



PROMOTING EXCELLENCE • CREATING THE FUTURE

REQUEST FOR PROPOSALS (RFP)
For
MIDDLE SCHOOL INTERCOMMUNICATION UPGRADE

CALALLEN INDEPENDENT SCHOOL DISTRICT
4205 WILDCAT DR.
CORPUS CHRISTI, TEXAS 78410

Issue Date: December 11, 2025

Proposal Submission to:
Calallen ISD
Attention: Blair McDavid
Director of Operations
4205 Wildcat Dr.
Corpus Christi, TX 78410

Technical Assistance & Deadline for Submission: Tuesday, 12:00 noon (CST), January 20, 2026

Pre-Proposal Meeting will be held at the CISD Middle School which is located at 4602 Cornett Dr., Corpus Christi, Texas 78410 on Monday, 1:00 pm, December 22, 2025. Attendance is strongly encouraged.

Proposals will be due on Tuesday, 12:00 noon (CST), January 20, 2026. Responses may be submitted via email, hand delivered, or mailed to Calallen ISD Administration Building located at 4205 Wildcat Dr. Corpus Christi, TX 78410. Attention Blair McDavid.

The District is an Equal Opportunity employer/program. Historically Underutilized Businesses (HUB's) are encouraged to apply.

**REQUEST FOR PROPOSALS (RFP)
FOR
MIDDLE SCHOOL INTERCOMMUNICATION UPGRADE**

NOTICE TO RESPONDENTS

Calallen Independent School District herein referred to as ‘the District’ is a tax-exempt educational organization which is located in northwest Corpus Christi, Texas. The District has approximately 4,000 students and operates two elementary schools, two intermediate schools, a middle school, and a high school. The school’s board is composed of seven active members. The District receives funding from local, state, and federal sources, including taxpayer dollars, the Texas Education Agency (TEA), and the U.S. Department of Education (USDE).

Using the Request for Proposals (RFP) method of procurement under Texas Education Code Chapter 44, Subchapter B, the District is soliciting proposals from qualified vendors to provide for Intercommunication Upgrades at the Calallen Middle School facility.

The approved Proposer will provide for Intercommunications Replacement and & Upgrades at Calallen Middle School located at 4602 Cornett Dr. Corpus Christi, Texas 78410. Specifications and scope of work has been provided by Stridde, Callins, & Associates (SCA) for the replacement project, and is detailed within **Exhibit A**. Based upon the Scope of Work and specifications provided, work to be done shall include the furnishing of all labor, materials, apparatus, and connections to complete, in finished operating condition, the complete intercommunication system head end equipment replacement for Calallen Middle School **in strict compliance with these specifications**. The system shall be a hybrid intercommunication system primarily utilizing analog components and limited VOIP technology. The Contractor shall provide all necessary PoE power to all VOIP components utilized for the project. Any proposal submitted as a response to this request must meet or exceed the specifications detailed within this document.

The RFP is to be received at the time and location designated and should include all the information requested hereafter. Failure to comply with the requirements contained in this RFP may result in a finding that the respondent and proposal is not qualified. The District reserves the right to exclude from consideration any responses that are incomplete or received after the deadline. All times included in this RFP are Central Standard Time (CST).

All solicitations are posted to the District’s website, and upon request, will be made available to anyone who wishes to submit a response. However, it is the responsibly of the Respondent to provide the District with appropriate company name, authorized representatives, and contact information for the purposes of receiving notices, changes, addenda, or other critical information. Otherwise, potential respondents are responsible for watching for such notifications.

The District may choose to award to a single Respondent, or multiple Respondents. The District makes no guarantee that an award will be made as a result of this RFP or any subsequent RFP’s and reserves the right to accept or reject any or all submittals, waive any formalities, irregularities, or minor technical inconsistencies, or delete any item/requirement form the RFP or contract when deemed to be in the District’s best interest.

No contract or award shall be executed until it has been reviewed and approved by the School Board in a duly called and posted meeting of the Board. This RFP does not commit the District to pay for any costs incurred prior to the execution of the contract and issuance of the District Purchase Order.

The District reserves the right to accept or reject any and all Respondents, request additional information from Respondents, extend the deadline for submission, and cancel and reissue to RFP.

The Proposer SHALL NOT contact in any manner, nor deliver gifts or other items, to any District employee (other than the point of contact listed herein for questions and submissions), School Board member, or District consultant during this proposal solicitation, evaluation, and award process without prior approval of the Director of Operations. This restriction extends to “thank you” letters, phone calls, emails and any contact that results in the direct or indirect discussion of the RFP and/or Proposal submitted by Respondents. Failure to comply will result in disqualification.

RFP ACTIVITIES

Issue & Advertise RFP: December 11, 2025

This is the date of the first procurement advertisement in the Corpus Christi Caller Times newspaper, posted to the district website, and initial distribution of RFP packet to vendor list.

Advertisement #2: December 18, 2025

This is the date of the second procurement advertisement in the Corpus Christi Caller Times newspaper.

Pre-Proposal Walk-Throughs: Monday, 1:00pm (CST), December 22, 2025

Deadline for Technical

Assistance Questions: Tuesday, 12:00 Noon (CST), January 20, 2026

This is time and date that any technical questions must be submitted by to the District.

Deadline for Proposals: Tuesday, 12:00 Noon (CST), January 20, 2026

This is the time and date that all proposals must be submitted and received by the District following the specifications in this document.

PRE-PROPOSAL WALK-THROUGHS

Pre-Proposal meeting of the project will be conducted on Monday, December 22nd at 1:00 pm (CST) at the CISD Middle School located at 4602 Cornett Dr., Corpus Christi, Texas 78410. A site walk through will identify issues with the current intercommunications system which need to be addressed.

Attendance is strongly encouraged.

TECHNICAL ASSISTANCE AND REQUESTS FOR CLARIFICATION/INTERPRETATION:

Proposers must submit questions regarding this procurement in writing via email to the following point of contact: **Blair McDavid, Director of Operations, bmcdavid@calallen.org**. The deadline for submitting questions is Tuesday, 12:00 Noon (CST), January 20, 2026. The questions and answers will be made available to all Proposers that will be provided in an email response from the District prior to the submittal deadline. Any clarifications or interpretations of this RFP that materially affects or changes its requirements will be issued by the District as an addendum.

It is the responsibility of each Respondent to obtain this information in a timely manner. All such addenda issued by the District before the Proposals are due are part of the RFP, and Respondents shall acknowledge receipt of each addendum. The District will consider only those clarifications and interpretations that Respondents timely submit prior to the submittal deadline. Interpretations or clarifications in any other form, including oral statements, will not be binding on the District and should not be relied on in preparing Proposals.

PROPOSAL REQUIREMENTS

Responses must be **emailed, mailed or hand delivered to:**

Calallen Independent School District
Attention: Blair Mc David
4205 Wildcat Dr., Corpus Christi, TX, 78410

Proposal envelopes must be plainly marked on the outside with the Respondent's name and address and CALLEN ISD – MIDDLE SCHOOL INTERCOMMUNICATION UPGRADE.

The District will not accept responses by oral communication, telephone, telegraphic transmission, OR fax transmission.

Respondents are solely responsible for the timely delivery of their proposal response based on the instructions in this RFP. Responses received after the deadline will be rejected and shall be returned to the Respondent(s) unopened. No provisions or exceptions are made for late delivery due to actions or consequences of third-party carriers. The District is not responsible for notifying Respondents of receipt of proposals delivered by third-party carriers.

If mailed or hand delivered, a complete response will consist of one (1) clearly marked original containing original signatures, and three (3) clearly marked exact copies using standard letter size paper (8.5" x 11") Your proposal package must be **plainly marked with the RFP Title above**. The 'original' response shall prevail in the event of a discrepancy between the Respondent's submissions. If multiple copies are received through a variety of delivery methods, the copy marked 'original' will prevail. If none of the copies are marked 'original', then the copy received first will prevail regardless of delivery method.

All Proposers must utilize the provided Procurement Proposal Response Packet (Exhibit B) as means of response to be considered. All pages in the provided packet must be completed and all required signatures present to be considered. Proposals and responses shall be direct, concise, and complete; prepared in a manner that provides a straightforward description of the respondent's ability to meet the requirements set forth in the RFP. Emphasis should be on completeness, clarity of content, responsiveness to the requirements, and an understanding of the District's needs. When submitting a proposal, it is required that Respondents have the necessary professional experience, prior training, and applicable professional judgment to perform the activities proposed to supply the services requested by this RFP.

Special Note: Supplemental information may be provided in addition to the required Procurement Proposal Response Packet. The physical size of the supplemental information may not exceed 25 pages. The District at its sole discretion may elect to consider or disregard any supplemental information that is submitted in evaluating responses.

Within forty-five (45) days following the date of the opening, District staff will evaluate and rank each Proposal submitted in relation to the selection criteria set forth herein.

SELECTION PROCESS

In accordance with Education Code 44.031(b) and Government Code 2269.155, in evaluating qualified proposals for contract award, the District will use the Best Value Method to determine the awarded Proposer(s). In determining Best Value, the District will consider the following evaluation criteria, which will be evaluated based on the following scale:

WEIGHT	CRITERIA
50%	Proposal Price
10%	Proposer’s Project Personnel and Qualifications
25%	Experience, Reputation, and References
15%	Product Considerations and Project Schedule

The district will select the Respondent that submits the proposal that offers the best value for the district based on the selection criteria and weighted values above, and its subsequent ranking evaluation.

Following the ranking of the Proposals based on the published selection criteria and board action to approve the ranking, the District will attempt to negotiate an agreement with the Respondent that offers the best value to the District. If the District is unable to negotiate an agreement with the selected Respondent, the District will, formally and in writing, end negotiations with that Respondent and begin the negotiation process with the next ranked Respondent in the order of selection ranking until a contract is reached or negotiations with all ranked Respondents end. Please note that the Board may choose to delegate authority to the District’s Administration to negotiate and/or execute a contract depending on the specific Board action taken.

GENERAL TERMS AND CONDITIONS

1. Applicability:

- a) All items listed under the general terms and conditions apply unless otherwise stated in the specifications.
- b) These conditions are applicable and form a part of the contract documents in each commodity and/or service contract and a part of the terms of each purchase order for commodity and/or service included in the specifications and Proposal forms issued herewith.

2. Laws, Policies, and Procedures:

- a) This solicitation shall be governed by the following documents unless an exception is otherwise taken within this solicitation. Some documents are incorporated by reference only, and may not be attached as part of this solicitation, though they will be considered enforced as part of the solicitation.
 - Texas Education Code Section 44.031.
 - Texas Government Code Sections 2253, 2258, 2269
 - CISD Policies, including but not limited to CH(Legal), CH (Local), CV (Legal), CV (Local), CVB (Legal), CVB (Local).

3. Use of District Documents:

- a) Proposal responses must be submitted on forms provided by the District. No alteration to the District forms will be permitted, including substitutions, additions, deletions, or interlineations, without written consent of the District.
- b) Reproduction of District documents is permitted, so long as reproduced copies are exactly the same in size, format, and content as forms prepared by the District. Any response submitted in altered form may result in rejection of such response at the option of the District.

4. Development of Specifications:

- a) Brands of equal quality or type are acceptable. The District reserves the right to make final decisions as comparable items. Be very certain that items upon which you submit and deliver are equal to items listed. Materials that are determined to be not equal shall be returned to the Respondent transportation charges collect.
- b) Whenever an article or material is defined by describing a proprietary product or by using the name of a manufacturer or brand name, the term "or equal" if not inserted shall be implied. The specified article or material shall be understood as indicating the type, function, minimum standard of design, efficiency, and quality desired and shall not be construed as to exclude other manufactured products of comparable quality, design, and efficiency.
- c) The District reserves the right to purchase additional quantities above that stated at the same unit price unless otherwise specified by the Respondent .
- d) The District reserves the right to modify conditions and specifications by mutual agreement with the selected supplier, both at the time of acceptance of this Proposal offer as so modified and subsequent thereto.

5. Inspection of Documents:

- a) Before submitting a response, each Respondent shall thoroughly examine the Proposal documents and project sites (if applicable) to ensure that the equipment and/or services submitted meet the intent of these specifications.
- b) Each Respondent receiving forms prepared by the District is responsible for inspection of District documents for missing or illegible pages, or other indication of incomplete information provided to the Respondent. The failure or neglect of Respondent to receive or examine any contract document, form, instrument, addendum, or document shall in no way relieve Respondent from obligations with respect to his or her response. The submission of a response shall be taken as prima facie evidence of compliance with this section. Receipt of addenda to the Proposal documents by a Respondent must be acknowledged in the response.
- c) The District is not responsible for incomplete response packets.

6. Withdrawal or Modification or Correction of Submitted Proposal Responses:

- a) Any response, which has been submitted, may be withdrawn prior to the deadline. A request to withdraw a Proposal response must be in writing and be received by the District prior to the receiving deadline.
- b) No amendment, addendum, or modification shall be accepted after the deadline for submitting a Proposal response to the District. If a change to a response that has been submitted is desired, the submitted response must be withdrawn and the replacement response submitted prior to the receiving deadline.
- c) No Respondent may have more than one Proposal response on file with the District.
- d) After the scheduled time for receiving Proposal responses, responses may not be withdrawn for a period of sixty (60) days.
- e) Any contract entered into can be modified or rescinded only by a written document signed by both of the parties or their duly authorized agents.

- f) Any erasures and/or corrections to Proposals, whether executed prior to or subsequent to the original Proposal submittal shall be authenticated by affixing in the margin immediately opposite the correction and the initials of the agent(s) signing the Proposal response.

7. Proposal Cost:

- a) The District shall not be liable for any cost incurred by a Respondent in the preparation or delivery of its response to this request for competitive sealed proposal or for any other cost incurred because of the request for proposal.

8. Proposal Disclosure:

- a) The District is a government body subject to the Texas Public Information Act. Responses submitted to the District as a result of this solicitation are subject to release as public information after contracts are executed or the procurement is terminated. In the event a Respondent desires to claim portions of submitted response are exempt from disclosure, it is incumbent upon the Respondent to identify those portions in a transmittal letter. The transmittal letter must identify the page, the particular exemption(s) from disclosure, and the contended justification for exemption upon which it is making its claim. The District will consider a Respondent's request(s) for exemption from disclosure; however, the District will not be bound by the assertion that a page contains exempt material. An assertion by a Respondent that an entire volume of its response is exempt from disclosure will not be honored.
- b) Until a contract resulting from this request for Proposal is executed, no employee, agent, or representative of any Respondent shall make available or discuss its response with the press, any elected or appointed official or officer of the District, or any employee, agent, or other representative of the District, unless specifically allowed to do so in writing by the District for the purposes of clarification, evaluation, and/or awarding the Proposal.
- c) Respondents shall not issue any news release(s) or make any statement to the news media pertaining to this request for Proposal or any Proposal and/or contract or work resulting therefrom without the prior written approval of the District and then only in cooperation with the District.
- d) By signing this Proposal response, a Respondent affirms he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the Proposal response submitted.
- e) Respondent shall note any and all relationships which might be a conflict of interest and include such information with their response.
- f) By signing this Proposal response, a Respondent affirms, to the best of his/her knowledge, the response has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give them an unfair advantage over other Respondents in the award of this Proposal.
- g) If a Respondent's response is accepted by the District, the Respondent shall not advertise or publish, without the District's prior consent, the fact the District has entered into the contract, except to the extent necessary to comply with proper requests for information from an authorized representative of the federal, state, or local government.

9. Delivery and Materials:

- a) The Respondent shall store and protect materials and equipment in accordance with the manufacturer's recommendations.
- b) The Respondent, in the event of damage, shall immediately make all repairs and replacements necessary to the approval of Calallen ISD, with no additional cost to the District.

- c) All deliveries will be made to the address(es) specified on the purchase order during normal working hours of 8:00 a.m. to 4:00 p.m. Monday through Friday, unless authorized by the Purchasing Coordinator or designee.
- d) The District shall not be responsible for any “hidden damage” for a period dating from the date of delivery until statute of limitations as provided by the Uniform Commercial Code.
- e) If applicable, delivery shall provide, at no cost, at least one copy of any applicable Manufacturer’s Safety Data Sheets (SDS) with each shipment, and upon request. If OSHA, federal, or state laws provide for additional requirements, those requirements are in addition to the SDS requirement.
- f) The Respondent shall retain all portable and detachable parts or portions of installation until final completion of work. These parts shall be delivered to the District ‘s Representative or designated District site and acknowledged as itemized receipts to obtain request for final payment.

10. Licenses, Permits, and Taxes:

- a) The price or prices for the services shall include full compensation for all taxes, permits, and licenses that the Respondent is or may be required to pay.

11. Invoice, Payment, and Inspection:

- a) The Respondent shall provide an invoice showing labor hours performed by labor description and the actual invoices for all materials purchased before payment will be issued.
- b) The District will pay the Contractor’s actual cost plus the contracted mark up for materials. All items purchased (i.e., tools) and billed to the District will remain the property of the District.
- c) Federal excise taxes, state taxes, or sales taxes shall not be included in the invoiced amount. The District is not liable for these taxes. The District will furnish a tax exemption certificate upon request.
- d) All valid and complete invoices received by the District will be paid within thirty (30) days of the District’s receipt of the deliverables or of the invoice, whichever is later.
- e) Payment terms, including the rate of interest that shall accrue on any overdue payments, are subject to Chapter 2251 of the Texas Government Code.
- f) The Respondent shall demonstrate work completed meets the requirements of Galveston ISD.
- g) The District Representative shall give final approval to all work performed.
- h) The Respondent will email all or fax all inspection reports or other applicable documents to the District Representative for processing.

12. Award of Contract:

- a) The District reserves the right to accept or reject, in part or in whole, any and all Proposal responses and to waive any irregularities or informalities in any Proposal or in the Proposal process. The contract will be awarded to a responsible Respondent. Whose responses are most advantageous to the District, considering the relative importance of price and the other evaluation criteria which may be included in the proposal.
- b) Award of the contract shall be made to the bidder who provides goods or services at the best value for the District taking into consideration the relative importance of price and other factors set forth below. Best value evaluation criteria will be grouped into percentage factors.
- c) The District may, by written notice to contractor, cancel the contract if it is found by the District that gratuities, in the form of entertainment, gifts, or otherwise, were offered or given by contractor or any agent or representative of contractor, to any employee or members of the Board of Trustees with a view toward securing an order or securing favorable treatment with respect to the awarding or amending, or the making of any determinations with respect to the performing of such order.

- d) A Respondent may be disqualified before or after an award is made, upon evidence of collusion with the intent to defraud, or perform other illegal activities for the purpose of obtaining an unfair competitive advantage.
- e) It is expected that all contact by Respondent with any District personnel and/or members of the Board of Trustees begin with the issuer of this Proposal. Failure to follow this procedure is grounds for eliminating the Respondent from any further consideration of awarding the contract. The recommendation to award the Proposal will be made to the District Board of Trustees. No contract shall be executed until it has been reviewed and approved by the Board of Trustees in a duly called and posted meeting of the Board.
- f) In connection with the performance of work under the contract, the Respondent agrees to comply with the Fair Labor Standard Act, Equal Opportunity Employment Act, and all other applicable federal, state, and local laws, regulations, and executive orders to the extent that the same may be applicable.

13. Insurance:

- a) If requested the successful Respondent shall be required to provide the District with copies of certificates of insurance, named as additional insured. Certificates of Insurance, name and address of Respondent, the limits of liability, the effective dates of each policy and policy number shall be delivered to the District prior to commencement of work. The insurance company shall be licensed in the State of Texas, certificate forms shall be approved by the Texas Department of Insurance and shall be acceptable to the District. All policies of insurance shall waive all rights of subrogation against the District, its officers, employees, and agents.
- b) The required insurance coverages and limits are listed in the draft of form agreement provided with this RFCSP.

14. Prevailing Wage Rate:

- a) Respondents are required to comply with Texas Government Code, Chapter 2258 Prevailing Wage Rates, with respect to payment of prevailing wage rates for the construction or improvements, paid for in whole or in part from public funds, without regard to whether the work is done under public supervision or direction. A worker is employed on a public work if the worker is employed by the Respondent or any subcontractor in the execution of the contract for the project.
- b) A worker employed on a public work by or on behalf of the District shall be paid no less than the general prevailing rate of per diem wages for the work of similar character in the locality in which the work is performed, and not less than the general prevailing rate of per diem wages for legal holiday and overtime work.
- c) The District has adopted the federal Davis-Bacon wage rates for the use in Texas pursuant to and in accordance with the Texas Government Code, Section 2258.022. The District's prevailing wage rate is provided in the vendor packet in **Exhibit B**.
- d) The Respondent or subcontractor who violates Texas Government Code Section 2258.023 shall forfeit as a penalty to the District, \$60.00 for each worker employed for each calendar day, or portion thereof, such worker is paid less than the stipulated rates for any work done under the contract by him, or by any subcontractor under him.
- e) Nothing herein contained, however, shall be construed to prohibit the payment of more than the prevailing rate of wages to any worker employed on the work.

15. Service-Related Contracts:

- a) The Respondent warrants it shall have available the necessary personnel, organization, equipment, and facilities to perform all the services and /or provide all the goods required under this solicitation.
- b) The Respondent shall employ orderly and competent employees trained in the required services to be provided under this solicitation.
- c) The Respondent, its employees, subcontractors, and subcontractor's employees may not use or possess any firearms, intoxicating beverages, tobacco, illegal drugs, or controlled substances while on the District's property, nor may such workers be intoxicated, or under the influence of alcohol or drugs.
- d) The District reserves the right to prevent, forbid, and/or temporarily or permanently bar any Respondent, its employees, subcontractors, and subcontractor's employees from any district facility for whatever reason it determines necessary to maintain safety and orderly operations.
- e) If applicable under this solicitation, Respondent, its employees, subcontractors, and subcontractor's employees shall have and maintain any and all required licenses and/or certifications for the duration of the contract. Additionally, the District reserves the right to require proof of any such requirement at any time during the contract term.
- f) The Respondent, its employees, subcontractors, and subcontractor's employees shall fully comply with all applicable federal, state, and local safety and health laws, ordinances, rules and regulations in the performance of the services, including but not limited to those imposed by the District and by the Occupational Safety and Health Administration (OSHA). In case of conflict, the most stringent safety requirements shall govern.

16. Warranties

- a) Warranty conditions for all supplies and/or equipment shall be considered manufacturer's minimum standard warranty or a minimum of one (1) year guarantee, whichever is greater, unless otherwise agreed to in writing. Respondent shall be an authorized dealer, distributor, or manufacturer for the product. All equipment submitted shall be new unless clearly stated in writing.
- b) If a Respondent's response is accepted by the District, the price to be paid by the District shall be that contained in Respondent's response which Respondent warrants to be no higher than Respondent's current prices on orders by others for products of the kind and specification covered by this agreement for similar quantities under similar or like conditions and methods of purchase. In the event Respondent breaches this warranty, the prices of the items shall be reduced to the Respondent's current prices on orders by others, or in the alternative, the District may cancel this contract without liability to Respondent for breach or Respondent actual expense.
- c) If a Respondent's response is accepted by the District, the Respondent warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for commission, percentage, brokerage, or contingent fee excepting bona fide employees of bona fide established commercial or selling agencies maintained by the Respondent for the purpose of securing business. For breach or violation of this warranty, the District shall have the right in addition to any other right or rights to cancel the contract without liability and to deduct from the contract price, or otherwise recover the full amount of such commission percentage, brokerage, or contingent fee.
- d) If a Respondent's response is accepted by the District, the Respondent shall not limit or exclude any implied warranties and attempt to do so shall render the contract voidable at the option of the District. Respondent warrants that the goods furnished will conform to the specifications, drawings, and descriptions listed in this request for Proposal, and to the sample(s) furnished by

the Respondent, if any. In the event of a conflict between the specifications, drawings, and descriptions, the specification shall govern.

- e) If a Respondent's response is accepted by the District, the Respondent warrants the product sold to the District shall conform to the standards promulgated by the U.S. Department of Labor under Occupational Safety and Health Act (OSHA). In the event the product does not conform to OSHA standards, the District may return the product for correction or replacement at the Respondent's expense. In the event the Respondent fails to make the appropriate correction within a reasonable time (15 working days), correction made by the District will be at the Respondent's expense.

17. Indemnification:

- a) The Respondent will defend, indemnify, hold harmless, and exempt the District, its officers, agents, and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, and attorneys' fees incident to any work done in the performance of this contract arising out of a willful or negligent act or omission of the Respondent, its officers, agents, or employees.

18. Force Majeure:

- a) Neither party shall be deemed to have breached any provision of this contract as a result of force majeure. The term force majeure as referenced herein, shall mean acts of God, strikes, lockouts, or other industrial disturbances, act of public enemy, orders of any kind of government of the United States or the State of Texas or any civil or military authority; insurrections; riots; pandemics, epidemics; landslides; land sinkage; lightning; earthquake; fires; hurricanes; storms; floods; washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions; breakage or accidents to machinery, pipelines or canals, or other causes not reasonably within the control of the party claiming such inability.

