

Manchester Memorial Elementary School

John J. Willis
Principal



43 Lincoln Street
Manchester-by-the-Sea, MA 01944

Maria Schmidt
Administrative Assistant

Tel: 978.526.1908
Fax: 978.526.2060
Web: www.mersd.org

School Council Meeting
December 10, 2025
3:15-4:15 P.M. – MMES Conference Room
Agenda

1. Public Comment
2. Burning issues/questions/ideas
 1. Officers - website updated
 - i. Co-Chairperson
 1. John Willis
 2. Corey Reishtein
 - ii. Secretary
 1. Deb Patuto
3. Essex School Building Project - Pam Beaudoin
4. Budget Update
 1. Budget Process - about to commence
 2. Staffing Requests/Re-organizations
 3. Enrollment Tracker

	26-27 Projected	2 Sections	3 Sections	Target	DIFF
PK	0	0.00	0.00		
K	35	17.50	11.67	19	-1.50
1	36	18.00	12.00	20	-2.00
2	45	22.50	15.00	20	2.50
3	43	21.50	14.33	20	1.50
4	53	26.50	17.67	22	4.50
5	38	19.00	12.67	22	-3.00
Total	301	20.1			

Manchester Memorial Elementary School

John J. Willis
Principal



43 Lincoln Street
Manchester-by-the-Sea, MA 01944

Maria Schmidt
Administrative Assistant

Tel: 978.526.1908
Fax: 978.526.2060
Web: www.mersd.org

5. School Improvement Plan

1. Updated:

- i. <https://mmes.mersd.org/about-us/school-council/school-improvement-plan>

2. Progress Review

3. Goals and Objectives Brainstorming

4. Process and timelines

6. Next Meeting: *Wednesday, January 14, 2026 3:15pm-4:15pm – MMES Conference*

Room

7. Meeting Adjournment