



Inbound Checklist

Sumner Elementary School
1915 Harris Drive
27406

Tiffany Hinton, Principal
Shelena Chavis, Assistant Principal

Welcome to Sumner Elementary School! Here is a checklist to ensure that you have a smooth transition during your enrollment at our school:

___ Complete a SchoolMint application online at <https://gcsnc.schoolmint.net>

___ Provide the following documents by uploading online or bringing copies to school:

- Birth Certificate
- Immunization Record
- Student Health Information (NC Health Assessment required w/in 30 days of enrollment in NC)
- Affidavit in Good Standing
- Proof of Residency (Ex: Utility bill, lease agreement)

___ Provide a copy of previous report card & standardized tests scores if available

___ Tour school with Student Ambassadors and ask questions

Are you Military Connected? ☐ YES ☐ NO

___ Obtain a school supply checklist or request needed supplies from front office

☐ Bus transportation requested online (if needed), or ☐ Car Rider

We are excited to welcome you to our Seahawk family! If you have any questions as you make this transition, please contact any of the following people or call the main office at 336-316-5888.

Kimberly Mack, Data Manager, mackk2@gcsnc.com
Chrissy Wescott, School Counselor, wescotc@gcsnc.com
Velda Edwards, Social Worker, edwardv@gcsnc.com



Outbound Checklist

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1915 Harris Drive
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Shelena Chavis, Assistant Principal

Please use the following checklist to ensure you have a smooth transfer out of Sumner Elementary School and into your next school of enrollment:

- ___ Report Card and/or Most Recent Progress Report
- ___ Student Health Information & Current Immunizations
- ___ Birth Certificate
- ___ Attendance Summary Report
- ___ Withdrawal Form
- ___ Transfer Information (Military Orders, Next School Attending if known)

We enjoyed having your student with us at Sumner Elementary School. We wish you and your family success in your future endeavors. If you have any questions as you make this transition, please contact any of the following people or call the main office at 336-316-5888.

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