

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, JANUARY 25, 2024
5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, January 25, 2024, conducted its business meeting at **Vista Del Mar Middle School - 4885 Del Sol Blvd, San Diego, CA 92154**. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. Closed Session will be conducted in accordance with applicable sections of California Law.

THIS MEETING WILL BE TAPE RECORDED

MINUTES

1. CALL TO ORDER Who: Rosario Time: 5:03 p.m.

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Board Members present:

Mrs. Irene Lopez, Board President - *arrived at 5:10 p.m.*

Mrs. Zenaida Rosario, Board Vice-President

Mr. Antonio Martinez, Board Clerk

Mr. Rudy Lopez, Board Member

Mrs. Rosaleah Pallasigue, Board Member

3. AGENDA

The Board approved the agenda with the following corrections:

- Pulled Consent Calendar Agenda Item 14C.1 - Fiscal Services Analyst

Motion: Martinez

Second: Rosario

Vote: 4-0

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address

Closed Session Items Only. (Closed Session Items may be continued to the end of the meeting if necessary.)

There were no public comments.

Board Clerk Martinez made a motion to recess to Closed Session, seconded by Board Member Pallasigue. The vote was 4-0.

5. GOVERNING BOARD – RECESSED at 5:05 p.m. to CLOSED SESSION in accordance with section 54954.5 regarding:

5.1 GOVERNMENT CODE SECTION 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: District Legal Counsel Joseph Sanchez and Superintendent Gina Potter, Ed.D.

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

5.2 GOVERNMENT CODE SECTION 54957

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 4

RECONVENED into OPEN SESSION at 6:08 p.m. to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

The Board had nothing to report from Closed Session.

6. CALL TO ORDER Who: I. Lopez Time: 6:08 p.m.

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Board Members present:

Mrs. Irene Lopez, Board President

Mrs. Zenaida Rosario, Board Vice-President

Mr. Antonio Martinez, Board Clerk

Mr. Rudy Lopez, Board Member

Mrs. Rosaleah Pallasigue, Board Member

8. FLAG SALUTE by Vincent Cespedes, Vista Del Mar 7th grade student

9. BOARD RECOGNITION/DISTINGUISHED CHAMPIONS (Inzunza)

9.1 Vista Del Mar Middle School Recognitions - Presented by Vista Del Mar Middle School Principal

Irene Herrera-Cevallos

- Vista Del Mar Baseball Team
 - Coaches: Luis Covarruvas (Parent Volunteer) and David Abdala (Parent Volunteer)
 - Students: Aaron Aguirre (8th), Adrian Garcia (7th), Alexavier Abdala (8th), Damian Blossom (6th), Elijah Rios (8th), Victor Arroyo (7th), Vincent Gonzalez (8th), Giovanni Leon (7th), Jaden Blossom (8th), Julian Rosales (7th), Lucas Amado (7th) and Luis Covarruvas Jr. (8th)
- X-Country Coach and Player
 - Coach: Nicole Scarlett-Kempi
 - Student: Kianna He (7th)

9.2 Ocean View Hills Elementary School - Safety Patrol - Presented by Ocean View Hills School Principal Erika Meza

- Safety Patrol Officers: Officer Remy and Officer Reyes
- Safety Patrol Coordinator: Marely Navarro (Special Education Instructional Aide)
- Safety Patrol Students: Said Mendoza, Aubrey Cohen, Julianna Vargas, Anna Velazquez, Vasti Valdovinos, Janissa Vidaurrazaga, Hector Sandoval, Caleb M. Sanchez, Valentina Vasquez, Mia I. Breslin, Emilia Salcido, Rebeca S. Hernandez, Aidan Ferrer, Paula Rocha, Ricardo Olague Jr., Giselle Navarro, Sofia Lopez, Dominik Soto, Anely Regalado, Andres Moreno, Lili Moreno, Gala Valenzuela, Vera Campos, Emilia Mazariegos, Isaac Maala, Katya Elizarraras, Chloe Pacheco, Julieta Hernandez, Yannuel Rodriguez, Mia Sandoval and Ming Mei Tang

10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of the meeting. Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

Rosemary Lowry, Parent, Commented: 1) Shared remarks about transparency.

