	(3,920,753)

Net transfers were to, or from, the following offsetting non-program resources or funds:

Transferred From (To)	Amount
1998 Measure E	6,077,014
General Fund (Resc 8150 - RRM)	(2,700,000)
Deferred Maintenance Fund	(5,158,224)
Building Fund (other revenues)	990,573
Capital Outlay Fund	750,138
Bond Interest & Redemption Fund	(3,042,495)
Debt Service Fund	(837,758)
Grand Total	(3,920,753)

10. Other Revenue by source:

Revenue Source	Amount
Vendors	
Alterra	108,000
Misc Vendors	678,172
Pacific Gas & Electric	138,062
SBC (E-Rate)	2,597,426
WLC Architects	100,000
Other	
2000M Bond Refinance	550,000
2005J Bond Premium	5,357,323
Bond Sales journaled at net	(964,575)
Cost of Issuance rebates	120,417
EI Portal Land Sale	836,291
FEMA - Riverside ES	906,437
Other	350,909
Pinole MS joint use	2,000,000
Retention corrections	138,295
Rosie the Riveter	169,440
San Pablo Economic Develop Corp	200,262
Grand Total	13,286,459

SBC (now AT&T) payments were primarily for "E-Rate" school subsidies. The remaining vendor payments are for cost reimbursements, contract or dispute settlements, or fee rebates.

In order to show Bond Sales correctly at the stated face value, a negative \$964,576 line item is included. The amount is from the District booking bond sales at net of costs of issuance for fiscal years 2013-14 and 2014-15.

The EI Portal Land Sale was originally posted to the Building Fund, but was later transferred. It is listed in the prior note as the transfer to the Debt Service Fund.

The Pinole MS joint use revenue was from an expired agreement with the City of Pinole for the school gym and sports fields.

BOND PROGRAM KPI SUMMARY

Report # 1

Bond Information (Key Performance Indicators) for WCCUSD Bond Program for December 31, 2020 Revised

Notes:

11. Fund Adjustments by Bond Measure and other funding source:

Adjustment	Amount
2000 Measure M	907,243.03
2002 Measure D	(99,877.00)
2005 Measure J	(58,278.17)
Building Fund - Other	199,308.76
Grand Total	948,396.62

-

Fund Adjustments by category:

Adjustment	Amount
Beginning Balances	218,257.13
Close Non-Bond Resources	(58,277.86)
FEMA Adjustment	805,260.00
FY 2006 Beginning Balance	-
Prior Year Correction	(16,842.65)
Grand Total	948,396.62

-

12. Bonds issued by fiscal year:

in thousands

Fiscal Year	1998E	2000M	2002D	2005J	2010D	2012E	Grand Total
1999	20,000						20,000
2000	10,000						10,000
2001	10,000	15,000					25,000
2002		40,000	30,000				70,000
2003		95,000					95,000
2004			100,000				100,000
2005			69,999				69,999
2006			99,998	70,000			169,998
2009				120,000			120,000
2010				132,410			132,410
2012					100,000		100,000
2014					40,000	85,000	125,000
2015					50,000	85,000	135,000
2016					60,000	65,000	125,000
2018					65,000	60,000	125,000
2020					65,000	65,000	130,000
Total	40,000	150,000	299,997	322,410	380,000	360,000	1,552,407

13. Total Other Revenue by bond or funding source:

Source	12/31/2019	CY 2020	Total
2000 Measure M	(3,938,956)	-	(3,938,956)
2002 Measure D	5,957,893	-	5,957,893
2005 Measure J	(5,732,025)	-	(5,732,025)
2010 Measure D	8,016,077	515,029	8,531,107
2012 Measure E	1,041,118	400,495	1,441,613
Building Fund - Other	18,574,764	435,883	19,010,647
Capital Facilities	27,640,167	1	27,640,168
School Facility	188,466,655	23,403,483	211,870,138
Grand Total	240,025,694	24,754,892	264,780,585

-

14. Expenditures by bond or funding source are as follows:

Source	12/31/2019	CY 2020	Total
2000 Measure M	146,061,044	-	146,061,044
2002 Measure D	304,455,376	-	304,455,376
2005 Measure J	318,177,684	-	318,177,684
2010 Measure D	286,748,609	46,285,451	333,034,060
2012 Measure E	270,688,240	6,245,820	276,934,059
Building Fund - Other	32,809,991	7,500	32,817,491
Capital Facilities	24,900,038	-	24,900,038
School Facility	172,882,693	-	172,882,693
Grand Total	1,556,723,675	52,538,771	1,609,262,446

-

15. The District retains up to 5 percent of payments on construction contracts, and frequently makes payments to vendor trust accounts for the retained amounts. The trust accounts are reported as cash on the District's financial records. Net retainage liability, less cash in trust accounts, is as follows:

Account	12/31/2019	CY 2020	Total
Retentions	8,563,545	(6,270,790)	2,292,755
Trust Accounts	(8,264,041)	6,124,648	(2,139,394)
Net Retentions	299,504	(146,142)	153,362

BOND PROGRAM KPI SUMMARY

Report # 1

Bond Information (Key Performance Indicators) for WCCUSD Bond Program for December 31, 2020 Revised

Notes:

16. Ending Cash on Hand by funding source is as follows:

Source	12/31/2019	CY 2020	Total
2010 Measure D	40,431,485	19,083,436	59,514,921
2012 Measure E	21,534,443	59,154,676	80,689,118
Building Fund - Other	4,042,785	23,831,868	27,874,653
School Facilities	1	(1)	-
Grand Total	66,008,714	102,069,979	168,078,693

Ending Cash on Hand by cash type:

Source	12/31/2019	CY 2020	Total
Cash	45,048,768	101,721,018	146,769,786
LAIF (Cash Equivalent)	20,959,946	348,961	21,308,907
Grand Total	66,008,714	102,069,979	168,078,693

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)

DRAFT MINUTES Meeting of February 8, 2021

A) OPENING PROCEDURES

Note: this meeting was held online using the Zoom platform and was open to the public to attend.

B) CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mr. Gosney called the meeting to order at 2:05 PM.

C) ROLL CALL

Present: John Anderson, Sallie DeWitt, Guadalupe Enllana, Don Gosney, Lorraine Humes & Anton Jungherr
[6 members ~ 4 required for a quorum]

Absent: Maisha Cole

Staff Present: Melissa Payne, Ellen Meija-Hooper, Margaret Romo, SeungJa Cha

Auditor: Michael Ash of Christy White and Associates

Board Liaison: None appointed.

D) APPROVAL OF AGENDA

Agenda accepted as presented via unanimous consent

E) PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

None

D I S T R I C T R E P O R T S

F) TELEPHONE CONFERENCE CALL WITH MICHAEL ASH OF CHRISTY WHITE TO DISCUSS THE DRAFT 2020 FINANCIAL AUDIT

a. Draft Financial Audit

Mr. Ash discussed the findings. There were no findings in the financial audit.

b. CBOC Draft Financial Audit Questions

The CBOC had submitted a number of questions to WCCUSD staff relative to the Draft Financial audit. The staff had completed

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)

a number of the responses to the questions which is attached to these minutes.

The staff and Mr. Ash provided responses to the questions which answers were not provided on the attachment. The responses are as follows:

- Q1. Yes, will be modified to address comment
- Q2. Not common in audit reports. Will not be modified
- Q3. Yes, will be modified to address comment
- Q4. Yes, will be modified to address comment
- Q5. Yes, will be modified to address comment
- Q6. Yes, will be modified to address comment
- Q7. Page 13 is an indication there were no changes. This is not required for Proposition 39 and will not be modified
- Q8 through Q11 have been addressed on the attachment
- Q12. Other building funds are related to the state and interest earnings. Melissa Payne will work with Christy White and Mr. Ash to address this information.
- Q13. Same response as for Q7
- Q14. Yes, will be modified to address comment

There was further discussion on the response on Q10 relative to open lawsuits. There are open lawsuits and staff will provide information to CBOC. In addition, there was additional discussion on Q11 relative to write offs. There were write offs and the staff will provide CBOC with a listing of those items.

WCCUSD staff will provide a written response to CBOC for all 14 questions.

G) AUDIT SCHEDULES

There are inconsistencies with dates for the audit schedule. Final acceptance was on the calendar as March 31 during a joint meeting with

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)

CBOC and the WCCUSD Board but was changed to March 24 this past Friday (February 5). Don Gosney will write a letter to the Board asking for a Joint Meeting to discuss Audits. Such a meeting is required by the WCCUSD bylaws.

H) BOND PROGRAM PROJECTS STATUS and FINANCIAL REPORTS

Ellen Meija-Hooper presented the following updates:

- **Facilities Master Plan Update 02.08.21**
- **Updating the 2016 Facilities Master Plan**

Melissa Payne presented the project reports and updates:

- **CBOC request for Lathrop Richmond Construction Pay App00023**
- **CBOC request Lisa Nagai Inv #48**
- **CBOC request Arey Jones Laptops**
- **Richmond HS Newsletter Number 19 (February 2021)**
- **RHS Critical Needs Project Status Report (February 2021)**

Melissa Payne presented the project reports and updates:

- **Consolidated Budget Report 01/31/21**
- **Consolidated Budget Report-2016 Master Plan 01/31/21**
- **Report No. 2 Bond Program Spending to Date 01/31/21**
- **Report No. 1 Bond KPI Summary 01/31/21**
- **Report No. 13 Bond Program Financial Status 01/31/21**
- **Report No. 13 Variance Report 01/31/21**
- **2020-2021 Accounts Payable Check List 01/31/21**
- **Annual Variance Report CY2020**

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)

In addition, Melissa Payne indicated that there is no plan to issue Measure R at this time.

C B O C R E P O R T S

C O N S E N T I T E M S

I) ADOPTION OF MINUTES

Approved with no objection:

01.11.21

CBOC Draft Minutes

J) CBOC MEMBER INFORMATION REQUEST LOG

Approved with no objection:

01.11.20

BOC Member Information

Requests Status Log

K) APPROVED RECOMMENDATIONS LOG

Approved with no objection:

02.08.21 CBOC Approved Recommendations

L) INVOICE FROM CBOC INDEPENDENT COUNCIL

Approved with no objection:

11.30.20 Adam Ferber Invoice

C O M M I T T E E R E P O R T S # 2

M) MEMBERSHIP

Accepted with no objection:

02.08.21 CBOC Attendance Review

N) MEMBERSHIP ROSTER

Accepted with no objection:

02.08.21 CBOC Roster

O) NEW MEMBER APPLICATIONS

For information only

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)

11.11.20 Jason Lindsey
01.10.21 Tom Panas
01.11.21 Guadalupe Enllana
01.11.21 Maisha Cole
12.07.21 Sallie DeWitt
01.08.21 Consuelo Lara

P) CHAIRPERSON REPORTS

Don Gosney reported that there was no chairperson's report to the WCCUSD Board of Trustees meeting as the Board President has asked standing committees to present any issues during the public comment segment (90 seconds) of the meeting or to the Facilities Committee.

Q) STATUS OF KENNEDY HIGH SCHOOL CRITICAL NEEDS AND REBUILD

02.08.21 Status of Kennedy HS Critical Needs Project

There is a concern by the CBOC relative to a lack of information available to the public, CBOC and the school board. Staff indicated that there is presently no movement on this activity because there is no place for the Kennedy students to go during construction. The updating of the Facilities Master Plan should be able to provide a roadmap for this project.

R) REQUESTS, ADVICE AND COMMENTSAMEND BOARD POLICY 9720 (CONFLICT OF INTEREST)

i) Report #1 Bond Program Summary, December 31, 2020 (Revised February 8, 2021)

The reference document will be used in the CBOC Annual Report 2020 as it is for the period January 2020 to December 2020—the calendar year rather than the fiscal year which is the period from July through June the following year.

ii) K-12 School Facility Program (SFP) Audit Overview

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)

When will Peres, Gompers and Coronado be ready to audit?
How will the auditor be selected?
Will the CBOC have audit entrance and exit conferences?
Will audit reports be presented to the CBOC for review?

Ms. Payne and Ms. Romo will pass these questions on to the appropriate personnel.

iii) Measure R Bonding Capacity Waiver Approved by State Board of Education on January 13, 2021

In the waiver request the District represented to the State Board of Education that the CBOC had “No Objections” to the request. Actually, the CBOC took no action to this waiver request.

Mr. Gosney will write a letter to Mr. Wold indicating that the “no objections” statement in the letter is not correct and that the letter should say “no action” was taken by the CBOC.

S) 2020 ANNUAL REPORT

02.03.21 '20 Annual Report To-Do List Assignments (Rev 1)

Ms. Lorraine Humes provided and update on the status of the 2020 Annual Report

T) CALENDAR 2021 CBOC Meetings Calendar

Mr. Gosney presented the CBOC meeting dates for 2021.

U) FUTURE AGENDA TOPICS 02.08.21 Future Agenda Items Log (short list)

There were no additional topics at this time.

**WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
(CBOC)**

V) ADJOURNMENT

The meeting was adjourned at 4:42 pm.

NEXT SCHEDULED CBOC MEETING:

March 08, 2021

Submitted by CBOC Secretary John Anderson

*The agenda and a video/audio record of this meeting are posted on the
WCCUSD CBOC webpage.*

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)



WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE

QUESTIONS and COMMENTS on DRAFT 2020 WCCUSD BOND PROGRAM FINANCIAL AUDIT (RESPONSES FROM WCCUSD STAFF)

NO.	PAGE	QUESTION	RESPONSE
1	Contents	Can Contents be revised to read "Introduction and Governing Board and Citizens' Bond Oversight Committee Member Listing"?	
2	Contents	Would it be helpful to page number divider pages?	
3	2	Can a note be added to explain why all Governing Board terms expires December 2020?	
4	2	Can Citizens' Bond Oversight Committee members listing be as of June 30, 2020 to be consistent with the Governing Board?	

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)



WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE

NO.	PAGE	QUESTION	RESPONSE
5	3	Auditors' Responsibility - Can the California Guide Appendix A be also referenced?	
6	3	Auditors' Responsibility- Is it fair to represent in the CBOC Annual Report that the auditor expressed no opinion on the effectiveness of the District's internal controls?	
7	4	Supplementary Information - Page 13 does not appear to present any management supplementary information. Should that be noted here?	

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)



WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE

NO.	PAGE	QUESTION	RESPONSE
8	5	Can you reconcile Total assets \$165,194,590 with Bond Program Financial Status As of June 30, 2020 of \$162,950,339 ? See attached Bond Program Financial Status Report. at June 30, 2020.	No.8 Report #13, printed on 7/3/2020, was a preliminary report before closing the book. The Adjusted Cash balance of \$162,950,338.73 included the Non-bond Measure and Liabilities. For CBOC question for asset - it's \$169,046,801.19 on the Report #13, printed on 7/3/2020 (see the report #13, page 2, note 1: \$163,211,502.22 + \$5,835,298.97 included Non-bond Measure). The total asset for Measure D and E should be \$164,957,639.10 (\$163,211,502.22 + \$5,835,298.97 less Non-bond Measure) After 7/3/2020, we had closing adjustments added of \$236,949.57: Payroll Adjustment \$69,525.23, Cash with Fiscal Agent adjustment <\$4,698.10>, Accrued Pooled Earning \$100,637.10, Accrued Laif Interest \$71,485.34 Final Asset is \$165,194,588.67 (\$164,957,639.10 + \$236,949.57) which is equal to Audit report.

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)



WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE

NO.	PAGE	QUESTION	RESPONSE
9	8	Note 2 - did the bond funds loan cash to the General Fund at any time during FY2020?	no
10	12	Note 5 A Litigation- were there any litigation on bond construction projects at June 30, 2020?	no
11	12	Note 5 B - Were there any expenditures not capitalized or included in construction in progress at June 30, 2020?	All 2020 expenditures from the Measures were capitalized or included in WIP based on the capital assets schedules.
12	12	Note 6 - Can you identify in the audit report "Other Building Funds"?	
13	13	See question 7 above.	
14	14	Is it fair to represent in the CBOC Annual Report that the auditor expressed no opinion on the effectiveness of the District's internal controls?	

CBOC MEMBER RECORDS REQUEST AND STATUS LOG

03.08.21

REQUESTER	DATE REC'D	SUBJECT	FORWARDED FOR RESPONSE	RESPONSE DATE	RESPONSE
131) Sallie DeWitt	7/16/19	Asked for staff to review and comment on the variance report she prepared for Annual Report	7/16/19 to M. Payne	7/17/19 emailed S. DeWitt with comments and document	7/17/19
132) Anton Jungherr	8/16/19	Copy of Riverside ES Soils Stabilization Project RFP	8/19 to L. Freese	9/3/19 emailed Jungherr & Gosney requested documents	9/3/19
133) Don Gosney	9/19/19	RFP for Wilson Project	9/19 to L. Freese	10/09/19 emailed record to Gosney	10/09/19
134) Anton Jungherr	10/11/19	District's CBOC budget for FY 2019	10/14 to L. Freese & T. Wold	10/16 Emailed response to A. Jungherr	10/16/19
135) Anton Jungherr	1/15/20	Request for copies of Orbach's invoices for check #190261	1/15/20 S. Cha	1/21/20 emailed Jungherr/Gosney	1/21/20
136) Anton Jungherr	2/2/20	Detailing variances from Report 13A	2/2/20 M. Payne	2/7/20 emailed Jungherr/Gosney Requested information	2/7/20
137) Gregg Visineau	2/12/20	Settlement agreement District & RCI for Nystrom	2/13/20 to M. Mayne	2/25/20 emailed G. Visineau and D. Gosney with copy of settlement	2/25/20
138) Lorraine Humes	7/14/20	Copy of current Chart of Accounts for Fund 21	7/14/20 to M. Payne	7/22/20 M. Payne emailed L. Humes requested chart	7/22/20
139) Anton Jungherr	8/10/20	Back-up documents for charges shown on the A/P Check List Fund 21 July 2020 for Facility Program Staff and Assoc. Supt Operations Staff for July pay.	8/10/20 to M. Payne	8/12/20 Emailed A. Jungherr back-up document	8/12/20
140) Anton Jungherr	8/13/20	Copies of supporting documents for the back-up documents for Facility Program Staff and Assoc. Sup Operations Staff July pay that was sent on 8/12/20	8/17/20 to M. Payne	Sent to Jungherr and Gosney on 10-13-20. This also satisfies request #144	10/13/20
141) Lorraine Humes	8/19/20	Copy of December 2018 Report #13 and Variance Report for it.	8/19/20 to M. Payne	8/26/20 M. Payne emailed reports to L. Humes	8/26/20

CBOC MEMBER RECORDS REQUEST AND STATUS LOG

03.08.21

REQUESTER	DATE REC'D	SUBJECT	FORWARDED FOR RESPONSE	RESPONSE DATE	RESPONSE
142) John Anderson	8/24/20	Copy of documents for 2019 Property tax rates and bond program key performances indicators summary.	8/24/20 to M. Payne	8/26/20 M. Payne emailed KPI report and Report 13 Variance Report. Due to Covid 19, the 20-21 tax rates have been delayed. They may be available in September.	8/26/20
143) Anton Jungherr	9/4/20	Final Copy of RFQ.RFP 2021-01	9/8/20 to D. Johnston	9/8/20 to A. Jungherr & D. Gosney. This has not been issued yet.	9/8/20
144) Anton Jungherr	9/11/20	Back up worksheets and documents for the two 08.20 payrolls and the two 07.20 adjustments	09.14.20 to M. Payne	Sent to Jungherr and Gosney on 10-13-20. This also satisfies request #140.	10/13/20
145) Anton Jungherr	9/18/20	Nixon Peabody 8/19/16 ltr Copies of 303 Task Orders All relating to recent and ongoing projects	9/18/20 to T. Wold	9/24/20 T. Wold sent letter of response to A. Jungherr	9/24/20
146) Anton Jungherr	9/18/20	Nixon Peabody 8/19/16 ltr Copies of 184 Task Orders relating to past and completed projects	9/18/20 to T. Wold	9/24/20 T. Wold sent letter of response to A. Jungherr	9/24/20
147) Anton Jungherr	10/1/20	From the Implementation of Recommendations report number of In Process recommendations-number of Implemented and Ready for Review recommendations-copies of all Internal Auditor reviews of the 60 implemented and ready to review as of 9.30.20	10.13.20 To M. Romo		
148) Anton Jungherr	10.26.20	Funding source for FY2020 Christy White, Inc., Eide Bailly, LLP FY2020 Performance, Moss Adams, LLP Phase 2	11.03.20 to M. Romo	11-17-20 sent response to A. Jungherr & D. Gosney	11.17.20

CBOC MEMBER RECORDS REQUEST AND STATUS LOG

03.08.21

REQUESTER	DATE REC'D	SUBJECT	FORWARDED FOR RESPONSE	RESPONSE DATE	RESPONSE
149) Anton Jungherr	10.26.20	Provide worksheet used to calculate July 2020 reg, payroll and time sheets and worksheet used to calculate the July payroll adjustment	10.27.20 to M. Payne	12.15.20 Sent response to Jungherr & Gosney	12.15.20
150) Anton Jungherr	10.26.20	Provide detail for the Sept. 2020 Fund 21 Bond Funds payroll of \$97,601.13 in the format provided for Aug 2020	10.27.20 to M. Payne	Response sent to A. Jungherr and D. Gosney	12.10.20
151) Anton Jungherr	10.26.20	Detail of Lead Auditor July 2020 credit of \$991.48 and confirm that no payroll for the Lead Internal auditor was charged to the Fund 21 Bond Fund in July 2020. Confirm that there was no payroll for the Lead Internal reported in Aug. 2020. Will the Lead Auditor's payroll be charged to the Fund 21 Bond Funds when she reviews the implementation of forensic audit recommendations?	10.27.20 to M. Payne	Document sent to A. Jungherr and D. Gosney 12-10-20	12.10.20
152) Anton Jungherr	11/09/20	Mr. Jungherr inquired whether the District followed appropriate procedures for hiring Eide Bailey	11.09.20 to M. Romo	12.14.20 answers were emailed to Jungherr and Gosney Additional documents sent on 12.15.20.	12/14/20 & 12.15.20

West Contra Costa Unified School District
Citizens' Bond Oversight Committee
CBOC Approved Recommendations
03.08.21

Per Board of Education Policy #7214.2: "All recommendations approved by the Committee (CBOC) shall be presented to the Board of Education. The Board shall respond to the Committee's recommendation(s) within sixty (60) days after receipt of the recommendation(s)."

