

San Ysidro School District Governing Board

AGENDA

Thursday,
April 11, 2024
5:00 p.m.

WELCOME

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

**San Ysidro Middle School
Multicultural Complex
4345 Otay Mesa Road
San Ysidro, CA 92173**

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, APRIL 11, 2024
5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, April 11, 2024, to conduct its business meeting at **San Ysidro Middle School - Multicultural Complex, 4345 Otay Mesa Road, San Ysidro, CA 92173**. This meeting will be audio recorded.

Pursuant to Board Bylaw 9323 and Government Code 54953.5, members of the public may record an open Board meeting using an audio or video recorder, camera, cell phone, or other device, provided that the noise or obstruction of view does not disrupt the meeting or members of the audience. If a member of the public or media wishes to stand and record the meeting or set up a tripod, such recording must be done so on the left or right side of the public seating area. The Superintendent or an assigned employee may designate recording locations. If the Board determines that noise or obstruction of view disrupts proceedings, the activities shall be discontinued as determined by the Board.

Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403).

Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. Closed Session will be conducted in accordance with applicable sections of California Law.

AGENDA

1. CALL TO ORDER Who: _____ Time: _____

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Irene Lopez, Board President
Mrs. Zenaida Rosario, Board Vice-President
Mr. Antonio Martinez, Board Clerk
Mr. Rudy Lopez, Board Member
Mrs. Rosaleah Pallasigue, Board Member

3. AGENDA

Corrections and additions to the agenda.
Approve the agenda for the meeting.

Motion: _____ Second: _____ Vote: _____

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

The Board of Trustees has established protocols that will allow the Board to conduct the business of the District while also achieving the type of open communication that we all want in our community. The Board values the input of parents, students, employees and other members of the public. Our goal is to allow the free exchange of views among Board members and its staff and between members of the public and the Board while maintaining a respectful and orderly atmosphere. It is the Board's policy to encourage all interested individuals to contribute constructive ideas and perspectives during the meetings, while respecting the right of others to express their ideas and perspectives. The Board welcomes disagreement, but it is important that disagreement be expressed in a meaningful and respectful manner. Speakers should not make personal attacks on other individuals. To promote these goals, we ask that everyone be courteous, patient and respectful while others are speaking. Each speaker should feel free to express his or her viewpoint freely, but in a courteous and respectful way, speaking concisely and within the allotted time limits. Members of the public will not speak unless first recognized by the Board President/Chairperson and will speak only from the podium, not directly from the audience at any time.

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address
Closed Session Items Only. (Closed Session Items may be continued to the end of meeting if necessary.)

5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:

5.1 GOVERNMENT CODE SECTION 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: District Legal Counsel Joseph Sanchez and Superintendent Gina Potter, Ed.D.

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

5.2 GOVERNMENT CODE SECTION 54957

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 4

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

6. CALL TO ORDER Who: _____ Time: _____

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Irene Lopez, Board President

Mrs. Zenaida Rosario, Board Vice-President

Mr. Antonio Martinez, Board Clerk

Mr. Rudy Lopez, Board Member

Mrs. Rosaleah Pallasigue, Board Member

8. FLAG SALUTE

9. BOARD RECOGNITION/DISTINGUISHED CHAMPIONS (Inzunza)

9.1 San Ysidro Middle School Student & Staff Recognitions - Presented by Acting San Ysidro Middle School Principal, Mairén Ruiz

- Students: Ximena Oredain (7th grade), Marcos Sanchez (7th grade), Ashly Lopez (7th grade) and Erica Guerrero (8th grade), Mia Silva (8th grade) and Jose Munguia (8th grade)
- Staff: Alan Garcia(Counselor), Edith Willhelm Arciga (Counselor), Mary Jo Mullin (School Psychologist), Brianna Minton (Social Worker), Andrew Hernandez (Campus Security), Marisela Gonzalez (Outreach Consultant), Gabriel Munguia (Attendance Clerk) and Zachary Rasmussen (Attendance Clerk)

9.2 District Spelling Bee - Presented by Assistant Superintendent of Educational Leadership and Pupil Services, Russell Little and Director of Educational Services, Luis Ramos

- Spelling Bee Staff Coordinators: Viviana Collins (Smythe), Sara Applegate (La Mirada), Veronica Schmitz (Ocean View Hills), Lourdes Quezada (Willow), Maria Kaai (Sunset) and Robin Worley (San Ysidro Middle School)
- 3rd grade Students: Scott McCartney (La Mirada), Elias Oard (Ocean View Hills), Mia Plascencia (Smythe), Valentyna Rangel (Sunset), Makenzie Hernandez (Sunset) and Natalia Perez (Willow)
- 4th grade Students: Eiji Nakao (La Mirada), Abygail Laguitan (Ocean View Hills), Sebastian Alvarez (Smythe), Dahiana Campa (Sunset) and Alan Vilches Enriquez (Willow)
- 5th grade Students: Edward Barraza Coates (La Mirada), Aisha Ali (Ocean View Hills), Hailey Diaz Mariscal (Smythe), Janelle Thomas (Sunset) and Nina Llamas Rios (Willow)
- 6th grade Students: Emma Blanco Hernandez (La Mirada), Axel Barriga (Smythe), Samantha Meza (Sunset), Maritza Rangel (Willow)
- 7th grade Student: Giselle Moreno Roque (San Ysidro Middle School)
- 8th grade Student: Daiana Thomas (San Ysidro Middle School)

9.3 Veronica Medina, Coordinator of Pupil Services - Recipient of the Community Excellence Award by the County of San Diego Health & Human Services Agency (HHSA) - Presented by Assistant Superintendent of Educational Leadership and Pupil Services, Russell Little

9.4 Zenaida Rosario, Board Vice President - Recipient of the Biliteracy Award by the San Diego County Office of Education - Presented by Superintendent Dr. Gina Potter

10. CONFERENCE SESSION

Reports/Presentations

10.1 Organizational and Functional Review of the Human Resources Department Overview - Presented by Danyel Conolley, Associate Vice President, School Services of California

11. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

The Board of Trustees has established protocols that will allow the Board to conduct the business of the District while also achieving the type of open communication that we all want in our community. The Board values the input of parents, students, employees and other members of the public. Our goal is to allow the free exchange of views among Board members and its staff and between members of the public and the Board while maintaining a respectful and orderly atmosphere. It is the Board's policy to encourage all interested individuals to contribute constructive ideas and perspectives during the meetings, while respecting the right of others to express their ideas and perspectives. The Board welcomes disagreement, but it is important that disagreement be expressed in a meaningful and respectful manner. Speakers should not make personal attacks on other individuals. To promote these goals, we ask that everyone be courteous, patient and respectful while others are speaking. Each speaker should feel free to express his or her viewpoint freely, but in a courteous and respectful way, speaking concisely and within the allotted time limits. Members of the public will not speak unless first recognized by the Board President/Chairperson and will speak only from the podium, not directly from the audience at any time.

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda.

Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant **prior to the start of the meeting.**

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

12. ITEMS FROM THE BOARD & SUPERINTENDENT

13. GENERAL ADMINISTRATION

13.1 MINUTES (Potter)

Approve the minutes of the Regular Board Meeting of March 5, 2024.

Motion: _____ Second: _____ Vote: _____

13.2 RESOLUTION NO. 23/24-0034 FOR A CALL TO ACTION REGARDING THE CONCERNS OF POLLUTION SURROUNDING THE TIJUANA RIVER (Iniguez)

Adopt Resolution No. 23/24-0034 for a Call to Action regarding the concerns of Pollution Surrounding the Tijuana River.

Motion: _____ Second: _____ Vote: _____

13.3 RESOLUTION NO. 23/24-0032 DESIGNATING AUTHORIZED AGENTS TO THE PROTECTED INSURANCE PROGRAM FOR SCHOOLS (P.I.P.S.) JOINT POWERS AUTHORITY (Adrianzen)

Approve and adopt Resolution No. 23/24-0032 designating Dr. Gina Potter, Superintendent and Ms. Marilyn Adrianzen, Chief Business Official as the authorized representatives to the Protected Insurance Program for Schools Joint Powers Authority (PIPS JPA).

