

PUBLIC NOTICE
Wednesday, December 10, 2025

ISD 279-OSSEO AREA SCHOOLS

Request for Quotation (RFQ): Type III Pupil Transportation Services (2026-2031)

School Transportation Services

Information Notice: A Request for the following information was made:

- 1. Pre-Quote Meeting PowerPoint**
- 2. Pre-Quote Questions at Meeting**
- 3. Company Invite Roster**
- 4. Quotation Information Link and Question's Link**

A **pre-quote meeting** was held at the Osseo Educational Service Center at 11200 93rd Avenue N, MN, 55369 on **Monday, December 1st, 2025, at 10:00 a.m. CST** in the Forum. This meeting was in person for any interested vendors who wish to attend. This meeting is not required; however, it is a great opportunity to learn more about our school district, our Type III needs, and questions you may have.

The District & School Board reserves the right to reject any or all quotes or parts of quote and to waive informalities in the quotes.

Recommendations for award will be submitted to the School Board for their consideration at a later public meeting.

Posting Information:

<https://www.osseoschools.org/departments/business-services/procurement-and-contracts>



**Osseo Area
Schools**

2026-2031 Type III RFQ Informational Meeting

Troy Schreifels, Director of Transportation

Jim Greeley, Asst. Director of Transportation

Monday, Dec. 1, 2025



Osseo Area
Schools

District Overview

- Serving 21,000 students; 13,000 transported daily
- 66 square miles across urban, suburban, and rural communities
- 30 public school sites & multiple specialized programs
- Member of Intermediate District 287 (Metro Wide)
- Member of Northwest Suburban Integration School District

Build A Better Future (BBF)

- Building Campaign for 2025-2027 \$500 Million
- Currently the school district is building a new elementary school – Aspen Ridge Elementary
- Starting this spring, a second site will be built to house early childhood, preK, and other district facilities.
- \$90 million dollar addition to Maple Grove Senior High School.
- Enhancements at all schools
- Boundary changes for Elementary and Middle Schools – Fall of 2026

Type III Contract Scope

- Contractor(s) route all students assigned to them within 3 business days
- Home-to-school, mid-day, special education, and vocational routing
- Summer school, late activity routes, possible charter & field trips.
- One time rides home from school during the school day when requested

Student Population Served

- ☐ McKinney Vento Students
- ☐ Special Education Students
- ☐ General Education Students
- ☐ Safe at Home Students
- ☐ Care & Treatment Students
- ☐ Foster Care

Legal Notices

- Request for Quotation
- Contract Term July 1, 2026 – June 30, 2031
- Vendor must have a minimum of 25 vehicles available to service district.
- Quotations Due: Monday, December 15, 2025 @ 1 p.m.
- Performance Bond – May be required
- Right to Negotiate after submission
- Right to select more than one vendor
- Right to refuse all submissions

Important Dates

Quote Process	Dates
Published on ISD 279's website	Friday, November 14, 2025
Pre-Quote Meeting	Monday, December 1 st , 2025 10:00 A.M.
Quote Questions Due to ISD 279	Monday, December 8 th , 2025
Quote Questions Response to All	Friday, December 12 th , 2025
Quote Submission Deadline to ISD 279	Monday, December 15 th , 2025 1:00 P.M.



History & Vehicle Needs

Currently

- Two (2) Type III vendors servicing district
- Ten (10) plus years of service for both vendors
- Vehicles Used: 7 & 10 passenger vehicles
- Vehicle Age: 12 year max
- Specialized Equipment: Secured Vehicles, GPS & Camera Systems
- Student tracking system (Bonus)



Vendor Provided Services & Equipment

- Booster Seats
- Car Seats
- Cam Straps (Safety Vest Connections)
- Wheelchair Lifts
- Para Educators (Bus Aides to meet I.E.P.'s)

Performance Expectations

- Strict on-time performance and reliability
- Non-performance fines starting at \$100 per incident
- Vendor Field Safety – School visits, Compliance Checks
- Annual audit and continuous quality review
- All vendors held to accountability of RFQ specifications