Roxane Palestino, Parent, Commented: 1) Shared remarks about justice, equity and inclusion for Special Education students.

Palbo Sainz-Garibaldi, Community Member/SYSD Employee, Commented: 1) Shared information about Mental Health America of San Diego County. It is a free resource that's available to the community. 2) Provided a Student Anthology update. Proud to share that he has received a lot of student artwork, poems and writing. The goal is to have a professional book for Spring 2024. 3) Shared remarks about his experience as a district translator.

Kenia Peraza, Parent, Commented: 1) Thanked the Board and Superintendent for hiring a La Mirada Special Education TK teacher. 2) Shared special education concerns.

11. ITEMS FROM THE BOARD & SUPERINTENDENT

Board President I. Lopez, Commented: 1) Read the following, "We appreciate the parents and community members that voice their concerns tonight and we can confidently say that the board members, as well as district staff, share the same goal - to continue to provide all of our students, especially our students with special needs, a safe, supportive, and inclusive environment that allows students to focus on personal growth and learning. While we are unable to comment on specific matters out of consideration of student privacy, district staff are working diligently to address each and every concern raised and we are committed to partnership with our families as we work towards resolution of your concerns." 2) Participated in the La Mirada Elementary

school visit. 3) Expressed the importance of working together to address concerns. 3) Thanked the parents for supporting the Ocean View Hills school safety patrol.

Board Member Pallasigue, Commented: 1) Thanked Principal Irene Herrera-Cevallos and Assistant Principal Mathew Bandy for hosting the board meeting. 2) Praised everyone for attending the board meeting and sharing their concerns. 3) Encouraged community members to advocate for education by writing to their state and federal legislators. 4) Wished everyone a Happy New Year!

Board Clerk Martinez, Commented: 1) Thanked Principal Irene Herrera-Ceeallos and Assistant Principal Mathew Bandy for hosting the board meeting. 2) Congratulated the Vista Del Mar baseball and Cross Country team and Ocean View Hills school safety patrol. 3) Thanked Pablo Sainz-Garibaldi for sharing the free community mental health resource. 4) Would like the district to take a proactive approach with declining enrollment. 5) Thanked Assistant Superintendent Dr. Iniguez for his work on the La Mirada and Smythe playground construction project.

Board Vice President Rosario, Commented: 1) Thanked Principal Irene Herrera-Cevallos and Assistant Principal Mathew Bandy for hosting the board meeting. 2) Mentioned that the district has board meetings at schools because it is an opportunity to highlight schools. 3) Thanked Sunset Principal Burciaga and La Mirada School Principal English for facilitating the school/classroom visits. 4) Thanked Pablo for coordinating the student anthology.

Board Member R. Lopez, Commented: 1) Thanked Principal Irene Herrera-Cevallos and Assistant Principal Mathew Bandy for hosting the board meeting. 2) Praised everyone for attending the board meeting and sharing their concerns. 3) Mentioned that GO Bond projects are in progress. 4) Mentioned being a parent in the past and now on the school board. Also, on the CSBA delegate assembly and will continue to advocate for equal funding.

Superintendent Potter, Commented: 1) Thanked Principal Irene Herrera-Cevallos and Assistant Principal Mathew Bandy for hosting the board meeting. 2) Welcome families for sharing their thoughts and the district is listening and deeply cares about your children and families. 3) Visited Sunset Elementary School and congratulated the amazing work staff are doing in the classroom. 4) Visit La Mirada Elementary Schools and congratulate them on the remarkable academic process. 5) Congratulated the Vista Del Mar baseball team and helping each of them shine in athletics. 6) Congratulated Vista Del Mar Science teacher Mrs. Kempf for her dedication to the cross country team. Also, congratulated Vista Del Mar 7th grade student, Kianna He, for placing in the top 10 in the Sweetwater league. 7) Congratulated the Ocean View Hills school safety patrol for winning the Southeastern division. 8) Thanked Assistant Superintendent Dr. Iniguez and the maintenance, custodial team for their work during the San Diego storm. 9) Thanked Mrs. Colom and Willow staff for safely opening the school after a community incident. 10) Commended the district translators for their dedication to the school district. 11) Thanked the District Attorney's office for the Fentanyl community presentation. 12) Thanked KGTV and Scholastic for giving 5 books to each Smythe Elementary student.

