WCCUSD

Citizens' Bond Oversight Committee

Meeting Minutes for September 11, 2023

1400 Marina Way South, Richmond, CA 94804

CBOC members are requested to contact the chairperson, Lorraine Humes, if they are unable to attend the meeting at email: lorrainehumes@comcast.net

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE
(Bond Measures D, E and R)
Approved Meeting Minutes
September 11, 2023 at 6 pm
1400 Marina Way South, Richmond CA 94804
In Person Meeting
Meeting video recording available on YouTube
CBOC Meeting | September 11, 2023

OPENING PROCEDURES:

A. Called to order at 6:02 pm and recessed for 10 minutes due to a lack of a quorum.

B. Comments by Chairperson – the next scheduled meeting date of October 9, 2023 is a WCCUSD holiday so the next CBOC meeting will be moved to October 16, 2023.

C. Roll Call

Chairperson: Lorraine Humes ***present***	Jia Ma ***present***
Vice Chairperson: Brendan Havenar-Daughton ***present(arrived at 6:13 pm)***	Tamecia Vallot ***absent (excused)***
Secretary: John Anderson ***present***	Ariel Xi ***present***
Anton Jungherr ***present***	

Quorum has 4 of 7 members. 6 members present.

D. Public Comment

No Public Comments

E. Approval of the Agenda

Mr. Jungherr moved to have Item G. BOE CBOC Bylaws Committee edits for BP 7214.2 (45 minutes) be moved after agenda Item H.2. Anton Jungherr – Comments on BP 7214.2 (not covered in G) (10 minutes); the motion was seconded.

Motion failed 2 Yes, 3 No and 1 abstention
(Jungherr, Xi Yes, Humes, Havenar-Daughton, Anderson No, Ma abstained)

Agenda accepted as presented

DISTRICT REPORTS:

F. Bond Project Reports
Financial Reports
Applications for CBOC membership

Requests for backup information from staff needs to be submitted to staff in writing so it is identified on the Information request log

Public comments received
i.

DISCUSSION

G. BOE Bylaws Committee edits for BP 7214.2 (CBOC)
1 Public comments received

H. Action Items
1 Draft of August 14, 2023 minutes approved.
2 Anton Jungherr memorandum/comments on BP 7214.2 (not covered in item G) deferred to a future meeting
3 Annual Report 2021/2023
Period Covered
Table of Contents
Assignments
4 Amend Chairperson CBOC Status Report Distribution. (No formal amendment necessary.)

REFERENCE DOCUMENTS

1. Information Request Log
2. CBOC Membership Roster
3. 2023 CBOC Attendance Chart

NEXT SCHEDULED MEETING

I. October 16, 2023 6pm

B. ADJOURNMENT

A. Meeting adjourned at 8:30 pm

Minutes prepared by John Anderson, CBOC Secretary

Projects Status Update

Citizens' Bond Oversight Committee
September 11, 2023

Project Status Update

	SITE	PROJECT	TYPE	STATUS
PLANNING	Kennedy HS	Scoping and Prioritization	BOND	Pre-Design
	Richmond HS	Scoping and Prioritization	BOND	Pre-Design
	Stege ES	Scoping and Prioritization	BOND	Pre-Design
	SITE	**PROJECT**	**TYPE**	**STATUS**
DESIGN	Shannon ES	Critical Needs: MPR	BOND	Preparing for Bid
	Kennedy HS	Critical Needs: Demo 100 and 200 Building	BOND	Schematic Design / Design Development
	SITE	**PROJECT**	**TYPE**	**STATUS**
CONSTRUCTION	Lake	Campus Replacement	BOND	Increment 1 – Complete Increment 2 – Construction
	Hercules M/HS	Critical Needs: Science Building	BOND	Construction
	Collins ES	Critical Needs: HVAC Addition	BOND	Construction
	Cameron School	Critical Needs: HVAC Addition	BOND	Construction
	Riverside ES	Critical Needs: Playground Improvements	BOND	Closeout
	E-Rate Year 24	Indoor/Outdoor Wireless Upgrades at Various Sites	E-RATE & BOND	Closeout
	Kennedy Fields	Field and Bleachers Replacement	BOND	Closeout
	Pinole Valley HS	Fields Restoration & Bleachers	BOND	California Geotechnical Review in Progress

LEGEND & ACRONYMS (DSA) Division of the StateArchitect (RFQ) Request for Qualification
(RFQ/P) Request for Qualifications & Proposal (RFP) Request for Proposal

Lake Elementary School Campus Replacement



This two-phase project is the replacement of the Lake ES campus. The first phase includes new classrooms, library, and admin buildings and site work on the East half of the campus. The second phase will include new kindergarten and cafeteria buildings and remaining site work on the West half of the campus.

Lake Elementary School Campus Replacement



Building A – Roofing Underlayment

Lake Elementary School Campus Replacement



Building A – Window Frame Installation

Lake Elementary School Campus Replacement



Buildings B and C – Plywood sheathing and awning steel structure installed

Lake Elementary School Campus Replacement



Buildings C Flex Area – Open web joists and sheathing

Lake Elementary School Campus Replacement



Main Switchboard

Hercules Middle and High School Critical Needs Project



The primary purpose of this project is to build eight permanent high-quality science labs for both the Middle and High Schools. This project was identified in the Facilities Master Plan as Critical Needs Project. Support spaces include science teacher workrooms and student and staff restrooms. By the end of the project, nine portables will be removed from the campuses.

Hercules M. & H.S. Critical Needs Project



Existing Storm Water from the Library

Hercules M. & H.S. Critical Needs Project



New retaining wall footings excavation in progress

Cameron and Collins Critical Needs Project



The Cameron School and Collins Elementary School Critical Needs Projects have similar HVAC and electrical scope. The scope of work includes the removal of existing boilers and the installation of new heating and cooling system. The project also includes electrical service replacement and path of travel and accessibility improvements.

Collins E.S. Critical Needs Project



Completed duct work in the classroom

Collins E.S. Critical Needs Project



New Classroom Door Hardware

Collins E.S. Critical Needs Project



Refrigerant Piping and Metal Shroud along Classroom Hallway Roofs

Collins E.S. Critical Needs Project



Installation of Condensing Units in Outdoor Equipment Enclosures

Cameron School Critical Needs Project





New Hallway Flooring – Floor Preparation and Installation

Riverside E.S. Critical Needs Project



Adjusting the primary playground to relocate the kindergarten playground and garden, which were displaced during the soil stabilization project. The project includes the installation of two play structures and repair/replacement of the blacktop surface, and constructing a garden.

Riverside E.S. Critical Needs Project



New Kindergarten Play Structure – Safety Surface installed and playground in use

Riverside E.S. Critical Needs Project



New Primary Play Structure – Safety Surface installed and playground in use

Riverside E.S. Critical Needs Project



New Basketball Hoops, Drainage Swale with Drain Inlet and Garden

Kennedy HS Modernization

Steering Committee Meeting on Wednesday, September 6th, 2023

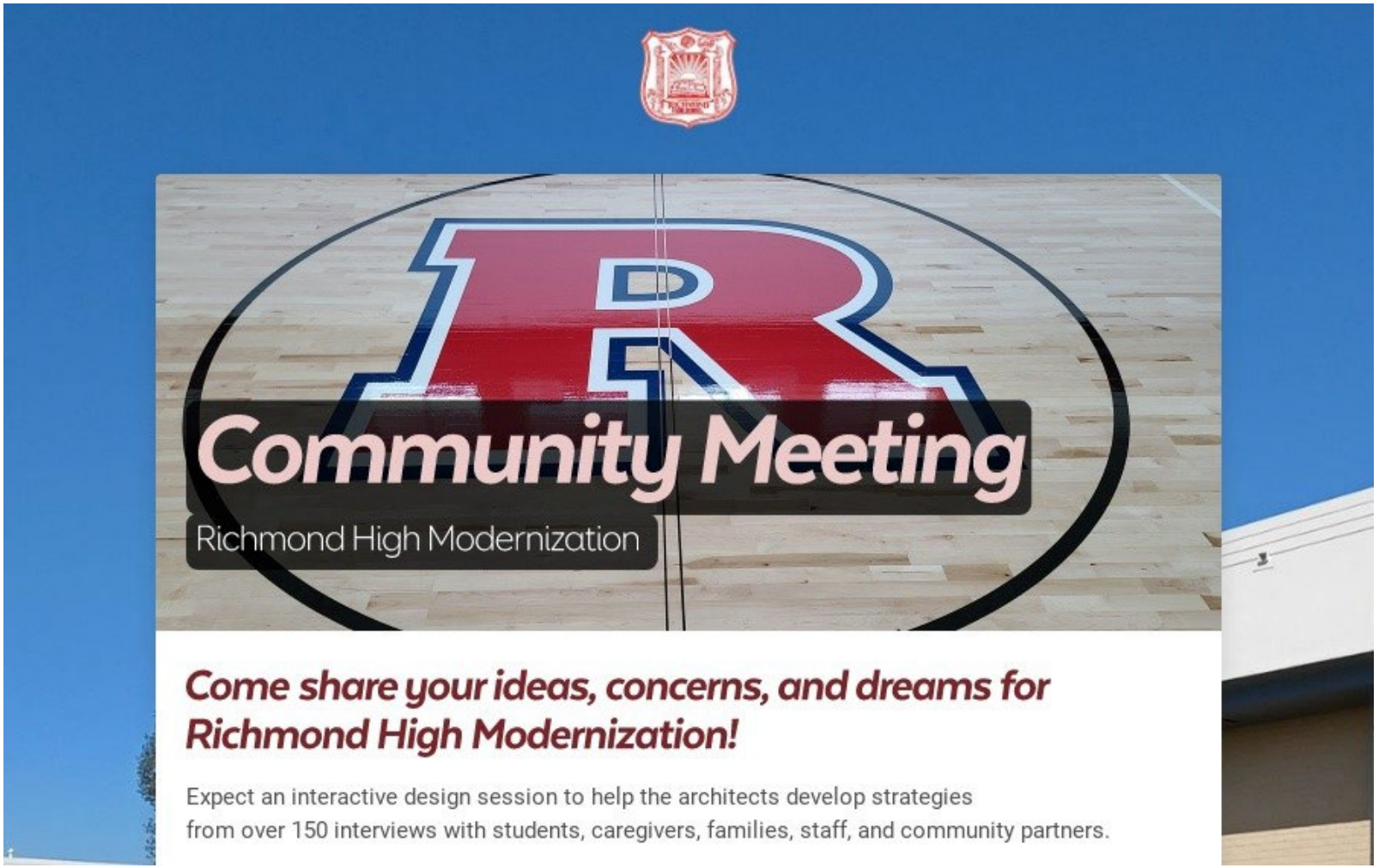




Thank you to everyone who attended and brought their ideas to the Kennedy HS Steering Committee Meeting held on September 6th! We hope to see you at the next one!

Richmond HS Modernization

Reminder:



Richmond HS Modernization Reminder:

Event Information

Richmond High Modernization Project Community Meeting

Help us develop the architectural vision that will serve our community for generations

When?

Wednesday, Sep 13, 2023, 06:00 PM

Where?

Richmond High School, 23rd Street, Richmond, CA, USA

Please join us!

Project Status Report: 9/6/2023

Cameron School Critical Needs and Collins ES Critical Needs

Project No: 1000004033 DSA No: 01-119860 & 01-119890

Project Scope	Remove existing heating systems and install new HVAC systems. New flooring at select locations, accessible restroom, classroom and site accessibility upgades.

Schedule			
	Notice to Proceed	12/6/2022	
	Original Project Duration	272	
	Final Completion	9/4/2023	
	Approved Time Extensions	224	
	Revised Project Duration	**496**	
	Revised Completion Date	**4/15/2024**	
	Calendar Days Elapsed	277	56%

Project Team		
	Owner	WCCUSD
	Contractor	Alten Construction & Co.
	Construction Manager	RGM Kramer
	Inspector	Brad Williamson

Contract Summary			
	Original Contract Amount	$9,064,000	
	Executed Change Orders	$135,276.69	1.49%
	Unforeseen Conditions	$103,978.32	1.15%
	Owner Requested	$0	0.00%
	Design Changes	$31,298	0.35%
	Outside Agency/ Other	$0	0.00%
	Revised Contract Amount (contract + $ Executed CO)	$9,199,277	
	No. of Cos	7	
	Pending PCOs	$164,585	2%
	Rejected/Voided PCOs	$89,158	1%
	Completed & Stored $ Billed to Date	**$3,034,254.41**	
	Stop Notices	$0	

Project Updates

Activities Last Month:

Collins ES:	**Cameron ES:**
-Complete Kinder bathroom tiles, fixture install, paint and door install. -Continue installing insulation for refrigerant lines on the roof. -Asphalt paving in the parking lots. -Striping and pavement markings. -Finish installing Casework. -Install and connect all new plumbing fixtures and sinks. -Deliver and Place condensing units at CMU enclosures	-Begin underlayment for flooring in hallways and begin MCT flooring. -Start up on all HVAC units and commissioning. -Complete sheet metal shroud install on refrigerant lines.

Upcoming Work:

Collins ES:	**Cameron ES:**
-Close in all roof penetrations that supply refrigerant pipes to FCU's. -Anchor and final refrigerant and power connections to condensing units. -Finish installing ADA grab bars in Kinder restroom. -Restore landscaping at front drop off loop to previous conditions.	-Finish MCT flooring in Hallways. -Refabricate and install hand rails. -Install Drywell for unforeseen storm drain. -Finish HVAC commissioning and startup, training. -Coordinate signage install.

Project Status Report: 9/1/2023

Lake Elementary School Replacement Project

2700 11th St.
San Pablo, CA, 94806

Project No: 1000003734 DSA No: 01-119938

Project Scope

Replacement of existing campus with construction of six new buildings. The first phase includes demolition of existing Kindergarten Building and construction of three of the new buildings and site work on the East half of the campus. The second phase will include the other three new buildings and remaining site work on the West half of the campus.

Schedule

Notice to Proceed	8/5/2021	
Original Project Duration	1258	
Final Completion	1/24/2025	
Approved Time Extensions	203	
Revised Project Duration	**1461**	
Revised Completion Date	**8/15/2025**	
Calendar Days Elapsed	765	52%

Project Team

Owner	WCCUSD
Design Build Entity	Alten Construction & Co.
Construction Manager	RGM Kramer
Inspector	DSA School Inspectors, Inc.

Contract Summary

Amended Base Contract Amount	$50,466,705	
Amended Project Contingency	$781,522	
Amended District Contingency	$3,406,055	
Original Contract Amount	**$54,654,282**	
Contract Ammendments	$2,500,000	
Revised Contract Amount	**$57,154,282**	
Amended Project Contingency	**$781,522**	
Executed CO	$81,057	10%
Remaining Contingency	$700,465	90%
Open PCOs	$60,226	8%
Rejected PCOs	$37,785	5%
Amended District Contingency	**$3,406,055**	
Executed CO	$691,795	20%
Remaining Contingency	$2,714,260	80%
Open PCOs	$229,197	7%
Rejected PCOs	$23,099	1%
Completed & Stored & Billed to Date	**$17,891,040**	**33%**
Stop Notices	$0	

Project Updates

Activities Last Month:

Bldg A: Structural framing and shear nailing are complete. Blocking, piping, conduit and ductwork installation is ongoing. Roofing started. Door frames and window shrounds installed in order to start stucco.
Bldg B: Interior wall framing. Blocking, piping, conduit and ductwork installation is in progress.
Bldg C: Structural and interior wall framing.
Site: North parking lot completed for occupancy.

Upcoming Work

BldgA: Piping, conduit and ductwork installation is ongoing. Roofing is in progress. Building paper envelope, metal flashing, lath and plaster and stuccowork has started and will be on going for the next few months. Wall and roof insulation has started. Gypboard has started.
Bldg B: Interior wall framing is near completion. Blocking, piping, conduit and ductwork installation will be the main focus for the next several months. Roofing has started.
Bldg C: Structural and interior wall framing is in progress.

Project Status Report: 9/1/2023

Riverside Elementary School Playground Improvements

1300 Amador Street
San Pablo CA, 94806

Project No: 1000004138 DSA No: 01-119933

Project Scope

Construction of new playground areas. Scope of work inclides two (2) new play structures and new pour-in-place safety surfaces. Revisions to gates and fencing, asphalt striped play area to inlcude basketball hoops and volleyball standards. Landscape improvements on main field and a new enclosed garden with irrigation controls.

Project Team

Owner	WCCUSD
Architect	SVA Architects
Construction Manager	Swinerton
Contractor	ERA Construction Inc
Inspector	MWC & Associates

Schedule

NTP	4/27/2023	
Original Project Duration	128	
Final Completion	9/1/2023	
Approved Time Extensions	0	
Revised Project Duration	**128**	
Revised Completion Date	**9/1/2023**	
Calendar Days Lapsed		127

Contract Summary

Original Contract Amount	$849,000	
BOE Executed COs	**$0.00**	**0.00%**
Unforeseen Conditions	$0.00	0.00%
Owner Requested	$0.00	0.00%
Design Changes	$0.00	0.00%
Outside Agency/Other	$0.00	0.00%
Revised Contract Amount (Contract + $ Executed CO)	**849,000.00**	
No. of COs	**0**	
Pending PCOs	$56,039.00	6.60%
Rejected/Voided PCOs	$0.00	0.00%
Completed & Stored $ Billed to Date	**$231,424.00**	**27.26%**
Stop Notices	$0	

Project Status

Completed Work:

All work is complete and students are using the 2 new play structures and play yard.

Upcoming Work:

Project Issues:

Project Status Report: 9/5/2023

Hercules Middle & High

New Science Buiilding

1900 Refugio Valley Road
Hercules CA, 94547

Project No: 1000004154 DSA No: 01-120266

Project Scope

New 1 story, 14,410 sf classroom building with (8) laboratory classrooms, (2) lab prep rooms, restrooms, associated site work.

Phase 1: Remove (4) middle school portables, complete student drop off sidewalk and paving improvements
Phase 2: New science building
Phase 3: Remove (4) high school portables and (1) restroom portable

Project Team

Owner	WCCUSD
Architect	DSK Architects
Construction Manager	Swinerton
Contractor	Soltek Pacific Construction
Inspector	Edward Sit

Schedule

NTP	6/13/2023	
Original Project Duration	429	
Final Completion	8/14/2024	
Approved Time Extensions	0	
Revised Project Duration	**429**	
Revised Completion Date	**8/14/2024**	
Calendar Days Lapsed	84	20%

Contract Summary

Original Contract Amount	$15,613,000	
BOE Executed COs	**$0.00**	**0.00%**
Unforeseen Conditions	$0.00	0.00%
Owner Requested	$0.00	0.00%
Design Changes	$0.00	0.00%
Outside Agency/Other	$0.00	0.00%
Revised Contract Amount (Contract + $ Executed CO)	**15,613,000.00**	
No. of PCOs	**0**	
Pending PCOs	$0.00	0.00%
Rejected/Voided PCOs	$0.00	0.00%
Completed & Stored $ Billed to Date	**$543,476.20**	**3.48%**
Stop Notices	$0	

Project Status

Completed Work:
- Phase 1 Accessible site curb and sidewalk modifications at Middle School Dropoff
- Building: Grade, lime treat, certify building pad.
-
-

Upcoming Work:
- Building: Excavate and build West retaining walls adjacent to building pad; excavate building foundations.
- Site: Utilities 35% complete. Install site utilities at North end of site
-

Project Issues:
- Existing utilities and points of connection (north storm drain, sanitary sewer) not installed per plans.
- Adjacent (Library) building utilities (condenser lines, gas) encroach into new building foundation and will require utility relocation.



