

**GALENA PARK INDEPENDENT SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING**

Regular Meeting
Monday, November 10, 2025
Administration Building of Galena Park Independent School District
14705 Woodforest Blvd.
Houston, TX 77015
6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, November 10, 2025 with the following members present: President, Ramon Garza; Vice President, Linda Clark Sherrard; Secretary, Jose Jimenez; Trustees: Adrian Stephens, Norma Hernandez, Amanda Erebia and Dr. John Moore, Superintendent of Schools. Elizabeth Valdez recorded the minutes. Trustee Noe Esparza was absent.

EXECUTIVE SESSION: At 5:11 p.m., the Board met in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

- A. Section 551.071 Attorney/Client Consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.**
- B. Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee.**
 - 1. Consider Board Member responsibilities.
 - 2. Consider Superintendent responsibilities.
 - 3. Consider approval of the employment of contractual personnel as presented.
 - 4. Consider and discuss possible approval of a written contract for administrators to receive a financial benefit for providing services outside of Galena Park ISD.

At 5:40 p.m., Mr. Garza announced that Executive Session was adjourned, and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mr. Garza called for a motion to approve the employment of contractual personnel.

A motion was made by Amanda Erebia and seconded by Norma Hernandez. The motion passed with a vote of 6-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza				✓
Norma Hernandez	✓			
Amanda Erebia	✓			

Mr. Garza called for a motion to approve a written contract for administrators to receive a financial benefit for providing services outside of Galena Park ISD.

A motion was made by Adrian Stephens and seconded by Amanda Erebia. The motion passed with a vote of 6-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza				✓
Norma Hernandez	✓			
Amanda Erebia	✓			

PUBLIC HEARING: At 5:41 p.m., Mr. Garza called the Public Hearing to order and introduced Ida Schultze, Executive Director for Financial and Treasury, who conducted a Public Hearing to discuss the School's FIRST Annual Financial Management Report. Mr. Garza thanked Ms. Schultze, and then introduced Michelle Young, Director for Instructional Technology, who presented the Technology Protection Measure and Internet Safety Policy. The presentation included the Acceptable Use Policy,

Internet Filtering System, and Internet Safety Curriculum. The presentation fulfilled the E-Rate requirement. Mr. Garza thanked Ms. Young.

The Public Hearing was adjourned at 5:54 p.m.

Mr. Garza stated to the audience that the meeting would reconvene at 6:00 p.m. for the Regular Meeting.

REGULAR MEETING: At 6:00 p.m., Mr. Garza called the meeting to order. Adrian Stephens opened the meeting with a prayer, Cunningham Middle School Airforce LOTC presented the pledges to the American and Texas flags.

PUBLIC COMMENT ITEMS:

- A. **Public Comment for Posted Agenda Items**
There were no public comments for posted agenda items.
- B. **Public Comment for Non-Agenda Items**
There were no public comments for non-agenda items.

RECOGNITION: Dr. Moore and Adrian Stephens recognized the following:

A. Business Partner:

- 1. Galena Park ISD will recognize Chick-fil-A Beltway 8 & Wallisville, Chick-fil-A I-10 & Uvalde, and Ashley Mendoza, Marketing Assistant, for their generous partnership in providing complimentary meals to all campus and administration building team members.

B. Employee:

- 1. Galena Park ISD will recognize Galena Park Middle School Coaches Thomas Boeckers and Rolando Lozano Jr. for immediately using an AED and administering CPR to an athlete in need of assistance.

C. Student:

- 1. Galena Park ISD will recognize former Woodland Acres Middle School and current Galena Park High School students Gabriela Bolanos, Catalina Espinoza, and Dayana Olguin for being featured as winners in the 2025-2026 Peter Piper Pizza calendar art contest.

BOARD COMMENTS: Jose Jimenez thanked all parents, staff and everyone involved in the football program. He also recognized both high school band programs for making regionals. And he requested a moment of silence for our employee that passed away Gerardo Ramirez.

ACADEMIC SPOTLIGHT: Lakeisha Washington, Principal of Green Valley Elementary School presented the Spotlight.

REPORTS: Mr. Garza introduced Ed Martir, Director of Facility Planning & Construction, who provided a 2016 & 2024 Bond Program and Facilities Construction update.

NEW BUSINESS – ACTION:

Mr. Garza asked the Board if there was a motion to approve an amendment to Galena Park ISD's District of Innovation Local Innovation Plan.

A motion was made by Amanda Erebia and seconded by Norma Hernandez to approve an amendment to Galena Park ISD's District of Innovation Local Innovation Plan as presented. The motion passed with a vote of 6-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza				✓
Norma Hernandez	✓			
Amanda Erebia	✓			

Mr. Garza asked the Board if there was a motion to approve to advance hire up to 25 highly qualified teachers for the 2026-2027 school year during the second semester of the 2025-2026 school year.

A motion was made by Adrian Stephens and seconded by Jose Jimenez to approve to advance hire up to 25 highly qualified teachers as presented. The motion passed with a vote of 6-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza				✓
Norma Hernandez	✓			
Amanda Erebia	✓			

Mr. Garza asked the Board if there was a motion to approve a Board Resolution and a three-year contingent fee contract for the period of November 11, 2025, through October 31, 2028, with Perdue, Brandon, Fielder, Collins & Mott, LLP pursuant to Section 6.30 of the Tax Code, for the collection of delinquent government receivables owed to Galena Park Independent School District and delegate authority to the Superintendent, or designee, to negotiate and execute a contract on behalf of the District? Notice of said contract was posted with the agenda in accordance with Section 2254 of the Government Code.

A motion was made by Linda Sherrard and seconded by Norma Hernandez to approve a Board Resolution and a three-year contingent fee contract with Perdue, Brandon, Fielder, Collins & Mott, LLP as presented. The motion passed with a vote of 5-0-1.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens			✓	
Noe Esparza				✓
Norma Hernandez	✓			
Amanda Erebia	✓			

CONSENT AGENDAS – ACTION: So that audience members might better understand the Consent Agenda process, Mr. Garza stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Garza asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

A. General Consent Agenda:

1. Consider approval of the minutes for the Workshop and Regular Meeting held on October 6.
2. Consider approval of the Early Resignation Incentive for retiring classroom teachers, nurses, and counselors.

A motion was made by Adrian Stephens and seconded by Amanda Erebia to approve the General Consent Agenda as presented. The motion passed with a vote of 6-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza				✓
Norma Hernandez	✓			
Amanda Erebia	✓			

Mr. Garza asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

A. Construction Consent Agenda:

1. Consider approval of the award of CSP 26-603 for the Galena Park ISD Multi-Use Facility/North Shore Fieldhouse Renovations and Addition (Project 1001/B106) to Satterfield & Pontikes Construction, Inc., for an estimated amount not to exceed \$8,944,000, including a \$250,000 owner's contingency.

2. Consider approval of the award of CSP 26-603 for the Galena Park ISD Multi-Use Facility (Project 1001) to Satterfield & Pontikes Construction, Inc., for an estimated amount not to exceed \$20,484,000, including an \$825,000 owner's contingency.
3. Consider approval of the selection EMA Engineering & Consulting, Inc., as the Professional Services firm for commissioning services at the Galena Park ISD Multi-Use Facility.
4. Consider approval of the selection EMA Engineering & Consulting, Inc., as the Professional Services firm for commissioning services at Galena Park High School.
5. Consider approval of the selection of Engineered Air Balance Co., Inc., as the Professional Services firm for testing and balancing services at Havard Elementary School.
6. Consider approval of the selection of Beam Professionals as the Professional Services firm for roof replacements at Becker Early Childhood Center and Tice Elementary School.
7. Consider approval of the HVAC chiller condenser coils replacement at the Galena Park ISD Agricultural Facility (Lifecycle Project #L261) by CFI Mechanical, Inc., via Choice Partners contract #22/049MF-05, for an estimated amount of \$52,000.

A motion was made by Norma Hernandez and seconded by Jose Jimenez to approve the Construction Consent Agenda as presented. The motion passed with a vote of 6-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza				✓
Norma Hernandez	✓			
Amanda Erebia	✓			

Mr. Garza asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

A. Financial Consent Agenda:

1. Consider approval of the Gaining Early Awareness and Readiness for Undergraduate Programs Grant in partnership with San Jacinto Community College District from the U.S. Department of Education to support Galena Park Independent School District student success through September 30, 3032.
2. Consider approval of the purchase of an out-of-state proposal for Galena Park High School choir students to travel to New York City, New York, for the term of March 6, 2026, through March 10, 2026, from Green Light Group Tours at an estimated cost of \$110,000.
3. Consider approval of the award of RFP 26-002 Armored Courier Services for the period of January 1, 2026, through August 31, 2026, from Loomis and delegate authority to the Superintendent, or designee, to negotiate and execute a final contract for an estimated annual expenditure of \$200,000.
4. Consider approval of the Board Resolution relating to the approval and review of the investment policies and investment strategies for the District's current Other Revenues Investments policies CDA (Legal) dated November 27, 2023, and CDA (Local) dated January 21, 2025.
5. Consider approval of the proposed Budget Amendments for the month of October 2025.
6. Consider approval of investment brokers/dealers who have submitted certifications, if applicable, as required by CDA(LEGAL).
7. Consider approval of the purchase of updated school bus surveillance equipment for the term of November 11, 2025, through August 31, 2026, from 247Security, Inc., via TIPS contract #240801, at an estimated amount of \$225,000.
8. Consider approval of the purchase of the annual subscription for Eduphoria! Inc. for the term of November 11, 2025, through August 31, 2026, from Eduphoria! Inc. via TIPS 220105 at an estimated amount of \$69,000.

A motion was made by Adrian Stephens and seconded by Amanda Erebia to approve the Financial Consent Agenda as presented. The motion passed with a vote of 6-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			

Adrian Stephens
Noe Esparza
Norma Hernandez
Amanda Erebia

✓

✓

✓

✓

INFORMATION: The following documents were presented for information:

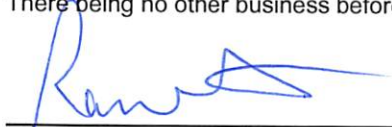
A. Wanna Giacona, Chief Administrative Officer, presented:

1. Early Head Start Policy Council Meeting Minutes September 2025
2. Early Head Start Update and Fund 205 Expenditure Report Summary August 2025
3. Early Head Start Update and Fund 205 Expenditure Report Summary September 2025

B. Ben Pape, Chief Financial Officer, presented:

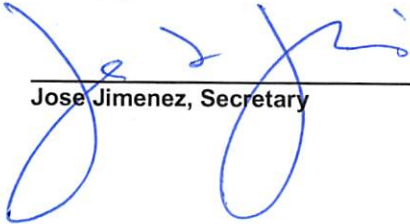
1. Tax Collection Report - September 2025
2. 2016 Bond Program Financial Report as of September 30, 2025
3. 2024 Bond Program Financial Report as of September 30, 2025
4. Annual Investment Report for the Period of September 1, 2024, through August 31, 2025

There being no other business before the Board at this time, the meeting was adjourned at 6:37 p.m.



Ramon Garza, President

ATTEST:



Jose Jimenez, Secretary