SAN JOAQUIN COUNTY OFFICE OF EDUCATION
Troy A. Brown, Ed.D., County Superintendent of Schools

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July 16, 2024

TO: San Joaquin County School District Superintendents

FROM: Troy A. Brown, Ed. D.
County Superintendent of Schools

RE: ANNUAL ORGANIZATIONAL MEETING

Under current education law, AB 2449 amended Education Code § 5017 to read: "Each person elected at a regular biennial governing board member election shall hold office for a term of four years commencing on the **second** Friday in December next succeeding their election."

Education Code § 35143 requires that a governing board hold an Annual Organizational Meeting within a specified 15-day period. This year that period of time is between December 13 and December 27, 2024. **If the governing board is not scheduled to meet within this timeframe, please take action as soon as possible to amend the calendar of meetings to fall between these dates. Another option would be to call a special meeting that meets this mandated time requirement.** Please notify me of the day and time selected by completing the bottom portion of this memorandum and returning the form by November 1, 2024.

During an Annual Organizational Meeting, a governing board must select a president, vice-president and/or clerk of the board, authorize signatures, develop a schedule of regular meetings for the year, develop a Board calendar for the year, and designate Board representatives. This information is reportable on the included Registry of Public Agencies form. **To complete the process, and follow the directives of Government Code § 53051, please complete the Registry of Public Agencies form (previously Statement of Facts form) within 10 days of the change and send it to the Secretary of State, the county clerk's office, and a copy to our office.**

Please do not hesitate to contact Zoe Sephos at (209) 468-4802 or zsephos@sjcoe.net if you have any questions.

Thank you!

PLEASE COMPLETE AND RETURN

The Annual Organizational Meeting of the Jefferson Elementary School District will be held on 12/17/2024 (date) at 6:30 PM (time) in the Board Room - 1219 Whispering Wind Drive, Tracy, CA 95377 (place).

Signature

9/11/2024
Date

EDUCATE • INNOVATE • INSPIRE

Secretary of State
Registry of Public Agencies
(Government Code section 53051)

SF-405

IMPORTANT — Read Instructions before completing this form.

There is **No Fee** for a Registry of Public Agencies filing

Copy Fees – First page $1.00; each attachment page $0.50; Certification Fee - $5.00

This Space For Office Use Only

1. Type of Filing (Check one.)

- ☐ Initial Filing (first Registry of Public Agencies filing for an agency)
- ☑ Updated Filing (change to an existing Registry of Public Agencies record)

2. Agency Information

a. Full Legal Name of Public Agency
Jefferson School District

b. Nature of Update (complete if Updated Filing)
Change of Officers

c. County
San Joaquin

d. Official Mailing Address
1219 Whispering Wind Drive, Tracy, CA 95377

3. Chairperson, President, or Other Presiding Officer

a. Name

b. Title
President

c. Business or Residence Address
1219 Whispering Wind Drive, Tracy, CA 95377

4. Clerk or Secretary

a. Name

b. Title
Clerk

c. Business or Residence Address
1219 Whispering Wind Drive, Tracy, CA 95377

5. Other Members of the Governing Board (Enter as many as applicable. Attach additional pages for additional members.)

Name	Business or Residence Address
	1219 Whispering Wind Drive, Tracy, CA 95377
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6. Date and Sign Below (Additional members set forth on attached pages, if any, are incorporated herein by reference and made part of this Form SF-405, Registry of Public Agencies.)

Date

Signature

James W. Bridges / Superintendent & Board Secretary
Type or Print Name

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