Motion: _____ Second: _____ Vote: _____

13.4 RESOLUTION NO. 23/24-0033 DESIGNATING AUTHORIZED AGENTS TO THE SOUTHERN CALIFORNIA REGIONAL LIABILITY EXCESS FUND JOINT POWERS AUTHORITY (Adrianzen)

Approve and adopt Resolution No. 23/24-0033 designating Dr. Gina Potter, Superintendent, and Ms. Marilyn Adrianzen, Chief Business Official as authorized representatives to the Southern California Regional Liability Excess Fund Joint Powers Authority and Dr. Jose Iniguez as authorized designee to attend SCR related meetings.

Motion: _____ Second: _____ Vote: _____

13.5 APPROVE REVISED SUBSTITUTE SALARY SCHEDULE (Bojorquez)

Approve the revised Substitute Salary Schedule to reflect Substitute Bus Aide.

Motion: _____ Second: _____ Vote: _____

13.6 DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS (Bojorquez)

Approve the ‘Declaration of Need’ for Fully Qualified Educators, in specific areas which are difficult to fill for the 2024-2025 school year.

Motion: _____ Second: _____ Vote: _____

14. CONSENT CALENDAR

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: _____ Second: _____ Vote: _____

14A. PERSONNEL – CLASSIFIED

LEAVE OF ABSENCE (Bojorquez)

Approve the leave of absence without pay for the following as recommended by staff:

14A.1 Custodian

LEAVE OF ABSENCE (Bojorquez)

Deny the leave of absence without pay for the following as recommended by staff:

14A.2 Child Nutrition Specialist

EMPLOYMENT (Bojorquez)

Approve/Ratify the employment for the following as recommended by staff:

14A.3 Campus Aide

- a. Ray Ramos, San Ysidro Middle School

14A.4 Instructional Aide

- a. Mitzi Vazquez Cabrera, Child Development Center

14A.5 Substitute Clerk

- a. Claudia Jimenez, All Sites

14A.6 Substitute Instructional Aides

- a. Zaira Villalobos, All Sites
- b. Yenitza Lozada, All Sites

RESIGNATION (Bojorquez)

Approve/Ratify to the resignation for the following as recommended by staff:

14A.7 Instructional Aides

- a. Susana Cafasso-Alvarado, Sunset
- b. Dafne Ruffo, Child Development Center

RECRUITMENT (Bojorquez)

Approve to establish recruitment for the following as recommended by staff:

14A.8 Substitute Bus Aide

14B. PERSONNEL – CERTIFICATED

EMPLOYMENT (Bojorquez)

Approve the employment for the following as recommended by staff:

14B.1 Classroom Teacher K-6 (TK)

- a. Corey Meyers, Ocean View Hills

Approve/Ratify the employment for the following as recommended by staff:

14B.2 Substitute Preschool Permit Teachers

- a. Alma Delia Meza-Corral, Child Development Center

14B.3 Substitute Teachers

- a. Lucerito Arvizu, All Sites
- b. Darrell Ashcraft, All Sites
- c. Melissa Bribiesca, All Sites
- d. Anthony Carrillo Gutierrez, All Sites
- e. Edward Foster, All Sites
- f. Damalish Gonzalez-Puentes, All Sites
- g. Lizbeth Horta, All Sites
- h. Luis Lopez, All Sites

- i. Belen Marquez Gamez, All Sites
- j. Erik Rios, All Sites

RESIGNATION (Bojorquez)

Approve/Ratify to the resignation for the following as recommended by staff:

14B.4 Special Day Class Teacher

- a. Melissa McGowan, Willow

RETIREMENT (Bojorquez)

Approve to the retirement for the following as recommended by staff:

14B.5 Classroom Teacher K-6

- a. Ted Vega, Sunset

14C. PERSONNEL – MANAGEMENT AND CONFIDENTIAL

EMPLOYMENT (Bojorquez)

Approve the employment for the following as recommended by staff:

14C.1 Principal

- a. Myrna Cerda, Willow

14D. CURRICULUM & INSTRUCTION

14D.1 RENEWAL OF THE TITLE I CRATE AND PLAN4 LEARNING SOFTWARE FROM 806 TECHNOLOGIES, INC. (Little)

Approve the renewal of the TitleICrate the Plan4Learning software access with 806 Technologies, Inc. for the 2024-25 school year at the total cost of \$6,700.00 from the General fund.