19. Non-Appropriate Clause:

- a) Any/all contracts exceeding one (1) year will require a standard non-appropriation clause. Renewal of contracts will be in accordance with Local Government Code 271.903 concerning non-appropriation of funds for multi-year contracts. The Board of Trustees of District reserves the right to rescind the contract at the end of each fiscal year if it is determined that there are insufficient funds to extend the contract.

20. Uniform Commercial Code:

- a) All contracts and agreements between Respondent and the District shall strictly adhere to the statutes as set forth in the Uniform Commercial Code as last amended by the American Law Institute in the National Conference of Commissioners on Uniform State Laws. Reference: Uniform Commercial Code, Official Text.

21. Non-Performance:

- a) Immediate non-performance of the Respondent in terms of specifications shall be a basis for the termination of the contract.
- b) If, at any time, the Respondent fails to fulfill or abide by the terms, conditions, or specifications of the contract, the District reserves the right to: a) purchase on the open market and charge the Respondent the difference between contract and actual price, or b) deduct charges from existing invoice totals due at the time.
- c) The District shall have the right to cancel for default all or any part of the undelivered portion of this order if Respondent breaches any of the terms hereof including warranties of Respondent or if the Respondent becomes insolvent or commits acts of bankruptcy. Such right of cancellation is in addition to and not in lieu of any other remedies which the District may have in law or equity.

22. Termination of Contract:

- a) The District shall have the right to terminate the contract, in whole or in part, for its own convenience and without cause any time upon thirty (30) days prior written Notice of Termination. Upon receipt of a Notice of Termination, the Respondent shall promptly cease all further work pursuant to the contract award, with such exceptions, if any, specified in the Notice of Termination.
- b) The District will pay the Respondent, to the extent of funds appropriated or otherwise legally available for such purposes, for all goods delivered and services performed, and obligations incurred prior to the date of termination in accordance with the terms hereof.

23. Venue:

- a) This Proposal shall be constructed and enforced in all respects in accordance with the laws of the State of Texas and the laws of the United States applicable to transactions in Texas. Exclusive venue with respect to any legal action relating to or arising under this Proposal shall lie in the District Court(s) of the State of Texas sitting in Galveston County, Texas, Respondent hereby expressly consenting to the jurisdiction of such courts.

SAFETY & SECURITY MEASURES

Student, instructor and all staff safety and campus security are of the utmost importance to the District, and safety and security measures are required by state law or prescribed for in District policy and procedures. Adherence to the District safety & security measures while on District premises is required. Each campus presents security concerns in terms of site access, traffic, classroom and non-classroom related functions. The work performed at each campus is directive in nature and work rules for each project can vary depending on the scope of work. CISD has responsibilities to the students, staff, the State of Texas and others to ensure that safety measures are strictly applied on each project.

1. Requirements:

- a) The Contractor, Subcontractor, their agents, and all others who perform Work on any District campuses are required to observe and abide by the campus security.
- b) The Contractor, Subcontractors, and their agents shall perform employee background checks and shall guarantee and manage construction activities to prevent any person with a felony conviction or convictions for crimes of "moral turpitude" from gaining access to school property or entering any school facility.
- c) Criminal History Checks: Upon request from the District at any time, the Contractor shall provide a list of employees that is updated on a regular basis and provide the following minimum information for each person working on school property:
 - i. Legal Name: First and Last
 - ii. Date of Birth
 - iii. Last 4 digits of their social security number
 - iv. Driver's License State and Number
- d) Contractor Supervisor and Designated Support Personal:
 - i. Supervisor shall be present for all activities. If Owner finds out that the supervisor or their designated staff are not in responsible charge of the worksite, Owner may terminate work activities at the Contractors expense until such time the appropriate personnel are back in responsible charge.
 - ii. Supervisor is responsible for securing the project site each day after work and shall confirm that the site is safe and secure. Check all interior and exterior doors, floor hatches, roof hatches, roof access doors, gates, temporary barricades and the like.

- iii. Supervisor is responsible for verifying that the project and site are clean after work each day. All trash is disposed of in approved containers. Floor surfaces are clean. Campus grounds are clear and all holes are covered up.
- e) RAPTOR Checks:
 - i. All contractor personnel shall obtain a RAPTOR check upon their first day of work on the project. The Contractor is required to obtain a replacement badge if their badge gets damaged or becomes non-legible. All personnel will be issued a paper badge with their name, photo, and date of issue. This badge shall be affixed to a badge clip that shall be affixed to their uniform shirt in the upper torso area and shall be worn at all times.
 - ii. Contractor shall obtain a new Raptor badge every month around the 1st day of the month regardless of the initial badge issued date. Contractor shall contact the Maintenance Office and schedule the quantity of personnel requiring retesting in advance so as to not overload the maintenance office regular school activities.
- f) Owner reserves the right to question all Contractor personnel and to perform additional background checks and safety and security screening as applicable at their discretions for any persons working on school district property.
- g) Campus Check-in Procedures:
 - i. The Supervisor or designated staff shall check in at the main office of each school campus each workday and shall be responsible for facility access and control direct sub-contractor supervision. Contractor personnel and sub-contractors are not required to check-in to a campus that has a Supervisor in responsible charge.
 - ii. All employees must check-in at the Maintenance for the 1st day at work and at the 1st of the month.

2. Code of Conduct:

- a) All Contractor, Subcontractors, and their agents shall be required to wear company uniforms with company name and logo clearly marked, RAPTOR tags that are currently up to date, and all appropriate and applicable safety gear such as hard hats at all times when on District premises. All attire shall be clean and presentable at the start of work each day.
- b) Interaction with students, faculty, and staff is discouraged. The District will not tolerate “cat-calling,” “whistling,” “profanity,” or derogatory remarks.
- c) No smoking or tobacco products, illegal drugs or weapons or firearms are allowed on District premises.

PROCUREMENT SPECIFICATIONS & INSTRUCTIONS TO RESPONDENTS:

ENCLOSURE TABLE OF CONTENTS

Exhibit A: District Provided Plans, Prints, Specifications, and Drawings

Exhibit B: Procurement Proposal Response Packet

SCOPE OF WORK SUMMARY

The approved Proposer will provide for Intercommunications Replacement and & Upgrades at Calallen Middle School located at 4602 Cornett Dr. Corpus Christi, Texas 78410. Specifications and scope of work has been provided by Stridde, Callins, & Associates (SCA) for the replacement project, and is detailed within Exhibit A. Based upon the Scope of Work and specifications provided, work to be done shall include the furnishing of all labor, materials, apparatus, and connections to complete, in finished

operating condition, the complete intercommunication system head end equipment replacement for Calallen Middle School **in strict compliance with these specifications**. The system shall be a hybrid intercommunication system primarily utilizing analog components and limited VOIP technology. The Contractor shall provide all necessary PoE power to all VOIP components utilized for the project. Any proposal submitted as a response to this request must meet or exceed the specifications detailed within this document.

Any proposal submitted in response to this procurement must have product specifications and a proposed construction schedule as part of their proposal available for review.

EXAMINATION OF THE PROCUREMENT DOCUMENTS AND SITE:

Each Proposer, before submitting their Proposal, shall fully examine and acquaint themselves with the Documents and the site of the proposed Project. Offeror shall make such investigations as they may deem necessary to fully inform themselves of the existing conditions, facilities, difficulties, restrictions, and requirements incident to completion of the Project under the terms of the Contract.

Failure of the Offeror to acquaint themselves adequately with the site and such conditions, facilities, difficulties, restrictions, and requirements will not relieve them of their obligation to perform the entire Contract at the price set forth in this proposal.

ESTIMATED PROJECT BUDGET

\$250,000.00

OWNER’S CONTINGENCY

The respondent shall provide for and include an **owner’s contingency of \$20,000.00**. The respondent shall include the amount in their proposal as contingencies to cover the cost of hidden, concealed, or otherwise for the betterment of the project as deemed by the Owner. The respondent shall be allowed to recover all costs related to the completion of work under this contingency, however, no overhead or profit will be allowed. All remaining contingency balance shall be returned to Owner at 100% without fee or charge.

Special Note: After the head end unit is replaced and during the testing of the system, if any of the analog intercom cabling, drop-in 25V speakers, wall-mounted 25V speakers, or exterior 25V speakers are not operational, the proposer shall replace those components based on the schedule of unit cost listed in their proposal price response. The funding source for this additional work will be the Owner’s Contingency Allowance.

PROJECT SCHEDULE

The following indicates the anticipated schedule of the project.

Contract Award	February 9, 2026
Notice to Proceed	Estimated February 20, 2026
Commence Project Physical Work Start	After Notice to Proceed
Substantial Completion of All Work	Friday July 31, 2026

Physical site work may begin upon issuance of the Notice to Proceed and must achieve **Substantial Completion no later than July 31, 2026**. Because the intercom system must remain fully operational on all school days for life-safety purposes, on-site work during the school year is anticipated to occur primarily

during school closures. A school calendar is included in **Exhibit A** to assist proposers in developing their project schedule.

Proposers have flexibility in determining their approach and may utilize school breaks (e.g., Spring Break), after-hours work, nights, weekends, holidays, and/or elect to delay major on-site activities until June 3, 2026, when the Owner vacates the campus for the summer.

The final construction schedule will be refined and negotiated with the top-ranked vendor during contract award.

USE OF SITE AND PREMISES AND OWNERS' OCCUPANCY

General Occupancy (Now through June 2, 2026)

- Owner will occupy the entire facility
- School will be in occupied operations generally by Owner during the day from 7:00 a.m. to approximately 5:00 p.m., Monday through Friday.
- All Intercom systems shall remain fully operational at all times during normal business hours.
- Contractor may work after hours, nights, weekends, holidays, and school breaks as needed and approved by Owner.
- School campus is occupied, the Contractor is responsible for the conduct of their employees and their sub-contractor. Personnel shall conduct themselves in an appropriate manner and within the guidelines and regulations set forth by the Owner.

Summer 2026 Occupancy (June 3, 2026 – August 2, 2026)

June 3 – July 15, 2026

- The Owner will not occupy the campus building.
- Contractor will have full, unobstructed access to the project site and may work 24 hours per day, 7 days per week.

July 15 – July 31, 2026

- Campus administration will return to work in the office area.
- Administration will be instructed to use only the main campus facilities so as not to impede the Contractor's work.
- Contractor must coordinate activities with the Owner to minimize disruptions to district operations and site activities.

Coordination With Other Work on Campus

- Additional district projects—including foundation repairs to the CMS Addition and civil sitework—will occur during the Summer 2026 Occupancy timeframes.
- Contractor may be required to coordinate with other district-hired contractors and district personnel.
- Contractor is expected to cooperate fully to ensure all campus projects progress on schedule with minimal disruptions or delays.

PROPOSAL REQUIREMENTS

All Proposers must utilize the provided Procurement Proposal Response Packet (Exhibit B) as means of response to be considered. All pages in the provided packet must be completed and all required signatures present to be considered. Proposals and responses shall be direct, concise, and complete; prepared in a manner that provides a straightforward description of the respondent's ability to meet the

requirements set forth in the RFP. Emphasis should be on completeness, clarity of content, responsiveness to the requirements, and an understanding of the District's needs. When submitting a proposal, it is required that Respondent s have the necessary professional experience, prior training and applicable professional judgment to perform the activities proposed to supply the services requested by this RFP.

Special Note: Supplemental information may be provided in addition to the required Procurement Proposal Response Packet. The physical size of the supplemental information may not exceed 25 pages. The District at its sole discretion may elect to consider or disregard any supplemental information that is submitted in evaluating responses.

EXHIBIT A

DISTRICT PROVIDED SPECIFICATIONS AND SPECIAL INSTRUCTIONS

PLEASE NOTE: Each Proposer, before submitting their Proposal, shall fully examine and acquaint themselves with the Specifications and Special Instructions for the proposed Project. Offeror shall make such investigations as they may deem necessary to fully inform themselves of the existing conditions, facilities, difficulties, restrictions, and requirements incident to completion for the project.



SECTION 27 51 23 - INTERCOMMUNICATION SYSTEM

1.1 GENERAL:

- A. Front end portions of the Specifications covering general conditions and conditions of the construction contract are a part of the contract and Contractors shall observe all of the requirements thereof, insofar as they pertain and are applicable to their respective work. Reference to Contractor or Contractors shall imply Intercommunication Contractor.
- B. Applicable National Fire Protection Association (NFPA) Publications: 70-96 National Electrical Code.
- C. The Contractor shall furnish all equipment, accessories, and material required for the installation of new Intercom head end equipment to replace existing Intercom head end equipment in strict compliance with these Specifications. Any material and/or equipment necessary for the proper installation and operation of the system, which is not specifically called for or described herein, shall be deemed part of this Specification.
- D. The system shall be a hybrid intercommunication system primarily utilizing analog components and limited VOIP technology. The Contractor shall provide all necessary PoE power to all VOIP components utilized for the project.

1.2 SCOPE:

- A. Work to be done under this contract shall include the furnishing of all labor, materials, apparatus, and connections to complete, in finished operating condition, the complete intercommunication system head end equipment replacement for Middle School Intercommunication Upgrade, Calallen Independent School District, Corpus Christi, Texas.
- B. The base proposal submitted by the contractor shall include replacement of the existing intercom head in equipment with the new intercom head in equipment specified herein to serve all existing intercom channels. Furnish and install all equipment including, but not limited to all intercom server/notification equipment specified herein; termination of existing intercom cabling to new intercom server/notification equipment including cable extensions if/as required and IP bridges including connections to the existing IT system. Replacement of existing speakers and cabling which are discovered to be dysfunctional after intercom serving equipment replacement is complete shall be provided in accordance with the line item unit pricing included within the contractor proposal documents in addition to the base proposal amount. Provide all necessary equipment and devices to provide complete operating service to all existing intercom channels within the base proposal amount.
- C. Attention is directed that the definition of work, materials, and devices required to modify the existing intercommunication system at the Middle School campus is dependent upon

jobsite observations by the contractor. The contractor shall be responsible for visiting the site and becoming completely informed of the scope of work required for system modifications prior to submittal of proposal. The contractor shall provide all materials, devices, labor, and accessory apparatus required for system modifications in the amount of the proposal.

- D. All Middle School system modifications, and system programming required for a complete/functional system are hereby included in the contract requirements.
- E. A new Valcom IP 6000 series IP-based communication system shall be installed at the existing Middle School Campus. The new communication system shall replace the existing Bogen MCP 35A head end unit and six (6) – 25 channel switch banks. The following generally describes the work required at the Middle School:
1. Main Office:
 - a. Label all existing analog channels as required for termination at talk-back gateways.
 - b. Remove the existing Bogen MCP 35A system, inclusive of the switch banks.
 - c. Install a new Valcom IP 6000 series IP-based communication system processor within the existing floor mounted rack. The new Valcom processor shall be rack-mounted.
 - d. Provide all required rack-mounted talk-back gateways, rack-mounted amplifiers, POE switches, and other required rack-mounted components necessary for the conversion from the Bogen MCP 35A intercommunication system to the new Valcom IP 6000 series system.
 - e. Terminate existing analog channels at the new talk-back gateways.
 - f. Provide CAT 6 cable (quantity required) from the new Valcom processor, and talk-back gateways to the nearest MDF / IDF room. Coordinate the number of required IP addresses or dedicated VLAN with Calallen Technology Department.
 - g. Provide an all-call microphone station at the existing floor mounted rack. Coordinate microphone elevation at the existing rack with Calallen Middle School staff.
 - h. The programming of the new Valcom system shall match the existing Bogen MCP 35A system as / is feasible. Coordinate any additional programming modifications necessary with the Middle School staff.
 - i. Provide and install a quantity of six (6) – new Valcom VE8092 Interactive Console stations in the Office area. The Interactive Stations shall be installed at the main reception desk, secretary office, principal's office, assistant principal's office (quantity of two), and registrar's office. The contractor shall install all required POE cable from the Interactive Stations to the Valcom IP 6000 series unit.
 - j. Provide and install one (1) – 12-port 25V talk-back gateway at the Outdoors Adventure Classroom by the Tennis Courts. Provide CAT 6 cable (quantity required) from the talk- gateway to the nearest IDF rack. Coordinate the number of required IP addresses or dedicated VLAN with Calallen Technology Department.
 - k. The contractor shall furnish and install all required outlet boxes, wall plates, RJ45 jacks, cabling etc., necessary for the components indicated above.
 - l. Contractor shall provide a rack-mounted UPS to serve all equipment installed within the existing floor mounted rack and IDF rack at the Outdoors

Adventure Classroom. The rack mounted UPS shall be sized to maintain the equipment at both racks for a minimum of 90 minutes.

1.3 MANUFACTURER:

- A. The manufacturer of all components intended for installation shall be Valcom. No substitute or alternate systems will not be considered.
- B. The manufacturer shall provide field service representation during construction and support after construction is completed.
- C. The manufacturer shall provide quality assurance certification for the installed system and all of its components. The manufacturer shall provide a report for the installed system at the request of the Owner. The report shall include but not be limited to serial numbers, and pertinent data for all of the system functions.

1.4 CONTRACTOR REQUIREMENTS:

- A. The contractor shall be an authorized dealer of the supplied equipment with full warranty privileges.
- B. The contractor must be factory trained and have attended the manufacturers training program to be an authorized IP 6000 distributor. The contractor and their employees must provide factory certifications for each employee whom will install and program the system.
- C. The contractor shall inventory the necessary parts in order to maintain and service the equipment intended for installation.

1.5 SUBMITTALS:

- A. Electronic submittals shall be organized in the following manner.
 - 1. Cover page indicating the Contractor's name, Project name, and contents of submittal.
 - 2. Table of contents keyed indicating the respective product data included within submitted brochure.
 - 3. All data submitted shall be identified (highlighted, circled, or pointed at with an arrow) on its respective sheet if more than one device/component is indicated on such sheet.
 - 4. Keyed Tab Format Example is as follows:
 - a. Tab 1: Bill of Material.
 - b. Tab 2: Equipment (main processor, talk-back gateways, and amplifiers).
 - c. Tab 3: Call-In Switches (if necessary).
 - d. Tab 4: Speakers (if necessary).
 - e. Tab 5: Rack-Mounted UPS (for main processor, talk-back gateways, and amplifiers).
 - f. Tab 6: Interactive Console.
 - g. Tab 7: Miscellaneous Material.
- B. Operation and Maintenance Manuals:
 - 1. Operation and Maintenance Manuals (O&M) shall include all items listed within the electronic and physical submittals listed above. The format of the O&M Manuals shall comply with the electronic and physical submittals listed above, however, the shop

drawings under tab 9 shall be replaced with a stamped copy of the submittal drawings reviewed by the AHJ.

2. Keyed Tab Format Example is as follows:
 - a. Tab 1: Bill of Material and Recommended Spare Parts.
 - b. Tab 2: Equipment (main processor, talk-back gateways, and amplifiers).
 - c. Tab 3: Call-In Switches (if necessary).
 - d. Tab 4: Speakers (if necessary).
 - e. Tab 5: Rack-Mounted UPS (for main processor, talk-back gateways, and amplifiers).
 - f. Tab 6: Interactive Console.
 - g. Tab 7: Miscellaneous Material.
 - h. Tab 8: Operation and Maintenance Instruction Manuals
3. The Contractor shall submit an electronic copy of the O&M Manuals for review by the Engineer. After all comments from the Engineer have been remediated, the Contractor shall submit one physical copy of the O&M Manuals for final review by the Engineer to confirm all items above are included within the physical copy. After all comments, pertaining to the physical copy, from the Engineer has been remediated, the Contractor shall provide the following:
 - a. Two (2) – physical copies of the entire O&M Manual.
 - b. A flash drive with electronic copies all of the items listed above (1.5.B.2.a through 1.5.B.2.h).

1.6 EQUIPMENT WARRANTY:

- A. The Contractor shall warrant the equipment to be new and free from defects in material and workmanship, and will, within one (1) year from the date of final acceptance, repair or replace any equipment found to be defective at his (the contractor's) sole expense.

1.7 SERVICE FACILITIES:

- A. The Contractor shall make available and maintain a satisfactory service department capable of furnishing equipment inspection and service. The Contractor shall be prepared to offer a service contract for the maintenance of the system beyond the warranty period.

1.8 FINAL INSPECTION:

- A. At the final inspection, a factory trained representative of the manufacturer of the major equipment shall demonstrate that the system functions properly in every respect. The system shall be run through simulated sequences and functions in the presence of a representative of the Architect. The system must be demonstrated to the satisfaction of the Architect prior to final acceptance. Time and date of demonstration shall be that which is approved by the Architect.

1.9 INSTRUCTION:

- A. A minimum of eight (8) hours of instructional sessions (two four-hour sessions) shall be provided to personnel of the Owner to educate the Owner in proper operation, maintenance, and programming of the system. Hands-on demonstrations of the operation of all system components and the entire system including program changes

and functions shall be provided. Time and date of instructional session shall be selected by the Owner.

- B. Contractor and/or the system's manufacturer's representatives shall provide a typewritten "Sequence of Operation".

1.10 EQUIPMENT AND MATERIAL, GENERAL:

- A. All equipment and components shall be new, and the manufacturer's current model.
- B. All equipment and components shall be installed in strict compliance with manufacturer's recommendations and installation instructions. Consult the manufacturer's installation manuals for all wiring diagrams, schematics, physical equipment sizes, etc., before beginning system installation. Any equipment and components not installed per the manufacturers recommendations or installation instructions shall be removed by the Contractor and reinstalled per the manufacturer's recommendations or installation instructions at the Contractor's expense.

1.11 IP 6000 INTERCOMMUNICATION SYSTEM:

- A. The VEIP6K-1 shall provide daily communication, emergency notification, calendar event scheduling, graphical interface, clock control, and on demand distribution of WAV files, pre-recorded audio, and text to simultaneous groups of speakers, speakers with text, strobes, and threat level indicators. The VEIP6K-1 shall feature a simple browser-based interface including graphics, icons, and calendar. Schedule control shall be via automatic initiation (based upon day of the week, calendar date up to one year in advance) or software controlled daily as needed. The VEIP6K-1 shall provide multiple simultaneous schedules, multiple events per schedule and up to 12 simultaneously occurring events. The schedules shall feature one-second resolution. Events shall be capable of controlling paging, relays, text, and streaming audio. The VEIP6K-1 shall allow cascading events from a single time trigger. Schedules shall be presented to the user in a calendar view showing day, date, year and months. The VEIP6K-1 shall provide for default screen view, permissions-based log-in, and roles.
- B. The following paragraphs of 1.11 specify the required capabilities and functions of the new intercom server/notification equipment. All specified capability and functional requirements apply. Those requirements which may not be possible to access due to connection of the new intercom server/notification equipment to the existing intercom channels will be required to function as specified by the scope of the next phase of work whereby existing intercom channels and field devices will be replaced. The contractor shall submit statement of commitment insuring that all specified capabilities and functions specified herein will be available.
- C. The VEIP6K-1 Communication / Notification Server shall provide Common Alert Protocol (send and receive), RSS feeds, ATOM feeds, and Email post.
- D. The VEIP6K-1 shall manually initiate origination of unscheduled events and shall import and convert audio files from wav files with an option to enhance the wav file audio during import and an option to pre-record messages to be utilized for daily communication and emergency alerts. Events shall feature programmable pre/post page delays and volume control per event. A master volume control (system-wide) shall also be available.

- E. The VEIP6K-1 shall be capable of sending and receiving CAP (Common Alert Protocol) messages and executing multiple emergency voice messages and text from key words of one or more CAP message files. The VEIP6K-1 shall communicate with the VIP-102B setup tool for setup and dial code information. The ability to control receipt of messages based upon priority shall be inherent. Audio storage capacity shall be 25,000 seconds.
- F. The VEIP6K-1 shall include a smart UPS (Uninterrupted Power Supply) to provide continued communication during power loss and brown-outs. The smart UPS shall automatically and gracefully shut down the VEIP6K-1 after an extended power loss so when power is restored, the Communication Notification Software shall be fully operational.
- G. The VEIP6K-1 shall allow operation of eight (8) contact closures which are software programmable as either form A or form B. Eight (8) contact closure switch inputs shall be software programmable to activate events, trigger multiple events, broadcast specific information, activate contact closures, etc. including input connections to various building, access, security, and camera systems.
- H. The VEIP6K-1 shall provide four (4) channels of aux audio and be programmable as output audio or input audio on each channel independently. The VEIP6K shall provide four (4) contact closure switch inputs for each aux audio channel and four (4) contact closure outputs for each aux audio channel. Each audio channel shall be able to be manually activated, scheduled, or triggered by software events. The VEIP6K-1 shall provide input audio channels to be software programmable for either VOX or contact closure activation. When the audio channel is programmed as audio out, it shall provide a contact closure that activates automatically for connections to ancillary audio systems. The VEIP6K-1 shall provide four (4) audio channels to broadcast audio signaling to self-amplified speakers, 25/70V amplifiers, autonomous PA systems, and voice signaling equipment.
- I. The VEIP6K-1 shall provide phone access to Valcom IP endpoints from SIP telephone systems. The VEIP6K-1 shall communicate and register with the SIP telephone system as a SIP station or SIP trunk. The VEIP6K shall support up to four (4) simultaneous calls for intercom, and one way page announcements. Two (2) FXS ports shall be provided for connection to stand-alone 2500 type phones, loop start trunk, or FXO port access for intercom calls and one way page announcements.
- J. The VEIP6K-1 shall provide caller identification for intercom calls when SIP access is utilized and provide caller identification to a minimum of two (2) FXS ports when stand-alone phones, loop start trunk, or FXO access is utilized. The 2RU VEIP6K-1 shall include an additional 1 RU Smart UPS to facilitate power and protect operational software from brownouts and power surges. The Smart UPS shall perform an elegant shutdown of software in the event of an extended power loss.
- K. The IP6000 system shall be capable of supervising all endpoints in a Valcom VoIP based paging system and provide notifications when problems are detected. Monitoring is not limited to Valcom VoIP endpoints, however, and any device with a valid IP address on the network can be monitored for network issues. Monitoring system endpoints cannot rely on passive resources, such as syslog, to provide its information. Instead, the system must periodically contact each configured device to verify that it receives a proper response.

