

**Inter-Lakes School District
Joint Loss Management Committee Meeting
October 1, 2025 @ 3:15 p.m. via Google Meet Video Conference**

Minutes

- **Call to order:** Mrs. Dolloff called the meeting to order 3:15 p.m.

- **Attendance**

- ***Members in Attendance:***
 - *Roy Arceno*
 - *Kim Bannon, ILES teacher*
 - *Lucy Cunningham, SCS admin assistant*
 - *Ashley Dolloff*
 - *Lisa Holiday*
 - *Teresa McCormack, School Nurse*
 - *Brian Swanker, Facilities Director*

- **Chairperson Election**

- *Mrs. Dolloff reviewed with the committee that the JLMC chairperson election is held every few years. She inquired whether any members were interested in serving as chairperson. As no members expressed interest, Mrs. Dolloff will continue to serve as chairperson.*

- **Review & Acceptance of Minutes from June 9, 2025, meeting**

- *Committee approved minutes from the June 9, 2025, meeting.*

- **Review & Discussion of FROI and Student Violence reports during May 30, 2025, through September 30, 2025**

- *Mrs. Dolloff conducted a review of the First Report of Injury (FROI) and student violence incident reports. There were no questions.*

- **New Business**

- **Scheduling Building Inspections**
 - *Mr. Swanker will complete the building inspections late October early November and invited anyone on the committee to join him if they would like.*
- **Promote winter weather safety reminders in Friday Focus**
 - *Mr. Swanker will put weather safety reminders in the Friday Focus beginning early November.*
- **Review of Future Meeting Dates**
 - *Mrs. Dolloff presented the proposed meeting dates, and the committee reached a consensus that these dates are suitable for their schedules.*
 - *October 1, 2025*
 - *December 10, 2025*
 - *March 11, 2026*
 - *May 20, 2026*

- **Other**

- *The committee had no other questions or comments.*

■ **Next Meeting**

- *December 10, 2025*

■ **Meeting adjourned at 3:35 p.m.**

Respectfully Submitted,

Sarah Briggs, Recording Secretary