

Cardiac Emergency Response Plan (CERP)
J S Morton West High School District 201

Follow these steps in responding to a victim who suddenly collapses, appears to have no pulse, does not appear to be breathing normally and/or appears to be unconscious.

1. Communication:
 - Teacher/staff will press the emergency button in the classroom to alert security of cardiac emergency.
 - Notify security answering emergency phone that there is a cardiac emergency, with the location.
 - Nurses will receive a phone call and radio call from security relaying there is a cardiac emergency.
 - Security at front desk will call a Code AED and will give the location of the cardiac emergency on the radio.
2. Scene safety:
 - Move students in the immediate area away from the victim.
3. CPR:
 - If staff member is CPR certified and can recognize the victim does not have a pulse and does not appear to be breathing- begin CPR.
 - If no one is present that is CPR certified then the nearest person can perform hands only CPR by pushing hard and fast on the center of the chest.
 - Goal is 100 compressions per minute.
4. If more than one staff member is on the scene:
 - Direct person to retrieve the AED.
 - Leave door open on the AED box, alarm will be audible and will alert team of the location.
 - Press the power on button, attach the pads to the victim, shown on the diagram on the pads. Follow the AED's visual and audible prompts.
 - If shock is needed, the AED will advise and deliver one or more shocks.
 - Continue CPR.
5. Security, administration, resource officer, nurses and cardiac emergency team will arrive at the location of the cardiac emergency.
6. School resource officer will be notified by nurses to call 911 and will have security meet the paramedics and escort them to the victim.
7. Nurses will take over medical care and CPR. Nurse will attach AED (if AED has not been attached). Paramedics will assist with CPR and initiate transportation to hospital.
8. Administration prints victim's demographic information for paramedics and contacts parents/guardian.
9. Nurse or member of cardiac emergency response team documents the actions taken during the event on the "Cardiac Emergency Response Action Plan" form.
10. Security will announce Code AED all clear.
11. Security will check and replace AED pads, check batteries, and replace accessory kit.
12. The cardiac emergency team will debrief the event to evaluate if the team responded appropriately and if improvements could be made.

Outdoors after school dismissal:

For cardiac emergencies that occur outside (athletic fields) after the school day the coaching staff/athletic training staff will initiate the emergency cardiac response.

Coaching staff/ athletic training staff will notify security and the athletic trainer by radio of the cardiac emergency.

Cardiac Emergency Response Plan (CERP)

AEDs Locations

Main Building Locations	Serial Number
1 ST Floor by Exit 8	X18F037084
1st Floor Freshman Center (next to elevator)	X19D147570
1st Floor by Exit 1 Main Entrance	X19D147113
1st Floor by Exit 24 E Hall	X08H166109
1st Floor D Hall (next to elevator)	X24D809134
Nurses Office (Portable)	X10G460305
Athletic Trainers Office G Hall (Portable)	X08K178798
Auxiliary Gym	X08H166158
Fieldhouse	X18F036800
Main Gym	X07H123863
PE Foyer	X24D809173
Swimming Pool Room	X03F016831
2 ND Floor Outside Freshman Café	X19D146150
2 ND Floor Outside Room W227	X18G041984
2nd Floor D Hall (next to elevator)	X24D807064
Outside Locations	Serial Number
Stadium	X07H123868
Athletic Trainer's Office Stadium (Portable)	X11C493557
Security Car (Portable)	X03F0168111

**Cardiac Emergency Response Plan (CERP)
JS Morton Transition Center**

Follow these steps in responding to a victim who suddenly collapses, appears to have no pulse, and does not appear to be breathing normally and / or to be unconscious.

1. Communication:

- Facilitate immediate access to professional medical help
 - iv. Call 9-1-1 as soon as you suspect sudden cardiac arrest.**
 - 1. Remain on the phone with 9-1-1. (Bring your mobile device to the patient’s side if possible) Give the exact location and provide the recommended route for ambulance to enter and exit.
- Staff/Teacher will notify nurse on site.

2. Scene Safety:

- Move students in the immediate area away from the victim.

3. CPR:

- If staff member/teacher is CPR certified and recognizes the victim does not have a pulse and does not appear to be breathing- Begin CPR- and have someone retrieve the AED.
- Here’s how:
 - Begin continuous chest compressions
 - Press hard and fast in the center of chest. Goal is 100 compressions per minute. (Faster than once per second, but slower than twice per second.)
 - Use 2 hands: The heel of one hand and the other hand on top (or one hand for children under 8 years old), pushing to a depth of 2 inches (or 1/3rd the depth of the chest for children under 8 years old).

4. If more than one staff member is on the scene:

- Direct person to retrieve the AED
- Leave the door open on the AED box, alarm will be audible and will alert the team of the location.
- Press the power on button, attach the pads to the victim, shown on the diagram on the pads.
 - Follow the AED’s visual and audible prompts.
- If shock is needed, the AED will advise and deliver and deliver one or more shocks.
- Continue CPR.