12. CONFERENCE SESSION

Reports/Presentations

12.1 2024-2025 Governor's Budget - Presented by Chief Business Official Marilyn Adrianzen

13. GENERAL ADMINISTRATION

13.1 MINUTES (Potter)

The Board approved the minutes of the Organizational Meeting for December 12, 2023.

Motion: Martinez Second: I. Lopez Vote: 5-0

13.2 DISCUSSION AND POTENTIAL APPROVAL OF RESOLUTION NO. 23/24-0023 MAKING CERTAIN FINDINGS AND APPROVING THE USE OF THE DESIGN-BUILD DELIVERY METHOD PROCESS FOR THE SAN YSIDRO MIDDLE SCHOOL RENOVATION AND THE NEW COMMUNITY RESOURCE CENTER ON THE BEYER SITE PROJECTS (Iniguez)

The Board discussed and approved Resolution No. 23/24-0023 making certain findings and approving the use of the design-build delivery method process for the San Ysidro Middle School Renovation and the New Community Resource Center on the Beyer Site Projects.

Motion: R. Lopez Second: Rosario Vote: 5-0

Rosemary Lowry, Parent Leader from Chula Vista Elementary School District, Commented:

1) Expressed concerns with the Community Advisory Council (CAC) process and expressed support for Roxane Palestina to be the parent representative.

Roxane Palestino, Parent, Commented: 1) Expressed concerns with the Community Advisory Council (CAC) process.

13.3 REVISED BOARD POLICY 0430 - LOCAL PLAN FOR SPECIAL EDUCATION (Little)

The Board approved the revised Board Policy 0430 - Local Plan for Special Education.

Motion: Martinez Second: Pallasigue Vote: 5-0

13.4 MEMORANDUM OF UNDERSTANDING BETWEEN THE SAN YSIDRO SCHOOL DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REGARDING THE SUMMER ASSISTANCE PROGRAM (Bojorquez)

The Board approved/ratified the Memorandum of Understanding between San Ysidro District and California School Employees Association regarding the Summer Assistance Program.

Motion: R. Lopez Second: Martinez Vote: 5-0

13.5 TEMPORARY MANAGEMENT/ADMINISTRATIVE CONTRACT/OFFER OF EMPLOYMENT FOR LORENA VARELA-REED (Bojorquez)

The Board approved the temporary offer of employment for Lorena Varela-Reed as Substitute or Coach for various Management/Administrative positions including, but not limited to Principal, effective as early as January 26, 2024.

Motion: R.Lopez Second: Pallasigue Vote: 5-0

13.6 2024-2025 STUDENT ENROLLMENT PROJECTION (Adrianzen)

Information only - Student Enrollment Projection for school year 2024-2025.

13.7 2024-2025 BUDGET REDUCTION PLAN (Adrianzen)

The Board approved the 2024-2025 Budget Reduction Plan.

Motion: R. Lopez Second: Pallasigue Vote: 5-0

14. CONSENT CALENDAR

The Board approved the Consent Calendar.

Motion: Martinez Second: Rosario Vote: 5-0

14A. PERSONNEL – CLASSIFIED

EMPLOYMENT (Bojorquez)

The Board approved/ratified the employment for the following as recommended by staff:

14A.1 Substitute Campus Aides

- a. Maria Estrada, All Sites
- b. Cristina Hurtado, All Sites

14A.2 Substitute Clerks

- a. Maria Cristina Inniss, All Sites
- b. Monica Yrineo, All Sites

14A.3 Substitute Custodians

- a. Jose Guerrero, All Sites

RECRUITMENT (Bojorquez)

The Board approved/ratified to establish recruitment for the following as recommended by staff:

14A.4 Instructional Health Care Assistants

RESIGNATION (Bojorquez)

The Board approved/ratified to the resignation for the following as recommended by staff:

14A.5 Campus Aide

14A.6 Instructional Aide

14A.7 Instructional Aide Special Education

14A.8 Instructional Health Care Assistant

14B. PERSONNEL – CERTIFICATED

EMPLOYMENT (Bojorquez)

The Board approved/ratified the employment for the following as recommended by staff:

14B.1 Special Day Class Teacher – Vanessa Molina-Noriega, La Mirada

14B.2 Substitute Preschool Permit Teachers

- a. Martha Castaneda, Child Development Center
- b. Hilda Rosales, Child Development Center

14B.3 Substitute Teachers

- a. Sonia Arzola, All Sites
- b. Vanessa Arzola Olea, All Sites
- c. Nicole Duncombe, All Sites
- d. Ivette Esquivel, All Sites
- e. Randy Hamilton, All Sites
- f. Christopher Lopez, All Sites
- g. Belinda Meza, All Sites

- h. Martha Olivera, All Sites
- i. Kiseme Parks, All Sites
- j. Maria Teresa Rodriguez, All Sites
- k. Jacob Smith, All Sites

RECRUITMENT (Bojorquez)

The Board approved/ratified to establish recruitment for the following as recommended by staff:

- 14B.4** Temporary Special Day Class Teachers (Early Childhood Education)

RESIGNATION (Bojorquez)

The Board approved/ratified to the resignation for the following as recommended by staff:

- 14B.5** Resource Specialist

14C. PERSONNEL – MANAGEMENT AND CONFIDENTIAL

~~EMPLOYMENT~~ (Bojorquez)

~~Approve the employment for the following as recommended by staff:~~

- ~~**14C.1** Fiscal Services Analyst – Daniel Chavez, Business Services - **PULLED**~~

14D. CURRICULUM & INSTRUCTION

- 14D.1 APPROVAL OF SCHOOL ACCOUNTABILITY REPORT CARDS (SARC) FOR 2023-2024** (Little)

The Board approved the publication of the School Accountability Report Cards for our seven schools for the 2023-24 school year.

- 14D.2 3RD ANNUAL SAN YSIDRO SCHOOL DISTRICT SCIENCE, TECHNOLOGY, ENGINEERING, AND MATHEMATICS (STEM) FAIR** (Little)

The Board approved the Third Annual San Ysidro School District Science, Technology, Engineering and Mathematics (STEM) Fair scheduled for April 19, 2024, at the cost of \$5,000.00 from the Title IV Fund and Donations.

- 14D.3 SCHOOLWIDE SUBSCRIPTION WITH BRAINPOP FOR THE BRAINPOP ELL PROGRAM** (Little/Ruiz)

The Board approved the schoolwide subscription with BrainPOP for the BrainPOP ELL program for San Ysidro Middle School at the total cost of \$1,395.00 from the Title I Funds.

- 14D.4 ENGLISH LEARNER RECLASSIFICATION CRITERIA** (Little)

The Board approved the English Learner District’s Reclassification Criteria to be in compliance with the guidelines from the State Board of Education.

- 14D.5 EDUCATIONAL FIELD TRIP TO THE BARONA CULTURAL CENTER AND MUSEUM** (Little/Burciaga)

The Board approved the educational field trip to the Barona Cultural Center and Museum for students from Sunset Elementary at the total cost of \$640.00 for transportation services to be paid from the Supplemental and Concentration fund.

- 14D.6 PROFESSIONAL DEVELOPMENTS** (Little)

The Board approved/ratified the attendance and participation of District staff to the different professional developments as attached.

14E. BUSINESS**14E.1 PURCHASING REPORT (Adrianzen)**

The Board approved/ratified the following purchase orders incurred by the District during the period December 1, 2023 through December 31, 2023. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

14E.2 EXPENDITURE REPORT (Adrianzen)

The Board approved/ratified the expenditures incurred by the District during the period of December 1, 2023 through December 31, 2023 for a total expenditure of \$1,685,184.83. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

14E.3 APPROVE/RATIFY AGREEMENTS WITHIN DELEGATION OF AUTHORITY LIMITS (Adrianzen)

The Board approved/ratified the agreements on the attached list with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources or at no cost to the district.

