



**Regular Board of Education Meeting
November 10, 2025 at 6:00 p.m.
Piedmont Learning Center and Administration Office
Board Room/Conference Room
615 Edmond Road NW
Piedmont, Oklahoma 73078
Minutes**

I. PROCEDURAL ITEMS

- A. Layne Jones called the meeting to order at 6:00 p.m.
B. Neal Cast called roll:

Name:	Present	Absent
Matt Nelson	X	
Derek Jones	X	
Neal Cast	X	
Jerrod Moser	X	
Layne Jones	X	

- C. Flag salute and prayer - Matt Nelson

Additional administrators and others present:

Lisa Campbell, Brenda Davis, Scott McCall, Tommy Buckner, Mark Melton, Matt Shellenberger, Eddie Wright, Tom Williams, Jennifer Fuller, Brandi Skokowski, Erin Pruitt, Keith Coleman, Tyler Bodell, Scott Ballard, Scott Farley, Joshua Critchfield, Amanda Baustert, Brett Cannon, Darnell Zook

II. PUBLIC PARTICIPATION

Pursuant to Board Policy BED-R, members of the public shall be allowed to attend all meetings of the board of education. In addition, the board of education will have an item on every regular board meeting agenda that affords citizens the right to speak. Any individual wishing to address the board shall sign in with the board minutes clerk prior to the start of the meeting. The president of the board will then acknowledge only those individuals whose names are listed to address the board. The board will set a maximum time of twenty-one minutes at each regular meeting for public comment. Those wishing to speak will be limited to three minutes. Speakers will be allowed to address the board in the order they signed in with the board minutes clerk. The president of the board may extend the time limits if necessary.

There was none.

III. BUSINESS ITEMS

- A. Discuss and take possible action regarding 25-26 School Calendar Revision - High School students only - virtual learning on April 7th and April 15th, 2026 to administer State Science tests and ACT tests. Only 11th grade students will be on campus on those dates.

Layne Jones made a motion to approve 25-26 School Calendar Revision - High School students only - virtual learning on April 7th and April 15th, 2026 to administer State Science tests and ACT tests. Only 11th grade students will be on campus on those dates. Matt Nelson seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrold Moser	Yes
Layne Jones	Yes

Motion passed.

Mark Melton, Executive Director of Secondary Education said the change will ensure an optimal testing environment for 11th grade students. This was implemented last year and there was an increase in the test scores.

- B. Discuss and take possible action regarding Piedmont High School Virtual Plan for 2026-2027.

Neal Cast made a motion to approve Piedmont High School Virtual Plan for 2026-2027. Jerrold Moser seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrold Moser	Yes
Layne Jones	Yes

Motion passed.

Mark Melton said all districts were required to submit a board approved Virtual School Plan for the 26-27 school year as part of the Accreditation process. New legislation was approved this year limiting how virtual days can be used/approved beginning with the next school year. With the Board approval, the plan will be submitted to the State Department of Education for their review and approval.

- C. Discuss and take possible action regarding adoption of Policy DOC - Faculty Assignment and Reassignment When Opening a New Facility or Dividing an Existing Faculty.

Jerrold Moser made a motion to approve the adoption of Policy DOC - Faculty Assignment and Reassignment When Opening a New Facility or Dividing an Existing Faculty. Neal Cast seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrold Moser	Yes
Layne Jones	Yes

Motion passed.

Dr. Eichelberger said this policy follows the process used when a new school opened in the past but has never been implemented in board policy. Board members liked the transparency of the process but also wanted to ensure the process could be flexible and adaptable if necessary.

- D. Discuss and take possible action regarding the 30-day trial Agreement with Mobile Beacon - Bus Wifi Alternative Source-No Charge for Trial Agreement.

Matt Nelson made a motion to approve the 30-day trial Agreement with Mobile Beacon - Bus Wifi Alternative Source-No Charge for Trial Agreement. Derek Jones seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrold Moser	Yes
Layne Jones	Yes

Motion passed.