- Nurse will take over medical care and CPR. Nurses will attach AED (if AED has not been attached). Paramedics will assist with CPR and initiate transportation to hospital.
- The administration prints victim’s demographic information for paramedics and contacts parents/guardian.
- Nurse or member of cardiac emergency response team documents the actions taken during the event on the “Cardiac Emergency Response Action Plan” form.
- Nurse will announce Code AED all clear
- Security will check and replace AED pads, check batteries, and replace accessory kit.
- The cardiac emergency team will debrief the event to evaluate if the team responded appropriately and if improvements could be made.

Outdoors after school dismissal:

- All sporting events take place at the West campus.

Morton Transition Center AED Locations

Main Building Location	Serial Number
South East Rear Hallway	X22A446353

Cardiac Emergency Response Plan (CERP)
Morton Alternative High School

Follow these steps in responding to a victim who suddenly collapses, appears to have no pulse, and does not appear to be breathing normally and / or to be unconscious.

1. Communication:

- Teacher /staff will press the emergency button in the classroom to alert security of cardiac emergencies.
- Notify security answering emergency phone that there is a cardiac emergency, with the location.
- Nurses will receive a phone call and radio call from security relaying there is a cardiac emergency.
- Security at the front desk will call a Code AED and will give the location of the cardiac emergency on the radio.

2. Scene Safety:

- Move students in the immediate area away from the victim.

3. CPR:

- If staff member/teacher is, CPR certified and recognizes the victim does not have a pulse and does not appear to be breathing- Begin CPR- and have someone retrieve the AED.
- Here's how:
 - Begin continuous chest compressions
 - Press hard and fast in the center of chest. Goal is 100 compressions per minute. (Faster than once per second, but slower than twice per second.)
 - Use 2 hands: The heel of one hand and the other hand on top (or one hand for children under 8 years old), pushing to a depth of 2 inches (or 1/3rd the depth of the chest for children under 8 years old).

4. If more than one staff member is on the scene:

- Direct person to retrieve the AED
- Leave the door open on the AED box, alarm will be audible and will alert the team of the location.
- Press the power on button; attach the pads to the victim, shown on the diagram on the pads.
 - Follow the AED's visual and audible prompts.
- If shock is needed, the AED will advise and deliver and deliver one or more shocks.
- Continue CPR.
- Security, administration, office duty officer, nurses and cardiac emergency team will arrive at the cardiac emergency location.
- Off duty officer will be notified by nurses to call 911 and will have security meet the paramedics and escort them to the victim.
- Nurses will take over medical care and CPR. Nurses will attach AED (if AED has not been attached). Paramedics will assist with CPR and initiate transportation to hospital.
- The administration prints victim's demographic information for paramedics and contacts parents/guardian.
- Nurse or member of cardiac emergency response team documents the actions taken during the event on the "Cardiac Emergency Response Action Plan" form.
- Security will announce Code AED all clear
- Security will check and replace AED pads, check batteries, and replace accessory kit.
- The cardiac emergency team will debrief the event to evaluate if the team responded appropriately and if improvements could be made.

Outdoors after school dismissal:

1. For cardiac emergencies that occur outside (Athletic Fields) after the school day (3:30pm), the coaching Staff/Athletic Training Staff will initiate the emergency cardiac response.
 - Coaching Staff/Athletic Training Staff will notify security by radio of the cardiac emergency.

Morton Alternative AED Locations

Main Building Location	Serial Number
Room 113	X12J573773

Cardiac Emergency Response Plan (CERP) Morton Freshman Center

Follow these steps in responding to a victim who suddenly collapses, appears to have no pulse, does not appear to be breathing normally and /or to be unconscious.

1. Communication:

- Teacher /staff will press the emergency button in the classroom to alert security of cardiac emergencies.
- Notify security answering emergency phone that there is a cardiac emergency, with the location.
- Nurses will receive a phone call and radio call from security relaying there is a cardiac emergency.
- Security at the front desk will call a Code AED and will give the location of the cardiac emergency on the radio.

2. Scene Safety:

- Move students in the immediate area away from the victim.

3. CPR:

- If staff member/teacher is CPR certified and recognizes the victim does not have a pulse and does not appear to be breathing- Begin CPR- and have someone retrieve the AED.
- Here's how:
 - Begin continuous chest compressions
 - Press hard and fast in the center of chest. Goal is 100 compressions per minute. (Faster than once per second, but slower than twice per second.)
 - Use 2 hands: The heel of one hand and the other hand on top (or one hand for children under 8 years old), pushing to a depth of 2 inches (or 1/3rd the depth of the chest for children under 8 years old).

4. If more than one staff member is on the scene:

- Direct person to retrieve the AED
- Leave the door open on the AED box, alarm will be audible and will alert the team of the location.
- Press the power on button, attach the pads to the victim, shown on the diagram on the pads.
 - Follow the AED's visual and audible prompts.
- If shock is needed, the AED will advise and deliver and deliver one or more shocks.
- Continue CPR.

- Security, administration, office duty officer, nurses and cardiac emergency team will arrive at the cardiac emergency location.
- Off duty officer will be notified by nurses to call 911 and will have security meet the paramedics and escort them to the victim.
- Nurses will take over medical care and CPR. Nurses will attach AED (if AED has not been attached). Paramedics will assist with CPR and initiate transportation to hospital.
- The administration prints victim's demographic information for paramedics and contacts parents/guardian.
- Nurse or member of cardiac emergency response team documents the actions taken during the event on the "Cardiac Emergency Response Action Plan" form.
- Security will announce Code AED all clear
- Security will check and replace AED pads, check batteries, and replace accessory kit.
- The cardiac emergency team will debrief the event to evaluate if the team responded appropriately and if improvements could be made.

Outdoors after school dismissal:

1. For cardiac emergencies that occur outside (Athletic Fields) after the school day (3:30pm), the coaching Staff/Athletic Training Staff will initiate the emergency cardiac response.
 - Coaching Staff/Athletic Training Staff will notify security by radio of the cardiac emergency.

Freshman Center AED Locations

Main Building Location	Serial Number
Outside Nurses Office	X20G292899
Gym First Floor near teachers' office	X17H951633
Gym 2 nd Floor Track South End	X08J177490
2 nd Floor North End/Maroon and Blue Houses	X191203956
3 rd Floor Center Hall	X23K739553

Cardiac Emergency Response Plan (CERP) J S Morton East High School District 201

Follow these steps in responding to a victim who suddenly collapses, appears to have no pulse, and does not appear to be breathing normally and / or to be unconscious.

Communication:

- Teacher /staff will press the emergency button in the classroom to alert security of cardiac emergencies.
- Notify security answering emergency phone that there is a cardiac emergency, with the location.
- Nurses will receive a phone call and radio call from security relaying there is a cardiac emergency.
- Security at the front desk will call a Code AED and will give the location of the cardiac emergency on the radio.

1. Scene Safety:

- Move students in the immediate area away from the victim.

2. CPR:

- If staff member/teacher is, CPR certified and recognizes the victim does not have a pulse and does not appear to be breathing- Begin CPR- and have someone retrieve the AED.
- Here's how:
 - Begin continuous chest compressions
 - Press hard and fast in the center of chest. Goal is 100 compressions per minute. (Faster than once per second, but slower than twice per second.)
 - Use 2 hands: The heel of one hand and the other hand on top (or one hand for children under 8 years old), pushing to a depth of 2 inches (or 1/3rd the depth of the chest for children under 8 years old).

3. If more than one staff member is on the scene:

- Direct person to retrieve the AED
 - Leave the door open on the AED box, alarm will be audible and will alert the team of the location.
 - Press the power on button; attach the pads to the victim, shown on the diagram on the pads.
 - Follow the AED's visual and audible prompts.
 - If shock is needed, the AED will advise and deliver and deliver one or more shocks.
 - Continue CPR.
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- Security, administration, office duty officer, nurses and cardiac emergency team will arrive at the cardiac emergency location.
 - Off duty officer will be notified by nurses to call 911 and will have security meet the paramedics and escort them to the victim.
 - Nurses will take over medical care and CPR. Nurses will attach AED (if AED has not been attached). Paramedics will assist with CPR and initiate transportation to hospital.
 - The administration prints victim's demographic information for paramedics and contacts parents/guardian.
 - Nurse or member of cardiac emergency response team documents the actions taken during the event on the "Cardiac Emergency Response Action Plan" form.
 - Security will announce Code AED all clear
 - Security will check and replace AED pads, check batteries, and replace accessory kit.
 - The cardiac emergency team will debrief the event to evaluate if the team responded appropriately and if improvements could be made.

Outdoors after school dismissal:

1. For cardiac emergencies that occur outside (Athletic Fields) after the school day (3:30pm), the coaching Staff/Athletic Training Staff will initiate the emergency cardiac response.
 - Coaching Staff/Athletic Training Staff will notify security by radio of the cardiac emergency

Morton East AED Locations

Main Building Location	Serial Number
Welcome Center	X03F016732
075 Gym	X21F378216
Health Service Office Room 142	X21F378446
Gymnastics Room 207	X16I866253
Counselor's Office Room 212	X23C590671
Dean's Office Room 312	X23C590593
Principal's Office Room 412	X23C590468
Annex Location	
Main Gym	X03F016510
Athletic Trainer Room	X08H166160
Pool	X07G122954
Fieldhouse	X07G123006
Auxiliary Gym	X08H166189
Balcony Gym	X08H166356
Weight Room/Cardio Room	X07G122954