The purpose of this log is to document recommendations made by the CBOC to the Board of Education

Item No.	Recommendation	Date CBOC Approved	District's Response
1	Proposed Board Policy 7161.1 Lesson Learned Process	12.21.16	"...not needed at this time"
2	Eight standard Financial Impact Statement formats for Board of Education agenda precis on bond Program budget approval and expenditure authorizations.	07.30.18 09.12.18 discussed joint CBOC/Board meeting	Currently being reviewed as part of the drafting of Bond Program Management Plan
3	Amendments to Board Policy BP 7214.2 Citizens' Bond Oversight Committee	03.14-27.19 discussed joint CBOC/Board meeting 05.15.19 Governance Committee	Discussion but no action when discussed by Board on 05.27.20
4	Facilities Road Map 2023 be approved by the Board of Education. Discuss at the Joint Board/CBOC September 11, 2019.	06.20.19	Currently under review Done

West Contra Costa Unified School District
Citizens' Bond Oversight Committee
CBOC Approved Recommendations
03.08.21

Item No.	Recommendation	Date CBOC Approved	District's Response
5	That the Board of Education ensure that an independent 3rd party determine the amount of FY2019 salaries & benefits that can be legally charged to Fund 21 Building Fund based on California Attorney General Opinion No. 04-110.	06.20.19	IMPLEMENTED on 03.01.20
6	That the Board of Education ensure that only legally appropriate amount of FY2020 salaries & benefits are charged to Fund 21 Building Fund.	06.20.19	IMPLEMENTED on 03.01.20
7	District staff include Board Program Financial Status Reports (Report 12 and 13A) in the Board of Education agenda packet for one meeting each month under agenda item E.2, Standing Reports.	07.30.18	REPORTED MONTHLY TO FACILITIES COMMITTEE
8	Amend Director Internal Audit job description to report functionally to the Board of Education and administratively to the Superintendent.	12.19.18	REJECTED
9	That the District prepare a plan to update 2016 Master Plan cost estimates.	03.14.19	DONE

West Contra Costa Unified School District
Citizens' Bond Oversight Committee
CBOC Approved Recommendations
03.08.21

Item No.	Recommendation	Date CBOC Approved	District's Response
10	That the Board provide a response to the CBOC by June 28, 2019 to the 24 recommendations in the FY2018 Board Program Performance Audit marked "TBD" including a responsible official and a planned resolution date.	04.18.19	NOT DONE
11	Appoint an appropriate Business Services member to the 2016 FAI Recommendation Implementation Task Force.	12.19.18	DONE
12	Have Moss Adams, LLP forensic accounting review cycle align with their bond program performance audit cycle.	12.18.18	REJECTED
13	Have Moss Adams, LLP review forensic accounting investigation implementation status as of June 30, 2019 and June 30, 2020.	03.14.19	REJECTED
14	Have Director Internal Audit dedicate full time on the implementation of the forensic investigation recommendations.	03.14.19	REJECTED

West Contra Costa Unified School District
Citizens' Bond Oversight Committee
CBOC Approved Recommendations
03.08.21

Item No.	Recommendation	Date CBOC Approved	District's Response
15	Amend Director Internal Audit job description to include responsibility for auditing the implementation of the forensic review and performance audit recommendations.	04.18.19	REJECTED
16	Fill the position of Director Internal Audit as soon as possible.	04.18.19	Filled on 07.01.20 [lower level classification of Lead Internal Auditor without Certified Public Accountant license requirement]
17	That the Board of Education take formal action to accept the March 20, 2019 Phase 1 Forensic Accounting Investigation Implementation Review report. Furthermore, that the Board of Education advise when the 29 unvalidated recommendations from Phase 1 will be reviewed and validated as effectively implemented; and by whom.	05.16.19	REJECTED

West Contra Costa Unified School District
Citizens' Bond Oversight Committee
CBOC Approved Recommendations
03.08.21

Item No.	Recommendation	Date CBOC Approved	District's Response
18	Review three job descriptions: • Associate Superintendent of Business and Operations • Associate Superintendent of Facilities, Maintenance, Operations and Bond Program Director of Internal Audit (including reporting relationship to Board of Education)	08.15.19	DONE
19	Include these three planning elements in the scope of the Lake Elementary School planning report: • Alternatives, if any, to the replacement of this school. • Elementary schools current design capacities, enrollments, projected enrollments and excess capacities. • Options for redrawing elementary school attendance boundaries and closing elementary schools.	08.15.19	Need Response
20	Make format changes to the Bond Program Financial Status (Report #13) as displayed in August 15, 2019 CBOC Minutes.	08.15.19	Done

West Contra Costa Unified School District
Citizens' Bond Oversight Committee
CBOC Approved Recommendations
03.08.21

Item No.	Recommendation	Date CBOC Approved	District's Response
21	Immediate fulfillment of the role of Director of Internal Audit for purpose of independent review of the implementation of internal controls improvement recommendations in preparation for the Moss Adams final review.	12.10.19	Filled on 07.01.20 [lower level classification of Lead Internal Auditor without Certified Public Accountant license requirement]
22	That the Superintendent direct that additional revenue sources to finance bond Fund 21 Building Fund projects be transferred to Fund 21 Building Fund.	12.10.19	Done via footnotes on Fund 21 Financial reports
23	That the District modify the format for the Colbi Technologies Consolidated Budget Status Report to include a column for the "original budget" and that Measure E budget and actual expenditures be added.	12.10.19	District and CBOC agreed that the Bond Program Spending to Date by Site (Report #2) would continue to display "Original Budget" and include a footnote on Measure E budget and actual expenditures. Therefore, the current Colbi financial reports do not need to be modified.

West Contra Costa Unified School District
Citizens' Bond Oversight Committee
CBOC Approved Recommendations
03.08.21

Item No.	Recommendation	Date CBOC Approved	District's Response
24	That the District negotiate with Moss Adams LLP a three-year extension to their current agreement to prepare Proposition 39 school construction performance audits for FY2020, FY2021 and FY2022. Further, that the audit objectives include compliance, effectiveness and results.	01.13.20	REJECTED
25	That the District submit the following financial reports to the CBOC on the frequency displayed in the table below:	03.09.20	DONE
25 Table	REPORT TITLE		FREQUENCY
	• Consolidated Budget Status Report (Colbi) • Consolidated Budget Status Report ~ 2016 Master Plan Projects (Colbi) • Bond Program Spending to Date by Site (Report #2) • Bond Program Financial Status (Report #13) • Financial Impact of Report #13 Analysis (Report #13A) • A/P (Accounts Payable) Check List • Bond Program KPI Summary (Report #1) • Report #13A Annual Variance		Monthly Monthly Monthly Monthly Monthly Monthly Annually Annually

West Contra Costa Unified School District
Citizens' Bond Oversight Committee
CBOC Approved Recommendations
03.08.21

Item No.	Recommendation	Date CBOC Approved	District's Response
26	The CBOC supports the staff recommendation that an RFP be issued for Proposition 39 school bond performance audit services for FY2020 through 2022. The audit scope should include compliance (California Guide for Annual Audits, Appendix A) and program effectiveness and results (Government Auditing Standards 2018 Revision, section 1.22 a).	05.11.20	Needs Response
27	That an RFP be solicited for performance audit services to verify the 29 forensic investigation recommendations that were not verified in the Moss Adams. LLP Phase 1 report and are not covered in their Phase 2 Report contract.	05.11.20	Needs Response
28	That FY2021 salaries and benefits charged to Fund 21 Building Fund shall have a beneficial relationship to the Bond Program and be supported by a timekeeping system reviewed by the District's independent performance auditor.	05.11.20	Done

West Contra Costa Unified School District
Citizens' Bond Oversight Committee
CBOC Approved Recommendations
03.08.21

Item No.	Recommendation	Date CBOC Approved	District's Response
29	That Board of Education support these Little Hoover Commission legislative changes to enhance the independence of the CBOC and provide authority for CBOC "best practices": • effectiveness and results performance audits. • advise on selection of auditors. • change appointment authority for CBOC members. • CBOC budgets. • CBOC website	06.08.20	Yet to be addressed
30	Request District to provide to the CBOC responses to FY2019 performance audit recommendations as required by Ed Code Section 15280(a)(2).	07.13.20	Not completed by 06.30.20 legal deadline
31	A Five-Year Capital Budget should be prepared annually as part of each Master Plan Update.	08.10.20	Needs Response
32	2020 Measure R bond measure language cannot be used as the basis for effective bond oversight; therefore, the Board has not implemented 2016 Forensic Accounting Investigation recommendation on this matter.	08.10.20	Needs Response

West Contra Costa Unified School District
Citizens' Bond Oversight Committee
CBOC Approved Recommendations
03.08.21

Item No.	Recommendation	Date CBOC Approved	District's Response
33	That the District provide to the CBOC a monthly report on the status of the Lead Internal Auditor's review of the implementation of forensic accounting investigation recommendations in the following format, including a listing of the specific recommendations reviewed, beginning with October 2020: • Balance to review beginning of month (77) • Reviewed this month • Balance to review end of month:	10.19.20	
34	Board Bylaw 9270 Conflict of Interest be amended in synch with Forensic Accounting Investigation Recommendation.	01.11.21	No Response
35	Appoint CBOC Representative to Forensic Investigation Implementation Task Force	01.11.21	No Response
36	Schedule 2021 Joint Board/CBOC meetings.	01.11.21	No Response
37	Upon request provide copies of invoice in the next agenda packet	01.11.21	Agreed



WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE

ATTENDANCE REPORT for PREVIOUS 12 MONTHS 03.08.21

	2020										2021	
	4/13	5/11	6/8	7/13	8/10	9/14	9/30	10/19	11/09	12/14	01/08	02/12
John Anderson												
Ken Burns				UA	UA	UA	UA	UA				
Maisha Cole					EA							EA
Sallie DeWitt												
Guadalupe Enllana						UA			EA			
Don Gosney												
Vanessa Hill												
Lorraine Humes												
Anton Jungherr												
Cameron Moore												
Gregg Visineau												
BOE Liason*		UA	UA	UA	UA	UA	UA	UA	UA			

Key Codes:

EA = Excused Absence (contacted CBOC Chair or Secretary in advance of absence)

UA = Unexcused Absence (absent but did not contact CBOC Chair or Secretary in advance of absence)

TOO MANY ABSENCES – Too many absences (≥ 5 absences)

WARNING OF ABSENCES – Warning on absences (4 absences)

* No Board Liaison appointed after 12/11/20



WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
 Guadalupe Enllana Don Gosney Cameron Moore
 Vice Chairperson Chairperson Secretary

CITIZENS' BOND OVERSIGHT COMMITTEE
MEMBERSHIP ROSTER
03/08/20

Categories per BP 7214.2 Effective December 9, 2015					
#	Category	Name	Term Start Date	Term Ends	Term #
1	Business Organization*	Vacant	—	—	—
2	Senior Citizen Organization*	Don Gosney	05/24/19	05/23/21	3
3	Taxpayers Organization*	Vacant	—	—	—
4	Parent or Guardian*	Maisha Cole	06/10/20	06/09/22	1
5	Parent or Guardian & PTA*	Vacant	—	—	—
6	El Cerrito Resident	Vacant	—	—	—
7	Hercules Resident	Vacant	—	—	—
8	Pinole Resident	Vacant	—	—	—
9	Richmond Resident	Guadalupe Enllana	08/07/19	08/06/21	1
10	Richmond Resident	John Anderson	06/10/20	06/09/22	1
11	Richmond Resident	Vacant	—	—	—
12	San Pablo Resident	Vacant	—	—	—
13	Unincorporated Area Resident	Vacant	—	—	—
14	Unincorporated Area Resident	Vacant	—	—	—
15	Building Trades Council	Vacant	—	—	—
16	WCCUSD Employee Unions**	Vacant	—	—	—
17	WCCUSD Student	Vacant	—	—	—

THREE OF THE FIVE MANDATED POSITIONS AS REQUIRED BY PROPOSITION 39 ARE UNFILLED. APPLICATIONS ARE PENDING BOARD REVIEW ALONG WITH FIVE OTHER APPLICATIONS.

The Proposition 39 WCCUSD CBOC was established by the Board of Education on April 9, 2003. All appointments are made by the Board of Education per BP 7214.2. Terms are for two (2) years with a maximum of three consecutive two (2) year terms.

The date appointments were approved by the Board of Education is the same as the "Term Start" date.

* Legally required category under Proposition 39, California Education Code Section 15282 (a).

**One member, who is not a current WCCUSD employee, representing the five WCCUSD employee unions: United Teachers of Richmond, Teamsters Local 856, School Supervisors Association, West Contra Costa Administrators Association and Adult School Teachers United.



WCCUSD

CITIZENS' BOND OVERSIGHT COMMITTEE

Guadalupe Enllana Don Gosney John Anderson
 Vice Chairperson Chairperson Secretary

MEMBERSHIP APPLICATION

COMMITTEE'S PURPOSE

"The purpose of the Committee is to inform the public concerning the expenditures and uses of bond revenues. The Committee's legal charge is to actively review and report on the expenditures of taxpayer's money for school construction." WCCUSD Board Policy BP 7214.2

APPLICATION INSTRUCTIONS

Please complete and submit this Membership Application with a current resume and a personal statement explaining why you want to serve on the Citizens' Bond Oversight Committee and what special areas of expertise or experience that you think would be helpful to the Committee.

Please submit the completed Membership Application and supporting documents to Senior

Administrative Assistant Silvia Garfield at sgarfield@wccusd.net **and**

CBOC Chair Don Gosney at dongosney@comcast.net

Name Joseph Camacho	Home Address REDACTED
Home Phone N/A	Mobile Phone REDACTED Email REDACTED

GENERAL MEMBERSHIP REQUIREMENTS	YES	NO
Do you live or work within the boundaries of the WCCUSD?	☒	☐
Are you an elected official?	☐	☒
Are you an employee or official of the WCCUSD? (No employee or official shall be appointed to the CBOC.)	☐	☒
Are you a vendor, contractor or consultant of the WCCUSD? (None shall be appointed to the CBOC.)	☐	☒
Can you serve a full two year term?	☒	☐
Can you attend monthly CBOC meetings (currently conducted as virtual meetings via Zoom starting at 2:00 PM)	☒	☐
Do you know of any reason such as a potential conflict of interest, which would adversely affect your ability to serve on the CBOC?	☐	☒

SUBCOMMITTEES YOU WOULD LIKE TO SERVE ON			
ALL CBOC MEMBERS ARE REQUIRED TO SERVE ON AT LEAST ONE SUBCOMMITTEE			
☐	Annual Report	☐	By-Laws
☐	Audit (Financial and Performance)	☐	Site Tours
☐	Web Site	☐	Training

WCCUSD

CITIZEN'S BOND OVERSIGHT COMMITTEE

MEMBERSHIP APPLICATION

SPECIFIC MEMBERSHIP REQUIREMENTS (CHECK THE ONE CATEGORY YOU ARE APPLYING FOR)		
✓	CATEGORY	QUALIFIER
REQUIRED BY PROPOSITION 39		
☐	Business Organization (1 position)	One member shall be active in a business organization representing the business community located within the District
☐	Senior Citizen Organization (1 position)	One member shall be active in an Approved Senior Citizen Organization
☐	Taxpayer Organization (1 position)	One member of a bona fide Taxpayer Organization
☐	Parent or Guardian (1 position)	Parent or Guardian of a current WCCUSD student
☐	Parent or Guardian AND PTA (1 position)	Parent or Guardian of a current WCCUSD student AND a member of a PTA Organization
PER BOARD POLICY		
☐	El Cerrito (1 position)	Resident of El Cerrito
☐	Hercules (1 position)	Resident of Hercules
☐	Pinole (1 position)	Resident of Pinole
☐	Richmond (3 positions)	Resident of Richmond
☐	San Pablo (1 position)	Resident of San Pablo
☒	Unincorporated Areas (2 positions)	Resident of Unincorporated Areas
☐	Contra Costa Building Trades Council (1 position)	Member of an Affiliated Union
☐	WCCUSD Employees Unions (1 position)	Member of an Affiliated Union
☐	WCCUSD Student (1 position)	Current WCCUSD Student

Various CBOC documents are available on the CBOC's website at
<http://www.wccusd-bond-oversight.com>
 including agendas, minutes, membership by categories, audit reports, Board of Education Policy BP 7214.2, CBOC By-Laws, audio records of meetings, subcommittee documents, annual reports, bond measures etc.

✓	MEMBERSHIP APPLICATION CHECKLIST		✓
☒	Completed Application Form	☒	Current Resume
☐	Personal Statement (Why do you want to serve on the CBOC and what areas of expertise or experience do you possess that will benefit the CBOC?)		
☐	Email everything to sgarfield@wccusd.net AND dongosney@comcast.net		

SELECTION PROCESS

Applicants will be interviewed by the Facilities Subcommittee which shall make recommendations based on merit to the Board of Education for appointment to the CBOC. Application Packages will be included in Board and Facilities Subcommittee Agenda Packets prior to a public review and determination by the Board of Education to appoint the Committee members. The Committee **must** consist of at least seven members but the Board intends the Committee to consist of 17 members (per Board Policy 7214.2)

SIGNATURE OF APPLICANT	
By signature, the Membership Application answers, current resume and personal statement are true and complete to the best of my knowledge.	
Name	Date
Joseph B. Camacho	27 JAN 2021

To the members of the committee:

It is my pleasure to submit my application for membership on the West Contra Costa Unified School District (WCCUSD) Citizens' Bond Oversight Committee (CBOC). My interest in this committee is rooted in my personal and professional history of public service. These experiences include honorable military service, the California State Senate (staff), the House of Representatives (staff), various roles within higher education, non-profit board membership, other public facing positions and previous membership on the El Sobrante Municipal Advisory Council (ESMAC).

Public service and professional experiences aside, I also come to the committee as a parent of three children currently enrolled in WCCUSD schools, of which two have Individualized Education Plans (IEPs). My investment in the success of WCCUSD schools is personal. And my commitment to meaningful participation in the WCCUSD ecosystem is driven by the aforementioned values, experiences, and circumstances.

While I have not yet had the privilege of sitting on a bond oversight committee, I have some level of familiarity with them through the "shared governance" process at Contra Costa College, where I am currently employed and have served on multiple committees in the past. As a member of these committees, I have demonstrated strong written and oral communication skills, diplomacy amongst colleagues, a willingness to learn from others, and a friendly approach to my duties.

My previous positions and appointments bring with them a range of skills that may prove to be useful if I am selected. I would approach this role with both an open mind and the intention of working collaboratively with stakeholders and staff, as necessary, to achieve our goals.

It is my belief that WCCUSD resources must be utilized efficiently, effectively, and with sufficient community oversight. I hope to assist the CBOC in this endeavor and I thank you for your consideration.

Very respectfully,

Joseph B. Camacho

Mobile: 510 [REDACTED]

[REDACTED]@gmail.com

JOSEPH CAMACHO

El Sobrante, California · 510 [REDACTED]
[REDACTED]@gmail.com

PROFESSIONAL EXPERIENCE

2020 – PRESENT

SCHOOL SOCIAL WORKER, MARE ISLAND TECHNOLOGY ACADEMY

- Provide clinical counseling services
- Assist in development of internship program

2017 – PRESENT

SPECIAL ASSISTANT TO THE DIRECTOR, GATEWAY TO COLLEGE

- Provide political and communications consulting to the director
- Advocate program goals and priorities with policymakers and community stakeholders
- Draft program policies and procedures, social media plan, and program literature

2016 – 2017

COMMUNITY PARTNERSHIP LIAISON, DIABLO VALLEY COLLEGE

- Develop internship and career opportunities for students with public/private entities
- Perform program outreach with public and private entities to establish partnerships
- Represent campus Career Technical Education programs at regional consortia meetings
- Administer campus-wide Work Experience/Internship Program
- Engage public officials and policymakers to advocate campus program needs and goals

2015 – 2016

MANAGER OF CONSTITUENT SERVICES, CONGRESSWOMAN BARBARA LEE

- Provided casework services to constituents
- Manage constituent casework for the 732,000 residents of 13th Congressional District
- Manage congressional staff, all constituent casework and all public correspondence
- Served as advisor to Congresswoman on military/veterans' issue areas and policy
- Served as liaison to Veterans' organizations

2014 – 2015

FIELD REPRESENTATIVE, SENATOR MARK DESAULNIER

- Served as liaison to Veterans' organizations
- Advised Senator on higher education and veterans/military policy matters

2014 – 2016

ADJUNCT FACULTY, CONTRA COSTA COLLEGE

- Provide college preparedness curriculum to an underserved population
- Mentor students by providing leadership development and professional skills building
- Supervision of program staff, volunteer tutors, and mentors

2013 – 2014

RESOURCE SPECIALIST, GATEWAY TO COLLEGE

- Served as primary case worker, managing a caseload of 30 to 50 persons
- Served as a counselor and advisor to an underserved population in an educational setting
-

2012 – 2013

VETERANS' SERVICES LIAISON, CONTRA COSTA COLLEGE

- Served as a liaison to veteran students and veterans' organizations
- Advocated for policies and procedures on behalf of veterans

2007 – 2009

IT SUPPORT, CARDIOVASCULAR CONSULTANTS MEDICAL GROUP

- Provide network, hardware, and software support across multiple practice locations

2016 – 2017

COMMUNICATIONS AND COMPUTER SYSTEMS SPECIALIST, US AIR FORCE

- Supervised 24/7 Network Operations Center

EDUCATION

2019 - PRESENT

MASTER OF SOCIAL WORK, CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

Social work generalist focus; macro social work; clinical social work; clinical internship

2013

BACHELOR OF ARTS IN POLITICAL SCIENCE, SAN FRANCISCO STATE UNIVERSITY

Graduated with honors

2011

ASSOCIATES DEGREE, SOCIAL & BEHAVIORAL SCIENCE, CONTRA COSTA COLLEGE

Graduated with honors

SKILLS & EXPERIENCE

- Case Management Experience
- Clinical Experience
- Active Listener/Empathetic
- Vocational/Educational Development
- Coalition/Partnership Building
- Management/Supervision Experience
- Project Management/Event Coordination
- Strong Written/Oral Communication
- Team Player/Collaborative
- Diplomatic/Communicative

AWARDS & MEMBERSHIPS

- San Francisco Foundation Koshland Fellow, City of San Pablo (2011 – 2014)
- Veteran of the Year, Assemblywoman Nancy Skinner (2013)
- El Sobrante Municipal Advisory Committee (2013)



WCCUSD

CITIZENS' BOND OVERSIGHT COMMITTEE

Guadalupe Enllana Don Gosney John Anderson
 Vice Chairperson Chairperson Secretary

MEMBERSHIP APPLICATION

COMMITTEE'S PURPOSE

"The purpose of the Committee is to inform the public concerning the expenditures and uses of bond revenues. The Committee's legal charge is to actively review and report on the expenditures of taxpayer's money for school construction." WCCUSD Board Policy BP 7214.2

APPLICATION INSTRUCTIONS

Please complete and submit this Membership Application with a current resume and a personal statement explaining why you want to serve on the Citizens' Bond Oversight Committee and what special areas of expertise or experience that you think would be helpful to the Committee.

Please submit the completed Membership Application and supporting documents to Senior Administrative Assistant Silvia Garfield at sgarfield@wccusd.net **and** CBOC Chair Don Gosney at dongosney@comcast.net

Name Lorraine Humes	Home Address REDACTED
Home Phone REDACTED	Mobile Phone REDACTED Email REDACTED

GENERAL MEMBERSHIP REQUIREMENTS	YES	NO
Do you live or work within the boundaries of the WCCUSD?	☒	☐
Are you an elected official?	☒	☐
Are you an employee or official of the WCCUSD? (No employee or official shall be appointed to the CBOC.)	☐	☒
Are you a vendor, contractor or consultant of the WCCUSD? (None shall be appointed to the CBOC.)	☐	☒
Can you serve a full two year term?	☐	☒
Can you attend monthly CBOC meetings (currently conducted as virtual meetings via Zoom starting at 2:00 PM)	☒	☐
Do you know of any reason such as a potential conflict of interest, which would adversely affect your ability to serve on the CBOC?	☐	☒

SUBCOMMITTEES YOU WOULD LIKE TO SERVE ON			
ALL CBOC MEMBERS ARE REQUIRED TO SERVE ON AT LEAST ONE SUBCOMMITTEE			
☒	Annual Report	☐	By-Laws
☐	Audit (Financial and Performance)	☐	Site Tours
☒	Web Site	☐	Training

WCCUSD

CITIZEN'S BOND OVERSIGHT COMMITTEE

MEMBERSHIP APPLICATION

SPECIFIC MEMBERSHIP REQUIREMENTS (CHECK CATEGORY YOU ARE APPLYING FOR)		
✓	CATEGORY	QUALIFIER
REQUIRED BY PROPOSITION 39		
☐	Business Organization (1 position)	One member shall be active in a business organization representing the business community located within the District
☐	Senior Citizen Organization (1 position)	One member shall be active in an Approved Senior Citizen Organization
☒	Taxpayer Organization (1 position)	One member of a bona fide Taxpayer Organization
☐	Parent or Guardian (1 position)	Parent or Guardian of a current WCCUSD student
☐	Parent or Guardian AND PTA (1 position)	Parent or Guardian of a current WCCUSD student AND a member of a PTA Organization
PER BOARD POLICY		
☐	El Cerrito (1 position)	Resident of El Cerrito
☐	Hercules (1 position)	Resident of Hercules
☐	Pinole (1 position)	Resident of Pinole
☐	Richmond (3 positions)	Resident of Richmond
☐	San Pablo (1 position)	Resident of San Pablo
☐	Unincorporated Areas (2 positions)	Resident of Unincorporated Areas
☐	Contra Costa Building Trades Council (1 position)	Member of an Affiliated Union
☐	WCCUSD Employees Unions (1 position)	Member of an Affiliated Union
☐	WCCUSD Student (1 position)	Current WCCUSD Student

Most CBOC documents are available on the CBOC's website at
<http://www.wccusd-bond-oversight.com>
 including agendas, minutes, membership by categories, audit reports, Board of Education Policy BP 7214.2, CBOC By-Laws, audio records of meetings, subcommittee documents, annual reports, bond measures etc.

✓	MEMBERSHIP APPLICATION CHECKLIST		✓
☒	Completed Application Form	☒	Current Resume
☒	Personal Statement (Why do you want to serve on the CBOC and what areas of expertise or experience do you possess that will benefit the CBOC?)		
☒	Email everything to sgarfield@wccusd.net AND dongosney@comcast.net		

SELECTION PROCESS

Applicants will be interviewed by the Facilities Subcommittee which shall make recommendations based on merit to the Board of Education for appointment to the CBOC. Application Packages will be included in Board and Facilities Subcommittee Agenda Packets prior to a public review and determination by the Board of Education to appoint the Committee members. The Committee **must** consist of at least seven members but the Board intends the Committee to consist of 17 members (per Board Policy 7214.2)

SIGNATURE OF APPLICANT	
By signature, the Membership Application answers, current resume and personal statement are true and complete to the best of my knowledge.	
Name	Date
Lorraine M. Humes	3/2/21

Personal Statement of Interest in remaining on the WCCUSD CBOC

I have served one term (3/6/19 – 3/6/21) as a taxpayer’s representative on the WCCUSD CBOC. After approximately a year of on-the-job training, I have found my ‘niche where I can be a productive member of the committee. My first year, while ‘learning the ropes’, I was a member of the 2018 Annual Report Subcommittee; last year, in addition to my other committee activities, I was Co-Chairperson of the 2019 Annual Report Subcommittee. Finally, in January 2021, I became Chairperson of the 2020 Annual Report Subcommittee.

I am still learning but have become more comfortable in knowing how to monitor the District’s Proposition 39 Construction Bond Program. Along with finishing my work on the annual report subcommittee, I would also like to impart what I have learned to the newer members of the CBOC.

With this application packet, I am including a recommendation from the Contra Costa Taxpayers’ Association.

Lorraine M. Humes
3/2/21

Resume for CBOC 2021

Lorraine Humes, application for the Contra County Taxpayers' Association Representative, 2021-2023, on the CBOC

I have been a resident of San Palo for over 41 years. I retired after working 29 years as a food microbiologist from the U.S. Department of Food and Drug. I have no children but know the value to society in having every child get a good education. I am also a tax payer and want to provide our children with a safe and interesting learning environment at a reasonable price to me.

I got interested in the CBOC when the District's school construction bond (before R) was trying to be passed and I heard that there was a committee vacancy for a taxpayers' association representative. I was appointed as the representative of the Contra Costa County Taxpayers Association to the West Contra Costa Unified School District CBOC on March 6, 2019.

Lorraine M. Humes
3/2/21



WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
Guadalupe Enllana Don Gosney Cameron Moore
Vice Chairperson Chairperson Secretary

MEMBERSHIP APPLICATION

COMMITTEE'S PURPOSE

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Please submit the completed Membership Application and supporting documents to Senior Administrative Assistant Silvia Garfield at sgarfield@wccusd.net and CBOC Chair Don Gosney at dongosney@comcast.net

Name Anton Jungherr	Home Address [REDACTED]		
Home Phone 510-[REDACTED]	Mobile Phone [REDACTED]	Email [REDACTED]@aol.com	

GENERAL MEMBERSHIP REQUIREMENTS	YES	NO
Do you live or work within the boundaries of the WCCUSD?	☒	☐
Are you an elected official?	☐	☒
Are you an employee or official of the WCCUSD? (No employee or official shall be appointed to the CBOC.)	☐	☒
Are you a vendor, contractor or consultant of the WCCUSD? (None shall be appointed to the CBOC.)	☐	☒
Can you serve a full two year term?	☒	☐
Can you attend monthly CBOC meetings (normally held at 6:15 PM at the Facilities Operations Center at 1400 Marina Way South, Richmond, CA?) See '19 schedule below.	☒	☐
Do you know of any reason such as a potential conflict of interest, which would adversely affect your ability to serve on the CBOC?	☐	☒

SUBCOMMITTEES YOU WOULD LIKE TO SERVE ON			
ALL CBOC MEMBERS ARE REQUIRED TO SERVE ON AT LEAST ONE SUBCOMMITTEE			
☒	Annual Report	☒	By-Laws
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WCCUSD

CITIZEN'S BOND OVERSIGHT COMMITTEE

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☐	Business Organization (1 position)	One member shall be active in a business organization representing the business community located within the District
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✓	MEMBERSHIP APPLICATION CHECKLIST	✓
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☒	Personal Statement (Why do you want to serve on the CBOC and what areas of expertise or experience do you possess that will benefit the CBOC?)	
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SIGNATURE OF APPLICANT	
By signature, the Membership Application answers, current resume and personal statement are true and complete to the best of my knowledge.	
Name 	Date 9.3.20

UPDATED 04.03.20

Anton Jungherr

Education	Columbia University, New York, NY M. Ed, Educational Administration Syracuse University, Syracuse, NY M.P.A., Public Administration University of Connecticut, Storrs, CT BS, Business Administration
Professional experience	2013 to June 2014 Making Waves Academy (charter), Richmond, CA Senior Consultant 2007 - 2013 Making Waves Academy, (charter), Richmond, CA Business Manager (Founding) 2001 – 2006 Making Waves Education Program, Richmond, CA Chief Financial Officer 1994-2001 Jungherr Enterprises, Hercules, CA President/Owner 1988-1993 Berkeley Unified School District, Berkeley, CA Associate Superintendent (Business) 1981-87 Income Tax/Accounting Service, San Francisco, CA President/Owner 1975-80 San Francisco Unified School District, San Francisco, CA Deputy Superintendent/Business Manager 1973-75 Yonkers School District, Yonkers, NY Deputy Superintendent (Business) 1971-73 City of Newark, NJ Director of Finance 1965-71 Pearl River School District, Pearl River, NY Assistant Superintendent (Business) 1961-65 Anchorage Public Schools/City of Anchorage, Anchorage, AK Controller 1958-61 City of Lake Forest, IL Assistant City Manager/City Clerk
Publications	<i>Operational PPBS* for Education: A Practical Approach to Effective Decision Making</i> , Harper & Row, New York, 1971 (*Planning, Programming, Budgeting System)
Credentials	New York State: School Superintendent, School Administrator and Supervisor and Teacher (Accounting and Business Practices) State of California: Educational Administration
Recognition and Awards	Louisville Award, Municipal Finance Officers Association

Anton Jungherr

[REDACTED]
Hercules, CA 94547

Cell: 510. [REDACTED]
Fax: 510. [REDACTED]
[REDACTED]@aol.com

Volunteer Activities

Faithful Fools Street Ministry, San Francisco, CA

Chancellor of the Exchequer Emeritus. Formerly Board of Directors 1999-2017, Chief Financial Officer, Corporate Secretary, Member Finance Committee

West Contra Costa Unified School District, Citizens' Bond Oversight Committee

Member, Audit Subcommittee Member, Annual Report Subcommittee Member, Bylaws Subcommittee Member. Member 2004-2006, 2009-2011, 2015-current

California League of Bond Oversight Committees

Board of Directors and Co-Founder. 2008-2018. Secretary, Treasurer, Executive Director.

Alum Rock Union Elementary School District

At the request of the Santa Clara County Office I provided consulting service to the CBOC and assisted them to approve new bylaws that made them a functional and independent CBOC.

Contra Costa Taxpayers Association

Member. Formerly Board of Directors

City of Hercules

Finance Commission
Education Commission

California Association of Bond Oversight Committees

Co Founder, Director, Secretary and Treasurer, 2019 - present

ANTON JUNGHERR

Hercules, CA 94547

510. [REDACTED] cell

510. [REDACTED] fax

[REDACTED]@aol.com

**Personal Statement
In Support of WCCUSD CBOC Membership Application
September 3, 2020**

Why do I want to serve on the CBOC?

I want to continue my efforts as a CBOC Member, to have the CBOC effectively discharge its role to inform the public concerning the expenditures and uses of Measure R bond revenues.

What special areas of expertise or experience that I think would be helpful to the Committee?

My instructional knowledge of the CBOC and WCCUSD

My prior service as Secretary of the CBOC

My prior service as Secretary of the CBOC Audit Subcommittee

My Service as a Member of the CBOC Website, Annual Report, Audit and Bylaw Subcommittees.

My forty-three years of finance and administration experience in school districts and cities

My eight years of experience as an owner of a tax and accounting business

Anton Jungherr

ANTON JUNGHERR

Hercules, CA 94547

510. [REDACTED] cell

510. [REDACTED] fax

[REDACTED]@aol.com

Application to Measure R (March 3, 2020) CBOC

At an election held in the District on March 3, 2020 over fifty-five (55%) of the votes cast were in favor of approving Measure R, which authorized not to exceed \$575,000,000 of general obligation bonds.

This election was conducted under Proposition 39, which requires the Board to establish and appoint members to a Citizens' Bond Oversight Committee for each bond measure approved thereunder.

On April 8, 2020, the Board of Education approved Resolution No. 83-1920 (a copy of which is attached) which appointed Anton Jungherr to the Measure R CBOC.

By this September 3, 2020 CBOC application I Anton Jungherr am applying for my first two-year term for the Measure R CBOC.



Anton Jungherr
September 3, 2020



Board of Education Meeting
04/08/2020 04:30 PM
VIDEO CONFERENCE/TELECONFERENCE
ONLINE ONLY
VIA ZOOM VIDEO CONFERENCING

Printed : 5/22/2020 11:02 PM PST

ITEM : D.5. Resolution No. 83-1920 Appointing the Citizens' Bond Oversight Committee for General Obligation Bonds Authorized Pursuant to Measure R

Item Type

Action

Contact Person

Tony Wold, Ed.D., Associate Superintendent Business Operations

Comments

At an election held in the District on March 3, 2020 (the "2020 Election"), over fifty five percent (55%) of the votes cast were in favor of approving Measure R, which authorized not to exceed \$575,000,000 of general obligation bonds of the District ("Measure R"), the proceeds of which are to be used for the construction, reconstruction, rehabilitation and replacement of District facilities, including the furnishing or equipping of District facilities, or the acquisition or lease of real property for District facilities, as more fully described on the Project List approved by the voters at the 2020 Election. The 2020 Election was conducted under Proposition 39, which requires the Board to establish and appoint members to a Citizens' Bond Oversight Committee (the "Committee") for each bond measure approved thereunder. The District has previously established the Committee to oversee the expenditure of proceeds of general obligation bonds issued pursuant to authorizations approved by the voters under prior elections held on June 2, 1998, November 7, 2000, March 5, 2002, November 8, 2005, June 8, 2010, and November 6, 2012. This resolution confirms that the existing Committee and the members thereon will oversee proceeds of general obligation bonds issued pursuant to Measure R, in addition to the prior authorizations.

In addition, the Board will work with the CBOC to continue to work to recruit members for the vacant seats on the CBOC.

Recommendation

That the Board Approve the Resolution 83-1920 and enter the results into the minutes.

Financial Impact

None

Supporting Documents

[Res 83-1920 Appointing Citizens' Oversight Committee - 2020 Election v.3 4.8.20 MP.pdf](#)

April 8, 2020

RESOLUTION NO. 83-1920

**RESOLUTION OF THE BOARD OF EDUCATION
OF WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
APPOINTING THE CITIZENS' BOND OVERSIGHT COMMITTEE FOR GENERAL
OBLIGATION BONDS AUTHORIZED PURSUANT TO MEASURE R**

WHEREAS, the issuance of not to exceed \$575,000,000 aggregate principal amount of general obligation bonds of the West Contra Costa Unified School District (the "District"), Contra Costa County (the "County"), State of California, was authorized at an election held in said District on March 3, 2020 (the "2020 Election"), the proceeds of which are to be used for the construction, reconstruction, rehabilitation and replacement of District facilities, including the furnishing or equipping of District facilities, or the acquisition or lease of real property for District facilities; and

WHEREAS, the Elections Division of the County Clerk-Recorder-Registrar of the County has certified to the effect that the official canvass of returns for the 2020 Election reflected that more than fifty-five percent (55%) of the votes cast on the District's bond measure submitted to the voters at the 2020 Election (the "2020 Measure") were cast in favor of the 2020 Measure, resulting in its authorization (the "2020 Authorization"), and such result has been entered in the minutes of this Board of Education (the "District Board"); and

WHEREAS, the 2020 Election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the California Education Code ("Proposition 39"); and

WHEREAS, the District has previously received voter approval authorizing the issuance of general obligation bonds pursuant to other measures approved by the voters within the District at prior elections, including on June 2, 1998, November 7, 2000, March 5, 2002, November 8, 2005, June 8, 2010, and November 6, 2012 (collectively, the "Prior Authorizations" and, together with the 2020 Authorization, the "Authorizations");

WHEREAS, the District Board has heretofore established and confirmed the Citizens' Bond Oversight Committee (the "Committee") to oversee the expenditures of proceeds of general obligation bonds issued pursuant to the Prior Proposition 39 Authorizations including on November 7, 2000, March 5, 2002, November 8, 2005, June 8, 2010, and November 6, 2012; and

WHEREAS, the District Board hereby desires the Committee to oversee the expenditures of proceeds of general obligation bonds issued pursuant to the 2020 Authorization; and

WHEREAS, this District Board hereby desires to confirm the appointment of the current members of the Committee, which such Committee is comprised of at least seven (7) members of the community; and

NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Education of the West Contra Costa Unified School District as follows:

Section 1. All of the foregoing recitals are true and correct.

Section 2. Appointment of Committee Members. The District Board hereby confirms the appointment of the persons listed on Exhibit A serving on the Committee for all general obligation bonds issued pursuant to the Authorizations.

Section 3. Authorization of Further Acts. The members of this District Board, the Superintendent, the Associate Superintendent, Business Services, any deputy or assistant to either of them, and all other staff or officers of the District are hereby authorized and directed, individually and collectively, to do any and all things necessary or advisable in order to effectuate the purposes of this Resolution.

Section 4. Effective Date. This Resolution shall take effect immediately upon its adoption.

ADOPTED, SIGNED AND APPROVED this 8th day of April 2020, by the Board of Education of the West Contra Costa Unified School District of Contra Costa County, State of California, at a regular meeting held in Richmond, California, at a location freely accessible to the public:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

**WEST CONTRA COSTA UNIFIED SCHOOL
DISTRICT**

By: _____
President, Board of Education

Attest:

By: _____
Clerk, Board of Education

EXHIBIT A

The following persons are members of the Citizens' Oversight Committee:

<u>Name</u>	<u>Statutory Requirement Filled¹</u>
Sallie DeWitt	Member Active in the Local Business Community
Don Gosney	Member Active in a Senior Citizen's Organization
Lorraine Humes	Member Active in a Bona-fide Taxpayer Organization
Vanessa Hill	Parent or Guardian of a Child who is Enrolled in the District
Cameron Moore	Parent or Guardian of a Child Enrolled in the District and Active in a Parent-Teacher Organization
Anton Jungherr	Member of the Community at Large Appointed by the Board
Guadalupe Enllana	Member of the Community at Large Appointed by the Board
VACANT	Member of the Community at Large Appointed by the Board

¹ Section 15278 of the California Education Code



WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
Guadalupe Enllana Don Gosney John Anderson
Vice Chairperson Chairperson Secretary

CHAIR REPORT

02.10.21

For the record, the CBOC still disagrees with the Board's efforts to limit the ability of the volunteers serving on the many District committees to communicate with the public and the Board. No matter what excuse is proffered, it's seen by the public and the volunteer committee members as an effort by the Board to silence the collective voices of these volunteers and the committees they serve on.

The Bond Oversight Committee hosted a meeting just two days ago to learn more about the many critical needs projects at the District's schools.

We understand that after a lengthy absence, the Facilities Committee will be meeting late this Friday afternoon. Personally, I think it's an unwise choice of the Board to host these meetings at a time during the workday when working members of the public would either be on their jobs or commuting home for the weekend. This seems to go along with what I was speaking about a few moments ago where the message being sent by this Board is that involvement by the public is not a high priority.

The agenda for this meeting came out yesterday afternoon and the first thing that members of the CBOC noticed is that the six applications submitted for consideration to serve on the CBOC were absent from the agenda. We understand that there is a lot of business that this committee wants to discuss but we're disappointed nonetheless that the District will now be out of compliance with Prop 39 in that some of the mandated positions will sit vacant and that we will have fewer members than what Prop 39 requires.

We're anxious, however, to listen at the next Board meeting where the Facilities Committee will give a full report to the public about what's

WCCUSD

CITIZENS' BOND OVERSIGHT COMMITTEE

happening with their tax dollars. We always love watching to see how a two hour's meeting full of information is condensed into five minutes or less.

At Monday's CBOC meeting we discussed the status of the Kennedy High Critical Needs project where about 70% of the classrooms will disappear when the front building is demolished and the students relocated. We were especially interested in hearing how the Stege rebuild and the Caliber Beta occupation of the temporary campus will be handled.

Oops—time's up.

A handwritten signature in blue ink that reads "Ron Gooney". The signature is written in a cursive, flowing style.



WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
Guadalupe Enllana Don Gosney John Anderson
Vice Chairperson Chairperson Secretary

CHAIR REPORT

02.24.21

With only a few seconds allotted, let me try to cover a multitude of topics:

As the Chair of the Citizens' Bond Oversight Committee, I will continue to remind the Board that when you eliminate the Standing Reports, you deprive the CBOC of an opportunity not only to report to the Board, but to the public that we represent.

Using committees like ours as scapegoats for your over the top lengthy meetings is dishonest. If we were the reason your meetings go over budget, why do they continue to go over budget when we don't report?

Since there used to be no more than 3-4 reports per month, perhaps you can split them so half are given at one meeting and half at the next.

I'm also concerned about the message being sent when your own policies say that speakers are to be allotted 3 minutes but without even looking to see how many speakers are in the queue you cut that in half.

I also cannot embrace this idea of hosting meetings on a Friday night. There are certain times when you just don't schedule meetings: You don't schedule anything at the same time as the Super Bowl; you don't schedule meetings for Sunday mornings when people go to church; and there's something about Friday nights after a long week of working and commuting that a lot of people want to use to go to dinner with the family, a hot date or just kick back.

When I complained about this, Board President Phillips wrote that he took my complaint as a compliment.

The CBOC will meet next on Monday the 8th of March at 2 PM.

If any member of the Board wants to discuss these issues—or the many others of concern to me and the CBOC—I invite you to reach out because there are things you need to hear.

A handwritten signature in blue ink that reads "Don Gosney". The signature is written in a cursive style with a large, looping "D" and "G".



WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
Guadalupe Enllana Don Gosney John Anderson
Vice Chairperson Chairperson Secretary

CHAIR REPORT

02.12.21

EXTEMPORANEOUS COMMENTS MADE TO ITEM C.4 ON THE WCCUSD FACILITIES COMMITTEE AGENDA

As you can imagine, seeing it's only been on the agenda now for about five and a half hours, and there's absolutely nothing in the agenda packet that tells you what we're going to hear, I'm flummoxed. I mean, I'm shocked.

We just had a CBOC meeting just a couple of days ago and nothing about this was brought up about any of these problems that we're seeing alluded to right here. We can't fix anything if we don't know what it is.

We thought that we'd been working with staff at the end of last year when we tried to bring the Board Policy changes back to the Board, but the Board went off in a lot of different directions. We've been working on this for almost three years, trying to amend the policies to better fit the needs of the community and the District and the staff and the Board.

I'm at a loss right now about what's going on because there's an awful lot of silence. If we have problems, we can't fix a problem if we don't know about it. Nobody's brought up to any of these problems to me, and I'm the Chair of the CBOC. It's a shame that we're finding out about these kinds of things by attending a subcommittee meeting held at the end of a Friday afternoon instead of letting us know in advance about this so we could be better prepared.

Anyway, we've been getting the feeling for quite some time that the Board and some members of the staff had just been trying to totally eliminate the bond oversight committee and this does not help.

Oops, out of time now, am I?

A handwritten signature in blue ink that reads "Don Gosney". The signature is written in a cursive, flowing style.



WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
Guadalupe Enllana Don Gosney John Anderson
Vice Chairperson Chairperson Secretary

TRANSCRIPT OF FACILITIES COMMITTEE
DISCUSSION OF CBOC
02.12.21

PARTICIPANTS:

Facilities Committee Chair Trustee Mister Phillips
Facilities Committee Member Trustee Otheree Christian
Luis Freese ~ Associate Superintendent Facilities,
Maintenance and Bond
Dr. Tony Wold ~ Associate Superintendent, Business Services
CBOC Chair Don Gosney
CBOC Member Sallie DeWitt

MISTER PHILLIPS:

The next item, which is CBOC discussion, and Mr. Freese and Dr. Wold, starting with you.

DR. WOLD:

Thank you. So, this item is just to have a discussion, there's no action will be taking. We will be asking for some guidance on where we're moving as we go forward. The District has shifted in the last five years quite a bit, we're now in trustee areas. We now are moving towards a very set committee structure, we have other committees out there. And previously in the last couple of months before the election, we were talking about the bylaws and board policy for the CBOC. You've heard a comment already about different pieces.

So, we want to make sure as the board is moving forward and as the committee is moving forward that we can distinguish the roles and responsibilities for each and get some guidance on how to begin the process of looking at those bylaws as they relate to this Facility Committee. So, we felt it would be best to just enter into that conversation openly and then go through the process over the next couple of meetings.

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MISTER PHILLIPS:

Okay. Is that all there is to your presentation?

DR. WOLD:

We did not bring the bylaws, we did not bring any recommended changes at this point because we felt it was most appropriate to just start the conversation more towards what is, as we started earlier, the goal of the Facilities Committee and what is the intersection so that we can then take that to define a draft that we would be able to bring back in a subsequent meeting to start those actual action statements.

MISTER PHILLIPS:

Okay. Thank you very much, sir. So then with that said we are going to move into questions. Mr. Christian, do you have any questions about what has just been said?

OTHEREE CHRISTIAN:

Yes. Thank you, President Phillips. The question would be, basically you say everything is changing, and I guess the question would be, I guess, now everything is in district, how do we make sure the needs are being taken care of in the different areas?

DR. WOLD:

And that's part of what we want to make sure we understand is how do we ensure, and that will be part of probably part of number six as well, do we put pieces in? So for the CBOC, it is configured very much in an overlap to the trustee areas where we have cities, and now we have trustees that are specific to an area. So there's some redundancy that's built in, do we want to maintain that redundancy? Or do we want to try to be much more focused in how we have each entity interact and support each other?

OTHEREE CHRISTIAN:

Okay. Thank you.

MISTER PHILLIPS:

Thank you very much. I have a couple of questions. Have there been issues with the CBOC in the past or at present that staff believes justify some changes?

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DR. WOLD:

The answer is there has always been differing opinions, and at the Board level, we've had conversations about whether it is opinion or whether it's control, whether it is rule.

The current CBOC bylaws that were adopted previously by the Board go well beyond the Proposition 39 requirements. In fact, the Board of Education has provided more authority to the CBOC than is required by law, such as there was a mention of joint meetings that is not a requirement in the law.

There is a requirement for an independent committee to review the finances and then make a public report on whether or not the financial expenditures of the bond program align to what was put in the language of the bond. The CBOC is designed to be that advisory. This current configuration, the District does not create the agenda, the District does not have the same level of authority that it should and there have been conflicts that have come up where there's been a belief that District staff can be directed by members that are not part of the Board of Education.

MISTER PHILLIPS:

So, it sounds like staff believes that there are changes that are warranted?

DR. WOLD

We do believe that there is a need to refine some of the expectations and roles while still maintaining assurance that there is an independent review of the finances that they do align to what was in the bond measures. And Mr. Freese can add if there's anything on?

LUIS FREESE:

No, I just think it's important to recognize that we do need to resolve the issues around the board policy and bring that back to meet some of our audit requirements underneath the forensic investigation as we try to close that out this year.

MISTER PHILLIPS:

Okay. Now, when you say audit requirements, what do you mean requirements? What are we required to do?

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LUIS FREESE:

We're probably not required to do anything, but underneath the forensic investigation, some of the findings were to have the board policy in place. Currently, the board policy has been up for discussion for over the last year or more, and we really need to get that resolved so we get that put into place.

MISTER PHILLIPS:

Okay.

DR. WOLD:

It currently does not align to what staff believes is the current direction that we've now be done with our committee structure with the way we're doing business now. There are elements of that policy that do need to be revisited that are either redundant or don't align, and that process would be done, but we did not have consensus at the Board level previously.

MISTER PHILLIPS:

Okay. I just wanted to be clear though when you use the word required. We're not required to do anything in the forensic audit, right?

LUIS FREESE:

No.

DR. WOLD:

No.

MISTER PHILLIPS:

Okay. So that concludes my questions. Thank you very much. Going once, going twice, this is we're going to public comment. So, if anybody else wants to put their hand up, please do so. Okay. There are two hands up, Mr. Gosney and Ms. DeWitt, and we're on to public comment.

DON GOSNEY

Thank you. As you can imagine and seeing that this has been on the agenda now for about five and a half hours, and there's absolutely nothing in the agenda packet that tells you what we're going to hear, I'm flummoxed. I mean, I'm shocked. We

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CITIZENS' BOND OVERSIGHT COMMITTEE

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We thought that we'd been working with staff at the end of last year when we tried to bring the board policy changes back to the Board, but the Board went off in a lot of different directions.

We've been working on this for almost three years, trying to amend the policies to better fit the needs of the community and the District and the staff and the Board.

So I'm at a loss right now about what's going on because there's an awful lot of silence. If we've got problems; so we can't fix a problem if we don't know about it. Nobody has brought it up to any of these problems to me, and I'm the Chair of the CBOC. It's a shame that we're finding out about these kinds of things by attending a subcommittee meeting held at the end of a Friday afternoon, instead of letting us know in advance about this so we could be better prepared.

Anyway, we've been getting the feeling for quite some time that the Board and some members of the staff have just been trying to totally eliminate the bond oversight committee, and this does not help.

Oops, out of time now.

SALLIE DEWITT:

Okay. So my name is Sally DeWitt. And I live in Richmond, and have lived in Richmond since the early 1970s. I have the third-generation of my family in the school district. And I have been on the bond oversight committee for four years, I think I'm still on the bond committee, although I'm not sure because I just put my application into renew or get back to the committee.

I want to speak here on behalf of very strong oversight, not to weaken. I'm appealing to you not to take action to weaken the bond oversight committee. We are a group of volunteers, we care deeply about our schools, deeply, deeply. We spend hours with our schools. And personally have for the last 40 years, my feeling is that strong bond oversight helps assure wise use—prudent use—of

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CITIZENS' BOND OVERSIGHT COMMITTEE

public funds, which I believe should go to school principals and teachers, and be spent very wisely when it comes to facilities.

So that's my plea to you for strong bond oversight and why I spend my time there.

MISTER PHILLIPS:

Thank you very much. We're going to move onto Board discussion. And it's funny, I'm not putting you on the spot, Mr. Christian, there only two of us here, but if you want to say something you can, and you don't have anything to say, that's okay, too.. But anyhow, do you have any discussion, sir?

OTHEREE CHRISTIAN:

Sorry. No discussion.

MISTER PHILLIPS:

Okay. I just have a couple of comments. The first thing that I want to say is that nobody is trying to eliminate the CBOC. I think everybody understands that we are required to have a CBOC by law. So when we have conversation around this issue, nobody is trying to eliminate something that we know is a legal mandate.

I appreciate staff for sharing its thoughts around the CBOC and some of the challenges that have persisted over the years. I think that anybody who has been watching knows that there are challenges. I also think that anybody who's been watching knows that the CBOC provides a valuable service to the District, which I believe that it does.

And I fully support not just because it's required by law, but I fully support having a CBOC because I think that it is not only legally mandated, but I think that it is necessary, and that's my personal opinion. But again, that doesn't mean that there are not challenges, I think everybody who has been watching those full well, that there are challenges.

So I know staff is asking for a direction around the CBOC, so what I am going to ask you all to do is to bring back your recommendation as to what you believe the CBOC should look like. And you brought up the bylaws and whatever else you think needs to happen with that body, please bring it back. As I said earlier, this committee is advisory to the Board, so this committee itself will not make

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that decision, but we will look at whatever you bring and then make a recommendation to the full Board. So, are we clear on what we're doing, Mr. Freese and Dr. Wold?

LUIS FREESE:

Yes.

DR. WOLD

Yes. We will work on...we have spaces that are becoming open because people have termed out. We have applications from...we'll put all of that together and bring something back to this committee.

MISTER PHILLIPS:

So, the applications for people to sit on the CBOC and what you're talking about right now in my mind are two different issues, so don't bring the CBOC item with 30 different things under it.

DR. WOLD

No, we have learned from earlier today that we will keep them very separate, but those are the two things that are both currently under that we'll be working on.

MISTER PHILLIPS:

Okay. All right. Thank you so much.



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Vice Chairperson Chairperson Secretary

Mister Phillips, President ~ WCCUSD Board of Education March 4, 2021
Jamela Smith Folds, Clerk ~ WCCUSD Board of Education
Otheree Christian, Trustee ~ WCCUSD Board of Education
Leslie Reckler, Trustee ~ WCCUSD Board of Education
Demetrio Gonzalez-Hoy, Trustee ~ WCCUSD Board of Education
Matthew Duffy ~ WCCUSD Superintendent

Re: Bonding Capacity Waiver

At their meeting of January 13, 2021, the California State Board of Education approved the WCCUSD's request for a Bonding Capacity Limit.

When the District submitted their application for this waiver, they erroneously suggested that the Citizens' Bond Oversight Committee had been consulted and had approved this petition.

This was incorrect.

Even though Dr. Wold had this request brought before the CBOC at their meeting of September 14, 2020, the CBOC took no action to approve of this request. Nonetheless, when the request was submitted to the State BOE, it indicated that there were "no objections" to the proposal.

Technically, this was correct. What actually happened, though, was that this was brought to the CBOC only as information and there was no action taken at all to approve or disapprove of this request.

By telling the State BOE that there were "no objections" from the CBOC, it suggested that the CBOC was in agreement. Since no vote was taken, there were no objections but there were also no approvals. What was told to the State BOE was misleading.

If the Board chooses to use the CBOC in their efforts to seek approval from other



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bodies, the CBOC would prefer that, when requests are made of these bodies, that references to actions taken by the CBOC be accurate and not misleading (as this was).


Chair
Citizens' Bond Oversight Committee

From the Friday Memo of 01.15.21:

Bonding Capacity Waiver Approved - Tony Wold

On Wednesday, January 13th the State Board of Education unanimously approved our waiver of the bonding capacity limit from 2.50% to 4.05% to be able to issue Measure R funds for our facilities program. We are currently monitoring the bond market to determine the appropriate timing for our first issuance of Measure R projects to ensure that we are able to continue to improve our facilities based upon the master plan and priorities.

From the State BOE Agenda Packet on Item W-4 of their meeting of January 2021:

Bonded Indebtedness Waiver
Attachment 1
Page 2 of 2

Waiver Number	District	Period of Request	District's Request	CDE Recommended	Bargaining Unit Representatives	Local Board, Public Hearing, and Advisory Committee Approval
2-9-2020	West Contra Costa Unified School District	Requested: September 10, 2020 to June 30, 2028 Recommended: January 14, 2021 to June 30, 2028	Requested: Debt Limit: 4.10% Recommended: Debt Limit: 4.05%	Debt Limit: 4.05% Limited to sale of bonds applicable to Measure R, approved by voters in the 2020 election, and Measure J, approved by voters in the 2005 election Tax Rate \$60 per \$100,000 (authorization approved under Proposition 39)	Teamsters Local 856 Jeanette Bradfield, Representative 9/8/2020 Support United Teacher of Richmond Marissa Glidden, President 9/8/2020 Support	Local Board Approval Date: 9/9/2020 Public Hearing Date: 9/9/2020 Public Hearing Advertised: East Bay Times Citizens' Bond Oversight Committee 9/14/2020 No Objections



WCCUSD

CITIZENS' BOND OVERSIGHT COMMITTEE

Guadalupe Enllana Don Gosney John Anderson
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California State Board of Education
 California Department of Education
 1430 N Street
 Sacramento, CA 95814-5901

March 4, 2021

Re: WCCUSD Request for a Bond Capacity Waiver

At your January meeting of this year, Agenda Item W-4 included a request from the West Contra Costa Unified School District (WCCUSD) seeking a Bond Capacity Waiver.

The item was discussed and approved.

The Citizens' Bond Oversight Committee only recently became aware that in their petition for this waiver, the WCCUSD erroneously suggested that there were "no objections" from the CBOC (see reprint from the agenda below).

Bonded Indebtedness Waiver
 Attachment 1
 Page 2 of 2

Waiver Number	District	Period of Request	District's Request	CDE Recommended	Bargaining Unit Representatives	Local Board, Public Hearing, and Advisory Committee Approval
2-9-2020	West Contra Costa Unified School District	Requested: September 10, 2020 to June 30, 2028 Recommended: January 14, 2021 to June 30, 2028	Requested: Debt Limit: 4.10% Recommended: Debt Limit: 4.05%	Debt Limit: 4.05% Limited to sale of bonds applicable to Measure R, approved by voters in the 2020 election, and Measure J, approved by voters in the 2005 election Tax Rate \$60 per \$100,000 (authorization approved under Proposition 39)	Teamsters Local 856 Jeanette Bradfield, Representative 9/8/2020 Support United Teacher of Richmond Marissa Glidden, President 9/8/2020 Support	Local Board Approval Date: 9/9/2020 Public Hearing Date: 9/9/2020 Public Hearing Advertised: East Bay Times Citizens' Bond Oversight Committee 9/14/2020 No Objections

D o n G o s n e y
 929 Lassen Street
 Richmond, CA 94805-1030

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CITIZENS' BOND OVERSIGHT COMMITTEE

While it was technically accurate that there were no objections, because there was no action taken at all, there were also no approvals.

It may be a trivial matter and, since the request was approved two months ago, this is a moot point, the WCCUSD CBOC wants to go on record pointing out this inaccuracy. If we're going to be used, we would prefer that we be complicit in the request.

I can't speak for the CBOC on this but knowing them as I do, I suspect that had they taken action, the request would have been met with approval. But we didn't take action so any suggestion that we approved the request should not have been made.

Thank you for your time in reading this.



Don Gosney
Chair

WCCUSD Citizens' Bond Oversight Committee



WCCUSD

CITIZENS' BOND OVERSIGHT COMMITTEE

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Vice Chairperson Chairperson Secretary

Mister Phillips, President ~ WCCUSD Board of Education February 10, 2021
Jamela Smith Folds, Clerk ~ WCCUSD Board of Education
Otheree Christian, Trustee ~ WCCUSD Board of Education
Leslie Reckler, Trustee ~ WCCUSD Board of Education
Demetrio Gonzalez-Hoy, Trustee ~ WCCUSD Board of Education
Matthew Duffy ~ WCCUSD Superintendent

Re: Joint Meeting with the CBOC

As you know, Board Policy 7214.2 requires the Board to meet with the CBOC once in the first quarter and again in the third quarter.

The CBOC—through staff—has requested at every CBOC meeting that the Board schedule a meeting for March 31 to host a joint meeting with the CBOC but the calendar has no such meetings scheduled.

One of the reasons for this date is that it would allow both bodies to listen to presentations from the Bond Program's Financial and Performance auditors. These audits need to be accepted by March 31 each year. A joint meeting allows for an open discussion of items of importance as opposed to CBOC members appearing before the Board with a clock staring them in the face.

Often, the CBOC has a lot more experience with some of these issues—mostly because that's their primary business. The Board has hosted quite a few study sessions already this year so they might learn more about the issues. Wouldn't it make sense for the Board to tap into the expertise that the CBOC has to offer when it comes to the Bond Program?

Won't you please agendize adding these two joint meetings to your schedule?


Chair
Citizens' Bond Oversight Committee



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Jamela Smith Folds, Clerk ~ WCCUSD Board of Education
Otheree Christian, Trustee ~ WCCUSD Board of Education
Leslie Reckler, Trustee ~ WCCUSD Board of Education
Demetrio Gonzalez-Hoy, Trustee ~ WCCUSD Board of Education
Matthew Duffy ~ WCCUSD Superintendent

Re: Joint Meeting with the CBOC

Please review the letter sent to the WCCUSD Board of Education and the Superintendent on February 10th of this year reminding the Board of that section of Board Policy 7214.2 that requires a joint meeting with the Citizens' Bond Oversight Committee in the first and third quarters of each year.

The joint meeting in the first quarter is important since it coincides with the required acceptance of the yearly Financial and Performance audits of the Bond Program. For several months, the CBOC has recommended that a joint meeting be scheduled for March 31st.

Without trying to appear to be condescending to the BOE, you are all relatively new to the Board and may not have the same level of expertise with these particular audits as the CBOC who studies this information every month and is intimately familiar with the Bond Program.

From our perspective, scheduling and hosting the joint meeting to review and accept these audits is the prudent approach. The benefit of the joint meetings is that, unlike a regular Board meeting, we're allowed an actual discussion of the issues. At your Board meetings, members of the CBOC are required to sign up to present their 90 seconds of comments even before we've heard a single word from members of the Board or staff. And there's no back and forth discussion. At best, we're permitted a few seconds to talk AT the Board.

There is no partnership—there is nothing to suggest that the Board values the



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input and collaboration of the CBOC and the community partners that serve on this body.

The CBOC has requested numerous times to speak with members of the Board about the issues with the Bond Program and the future of the CBOC but, to date, there has been scant effort by the Board to reach out to have those discussions. The only feedback has come from discussions about how the Board will limit what the CBOC will be allowed to do and the limitations to their access to the Board and the public.

And now the CBOC is severely out of compliance with State regulations with vacancies on three of the five required Prop 39 positions. We have 8 applications in the queue waiting on Board action—some going back as far as September.

As of tomorrow night, the Board will have met 13 times in the past seven and a half weeks—PLUS the new subcommittee meetings. At none of those meetings has the prospect of the joint meeting been placed on the agenda for consideration. For several months, the CBOC has suggested that there be a joint meeting scheduled on the 31st of this month—just in time to meet the statutory requirements for acceptance of these audits. Your own schedule has the Board approving the Bond Program audits on the 24th of this month—absent any consultation or partnering with the people most knowledgeable about the Bond Program.

In closing, let me remind you that, at Staff's request, the Board authorized ONLY a bare bones set of audits to minimize what the auditors are allowed to look at and review. And now these audits will be coming before you without the benefit of the CBOC's expertise. The CBOC disagrees with this approach to oversight of the \$700+ million Bond Program.


Chair
Citizens' Bond Oversight Committee



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2021
CBOC MEETINGS CALENDAR

Until Further Notice Meetings will begin at 2:00 PM

M a r 31	J u n 14	O c t 18
(proposed joint meeting)	J u l 12	N o v 08
A p r 12	A u g 9	D e c 13
M a y 17	S e p t 13	
	S e p t 29	
	(proposed joint meeting)	

SCHOOL BOARD MEETINGS

M a r 10	J u n 9	S e p t 08
M a r 24	J u n 23	S e p t 22
M a r 31		S e p t 29
(proposed joint meeting)		(proposed joint meeting)
A p r 14	J u l 14	O c t 06
A p r 28		O c t 20
M a y 05	A u g 04	N o v 03
M a y 19	A u g 25	N o v 17
	D e c 08	
	D e c 15	

CBOC Bylaw Requirements

There must be a December meeting for officer elections
2 joint meetings with Board of Education

FUTURE AGENDA ITEM LOG

03/08/21

Item #	Description	Suggested	Agendized
18-02	CBOC Handbook	10.24.18	ongoing
18-08	Updated By-Laws		TBD
19-01	Bring Draft ByLaws to CBOC for review	02/06/19	TBD
19-06	PVHS Lessons Learned	08/15/19	TBD
19-8	Facilities Master Plan Update	08/15/19	08/10/20
20-01	CBOC Training	01/13/20	TBD
20-03	Brown Act Training	06/08/20	TBD
20-04	CBOC Contact Info	06/08/20	TBD
20-05	Update CBOC Web Site	10/19/20	10/19/20
20-06	FMP Prioritization Update	10/19/20	11/09/20
20-07	Elect 2021 Officer	11/09/20	12/14/20
20-08	Select 2021 Meeting Dates	11/09/20	12/14/20
20-09	Web Site Update	11/09/20	ongoing
20-10	FMP Prioritization Update	11/09/20	12/14/20
20-11	Review and discussion of BP9270	12/14/20	01/11/21
21-01	Brown Act Training	02/08/21	TBD