

# **San Ysidro School District Governing Board**

## **AGENDA**

**Tuesday,  
February 13, 2024  
5:00 p.m.**

### **WELCOME**

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

**Sunset School  
Auditorium  
3825 Sunset Lane  
San Ysidro, CA 92173**

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**REGULAR MEETING OF THE GOVERNING BOARD**  
**TUESDAY, FEBRUARY 13, 2024**  
**5:00 p.m.**

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Tuesday, February 13, 2024, to conduct its business meeting at **Sunset Elementary School - Auditorium, 3825 Sunset Lane, San Ysidro, CA 92173**. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403). Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. Closed Session will be conducted in accordance with applicable sections of California Law.

**THIS MEETING WILL BE TAPE RECORDED**

**AGENDA**

**1. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**2. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Irene Lopez, Board President  
Mrs. Zenaida Rosario, Board Vice-President  
Mr. Antonio Martinez, Board Clerk  
Mr. Rudy Lopez, Board Member  
Mrs. Rosaleah Pallasigue, Board Member

**3. AGENDA**

Corrections and additions to the agenda.  
Approve the agenda for the meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to the end of meeting if necessary.)

**5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:**

**5.1 GOVERNMENT CODE SECTION 54957.6**

**CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: District Legal Counsel Joseph Sanchez and Superintendent Gina Potter, Ed.D.

Employee Organizations:

San Ysidro Education Association/CTA  
California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

**5.2 GOVERNMENT CODE SECTION 54957  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT**

**5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 4

**RECONVENE into OPEN SESSION** to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

**6. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**7. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

- Mrs. Irene Lopez, Board President
- Mrs. Zenaida Rosario, Board Vice-President
- Mr. Antonio Martinez, Board Clerk
- Mr. Rudy Lopez, Board Member
- Mrs. Rosaleah Pallasigue, Board Member

**8. FLAG SALUTE**

**9. BOARD RECOGNITION/DISTINGUISHED CHAMPIONS (Inzunza)**

**9.1 Sunset School - Student and Staff Recognitions - Presented by Sunset School Principal, Efrain Burciaga**

- Renaissance myON Reading Challenge Outstanding Student Achievement
  - Nolan Coronado, Maximiliano Castaneda, Ivanna Baltazar, Yadiel Madrigal Soto, Angel Mendiola, Hector Bravo, Giovanni Carreon Barcenas, Hazel Navarro, Anthony Andujo Garcia, Angel Valenzuela Ramirez, Joseph Lozoya, Justeen Laurino, Sarah Quintero Ojeda, Arely Pardenilla, Aleia Aguirre, Dahiana Campa Cardozo, Sebastian Garcia, Jorge Romero Jr, Kameron Garmon, Gael Chavira Chaparro, Nicholas Reyes, Arlette Hernandez, Yezenia Sanchez, Gabriel Lopez and Emiliano Vital Barjas,
- Lizeth Diaz, Social Worker

**10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

**PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING**

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda.

Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of the meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: [www.sysdschools.org](http://www.sysdschools.org).

**11. ITEMS FROM THE BOARD & SUPERINTENDENT**

**12. CONFERENCE SESSION**

**Reports/Presentations**

- 12.1** Mid Year Local Control Accountability Plan (LCAP) Update - Presented by Assistant Superintendent of Educational Leadership and Pupil Services, Russell Little, Chief Business Official Marilyn Adrianzen and Coordinator of Federal and State Programs and Language Acquisition Maria Connie Rodriguez
- 12.2** Annual Promise Neighborhoods Community Grant Presentation - Presented by Mauricio Torres, Vice President of Program Operations, SBCS

**13. GENERAL ADMINISTRATION**

**13.1 MINUTES (Potter)**

Approve the minutes of the Regular Board Meeting of January 25, 2024.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.2 2024 CSBA DELEGATE ASSEMBLY ELECTION (Potter)**

Election of the following representatives to the 2024 CSBA Delegate Assembly (8 vacancies): Maria Betnacourt-Castaneda (National SD), Eddie Jones (Fallbrook Union HSD)\*, Julie Kelly (Vista USD)\*, Rudy Lopez (San Ysidro SD)\*, Gee Wah Mok (Del Mar Union SD)\*, Dawn Perfect (Ramona USD)\*, Dr. Don Sauter (Jamul-Dulzura Union ESD), Rhea Stewart (Cardiff SD), and Marla Strich (Encinitas Union ESD)\*.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.3 MEMORANDUM OF UNDERSTANDING BETWEEN SAN YSIDRO DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REGARDING THE 2024 CSEA PARAEDUCATOR CONFERENCE (Bojorquez)**

Approve the Memorandum of Understanding between San Ysidro District and California School Employees Association regarding the 2024 CSEA Paraeducator Conference.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.4 RESOLUTION NO. 23/24-0025 - AUTHORIZING THE TEACHING ASSIGNMENT OF A MULTIPLE SUBJECT TEACHER TO A SINGLE SUBJECT CLASS PURSUANT TO EDUCATION CODE 44256(b) (Bojorquez)**

