

Harper Archer Elementary School

Date: **September 23, 2025**

Time: **5:00 PM**

Location: **Virtual Zoom Meeting**

- I. Call to order: 5:01 p.m.
- II. Roll Call

Role	Name <i>(or Vacant)</i>	Present or Absent
Principal	Crystal January	Present
Parent/Guardian	Janenin Collins	Absent
Parent/Guardian	April Waits	Absent
Parent/Guardian	Bernikka Elder	Present
Instructional Staff	Tabetha Barker	Present
Instructional Staff	Medalana Smith	Present
Instructional Staff	Satin Booker	Present
Community Member	Cynthia Culbreath	Present
Community Member	Cynthia Jewell	Present
Swing Seat	Cheryl Jackson	Present
Non-Voting Member	Matthew Graves	Present
Student <i>(High Schools)</i>		

Quorum Established: **Yes**

III. Action Items

A. Approval of Agenda

Motion made by: **Medalana Smith** ; Seconded by: **Bernikka Elder**

Members Approving: 7

Members Opposing: 0

Members Abstaining: 0

Motion **Pass**

B. Approval of Previous Minutes:

Motion made by: **Medalana Smith** ; Seconded by: **Bernikka Elder & Cynthia Jewell**

Members Approving: 7

Members Opposing: 0

Members Abstaining: 0

Motion **Pass**

IV. Discussion Items

- A. School Strategic Plan
 - i. Strategic Plan & Priorities Review

Dr. January reviewed the strategic plan and priorities, and mentioned the laser focus on literacy and mathematics.

- ii. SMART Goals

Dr. January reviewed the SMART goals and their alignment to the district's goals for literacy and mathematics.

- B. Data Discussion
 - i. MAP Results
 - ii. 2025 GA Milestones Results

MAP and 2025 GA Milestones data was reviewed collectively. Ms. Culbreath asked, "how does HAES data compare to similar schools with similar demographics?" Dr. January responded, "That's a good question. Each year the data changes and the schools that were once in the same grouping or range may not remain the same because each year is a year for growth. Every 3 years the data is reviewed to see what schools can come off or be added to the list. This is a pivotal year for us because our data will be reviewed to see if and when we are coming off the list.

Mrs. Jewell noticed that there was an 8% and 9% increase in 3rd grade data and asked if we knew what caused the increase. Dr. January shared that we began to showcase teachers with expertise and share their practices with their peers to strengthen consistency of practice in classrooms.

Ms. Elder noticed that the data focuses on grades 3-5 and wondered would information be provided on the readiness of the rising 3rd graders. Dr. January mentioned that AMIRA testing could provide this information and that iReady math had been purchased to provide the information for mathematics. Dr. January also shared that IXL will be purchased and that all technology platforms will be accessible for home use.

V. Information Items

A. Principal's Report

- i. Enrollment and Leveling Updates

Dr. January discussed leveling and the budget. She shared that we were initially short 19 scholars; however, enrollment increased after Labor Day. Dr. January shared that funds in the budget would be allocated to administrator and teacher professional development, afterschool tutoring and transportation.

- ii. Additional Information Items

B. APS Forward 2040 –Comprehensive Long-Range Facilities Plan Update

Dr. January shared that more information on the Comprehensive Long-Ranger Facilities Plan would be forthcoming.

VI. Announcements

Dr. January's announcements included:

- APTT is being held tomorrow at 4:00 p.m.
- Hispanic Heritage Month is currently being celebrated
- Grandparents' Day was amazing. The scholars and their families loved it.
- Gold Standard Principal's Chat will be held on October 3rd
- Write Score testing will be October 23rd
- Thanksgiving Luncheon will be held November 12th

Ms. Barker announced the G3 Summit being held this Saturday. She shared that she will be in attendance with Ms. Smith and Dr. Booker. Ms. Elder mentioned that she would be in attendance as well.

Ms. Barker also gave an additional announcement about APTT.

VII. Public Comment

Ms. Barker asked if there were any public comments. Mr. Graves replied that there were none.

VIII. Adjournment

Motion made by: [Cynthia Jewell](#) Seconded by: [Medalana Smith](#)

Members Approving: 7

Members Opposing: 0

Members Abstaining: 0

Motion Pass

ADJOURNED AT 5:40 p.m.

Minutes Taken By: [Satin Booker](#)

Position: Go Team Secretary

Date Approved: 10.28.25