Pricing & Evaluation Process

- Award of Service

 - Proposed Cost – 40 Points

 - Service Approach | Methodology - 30 Points

 - Qualifications | Experience – 30 Points

- Exhibit 2 – Two (2) Quote Options

 - Hourly Quote – 1 Hour Increments for Quote

 - Mileage Quote + Per Stop Charge

 - Year's 2 thru 5 – Provide a % Increase

Current Pricing Rates 2025-2026

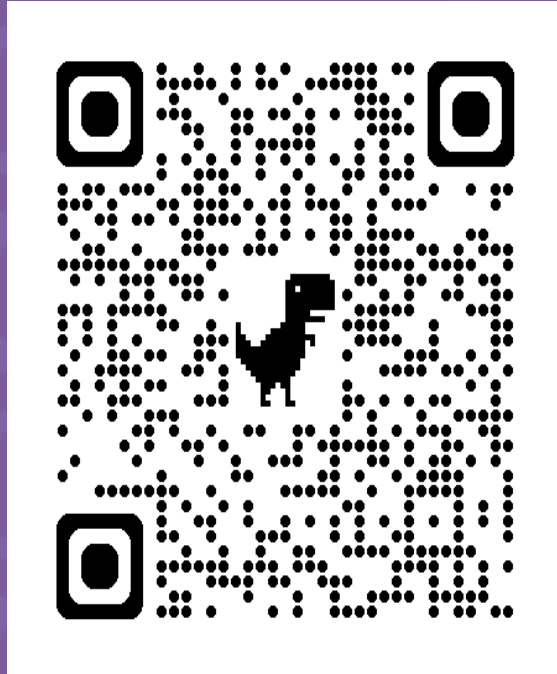
Hourly Rate 2025-2026

- \$62.98 – 1 Hour Minimum “Live Time”
- \$15.75 – ¼ Hour Rate (6 Min. Round Down / 7 Min. Round Up) “Live Time”
- \$62.98 – One Time Rides (1 Hour Minimum) / \$15.75 – ¼ Hour Rate (6 Min. Down / 7 Min. Round Up)
- \$26.53 – 1 Hour Para / Aide / \$6.63 – ¼ Hour Rate “Live Time”

Mileage Rate 2025-2026

- \$2.81 Per Mile “Live Miles”
- \$10.00 Per additional Stop
- Minimum Charge \$25.00
- \$26.53 – Para / Aide Support

Billing Examples



Current Vendor Billing Samples:

Three (3) Years of Historical Billing

Sample Billing from:

- Mileage Vendor
- Hourly Vendor

Questions



Today – Time permitting, we will answer questions.

After today – All Questions must be submitted via QR Code form.

Timeline: Submit questions from today – Dec. 8th, 2025

Responses will be provided back to all parties no later than – Dec. 12th, 2025

Thank You

RFQ Deadline:

- Date: Monday, December 15th, 2025
- Time: 1 p.m. CST
- Via Email: schreifelt@district279.org
- Final decisions and awards will be in Jan. | Feb. of 2026

RFQ Informational Meeting Questions

Monday, December 1, 2025

- **Question 1: The specification calls for all vehicles to be 12 years old or newer. [Statute 169.454](#) allows for vehicles to be 2008 or newer. Can vendors run vans older than 12 years.**
 - Answer: No, all vehicles need to meet section 7.41, all vehicles must be no more than twelve 12 years old or newer.
- **Question 2: Equipment (Section 7.3.2) Two-Way Radio Communication: Vendor asks if two-way radios need to be in vans or is a cell phone ok.**
 - Answer: All vehicles must be equipped with communication equipment, which could be a cell phone.
- **Question 3: There was a question about average hours for Type III Vehicles?**
 - Answer: Refer to billing examples including in historical billing data information provided in Exhibit 3.
- **Question 4: Will the district come out and visit prospective vendors during the selection process.**
 - Answer: Yes, the district may choose to come visit any or all prospective vendors prior to awarding a contract.
- **Question 5: Routing (Section 6.2) Can Osseo routes be paired together with other districts if students are dropped/picked up at appropriate bell times?**
 - Answer: Yes, vendors may pair Osseo routes with other districts “shared services” to reduce costs. Both of our current vendors have multiple districts/clients they serve.
- **Question 6: Routing (Section 4.1.1) Are there any hidden costs in routing?**
 - Answer: No, there are no hidden costs.
- **Question 7: How does Osseo handle student management issues?**
 - Answer: We view student management as a partnership. If a driver is having an issue with a student, a bus referral should be filled out and submitted via email to the Osseo Transportation department, at which time we will upload into our Bus Conduct system for school administration to review and take action.
- **Question 8 : Equipment (Section 7.3.5.1) Are enclosed vehicles an additional cost?**
 - Answer: No, it is factored into the rate.
- **Question 9 : How many lift vehicles are currently in use?**
 - Answer: 7-passenger vehicles approximately 5 lifts. 10-passenger vehicles, approx. 10 lifts.
- **Question 10: How are IEP decisions for Aid/Para made?**
 - Answer: Student IEPs determine the need for an Aid/Para. We currently have 5-6 vehicles that require paras.
- **Question 11: What is the maximum student ride duration?**