14E.4 APPROVAL AND RATIFICATION OF CONSTRUCTION CONTRACTS AUTHORIZED/ AWARDED PURSUANT TO THE CUPCCAA PROCESS (Iniguez)

The Board gave approval and ratification of the construction contracts set forth above for the total amount of \$7,855.00.

14E.5 ACCEPTANCE OF DONATIONS (Adrianzen)

The Board accepted donations valued at \$2,500.00 to help support and enrich our educational programs.

14E.6 SECOND QUARTERLY COMPLAINT REPORT FOR WILLIAM'S SETTLEMENT RELATED ISSUES FOR SCHOOL YEAR 2023-2024 (Adrianzen)

The Board accepted the Report of William's Settlement related complaints for the second quarter from October 1, 2023 to December 31, 2023 of the 2023-24 school year for submission to the San Diego County Office of Education. The District has not received any written complaints pertaining to teacher mis-assignments, instructional materials deficiencies or facilities disrepair.

14E.7 NATIONAL FOUNDATION FOR AUTISM (NFAR) TEACHER'S GRANT FUNDING AGREEMENT 2023-2024 SCHOOL YEAR (Little/Madera)

The Board approved the Grant Funding Agreement with National Foundation for Autism Research Teacher's and acceptance of Grant No. P-23-T-047 at a total amount of \$500.00 for school year 2023-2024.

14E.8 MUNICIPAL LEASE AGREEMENT WITH CANON FINANCIAL SERVICES, INC. FOR EXHIBIT C (Adrianzen)

The Board approved/ratified the Municipal Lease Agreement with Canon Financial Services, Inc. for the procurement of a copier related to Exhibit C of the Signa Digital Solutions Agreement. The estimated contract cost is \$14,538.00 to be paid from the General fund.

14E.9 AGREEMENT WITH SIGNA DIGITAL SOLUTIONS FOR COPIERS AND PRINTERS – EXHIBIT C AND D (Adrianzen)

The Board approved/ratified Exhibit C and D of the Professional Services Agreement with Signa Digital Solutions for the copiers and printers. The estimated cost of Exhibit C and D is to be determined and paid from the General fund.

14E.10 AGREEMENT WITH PACIFIC LIFE GROUP TAX SHELTERED 403(B) ANNUITY FOR THE SUPPLEMENTARY RETIREMENT PLAN (Adrianzen)

The Board approved/ratified the revised Pacific Life Group Tax Sheltered 403(B) Annuity Contract for the implementation of the District's Supplementary Retirement Plan.

14E.11 NOTICE OF COMPLETION FOR THE SUNSET ELEMENTARY SCHOOL ARTIFICIAL TURF PLAYFIELD REPAIRS PROJECT (Iniguez)

The Board approved the Notice of Completion for the synthetic turf field repairs project at Sunset Elementary School.

14E.12 NOTICE OF COMPLETION FOR THE DISTRICT OFFICE AND SUNSET SCHOOL HVAC PROJECTS (Iniguez)

The Board approved the Notice of Completion for the District Office and Sunset Elementary School HVAC Projects.

14E.13 MASTER AGREEMENT WITH INFORMATION AND ENERGY SERVICES, INC. (Iniguez)

The Board approved the master agreement with Information and Energy Services, Inc. an approved firm through RFQ No. 2307 to provide professional consulting services for capital improvement and maintenance projects. The Board authorized staff to finalize agreements with each firm based on the form of contract provided with any minor modifications having legal oversight. The Board authorized the Superintendent or Chief Business Official to execute Work Authorizations for tasks followed by Board ratification and approval.

Board Clerk Martinez made a motion to adjourn the meeting, seconded by Board Member Pallasigue . The vote was 5-0.

15. ADJOURNMENT Time: 7:50 p.m.

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent