

November 18, 2025

Regular Board of Education Meeting  
Middle-High School Library

**Present:** Joseph Ciccone  
Kathleen Sarafin  
Tricia Service  
Jack Bono  
Jason Wasielewski  
Dominick Bellino

**Absent:** 1 – Angela Service

**Others Present:** Joseph Palmer, Superintendent of Schools, Kacey Sheppard, Assistant Superintendent of Business and Technology, Thomas Eck, Student BOE member, Thomas Service, Student BOE member, Connie Giordano, District Clerk, Julie Tangorra, Director of Student Support Services, Lindsay Owens, Elementary Principal, Nicole Castronovo, Grants Coordinator, Michael Stalteri, Secondary Principal

**Call to Order:**

The meeting was called to order by Joseph Ciccone at 6:33 p.m. and the Pledge of Allegiance was recited.

**Roll Call:**

Roll call was taken by Joseph Ciccone 6– Present 0 – Absent

**Convene to Executive Session** – a motion was made by Dominick Bellino, seconded by Jason Wasielewski, to convene to Executive Session at 6:33 p.m. to discuss the employment status of specific personnel.

6– YES 0 – NO MOTION PASSED

**Convene to General Session** – a motion was made by Dominick Bellino, seconded by Jason Wasielewski to convene to General Session at 7:06` p.m.

6– YES 0 – NO MOTION PASSED

**Reports/Presentations/Good News to Share:**

1. Kiwanis Superintendent Students of the Month

	<u>Fifth Grade</u>	<u>Eighth Grade</u>	<u>Seniors</u>
September	Cameron Curri	Cambell Rocco	Joseph Mathlin
October	Blake Christofaro	John Drapalski	Amed Merdanovic
November	Liam Sears	Ella Kaleta	Emin Besirevic

- 2. Student Board Members – Thomas Eck and Thomas Service – Reports and Updates on Events in both the Secondary School and Elementary School
- 3. Updates – Joseph Palmer

**Discretionary Period for Residents to Address the Board:**

N/A

**Consent Agenda:**

A motion was made by Kathleen Sarafin, seconded by Dominick Bellino, to approve the following **CONSENT AGENDA:** Minutes, Finance, Personnel 1 – 9, New Business 1 – 3.

6 - YES 0 - NO MOTION PASSED

**Minutes:**

October 28, 2025

**Finance:**

- 1. Extraclassroom Activities Fund Report
- 2. Scholarship Fund Report
- 3. Treasurer’s Report
- 4. Revenue Report
- 5. Trial Balance Report
- 6. Revenue Status Report
- 7. Bank Reconciliation
- 8. Multi Fund Report
- 9. Appropriation Status Report

**Personnel:**

1. **Appointed Substitute Teacher:**  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Lisa Mitchell as a substitute teacher, at an approved substitute pay rate for teacher and teacher assistant, effective 11/19/25. This appointment is contingent upon clearance from the New York State Department of Education (fingerprint clearance).
2. **Approved UDO Stipend for School Social Workers:**  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the stipend of \$6,000 for Melanie Taylor for School Social Worker.
3. **Appointed Substitute Teacher:**  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Francesca Nicastro, at an approved substitute pay rate for teacher and teacher assistant.
4. **Appointed Substitute Part-time IT Technician:**  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Patrick Bliss to the position of part-time substitute IT Technician, at a pay rate of \$25/hr.
5. **Revision to October 28, 2025 Appointment of Social Worker Intern:**  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby revises the October 28, 2025 appointment of Caitlin Bajrektarevic as follows:  
Salary: BA Step 13: \$52,396 + 18 CH \$1,440 - \$53,836  
Four year probationary appointment extending from November 17, 2025 – November 17, 2029, in the tenure area of School Social Worker.
6. **Appointed Teaching Assistant:**  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Jennifer Powell to the position of Teaching Assistant, at an annual pay rate of \$22,045, effective November 24, 2025. This is a four year probationary appointment extending from November 24, 2025 – November 24, 2029, and is contingent upon clearance from the New York State Department of Education (fingerprint clearance).  
Justification:
  - Increased needs due to Special Education
7. **Appointed Interim Secondary Principal:**  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Michael Stalteri as Interim Secondary Principal, at a pay rate of \$532.87/day, effective October 17, 2025.
8. **Appointed Long-term temporary Substitute Art Teacher:**  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Joseph Talerico as a long-term temporary substitute Art Teacher, at a pay rate of \$253.25/day, effective November 5, 2025.

**New Business:**

1. **Accept Donation to be used for Bus to Girls Soccer Sectionals:**  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the donation of \$150 from Bono Brothers to be used for a bus to the Girls Soccer Sectional game.
2. **Accept Donation to be used for Bus to Girls Soccer Sectionals:**  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the donation of \$150 from Frankfort Kiwanis to be used for a bus to the Girls Soccer Sectional game.
3. **Accept Donation to be used for Backpack Program:**  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the donation of \$1,553 from Ilion Presbyterian Church and Susan Backus to be used for the Backpack Program.
4. **Return Uncollected Taxes to Herkimer County for collection with a 5% Penalty:**  
Be it resolved that Joseph Ciccone, President of the Frankfort-Schuyler Central School District Board of Education in the Town of Frankfort, County of Herkimer, NY, be and he is hereby authorized, empowered and directed to sign on behalf of said Board of education of said District the certificate of the Board of

Education of said District attached to the “School Collector’s Return to County Treasurer” of unpaid taxes of said District, which return is for the unpaid taxes assessed upon the lands in said District in the tax list made out and delivered to the Collector of the 1<sup>st</sup> day of September 2025, and which return is dated and made on the 18<sup>th</sup> day of November 2025.

Town of Schuyler -	\$ 93,030.10
Town and Village of Frankfort -	\$675,754.92
Frankfort – State -	\$ 853.03
Schuyler – State -	\$ 22,088.01

5. Management Response Letter

Acceptance of 2025 Financial Audit and 2024 -2025 Management Response of Financial Statement Audit:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepted the 2024 -2025 Financial Audit and 2024 -2025 Management Response in relation to the audit.

6. Update Substitute Pay Rates:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby updates the substitute pay rates, for the following positions, to align with minimum wage), effective 1/01/2026:

- TAs and T Aides - \$112/day
- LPNs - \$112/day
- Cleaners/Custodians - \$16/hr.

7. Excised IT Equipment:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby declares the attached list of IT Equipment as obsolete, and therefore excising the equipment.

8. CSE/CPSE Annual Reviews:

<u>Student ID</u>	<u>Meeting Date</u>
580513378	10/09/2025
580512857	11/03/2025
580513698	10/29/2025
580512964	11/03/2025
580513033	11/03/2025
580511693	11/04/2025
580511792	11/03/2025
580513298	10/28/2025
580511775	10/14/2025
580512868	11/04/2025
580513532	11/03/2025
580512187	11/05/2025
580511932	11/03/2025
580513554	11/03/2025
580511898	11/03/2025
580512792	10/29/2025
580511767	11/03/2025
580513449	10/24/2025
580513024	10/15/2025
580511435	10/15/2025
580512239	11/05/2025
580513706	10/14/2025
580512795	10/20/2025
580512356	10/15/2025
580512317	10/24/2025
580512317	10/24/2025
580513197	10/14/2025
580512206	10/27/2025
580513630	10/20/2025
580513488	10/28/2025
580513329	10/28/2025
580512757	10/22/2025
580513045	10/22/2025
580513050	10/22/2025
580513298	10/28/2025
580513058	10/22/2025
580511859	10/30/2025
580513412	10/22/2025
580512127	10/20/2025

**Old Business:**

N/A

**Adjourn** – A motion was made by Kathleen Sarafin seconded by Tricia Service to **adjourn** at 7:33 p.m.

6– YES

0 – NO

**MOTION PASSED**

Respectfully Submitted, \_\_\_\_\_

District Clerk