

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**SPECIAL MEETING OF THE GOVERNING BOARD**  
**WEDNESDAY, APRIL 24, 2024**  
**5:00 p.m.**

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Special Meeting of the Governing Board was held on Wednesday, April 24, 2024 and conducted its business meeting at the **San Ysidro School District - Education Center/Board Room, 4350 Otay Mesa Road, San Ysidro, CA 92173.**

Pursuant to Board Bylaw 9323 and Government Code 54953.5, members of the public may record an open Board meeting using an audio or video recorder, camera, cell phone, or other device, provided that the noise or obstruction of view does not disrupt the meeting or members of the audience. If a member of the public or media wishes to stand and record the meeting or set up a tripod, such recording must be done so on the left or right side of the public seating area. The Superintendent or an assigned employee may designate recording locations. If the Board determines that noise or obstruction of view disrupts proceedings, the activities shall be discontinued as determined by the Board.

Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403).

**MINUTES**

**1. CALL TO ORDER** Who: Rosario Time: 5:03 p.m.

**2. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board  
Board Members present:  
Mrs. Irene Lopez, Board President - *Absent due to a medical appointment*  
Mrs. Zenaida Rosario, Board Vice-President  
Mr. Antonio Martinez, Board Clerk  
Mr. Rudy Lopez, Board Member  
Mrs. Rosaleah Pallasigue, Board Member

**3. FLAG SALUTE** by Board Vice President Zenaida Rosario

**4. AGENDA**

The Board approved the agenda.

Motion: Martinez      Second: Pallasigue      Vote: 4-0

**5. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

The Board of Trustees has established protocols that will allow the Board to conduct the business of the District while also achieving the type of open communication that we all want in our community. The Board values the input of parents, students, employees and other members of the public. Our goal is to allow the free exchange of views among Board members and its staff and between members of the public and the Board while maintaining a respectful and orderly atmosphere. It is the Board's policy to encourage all interested individuals to contribute constructive ideas and perspectives during the meetings, while respecting the right of others to express their ideas and perspectives. The Board welcomes disagreement, but it is important that disagreement be expressed in a meaningful and respectful manner. Speakers should not make personal attacks on other individuals. To promote these goals, we ask that everyone be courteous, patient and respectful while others are speaking. Each speaker should feel free to express his or her viewpoint freely, but in a courteous and respectful way, speaking concisely and within the allotted time limits. Members of the public will not speak unless first recognized by the Board President/Chairperson and will speak only from the podium, not directly from the audience at any time.

**PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING**

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda.

Persons wishing to address the Board are asked to fill out a ***Public Comment Form*** located at the sign-in area, and submit the completed form to the administrative assistant prior to the start of the meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: [www.sysdschools.org](http://www.sysdschools.org).

There were no public comments.

**6. GENERAL ADMINISTRATION****6.1 BOARD GOVERNANCE WORKSHOP**

Staff presented the following topics to the Board for guidance.

- Local Control Accountability Plan (LCAP) Goal #1: Student Achievement (Little)
- Declining Enrollment, Attendance & Otay Mesa Housing Developments (Adrianzen/Little/Iniguez)
- 2024 General Obligation Refunding Bonds, Series A (Adrianzen)
- Construction Projects Update (Iniguez/Knowles)

**6.2 G.O. BOND FUND RE-PRIORITIZATION PLAN (Iniguez)**

The Board approved the Revised Bond Fund Re-Prioritization Plan.

Motion: Martinez      Second: Pallasigue      Vote: 4-0

**6.3 AGREEMENT WITH DAVY ARCHITECTURE, INC. (Iniguez)**

The Board approved the Agreement with Davy Architecture, Inc. to provide Architectural Services for the 2024 field replacement project at Sunset School for \$23,870.00 on a not-to-exceed basis through August 2024.

Motion: Martinez      Second: Pallasigue      Vote: 4-0

**6.4 AWARD RFP NO. 24-01 AND AGREEMENT WITH GAFCON, INC. FOR PROJECT MANAGEMENT/ OWNER REPRESENTATIVE SERVICES (Iniguez)**

The Board awarded RFP No. 24-01 to and approved the agreement with Gafcon, Inc. to provide Project Management and Owner Representative Services for \$780,000.00 on a Time-and-Materials, Not-To-Exceed basis through December 2026.

Motion: Pallasigue      Second: Rosario      Vote: 4-0

**6.5 AMENDMENT NO. 4 TO THE MASTER AGREEMENT WITH LORD ARCHITECTURE, INC. (Iniguez)**

The Board approved Amendment No. 4 to the Master Agreement with Lord Architecture, Inc. to provide architectural services for the installation of 2 classroom portables and a science classroom revision into a UPTK classroom at Ocean View Hills School for the 2024-2025 school year for \$86,465.00 from Developer Fee funds.

Motion: Pallasigue      Second: Martinez      Vote: 4-0

**6.6 AGREEMENT WITH AMERICAN MODULAR SYSTEMS VIA A PIGGYBACK AGREEMENT WITH SANTA CRUZ CITY SCHOOLS FACILITY SERVICES (Iniguez)**

The Board approved the agreement with American Modular Systems to provide two 24'x40' portable classroom buildings for projected 2024-25 enrollment growth at Ocean View Hills using an existing "piggyback" agreement between American Modular Systems and Santa Cruz City Schools Facility Services. The cost implications of \$234,760.00 will be paid from Developer Fees funds.

Motion: Pallasigue      Second: Rosario      Vote: 4-0

**6.7 RESOLUTION NO. 23/24-0035 TO PROCURE PURCHASES, WARRANTY, INSTALLATION, AND REPAIR OF SPORTING GOODS, EQUIPMENT AND SUPPLIES THROUGH THE DEPARTMENT OF GENERAL SERVICES (DGS) CALIFORNIA MULTIPLE AWARD SCHEDULES (CMAS) (Iniguez)**

The Board adopted Resolution 23/24-0035 for CMAS Contract No. 4-21-06-1085 with Wall 2 Wall Floor Coverings to purchase artificial turf and materials for the 2024 Field Replacement Project at Sunset School for \$310,996.00 from Bond Measure T.

Motion: Martinez      Second: Pallasigue      Vote: 4-0

**7. ADJOURNMENT**      Time: 7:37 p.m.

Board Member Pallasigue made a motion to adjourn the meeting, seconded by Board Clerk Martinez. The vote was 4-0.

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent