

**Inter-Lakes School District
Joint Loss Management Committee Meeting
March 12, 2025 @ 3:15 p.m. via Google Meet Video Conference**

Minutes

- **Call to order:** Mrs. Dolloff called the meeting to order 3:18 p.m.

- **Attendance**

Members Present: <i>Roy Arceno – Lead Custodian</i> <i>Kim Bannon – ILES Teacher</i> <i>Ashley Dolloff – Business Administrator</i> <i>Karen Koch – Human Resources Coordinator</i> <i>Teresa McCormack – School Nurse</i> <i>Brian Swanker – Facilities Director</i>	Members Absent: <i>Elaine Campbell – Paraeducator</i> <i>Lucy Cunningham – SCS Administrative Assistant</i> <i>Lisa Holiday – Student Services Coordinator</i> <i>Sarah Briggs – Recording Secretary</i>
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- **Review & Acceptance of Minutes from December 11, 2024 meeting**
 - *Committee approved minutes from the December 11, 2024 meeting with corrections.*

- **Review & Discussion of FROI and Student Violence reports during December 4, 2024 through March 6, 2025.**

- Mrs. Dolloff reviewed the FROI and Student Violence reports with the committee.

Mrs. Bannon asked what affect these behaviors are having on the classroom and what is the response to the behavior?

Mrs. McCormack asked, are we using the same process as last year? Why a spike in numbers?

Discussion ensued about the number of Student Violence Reports.

Mrs. Dolloff stated she will follow up with Lisa Holiday for more details and will share the information with the committee via email. (*Attachment #1*)

- **Old Business**

- Building Inspections

Mr. Swanker reviewed the building inspections with the committee citing improvements made over the years to provide a safe working environment. He noted there are no areas of concern in any of our three buildings.

- Well lit entrance
 - AED's in each building
 - First Aid Kits in each classroom
 - Eye wash stations in each art room, maintenance, custodial closet, art rooms in STEAM wing.

■ **Other**

- Mrs. McCormack stated the 6th grade playground has an old pole sticking out of the ground.
- Mr. Swanker stated that the pole will be addressed this summer.

■ **Next Meeting**

- *June 4, 2025*

■ **Meeting adjourned at 3:38 p.m.**

Respectfully Submitted,

Sarah Briggs, Recording Secretary