MINUTES
Louis Wiener, Jr. Elementary School (LWJES)
School Organizational Team Meeting (SOT)
VIRTUAL VIA GOOGLE MEET
June 3, 2024
4:00 p.m.

School Organizational Team Members:

- ElRae Carino, Member
- Leticia Cummings, Member
- Craig Koppelman, Member
- Erica Snyder, Member
- Anastacia Taylor, Member
- TBD Support Staff, Member

Michael V. Blume, Principal

This meeting agenda is posted publicly on the school website at **lwjes.vegas**.

The SOT may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time. Speakers wishing to speak during the public comment period for this meeting may call the school office at 702.799.5760 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the SOT. Speakers may also submit additional comments in writing.
ONLINE MEETING INFORMATION: This meeting will be conducted online using Google Meet. If you are a member of the public who would like to attend the meeting, please find the link to the meeting posted on calendar on the LWJES website. If you would like to submit a comment in writing to be shared at the meeting, please submit your written comments to the school's front office no later than 2:00 p.m. on the date of the meeting. Comments sent after that time will be shared with the SOT and filed with meeting records.
It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Welcome & Roll Call *The meeting was called to order at 10:00 a.m. Present were Ms. Cummings, Ms. Carino, and Ms. Snyder.*

2.0 Old Items
2.1 APPROVE MINUTES. Discussion and possible action on approval of minutes from the meeting of the LWJES SOT on January 31, 2024; and February 7, 2024; March 6, 2024; April 10, 2024; and May 8, 2024. *The SOT reviewed the minutes. The group agreed to accept the minutes and post the minutes with consensus of those present.*

3.0 New Items
3.1 SCHOOL PLAN OF OPERATION 2023-2024. Discussion and updates on the School Plan of Operation, including the School Strategic Budget, School Performance Plan, and Title I plan for the 2023-2024 school year. *Mr. Blume presented that there were no updates to the 2023-2024 School Plan of Operation along with information regarding SOT vacancies. The SOT discussed SOT voting and filling stakeholder vacancies on the SOT. Public comment was made regarding stakeholders in place with vacancies and support along with willingness to serve.*
3.2 SCHOOL PLAN OF OPERATION 2024-2025. Discussion and updates on the School Plan of Operation, including the School Strategic Budget, School Performance Plan, and Title I plan for the 2024-2025 school year. *Mr. Blume presented Act 3 for the current year's School Performance Plan, Act 1 of the upcoming year's School Performance Plan, information about cell phones and signal-blocking pouches, and a PTO update. The SOT discussed a need to focus on formative assessments in the SPP and PLCs, the impact of absenteeism on learning,*

device pocket charts in classrooms, concerns about possible theft of devices, and possible needs for other smart devices. Public comment discussed the definition of chronic absenteeism and training for teachers regarding absenteeism.

3.3 TITLE I PARENT AND FAMILY ENGAGMENT PLAN 2024-2025. First review and discussion of the Title I Parent and Family Engagement Plan for the 2024-2025 school year. *The SOT previewed the plan and will review the plan at the August 2024 meeting. The SOT discussed the accessibility of The Harbor in the upcoming school year, events with survey reminders, and an incentive for completing the survey and reporting that the survey was taken. Public comment included discussion about incentives for completing the survey, the number of responses that were possible, a calendar of activities, and possible media for upcoming PTO events.*

4.0 General Discussion

4.1 AGENDA AND MEETING PLANNING. Discussion of items for future agendas and dates for future meetings. *The next SOT meeting will be August 1, 2024, at 10:00 a.m. via Google Meet. Requested items include reviewing the Title I Parent and Family Engagement Plan, opening the 2024-2025 school year, and updates about SOT vacancies.*

5.0 Public Comment Period (15 minutes maximum allotted) *Public comment included discussion about the moderation of Class Dojo and posting information and sharing with families.*

Motion to adjourn by Ms. Cummings, second by Ms. Snyder. Motion passed unanimously. Meeting adjourned at 10:57 a.m.