Accessible curb at MS Dropoff



Lime treat building pad



New storm drain



Unforeseen: Expose existing utility lines



New power conduits at HS electrical room



Start retaining wall excavation

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

CONSTRUCTION NEWSLETTER

CAMERON SCHOOL
CRITICAL NEEDS PROJECT

Project Updates - September 2023

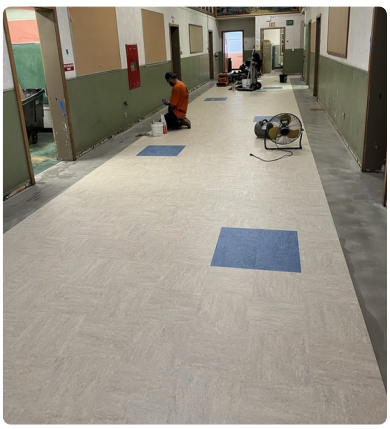
Construction Completed Last Month

- HVAC equipment start-up and commissioning
- Floor preparation and starting installation of the new hallway flooring
- Installation of metal shroud around refrigerant piping



Upcoming Activities

- Compete hallway flooring
- Install new interior signs
- Training for new HVAC equipment
- Look for the next project newsletter in Spring of 2024 when the new electrical equipment is delivered, which will allow for the completion of this project.



Project Overview

- Project Scope: Improvements to site HVAC Systems, Electrical Infrastructure, and Accessibility including path of travel improvements and parking lot updates.
- Architect: PBK Architects
- Anticipated Completion: Winter 2023

Project Website

Additional information and past newsletters can be found on the project website. To receive an email of this monthly newsletter or ask a project question, please email: askfacilities@wccusd.net

Project Team

Contractor:

ALTEN Construction, Inc.

Construction Manager:

RGM Kramer Inc.

Pedrum Razavi

Pedrum.Razavi@wccusd.net

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Cameron Critical Need Project Newsletter

WCCUSD Facilities Planning & Construction

Subscribe to Cameron

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

CONSTRUCTION NEWSLETTER

COLLINS ELEMENTARY SCHOOL CRITICAL NEEDS PROJECT

Project Updates - September 2023



Construction Completed Last Month

- Continued installation of the refrigerant piping on the classroom hallway roofs.
- Installations of condensing units in the outdoor equipment enclosures

Upcoming Activities

- Complete piping on the classroom hallway roofs
- Complete "Cougar Pride" striping and landscaping restoration at the student drop-off
- Look for the next project newsletter in Winter 2023 / Spring of 2024 when the new electrical equipment is delivered, which will allow for the completion of this project.

Project Overview

- Project Scope: Improvements to site HVAC Systems, Electrical Infrastructure, and Accessibility including path of travel improvements and parking lot updates.
- Architect: PBK Architects
- Anticipated Completion: Spring 2024

Project Website

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Shrouded piping on hallway roofs

Project Team

Contractor:

ALTEN Construction, Inc.

Construction Manager:

RGM Kramer Inc.

Pedrum Razavi

Pedrum.Razavi@wccusd.net



New classroom door hardware

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Collins Critical Need Project Newsletter

WCCUSD Facilities Planning & Construction

Subscribe to Collins

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

CONSTRUCTION NEWSLETTER



LAKE ELEMENTARY CAMPUS REPLACEMENT PROJECT

Project Updates - September 2023

Building A - Office and Library

Blocking, piping, conduit, and duct work installation is ongoing. Roof installation is to begin next week. Door and window frames are being installed and waterproofing measures are being applied. Lath and plaster is beginning.



Building B and C - Classroom Buildings

- Building B's and C's blocking, piping, conduit, and duct work installation will be the main focus for the next several months. Roofing has begun on Building B. Building C's structural and interior wall framing is nearing completion.



Project Overview

- **Project Scope**: The primary purpose of this project is to replace the school campus. Campus will be occupied during the duration of this project. The project will have two main construction phases. The first phase will include new buildings and site work on the East half of the campus and the second phase will include new buildings and remaining site work on the West half of the campus. Project design started in August 2021 and the first phase of construction is scheduled to start in Summer 2022. Construction for Phase 1 is scheduled through Winter of 2023 and Phase 2 is scheduled through Summer 2025. This project is an investment in our community through the use of taxpayer bond dollars.
- **Architect:** Quattrocchi Kwok Architects - QKA
- **Anticipated Completion:** Fall 2025

Project Website

Additional information and past newsletters can be found on the project website. To receive an email of this monthly newsletter or ask a project question, please email: askfacilities@wccusd.net



Main Electrical Equipment

The MSB has been installed, and coordination with PG&E is in progress.

Project Team:

Design Build Contractor:
Alten Construction

Construction Manager:
RGM Kramer Inc.
Matthew Medeiros
Matthew.Medeiros@wccusd.net



Building A

Roofing underlayment

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Lake Construction Newsletter
WCCUSD Facilities Planning & Construction

Subscribe to Lake

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

CONSTRUCTION NEWSLETTER



RIVERSIDE ELEMENTARY
CRITICAL NEEDS PROJECT
PLAYGROUND
REPLACEMENT

Project Updates - September 2023

Project Completion

- New playground is being used by the school site!
- Punch list items are being addressed
- Project closeout is ongoing



1st - 6th Play Stucture



New Basket Ball Hoops and Garden



Kinder Play Structure

Project Overview

- **Project Scope:** Adjusting the primary playground to relocate the kindergarten playground and garden, which were displaced during the soil stabilization project. The project includes the installation of two play structures, and repair/replacement of the blacktop surface, and constructing a garden.
- **Architect:** SVA
- **Anticipated Completion:** Fall 2023

Project Website

Additional information and past newsletters can be found on the project website. To receive an email of this monthly newsletter or ask a project question, please email: askfacilities@wccusd.net

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Riverside CN Project Newsletter

WCCUSD Facilities Planning & Construction

Subscribe to Riverside

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

CONSTRUCTION NEWSLETTER



HERCULES MIDDLE AND HIGH SCHOOL CRITICAL NEEDS PROJECT

SCIENCE BUILDING

Project Updates - September 2023

Construction Completed Last Month

- Continued preparation of the building pad subgrade
- Excavation of building footings and underground utility trenches



Upcoming Activities

- Continued excavation of building footings and underground utility trenches
- Forming of retaining walls on the north and west sides of the site



Project Overview

- **Project Scope:** The primary purpose of this project is to build eight permanent high-quality science labs for both the Middle and High Schools. This project was identified in the Facilities Master Plan as Critical Needs Project. Support spaces include science teacher workrooms and student and staff restrooms. By the end of the project, nine portables will be removed from the campuses.
- **Architect:** DSK Architects
- **Contractor:** Soltek Pacific Construction
- **Anticipated Completion:** Summer 2024

Project Website

Additional information and past newsletters can be found on the project website. To receive an email of this monthly newsletter or ask a project question, please email: askfacilities@wccusd.net



Current Grading

Similar view as the rendering. Cutting in retaining wall for the building walkway and ramp

Contact Information
Contractor:
Soltek Pacific Construction
Construction Manager:
Swinerton
Christine Tai
christine.tai@wccusd.net



Rendering

Looking from the library to the high school side of the new building

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Hercules Construction Newsletter
WCCUSD Facilities Planning & Construction

Subscribe to Hercules

DRAFT

Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

Fund 21 and Fund 35

School/Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Commited	Remaining Against Budget	Total Expenditures	% Budget Spent
1 Bayview Elementary School						
Legacy Project	19,850,802	19,850,802	100.0%	-	19,850,802	100.0%
	19,850,802	***19,850,802***	***100.0%***	***-***	***19,850,802***	***100.0%***
1 Cameron						
* Critical Needs	3,500,000	1,954,793	55.9%	1,545,207	2,210,601	63.2%
Legacy Project	122,195	122,195	100.0%	-	122,195	100.0%
	3,622,195	***2,076,987***	***57.3%***	***1,545,207***	***2,332,796***	***64.4%***
1 Castro Elementary School						
Legacy Project	620,944	620,944	100.0%	-	620,944	100.0%
	620,944	***620,944***	***100.0%***	***-***	***620,944***	***100.0%***
1 Chavez Elementary School						
Critical Needs	72,847	72,847	100.0%	-	72,847	100.0%
Legacy Project	985,387	985,387	100.0%	-	985,387	100.0%
	1,058,234	***1,058,234***	***100.0%***	***-***	***1,058,234***	***100.0%***
1 Collins Elementary School						
* Critical Needs	7,300,000	6,546,354	89.7%	753,646	1,328,357	18.2%
Legacy Project	1,638,871	1,638,871	100.0%	-	1,638,871	100.0%
	8,938,871	***8,185,225***	***91.6%***	***753,646***	***2,967,228***	***33.2%***
1 Coronado Elementary School						
Legacy Project	43,022,627	43,022,627	100.0%	-	43,022,627	100.0%
	43,022,627	***43,022,627***	***100.0%***	***-***	***43,022,627***	***100.0%***
1 Dover Elementary School						
Legacy Project	35,095,267	35,095,267	100.0%	-	35,095,267	100.0%
	35,095,267	***35,095,267***	***100.0%***	***-***	***35,095,267***	***100.0%***
1 Downer Elementary School						
Legacy Project	33,415,902	33,415,902	100.0%	-	33,415,902	100.0%
	33,415,902	***33,415,902***	***100.0%***	***-***	***33,415,902***	***100.0%***
1 El Sobrante Elementary School						
Legacy Project	536,231	536,231	100.0%	-	536,231	100.0%
	536,231	***536,231***	***100.0%***	***-***	***536,231***	***100.0%***
1 Ellerhorst Elementary School						
Legacy Project	13,931,806	13,931,806	100.0%	-	13,931,806	100.0%
	13,931,806	***13,931,806***	***100.0%***	***-***	***13,931,806***	***100.0%***
1 Fairmont Elementary School						
* Critical Needs	3,000,000	2,738,183	91.3%	261,817	2,738,183	91.3%
Legacy Project	3,864,259	3,864,259	100.0%	-	3,864,259	100.0%
	6,864,259	***6,602,441***	***96.2%***	***261,817***	***6,602,441***	***96.2%***
1 Ford Elementary School						
Legacy Project	30,817,526	30,817,526	100.0%	-	30,817,526	100.0%
	30,817,526	***30,817,526***	***100.0%***	***-***	***30,817,526***	***100.0%***
1 Grant Elementary School						
Critical Needs	211,467	211,467	100.0%	-	211,467	100.0%
Legacy Project	1,944,098	1,944,098	100.0%	-	1,944,098	100.0%
	2,155,565	***2,155,565***	***100.0%***	***-***	***2,155,565***	***100.0%***
1 Hanna Ranch Elementary School						
Legacy Project	783,349	783,349	100.0%	-	783,349	100.0%
	783,349	***783,349***	***100.0%***	***-***	***783,349***	***100.0%***
1 Harbour Way						
Legacy Project.	121,944	121,944	100.0%	-	121,944	100.0%

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Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

Fund 21 and Fund 35

	Budget	Commitments			Expenditures	
School/Project Name	Total Budget	Total Commitments	% Budget Commited	Remaining Against Budget	Total Expenditures	% Budget Spent
	121,944	***121,944***	***100.0%***	***-***	***121,944***	***100.0%***
1 Harding Elementary School						
Legacy Project	22,632,446	22,632,446	100.0%	-	22,632,446	100.0%
	22,632,446	***22,632,446***	***100.0%***	***-***	***22,632,446***	***100.0%***
1 Harmon Knolls						
Critical Needs	406,946	406,946	100.0%	-	406,946	100.0%
Soil Testing	41,489	41,489	100.0%	-	41,489	100.0%
	448,435	***448,435***	***100.0%***	***-***	***448,435***	***100.0%***
1 Highland Elementary School						
* Water & Power Upgrade	747,125	-	0.0%	747,125	-	0.0%
Critical Needs	52,875	52,875	100.0%	-	52,875	100.0%
Legacy Project	1,879,839	1,879,839	100.0%	-	1,879,839	100.0%
	2,679,839	***1,932,714***	***72.1%***	***747,125***	***1,932,714***	***72.1%***
1 Kensington Elementary School						
Legacy Project.	19,343,892	19,343,892	100.0%	-	19,343,892	100.0%
	19,343,892	***19,343,892***	***100.0%***	***-***	***19,343,892***	***100.0%***
1 King Elementary School						
Legacy Project	25,342,166	25,342,166	100.0%	-	25,342,166	100.0%
	25,342,166	***25,342,166***	***100.0%***	***-***	***25,342,166***	***100.0%***
1 Lake Elementary School						
* Campus Replacement	65,600,000	57,109,311	87.1%	8,490,689	16,321,958	24.9%
Legacy Project	1,500,322	1,500,322	100.0%	-	1,500,322	100.0%
Portable Demolition	147,501	147,501	100.0%	-	147,501	100.0%
	67,247,823	***58,757,133***	***87.4%***	***8,490,689***	***17,969,780***	***26.7%***
1 Lincoln Elementary School						
Legacy Project	17,676,561	17,676,561	100.0%	-	17,676,561	100.0%
	17,676,561	***17,676,561***	***100.0%***	***-***	***17,676,561***	***100.0%***
1 Lupine Hills Elementary School						
Legacy Project	15,395,678	15,395,678	100.0%	-	15,395,678	100.0%
	15,395,678	***15,395,678***	***100.0%***	***-***	***15,395,678***	***100.0%***
1 Madera Elementary School						
Legacy Project	12,233,801	12,233,801	100.0%	-	12,233,801	100.0%
	12,233,801	***12,233,801***	***100.0%***	***-***	***12,233,801***	***100.0%***
1 Michelle Obama School						
* Campus Replacement	40,300,000	39,344,053	97.6%	955,947	39,344,053	97.6%
Legacy Project	3,829,324	3,829,324	100.0%	-	3,829,324	100.0%
	44,129,324	***43,173,377***	***97.8%***	***955,947***	***43,173,377***	***97.8%***
1 Mira Vista K-8						
Legacy Project	16,651,130	16,651,130	100.0%	-	16,651,130	100.0%
	16,651,130	***16,651,130***	***100.0%***	***-***	***16,651,130***	***100.0%***
1 Montalvin K-8						
Additional New Classrooms	4,028,011	4,028,011	100.0%	-	4,028,011	100.0%
Legacy Project	12,763,017	12,763,017	100.0%	-	12,763,017	100.0%
	16,791,028	***16,791,028***	***100.0%***	***-***	***16,791,028***	***100.0%***
1 Murphy Elementary School						
Legacy Project	15,619,655	15,619,655	100.0%	-	15,619,655	100.0%
	15,619,655	***15,619,655***	***100.0%***	***-***	***15,619,655***	***100.0%***
1 Nystrom Elementary School						
Classroom Renovation	30,233,455	30,233,455	100.0%	-	30,233,455	100.0%

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Budget vs. Commitments and Expenditures

Fund 21 and Fund 35

	Budget	Commitments			Expenditures	
School/Project Name	Total Budget	Total Commitments	% Budget Commited	Remaining Against Budget	Total Expenditures	% Budget Spent
Demo Portable and Sitework	518,285	518,285	100.0%	-	518,285	100.0%
Legacy Project	5,442,234	5,442,234	100.0%	-	5,442,234	100.0%
Multi-purpose Room	11,606,839	11,606,839	100.0%	-	11,606,839	100.0%
	47,800,813	***47,800,813***	***100.0%***	***-***	***47,800,813***	***100.0%***
1 Ohlone Elementary School						
Classroom and Admin Building	24,508,510	24,508,510	100.0%	-	24,508,510	100.0%
Critical Needs	623,885	623,885	100.0%	-	623,885	100.0%
Legacy Project	3,962,598	3,962,598	100.0%	-	3,962,598	100.0%
Portable Removal and Playground	5,397,758	5,397,758	100.0%	-	5,397,758	100.0%
	34,492,752	***34,492,752***	***100.0%***	***-***	***34,492,752***	***100.0%***
1 Olinda Elementary School						
Critical Needs	793,247	793,247	100.0%	-	793,247	100.0%
Legacy Project	1,286,942	1,286,942	100.0%	-	1,286,942	100.0%
	2,080,188	***2,080,188***	***100.0%***	***-***	***2,080,188***	***100.0%***
1 Peres K-8						
Legacy Project	21,424,293	21,424,293	100.0%	-	21,424,293	100.0%
	21,424,293	***21,424,293***	***100.0%***	***-***	***21,424,293***	***100.0%***
1 RCP Charter School						
Legacy Project	4,415,204	4,415,204	100.0%	-	4,415,204	100.0%
	4,415,204	***4,415,204***	***100.0%***	***-***	***4,415,204***	***100.0%***
1 Riverside Elementary School						
* Critical Needs	6,900,000	3,861,800	56.0%	3,038,200	3,195,311	46.3%
Legacy Project	14,611,005	14,611,005	100.0%	-	14,611,005	100.0%
	21,511,005	***18,472,805***	***85.9%***	***3,038,200***	***17,806,316***	***82.8%***
1 Seaview Elementary School						
Legacy Project	499,116	499,116	100.0%	-	499,116	100.0%
	499,116	***499,116***	***100.0%***	***-***	***499,116***	***100.0%***
1 Shannon Elementary School						
* Critical Needs	9,300,000	525,476	5.7%	8,774,524	366,966	3.9%
Legacy Project	1,555,163	1,555,163	100.0%	-	1,555,163	100.0%
	10,855,163	***2,080,639***	***19.2%***	***8,774,524***	***1,922,129***	***17.7%***
1 Sheldon Elementary School						
Legacy Project	15,102,837	15,102,837	100.0%	-	15,102,837	100.0%
	15,102,837	***15,102,837***	***100.0%***	***-***	***15,102,837***	***100.0%***
1 Stege Elementary School						
* Critical Needs	2,900,000	35,900	1.2%	2,864,100	35,900	1.2%
Legacy Project	3,445,886	3,445,886	100.0%	-	3,445,886	100.0%
	6,345,886	***3,481,786***	***54.9%***	***2,864,100***	***3,481,786***	***54.9%***
1 Stewart K-8						
Legacy Project	16,737,037	16,737,037	100.0%	-	16,737,037	100.0%
	16,737,037	***16,737,037***	***100.0%***	***-***	***16,737,037***	***100.0%***
1 Tara Hills Elementary School						
Legacy Project	14,975,067	14,975,067	100.0%	-	14,975,067	100.0%
	14,975,067	***14,975,067***	***100.0%***	***-***	***14,975,067***	***100.0%***
1 TLC Elementary School						
Legacy Project	116,673	116,673	100.0%	-	116,673	100.0%
	116,673	***116,673***	***100.0%***	***-***	***116,673***	***100.0%***
1 Valley View Elementary School						
Critical Needs	1,091,447	1,091,447	100.0%	-	1,091,447	100.0%

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Budget vs. Commitments and Expenditures