- L. The IP Interactive Console, Model VE8092, shall incorporate an adjustable 10.1" color touch screen display capable of tilting to multiple positions in order to reduce glare. The Interactive Console shall provide the ability to send live and/or pre-recorded announcements, push text notifications to LED signs and make and receive calls from SIP (Session Initiation Protocol) endpoints via its one touch interactive display. The console shall also be able to be part of any page group within the IP6000 platform in order to receive pages directed to its particular group using its internal speaker. It shall contain a beam forming microphone array for intercom and live paging functions that eliminates surrounding background noise making for clean intelligible communications and a handset for private communications. The console shall have 4 non skid pads for easy table mounting. The console requires a Power over Ethernet Plus (PoE+) compliant with IEEE 802.3at supplied through the RJ45 network connection. If PoE+ is not available a 24 VDC external power supply can be used, Valcom Model VP-1124D.
- M. The VE6030 shall seamlessly integrate to any VoIP/SIP or legacy phone system via SIP, FXO, FXS, Trunk, or ATA.
- N. The IP6000 platform shall provide up to one thousand analog access paths. System shall be able to add analog access talk paths in increments of 1 (one), 2 (two), or 4 (four) ports. The VE8014BR shall provide a 10/100 Ethernet port, 4 FXS station ports and 4 form C relay contact outputs. The Quad Enhanced Network Station Port Model VE8014BR will provide all circuitry and software to convert network data to audio output and analog telephone control signals. The Quad Enhanced Network Station Port Model VE8014BR will provide all circuitry and software to convert input audio and analog telephone events to zone page audio and control information suitable for transmission to other Valcom ES IP Solutions products. The Quad Enhanced Network Station Port Model VE8014BR shall form one part of a serverless Network based communications system. The Quad Enhanced Network Station Port Model VE8014BR shall provide caller ID signaling. The Quad Enhanced Network Station Port Model VE8014BR shall be powered via either an external 24 Vdc power supply or via an 802.3af PoE Ethernet switch port. The Quad Enhanced Network Station Port Model VE8014BR shall be constructed of steel and be wall, table or rack mountable. The maximum dimensions shall be: 1.72" H x 16.5" W x 11.88" D (4.36cm x 41.91 cm x 30.18.0cm). Shipping Weight shall be approximately: 5.0 lbs (2.25 kg).
- FXO or trunk port access shall be via Model # VE8011BR (one port)
FXO or trunk port access shall be via Model # VE8012BR (two ports)
FXO or trunk port access shall be via Model # VE8014BR (four ports)
- O. The IP6000 Quad Enhanced Network Trunk Port Model VE8024AR will provide a single 10/100 Ethernet port, 4 FXO Trunk ports and 4 Failover ports. The Quad Enhanced Network Trunk Port Model VE8024AR will provide all circuitry and software to convert network data to audio output and analog trunk control signals. The Quad Enhanced Network Trunk Port Model VE8024AR will provide all circuitry and software to convert input audio and analog trunk events to zone page audio and control information suitable for transmission to other Valcom ES IP Solutions products. The Quad Enhanced Network Trunk Port Model VE8024AR shall form one part of a serverless Network based communications system. The Quad Enhanced Network Trunk Port Model VE8024AR shall decode caller ID signaling and transmit it over the network to other Valcom ES IP Solutions products. The Quad Enhanced Network Trunk Port Model VE8024AR shall provide 4 failover ports which will connect the analog trunk circuits to external devices in the case

of power failure. The Quad Enhanced Network Trunk Port Model VE8024AR shall be powered via either an external 24 Vdc power supply or via a 802.3af PoE Ethernet switch port. All setup and configuration of the Quad Enhanced Network Trunk Port Model VE8024AR will be via the Valcom VIP-102B IP Solutions Setup Tool. The maximum dimensions shall be: 16.50" x 1.75" x 9.50" (41.91 cm x 4.45 cm x 24.13 cm). Shipping Weight shall be approximately: 7.80 lbs. (3.54 kg).

FXS port access shall be via Model # VE8021AR (one port)
FXS port access shall be via Model # VE8022AR (two ports)
FXS port access shall be via Model # VE8024AR (four ports)

These network FXO ports allow most station port terminal devices to be connected to the IP6000.

- P. The SIP Intercom Controller (Model VE8090R) shall provide access to Valcom VoIP audio endpoints from SIP telephone servers. The SIP Intercom Controller shall communicate with the SIP telephone server as either registered SIP stations or as a SIP trunk. The SIP Intercom Controller shall support up to four concurrent calls for any combination of talkback intercom or group paging per call. In Station mode, the VE8090R shall allow registration of up to four SIP Stations, each of which will return dial tone and allow the caller to enter a Valcom dial code or group number. In Trunk mode, the VE8090R shall provide support for up to four concurrent calls. The inbound phone number shall automatically be interpreted to be a Valcom group or channel dial code. The VE8090R shall also provide 2 FXS ports to facilitate the addition of POTS telephones, Loop Start Trunk or FXO ports.
- Q. The Quad Networked Page Zone Extender Model VE8004BR will provide a single 10/100 Ethernet port, 4 audio input/output circuits, 4 Digital contact closure inputs and 4 N.O. relay contact outputs. The unit shall be SIP compatible. The Quad Networked Page Zone Extender Model VE8004BR will provide all circuitry and software to convert network data to zone page audio output. The Quad Networked Page Zone Extender Model VE8004BR will provide all circuitry and software to convert seamlessly to Valcom self-amplified analog speakers to be used in common areas such as hallways, outside, cafeteria, gymnasium, etc. via a networked zone expander or as an input audio to zone page audio and control information suitable for transmission to other Valcom ES IP Solutions products over a data network. It shall control these analog Valcom self-amplified speakers connected by zone expander via IP software as to set volume levels, paging groups, class change groups, page and emergency page groups, and emergency voice notification audio levels. The Quad Networked Page Zone Extender Model VE8004BR shall form one part of a serverless Network based communications system. The Quad Networked Page Zone Extender Model VE8004BR shall be powered via either an external 24 Vdc power supply or via an 802.3af PoE Ethernet switch port. All setup and configuration of the Quad Networked Page Zone Extender Model VE8004BR will be via the Valcom VIP-102B IP Solutions Setup Tool. The Quad Networked Page Zone Extender Model VE8004BR shall be constructed of steel and be wall, table or rack mountable. The maximum dimensions shall be: Dimensions: 1.72" H x 16.5" W x 11.88" D (4.36cm x 41.91 cm x 30.18.0cm). Shipping Weight shall be approximately: 6.45 lbs. (2.90 kg). Shall provide an unlimited number of analog low-level audio sources (streaming music, microphone access, or audio from auxiliary outputs) to be connected.

Low level audio connection shall be via Model # VE8001AR (one port)

Low level audio connection shall be via Model # VE8002AR (two ports)
Low level audio connection shall be via Model # VE8004AR (four ports)

These networked audio gateways allow most low-level audio sources to be connected to the IP6000 and shall seamlessly integrate and broadcast to two-way radios in order to facilitate emergency voice/tone notification.

- R. The IP Input/Output Module, Model VE8048A or VE8048AR shall feature eight (8) software programmable contact closures and eight (8) contact closure activated inputs for controlling or monitoring ancillary equipment such as door locks, access control systems or monitoring closures from emergency call buttons or other electronic equipment. It shall also feature. The VE8048A/VE8048AR shall allow remote relay activation and/or initiation of VE6030 server events over an IP-based LAN/WAN. The VE8048AR shall be designed for 19" rack mounting (1U). The (VE8048A) maximum dimensions shall be: 1.75 H x 6.75" W x 9.5" D (4.45cm H x 17.15cm W x 24.13cm D). Shipping Weight shall be approximately: 1.75 lbs. (0.80 kg). The (VE8048AR) maximum dimensions shall be: 16.50" x 1.75" x 9.50" (41.91 cm x 4.45 cm x 24.13 cm). Shipping Weight shall be approximately: 7.80 lbs (3.54 kg). Shall seamlessly integrate to door lock solenoids as to unlock or locks doors. Up to one thousand doors may be controlled.

1.12 COMPONENTS:

- A. 12-Port Talk-Back Gateway: The 12-port talk-back gateway shall be Valcom Cat. No. VE1225.
- B. Interactive Console: The interactive console shall be Valcom Cat. No. VE8092.

1.13 CABLE:

- A. Cable must be separated from any open conductors of power, or Class 1 circuits, and shall not be placed in any conduit, junction box, or raceway containing these conductors, per N.E.C. Article 760-29.
- B. Cat 6 cable required from any Valcom component to the MDF / IDF rack shall be furnished and installed by the Contractor.

END OF SECTION 27 51 23

Legend

- Student Holiday Prof. Dev.
- Student Holiday/PD FLEX Day
- New Teacher Orientation
- School Holiday
- 9 Weeks Begins/Ends
- Early Release

Total Staff Days 187
Staff Dev. Days 12

Important Student Dates

- 1st Student Day - August 13
- Labor Day - Sept. 1
- Staff Dev. - Sept. 29
- End of 1st 9 Wks - Oct. 10
- Staff Dev. - Oct. 13
- Flex Day - Nov. 24
- Thanksgiving - Nov. 24-28
- Staff Dev. - Dec. 1
- End of 2nd 9 Wks - Dec. 19
- Christmas - Dec. 22 - Jan. 2
- Livestock Show - Jan. 12-16
- MLK Jr. Day - Jan. 19
- Staff Dev. Feb. 9
- End of 3rd 9 Wks - March 6
- Spring Break - March 9-13
- Easter Break - April 3
- Graduation - May 23
- Memorial Day - May 25
- End of 4th 9 Wks - May 29
- Last Day of School - May 29
- Staff Dev. - June 1-2

Calallen ISD
4205 Wildcat Drive
Corpus Christi, TX 78410

Phone: 361-242-5600
Fax: 361-242-5608

Visit our Website at:
www.calallen.org

Calallen ISD



PROMOTING EXCELLENCE • CREATING THE FUTURE

2025-2026 Calendar

July 2025							August 2025							September 2025							October 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2		1	2	3	4	5	6				1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	
							31																				

November 2025							December 2025							January 2026							February 2026						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6					1	2	3							
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	1	2	3	4	5	6	7
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	8	9	10	11	12	13	14
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	15	16	17	18	19	20	21
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31	22	23	24	25	26	27	28
30																											

March 2026							April 2026							May 2026							June 2026							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
										1	2	3	4						1	2			1	2	3	4	5	6
1	2	3	4	5	6	7	5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	
8	9	10	11	12	13	14	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	
15	16	17	18	19	20	21	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	
22	23	24	25	26	27	28	26	27	28	29	30			24	25	26	27	28	29	30	28	29	30					
29	30	31												31														

BELL SCHEDULES: East and Wood River 7:50 - 3:10 --- West and Magee Intermediate 7:40 - 3:00 --- CMS and CHS 8:30 - 4:00

Seniors' Last Day - May 21, 2026

Approved by Board of Trustees : 1/6/2025

May 23, 2026 Graduation - 10:00 AM

EXHIBIT B

PROCUREMENT PROPOSAL RESPONSE PACKET

All Proposers must utilize the provided Procurement Proposal Response Packet as means of response to be considered. All pages in the provided packet must be completed and all required signatures present to be considered. Proposals and responses shall be direct, concise, and complete; prepared in a manner that provides a straightforward description of the respondent's ability to meet the requirements set forth in the RFP. Emphasis should be on completeness, clarity of content, responsiveness to the requirements, and an understanding of the District's needs.

CALALLEN ISD
RFP FOR MIDDLE SCHOOL INTERCOMMUNICATION UPGRADE
EXHIBIT B - PROCUREMENT PROPOSAL RESPONSE PACKET



Note: All pages must be completed by Proposers and Submitted with Final Proposal.

VENDOR APPLICATION - REQUIRED FORM

Instructions:

1. The application form should be completed and signed by an authorized representative of the vendor.
2. The application must be submitted with all supporting documents and completed certifications.

Notice to Prospective Vendors:

1. Vendors are not placed on the district’s approved vendor list until a purchase order is approved by the purchasing department.
2. Vendors must accept purchase orders for all purchases. The district will not be responsible for payment for goods or services that are provided to Calallen ISD staff without an approved purchase order issued.
3. All invoices must reflect the purchase order number and must be emailed or mailed to the Calallen ISD Accounts Payable Department (email address and mailing address are noted below).
4. All payments are net thirty (30) days after receipt of the goods and/or services.

VENDOR IDENTIFICATION:	
Vendor Full Legal Name	
Vendor DBA (if applicable)	
Texas Taxpayer ID #	
VENDOR CONTACT INFORMATION:	
Vendor Mailing Address:	
Vendor Remit Address: (if different from mailing)	
Vendor Phone Number:	
Vendor Fax Number:	
Vendor Website URL:	
Vendor Email Address: (for point of contact on procurement)	
Historically Underutilized Business (HUB)	_____ Yes (Please enclose certificate) _____ No

I hereby certify that the above information is true and correct. I further certify that I am an authorized representative of this vendor.

 Authorized Representative (Print Name)

 Title

 Authorized Representative (Signature)

 Date

CALALLEN ISD
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RESPONDENT’S PROPOSAL - REQUIRED FORM

This form contains required responses that align with the District’s advertised evaluation criteria and weights, and are developed to assist the District in methodology and evaluation.

SUMMARY OF PROPOSED SERVICES

The approved Proposer will provide for Intercommunications Replacement and & Upgrades at Calallen Middle School located at 4602 Cornett Dr. Corpus Christi, Texas 78410. Specifications and scope of work has been provided by Stridde, Callins, & Associates (SCA) for the replacement project, and is detailed within **Exhibit A**. Based upon the Scope of Work and specifications provided, work to be done shall include the furnishing of all labor, materials, apparatus, and connections to complete, in finished operating condition, the complete intercommunication system head end equipment replacement for Calallen Middle School **in strict compliance with these specifications**. The system shall be a hybrid intercommunication system primarily utilizing analog components and limited VOIP technology. The Contractor shall provide all necessary PoE power to all VOIP components utilized for the project. Any proposal submitted as a response to this request must meet or exceed the specifications detailed within this document. **Any proposal submitted in response to this procurement must have product specifications and a proposed construction schedule as part of their proposal available for review.**

PROPOSAL PRICE – 50 POINTS TOTAL

The District will consider the total contract cost as part of the evaluations. The District shall have the right to accept alternates in any order or combination unless otherwise specifically provided in the Proposal Documents, The Respondent submitting the lowest proposed cost shall receive the highest number of points in this category, and the Responded submitting the highest proposed cost shall receive the lowest number of points in this category. The District will use the Best Value method, where cost is not the sole determinate in evaluation and selection. Lowest cost does not automatically result in best value.

BASE PROPOSAL COST (Inclusive of material & labor) for the following:

Turnkey Replacement Cost of Head End Equipment:	\$ _____
Owner’s Contingency Allowance:	\$20,000.00 _____
Total Base Proposal Cost	\$ _____

SCHEDULE OF UNIT COSTS

After the head end unit is replaced and during the testing of the system, if any of the analog intercom cabling, drop-in 25V speakers, wall-mounted 25V speakers, or exterior 25V speakers are not operational, the proposer shall replace those components based on the schedule of unit costs listed below. The funding source for this additional work will be the Owner’s Contingency Allowance included in the Proposer’s Base Proposal Cost above.

SCHEDULE OF UNIT COSTS (Inclusive of material & labor) for the following:

Installed Cost of 100’ of analog intercom cabling to match existing:	\$ _____
Cost to replace existing drop-in 25V speaker to match:	\$ _____
Cost to replace existing wall-mounted 25V speaker to match:	\$ _____
Cost to replace exterior 25V speaker to match existing:	\$ _____

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EXHIBIT B - PROCUREMENT PROPOSAL RESPONSE PACKET



Note: All pages must be completed by Proposers and Submitted with Final Proposal.

PROJECT PERSONNEL AND QUALIFICATIONS – 10 POINTS TOTAL

1. What are the qualifications of the person overseeing the proposed services and contract? _____

2. Describe your organizations approach to providing quality work, and addressing and correcting unsatisfactory work: _____

3. What is your availability for this project? From the contract award date, in how many days can you begin delivering services from Notice to Proceed? _____

EXPERIENCE, REPUTATION, AND REFERENCES – 25 POINTS TOTAL

1. References – all information provided in this response packet will be considered
2. In the last five (5) years has your organization: (if the answer to any question below is yes, please explain)
 - a. Failed to complete any work awarded to it? _____
 - b. Had any judgements, claims, arbitrations proceedings, or suits filed against your organization or its officers? _____
 - c. Filed any judgements, claims, arbitrations proceedings, or suits with regard to contracts? _____
 - d. Filed for bankruptcy? _____
 - e. If the answer to any question above is yes, please explain: _____

3. Describe what experience your organization has in providing these services. _____

4. How many years has your organization provided these services to non-profits, school districts, and other governmental entities? _____
5. What makes your team unique and most qualified to deliver these services? _____

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6. What are the qualifications of the people who will be delivering the day-to-day services of the proposed contract? _____

CONTRACTOR/SUB-CONTRACTOR LIST

Special Note: Provide the following contact information for any contractor associated with this proposal.
(Attached additional sheets as necessary)

CONTRACTOR/SUB-CONTRACTOR 1:

Company Name: _____
Address: _____
Contact Person: _____
Phone: _____
Work to be Completed: _____

CONTRACTOR/SUB-CONTRACTOR 2:

Company Name: _____
Address: _____
Contact Person: _____
Phone: _____
Work to be Completed: _____

CONTRACTOR/SUB-CONTRACTOR 3:

Company Name: _____
Address: _____
Contact Person: _____
Phone: _____
Work to be Completed: _____

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PRODUCT CONSIDERATIONS AND PROJECT SCHEDULE – 15 POINTS TOTAL

Product Considerations: Any and all materials proposed as part of this procurement must meet or exceed the specifications described within this document. **Proposer must provide** product specifications, manufacturer cut sheets, service (Labor) warranty information, and any other additional information deemed necessary for all proposed materials and assemblies for review and consideration when evaluating the proposal.

_____ YES Required Product Information Enclosed

1. Does the Proposer anticipate any integration issues or additional costs beyond the specifications detailed within this document? If so, please explain: _____

2. Summarize any applicable labor warranties associated with these services: _____

Project Schedule: Proposer must provide a proposed construction schedule that meets the **required substantial completion date of July 31, 2026** for review and consideration when evaluating the proposal.

Physical site work may begin upon issuance of the Notice to Proceed and must achieve **Substantial Completion no later than July 31, 2026**. Because the intercom system must remain fully operational on all school days for life-safety purposes, on-site work during the school year is anticipated to occur primarily during school closures. A school calendar is included in **Exhibit A** to assist proposers in developing their project schedule.

Proposers have flexibility in determining their approach and may utilize school breaks (e.g., Spring Break), after-hours work, nights, weekends, holidays, and/or elect to delay major on-site activities until June 3, 2026, when the Owner vacates the campus for the summer.

The final construction schedule will be refined and negotiated with the top-ranked vendor during contract award.

_____ YES Required Project Schedule Enclosed

DEVIATIONS. This form is a signed statement that all information in the response packet complies with all specifications, terms and conditions, scope, and/or qualifications contained in the solicitation document. If the undersigned Respondent intends to deviate from the listed specifications, terms and conditions, scope, and/or qualifications contained in the solicitation document, all such deviations must be listed on this page, with complete and detailed conditions and information included or attached. The District will consider any deviations in its award

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PROPOSAL RESPONSE CERTIFICATION - REQUIRED FORM

The undersigned authorized representative of the responding company indicated below hereby acknowledges:

1. That the respondent is authorized to enter into contractual relationship on behalf of the responding company indicated below.
2. That respondent has carefully examined this document in its entirety.
3. The respondent proposes to supply any products or services submitted under this solicitation in strict compliance with all terms, policies and procedures, unless any exceptions are noted.
4. That any and all exceptions have been noted in writing in the response and that no other exception will be claimed.
5. The accuracy of all certifications required which accompany this proposal.
6. The stated organization is an equal opportunity employer.
7. That any prices in this offer have been determined independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter related to such prices, with any other Respondent or with any competitor.
8. That notice of award and/or any communication regarding an award will be submitted via CISD and not by any consultant, Respondent or other party involved in this solicitation.
9. That the organization has not been a party to any collusion among Respondent in restraint of freedom of competition by agreement to offer at a fixed price or to refrain from offering; or with any CISD employee, Board Trustee, or consultant as to quantity, quality, or price in the prospective contract, or in any terms of the prospective contract except in any authorized discussion(s) with CISD's Purchasing personnel; or in any discussions or actions between Respondent and any CISD employee, Board Trustee, or consultant concerning exchange of money or other things of value for special consideration in the award of this contract.
10. That neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
11. By submitting a Proposal, Respondent agrees to waive any claim it has or may have against the District, its trustees, agents and employees, and any reference sources, arising out of or in connection with the administration, evaluation, or recommendation of any Proposal; waiver of any requirements under the Proposal documents; acceptance or rejection of any Proposal; and award of the Proposal. The District shall have no contractual obligation to any Respondent, nor will any Respondent have any property interest or other right in the Proposal or contract being proposed unless and until the contract is unconditionally executed and delivered by all parties, and all conditions to be fulfilled by the Respondent have been fulfilled by the Respondent.

By submitting this proposal, the Respondent warrants that the Respondent has had the opportunity to carefully examine the site of the proposed work and all of the requirements of the RFP. The Respondent further warrants that the Respondent is satisfied that there are no conflicts in the bidding documents and that the site proposed for the project is suitable for the work. By submission of a proposal in response to this RFP, the Respondent confirms Respondent's understanding of the entire document and all of its contents. The Respondent also represents that its firm possesses the personnel, processes, and technology necessary to safely and efficiently perform the work outlined in this RFP.

Your signature below is the Proposal Response Certification acknowledgement.

Authorized Representative (Print Name)

Title

Authorized Representative (Signature)

Date

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REFERENCES - REQUIRED FORM

Please complete the reference fields below. Vendor should list as references school districts and/or other governmental entities (other than Calallen ISD) for which vendor has provided products or services similar to what is requested on this proposal. Additional references for the can be provided as an attachment, but the minimum required for this proposal is 3 references.

Reference 1

Name of Entity:
Contact Name & Title:
Mailing Address:
Phone Number:
Email Address:
Date of Similar Products/Services Delivered:
Brief Description of Similar Products/Services Delivered:

Reference 2

Name of Entity:
Contact Name & Title:
Mailing Address:
Phone Number:
Email Address:
Date of Similar Products/Services Delivered:
Brief Description of Similar Products/Services Delivered:

Reference 3

Name of Entity:
Contact Name & Title:
Mailing Address:
Phone Number:
Email Address:
Date of Similar Products/Services Delivered:
Brief Description of Similar Products/Services Delivered:

The undersigned confirms the above information is correct to the best of his/her knowledge and understands the District may contact any of the above.

Authorized Representative (Print Name)

Title

Authorized Representative (Signature)

Date

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SAFETY & SECURITY MEASURES - REQUIRED FORM

Student, instructor and all staff safety and campus security are of the upmost importance to the District, and safety and security measures are required by state law or prescribed for in District policy and procedures. Adherence to the District safety & security measures while on District premises is required. Each campus presents security concerns in terms of site access, traffic, classroom and non-classroom related functions. The work performed at each campus is directive in nature and work rules for each project can vary depending on the scope of work. CISD has responsibilities to the students, staff, the State of Texas and others to ensure that safety measures are strictly applied on each project.

1. Requirements:

- a) The Contractor, Subcontractor, their agents, and all others who perform Work on any District campuses are required to observe and abide by the campus security.
- b) The Contractor, Subcontractors, and their agents shall comply with the criminal history records checks requirements of Section 2 below.
- c) Contractor Supervisor and Designated Support Personal:
 - i. Supervisor shall be present for all activities. If Owner finds out that the supervisor or their designated staff are not in responsible charge of the worksite, Owner may terminate work activities at the Contractors expense until such time the appropriate personnel are back in responsible charge.
 - ii. Supervisor is responsible for securing the project site each day after work and shall confirm that the site is safe and secure. Check all interior and exterior doors, floor hatches, roof hatches, roof access doors, gates, temporary barricades and the like.
 - iii. Supervisor is responsible for verifying that the project and site are clean after work each day. All trash is disposed of in approved containers. Floor surfaces are clean. Campus grounds are clear and all holes are covered up.
- d) RAPTOR Checks:
 - i. All contractor personnel shall obtain a RAPTOR check upon their first day of work on the project. The Contractor is required to obtain a replacement badge if their badge gets damaged or becomes non-legible. All personnel will be issued a paper badge with their name, photo, and date of issue. This badge shall be affixed to a badge clip that shall be affixed to their uniform shirt in the upper torso area and shall be worn at all times.
 - ii. Contractor shall obtain a new Raptor badge every month around the 1st day of the month regardless of the initial badge issued date. Contractor shall contact the Maintenance Office and schedule the quantity of personnel requiring retesting in advance so as to not overload the maintenance office regular school activities.
- e) Owner reserves the right to question all Contractor personnel and to perform additional background checks and safety and security screening as applicable at their discretions for any persons working on school district property.
- f) Campus Check-in Procedures:
 - i. The Supervisor or designated staff shall check in at the main office of each school campus each workday and shall be responsible for facility access and control direct sub-contractor supervision. Contractor personnel and sub-contractors are not required to check-in to a campus that has a Supervisor in responsible charge.

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- ii. All employees must check-in at the Maintenance for the 1st day at work and at the 1st of the month.
- 2. Criminal History Records Checks:** Respondent should review the provisions of the form of agreement included with this procurement package regarding criminal history requirements. Please refer to Section 15.11 regarding Criminal History Records Checks in the proposed AIA Document A141-2014, *Standard Form of Agreement Between Owner and Design-Builder*, as modified by the Owner.
- 3. Code of Conduct:**
- a) All Contractor, Subcontractors, and their agents shall be required to wear company uniforms with company name and logo clearly marked, RAPTOR tags that are currently up to date, and all appropriate and applicable safety gear such as hard hats at all times when on District premises. All attire shall be clean and presentable at the start of work each day.
 - b) Interaction with students, faculty, and staff is discouraged. The District will not tolerate “cat-calling,” “whistling,” “profanity,” or derogatory remarks.
 - c) No smoking or tobacco products, illegal drugs or weapons or firearms are allowed on District premises.

I, the undersigned agent for the firm named below, certify that the information concerning safety & security measures has been reviewed by me, the following information furnished is true to the best of my knowledge and I acknowledge compliance with this section.

Authorized Representative (Print Name)

Title

Authorized Representative (Signature)

Date

CALALLEN ISD
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CERTIFICATE OF RESIDENCY - REQUIRED FORM

Pursuant to Government Code, Chapter 2252 a district may not award a governmental contract to a nonresident bidder unless the nonresident underbids the lowest bid submitted by a responsible resident bidder by an amount that is not less than the greater of the amount by which a resident bidder would be required to underbid the nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located, or the state in which a majority of the manufacturing relating to the contract will be performed. (Gov't Code 2252.002).

Definitions (Gov't Code 2252.001)

- "Governmental contract" means a contract awarded by a governmental entity, including a public school district, for general construction, an improvement, a service, or a public works project or for a purchase of supplies, materials, or equipment.
- "Resident bidder" refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state (Texas).
- "Nonresident bidder" refers to a person who is not a resident.

Indicate the certification of residency that applies:

_____ My company is a "resident Respondent"

_____ My company is a "nonresident Respondent" of _____ (the state your principal place of business is located)

If applicable, does your "resident state" require Respondent whose principal place of business is in Texas to under Proposal, Respondents who resident state is the same as yours by a prescribes amount or percentage to receive a comparable contract?

_____ No

_____ Yes, the amount or percentage is _____

Authorized Representative (Print Name)

Title

Authorized Representative (Signature)

Date

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**CERTIFICATONS REGARDING LOBBYING, DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS, AND DRUG-FREE WORKPLACE REQUIREMENTS –
REQUIRED FORM**

Lobbying: This certification is required by the Federal Regulations, implementing Section 1352 of the Program Fraud and Civil Remedies Act, Title 31 U.S. Code, for the Department of Education (34 CFR Part 82), Department of Health and Human Services (45 CFR Part 93).

The undersigned contractor certifies that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, “Disclosure Form to Report Lobbying”, in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

Debarment, Suspension, and Other Responsibility Matters: This certification is required by the Federal Regulations, implementing, Executive Order 12549, Government-wide Debarment and Suspension, for the Department of Agriculture (7 CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Parts 85, 668 and 682), Department of Health and Human Services (45 CFR Part 76).

The undersigned contractor certifies that neither it nor its principals:

- (1) Are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- (2) Have not within a three-year period preceding this contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, State or Local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; Are not presently indicted for or otherwise criminally or civilly charged by a

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- governmental entity with commission of any of the offenses enumerated in Paragraph (2) of this certification; and,
- (3) Have not within a three-year period preceding this contract had one or more public transactions terminated for cause or default.

Where the prospective recipient of federal assistance funds is unable to certify to any of the statements in this certification, such prospective recipient shall attach an explanation to this certification.

Drug-Free Workplace: This certification is required by the Federal Regulations, implementing Sections 5151-5160 of the Drug-Free Workplace Act, 41 U.S.C. 701; for the Department of Agriculture (7 CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Parts 85, 668 and 682), and Department of Health and Human Services (45 CFR Part 76).

The undersigned contractor certifies that it shall provide a drug-free workplace by:

- (a) Publishing a policy statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the consequences of any such action by an employee;
- (b) Establishing an ongoing drug-free awareness program to inform employees of the dangers of drug abuse in the workplace, the Contractor's policy of maintaining a drug-free workplace, the availability of counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed on employees for drug abuse violations in the workplace;
- (c) Providing each employee with a copy of the Contractor's policy statement;
- (d) Notifying the employees in the Contractor's policy statement that as a condition of employment under this contract, employees shall abide by the terms of the policy statement and notifying the Contractor in writing within five days after any conviction for a violation by the employee of a criminal drug statute in the workplace;
- (e) Notifying the District within ten days of Contractor's receipt of a notice of a conviction of an employee; and,
- (f) Taking appropriate personnel action against an employee convicted of violating a criminal drug statute or require such employee to participate in a drug abuse assistance or rehabilitation program.

These certifications are a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction.

Authorized Representative (Print Name)

Title

Authorized Representative (Signature)

Date

CALALLEN ISD
RFP FOR MIDDLE SCHOOL INTERCOMMUNICATION UPGRADE
EXHIBIT B - PROCUREMENT PROPOSAL RESPONSE PACKET

Note: All pages must be completed by Proposers and Submitted with Final Proposal.



TEXAS CORPORATE FRANCHISE TAX CERTIFICATION - REQUIRED FORM

Pursuant to Article 2.45, Texas Business Corporation Act, state agencies may not contract with for Profit Corporation's that are delinquent in making state franchise tax payments. The following certification that the corporation entering into this contract is current in its franchise taxes must be signed by the individual on Form 203, Corporate Board of Directors Resolution, to sign the contract for the corporation.

The undersigned authorized representative of the corporation contracting herein certifies that the following indicated statement is true and correct and that the undersigned understands making a false statement is a material breach of contract and is grounds for contract cancellation.

Indicate the certification that applies to your corporation:

_____ The Corporation is a for-profit corporation and certifies that it is not delinquent in its franchise tax payments to the State of Texas.

_____ The Corporation is a non-profit corporation or is otherwise not subject to payment of franchise taxes to the State of Texas.

Authorized Representative (Print Name)

Title

Authorized Representative (Signature)

Date

CALALLEN ISD
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CRIMINAL HISTORY RECORDS CHECKS - REQUIRED FORM

All Respondents and its subcontractors of every tier must comply with the Criminal History Records Checks prescribed by Texas Education Code, Section 22.08341 (the “statute”) and found in Section 15.11 regarding Criminal History Records Checks in the proposed AIA Document A141-2014, *Standard Form of Agreement Between Owner and Design-Builder*, as modified by the Owner.

In accordance with the Statute, all Respondents will provide written certification to the District that (select one):

- Contractor and its Subcontractors of every tier, do not have any Covered Employees, as defined;
- Contractor and its Subcontractors of every tier are otherwise exempted from compliance with the requirement contained herein; or
- Contractor and its Subcontractors of every tier have complied with the statutory requirements of this Agreement as of this date.

Respondent agrees that if it receives information that a Covered Employee is arrested or convicted for any of the Disqualifying Criminal History offenses, during the performance of the Work, Contractor will immediately remove the Covered Employee from Owner’s property or other location where students are regularly present, and notify the District of said removal within three (3) days of doing so.

I, the undersigned agent for the firm named below, certify that the information concerning criminal background checks has been reviewed by me, the following information furnished is true to the best of my knowledge and I acknowledge compliance with this section.

Authorized Representative (Print Name)

Title

Authorized Representative (Signature)

Date

CALALLEN ISD
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FELONY CONVICTION NOTICE - REQUIRED FORM

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states “a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or owner or operator of the business entity has been convicted of a felony.” The notice must include a general description of the conduct resulting in the conviction of a felony.

Subsection (b) states “a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.”

You must check A, B or C and sign below:

- _____ A. Our firm is a publicly held corporation, therefore, this reporting requirement is not applicable.
- _____ B. Our firm is not owned or operated by anyone who has been convicted of a felony.
- _____ C. Our firm is owned or operated by the following individual(s) who has/have been convicted of a felony.

Vendor Name: _____

Name of Individual(s): _____
(Attach additional sheets if necessary)

Details of Conviction(s): _____

(Attach additional sheets if necessary)

I, the undersigned for the firm named below, certify that the information concerning notification of felony convictions has been by me and the following information furnished is true to the best of my knowledge.

Authorized Representative (Print Name)

Title

Authorized Representative (Signature)

Date

CALALLEN ISD
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STATE ASSESSMENT CERTIFICATION - REQUIRED FORM

The undersigned authorized representative of the corporation contracting herein certifies that the following indicated statement is true and correct and that the undersigned understands making a false statement is a material breach of contract and is grounds for contract cancellation.

The corporation certifies that:

_____ It is current in Unemployment Insurance taxes, Payday and Child Labor law monetary obligations, and Proprietary School fees and assessments payable to the State of Texas.

_____ It has no outstanding Unemployment Insurance overpayment balance payable to the State of Texas.

Authorized Representative (Print Name)

Title

Authorized Representative (Signature)

Date

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REQUIRED STATE AND FEDERAL CERTIFICATIONS - REQUIRED FORM

Certification Regarding Terrorist Organizations. Pursuant to Sections 2252.151-.154 of the Texas Government Code, the Contractor hereby certifies that it is not a company identified on the Texas Comptroller's list of companies known to have contracts with, or provide supplies or services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State under federal law.

Certification Regarding Boycotting of Israel. Pursuant to Sections 2270.001-.002, 808.001-.006, .051-.057, .101-.102 of the Texas Government Code, the Contractor hereby certifies and verifies that neither the Contractor, nor any affiliate, subsidiary, or parent company of the Contractor, if any (the "Contractor Companies"), boycotts Israel, and the Contractor agrees that the Contractor and Contractor Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term "boycott" shall mean and include terminating business activities or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory

The undersigned authorized representative of the corporation contracting herein certifies that the following indicated statement is true and correct and that the undersigned understands making a false statement is a material breach of contract and is grounds for contract cancellation.

The contractor certifies that:

_____ It is not doing business with any organization indicated on the Foreign Terrorist Organization list as so designated by the U.S. Secretary of State under Federal Law.

_____ that neither the Contractor, nor any affiliate, subsidiary, or parent company of the Contractor, if any (the "Contractor Companies"), boycotts Israel.

Certification Regarding Boycotting Energy Companies. Pursuant to Texas Government Code Chapter 2274, the Contractor hereby certifies and verifies that it does not boycott energy companies; and will not boycott energy companies during the term of the Agreement. This verification is not required for an agreement where a governmental entity determines that these requirements are inconsistent with the governmental entity's constitutional or statutory duties related to the issuance, incurrence, or management of debt obligations or the deposit, custody, management, borrowing, or investment of funds.

Certification Regarding Discriminating Against Firearm Industry. Pursuant to Texas Government Code Chapter 2274, the Contractor hereby certifies and verifies that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and will not discriminate during the term of the contract against a firearm entity or firearm trade association. The verification is not required for contracts with a

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sole-source provider or if the governmental entity does not receive any bids from a company that is able to provide the required verification.

The undersigned authorized representative of the corporation contracting herein certifies that the following indicated statement is true and correct and that the undersigned understands making a false statement is a material breach of contract and is grounds for contract cancellation.

The contractor certifies that:

_____ By entering into this Agreement, the Contractor represents and warrants that: (1) it does not, and will not for the duration of the contract, boycott energy companies or (2) the verification required by Section 2274.002 of the Texas Government Code does not apply to the contract.

_____ By entering into this Agreement, the Contractor verifies that: (1) it does not, and will not for the duration of the contract, have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association or (2) the verification required by Section 2274.002 of the Texas Government Code does not apply to the contract

Authorized Representative (Print Name)

Title

Authorized Representative (Signature)

Date

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CONFLICT OF INTEREST QUESTIONNAIRE – FORM CIQ - REQUIRED FORM

A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with the district and:

1. Has an employment or other business relationship with a local government officer of the district, or a family member of the officer, described by Local Government Code 176.003(a)(2)(A);
 2. Has given a local government officer of the district, or a family member of the officer, one or more gifts with the aggregate value specified by Local Government Code 176.003(a)(2)(B), excluding any gift described by Local Government Code 176.003(a-1); or
 3. Has a family relationship with a local government officer of the district
-

The Vendor certifies that:

_____ No conflict of interest exists

_____ A possible or potential conflict of interest exists. Form CIQ completed (or attached) on the following page.

Authorized Representative (Print Name)

Title

Authorized Representative (Signature)

Date

A copy of the form is attached hereto and must be submitted if applicable.

CALALLEN ISD
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CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity	FORM CIQ
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	OFFICE USE ONLY
<p>1 Name of vendor who has a business relationship with local governmental entity.</p>	Date Received
<p>2 <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)</p>	
<p>3 Name of local government officer about whom the information is being disclosed.</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Name of Officer</p>	
<p>4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.</p> <p style="margin-left: 40px;">A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <p style="margin-left: 80px;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 40px;">B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?</p> <p style="margin-left: 80px;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.</p>	
<p>6 <input type="checkbox"/> Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).</p>	
<p>7</p> <p style="text-align: center;">_____ Signature of vendor doing business with the governmental entity</p> <p style="text-align: right; margin-right: 100px;">_____ Date</p>	

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CERTIFICATE OF INTERESTED PARTIES - REQUIRED FORM

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The requirement above applies only to a contract of a district that:

1. Requires an action or vote by the board before the contract may be signed;
2. Has a value of at least \$1 million; or
3. Is for services that would require a person to register as a lobbyist under Government Code Chapter 305.

Gov't Code 2252.908

The disclosure requirement does not apply to a contract with:

1. A publicly traded business entity, including a wholly owned subsidiary of the entity;
2. An electric utility, as defined by Utilities Code 31.002; or
3. A gas utility, as defined by Utilities Code 121.001.

Gov't Code 2252.908(c)(4)-(6)

Filing Process: The commission has made available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with Calallen ISD.

Form Availability: Certificate of Interested Parties Form is available from the Texas Ethics Commission website at the following address: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm For questions regarding and assistance in filling out this form, please contact the Texas Ethics Commission at 512-463-5800. A sample is attached hereto but must be submitted only.

The contractor certifies that:

_____ Form 1295 filing is required and a certification of filing will be provided to Calallen ISD should we be awarded the contract

_____ Form 1295 filing is not required

Authorized Representative (Print Name)

Title

Authorized Representative (Signature)

Date

CALALLEN ISD
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CERTIFICATE OF INTERESTED PARTIES		FORM 1295																	
Complete Nos. 1 - 4 and 6 if there are interested parties. Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.		OFFICE USE ONLY																	
1 Name of business entity filing form, and the city, state and country of the business entity's place of business.		Must file online at www.ethics.state.tx.us/File																	
2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.																			
3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.																			
4	Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)																
			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%; padding: 2px;">Controlling</th> <th style="width: 50%; padding: 2px;">Intermediary</th> </tr> <tr><td style="height: 20px;"> </td><td> </td></tr> </table>	Controlling	Intermediary														
Controlling	Intermediary																		
5 Check only if there is NO Interested Party. <input type="checkbox"/>																			
6 UNSWORN DECLARATION My name is _____, and my date of birth is _____. My address is _____ (street), _____ (city), _____ (state), _____ (zip code), _____ (country). I declare under penalty of perjury that the foregoing is true and correct. Executed in _____ County, State of _____, on the _____ day of _____, 20____. <div style="text-align: right; margin-right: 100px;"> _____ Signature of authorized agent of contracting business entity (Declarant) </div>																			
ADD ADDITIONAL PAGES AS NECESSARY																			

CALLEN ISD
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**AFFIDAVIT OF NON-COLLUSION, NON-CONFLICT OF INTEREST, AND ANTI-LOBBYING -
REQUIRED FORM**

By submission of this proposal, the undersigned certifies that:

1. Neither the Respondent nor any of Respondent's officers, partners, owners, agents, representatives, employees, or parties in interest, has in any way colluded, conspired, or agreed, directly or indirectly with any person, firm, corporation or other Respondent or potential Respondent any money or other valuable consideration for assistance in procuring or attempting to procure a contract or fix the prices in the attached proposal or the proposal of any other Respondent, and further states that no such money or other reward will be hereinafter paid.
2. No attempt has been or will be made by this company's officers, employees, or agents to lobby, directly or indirectly, the Calallen ISD Board of Trustees between proposal submission date and award by the Calallen ISD Board of Trustees.
3. No officer or stockholder of the Respondent is a member of the staff or related to any employee or Board of Trustees member of the Calallen ISD except as noted on Form CIQ (Conflict of Interest Questionnaire - attached).
4. The undersigned certifies that he/she is fully informed regarding the accuracy of the statements contained in this certification, and that the penalties herein are applicable to the Respondent as well as to any person signing in his/her behalf.

Authorized Representative (Print Name)

Title

Authorized Representative (Signature)

Date

CALALLEN ISD
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**ORIENTATION TO COMPLAINT PROCEDURES FOR SERVICE PROVIDERS –
REQUIRED FORM**

The policy of Calallen ISD herein referred to as “the District” is to resolve complaints in a fair and prompt manner. The Districts administrative directive on GRIEVANCE PROCEDURE establishes the guidelines for the resolution of grievances/complaints and requires this orientation sheet be received and acknowledged by all individuals or organizations providing services to the District under contract or agreement.

Acts of restraint, interference, coercion, discrimination or reprisal towards complainants exercising their rights to a file a grievance under District policy are prohibited. A complainant is the individual or organization filing a grievance/complaint. A respondent is the individual or organization against whom a grievance/complaint is filed. Inquiries regarding the resolution of grievances should be addressed to:

Calallen Independent School District
ATTN: Blair McDavid
4205 Wildcat Dr.
Corpus Christi, Texas 78410
Telephone: (361) 242-5600

Every effort should be made to resolve your grievance at the optimum management level. The District’s EO Officer is available to assist, as necessary, in the grievance resolution process.

The time limit to file a complaint under the District’s grievance procedure is 30 calendar days from the date of the event that leads to the filing of the grievance. A copy of the District’s Policy and Procedure is available upon request.

EQUAL OPPORTUNITY IS THE LAW

The District is prohibited from discriminating on the ground of race, color, religion, sex, national origin, age, disability, political affiliation or belief, and for beneficiaries only. If you think that you have been subjected to discrimination, you may file a complaint within 180 days from the date of the alleged violation with the Equal Opportunity Officer at the:

TEXAS WORKFORCE COMMISSION
WORKFORCE DEVELOPMENT DIVISION
EQUAL OPPORTUNITY OFFICE
101 E. 15th STREET
AUSTIN, TEXAS 78778
Telephones: (512) 936-0342; (TDD): 1-800-RELAY TX, Voice 1-800-RELAY VV.

Authorized Representative (Print Name)

Title

Authorized Representative (Signature)

Date

CALLEN ISD
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CERTIFICATE OF LIABILITY - REQUIRED (Provide Copy)

Please provide a Copy of Your Certificate of Liability Insurance.

Provide actual Certificate of Liability Insurance as part of your proposal

CERTIFICATE OF LIABILITY INSURANCE					DATE
PRODUCER		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.			
SAMPLE ONLY		COMPANIES AFFORDING COVERAGE			
		COMPANY A			
INSURED		COMPANY B			
SAMPLE ONLY		COMPANY C			
		COMPANY D			
COVERAGES					
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
	GENERAL LIABILITY				GENERAL AGGREGATE \$1,000,000.00
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				PRODUCTS/COMP/OP AGG \$1,000,000.00
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				PERSONAL & ADV INJURY \$1,000,000.00
	<input checked="" type="checkbox"/> OWNERS PROTECTIVE LIABILITY				EACH OCCURRENCE \$1,000,000.00
	THE STATE OF TEXAS, ITS EMPLOYEES, NAME INSURED (SEE BELOW)				FIRE DAMAGE (Any one fire) \$ 50,000.00
					MED EXP (Any one person) \$ 5,000.00
	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT \$1,000,000.00
	<input type="checkbox"/> ANY AUTO				BODILY INJURY \$
	<input type="checkbox"/> ALL OWNED AUTOS				(Per person)
	<input checked="" type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY \$
	<input checked="" type="checkbox"/> HIRED AUTOS				(Per accident)
	<input checked="" type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE \$
					\$
	GARAGE LIABILITY				AUTO ONLY-EA ACCIDENT \$
	<input type="checkbox"/> ANY AUTO				OTHER THAN AUTO ONLY:
					EACH ACCIDENT \$
					AGGREGATE \$
	EXCESS LIABILITY				EACH OCCURRENCE \$
	<input type="checkbox"/> UMBRELLA FORM				AGGREGATE \$
	<input type="checkbox"/> OTHER THAN UMBRELLA FORM				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				<input checked="" type="checkbox"/> WC STATUTORY LIMITS OTHER
	THE PROPRIETOR/ PARTNERS/EXECUTIVE OFFICERS ARE: <input type="checkbox"/> INCL <input type="checkbox"/> EXCL				EL EACH ACCIDENT \$ 500,000.00
					EL DISEASE-Policy/Limit \$ 500,000.00
					EL DISEASE-Ea. Employee \$ 500,000.00
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> OTHER: BUILDERS RISK				AMOUNT OF CONTRACT
<input checked="" type="checkbox"/>	OWNERS PROTECTIVE LIABILITY				\$1,000,000.00
	NAMED INSURED, THE STATE OF TEXAS, ITS EMPLOYEES				
DESCRIPTION OF OPERATION(S)/LOCATION(S)/VEHICLE(S)/SPECIAL ITEM(S)					
(PROJECT ADDRESS)					
SAMPLE ONLY					
CERTIFICATE HOLDER			CANCELLATION		
TEXAS WORKFORCE COMMISSION 101 East 15 th Street, Room 226T Austin, Texas 78778-0001			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL <u>10</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT. BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.		
			AUTHORIZED REPRESENTATIVE		

CALALLEN ISD
RFP FOR MIDDLE SCHOOL INTERCOMMUNICATION UPGRADE
EXHIBIT B - PROCUREMENT PROPOSAL RESPONSE PACKET



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W9 TAXPAYER IDENTIFICATION CERTIFICATION - REQUIRED FORM

Provide a completed IRS Form W-9 as part of your proposal – available at <https://www.irs.gov/forms-pubs/about-form-w-9>.

Form W-9 (Rev. January 2011) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification	Give Form to the requester. Do not send to the IRS.
Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C-C corporation, S-S corporation, P-partnership) ▶	
	<input type="checkbox"/> Other (see instructions) ▶	
Address (number, street, and apt. or suite no.)		Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		
Part I Taxpayer Identification Number (TIN)		
Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.		
		Social security number [] [] [] - [] [] [] - [] [] [] []
Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.		Employer identification number [] [] - [] [] [] [] [] [] [] []
Part II Certification		
Under penalties of perjury, I certify that:		
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and		
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and		
3. I am a U.S. citizen or other U.S. person (defined below).		
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.		
Sign Here	Signature of U.S. person ▶	Date ▶
General Instructions		Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9. Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are: • An individual who is a U.S. citizen or U.S. resident alien, • A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, • An estate (other than a foreign estate), or • A domestic trust (as defined in Regulations section 301.7701-7). Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.
Section references are to the Internal Revenue Code unless otherwise noted. Purpose of Form A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to: 1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued), 2. Certify that you are not subject to backup withholding, or 3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.		