- Answer: Routes should not exceed one hour in most circumstances, when possible. Not listed in the RFQ.
- **Question 12: Can students sit in the front seat?**
 - Answer: No, we prefer not to have students riding in the front seat.
- **Question 13: How are Osseo students divided between vendors?**
 - Answer: We currently distribute routes based on grade. Elementary students go to one vendor, while Middle School and High School students go to another. In the past, we have distributed students based on address location. We do our best to make sure that students are divided as equally as possible among vendors.
- **Question 14: Homeless/Requalifying Timeline?**
 - Answer: Initial homeless requalifying time typically wraps up in late October, early November. However, this population moves frequently, and changes are continuously ongoing for families.
- **Question 15: Services Required - Section (4.9.3) What do vocational routes look like?**
 - Answer: Vocational routes are typically used at our 18-22 years of age program site. We don't typically issue students to Type III vendors for vocational work, these routes are typically run in a yellow bus.
- **Question 16: Services Required - Section (4.7.5) How are Field Trips assigned?**
 - Answer: Field trips are typically run in a yellow bus, except for smaller teams (e.g. tennis, golf). We do use Type III vehicles for late activity rides for qualified homeless students that are receiving Type III transportation. There are no penalties if you cannot provide a field trip vehicle on the same day.
- **Question 17: Is there a driver consistency expectation?**
 - Answer: Osseo appreciates driver consistency; however, we do understand that it may not always be practical. Students feel more secure when they have the stability of a consistent driver.
- **Question 18: Services Required - Section (4.3.5) How are ride details communicated to parents/students?**
 - Answer: Vendors notify parents of the initial information and any route changes. We find that most parents prefer email or text messages, it will depend on the tools the vendor uses to communicate information to families.
- **Question 19: When sending kids out to vendors, do the vendors get to review the students before receiving and routing the students that are sent to them?**
 - Answer: No, but you can review the request and if you determine you are not able to accommodate, you can send back, and we can send it to another one of our vendors. If this happens often enough, we will likely stop using you for services.
- **Question 20: How many vendors will be awarded contracts?**

- Answer: We currently have two vendors in our current contract cycle. We like to have flexibility and coverage, we will review all submissions and select the
- **Question 21: Since vendors may structure their pricing differently (e.g., flat daily rates, per-mile pricing, or hourly/combination models), would the district consider providing an Excel-based pricing template that lists each mile increment up to 20 miles and includes columns for student counts from 1 to 10? A standardized template would allow all vendors to present equivalent cost data, regardless of their internal pricing model, and would enable the district to evaluate proposals more accurately and equitably?**
 - The RFQ is designed to have a consistent pricing response model for all vendors submitting proposals. The district is looking for an hourly rate, and/or a mileage plus stop rate. The district will not be modifying the pricing exhibit included in the current RFQ model at this time. Vendors our encouragement to complete the pricing exhibit as described. Any considerations should be included in the comments section of the pricing sheets.
- **Question 22: Would the District be willing to accept last invoice of the school year within 10 business days following the end of service?**
 - 5.10.2 - ISD 279 requires the contractor to invoice ISD 279 twice in the month of June for all year-end services. The contractor will invoice all outstanding transportation services for the current fiscal year no later than the end of the week of the last day of school before the summer break. Invoicing will include home-to-school, field trips, activities, and all other transportation-related services. A final cleanup invoice for the month of June will be submitted no later than seven (7) days following the last day of June. This will include all summer school routes for the month of June, and any field trip work completed by contractor for the school year.
 - It is required that a vendor submit a final invoice for the school year, which typically ends between the 6 and 10th of June, and then a second invoice for the remainder of the month which ends on June 30, which we would like to receive 7 business days following the end of that month.
- **Question 23: Given that the service is defined as needed and actual utilization can vary widely throughout the school year, would the district consider removing the requirement for vendors to have 25 vehicles available at the time of proposal submission? Maintaining a fixed fleet size before service levels are known can create an unnecessary barrier to competition and may unintentionally exclude vendors capable of delivering high-quality, reliable service. As an alternative, the district could implement a clear performance safeguard such as a liquidated damage of \$100-\$200 for any ride not initiated within the three-day timeframe, any missed ride, or any ride starting more than 30 minutes late. This structure directly protects the district's operational needs while ensuring vendors are held accountable for timely performance. This adjustment would also enable a broader pool of**

qualified vendors to participate, encourage more competitive pricing, and ensure that fleet resources scale directly with actual student demand rather than hypothetical maximums. Ultimately, this approach better aligns vendor responsibility with the district's as-needed service model and promotes both flexibility and cost efficiency.

- Section 2. Legal Notice; 2.9 - Contractor must own, or have under direct dedicated contract, **a minimum of twenty-five (25) vehicles** meeting the specifications detailed within this document to submit a quotation and be considered for award.
- At the time of submission, the vendor must have 25 vehicles under contract within the company. The vendor needs to show that they can provide vehicles and demonstrate that they would be able to have vehicles available for service upon commencement of the agreement.
- **Question 24: Will the district allow other small capacity vehicles other than 7 or 10 passenger vans?**
 - 4.3.3 ISD 279 Type III routing is based on utilization of 7 and 10 passenger vans. All routes should be designed to maximize utilization of each vehicle.
 - 4.3.4 Vehicle cost will be quoted by capacity and features, if applicable. (ex. 7 passenger, 10 passenger, 7 passenger with lift, etc.)
 - The RFQ specification is asking for responsible quoters to submit quotes for 7 and 10 passenger vans. See page 36 of the RFQ for reference.

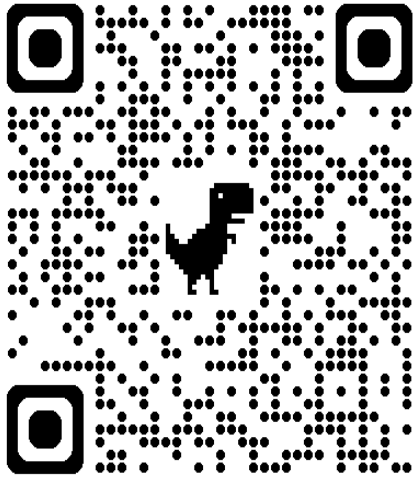
Osseo Informational Meeting

Vendor List

4.0 Transportation
Abby Special Care
American Transportation
Billie Bus
BM Transportation LLC
Collaborative Student Transportation
E-efficient School Transportation
Everdriven
First Alt
First Student, Inc.
Frontier Transportation Services
Goldfish Transportation
GoSTAT
Halo Transportation
Hop Skip Drive
Integrated Student Transportation
ITC Transit
Koala Tree Transportation
Kottkes Bus Service
Lake City Transportation
Lorenz Bus Service
M and F Transport
Mainline Transportation LLC
Monarch Bus Services
MTN Transportation
Northline Transportation
Northwest Transportation Services
Palmer Bus Services
Park Adam Transportation
Ride Safe Transportation
Safe Tree Transportation
Schmitt and Son's
Scholars Transportation, LLC
Student Transportation of America
TCT Transportation
Transportation Plus (T-Plus)
Transportation Plus, LLC.
United Transportation Services
Universal Transit Services
Vision Transportation
Voigt's Bus Service
White Transportation Services, Inc.

Osseo Area Schools Type III RFQ Information

Historical Billing Examples:



<https://drive.google.com/drive/u/0/folders/1tyCNLXf6mXPLZPNi0-HXPrE4T5wlxzgP>

All Questions (Due by December 8, 2025):



<https://osseo.jotform.com/253215570442047>