Approve/ratify the adoption of Resolution No. 23/24-0025 authorizing the teaching assignment of a multiple subject teacher to a single subject class pursuant to Education Code Section 44256(b).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.5 ARTS, MUSIC, INSTRUCTIONAL MATERIALS DISCRETIONARY BLOCK GRANT BUDGET PLAN (Little/Adrianzen)**

Approve the Arts, Music, Instructional Materials Discretionary Block Grant Budget Plan.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.6 MID YEAR LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) UPDATE (Little)**

Approve the Mid Year Local Control Accountability Plan (LCAP) Update.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**14. CONSENT CALENDAR**

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**14A. PERSONNEL – CLASSIFIED**

**EMPLOYMENT (Bojorquez)**

Approve/Ratify the employment for the following as recommended by staff:

**14A.1 Instructional Aides**

- a. Grecia Lopez, Child Development Center
- b. Areli Martinez, Child Development Center

**14A.2 Substitute Child Nutrition Specialist**

- a. Martha Bastidas, Child Nutrition Services

**14A.3 Substitute Clerk**

- a. Zaira Villalobos, All Sites

**14A.4 Substitute Custodians**

- b. Brian Cruz, All Sites
- c. Rio Moreno, All Sites

**14A.5 Substitute Instructional Aides**

- a. Julissa Arellano Balbuena, All Sites
- b. Bertha Hernandez, All Sites
- c. Gabriela Hoyos, All Sites

**RESIGNATION (Bojorquez)**

Approve/Ratify to the resignation for the following as recommended by staff:

**14A.6 Child Nutrition Specialist**

- a. Ivette Monje, Willow

**14A.7 Instructional Aide**

- a. Wendy Jimenez, Ocean View Hills

**14B. PERSONNEL – CERTIFICATED**

**EMPLOYMENT (Bojorquez)**

Approve the employment for the following as recommended by staff:

**14B.1 Substitute Teachers**

- a. Elva De Baca, All Sites
- b. Rebecca Munstlag Koblitz, All Sites
- c. Thalia Rodriguez, All Sites
- d. Guillermina Sandez, All Sites
- e. Maria Lourdes Vallin, All Sites

**14C. CURRICULUM & INSTRUCTION****14C.1 KUTA SOFTWARE LICENSE RENEWAL FOR SAN YSIDRO MIDDLE SCHOOL (Little/Ruiz)**

Approve the renewal of the Kuta Software school wide license package for San Ysidro Middle School at the total cost of \$1,079.00 from the Title I Fund.

**14C.2 PROFESSIONAL DEVELOPMENTS (Little)**

Approve/Ratify the attendance and participation of District staff to the different professional developments as attached.

**14D. BUSINESS****14D.1 PURCHASING REPORT (Adrianzen)**

Approve/Ratify the following purchase orders incurred by the District during the period January 1, 2024 through January 31, 2024. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

**14D.2 EXPENDITURE REPORT (Adrianzen)**

Approve/Ratify the expenditures incurred by the District during the period of January 1, 2024 through January 31, 2024 for a total expenditure of \$1,653,937.50. This includes all agreements along with those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

**14D.3 APPROVE/RATIFY AGREEMENTS WITHIN DELEGATION OF AUTHORITY LIMITS (Adrianzen)**

Approve/Ratify the agreements on the attached list with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources or at no cost to the district.

**14D.4 APPROVAL AND RATIFICATION OF CONSTRUCTION CONTRACT AUTHORIZED/ AWARDED PURSUANT TO THE CUPCAA PROCESS (Iniguez)**

Approval and ratification of the construction contract with Atlas Tree Service set forth above for the total amount of \$7,850.00.

**14D.5 ACCEPTANCE OF DONATIONS (Adrianzen)**

Accept donations and grants valued at \$615.00 to help support and enrich our educational programs.

**14D.6 AMENDMENT NO. 1 TO THE PROCARE THERAPY AGREEMENT FOR 2023-24 (Little/Madera)**

Approve/Ratify Amendment No. 1 to the agreement with ProCare Therapy for the 2023-2024 school year to provide speech services for students with special needs. Cost implications will be paid from the Special Education fund.

**14D.7 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH SUNBELT STAFFING, LLC (Little/Madera)**

Approve/Ratify the San Diego County Nonpublic Master Contract with Sunbelt Staffing, LLC to provide several special education services for students with special needs during school year 2023-2024. Cost implications will be paid from the Special Education fund.

**14D.8 SECOND AMENDMENT TO THE COMMERCIAL SERVICES AGREEMENT WITH COX COMMUNICATIONS CALIFORNIA, LLC (Adrianzen/Lewis)**

Approve the Second Amendment to the Commercial Services Agreement with Cox California LLC, thus extending the term of the agreement through June 30, 2025 at an annual cost of \$121,200.00 from the General fund.

**15. ADJOURNMENT**                      Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3023. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.