

**SCHOOL DISTRICT OF HOLMEN
REGULAR SCHOOL BOARD MEETING MINUTES
Monday, November 10, 2025 7:00 p.m.
School Board Meeting Room
1019 McHugh Road
Holmen, Wisconsin 54636**

01. CALL TO ORDER by J. Dieck, Board President

02. PLEDGE OF ALLEGIANCE

03. ROLL CALL by M. Smith, Board Clerk

Board members present were Bridget Todd-Robbins, Barb Wuensch, Abigail Holthe (Student Representative), Jennifer Dieck, Khadijah Islam, Chris Lau, Lindsay Nied, and Maggie Smith.

04. NOTICE OF QUORUM by J. Dieck, Board President

With seven Board members present, J. Dieck declared a quorum.

05. APPROVAL OF AGENDA

BE IT RESOLVED that the Board of Education approves the agenda for the November 10, 2025 Board meeting. Motion made by C. Lau, seconded by K. Islam. Motion carried.

06. PUBLIC PARTICIPATION

No one addressed the Board.

07. RECOGNITION/THANK YOU

7.1 National School Psychology Week (November 3-7, 2025)

7.2 American Education Week (November 17-21, 2025)

District Administrator Dr. Kristin Mueller invited the Board to join school districts across the country and proclaim Nov. 17-21 as American Education Week. This week presents an opportunity to celebrate public education and honor individuals who are making a difference in the education of children.

Dr. Mueller also noted the new District website is live.

08. REPORTS/DISCUSSION

8.1 Field Experience Contract:

a. University of Wisconsin – Whitewater

Executive Director of Instructional Services Kim Edwards presented for consent on November 24 the recommendation to approve the field experience contract for the University of Wisconsin-Whitewater. If approved, the contract would annually renew for three years.

8.2 Memorandum of Understanding:

a. Western Technical College – Occupational Therapy Assistant

Executive Director of Student Services Jill Mason presented to the Board for approval on November 24 the recommendation for a memorandum of understanding with Western Technical College. The MOU would provide student clinical experiences for Western students in the occupational therapy assistant program.

09. CONSENT AGENDA ITEMS

BE IT RESOLVED that the Board of Education approves the November 10, 2025 Consent Agenda as presented, which includes: October 13, 2025 Board Meeting Minutes, Personnel Report, and Financial Claims and Accounts. Motion made by M. Smith and seconded by C. Lau. Motion carried.

10. BOARD DEBRIEF

10.1 Board Member comments/reinforcement and committee reports

B. Todd-Robbins reported that she and M. Smith attend the YWCA Tribute to Outstanding Women and were surprised to see Holmen High School student Emersen Strangstalien honored as the Outstanding High School Student. B. Todd-Robbins said Emerson gave a great speech and is a wonderful example of the District's vision of Belong. Serve. Succeed.

B. Wuensch noted the Finance Committee met tonight and reached a consensus on the referendum resolution that will be forwarded to the Board for consideration at an upcoming meeting.

A. Holthe stated HHS held the fall recognition assembly today. The one act play advanced to state, as did two HHS swimmers on the OHA-GET girls co-op swim team. HHS will host the Veterans Day assembly tomorrow.

L. Nied thanked the veterans in the District and community. She noted she loves the new website and many things are easy to find. She thanked all those involved for their work.

M. Smith gave kudos to Emersen on her recognition and expressed gratitude to veterans. She recognized the cybersecurity grant the District received. M. Smith reported the Wellness Committee met on November 5 and focused on developing annual goals, which will primarily involve the implementation of an online repository of wellness resources. She reported the Wellness Committee also conducted its annual review of the wellness policy.

J. Dieck said she attended the ASL semifinal and championship games, as well as the volleyball regional game. She commended both teams on great seasons. Tomorrow, J. Dieck will offer the welcome at the middle school Veterans Day assembly.

10.2 Correspondence received

10.3 Board Self-Evaluation

10.4 School Board Election Notice

10.5 Board Meeting Schedule

- a. November 15, 2025 Open House (Evergreen, Viking, HMS), 10 am
- b. November 24, 2025 Board Meeting, 7 pm
- c. December 1, 2025 Board Workshop, 5 pm
- d. December 3, 2025 Policy Committee, 5 pm
- e. December 8, 2025 Excellence in Education Committee, 5 pm
- f. December 8, 2025 Board Meeting, 7 pm
- g. December 22, 2025 Board Meeting, 7 pm

11. ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourns the regular meeting of November 10, 2025 at 7:11 p.m.

Moved by C. Lau. Seconded K. Islam. Motion carried.

Submitted by Board Clerk Maggie Smith.

