OCTOBER 2025 MEETING MINUTES

St. Francis of Assisi Home & School Association Meeting

October 6th, 6:30-8:00pm

Board members Nick Jarrett/Jenni Taunton, Chair | Scott Shull, Co-Chair | Andrea Niesen, Secretary | Conner Reed, Treasurer | Sarah McMenomy, Volunteer Coordinator | Kate Poterucha Communications Representative (absent) | Sarah Valinski, Communications Representative | Derek Dravis, Teacher Representative | Andy Poterucha, Principal

Time	Item	Owner
	Opening Prayer/Greetings **Thank you to the Knights of Columbus for their donation from the golf tournament this year.**	
	Meeting Priorities <u>Events:</u> • Conference Meals (early Nov): Sarah M. will handle • Clergy Appreciation Day, October 13th: $50 gift cards for each of the three priests Teachers/Staff Punch Cards for BBQ & Bingo and Carnival - new policy no cost for them to attend? • New policy will be that staff never pays (have the office pass out punch cards; teachers will take the number they need; Derek will remind the teachers by email) Barnes and Noble Book Fair/Restaurant Night Out (Dec 7th) - Jenni • Sorrellina's doesn't do dates for fundraising meals in December • Barnes and Noble sales dates will be 12/07 and the four days after • Should we do gift wrapping? • Nick will work on finding volunteers • Derek will get a teacher wishlist Eagle Scout Project - Kian $92 request • Motion to approve the request by Andrea; second by Nick; passed unanimously; Sarah M. abstained from the vote	

Time	Item	Owner
	Who writes which cards (thank you notes, sympathy, etc) ● Sarah M. will write thank you notes to the chairs; communication chair can help with the other thank you notes; Katie Hyder will write sympathy cards (if there is a greater need, she should let Erin or HSA know); Conner will write all cards that are sent with checks Event Chairs ● Which events are missing chairs: conference meal on February 24, book fair, carnival raffle, staff appreciation lunch on January 21 ● Do we have a board member liaison assigned to each event: reviewed the roles and assigned board liaisons Teacher luncheon ● Jan or May? January was decided ● Happy hour? Derek review and let HSA know a proposal at the next meeting	
	Financial Review the attached monthly report (see attached) ● $10,000 profit on BBQ & BINGO; $1,500 profit on parking raffle; $200 profit on t-shirts (will do another order) ● Discussion: ○ trailer for homecoming: Mackens will donate the use of their trailer; should HSA spend about $300 on guard rails so students can ride on the trailer (Conner will investigate and report back); ○ Candy for homecoming: Conner will add homecoming as a line item in the budget for 2026	**Conner**
	Principal's Report ● Thank you's- Homecoming week ● N.G. to Italy ● Student Government: held their retreat ● One Act?: the high school already has One Act for 7th through 12th grade ● Showcase Oct. 21st ● KOC Check from Golf event	**Andy**
	Teacher Report ● The Peace Garden is being used. ● Happy Hour for the staff Christmas party in January: can HSA cover food for all? Derek will review cost and report back at the next meeting. ● Square One fundraiser: moved up two weeks so everything is delivered by the holidays	**Derek**

Time	Item	Owner
	Other Business Previous Event Recaps/Thoughts/Ideas • BBQ and Bingo: weather was excellent; can we do more BINGO next year? • Parking Spot Raffle: 4-5 people participated in the silent auction • Kindergarten Ice Cream Social: moved inside due to rain; Jen W. agreed to chair it again next year • Proposed Playground Enhancements: proposal by Conner; Andy will review with staff at their next meeting; more discussion at future meetings	
8:00	**Closing Prayer - Prayer of St. Francis of Assisi**	

Next Meeting: November 3 @ 6:30pm.

Opening Prayer

Heavenly Father, we come to you today asking for your guidance, wisdom, and support as we begin this meeting. Help us to engage in meaningful discussion; allow us to grow closer as a group and nurture the bonds of community. Fill us with your grace, Lord God, as we make decisions that might affect the students, staff, faculty, alumni and friends of St. Francis of Assisi School. And continue to remind us that all that we do here today, all that we accomplish, is for the pursuit of truth for the greater glory of You, and for the service of humanity. We ask these things in your name, Amen.

Prayer of St. Francis of Assisi

Lord, make me an instrument of your peace. Where there is hatred, let me sow love. Where there is injury, pardon. Where there is doubt, faith. Where there is despair, hope. Where there is darkness, light. Where there is sadness, joy. O Divine Master, grant that I may not so much seek to be consoled, as to console; to be understood, as to understand; to be loved, as to love. For it is in giving that we receive. It is in pardoning that we are pardoned, and it is in dying that we are born to Eternal Life. Amen.