14D.2 FIELD TRIP TO THE CASA FAMILIAR ARTS AND CULTURE CENTER, THE FRONT (Little/Ruiz)

Approve the educational field trip to the Casa Familiar’s Art and Culture Center, The Front for students from San Ysidro Middle School at no cost to the school.

14D.3 PROFESSIONAL DEVELOPMENTS (Little)

Approve/Ratify the attendance and participation of District staff to the different professional developments as attached.

14E. BUSINESS

14E.1 PURCHASING REPORT (Adrianzen)

Approve/Ratify the purchase orders incurred by the District from March 1, 2024, through March 31, 2024. This includes all agreements and those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

14E.2 EXPENDITURE REPORT (Adrianzen)

Approve/Ratify the expenditures incurred by the District from March 1, 2024 through March 31, 2024. This includes all agreements and those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources.

- 14E.3 APPROVE/RATIFY AGREEMENTS WITHIN DELEGATION OF AUTHORITY LIMITS (Adrianzen)**
Approve/Ratify the agreements on the attached list with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources or at no cost to the district.
- 14E.4 ACCEPTANCE OF DONATIONS (Adrianzen)**
Accept donations and grants valued at \$450.00 to help support and enrich our educational programs.
- 14E.5 CALIFORNIA STATE PRESCHOOL PROGRAM (CSPP) CONTRACT – AMENDMENT 01 (Little/Pretzer)**
Approve/Ratify Amendment 01 to the California State Department of Education Contract No. CSPP-3466 for the Preschool & Child Development Programs for fiscal year 2023-2024.
- 14E.6 AGREEMENT WITH HIGH TECH HIGH - DISTRICT INTERN PROGRAM (Bojorquez)**
Approve the 3-year agreement with High Tech High to provide the HTH District Intern Teacher Credentialing Program.
- 14E.7 AGREEMENT WITH HIGH TECH HIGH - INDUCTION PROGRAM (Bojorquez)**
Approve the 3-year agreement with High Tech High to support Participating Teachers in the Induction Program.
- 14E.8 AGREEMENT WITH THE UNIVERSITY OF MASSACHUSETTS GLOBAL (Bojorquez)**
Approve the agreement with the University of Massachusetts Global to provide educational field experiences.
- 14E.9 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACTS WITH THE INSTITUTE FOR EFFECTIVE EDUCATION (Little/Madera)**
Approve/Ratify the amendment to the San Diego County Nonpublic Master Contract – Individual Services Agreement with The Institute for Effective Education for school year 2023-2024 to provide individualized education for students with exceptional needs. The new estimated contract cost is \$259,903.00 and will be paid from the Special Education fund.
- 14E.10 DISPOSAL OF OBSOLETE, DAMAGED, AND/OR OUTDATED TECHNOLOGY EQUIPMENT (Adrianzen/Lewis)**
Approve the disposal of technology equipment that is obsolete, damaged, outdated, and/or beyond economic repair.
- 14E.11 THIRD QUARTERLY COMPLAINT REPORT FOR WILLIAM’S SETTLEMENT RELATED ISSUES FOR SCHOOL YEAR 2023-2024 (Adrianzen)**
Accept the Report of William’s Settlement related complaints for the third quarter from January 1, 2024, to March 31, 2024, of the 2023-24 school year for submission to the San Diego County Office of Education. The District has not received any written complaints pertaining to teacher misassignments, instructional materials deficiencies or facilities disrepair.
- 14E.12 AGREEMENT WITH GRAND CANYON UNIVERSITY (Bojorquez)**
Approve the agreement with Grand Canyon University regarding Field Placement.

15. ADJOURNMENT

Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.