Fund 21 and Fund 35

	Budget	Commitments			Expenditures	
School/Project Name	Total Budget	Total Commitments	% Budget Commited	Remaining Against Budget	Total Expenditures	% Budget Spent
Existing Campus Demo	33,096	33,096	100.0%	-	33,096	100.0%
Legacy Project	3,908,093	3,908,093	100.0%	-	3,908,093	100.0%
Portables	5,189,726	5,189,726	100.0%	-	5,189,726	100.0%
	10,222,362	***10,222,362***	***100.0%***	***-***	***10,222,362***	***100.0%***
1 Verde K-8						
Legacy Project	16,065,870	16,065,870	100.0%	-	16,065,870	100.0%
	16,065,870	***16,065,870***	***100.0%***	***-***	***16,065,870***	***100.0%***
1 Washington Elementary School						
Legacy Project	15,322,847	15,322,847	100.0%	-	15,322,847	100.0%
	15,322,847	***15,322,847***	***100.0%***	***-***	***15,322,847***	***100.0%***
1 West Hercules						
Legacy Project	56,847	56,847	100.0%	-	56,847	100.0%
	56,847	***56,847***	***100.0%***	***-***	***56,847***	***100.0%***
2 Adams Middle School						
Legacy Project	691,211	691,211	100.0%	-	691,211	100.0%
	691,211	***691,211***	***100.0%***	***-***	***691,211***	***100.0%***
2 Betty Reid Soskin Middle School						
Critical Needs	5,169,597	5,169,597	100.0%	-	5,169,597	100.0%
Legacy Project	1,245,896	1,245,896	100.0%	-	1,245,896	100.0%
	6,415,493	***6,415,493***	***100.0%***	***-***	***6,415,493***	***100.0%***
2 DeJean Middle School						
Legacy Project	381,209	381,209	100.0%	-	381,209	100.0%
	381,209	***381,209***	***100.0%***	***-***	***381,209***	***100.0%***
2 Helms Middle School						
Legacy Project	83,432,888	83,432,888	100.0%	-	83,432,888	100.0%
	83,432,888	***83,432,888***	***100.0%***	***-***	***83,432,888***	***100.0%***
2 Hercules Middle School						
Legacy Project	699,000	699,000	100.0%	-	699,000	100.0%
	699,000	***699,000***	***100.0%***	***-***	***699,000***	***100.0%***
2 Korematsu Middle School						
* New Buildings	53,439,076	53,056,037	99.3%	383,040	52,790,907	98.8%
Legacy Project	19,943,103	19,943,103	100.0%	-	19,943,103	100.0%
	73,382,179	***72,999,139***	***99.5%***	***383,040***	***72,734,009***	***99.1%***
2 Pinole Middle School						
Legacy Project	56,689,430	56,689,430	100.0%	-	56,689,430	100.0%
	56,689,430	***56,689,430***	***100.0%***	***-***	***56,689,430***	***100.0%***
3 De Anza High School						
Legacy Project	132,236,248	132,236,248	100.0%	-	132,236,248	100.0%
	132,236,248	***132,236,248***	***100.0%***	***-***	***132,236,248***	***100.0%***
3 DELTA NSS						
Legacy Project	152,226	152,226	100.0%	-	152,226	100.0%
	152,226	***152,226***	***100.0%***	***-***	***152,226***	***100.0%***
3 El Cerrito High School						
Legacy Project	128,477,500	128,477,500	100.0%	-	128,477,500	100.0%
Stadium	18,372,605	18,372,605	100.0%	-	18,372,605	100.0%
	146,850,105	***146,850,105***	***100.0%***	***-***	***146,850,105***	***100.0%***
3 Greenwood High School						
Legacy Project	79,583,607	79,583,607	100.0%	-	79,583,607	100.0%
	79,583,607	***79,583,607***	***100.0%***	***-***	***79,583,607***	***100.0%***

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Fund 21 and Fund 35

	Budget	Commitments			Expenditures	
School/Project Name	Total Budget	Total Commitments	% Budget Commited	Remaining Against Budget	Total Expenditures	% Budget Spent
3 Hercules High School						
* Critical Needs	19,700,000	1,010,891	5.1%	18,689,109	696,472	3.5%
Legacy Project	3,295,019	3,295,019	100.0%	-	3,295,019	100.0%
	22,995,019	***4,305,911***	***18.7%***	***18,689,109***	***3,991,492***	***17.4%***
3 KAPPA NSS						
Legacy Project	109,831	109,831	100.0%	-	109,831	100.0%
	109,831	***109,831***	***100.0%***	***-***	***109,831***	***100.0%***
3 Kennedy High School						
* Critical Needs	12,200,000	359,748	2.9%	11,840,252	350,683	2.9%
* Fields, Bleachers, Press Box	6,600,000	6,005,236	91.0%	594,764	5,927,029	89.8%
Legacy Project	33,854,981	33,854,981	100.0%	-	33,854,981	100.0%
	52,654,981	***40,219,966***	***76.4%***	***12,435,016***	***40,132,693***	***76.2%***
3 North Campus High School						
Legacy Project	205,450	205,450	100.0%	-	205,450	100.0%
	205,450	***205,450***	***100.0%***	***-***	***205,450***	***100.0%***
3 OMEGA NSS						
Legacy Project	118,313	118,313	100.0%	-	118,313	100.0%
	118,313	***118,313***	***100.0%***	***-***	***118,313***	***100.0%***
3 Pinole Valley High School						
* Fields/Sitework	19,616,955	18,101,717	92.3%	1,515,238	17,997,050	91.7%
* Site Design	17,960,414	17,869,139	99.5%	91,276	17,853,044	99.4%
Campus Replacement	154,109,282	154,109,282	100.0%	-	154,109,282	100.0%
Detention Basin and Paving	3,517,521	3,517,521	100.0%	-	3,517,521	100.0%
Existing Building Demolition	2,511,397	2,511,397	100.0%	-	2,511,397	100.0%
Hillside Stabilization	2,199,821	2,199,821	100.0%	-	2,199,821	100.0%
Interim Campus	8,796,248	8,796,248	100.0%	-	8,796,248	100.0%
Interim Campus Demo	3,625,096	3,625,096	100.0%	-	3,625,096	100.0%
Legacy Furniture & Equipment	36,520	36,520	100.0%	-	36,520	100.0%
Legacy Program Cost	696,938	696,938	100.0%	-	696,938	100.0%
Legacy Restroom Renovation	167,601	167,601	100.0%	-	167,601	100.0%
Legacy Technology	37,165	37,165	100.0%	-	37,165	100.0%
Legacy Track	1,676,771	1,676,771	100.0%	-	1,676,771	100.0%
Off Site Parking and Traffic	1,240,584	1,240,584	100.0%	-	1,240,584	100.0%
Video Surveillance System	357,268	357,268	100.0%	-	357,268	100.0%
	216,549,580	***214,943,066***	***99.3%***	***1,606,513***	***214,822,306***	***99.2%***
3 Richmond High School						
* Gym and Seismic Classroom	21,000,000	20,251,051	96.4%	748,949	20,250,034	96.4%
Legacy Project	21,622,087	21,622,087	100.0%	-	21,622,087	100.0%
	42,622,087	***41,873,138***	***98.2%***	***748,949***	***41,872,122***	***98.2%***
3 SIGMA NSS						
Legacy Project	110,949	110,949	100.0%	-	110,949	100.0%
	110,949	***110,949***	***100.0%***	***-***	***110,949***	***100.0%***
3 Vista High School						
Legacy Project	7,236,543	7,236,543	100.0%	-	7,236,543	100.0%
	7,236,543	***7,236,543***	***100.0%***	***-***	***7,236,543***	***100.0%***
4 Technology						
* Infrastructure	15,366,976	15,257,574	99.3%	109,402	15,111,973	98.3%
Computer Common Core	3,903,858	3,903,858	100.0%	-	3,903,858	100.0%
District Network Backbone	568,416	568,416	100.0%	-	568,416	100.0%

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Budget vs. Commitments and Expenditures

Fund 21 and Fund 35

School/Project Name	Budget	Commitments			Expenditures	
	Total Budget	Total Commitments	% Budget Commited	Remaining Against Budget	Total Expenditures	% Budget Spent
IT Data Center	1,400,746	1,400,746	100.0%	-	1,400,746	100.0%
Teacher Equipment	112,360	112,360	100.0%	-	112,360	100.0%
Tech Communication	1,130,966	1,130,966	100.0%	-	1,130,966	100.0%
Technology Equipment	1,885,661	1,885,661	100.0%	-	1,885,661	100.0%
Technology Wireless	10,993,016	10,993,016	100.0%	-	10,993,016	100.0%
	35,362,000	***35,252,598***	***99.7%***	***109,402***	***35,106,997***	***99.3%***
4 Central						
* District Support	57,308,712	56,365,232	98.4%	943,480	55,124,043	96.2%
* Program Coordination	54,022,923	52,053,488	96.4%	1,969,434	51,298,036	95.0%
	111,331,634	***108,418,720***	***97.4%***	***2,912,914***	***106,422,079***	***95.6%***
Totals	***1,784,861,243***	***1,720,545,044***	***96.4%***	***64,316,199***	***1,671,039,664***	***93.6%***

Note 1: * Site Projects are under planning, construction or in closeout.
Note 2: 1 School Name - Elementary school site name
Note 3: 2 School Name - Middle school site name
Note 4: 3 School Name - High school site name
Note 5: 4 Central/Program Name
Note 6: BOE approved supplemental fund for Michelle Obama school: Fund 25 of $1.75M and Fund 01 MRAD of $0.85M on 6/26/19
Note 7: BOE approved supplemental fund for Richmond HS: Fund 40 of $1M on 11/06/19
Note 8: BOE approved supplemental fund for Michelle Obama school: Fund 25 of $2M on 06/24/20
Note 9: BOE approved supplemental fund for Richmond HS: Fund 40 of $0.6M on 09/09/20
Note 10: 2016 FMP budget for Hercules MS & Hercules HS is combined and reported under Hercules HS
Note 11: Measure 1998E is not covered under Proposition 39 regulations for school bonds, and is not ordinarily reported in the Bond Program expenditure reports. The following report shows Measure 1998E projects by site with state funded DeJean middle school project.

Measure 1998E Project					
DeJean Middle School	36,836,215.33	36,836,215.33	100.0%	-	100.0%
1998E Project	*23,994,285.33*	*23,994,285.33*	*100.0%*	*-*	*100.0%*
State Fund Project	*12,841,930.00*	*12,841,930.00*	*100.0%*	*-*	*100.0%*
Pinole Valley High School	190,570.61	190,570.61	100.0%	-	100.0%
Central Program Coordination	16,276,517.57	16,276,517.57	100.0%	-	100.0%
Total	***53,303,303.51***	***53,303,303.51***	***100.0%***	***-***	***100.0%***

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WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Bond Program Spending to Date by Site
Data as of 06/30/2023

Updated 09/08/2023

Site Name	Original Budget *	Board Approved Budget 11/16/2022	Expended FY 99-01 thru FY 21-22	Expended FY 22-23 June	Expended Total thru 06/30/2023	Committed Balance as of 06/30/2023	Budget Balance as of 06/30/2023	Notes
BAYVIEW	**17,732,392**	**19,850,802**	19,850,802		**19,850,802**	**-**	**-**	Footnote 1
CHAVEZ	**1,339,784**	**1,058,234**	1,058,234		**1,058,234**	**-**	**-**	Footnote 1
COLLINS	**993,294**	**8,938,871**	1,803,673	1,163,555	**2,967,228**	**5,217,997**	**753,646**	Footnote 3
CORONADO	**11,278,047**	**43,022,627**	43,022,627		**43,022,627**	**-**	**-**	Footnote 1
DOVER	**13,070,243**	**35,095,267**	35,095,267		**35,095,267**	**-**	**-**	Footnote 1
DOWNER	**28,819,079**	**33,415,902**	33,415,902		**33,415,902**	**-**	**-**	Footnote 1
ELLERHORST	**11,238,341**	**13,931,806**	13,931,806		**13,931,806**	**-**	**-**	Footnote 1
FAIRMONT	**10,971,356**	**6,864,259**	6,601,941	500	**6,602,441**	**-**	**261,817**	Footnote 3
FORD	**11,839,322**	**30,817,526**	30,817,526		**30,817,526**	**-**	**-**	Footnote 1
GRANT	**1,409,600**	**2,155,565**	2,155,565		**2,155,565**	**-**	**-**	Footnote 1
HANNA RANCH	**680,923**	**783,349**	783,349		**783,349**	**-**	**-**	Footnote 1
HARDING	**15,574,211**	**22,632,446**	22,632,446		**22,632,446**	**-**	**-**	Footnote 1
HARMON KNOLLS	**-**	**448,435**	448,435		**448,435**	**-**	**-**	Footnote 1
HIGHLAND	**13,504,714**	**2,679,839**	1,932,714		**1,932,714**	**-**	**747,125**	Footnote 3
KENSINGTON	**16,397,920**	**19,343,892**	19,343,892		**19,343,892**	**-**	**-**	Footnote 1
KING	**16,688,732**	**25,342,166**	25,342,166		**25,342,166**	**-**	**-**	Footnote 1
LAKE	**822,657**	**67,247,823**	5,356,612	12,613,168	**17,969,780**	**40,787,353**	**8,490,689**	Footnote 3
LINCOLN	**15,225,821**	**17,676,561**	17,676,561		**17,676,561**	**-**	**-**	Footnote 1
LUPINE HILLS	**16,111,242**	**15,395,678**	15,395,678		**15,395,678**	**-**	**-**	Footnote 1
MADERA	**11,088,764**	**12,233,801**	12,233,801		**12,233,801**	**-**	**-**	Footnote 1
MICHELLE OBAMA**	**13,673,885**	**44,129,324**	43,173,377		**43,173,377**	**-**	**955,947**	Footnote 3
MIRA VISTA	**13,928,364**	**16,651,130**	16,651,130		**16,651,130**	**-**	**-**	Footnote 1
MONTALVIN	**15,904,716**	**16,791,028**	16,791,028		**16,791,028**	**-**	**-**	Footnote 1
MURPHY	**13,554,495**	**15,619,655**	15,619,655		**15,619,655**	**-**	**-**	Footnote 1
NYSTROM	**20,999,690**	**47,800,813**	47,800,813		**47,800,813**	**-**	**-**	Footnote 1
OHLONE	**14,174,928**	**34,492,752**	34,492,752		**34,492,752**	**-**	**-**	Footnote 1
OLINDA	**1,170,596**	**2,080,188**	2,080,188		**2,080,188**	**-**	**-**	Footnote 1
PERES	**19,752,789**	**21,424,293**	21,424,293		**21,424,293**	**-**	**-**	Footnote 1
RIVERSIDE	**13,439,831**	**21,511,005**	17,528,159	278,157	**17,806,316**	**666,489**	**3,038,200**	Footnote 3
SHANNON	**1,157,736**	**10,855,163**	1,681,964	240,166	**1,922,130**	**158,510**	**8,774,523**	Footnote 3
SHELDON	**14,968,745**	**15,102,837**	15,102,837		**15,102,837**	**-**	**-**	Footnote 1
STEGE	**13,000,749**	**6,345,886**	3,481,786		**3,481,786**	**-**	**2,864,100**	Footnote 3
STEWART	**12,710,427**	**16,737,037**	16,737,037		**16,737,037**	**-**	**-**	Footnote 1
TARA HILLS	**14,160,935**	**14,975,067**	14,975,067		**14,975,067**	**-**	**-**	Footnote 1
VALLEY VIEW	**11,117,405**	**10,222,362**	10,222,362		**10,222,362**	**-**	**-**	Footnote 1
VERDE	**15,709,690**	**16,065,870**	16,065,870		**16,065,870**	**-**	**-**	Footnote 1
WASHINGTON	**14,051,720**	**15,322,847**	15,322,847		**15,322,847**	**-**	**-**	Footnote 1
Elementary Total	**438,263,142**	**705,062,105**	**618,050,162**	**14,295,547**	**632,345,709**	**46,830,349**	**25,886,048**	
B R SOSKIN MS***	**1,205,711**	**6,415,493**	6,415,493		**6,415,493**	**-**	**-**	Footnote 1
DEJEAN MS	**64,929**	**381,209**	381,209		**381,209**	**-**	**-**	Footnote 1
HELMS MS	**61,287,986**	**83,432,888**	83,432,888		**83,432,888**	**-**	**-**	Footnote 1
HERCULES MS	**602,982**	**699,000**	699,000		**699,000**	**-**	**-**	Footnote 1
KOREMATSU MS	**37,937,901**	**73,382,179**	72,734,009		**72,734,009**	**265,130**	**383,040**	Footnote 2
PINOLE MS	**38,828,979**	**56,689,430**	56,689,430		**56,689,430**	**-**	**-**	Footnote 1
Middle Sch Total	**139,928,488**	**221,000,199**	**220,352,029**	**-**	**220,352,029**	**265,130**	**383,040**	

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WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Bond Program Spending to Date by Site
Data as of 06/30/2023

Updated 09/08/2023

Site Name	Original Budget *	Board Approved Budget 11/16/2022	Expended FY 99-01 thru FY 21-22	Expended FY 22-23 June	Expended Total thru 06/30/2023	Committed Balance as of 06/30/2023	Budget Balance as of 06/30/2023	Notes
DE ANZA HS	**105,389,888**	**132,236,248**	132,236,248		**132,236,248**	**-**	**0**	Footnote 1
EL CERRITO HS	**93,605,815**	**146,850,105**	146,850,105		**146,850,105**	**-**	**-**	Footnote 1
GREENWOOD	**35,315,772**	**79,583,607**	79,583,607		**79,583,607**	**-**	**-**	Footnote 1
HERCULES HS	**12,603,343**	**22,995,019**	3,707,760	283,732	**3,991,492**	**314,419**	**18,689,109**	Footnote 3
KENNEDY HS	**89,903,130**	**52,654,981**	34,334,705	5,797,987	**40,132,692**	**87,273**	**12,435,016**	Footnote 3
PINOLE VALLEY HS	**124,040,286**	**216,549,580**	208,036,765	6,785,541	**214,822,306**	**120,761**	**1,606,513**	Footnote 2
RICHMOND HS	**94,720,910**	**42,622,087**	41,861,632	10,491	**41,872,123**	**1,016**	**748,949**	Footnote 3
VISTA HS	**3,566,208**	**7,236,543**	7,236,543		**7,236,543**	**-**	**-**	Footnote 1
High Sch Total	**559,145,352**	**700,728,170**	**653,847,364**	**12,877,751**	**666,725,115**	**523,469**	**33,479,586**	
ADAMS MS	**703,660**	**691,211**	691,211		**691,211**	**-**	**-**	Footnote 1
CAMERON	**284,012**	**3,622,195**	202,237	2,130,559	**2,332,796**	**(255,808)**	**1,545,207**	Footnote 3
CASTRO	**11,901,504**	**620,944**	620,944		**620,944**	**-**	**-**	Footnote 1
DELTA NSS	**152,564**	**152,226**	152,226		**152,226**	**-**	**-**	Footnote 1
EL SOBRANTE	**187,343**	**536,231**	536,231		**536,231**	**-**	**-**	Footnote 1
HARBOUR WAY	**121,639**	**121,944**	121,944		**121,944**	**-**	**-**	Footnote 1
KAPPA NSS	**109,809**	**109,831**	109,831		**109,831**	**-**	**-**	Footnote 1
NORTH CAMPUS	**169,849**	**205,450**	205,450		**205,450**	**-**	**-**	Footnote 1
OMEGA NSS	**117,742**	**118,313**	118,313		**118,313**	**-**	**-**	Footnote 1
SEAVIEW	**178,534**	**499,116**	499,116		**499,116**	**-**	**-**	Footnote 1
SIGMA NSS	**110,728**	**110,949**	110,949		**110,949**	**-**	**-**	Footnote 1
TLC	**118,020**	**116,673**	116,673		**116,673**	**-**	**-**	Footnote 1
WEST HERCULES	**-**	**56,847**	56,847		**56,847**	**-**	**-**	Footnote 1
Closed/Program Total	**14,155,404**	**6,961,930**	**3,541,972**	**2,130,559**	**5,672,531**	**(255,808)**	**1,545,207**	
CENTRAL	**67,713,312**	**111,331,634**	104,494,628	2,302,895	**106,797,523**	**1,621,197**	**2,912,914**	Budget thru 22-23
RCP CHARTER	**8,148,550**	**4,415,204**	4,415,204		**4,415,204**	**-**	**-**	Footnote 1
TECHNOLOGY	**35,000,000**	**35,362,000**	34,776,162	330,835	**35,106,997**	**145,601**	**109,402**	Footnote 2
Admin/Other Total	**110,861,862**	**151,108,838**	**143,685,994**	**2,633,730**	**146,319,724**	**1,766,798**	**3,022,317**	
GRAND TOTAL	**1,262,354,248**	**1,784,861,243**	**1,639,477,522**	**31,937,586**	**1,671,415,108**	**49,129,938**	**64,316,197**	

** Original Budget provided is based on Report#2 dated April 30, 2018, and has not been reconciled.*

*** Board approved renaming of Wilson Elementary school to Michelle Obama School on 02/12/20.*

**** Board approved renaming of Crespi Middle school to Betty Reid Soskin on 06/23/21.*

Footnote 1: Site projects are completed.
Footnote 2: Site Legacy projects are under planning, construction or in closeout.
Footnote 3: Site Legacy projects are completed and 2016 Facilities Master Plan/2020 Msr R Projects are under planning, construction or in closeout.
Note:. Measure 1998E is not covered under Proposition 39 regulations for school bonds, and is not ordinarily reported in the Bond Program expenditure reports.
The following report shows Measure 1998E projects by site with state funded DeJean middle school project.

Measure 1998E Project	Budget	Expended	
DeJean Middle School	36,836,215	36,836,215	-
1998E Project	*23,994,285*	*23,994,285*	-
State Fund Project	*12,841,930*	*12,841,930*	-
Pinole Valley High School	190,571	190,571	-
Central Program Coordination	16,276,518	16,276,518	-
Total	**53,303,304**	**53,303,304**	**-**

A/P Check List

July. 2023
Fund 21

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Invoice Description
ALTEN CONSTRUCTION INC	225662	07/05/23	21-9745-6211-108	1000004033-2A	06/07/23	222,426.16	CAMERON SCHOOL CRITICAL NEEDS &
ALTEN CONSTRUCTION INC	225662	07/05/23	21-9745-6211-110	1000004033-2B	06/07/23	56,131.03	COLLINS ES CRITICAL NEEDS & HVAC APRIL
ALTEN CONSTRUCTION INC	225662	07/05/23	21-9790-6211-108	1000004033-2A	06/07/23	288,774.55	CAMERON SCHOOL CRITICAL NEEDS &
ALTEN CONSTRUCTION INC	225663	07/05/23	21-9748-9135-000	1000003734-21ATRUST	06/08/23	78,402.16	1000003734 MAY 2023 RETENTION
ALTEN CONSTRUCTION INC	225857	07/11/23	21-9745-6211-110	1000004033-3B	06/13/23	180,928.48	COLLINS ES CRITICAL NEEDS &HVAC MAY
ALTEN CONSTRUCTION INC	225857	07/11/23	21-9790-6211-108	1000004033-3A	06/13/23	246,160.33	CAMERON SCHOOL CRRITICAL NEEDS
ALTEN CONSTRUCTION INC	226173	07/25/23	21-9745-6201-134	1000003734-22REVB	06/30/23	16,768.84	LAKE ES CAMPUS DESIGN JUNE 2023
ALTEN CONSTRUCTION INC	226173	07/25/23	21-9748-6211-134	1000003734-22REVA	06/30/23	1,905,273.16	LAKE ES CAMPUS CONSTRUCTION JUNE
ALTEN CONSTRUCTION INC	226389	07/26/23	21-9745-6201-134	1000003734-22BREV	06/30/23	16,768.84	LAKE ES CAMPUS DESIGN JUNE 2023
ALTEN CONSTRUCTION INC	226389	07/26/23	21-9745-6205-134	20233517-1REV	06/30/23	12,315.22	LAKE ES WIRE RELOCATION REIMBURSE
ALTEN CONSTRUCTION INC	226389	07/26/23	21-9745-6207-134	20233518-1REV	06/30/23	4,645.35	LAKE ES PLAN REVIEW REIMBURSE JUNE
ALTEN CONSTRUCTION INC	226389	07/26/23	21-9745-6211-110	1000004033-4BREV	06/30/23	429,744.09	COLLINS ES CNP & HVAC JUNE 2023
ALTEN CONSTRUCTION INC	226389	07/26/23	21-9748-6211-134	1000003734-22AREV	06/30/23	1,905,273.16	LAKE ES CAMPUS CONSTRUCTION JUNE
ALTEN CONSTRUCTION INC	226389	07/26/23	21-9790-6211-108	1000004033-4AREV	06/30/23	354,220.55	CAMERON SCHOOL CNP & HVAC JUNE 2023
ANCHOR SINGH PAINTING INC	225861	07/11/23	21-9747-6190-360	1323	06/09/23	14,533.00	KENNEDY HS EXTERIOR PAINTING TKT
APEX TESTING LABORATORIES, INC	226009	07/18/23	21-9745-6190-108	231046-01	06/30/23	20,896.90	CAMERON SCHOOL CNP HVAC JUNE 2023
APEX TESTING LABORATORIES, INC	226009	07/18/23	21-9745-6190-110	231047-01	06/30/23	19,452.30	COLLINS SCHOOL CNP HVAC JUNE 2023
AQUATECH CONSULTANCY, INC	226011	07/18/23	21-9745-5860-134	52895	06/30/23	932.00	LAKE ES REPLACEMENT PROJECT JUNE 2023
BHM CONSTRUCTION, INC	225669	07/05/23	21-9747-6170-360	1000003935-9	06/23/23	101,005.00	KENNEDY HS BLEACHER & PRESS BOX MAY
BHM CONSTRUCTION, INC	225868	07/11/23	21-9747-9135-000	1000003935-9TRUST	06/23/23	5,316.05	1000003935 MAY 2023 RETENTION
BHM CONSTRUCTION, INC	226189	07/25/23	21-9747-6170-360	1000003935-10	06/23/23	19,336.24	KENNEDY HS BLEACHER & PRESS BOX JUNE
BLUEPRINT EXPRESS	225670	07/05/23	21-9748-6207-615	RICH-36468	06/13/23	94.75	FOC DOCS RIVERSIDE ES PLGRD
BRADLEY J WILLIAMSON	226156	07/18/23	21-9745-6214-108	1905	06/30/23	5,760.00	CAMERON SCHOOL CNP JUNE 2023
BRADLEY J WILLIAMSON	226156	07/18/23	21-9745-6214-110	1906	06/30/23	5,280.00	COLLINS ES CNP JUNE 2023
C & J PAINTING	225872	07/11/23	21-9747-6190-360	1-KENNEDYHS	05/18/23	22,545.00	KENNEDY HS EXTERIOR PAINTING MAY
CONSOLIDATED ENGINEERING	226034	07/18/23	21-9745-5890-134	209984	06/29/23	2,183.50	LAKE ES TESTING & INSPECTION SVCS
CONSOLIDATED ENGINEERING	226034	07/18/23	21-9745-5890-134	210143	06/30/23	1,184.70	LAKE ES TESTING & INSPECTION SVCS
DSA SCHOOL INSPECTORS, INC.	225683	07/05/23	21-9745-6214-134	23-2148-B	05/31/23	1,198.50	LAKE ES CAMPUS REPLACEMENT MAY 2023

21-9745 (Measure D2010)
21-9748 (Measure E2012)
21-9747 (Measure R2020)
21-9790 (Non-Measure Resource)

A/P Check List

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Fund 21

DSA SCHOOL INSPECTORS, INC.	226039	07/18/23	21-9745-6214-134	23-2168	06/30/23	24,769.00	LAKE ES CAMPUS REPLACEMENT JUNE 2023
DSK LLP	225897	07/11/23	21-9745-6201-376	012-3258	06/30/23	24,874.50	HERCULES M/H SCHOOL CNP ARCH & ENG
EMPLOYERS ADVOCATE INC	226048	07/18/23	21-9748-5890-615	11283	06/30/23	1,575.00	DISTRICT WIDE PROJECT LABOR AD
ERA CONSTRUCTION INC	226501	07/27/23	21-9745-6170-150	1000004138-1	06/30/23	219,852.80	RIVERSIDE ES PLAYGROUND IMPROV JUNE
ESSEL TECHNOLOGY SERVICES INC	226050	07/18/23	21-9745-5890-110	159.22001.01-2	06/30/23	8,150.00	COLLINS ES HVAC CNP TEST&INSPECT JUNE
HAMILTON AND AITKEN	226056	07/18/23	21-9745-6201-154	2020.160.10	04/28/23	3,641.38	SHANNON ES ARCHITECTURAL SVCS CNP
HAMILTON AND AITKEN	226056	07/18/23	21-9745-6201-154	2020.160.11	06/22/23	9,103.45	SHANNON ES ARCHITECTURAL SVCS CNP
HKIT ARCHITECTS	226243	07/25/23	21-9745-6201-364	10	06/30/23	4,046.17	RICHMOND HS - MASTER PLANNING JUNE
HMC ARCHITECTS	225694	07/05/23	21-9747-6201-360	168707	06/12/23	8,010.00	KENNEDY HS BLEACHERS AND PRESS BOX
HMC ARCHITECTS	225918	07/11/23	21-9747-6201-360	169045	06/30/23	6,408.00	KENNEDY HS BLEACHERS AND PRESS BOX
ORBACH HUFF & HENDERSON LLP	225732	07/05/23	21-9790-5895-615	100323	04/05/23	773.43	BOND LEGAL FUND 21 MARCH 2023
ORBACH HUFF & HENDERSON LLP	225732	07/05/23	21-9790-5895-615	100326	04/05/23	2,714.00	LAKE ES MODERNIZATION PROJECT MARCH
ORBACH HUFF & HENDERSON LLP	225732	07/05/23	21-9790-5895-615	99940	03/08/23	326.20	BOND LEGAL FUND 21 FEBRUARY 2023
ORBACH HUFF & HENDERSON LLP	225732	07/05/23	21-9790-5895-615	99943	03/08/23	3,805.50	LAKE ES MODERNIZATION PROJECT
RGM KRAMER INC	225739	07/05/23	21-9745-6217-615	126974	04/30/23	80,553.00	FOC PROJECT AND CONSTRUCTION MGMT
RGM KRAMER INC	225739	07/05/23	21-9745-6217-615	9492	03/31/23	101,397.50	FOC PROJECT AND CONSTRUCTION MGMT
RGM KRAMER INC	225739	07/05/23	21-9748-6203-615	9492	03/31/23	760.00	FOC PROJECT AND CONSTRUCTION MGMT
ROEBBELEN CONSTRUCTION	225743	07/05/23	21-9745-6217-615	342265-11	04/10/23	11,760.00	VARIOUS SITES PROJECT COORDINATION
ROEBBELEN CONSTRUCTION	225743	07/05/23	21-9745-6217-615	342265-12	05/11/23	13,440.00	VARIOUS SITES PROJECT COORDINATION
ROEBBELEN CONSTRUCTION	225743	07/05/23	21-9745-6217-615	342265-13	06/12/23	12,040.00	VARIOUS SITES PROJECT COORDINATION
ROEBBELEN CONSTRUCTION	226313	07/25/23	21-9745-6217-615	342265-14	06/30/23	9,240.00	VARIOUS SITES PROJECT COORDINATION
SVA ARCHITECTS, INC	225977	07/11/23	21-9745-6201-150	60845	06/30/23	4,320.00	RIVERSIDE ES - ARCHITECTURAL &ENG SVCS
SWINERTON MANAGEMENT &	226140	07/18/23	21-9745-6202-615	18100022-050	06/30/23	1,065.00	FOC - STAFF AUGMENTATION JUNE 2023
SWINERTON MANAGEMENT &	226140	07/18/23	21-9745-6217-615	18100022-050	06/30/23	32,908.00	FOC - STAFF AUGMENTATION JUNE 2023
THUNDER MOUNTAIN	225982	07/11/23	21-9745-5860-362	19806	06/20/23	300.00	PVHS FIELD HOUSE AND BLEACHERS 6/5/23
VISTA ENVIRONMENTAL INC	226153	07/18/23	21-9745-6190-134	INV-26022	06/01/23	240.00	LAKE ES CAMPUS REPLACE SOIL SAMPLING
WEI JUN WANG	226530	07/27/23	21-9745-6202-615	035*	06/30/23	332.00	INVOICE#035 JUNE 2023 CHECK REISSUE
Grand Total						**6,523,955**	

21-9745 (Measure D2010)
21-9748 (Measure E2012)
21-9747 (Measure R2020)
21-9790 (Non-Measure Resource)

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A/P Check List

August, 2023
Fund 21

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Invoice Description
AA OFFICE EQUIPMENT CO INC	227022	08/25/23	21-9748-5640-615	AR79016	06/30/23	84.55	FOC COPIER SVCS 5/25/23-6/24/23
ALAN KROPP AND ASSOCIATES INC	226646	08/08/23	21-9745-6190-134	28097	06/14/23	6,945.00	LAKE ES CAMPUS REPLACE REVIEW SVCS
ALAN KROPP AND ASSOCIATES INC	226646	08/08/23	21-9745-6190-134	28209	06/14/23	2,266.25	LAKE ES CAMPUS REPLACE REVIEW SVCS
ALAN KROPP AND ASSOCIATES INC	226646	08/08/23	21-9745-6190-134	28345	06/14/23	14,395.24	LAKE ES CAMPUS REPLACEMENT 10/05/22-
ALAN KROPP AND ASSOCIATES INC	226646	08/08/23	21-9745-6190-134	28598	05/05/23	15,344.25	LAKE ES CAMPUS REPLACEMENT 3/27/23-
ALAN KROPP AND ASSOCIATES INC	226646	08/08/23	21-9745-6190-134	28658	06/30/23	7,191.80	LAKE ES CAMPUS REPLACEMENT 5/8/23-
ALTEN CONSTRUCTION INC	226744	08/15/23	21-9745-6201-134	1000003734-23B	08/03/23	11,490.00	LAKE ES CAMPUS REPLACE DESIGN JULY
ALTEN CONSTRUCTION INC	226744	08/15/23	21-9748-6211-134	1000003734-23A	08/03/23	1,973,197.27	LAKE ES CAMPUS REPLACE CONSTRUCTION
APEX TESTING LABORATORIES, INC	226883	08/22/23	21-9745-6190-376	2315187-01	07/27/23	2,723.21	HERCULES MHS SCIENCE BLDG SOIL
AQUATECH CONSULTANCY, INC	226885	08/22/23	21-9745-5860-134	53079	08/05/23	828.00	LAKE ES REPLACEMENT PROJECT JULY 2023
BHM CONSTRUCTION, INC	226759	08/15/23	21-9747-6170-360	1000003935-11	07/31/23	138,581.04	KENNEDY HS BLEACHER & PRESS BOX JULY
BHM CONSTRUCTION, INC	226890	08/22/23	21-9747-9135-000	1000003935-10-11TRUS	06/23/23	8,311.44	1000003935 JUNE-JULY 2023 RETAINAGE
BLUEPRINT EXPRESS CORPORATION	227033	08/25/23	21-9748-6207-615	RICH-34696	05/03/23	1,315.25	HERCULES MS/HS SCI BLDG 5/3/23
BRADLEY J WILLIAMSON	227021	08/22/23	21-9745-6214-108	1908	07/31/23	2,640.00	CAMERON SCHOOL CNP JULY 2023
BRADLEY J WILLIAMSON	227021	08/22/23	21-9745-6214-110	1909	07/30/23	5,760.00	COLLINS ES CNP JULY 2023
COLBI TECHNOLOGIES	226667	08/08/23	21-9748-5850-615	9531	06/02/23	75,000.00	FOC PROGRAM MANAGEMENT SOTWARE
COLBI TECHNOLOGIES	227039	08/25/23	21-9748-5850-615	9704	07/05/23	19,076.77	COLBI REIMBURSABLE EXPENSES JUNE 2023
CONSOLIDATED ENGINEERING	226671	08/08/23	21-9745-5890-134	209509	06/14/23	8,097.38	LAKE ES TESTING & INSPECTION SVS
DECOTECH SYSTEMS	226679	08/08/23	21-9745-6460-686	1000003604-10	07/27/23	35,927.67	VARIOUS SITES - E-RATE YEAR 24
DECOTECH SYSTEMS	226679	08/08/23	21-9745-6460-686	1000003604-9	07/27/23	51,693.83	VARIOUS SITES - E-RATE YEAR 24
DSA SCHOOL INSPECTORS, INC.	226908	08/22/23	21-9745-6214-134	23-2185	07/31/23	21,394.00	LAKE ES CAMPUS REPLACEMENT JULY 2023
EDWARD SIT	226916	08/22/23	21-9745-6214-376	1	08/09/23	17,280.00	HERCULES MHS SCIENCE BLDG CNP JULY
ERA CONSTRUCTION INC	226918	08/22/23	21-9745-6170-150	1000004138-2	08/09/23	283,197.15	RIVERSIDE ES PLAYGROUND
HAMILTON AND AITKEN	226931	08/22/23	21-9745-6201-154	2020.160.12	07/28/23	1,820.79	SHANNON ES ARCHITECTURAL SVCS JULY
HKIT ARCHITECTS	226692	08/08/23	21-9745-6201-360	1A	06/30/23	50,439.75	KENNEDY HS CNP ARCHITECTURAL SVCS
MAN WAH CHENG	226663	08/08/23	21-9745-6214-150	01.	07/03/23	4,560.00	RIVERSIDE ES PLAYGROUND IOR SVCS JUNE
MAN WAH CHENG	226898	08/22/23	21-9745-6214-150	02.	08/01/23	4,560.00	RIVERSIDE ES PLAYGROUND IOR SVCS JULY
NINYO AND MOORE	226710	08/08/23	21-9745-5890-150	275542	06/30/23	1,771.75	RIVERSIDE ES PLAYGROUND TEST &

21-9745 (Measure D2010)
21-9748 (Measure E2012)
21-9747 (Measure R2020)
21-9790 (Non-Measure Resource)

A/P Check List

August, 2023
Fund 21

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Invoice Description
ORBACH HUFF & HENDERSON LLP	227073	08/25/23	21-9790-5895-615	101035	08/17/23	4,879.23	BOND LEGAL FUND 21 MAY 2023
ORBACH HUFF & HENDERSON LLP	227073	08/25/23	21-9790-5895-615	101038	08/17/23	816.50	LAKE ES MODERNIZATION PROJECT MAY
ORBACH HUFF & HENDERSON LLP	227073	08/25/23	21-9790-5895-615	101493	08/21/23	2,206.00	BOND LEGAL FUND 21 JUNE 2023
ORBACH HUFF & HENDERSON LLP	227073	08/25/23	21-9790-5895-615	101495	08/17/23	1,798.92	LAKE ES MODERNIZATION PROJECT JUNE
QUATTROCCHI KWOK ARCHITECTS	226719	08/08/23	21-9745-6211-157	24756	07/13/23	7,208.75	STEGE ES CRITICAL NEEDS PROJECT JUNE
QUATTROCCHI KWOK ARCHITECTS	227081	08/25/23	21-9745-6211-157	24874	08/09/23	5,202.50	STEGE ES CRITICAL NEEDS PROJECT JULY
RGM KRAMER INC	226983	08/22/23	21-9745-6217-615	127642	05/31/23	94,122.00	FOC PROJECT AND CONSTRUCTION MGMT
RGM KRAMER INC	226983	08/22/23	21-9745-6217-615	128436	06/30/23	94,698.13	FOC PROJECT AND CONSTRUCTION MGMT
RGM KRAMER INC	226983	08/22/23	21-9745-6217-615	130753	07/31/23	80,955.00	FOC PROJECT AND CONSTRUCTION MGMT
RGM KRAMER INC	226983	08/22/23	21-9748-6203-615	128436	06/30/23	2,470.00	FOC PROJECT AND CONSTRUCTION MGMT
RGM KRAMER INC	226983	08/22/23	21-9748-6203-615	130753	07/31/23	2,765.00	FOC PROJECT AND CONSTRUCTION MGMT
SOLPAC CONSTRUCTION INC	226996	08/22/23	21-9748-6211-376	1000004154-1	08/11/23	516,302.39	HERCULES MS/HS SCIENCE BUILDING JULY
THUNDER MOUNTAIN	227006	08/22/23	21-9745-5860-362	19840	07/28/23	300.00	PVHS FIELD HOUSE AND BLEACHERS 7/5/23
TIMOTHY R. HALEY	226800	08/15/23	21-9748-6203-615	30	06/29/23	9,150.00	FOC DESIGN MANAGEMENT JUNE 2023
VISTA ENVIRONMENTAL INC	226873	08/15/23	21-9745-6190-134	INV-26022-02	06/01/23	9,835.00	LAKE ES CAMPUS REPLACEMENT SAMPLES
VISTA ENVIRONMENTAL INC	227017	08/22/23	21-9745-6190-108	INV-26415	07/26/23	1,905.00	CAMERON SCHOOL CNP SOIL SAMPLING
WEI JUN WANG	227019	08/22/23	21-9745-6202-615	0036A	08/15/23	500.50	DISTRICT WIDE FACILITIES MGMT JULY
WEI JUN WANG	227100	08/25/23	21-9745-6202-615	0036B	08/15/23	1,865.00	DISTRICT WIDE FACILITIES MGMT JULY
WOLF/LANG/CHRISTOPHER	227103	08/25/23	21-9745-6201-108	210070016	07/10/23	7,862.40	CAMERON SCHOOL ARCHITECT SVCS APRIL-
Grand Total						**3,610,735**	

21-9745 (Measure D2010)
21-9748 (Measure E2012)
21-9747 (Measure R2020)
21-9790 (Non-Measure Resource)

9/12/2022
West Contra Costa Unified School District
Board Policy
Citizens' Bond Oversight Committee
BP 7214.2
Facilities

1. BACKGROUND INFORMATION
Proposition 39, approved by California voters in the General Election of November 7, 2000, provides that the Governing Board of a school district may pursue the authorization and issuance of general obligation bonds passed in even-numbered years by a vote of 55 percent or more of the electorate instead of a two-thirds majority.

Commented [1]: Statute uses the term governing board.

As a result of the passage of Proposition 39, language was added to the California Education Code requiring school districts passing a bond designated as a Proposition 39 bond to ensure all the following are realized:

(a) Vigorous efforts are undertaken to ensure that all expenditures of bond revenues are in strict conformity with the law.

(b) Taxpayers directly participate in the oversight of bond expenditures.

(c) The members of the oversight committee promptly alert the public to any waste or improper expenditure of bond revenues.

(d) That the unauthorized expenditures of bond revenues are vigorously investigated, prosecuted, and that the courts act swiftly to restrain any improper expenditures.

In furtherance of the Legislature's intent, school districts passing a bond designated as a Proposition 39 bond must establish and appoint members to an independent citizens' oversight committee ("Bond Oversight Committee," "Committee," or "CBOC") to actively review and report on uses of bond revenues to ensure that they are spent only on school facilities improvements allowed under each bond measure and not for any other purpose. The Bond Oversight Committee must be established within sixty (60) days of the date that the school district's Gg~~g~~overning Bb~~b~~oard enters the election results in its minutes. A school district may also establish a voluntary oversight committee for any general obligation bond adopted by a two-thirds (2/3) vote of the electorate. California Education Code Sections 15278 through 15288 govern the establishment and operation of the Bond Oversight Committee.

2. PURPOSE OF POLICY
West Contra Costa Unified School District ("District") voters have approved multiple Proposition 39 School Bond Measures. In accordance with legal requirements, the District has established an independent Bond Oversight Committee to provide oversight for these ballot measures.

The purpose of this policy is to (a) ensure the District meets its legal requirements related to the use of Prop 39 bond proceeds; (b) establish the policies and procedures for the form, operation, appointment and related matters of the Bond Oversight Committee; and (c) establish the District's commitment to support the Committee's efficient and effective operation.

3. COMMITTEE PURPOSE

The purpose of the Bond Oversight Committee shall be to inform the public concerning the expenditure of bond revenues. The Committee shall actively review and report on the proper expenditure of taxpayers' money for school construction. The Committee shall advise the public as to whether the District is in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution. The Committee shall convene to provide independent oversight for, but not be limited to, both of the following:
3.1. Ensuring that bond revenues are expended only for the purposes described in paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.
3.2. Ensuring that, as prohibited by subparagraph (A) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution, no funds are used for any teacher or administrative salaries or other school operating expenses.

4. COMMITTEE DUTIES & AUTHORIZED ACTIVITIES
The Bond Oversight Committee is charged by State law to ensure that bond proceeds are spent only for construction, reconstruction, rehabilitation or replacement of District facilities, including the furnishing and equipping of facilities or the acquisition or lease of real property, in compliance with the specific projects listed in the District's bond measures. The Committee shall ensure that no funds are expended for teacher or administrator salaries or other operating expenses.

4.1. Bylaws. Committee bylaws establish the operational rules to manage the operation of the Committee. These bylaws and operational rules shall be in compliance with this Board Policy and all applicable laws.

4.2. Authorized Activities. The Committee is authorized by law to engage in any of the following activities:

4.2.1. Committee Reports. The Committee shall issue regular reports on the results of its activities. The Committee is required to issue an annual report in accordance with Education Code section 15280, subsection (b). The reports will be available on the Committee's and District's websites.

4.2.2. Annual Performance Audit. Receive and review copies of the District's annual independent performance audit required by subparagraph (C) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.

4.2.2.1. The firm performing the annual performance audit shall deliver the draft audit report to the Committee, or any subcommittee appointed for this purpose, at the same time the draft reports are provided to the District. The draft audit will be available to the Committee for review and comment in advance of the publication of the final audit report no later than March 31 of each year.

4.2.2.2. The Governing Board of the District will provide the Committee with the District's formal written management response to all findings, recommendations and concerns addressed in the performance audit within three months of receiving the audits as required by Education Code 15280 subsection (a)(2).

Commented [2]: Edited to align with statute.

4.2.3. Annual Financial Audit. Receive and review copies of the District's annual independent financial audit required by subparagraph (C) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.

4.2.3.1. The firm performing the annual bond financial audit shall deliver the draft audit report to the Committee, or any subcommittee appointed for this purpose, at the same time the draft reports are provided to the District. The draft audit will be available to the Committee for review and comment in advance of the publication of the final audit report no later than March 31 of each year.

4.2.3.2. The Governing Board of the District will provide the Committee with the District's formal written management response to all findings, recommendations and concerns addressed in the financial audit within three months of receiving the audits as required by Education Code 15280 subsection (a)(2).

Commented [3]: Edited to align with statute.

4.2.4. Inspections. Inspect school facilities and grounds to ensure bond proceeds are expended in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.

4.2.4.1. Committee members' inspections or site visits must be coordinated with the CBOC Liaison. Committee member visits to any bond project job site must be conducted in accordance with all safety measures in effect at the job site and Committee members must be accompanied by a representative of the District.

4.2.5. Deferred Maintenance. Receive and review copies of any deferred maintenance proposals, plans or reports developed by the District.

4.2.6. Cost Saving Measures. Review efforts by the District to maximize bond revenues by implementing cost-saving measures, including, but not limited to the following as required by Education Code section 15278.5:
4.2.6.1. Mechanisms designed to reduce the costs of professional fees.
4.2.6.2. Mechanisms designed to reduce the costs of site preparation.

4.2.6.3. Recommendations regarding the joint use of core facilities.
4.2.6.4. Mechanisms designed to reduce costs by incorporating efficiencies in school site design.
4.2.6.5. Recommendations regarding the use of cost-effective and efficient reusable facility plans.

4.3. Matters not within the Committee's Review. Consistent with the requirements of law including Education Code Sections 15282, subsection (b), the Committee shall serve a review function and shall not replace or impede the activity and discretionary decision making of the elected Board members, District staff or advisory committees. The Committee shall not have authority to:

4.3.1. Participate in any bond sale and issuance process or make decisions concerning the timing, terms or structure of a bond issuance, except that the Committee may review the District's plans for any bond sale and may review bond issuance documents upon the conclusion of a bond sale if desired.

4.3.2. Determine how bond proceeds will be spent.

4.3.3. Select contractors or consultants for bond projects or participate in the negotiation or bid process for such contractors and consultants.

4.3.4. Approve construction contracts and/or change orders.

4.3.5. Approve construction plans and/or schedules.

4.3.6. Require the District to prepare reports or conduct audits more frequently than those required by law.

5. BOND OVERSIGHT COMMITTEE MEMBERSHIP
In accordance with Education Code section 15278, subsection (a), the District's Governing Board shall establish and appoint members to the Committee.

5.1. Number. The Bond Oversight Committee shall consist of a minimum of seven (7) members and no more than eleven (11) members appointed by the Board. Five (5) members must represent distinct constituencies as mandated by Education Code section 15282:
5.1.1. one representative of the local business community;
5.1.2. one person active in a senior citizens' organization;
5.1.3. one person active in a bona fide taxpayers' organization; and
5.1.4. the parent or guardian of a child who is enrolled in the District;
5.1.5. the parent or guardian of a child enrolled in the District and active in a parent- teacher organization, such as the Parent Teacher Association or school site council.

5.1.6.

Other members, selected by the Governing Board, will be selected at-large and based upon the applicant's professional and/or practical experience, recognition or contributions to the community; the diversity of expertise of the Bond Oversight Committee as a whole; and representation of the Committee from various communities within the District. Except where restricted by statute, membership preference shall be given to those that own real property, live or meaningfully work within the jurisdictional boundaries of the West Contra Costa Unified School District, yet meet the Governing Board's desire for diversity of expertise and experience.

5.2. Prohibited Persons. The following persons shall not be appointed to the Committee pursuant to Education Code section 15282, subsection (b):
5.2.1. Employees or officials of the District; and
5.2.2. Vendors, contractors, or consultants of the District.
If, while serving on the Committee a member becomes one of the above-identified persons, the member's service on the Committee shall immediately and automatically terminate.

Commented [4]: elected officials are prohibited per Ed. Code.

A Committee member ~~cannot~~ may be removed~~, except~~ for cause, i.e., illegal activity or violation of District or State regulations. Additionally, the Committee, through their bylaws process, may develop other reasonable, customary and equitable criteria and procedure for removal of members, (i.e. poor attendance).
Any vacancy resulting from the termination or dismissal of a member shall be filled by the Governing Board pursuant to its appointment process.
5.3. Term. Committee members shall serve for a term of two (2) years. Members of the Committee may be appointed by the Governing Board for no more than three (3) consecutive terms as specified by Education Code 15282, subsection (a). Committee members that have served three (3) consecutive terms shall not be appointed to the Committee again for at least two (2) years following the date the member last served as a Committee member. Members shall serve without compensation.
5.3.1. Existing Committee members that intend to serve an eligible consecutive term shall reapply to the Governing Board for consideration pursuant to the Governing Board's process for appointing Committee members.
5.3.2. If an existing Committee member represents one of the distinct constituencies mandated by Education Code section 15282 and during the member's term no longer qualifies for that constituency (e.g., ceases to be active within a taxpayers' organization or ceases to have a child enrolled in the District), the member shall be allowed to complete the current term, but shall not be appointed to serve any subsequent term as a representative of that constituency.
5.3.3. The Governing Board, WCCUSD Staff and the Committee shall use reasonable efforts to recruit for and fill vacancies on the Committee within sixty (60) calendar days of being notified of such vacancy. The Governing Board shall fill any vacancy pursuant to the Governing Board's process for appointing Committee members. Any person appointed to fill the vacancy shall complete the remaining term for that member position.

Commented [5]: Committee members shall be removed for illegal activity or violation of District (we need an attorney to wordsmith b/c there could be minor infractions that we would not care about) or state regulation. The CBOC may formulate additional reasonable removal policies pertaining to irregular attendance and behavior.

5.4. Solicitation and Appointment of Members.

When the Committee anticipates or knows of openings, t~~T~~he Superintendent or CBOC Liaison and the Committee ~~may~~shall advertise for and solicit Applicants ("Applicants") for consideration of appointment to the Committee. The District's Bond Oversight Committee Application ("Application") shall be made publicly available to the community on the District's and Committee's website. Applicants can self-nominate by submitting an Application. The Application shall consist of the contact information, membership criteria, personal statement, and an option to provide a resume. If the Applicant is a Committee member applying to serve an additional term, the Application remains the same.

Committee members shall be selected based on merit through a transparent process and appointed pursuant to the following process.

5.4.1. Any Application submitted shall be submitted to and reviewed by the Superintendent or CBOC Liaison and CBOC Chair. If the Application meets the minimum statutory criteria, then the Applicant will be notified that they have been approved as a Candidate ("Candidate"). If the Application does not meet the minimum statutory criteria or the Application is incomplete, then the Applicant will be notified of the status of their Application..

5.4.2. The Selection Committee ("Selection Committee") shall review and may interview all Candidates.

5.4.2.1. The Selection Committee shall include five members: the CBOC Chair and a designated appointee from the CBOC, two members of the Board of Education, and the Superintendent or CBOC Liaison.

5.4.2.2. The Selection Committee shall make recommendations to the Governing Board to assist the Board in appointing Committee members.

5.5. Ethics: Conflicts of Interest. By accepting appointment to the Committee, each member must agree to comply with Articles 4 (commencing with section 1090) and 4.7 (commencing with section 1125) of Division 4 of Title 1 of the California Government Code and the Political Reform Act (Gov. Code §§ 81000 et seq.). Committee members may not hold any incompatible office or position during their term of membership. Committee members shall disclose immediately any possible or potential conflict of interest. A Committee member's failure to disclose any possible or potential conflict of interest when known or when reasonably should be known, will result in the member's removal from the Committee.

6. MEETINGS AND COMMITTEE OPERATIONS

6.1. All Committee meetings shall be open to the public and are subject to the California Brown Act (Govt Code section 54950 et seq.). District staff, as designated by the Superintendent or designee, will be responsible for working with the chair of the Committee to prepare and properly notice agendas, minutes and reports of the Committee. No bond funds may be used to pay any of these expenses.

6.2. At its annual organizational meeting, and in adherence with Committee's bylaws and chosen parliamentary procedure, the Committee shall at minimum:

- Select at minimum a person(s) to assume the committee leadership function and take meeting minutes. The Committee may, through its bylaws and parliamentary procedure process, designate and select other Committee officers and form subcommittees.
- In agreement with the CBOC Liaison, the committee will:
    - i. adopt a yearly meeting calendar that does not conflict with the Governing Board's meeting calendar,
    - ii: select the member to serve on the CBOC Selection Committee. ~~Committee will shall select and always have select - at minimum - a point person who will serve as the contact to the District's liaison/secretary to take minutes. ir and Vice-Chair/Secretary~~.
- The Committee shall be run and ~~-~~decisions shall be made using a ~~the~~ recognized parliamentary procedure of their choosing~~ice~~. ~~by majority vote of a quorum present and shall follow Robert's Rules. For purposes of this Committee, a quorum consists of half of the total membership plus one member.~~
- Committee quorum is dictated by the committee's bylaws and/or its adopted parliamentary procedure.
- All members shall be entitled to one vote on Committee recommendations.There is no voting by proxy.

7. COMMITTEE OPERATIONS

In accordance with statute, the Committee is required to post its committee meeting's minutes, any reports it issues.

6.~~-4~~3. The Committee shall meet at least quarterly and is ~~-~~expected to meet at least 9 times over the course of a school year.

Through Administrative Regulation, the Superintendent through the CBOC Liaison and working in cooperation with the Committee Chair shall:

- i. develop and keep current a member recruitment strategy and timeline.
- ii. develop and keep current relevant onboarding and training materials for members. Materials shall be distributed to new members and shall remain available to all members.
- work in cooperation with the Selection Committee to develop and keep current a member application and vetting process.
- shall establish and maintain a procedure enabling the Governing Board to respond to all findings, recommendations and concerns as directed by statute and indicated under 4. Committee Duties and Activities, 4.2.2.2. and 4.2.3.2.

7. DISTRICT SUPPORT

7.1. The District will provide technical and administrative assistance in furtherance of the Committee's work. No bond funds shall be used to fund any of these technical and/or administrative expenses. The District's support includes:

7.1.1. Presenting for the Committee's review, complete, accurate and timely financial and project reports that will include Facility Master Plans, project plans, timelines, and cost information. The Committee will also be provided with the annual performance and financial audits that are required by law. District staff shall identify the budget by fund and account code on each Board action precis that recommends the expenditure of bond funds for facilities. All documents shall be presented within the timeframes required by the Brown Act.

7.1.2. Entrance conference with auditors within the scope previously specified.

7.1.3~~3~~. Providing administrative support for Committee and subcommittee meetings, if any, including assisting in preparing agenda packets, meeting logistics, meeting notes and recordings, posting agendas, minutes, and recordings to the Committee website.

7.1.4. The Associate Superintendent of Operations will serve as a CBOC Liaison. The Superintendent and CBOC Liaison may assign such other District staff and professional service providers as needed to assist the Committee in carrying out its duties.

7.1.5~~4~~. The Committee and the WCCUSD Governing Board shall meet at minimum once a year. The ~~may hold joint meetings during the first quarter (January through March) and third quarter (July through September) of each year.~~ meeting shall focus on the content of the Committee's required annual report as well as other pertinent matters of business. The meeting shall be scheduled within 60 days of the report's publication.

7.1.6~~5~~. The Committee will make reports to the Governing Board in accordance with the District's policy for such matters. All recommendations approved by the Committee shall be presented to the Board of Education.

7.1.7~~6~~. Providing Committee members training on the Brown Act.

7.1.8~~7~~. Provide Committee members with expedited access to the District's public records by providing the Committee a specialized process for submitting a Public Records Request pursuant to the California Public Records Act. District staff will publish a monthly report summarizing the previous twelve months of all Committee requests for records.

8. TERMINATION. The Governing Board shall terminate the Committee at the earlier date of when: (a) all bond proceeds have been expended; or (b) all projects funded by a bond measure are complete.

9. ORDER OF PRECEDENCE. In the event of a conflict between this policy, any legal or statutory requirement and any Committee bylaw, the following shall be the order of precedence: (1) legal or statutory requirement; then (2) this policy; then (3) Committee bylaws.

Board Policies Relevant to School Bond Construction Program
Board Policy 3400 Management of District Assets/Accounts and Administrative Regulation 3400
Board Policy 7000 Facilities
Legal Reference
EDUCATION CODE
15264-15288
CALIFORNIA CONSTITUTION
Article XIIIA, Section 1 (b) Article XVI, Section 18 (b)
Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
adopted: August__, 2008 Richmond, California
revised: January 9, 2008
9/12/2022
revised: November 16, 2011
revised: May 14, 2014
revised: December 9, 2015
Revised:

Concerns Registered from Board Members during the meeting

Local Membership

Length of Terms

Some language in policy does not match statute

Dipping into Bylaws

- Parliamentary Procedure
- Committee Officers

Attorney/General Counsel

Removal of Members

Other

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Budget (parliamentarian, legal counsel)

Wonderings
How important is the 2014-2-15 Grand Jury report? I do not mean to be flip. Honest question.

Don Concerns
Feels Independence of Committee is being taken away
Reports/Timeliness of Reports
- Agree. Grand jury makes reference to this. Wrote it into the new policy

Bylaws
- Use Robert's Rules of Order
- Elimination of Committee Leadership Positions
- Language is added to correct.

Legal Counsel
- Old Policy says no legal counsel w/o legal representation
- Bylaws say no legal counsel w/o Board permission.

Access to Auditors
- I recommend an entrance conference

Length of Term/Terming Out
- Policy 3 term @ 2 years = 6 then 2 year break.
- Bylaws 2 terms @ 2 years each.

Membership within Jurisdiction
- Statute seems to indicate 2 seats need to be left for anyone
- Committee Bylaws do say members must live or work in boundaries.

Committee Size
- Don's preference of 13 was not echoed by anyone else.

Application Process
- Hiding applications from the Board (I do somewhat share this concern, honestly)

Four meetings a year
- Committee bylaws indicate a minimum of 4 meetings a year. **Added** Language added that says the Board expects 10 meetings a year.

Eliminates a resume requirement and why wants to join
- Bylaws and old policy make no mention of a resume "written application delineating qualifications"
- **Added** Through Administrative Regulation, Supt or designee creates and maintains a process

Minimizing financial and performance audits to bare bones
- Personal opinion, but I'd like to learn more about this.

Elimination of Joint Meetings
- Two meetings exist in old policy and bylaws.
- New policy eliminates meetings
- **Propose** one meeting a year within 60 days of the publication of the committee's required annual report. Meeting focuses on contents contained within the report and other pertinent matters.

Elimination of monthly reports to the Board and Public

- This did exist in old policy.
- Does not exist in the new policy.
- Still exists in Committee Bylaws

Eliminate Access/Maintenance to Website

- The Committee should have access to its website per Grand Jury.
- Not specifically called out in the new policy.

Does the new policy satisfy the Grand Jury Recommendations.
Grand Jury Recommendations

R1. The School Board should eliminate the following six member positions from CBOC at the expiration of their terms, to eliminate any concerns about conflicts of interest.

Five members, one recommended by each member of the Board of Education
One member representing the Contra Costa Building and Construction Trades Council.
✅**Completed before our time. Policy now rests at 11. More than the statutorily required amount, but fewer than before.**

R2. The School Board should change the School Board discretionary category of "Public Employees Union Local 1" to that of an "at large" position from the general community in order to allow for a greater pool of qualified candidates to apply.
✅**Completed before our time.**

R3. The School Board should create an independent selection committee to select new nominees for CBOC, comprised of the CBOC Chair and a designated appointee from CBOC, two members from the Board of Education, and School Superintendent or designee, for a committee of five. **Selection should be based on merit and be a transparent process to ensure public confidence** in this vital selection process.
✅**New policy addresses this.**

R4. WCCUSD should provide CBOC members with complete, detailed and comprehensive financial data relating to the expenditure of bond revenues and items put to vote on the board agenda at least 7 days in advance of the board meetings, in order to permit meaningful and effective review and oversight.
✅ **New policy addresses this and I rewrote a few things to match.**

R5. WCCUSD should allow CBOC full access to the CBOC website.
DISCUSS

R6. WCCUSD should not change or add items to CBOC's website without the permission of the CBOC chair. DISCUSS

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R7. WCCUSD should provide CBOC with accurate, understandable and timely financial and non-financial reports concerning bond funded projects as well as other relevant information requested on the bond construction program at least monthly.

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☑**This is in the policy**

R8. WCCUSD should provide CBOC with a comprehensive master plan for the school construction projects within the next three months and as requested by CBOC.

☑**I made some adjustments and included in the language**

R9. WCCUSD should provide timely and comprehensive training to all new CBOC members on a timely basis. The following training materials, at a minimum, should be provided to all new CBOC members within one week of their appointment:
(a) California League of Bond Oversight Committee recommended Best Practices
(b) San Diego County Taxpayers Association "Oversight Committee Best Practices" Guide
(c) California Coalition for Adequate School Housing "Proposition 39 - Best Practices Handbook"
(d) Little Hoover Commission 2009 Report "Bond Spending: Expanding and Contra Costa County 2014-2015 Grand Jury Report 1514 Page 18 Grand Jury Reports are posted at http://www.cc-courts.org/grandjury Enhancing Oversight"
(e) California League of Cities "A Guide to The Ralph M. Brown Act"
(f) State Controller's Office 2011 Audit Report on the Los Angeles Community College District's bond construction program

☑**I added some language. " Through Administrative Regulation….."**

R10. The School Board should follow all of its policies.
Agree

R11. The School Board should ensure that the CBOC contains a member from each category required by California Education Code Section 15282.

☑**The new policy and AR's should help to fix this.**

DRAFT

MINUTES

WCCUSD CITIZENS' BOND OVERSIGHTCOMMITTEE

Bond Measures D, E and R

August 14, 2023 at 6 p.m.

1400 Marina Way South, Richmond CA 94804

A. OPENING PROCEDURES:

1. Called to order at 6 pm and recessed until 6:15 pm
2. Called to order at 6:15pm /Pledge of Allegiance
3. Comments by Chairperson – for information only Grand Jury comments made at May and July CBOC meetings Grand Jury process – John Anderson (included in attachments)
4. Roll Call

Chairperson: Lorraine Humes	***present***	Jia Ma	***present arrived at 6:17 pm***
Vice Chairperson: Brendan Havenar-Daughton	***present***	Tamecia Vallot	***absent***
Secretary: John Anderson	***present***	Ariel Xi	***present***
Anton Jungherr	***present***		

Quorum is 4 of 7 members. 6 members present.

5. Public Comment
   Public Comments received

6. Approval of the Agenda

   Approved without objection

B. DISTRICT REPORTS:

1. Bond Program Project Status Reports (Luis Freese/Melissa Payne/Ellen Mejia-Hooper) (20 minutes)
   a. Project Status Reports & Newsletters: Collins ES Critical Needs Projects, Cameron Critical Needs Project, Lake ES Campus Replacement, Hercules HS & MS Critical Needs Project, Riverside ES Critical Needs Project
      i. Cameron - https://www.smore.com/app/pages/preview/bum7c
      ii. Collins - https://www.smore.com/app/pages/preview/1xhru
      iii. Lake - https://www.smore.com/app/pages/preview/r1s97
      iv. Hercules MH - https://www.smore.com/app/pages/preview/tzxpa
      v. Riverside - https://www.smore.com/app/pages/preview/dcmhk8

   Public Comments

Public comments received

vi.

C. CBOC REPORTS:

1. Action Items

a. Approval of Minutes

i. Draft of Revised February 27, 2023 Minutes
ii. Draft of Revised March 27, 2023 Minutes
iii. Draft of Revised April 10, 2023 CBOC Minutes
iv. Draft of Revised May 8, 2023 CBOC Minutes
v. Draft of Revised June 12, 2023 Minutes

Minutes approved without objection

b. Memorandum on Board Policy 7214.2 (Anton Jungherr)

Motion by Anton Jungherr to defer items b to next meeting. Motion seconded and approved without objection.

c. Report on review of the financial and performance audits

i. Review of the 2021-2022 Financial and Performance Audits (Anton Jungherr)
ii. Review of the 2021-2022 Financial and Performance Audits (Lorraine Humes)

iii.

Motion to accept both reviews by Anton Jungherr. Motion seconded and approved without objection.

d. Update on the distribution of the Chairperson's report - status of CBOC

2. Discussion

a. How to return decorum to meetings (Lorraine Humes)
b. Update on training (Lorraine Humes)

D. REFERENCE DOCUMENTS

1. Information Request Log
2. CBOC Membership Roster
3. 2023 CBOC Attendance Chart

E. NEXT SCHEDULED MEETING

1. September 11. 2023 6 pm

F. ADJOURNMENT

1. Meeting adjourned at 7:14 pm

Minutes prepared by John Anderson, CBOC Secretary

DRAFT

June 5, 2023

TO: Lorraine Humes, Chairperson, WCCUSD CBOC

FR: Anton Jungherr, WCCUSD CBOC Member

RE: Board Policy 7214.2 Citizens' Bond Oversight Committees (CBOC) Proposed Amendments

I request that this Memorandum be included on the June 12, 2023, CBOC agenda for action and that this Memorandum be included in the agenda packet for the June 12, 2023, CBOC meeting.

Background

On March 3, 2022, the $575 million Measure R bond measure was approved by 35,972 voters. This measure said, "All bond expenditures will be monitored by an independent citizens' bond oversight committee to ensure that funds are spent as promised and specified."

Board Policy BP 7214.2, approved by the Governing Board on January 18, 2023, does not provide for an independent Citizens' Bond Oversight Committee.

January 18, 2023, the Board minutes state, "President Gonzales-Hoy provided some context on the recommendation. The policy is out dated and the language needs to be changed. After discussion with Dr. Hurst they proposed passing the new policy but to also refer it to the new bylaws committee that they are forming to be able to review the policy and to continue to gather input from the community on changes."

"Motion: Clerk Smith-Folds moved to approve the policy and refer it to the bylaws committee for further review. Trustee Reckler seconded. Unanimously approved."

On January 25, 2023, Board meeting President Gonzales-Hoy and Trustee Reckler were approved as members of the Bylaws Review Work Group with this task, "Following the joint meeting with the CBOC from January 18th, 2023, the committee will also review the adopted CBOC policy and gather input from the full Board as well as the community and recommend changes if needed to the full Board."

On May 8, 2023, CBOC meeting Trustee Reckler presented the WCCUSD Bylaws Committee review of BP 7214.2 (CBOC Bylaws). The CBOC only had time to discuss the one proposed change on page 32, bond elections in even-numbered years.

Purpose

The purpose of this Memorandum is to provide the Boards Bylaws Committee feedback from the author of this Memorandum.

Board Policy BP 7214.2, approved by the Governing Board on January 18, 2023, does not provide for an independent Citizens' Bond Oversight Committee – Deletions. See Exhibit A attached.

Item #[1]	Page # [2]	Proposed Amendment	Why Change?
1	24	Delete provision for the operation of a CBOC.	The CBOC is an independent oversight committee. The Board does not have the authority to prescribe how the CBOC will conduct its business.
2	25	Delete provision for CBOC bylaws.	As an independent oversight committee established by the voters, the CBOC has the authority to establish its bylaws.
3	28	Require CBOC applicants to provide a resume as part of the application packet.	A resume is needed so that committee members can be selected based "on merit," as provided in the policy.
4	29	CBOC applicants should be interviewed at a noticed public meeting.	Previously applicants were interviewed at noticed public meetings of the Boards Facilities Subcommittee. This is best practice.
5	29	Delete staff to prepare agendas.	An independent oversight committee has the authority to prepare its agendas.
6	29	Delete Committee officers.	An independent oversight committee determines its offices and rules of procedure.
7	29	Delete, "The Committee shall meet at least quarterly."	An independent oversight committee determines its meeting schedule without any restrictions.

[1] Author's item number marked on BP 7214.2 is attached to this Memorandum. See Exhibit A.
[2] Page number is shown on the attached BP 7214.2 from CBOC May 8, 2023 agenda packet.

Item #[1]	Page # [2]	Proposed Amendment	Why Change?
8	30	Delete preparing agenda packets.	An independent oversight committee determines the documents in the meeting agenda packet.
9	30	Delete reports to Board in accordance with the District's policy.	The CBOC reports to the public as required by California Education Code.
10	30	Delete providing training on the Brown Act.	An independent CBOC determines its training for members.
11	30	Delete order of presence.	The CBOC is an independent oversight committee. Legal conflicts will be determined in court.

Board Policy BP 7214.2, approved by the Governing Board on January 18, 2023, does not provide for an independent Citizens' Bond Oversight Committee – Additions.

"7.1 District will provide technical and administrative assistance in furtherance of the Committee's work."

Item # [3]	Proposed Addition	Why Change?
1	Participate in the entrance and exit conference for each audit.	The District's Bylaw Committee proposes entrance conferences. CBOC has been conducting entrance and exit conferences since 2013. Exit conferences are needed so the CBOC can review draft audit reports to recommend corrections.
2	Input on the scope of the annual performance audit.	The performance audit is the essential tool for the CBOC to provide oversight. The required compliance performance audit only reviews whether expenditures were made for projects on the ballot project list, not for teachers and administrators salaries. The CBOC recommended an expanded audit scope for the FY2017 performance audits to review compliance plus twenty-two additional effectiveness and results audit objectives. The Moss Adams, LLP audit

[3] Author's item number.

Item # [3]	Proposed Addition	Why Change?
		resulted in eighteen recommendations for improvements.
3	Provide resources to publicize the Committee's annual report.	The CBOC is required to prepare an annual report to the public. Resources are needed to publicize this annual report.
4	Provide the Committee with independent legal counsel.	It is a conflict of interest for the District's attorney to provide legal advice to the independent CBOC. The CBOC had Adam Ferber as an independent legal counsel for 5 /2 years from April 2015 to November 2020, when he retired and was not replaced by the District. The average annual cost for Mr. Ferber was $8,544 compared with the parliamentarian yearly fee of $10,800.
5	Contact district staff, district contractors, or consultants, including, without limitation, accountants, auditors, architects, financial advisors, and legal counsel in coordination with the CBOC Liaison.	This identical language has been in the Board policy for the past thirteen years and is essential for the independent CBOC to carry out its oversight mission.
6	The Governing Board shall respond to the Committees' recommendations within sixty (60) days.	This identical language has been in the Board policy for the past thirteen years and is essential for the independent CBOC to carry out its oversight mission.

Board Policy BP 7214.2 Bylaws Review Work Group does not provide for an independent Citizens' Bond Oversight Committee. See Exhibit B attached.

Item # [4]	Page # [5]	Proposed Amendment	Comments
1	36	Membership preference be given to real property owners.	Restrictive does not honor the provision to select candidates based on merit.

[4] Author's item number marked on Exhibit B attached.
[5] Page number shown on Exhibit B attached.

Item # 4	Page # 5	Proposed Amendment	Comments
2	36	Removal of CBOC members.	The independent CBOC determines its bylaws, not the Governing Board.
3	36	CBOC shall use reasonable efforts to recruit and fill vacancies.	The Governing Board is legally responsible for appointing CBOC members; this is not the responsibility of the CBOC.
4	38	Requirement for CBOC annual organizational meeting.	The independent CBOC determines its bylaws, not the Governing board.
5	38	CBOC meeting schedule and District's Administrative Regulation.	The CBOC determines its meeting schedule and operation procedures, not the Superintendent.

Exhibits

Exhibit A: Board Policy BP 7214.2 Citizens' Bond Oversight Committee, January 18, 2023

Exhibit B: Board Policy BP 7214.2 Citizens' Bond Oversight Committee, District's Bylaws Work Group Proposed Amendments, May 8, 2023

WCCUSD CBOC

Board Policy BP 7214.2 Citizens" Bond Oversight Committee

Proposed Amendments by Anton Jungherr

June 5, 2023

EXHIBIT A

Green= LR changes

May 8, 2023 LR version

West Contra Costa Unified School District
Board Policy
Citizens' Bond Oversight Committee
BP 7214.2
Facilities

1. BACKGROUND INFORMATION

Proposition 39, approved by California voters in the General Election of November 7, 2000, provides that the Governing Board of a school district may pursue the authorization and issuance of general obligation bonds passed by a vote of 55 percent or more of the electorate instead of a two-thirds majority.

As a result of the passage of Proposition 39, language was added to the California Education Code requiring school districts passing a bond designated as a Proposition 39 bond to ensure all the following are realized:

(a) Vigorous efforts are undertaken to ensure that all expenditures of bond revenues are in strict conformity with the law.

(b) Taxpayers directly participate in the oversight of bond expenditures.

(c) The members of the oversight committee promptly alert the public to any waste or improper expenditure of bond revenues.

(d) Thatthe unauthorized expenditures of bond revenues are vigorously investigated, prosecuted, and that the courts act swiftly to restrain any improper expenditures.

In furtherance of the Legislature's intent, school districts passing a bond designated as a Proposition 39 bond must establish and appoint members to an independent citizens' oversight committee ("Bond Oversight Committee," "Committee," or "CBOC") to actively review and report on uses of bond revenues to ensure that they are spent only on school facilities improvements allowed under each bond measure and not for any other purpose. The Bond Oversight Committee must be established within sixty (60) days of the date that the school district's gGoverning bBoard enters the election results in its minutes. A school district may also establish a voluntary oversight committee for any general obligation bond adopted by a two-thirds (2/3) vote of the electorate. California Education Code Sections 15278 through 15288 govern the establishment and operation of the Bond Oversight Committee.

2. PURPOSE OF POLICY

West Contra Costa Unified School District ("District") voters have approved multiple Proposition 39 School Bond Measures. In accordance with legal requirements, the District has established an independent Bond Oversight Committee to provide oversight for these ballot measures.

The purpose of this policy is to (a) ensure the District meets its legal requirements related to the use of Prop 39 bond proceeds; (b) ~~establish the policies and procedures for the form, operation, appointment and related matters of the Bond Oversight Committee; and (c) establish the District's commitment to support the Committee's efficient and effective operation.~~

(1)

3. COMMITTEE PURPOSE

The purpose of the Bond Oversight Committee shall be to inform the public concerning the expenditure of bond revenues. The Committee shall actively review and report on the proper expenditure of taxpayers' money for school construction. The Committee shall advise the public as to whether the District is in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution. The Committee shall convene to provide independent oversight for, but not be limited to, both of the following:

3.1. Ensuring that bond revenues are expended only for the purposes described in paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.

3.2. Ensuring that, as prohibited by subparagraph (A) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution, no funds are used for any teacher or administrative salaries or other school operating expenses.

4. COMMITTEE DUTIES & AUTHORIZED ACTIVITIES

The Bond Oversight Committee is charged by State law to ensure that bond proceeds are spent only for construction, reconstruction, rehabilitation or replacement of District facilities, including the furnishing and equipping of facilities or the acquisition or lease of real property, in compliance with the specific projects listed in the District's bond measures. The Committee shall ensure that no funds are expended for teacher or administrator salaries or other operating expenses.

4.1. Bylaws. Committee bylaws establish the operational rules to manage the operation of the Committee. These bylaws and operational rules shall be in compliance with this Board Policy and all applicable laws.

4.2. Authorized Activities. The Committee is authorized by law to engage in any of the following activities:

4.2.1. Committee Reports. The Committee shall issue regular reports on the results of its activities. The Committee is required to issue an annual report in accordance with Education Code section 15280, subsection (b).The reports willbeavailable on the Committee's and District's websites.

4.2.2. Annual Performance Audit. Receive and review copies of the District's annual independent performance audit required by subparagraph (C) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.

4.2.2.1. The firm performing the annual performance audit shall deliver the draft audit report to the Committee, or any subcommittee appointed for this purpose, at the same time the draft reports are provided to the District. The draft audit will be

available to the Committee for review and comment in advance of the publication of the final audit report no later than March 31 of each year.

4.2.2.2. The Governing Board of the District will provide the Committee with the District's formal written management response to all findings, recommendations and concerns addressed in the performance audit within three months of receiving the audits as required by Education Code 15280 subsection (a)(2).

4.2.3. Annual Financial Audit. Receive and review copies of the District's annual independent financial audit required by subparagraph (C) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.

4.2.3.1. The firm performing the annual bond financial audit shall deliver the draft audit report to the Committee, or any subcommittee appointed for this purpose, at the same time the draft reports are provided to the District. The draft audit will be available to the Committee for review and comment in advance of the publication of the final audit report no later than March 31 of each year.

4.2.3.2. The Governing Board of the District will provide the Committee with the District's formal written management response to all findings, recommendations and concerns addressed in the financial audit within three months of receiving the audits as required by Education Code 15280 subsection (a)(2).

4.2.4. Inspections. Inspect school facilities and grounds to ensure bond proceeds are expended in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.

4.2.4.1. Committee members' inspections or site visits must be coordinated with the CBOC Liaison. Committee member visits to any bond project job site must be conducted in accordance with all safety measures in effect at the job site and Committee members must be accompanied by a representative of the District.

4.2.5. Deferred Maintenance. Receive and review copies of any deferred maintenance proposals plans or reports developed by the District.

4.2.6. Cost Saving Measures. Review efforts by the District to maximize bond revenues by implementing cost-saving measures, including, but not limited to the following as required by Education Code section 15278.5:

4.2.6.1. Mechanisms designed to reduce the costs of professional fees.

4.2.6.2. Mechanisms designed to reduce the costs of site preparation.

4.2.6.3. Recommendations regarding the joint use of core facilities.

4.2.6.4. Mechanisms designed to reduce costs by incorporating efficiencies in school site design.

4.2.6.5. Recommendations regarding the use of cost-effective and efficient reusable facility plans.

4.3. Matters not within the Committee's Review. Consistent with the requirements of law including Education Code Sections 15282, subsection (b), the Committee shall serve a review function and shall not replace or impede the activity and discretionary decision making of the elected Board members, District staff or advisory committees. The Committee shall ***not*** have authority to:

4.3.1. Participate in any bond sale and issuance process or make decisions concerning the timing, terms or structure of a bond issuance, except that the Committee may review the District's plans for any bond sale and may review bond issuance documents upon the conclusion of a bond sale if desired.
4.3.2. Determine how bond proceeds will be spent.
4.3.3. Select contractors or consultants for bond projects or participate in the negotiation or bid process for such contractors and consultants.
4.3.4. Approve construction contracts and/or change orders.
4.3.5. Approve construction plans and/or schedules.
4.3.6. Require the District to prepare reports or conduct audits more frequently than those required by law.

5. BOND OVERSIGHT COMMITTEE MEMBERSHIP

In accordance with Education Code section 15278, subsection (a), the District's Governing Board shall establish and appoint members to the Committee.

5.1. Number. The Bond Oversight Committee shall consist of a minimum of seven (7) members and no more than eleven (11) members appointed by the Board. Five (5) members must represent distinct constituencies as mandated by Education Code section 15282:

5.1.1. one representative of the local business community;
5.1.2. one person active in a senior citizens' organization;
5.1.3. one person active in a bona fide taxpayers' organization; and
5.1.4. the parent or guardian of a child who is enrolled in the District;
5.1.5. the parent or guardian of a child enrolled in the District and active in a parent- teacher organization, such as the Parent Teacher Association or school site council.

Other members, selected by the Governing Board, will be selected at-large and based upon the applicant's professional and/or practical experience, recognition or contributions to the community; the diversity of expertise of the Bond Oversight Committee as a whole; and representation of the Committee from various communities within the District.

5.2. Prohibited Persons. The following persons shall not be appointed to the Committee pursuant to Education Code section 15282, subsection (b):

5.2.1. Employees or officials of the District; and
5.2.2. Vendors, contractors, or consultants of the District.

If, while serving on the Committee a member becomes one of the above-identified persons, the member's service on the Committee shall immediately and automatically terminate.

A Committee member cannot be removed, except for cause, i.e., illegal activity or violation of District or State regulations.
Any vacancy resulting from the termination or dismissal of a member shall be filled by the Board pursuant to its appointment process.

5.3. Term. Committee members shall serve for a term of two (2) years. Members of the Committee may be appointed by the Governing Board for no more than three (3) consecutive terms as specified by Education Code 15282, subsection (a). Committee members that have served three (3) consecutive terms shall not be appointed to the Committee again for at least two (2) years following the date the member last served as a Committee member. Members shall serve without compensation.

5.3.1. Existing Committee members that intend to serve an eligible consecutive term shall reapply to the Governing Board for consideration pursuant to the Governing Board's process for appointing Committee members.

5.3.2. If an existing Committee member represents one of the distinct constituencies mandated by Education Code section 15282 and during the member's term no longer qualifies for that constituency (e.g., ceases to be active within a taxpayers' organization or ceases to have a child enrolled in the District), the member shall be allowed to complete the current term, but shall not be appointed to serve any subsequent term as a representative of that constituency.

5.3.3. The Governing Board shall use reasonable efforts to fill vacancies on the Committee within sixty (60) calendar days of being notified of such vacancy. The Governing Board shall fill any vacancy pursuant to the Governing Board's process for appointing Committee members. Any person appointed to fill the vacancy shall complete the remaining term for that member position.

5.4. Solicitation and Appointment of Members.

The Superintendent or CBOC Liaison and the Committee may advertise for and solicit Applicants ("Applicants") for consideration of appointment to the Committee. The District's Bond Oversight Committee Application ("Application") shall be made publicly available to the community on the District's and Committee's website. Applicants can self-nominate by submitting an Application. The Application shall consist of the contact information, membership criteria, personal statement, and ~~an option to~~ provide a resume. If the Applicant is a Committee member applying to serve an additional term, the Application remains the same.

(3)

Committee members shall be selected based on merit through a transparent process and appointed pursuant to the following process:

5.4.1. Any Application submitted shall be submitted to and reviewed by the Superintendent or CBOC Liaison and CBOC Chair. If the Application meets the minimum statutory criteria, then the Applicant will be notified that they have been approved as a Candidate ("Candidate"). If the Application does not meet the minimum statutory criteria or the Application is incomplete, then the Applicant will be notified of the status of their Application.

At a Public meeting

5.4.2. The Selection Committee ("Selection Committee") shall review and ~~may~~ interview all Candidates.

5.4.2.1. The Selection Committee shall include five members: the CBOC Chair and a designated appointee from the CBOC, two members of the Board of Education, and the Superintendent or CBOC Liaison.

5.4.2.2. The Selection Committee shall make recommendations to the Board to assist the Board in appointing Committee members.

55. Ethics; Conflicts of Interest. By accepting appointment to the Committee, each member must agree to comply with Articles 4 (commencing with section 1090) and 4.7 (commencing with section 1125) of Division 4 of Title 1 of the California Government Code and the Political Reform Act (Gov. Code §§ 81000 et seq.). Committee members may not hold any incompatible office or position during their term of membership. Committee members shall disclose immediately any possible or potential conflict of interest. A Committee member's failure to disclose any possible or potential conflict of interest when known or when reasonably should be known, will result in the member's removal from the Committee.

6. MEETINGS

6.1. All Committee meetings shall be open to the public and are subject to the California Brown Act (Govt Code section 54950 et seq.). District staff, as designated by the Superintendent or designee, will be responsible for working with the chair of the Committee to ~~prepare and~~ properly notice agendas, minutes and reports of the Committee. No bond funds may be used to pay any of these expenses.

6.2. ~~At its organizational meeting and annually thereafter, the Committee will select a Chair and Vice-Chair/Secretary. Committee decisions will be made by majority vote of a quorum present and shall follow Robert's Rules. For purposes of this Committee, a quorum consists of half of the total membership plus one member. All members shall be entitled to one vote on Committee recommendations.~~

6.3. ~~The Committee shall meet at least quarterly~~.

7. DISTRICT SUPPORT

7.1. District will provide technical and administrative assistance in furtherance of the Committee's work. No bond funds shall be used to fund any of these technical and/or administrative expenses. The District's support includes:

7.1.1. Presenting for the Committee's review, financial and project reports that will include project plans, timelines, and cost information. The Committee will also be provided with the annual performance and financial audits that are required by law. District staff shall identify the budget by fund and account code on each Board action precis that recommends the expenditure of bond funds for facility projects.

Participate

7.1.2. Providing administrative support for Committee and subcommittee meetings, if any, including ~~assisting in preparing agenda packets~~, meeting logistics, meeting notes and recordings, posting agendas, minutes, and recordings to the Committee website. (8)

7.1.3. The Associate Superintendent of Operations will serve as a CBOC Liaison. The Superintendent and CBOC Liaison may assign such other District staff and professional service providers as needed to assist the Committee in carrying out its duties.

7.1.4. The Committee and Board may hold joint meetings during the first quarter (January through March) and third quarter (July through September) of each year.

7.1.5. ~~The Committee will make reports to the Board in accordance with the District's policy for such matters. All recommendations approved by the Committee shall be presented to the Board of Education.~~ (9)

7.1.6. ~~Providing committee members training on the Brown Act.~~ (10)

7.1.7. Provide Committee members with expedited access to the District's public records by providing the Committee a specialized process for submitting a Public Records Request pursuant to the California Public Records Act. District staff will publish a monthly report summarizing the previous twelve months of all Committee requests for records.

8. **TERMINATION.** The Board shall terminate the Committee at the earlier date of when: (a) all bond proceeds have been expended; or (b) all projects funded by a bond measure are complete.

9. ~~**ORDER OF PRECEDENCE.** In the event of a conflict between this policy, any legal or statutory requirement and any Committee bylaw, the following shall be the order of precedence: (1) legal or statutory requirement; then (2) this policy; then (3) Committee bylaws.~~ (11)

Board Policies Relevant to School Bond Construction Program

Board Policy 3400 Management of District Assets/Accounts and Administrative Regulation 3400

Board Policy 7000 Facilities ? This is a Section header, NOT a policy.

Legal Reference

EDUCATION CODE

15264-15288

CALIFORNIA CONSTITUTION

Article XIIIA, Section 1 (b) Article XVI, Section 18 (b)

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: August ?, 2008 ? 7 Richmond, California Need Date

revised: January 9, 2008

6-1.23
AF

revised: November 16, 2011

revised: May 14, 2014

revised: December 9, 2015

revised: January 18, 2023

WCCUSD CBOC

Board Policy BP 7214.2 Citizens" Bond Oversight Committee

Proposed Amendments by Anton Jungherr

June 5, 2023

EXHIBIT B

9/12/2022
West Contra Costa Unified School District
Board Policy
Citizens' Bond Oversight Committee
BP 7214.2
Facilities

1. BACKGROUND INFORMATION

Proposition 39, approved by California voters in the General Election of November 7, 2000, provides that the Governing Board of a school district may pursue the authorization and issuance of general obligation bonds passed in even-numbered years by a vote of 55 percent or more of the electorate instead of a two-thirds majority.

Commented [1]: Statute uses the term governing board.

As a result of the passage of Proposition 39, language was added to the California Education Code requiring school districts passing a bond designated as a Proposition 39 bond to ensure all the following are realized:

(a) Vigorous efforts are undertaken to ensure that all expenditures of bond revenues are in strict conformity with the law.

(b) Taxpayers directly participate in the oversight of bond expenditures.

(c) The members of the oversight committee promptly alert the public to any waste or improper expenditure of bond revenues.

(d) That the unauthorized expenditures of bond revenues are vigorously investigated, prosecuted, and that the courts act swiftly to restrain any improper expenditures.

In furtherance of the Legislature's intent, school districts passing a bond designated as a Proposition 39 bond must establish and appoint members to an independent citizens' oversight committee ("Bond Oversight Committee," "Committee," or "CBOC") to actively review and report on uses of bond revenues to ensure that they are spent only on school facilities improvements allowed under each bond measure and not for any other purpose. The Bond Oversight Committee must be established within sixty (60) days of the date that the school district's Governing Board enters the election results in its minutes. A school district may also establish a voluntary oversight committee for any general obligation bond adopted by a two-thirds (2/3) vote of the electorate. California Education Code Sections 15278 through 15288 govern the establishment and operation of the Bond Oversight Committee.

2. PURPOSE OF POLICY

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The purpose of this policy is to (a) ensure the District meets its legal requirements related to the use of Prop 39 bond proceeds; (b) establish the policies and procedures for the form, operation, appointment and related matters of the Bond Oversight Committee; and (c) establish the District's commitment to support the Committee's efficient and effective operation.

3. COMMITTEE PURPOSE

The purpose of the Bond Oversight Committee shall be to inform the public concerning the expenditure of bond revenues. The Committee shall actively review and report on the proper expenditure of taxpayers' money for school construction. The Committee shall advise the public as to whether the District is in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution. The Committee shall convene to provide independent oversight for, but not be limited to, both of the following:
3.1. Ensuring that bond revenues are expended only for the purposes described in paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.
3.2. Ensuring that, as prohibited by subparagraph (A) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution, no funds are used for any teacher or administrative salaries or other school operating expenses.

4. COMMITTEE DUTIES & AUTHORIZED ACTIVITIES
The Bond Oversight Committee is charged by State law to ensure that bond proceeds are spent only for construction, reconstruction, rehabilitation or replacement of District facilities, including the furnishing and equipping of facilities or the acquisition or lease of real property, in compliance with the specific projects listed in the District's bond measures. The Committee shall ensure that no funds are expended for teacher or administrator salaries or other operating expenses.

4.1. Bylaws. Committee bylaws establish the operational rules to manage the operation of the Committee. These bylaws and operational rules shall be in compliance with this Board Policy and all applicable laws.

4.2. Authorized Activities. The Committee is authorized by law to engage in any of the following activities:

4.2.1. Committee Reports. The Committee shall issue regular reports on the results of its activities. The Committee is required to issue an annual report in accordance with Education Code section 15280, subsection (b). The reports will be available on the Committee's and District's websites.

4.2.2. Annual Performance Audit. Receive and review copies of the District's annual independent performance audit required by subparagraph (C) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.

4.2.2.1. The firm performing the annual performance audit shall deliver the draft audit report to the Committee, or any subcommittee appointed for this purpose, at the same time the draft reports are provided to the District. The draft audit will be available to the Committee for review and comment in advance of the publication of the final audit report no later than March 31 of each year.

4.2.2.2. The Governing Board of the District will provide the Committee with the District's formal written management response to all findings, recommendations and concerns addressed in the performance audit within three months of receiving the audits as required by Education Code 15280 subsection (a)(2).

Commented [2]: Edited to align with statute.

4.2.3. Annual Financial Audit. Receive and review copies of the District's annual independent financial audit required by subparagraph (C) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.

4.2.3.1. The firm performing the annual bond financial audit shall deliver the draft audit report to the Committee, or any subcommittee appointed for this purpose, at the same time the draft reports are provided to the District. The draft audit will be available to the Committee for review and comment in advance of the publication of the final audit report no later than March 31 of each year.

4.2.3.2. The Governing Board of the District will provide the Committee with the District's formal written management response to all findings, recommendations and concerns addressed in the financial audit within three months of receiving the audits as required by Education Code 15280 subsection (a)(2).

Commented [3]: Edited to align with statute.

4.2.4. Inspections. Inspect school facilities and grounds to ensure bond proceeds are expended in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.

4.2.4.1. Committee members' inspections or site visits must be coordinated with the CBOC Liaison. Committee member visits to any bond project job site must be conducted in accordance with all safety measures in effect at the job site and Committee members must be accompanied by a representative of the District.

4.2.5. Deferred Maintenance. Receive and review copies of any deferred maintenance proposals, plans or reports developed by the District.

4.2.6. Cost Saving Measures. Review efforts by the District to maximize bond revenues by implementing cost-saving measures, including, but not limited to the following as required by Education Code section 15278.5:
4.2.6.1. Mechanisms designed to reduce the costs of professional fees.
4.2.6.2. Mechanisms designed to reduce the costs of site preparation.

4.2.6.3. Recommendations regarding the joint use of core facilities.
4.2.6.4. Mechanisms designed to reduce costs by incorporating efficiencies in school site design.
4.2.6.5. Recommendations regarding the use of cost-effective and efficient reusable facility plans.

4.3. Matters not within the Committee's Review. Consistent with the requirements of law including Education Code Sections 15282, subsection (b), the Committee shall serve a review function and shall not replace or impede the activity and discretionary decision making of the elected Board members, District staff or advisory committees. The Committee shall not have authority to:

4.3.1. Participate in any bond sale and issuance process or make decisions concerning the timing, terms or structure of a bond issuance, except that the Committee may review the District's plans for any bond sale and may review bond issuance documents upon the conclusion of a bond sale if desired.

4.3.2. Determine how bond proceeds will be spent.

4.3.3. Select contractors or consultants for bond projects or participate in the negotiation or bid process for such contractors and consultants.

4.3.4. Approve construction contracts and/or change orders.

4.3.5. Approve construction plans and/or schedules.

4.3.6. Require the District to prepare reports or conduct audits more frequently than those required by law.

5. BOND OVERSIGHT COMMITTEE MEMBERSHIP
In accordance with Education Code section 15278, subsection (a), the District's Governing Board shall establish and appoint members to the Committee.

5.1. Number. The Bond Oversight Committee shall consist of a minimum of seven (7) members and no more than eleven (11) members appointed by the Board. Five (5) members must represent distinct constituencies as mandated by Education Code section 15282:
5.1.1. one representative of the local business community;
5.1.2. one person active in a senior citizens' organization;
5.1.3. one person active in a bona fide taxpayers' organization; and
5.1.4. the parent or guardian of a child who is enrolled in the District;
5.1.5. the parent or guardian of a child enrolled in the District and active in a parent- teacher organization, such as the Parent Teacher Association or school site council.

5.1.6.

Other members, selected by the Governing Board, will be selected at-large and based upon the applicant's professional and/or practical experience, recognition or contributions to the community; the diversity of expertise of the Bond Oversight Committee as a whole; and representation of the Committee from various communities within the District. Except where restricted by statute, membership preference shall be given to those that own real property, live or meaningfully work within the jurisdictional boundaries of the West Contra Costa Unified School District, yet meet the Governing Board's desire for diversity of expertise and experience.



5.2. Prohibited Persons. The following persons shall not be appointed to the Committee pursuant to Education Code section 15282, subsection (b):
5.2.1. Employees or officials of the District; and
5.2.2. Vendors, contractors, or consultants of the District.
If, while serving on the Committee a member becomes one of the above-identified persons, the member's service on the Committee shall immediately and automatically terminate.

Commented [4]: elected officials are prohibited per Ed. Code.



A Committee member ~~cannot~~ may be removed, ~~except~~ for cause, i.e., illegal activity or violation of District or State regulations. Additionally, the Committee, through their bylaws process, may develop other reasonable, customary and equitable criteria and procedure for removal of members, (i.e. poor attendance).
Any vacancy resulting from the termination or dismissal of a member shall be filled by the Governing Board pursuant to its appointment process.

Commented [5]: Committee members shall be removed for illegal activity or violation of District (we need an attorney to wordsmith b/c there could be minor infractions that we would not care about) or state regulation. The CBOC may formulate additional reasonable removal policies pertaining to irregular attendance and behavior.

5.3. Term. Committee members shall serve for a term of two (2) years. Members of the Committee may be appointed by the Governing Board for no more than three (3) consecutive terms as specified by Education Code 15282, subsection (a). Committee members that have served three (3) consecutive terms shall not be appointed to the Committee again for at least two (2) years following the date the member last served as a Committee member. Members shall serve without compensation.
5.3.1. Existing Committee members that intend to serve an eligible consecutive term shall reapply to the Governing Board for consideration pursuant to the Governing Board's process for appointing Committee members.
5.3.2. If an existing Committee member represents one of the distinct constituencies mandated by Education Code section 15282 and during the member's term no longer qualifies for that constituency (e.g., ceases to be active within a taxpayers' organization or ceases to have a child enrolled in the District), the member shall be allowed to complete the current term, but shall not be appointed to serve any subsequent term as a representative of that constituency.
5.3.3. The Governing Board, WCCUSD Staff and the Committee shall use reasonable efforts to recruit for and fill vacancies on the Committee within sixty (60) calendar days of being notified of such vacancy. The Governing Board shall fill any vacancy pursuant to the Governing Board's process for appointing Committee members. Any person appointed to fill the vacancy shall complete the remaining term for that member position.



5.4. Solicitation and Appointment of Members.

When the Committee anticipates or knows of openings, tThe Superintendent or CBOC Liaison and the Committee mayshall advertise for and solicit Applicants ("Applicants") for consideration of appointment to the Committee. The District's Bond Oversight Committee Application ("Application") shall be made publicly available to the community on the District's and Committee's website. Applicants can self-nominate by submitting an Application. The Application shall consist of the contact information, membership criteria, personal statement, and an option to provide a resume. If the Applicant is a Committee member applying to serve an additional term, the Application remains the same.

Committee members shall be selected based on merit through a transparent process and appointed pursuant to the following process.

5.4.1. Any Application submitted shall be submitted to and reviewed by the Superintendent or CBOC Liaison and CBOC Chair. If the Application meets the minimum statutory criteria, then the Applicant will be notified that they have been approved as a Candidate ("Candidate"). If the Application does not meet the minimum statutory criteria or the Application is incomplete, then the Applicant will be notified of the status of their Application.

5.4.2. The Selection Committee ("Selection Committee") shall review and may interview all Candidates.

5.4.2.1. The Selection Committee shall include five members: the CBOC Chair and a designated appointee from the CBOC, two members of the Board of Education, and the Superintendent or CBOC Liaison.

5.4.2.2. The Selection Committee shall make recommendations to the Governing Board to assist the Board in appointing Committee members.

5.5. Ethics: Conflicts of Interest. By accepting appointment to the Committee, each member must agree to comply with Articles 4 (commencing with section 1090) and 4.7 (commencing with section 1125) of Division 4 of Title 1 of the California Government Code and the Political Reform Act (Gov. Code §§ 81000 et seq.). Committee members may not hold any incompatible office or position during their term of membership. Committee members shall disclose immediately any possible or potential conflict of interest. A Committee member's failure to disclose any possible or potential conflict of interest when known or when reasonably should be known, will result in the member's removal from the Committee.

6. MEETINGS AND COMMITTEE OPERATIONS

6.1. All Committee meetings shall be open to the public and are subject to the California Brown Act (Govt Code section 54950 et seq.). District staff, as designated by the Superintendent or designee, will be responsible for working with the chair of the Committee to prepare and properly notice agendas, minutes and reports of the Committee. No bond funds may be used to pay any of these expenses.

6.2. At its annual organizational meeting, and in adherence with Committee's bylaws and chosen parliamentary procedure, the Committee shall at minimum:

- Select at minimum a person(s) to assume the committee leadership function and take meeting minutes. The Committee may, through its bylaws and parliamentary procedure process, designate and select other Committee officers and form subcommittees.
- In agreement with the CBOC Liaison, the committee will:
  - i. adopt a yearly meeting calendar that does not conflict with the Governing Board's meeting calendar.
  - ii. select the member to serve on the CBOC Selection Committee. ~~Committee will shall select and always have select - at minimum - a point person who will serve as the contact to the District's liaison/secretary to take minutes. ir and Vice-Chair/Secretary.~~
- The Committee shall be run and decisions shall be made using a ~~the~~ recognized parliamentary procedure of their choosingice. ~~by majority vote of a quorum present and shall follow Robert's Rules. For purposes of this Committee, a querum consists of half of the total membership plus one member.~~
- Committee quorum is dictated by the committee's bylaws and/or its adopted parliamentary procedure.
- All members shall be entitled to one vote on Committee recommendations. There is no voting by proxy.

7. COMMITTEE OPERATIONS

In accordance with statute, the Committee is required to post its committee meeting's minutes, any reports it issues.

6.~~4~~3. The Committee shall meet at least quarterly and is expected to meet at least 9 times over the course of a school year.

Through Administrative Regulation, the Superintendent through the CBOC Liaison and working in cooperation with the Committee Chair shall:

- i. develop and keep current a member recruitment strategy and timeline.
- ii. develop and keep current relevant onboarding and training materials for members. Materials shall be distributed to new members and shall remain available to all members.
- work in cooperation with the Selection Committee to develop and keep current a member application and vetting process.
- shall establish and maintain a procedure enabling the Governing Board to respond to all findings, recommendations and concerns as directed by statute and indicated under 4. Committee Duties and Activities, 4.2.2.2. and 4.2.3.2.

7. DISTRICT SUPPORT

7.1. The District will provide technical and administrative assistance in furtherance of the Committee's work. No bond funds shall be used to fund any of these technical and/or administrative expenses. The District's support includes:

7.1.1. Presenting for the Committee's review, complete, accurate and timely financial and project reports that will include Facility Master Plans, project plans, timelines, and cost information. The Committee will also be provided with the annual performance and financial audits that are required by law. District staff shall identify the budget by fund and account code on each Board action precis that recommends the expenditure of bond funds for facilities. All documents shall be presented within the timeframes required by the Brown Act.

7.1.2. Entrance conference with auditors within the scope previously specified.

7.1.33. Providing administrative support for Committee and subcommittee meetings, if any, including assisting in preparing agenda packets, meeting logistics, meeting notes and recordings, posting agendas, minutes, and recordings to the Committee website.

7.1.4. The Associate Superintendent of Operations will serve as a CBOC Liaison. The Superintendent and CBOC Liaison may assign such other District staff and professional service providers as needed to assist the Committee in carrying out its duties.

7.1.54. The Committee and the WCCUSD Governing Board shall meet at minimum once a year. The ~~may hold joint meetings during the first quarter (January through March) and third quarter (July through September) of each year.~~ meeting shall focus on the content of the Committee's required annual report as well as other pertinent matters of business. The meeting shall be scheduled within 60 days of the report's publication.

7.1.65. The Committee will make reports to the Governing Board in accordance with the District's policy for such matters. All recommendations approved by the Committee shall be presented to the Board of Education.

7.1.76. Providing Committee members training on the Brown Act.

7.1.87. Provide Committee members with expedited access to the District's public records by providing the Committee a specialized process for submitting a Public Records Request pursuant to the California Public Records Act. District staff will publish a monthly report summarizing the previous twelve months of all Committee requests for records.

8. TERMINATION. The Governing Board shall terminate the Committee at the earlier date of when: (a) all bond proceeds have been expended; or (b) all projects funded by a bond measure are complete.

9. ORDER OF PRECEDENCE. In the event of a conflict between this policy, any legal or statutory requirement and any Committee bylaw, the following shall be the order of precedence: (1) legal or statutory requirement; then (2) this policy; then (3) Committee bylaws.

Board Policies Relevant to School Bond Construction Program
Board Policy 3400 Management of District Assets/Accounts and Administrative Regulation 3400
Board Policy 7000 Facilities
Legal Reference
EDUCATION CODE
15264-15288
CALIFORNIA CONSTITUTION
Article XIIIA, Section 1 (b) Article XVI, Section 18 (b)
Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
adopted: August__, 2008 Richmond, California
revised: January 9, 2008
9/12/2022
revised: November 16, 2011
revised: May 14, 2014
revised: December 9, 2015
Revised:

Concerns Registered from Board Members during the meeting

Local Membership
Length of Terms
Some language in policy does not match statute
Dipping into Bylaws
    Parliamentary Procedure
    Committee Officers
Attorney/General Counsel
Removal of Members

Other

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CBOC Annual Report 2021/2022 Overview

Period Covered: 18 months - January 2021 - June 30, 2022

Data:
1 Executive Summary - overview of report findings
1 WCCUSD and CBOC - informational and CBOC Bios (AR 2020 Chapter #1)
1 Introduction - Purpose of report and format (AR 2020 Chapter #2)
1 Financial statement: December 31, 2020 - June 30, 2022 (AR 2020 Chapter #3)
2 Audits: (AR 2020 Chapter #4)
    July 1, 2020 - June 30, 2021
    July 1, 2021 - June 30, 2922 (Audit Presentation was May 8, 2023)
2 Compliance Statements: one for each audit period (AR 2020 Chapter #4)
1 Forensic Accounting Investigation Update: January 2021 - June 30, 2022
(AR 2020 Chapter #5)
1 Facilities Master Plan Update: January 2021 - June 30 2022 (AR 2020 Chapter #6)
CBOC Other (AR 2020 Chapter #7)

Appendices - relating to chapters

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Item from 2020 AR 2020 Table of Contents	Assignments	Member Edits Due - October 27th (7 wks.)	Public Comment Due Dec. 1st	Vote - Dec. 11
Title Page				
EXECUTIVE SUMMARY				
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2. CBOC ANNUAL REPORT INTRODUCTION				
3. USE OF BOND FUNDS AND BOND PROGRAM FINANCIAL STATUS				
4. DISTRICT AUDITS AND 2020 CBOC COMPLIANCE STATEMENT				
5. 2016 FORENSIC ACCOUNTING INVESTIGATION (FAI) RECOMMENDATIONS IMPLEMENTATION STATUS				
6. 2016 LONG RANGE FACILITIES MASTER PLAN IMPLEMENTATION STATUS				
7. OTHER CBOC, BOARD AND DISTRICT ACTIONS IN 2020				
- District staff changes and initiatives affecting bond fund management, budgeting, accounting, reporting and internal auditing (Associate Superintendent for Business Services, Dir. Internal Audits, COLBI/BPMP)				
- 2020 CBOC Recommendations to the Board				
- 20120 Proposed Amendments to Board Policy 7214.2 and Discussion Concerning the Role of the CBOC				
- Board of Education Approval of Bond Measure R - Sept 26, 2019				
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APPENDIX A: WCCUSD Facilities Funding Sources (depends partially on App B & C)				
APPENDIX B: West Contra Costa County Property Tax Rates (input from Melissa Payne)				

APPENDIX C: Bond Program Key Performance Indicators Summary (Report #1) (input from Melissa Payne)

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APPENDIX D: Fiscal Year 2020 Performance Audit

APPENDIX E: 2003 - 2020 WCCUSD Bond Program Audit Histor20

APPENDIX F: CBOC Recommendations

APPENDIX G: Bond Program Status Report eff. Dec 31, 2020 (monthly report from Luis Friese

APPENDIX H-1: WCCUSD Bond Program Spending by Site (Report #2) (monthly report from Melissa Payne)

APPENDIX H-2 Consolidated Spending - Legacy projects and Facility Master Plan (monthly report from Melissa Payne)

APPENDIX I: Bond Program Financial Status (Report #13) (monthly report from Melissa Payne)

3. 2016 Forensic Accounting Investigation (FAI)

APPENDIX J: FAI Recommendation Implementation Status and Risk Association

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APPENDIX P: Measure D & Measure E

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APPENDIX R: Full Text of Measure R

NAME of REQUESTER	DATE OPERATIONS OFFICE RVCD.	SUBJECT	FORWARDED FOR RESPONSE TO:	RESPONSE	RESP. DATE
155)Sallie DeWitt	8/26/2021	Update of the FAI Recommendation table and overall status of the FAI implememtation.	8-27-21 M. Payne	9-6-21 emailed S. DeWitte the response.	9/6/2021
156)Lorraine Humes	10/20/2021	Asked if there are any government standards stating how long a company can audit the same program.	10-21-21 forwarded to Nidia Carrera for response.	10-26-21 N. Carrera responded to Ms. Humes.	10/26/2021
157)Lorraine Humes	10/28/2021	How wil the 27 recommendations from Moss Adams be verified?	10-28-21 M. Payne	11-15-21 M. Payne responded to L. Humes	11/15/2021
158)Lorraine Hume	10/28/2021	How can the CBOC review the verification of recommendations using the PMP?	10-28-21 M. Payne	11-15-21 M. Payne responded to L. Humes	11/15/2021
159)Lorraine Hume	2/9/2022	Copy of the draft minutes from the December CBOC meeting.	S. Garfield	Copy emailed to Ms. Humes and Mr. Anderson	2/9/2022
160)Lorraine Humes	8/15/2022	Financial Report #13 for 6-30-22	8-18-22 S. Cha	Sent to L. Humes and CBOC committee-10-5-22	10/5/2022
161)Lorraine Humes	8/15/2022	Financial Report #13A for 1-31-21 - 6-30-22	8-18-22 S. Cha	Sent to L. Humes and CBOC committee-10-5-22	10/5/2022
162)Lorraine Humes	8/15/2022	Reports for 6-30-22-Rpt. #2, Consolidate Fund 21&35, Master Plan Projects 2016, Measure R Projects	8-18-22 S. Cha	Sent to L. Humes 9-23-22-Additional documents sent on 10-5-22	9/23/2022 & 10-5-22
163)Lorraine Humes	8/15/2022	Estimated tax rates after Measure R	8-18-22 S. Cha	Sent to L. Humes 10-7-22	10/7/2022
164)Lorraine Humes	8/15/2022	FMP Implementation update for Measure D(2010) & Measure E(2012), 6-20-21-slide #5-project status	8-18-22 E. Mejia-Hooper	Sent to L. Humes 8-22-22	8/22/2022
165)Lorraine Humes	8/15/2022	FMP Updating the 2016 Facillities Master Plan Prioritization for Project Sequencing of Measure R 2020, June 23, 2021-slide 6 & 5	8-18-22 E. Mejia-Hooper	Sent to L. Humes 8-19-22 & 9-6-22	8-19-22 & 9-6-22
166)Lorraine Humes	8/15/2022	FAI Implementation reports Phase 1.5 & 2.0	8-18-22 M. Payne	Sent to L. Humes 9-8-22	9/8/2022
167)Lorraine Humes	8/15/2022	KPI Summary-Report #1, Bonds Authorized chart through June 30, 2022	8-18-22 S. Cha	Sent to L. Humes and CBOC committee-10-5-22	10/5/2022
168)Anton Jungherr	3/31/2023	John Anderson's letter referred to in the minutes of 6-16-21 Facilities Committee Meeting Minutes	4-4-23 M. Payne & S. Garfield	Sent to A. Jungherr	4/11/2023
169)Anton Jungherr	7/11/2023	Colbi Amendment 4-20-23	7-12-23 M. Payne & S. Garfield	Sent to A. Jungherr	7/24/2023
170)Anton Jungherr	7/11/2023	Tami Dunning's Contract with CBOC	7-12-23 L. Freese & S. Garfield	Sent to A. Jungherr	7/24/2023
171)Lorraine Humes	7/12/2023	Group email for PTA Councils & School Councils	7-12-23 S. Garfield	Sent response to L. Humes	7/26/2023

NAME of REQUESTER	DATE OPERATIONS OFFICE RVCD.	SUBJECT	FORWARDED FOR RESPONSE TO:	RESPONSE	RESP. DATE
172)Lorraine Humes	8/29/2023	copy of July and August 2023 A/P check lists for Building Fund, Code 21	8-29-23 -M. Payne, L. Freese		

West Contra Costa Unified School District **9-5-23**

Citizens' Bond Oversight Committee for Measure D (2002), J (2006), D (2010), E (2012) and R (2020): Membership by Categories

No.[1]	Category[2]	Nominated By	Member Name	City of Residence	Office	Dates Board Approved	Current Term End Date	1st, 2nd or 3rd Term?
1	Business Organization *	Business Organization						
2	Senior Citizen Organization *	Senior Citizen Organization	John Anderson	Richmond	Secretary	4-27-22	6-9-24	Second
3	Taxpayers' Organization *	Taxpayers' Organization	Lorraine Humes	San Pablo	Chair	3-1-23	3-23-25	Third
4	Parent or Guardian*	Parent or Guardian	Tamecia Vallot	San Pablo		3-15-23	3-14-25	First
	Parent/Guardian & PTA*	PTA/School Site Council	Brendan Daughton	Richmond	Vice Chair	3-15-23	3-14-25	First
5	At Large Community Member	Self-Nomination	Jia Ma	El Cerrito		1-11-23	1-10-25	First
7	At Large Community Member	Self-Nomination						
8	At Large Community Member	Self-Nomination	Anton Jungherr	Hercules		3-15-23	3-14-25	First
9	At Large Community Member	Self-Nomination	Ariel Xi	Richmond		4-12-23	4-11-25	First
10	At Large Community Member	Self-Nomination						
11	At Large Community Member	Self-Nomination						

Description	Number
Authorized Positions	11
Filled Positions	7
Vacant Positions	4
Pending Applications	8
Quorum Requirement	4

Superintendent's Designee: Luis Freese
BOE Liaison: Trustee Leslie Reckler

[1] Position numbers were assigned by the CBOC for reference purposes only

[2] Proposition 39, CBOC was established by the Board of Education on April 9, 2003. All appointments are made by the Board of Education. Terms are for two (2) years with a maximum of three consecutive terms.

Attendance / Roster for 2023													
	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Term dates (Term #)
John Anderson	P	P	P	A(+)	P	A(+)	A(+)	P					6/9/22 – 6/8/24 (2)
Brendan Havenar-Daughton			P	P	A(+)	A(+)	A(+)	P					3/15/23 – 3/14/25 (1)
Sallie DeWitt	A (-)	A (-)	No longer a committee member										3/24/21 – 3/23/23 (3)
Lorraine Humes	P	P	P	P	P	P	P	P					3/24/22 – 3/23/24 (3)
Anton Jungherr			P	P	P	P	P	P					3/15/23 -3/14/25 (1)
Jason Lindsey	A (-)	A (-)	P	A(-)	A(-)	No longer a committee member							6/2/21 – 6/1/23 (1)
Jia Ma	P		P	A(-)	P	A(-)	P	P					1/11/23 – 1/10/25 (1)
Tamecia Vallot			P	A(-)	P	P	A(+)	A(+)					3/15/23 – 3/14/25 (1)
Ariel Xi					P	A(+)	P	P					4/12/23 – 4/11/25 (1)

P = Present
A (+) = Absent with notification
A (-) = Absent without notification
X = No meeting (April and June = Lack of Quorum)