Chief Technology Officer, Tommy Buckner explained that the district has been using AT&T First Net for the bus wireless plan. The federal government previously funded bus wifi but has discontinued doing so this year. The agreement is for a free 30-day trial with a different provider that is roughly $\frac{1}{3}$ of the cost of the previous vendor. There are currently 34 buses utilizing the wireless network. Board members asked if there would be any penalties incurred by switching vendors. Mr. Buckner said there would be no penalties for cancellation. The board also asked if the new vendor would support the Stop Finder application and it does. There was some concern if Mobile Beacon prioritized bus wireless should there be a network outage; however, board members agreed to the 30-day trial.

- E. Discuss and take possible action regarding Revision to Rates of Pay - adding Game-Activity Worker to Concession/Gate/Game-Activity Workers.

Jerrod Moser made a motion to approve Revision to Rates of Pay - adding Game-Activity Worker to Concession/Gate/Game-Activity Workers.

Neal Cast seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrod Moser	Yes
Layne Jones	Yes

Motion passed.

Dr. Eichelberger explained that the purpose of the Rates of Pay is so that all staff are paid the same rate. Occasionally, a duty will be identified that has not previously been included in the Rates of Pay, so the revision is brought before the board for approval.

- F. Discuss and take possible action regarding the English Language Facilitator Job Description.

Derek Jones made a motion to approve the English Language Facilitator Job Description. Jerrod Moser seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes

Jerrod Moser	Yes
Layne Jones	Yes

Motion passed.

Executive Director of Academics, Brenda Davis explained that the position already existed but the title was changed to reflect the facilitator duties. There is no change to the position pay. The position is paid on the teacher pay schedule with an extra duty stipend for the district wide facilitating and reporting tasks.

G. Discuss and take possible action to create Stone Ridge Intermediate Principal Job Position.

Layne Jones made a motion to approve the creation of the Stone Ridge Intermediate Principal Job Position. Derek Jones seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrod Moser	Yes
Layne Jones	Yes

Motion passed.

Dr. Eichelberger stated with board approval the Stone Ridge Intermediate Principal position could be posted. Once that position is filled, there will be other positions like Counselor, Library Media and Office Staff that will need to be approved for posting but hiring the principal first so they can be involved in all the other hiring decisions.

H. Discuss and take possible action regarding Zonda Demographic Study Agreement - \$36,500 from Bond Fund.

Jerrod Moser made a motion to approve Zonda Demographic Study Agreement - \$36,500 from Bond Fund. Matt Nelson seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes

Jerrold Moser	Yes
Layne Jones	Yes

Motion passed.

Dr. Eichelberger explained that this is for a demo study for school boundary lines. Zonda takes into consideration the permits for future construction. The study would include both the new intermediate and elementary schools. Board members discussed the importance of using data to make boundary decisions and communication with constituents is key to the process. They discussed that the precision and accuracy of the data are worth the expense.

IV. CONSENT AGENDA

Discuss then vote to approve all consent items. These items may be approved by one board motion unless any board member desires to have a separate vote on any or all of these items.

- A. October 13, 2025 regular board meeting minutes
- B. Treasurer's report
- C. Encumbrance report FY26
- D. Encumbrances – Attachment A
- E. Activity fund report
- F. 2026 Board Meeting Dates
- G. Fundraiser purposes & expenditures - Attachment E
- H. Overnight trip requests - Attachment F

Jerrold Moser made a motion to approve Consent Agenda Items A-H. Derek Jones seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrold Moser	Yes
Layne Jones	Yes

Motion passed.

Board members responded positively to staff members receiving national level professional development. Dr. Eichelberger said quality professional development is important for retaining and attracting the best talent.

V. FINANCIAL REPORT

Chief Financial Officer, Jennifer Fuller reviewed the financial graphs. General Fund collections were up \$2.5 million and \$2.4 of that was in the state category. The Building Fund collections were up \$2,153 this month. For the Child Nutrition account, collections were up \$59,000 in the federal category. The Bond Fund stayed the same. Finally, the Sinking Fund collections were up \$14,000 in the district category. Comparing to last year, Ms. Fuller said the district budget is right on track as expected.

VI. EXECUTIVE SESSION

- A. Vote to convene or not to convene into executive session to discuss employment as listed on Attachment C pursuant to 25 O.S. § 307(B)(1)

Derek Jones made a motion not to convene into executive session to discuss employment as listed on Attachment C pursuant to 25 O.S. § 307(B)(1)
Jerrod Moser seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrod Moser	Yes
Layne Jones	Yes

Motion passed.

VII. ACTION ITEM

- A. Discuss and take possible action on employment as listed on Attachment C.

Layne Jones made a motion to approve employment as listed on Attachment C.
Jerrod Moser seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrod Moser	Yes
Layne Jones	Yes

Motion passed.

VIII. NEW BUSINESS

Discussion and possible action regarding new business. This business, in accordance

with 25 O.S. Section 311 (A)(9), is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

There was none.

IX. SUPERINTENDENT'S REPORT

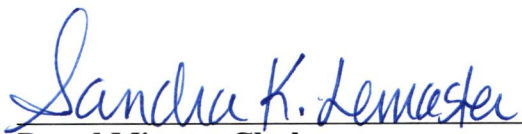
Dr. Eichelberger projected a list of the upcoming Veteran's Day assemblies and encouraged attendance to honor Veterans. He shared a post from newly appointed State Superintendent, Lindel Fields in which he encouraged others "If you aren't taking care of students, take care of someone who is." Mr. Fields included a photo with Piedmont administrators in the post. Enrollment grew by 3 students since October. Dr. Eichelberger said the Piedmont Foundation recently awarded \$41,000 in grants to district teachers and programs. He thanked them for their continual support including assisting in the upcoming Capturing Kids Hearts professional development taking place later in the week. He encouraged board members to attend even for part of the day. Board members said they had heard positive feedback from the staff and said the training was beneficial outside the classroom as well as inside the classroom.

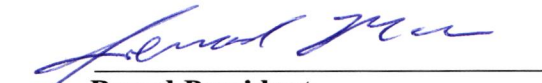
X. ADJOURNMENT

At 6:36 p.m., Jerrod Moser made a motion to adjourn. Derek Jones seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrod Moser	Yes
Layne Jones	Yes

Motion passed.


Sandra K. Lemaster
Board Minutes Clerk


Jerrod Moser
Board President

I, the undersigned, Minutes Clerk of the Board of Education of Piedmont Independent School District No. Twenty-Two of Canadian County, Oklahoma, do certify that prior to December 15, of the last calendar year, the date, time, and place of this regular meeting was filed in the office of the County Clerk of

Canadian County.

I also certify that at least 24 hours prior to the meeting, excluding Saturday, Sunday and holidays, notice of the time, place and agenda of this meeting was posted on the Piedmont Public Schools website and also in prominent public view at the location of the meeting.

Witness my hand and seal of this school district on this 10th day of November 2025.

[SEAL]



Sandra K. Lemaster

Board Minutes Clerk

**Attachment A
Encumbrances
FY2026**

Accounts Payable				Payroll			
Fund		PO #s	Amount	Fund		PO #s	Amount
11	General Fund	399-453	\$99,784.47	11	General Fund	70001-71113	\$39,470,996.91
21	Building Fund	31	\$221,935.00	21	Building Fund	70002-70009	\$468,134.87
22	Child Nutrition	6	\$10,578.64	22	Child Nutrition		\$
33	Bond 33	5	\$6,500,000.00				
41	Sinking Fund	2	\$ 61,250.00				
Accounts Payable Change Orders				Payroll Change Orders			
11	General Fund	394	\$0.38	11	General Fund		\$
21	Building Fund		\$				
22	Child Nutrition		\$	22	Child Nutrition		\$
TOTAL			\$ 6,893,548.49	PAYROLL TOTAL			\$39,939,131.78
GRAND TOTAL \$ 46,832,680.27							

**Attachment E
Fundraisers
FY26**

Site	Activity Account Name	Activity Account #	Fundraiser
HS	Athletics	801	Fan Pledge Online Donations
HS	Girls Basketball	806	Fan Pledge Online Donation
HS	Wrestling	830/831	Yard Sign Sales
HS	Wrestling	830/831	Fan Pledge Online Donations
HS	Wrestling	830/831	Donations
HS	Speech & Debate	909	Various Candy Sales
HS	Speech & Debate	909	World's Finest Chocolate Sales
HS	Speech & Debate	909	Donations

**Attachment F
Overnight Trip Requests
FY26**

Site	Group/Club	Destination	Event	Dates of Travel	Staff/Chaperones Traveling
HS	Volleyball	Verdigris, OK	State Volleyball Tournament	10-22-2025 thru 10-25-2025	Tom Williams, Erica Jensik, Chelsea Lopez, Melissa Katzenberger, Jeremy Moss
HS	Cross Country	College Station, TX	Nike South XCountry Regionals	11-22-2025 thru 11-24-2025	Billy Miller, John Miller, Bailey Briscoe, Jamie Johnson & Parent Chaperones
HS	Girls Basketball	Bixby, OK	Bixby Basketball Tournament	12-04-2025 thru 12-06-2025	Joe Crawford, Larry Weaver, Cedar Minter, Trey Nance Lance Yanda
HS	Boys Basketball	Bixby, OK	Bixby Basketball Tournament	12-04-2025 thru 12-06-2025	Brian Beale, Daniel Cunningham, Logan LaRue, Rob Baggs
HS	Girls Soccer Coaches	Philadelphia, PA	United Soccer Coaches Convention	01-14-2026 thru 01-17-2026	Natalie Thompson, Tresy Capelle
HS	Band	Tulsa, OK	OkMEA All State	01-21-2026 thru 01-24-2026	Jeff Jahnke, Christian Morse, Connor Gowriluk, Chelsea Madden
HS	Girls Soccer	Sand Springs, OK	Sandite Copa Soccer Tournament	03-03-2026 thru 03/07/2026	Natalie Thompson, Tresy Capelle
Admin	Academics	New Orleans, LA	Plain Talk About Literacy and Learning Conference	03-10-2026 thru 03-13-2026	Brenda Davis, Amy Bixler, Jennifer Wilcox, Amy Brezina, Shantaya Ross
Admin	Academics & Administrators	Tulsa, OK	PLCs at Work	05-26-2026 thru 05-29-2026	Brenda Davis, Brett Cannon, Kaci Martin, Sara Rhoades

**Attachment C
Employment**

Employment FY26					
Last Name	First Name	Certified Professional Support Adjunct Hourly/Daily	Site/Assignment	New/Existing	Effective Date
Belt	Jamie	Certified	PI/Special Education	Existing	11/12/2025
Cartwright	Heather	Hourly	CCC/TA	Existing	10/13/25
Cope	Aspen	Hourly	Athletics/Gate Worker	New	10/16/25
Daghlian	Jenna	Support	CCC/TA	Existing	11/03/25
McDaniel	Debra	Support	Transportation/Bus Driver	Existing	10/27/25
Noriega	Ashlee	Support	PI/Paraprofessional	Existing	11/11/25
Stevens	Kimberly	Hourly	CCC/Substitute	Existing	10/13/25

Resignations//Retirements/Terminations/Leave of Absence					
Last Name	First Name	Certified Professional Support Adjunct	Site/Assignment	Effective Date	
Cordes	Christopher	Support	Transportation/Bus Driver	*Rescinded	
Heard	Calista	Support	ECC/ASL Interpreter	12/12/25	
Jaras	Jacqueline	Hourly	SR/Cafeteria Monitor	11/11/25	
Reece	Denise	Certified	D/EL Facilitator	05/22/26	

Wildcat Clubhouse Childcare					
Last Name	First Name	Hourly	Assignment	New/Existing	Effective Date
Ashmore	Alison	Hourly	WCC	Existing	10/15/25
Hudson	Hailey	Hourly	WCC	Existing	10/24/25
Meier	Xane	Hourly	WCC	New	10/15/25

Substitute Teachers			
Last Name	First Name	Substitute	Effective Date
Koch	Katherine	New	11/10/2025
Neller	Liberty	New	11/10/2025
Normann-Petersen	Cheryl	New	11/10/2025
Schlosser	Cynthia	New	11/10/2025
Schmiedeskamp	Julie	New	11/10/2025
VanZandt	Kelly	New	11/10/2025