



**Health and Safety Minutes**  
Wednesday October 1, 2025

**Albertville Primary**

Kim Andres - SpEd

**Big Woods**

Corey Hanson – Physical Education

**Community Education Center**

Lisa Becker – Kids Play Coordinator

**District Office**

Jason Bichler – B&G Director  
Rick Aulwes – B&G Coordinator  
Jeff Blake – Grounds  
Josh Reyo - Maintenance

**St. Michael Elementary**

None

**Health**

Andrea Mischke – District Nurse

**High School**

Jacob Hamlet - Science

**Fieldstone Elementary**

Jeanette Aanerud - Principal

**Middle School East**

Gerald Bade - Custodial

**Middle School West**

Ryan Antony - AD & Dean

**Other**

Daniel Holcomb – IEA

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**Approve April 2025 Meeting Minutes:**

- Minutes were approved by the committee.

**Review Injury Reports**

- Since the beginning of this Worker’s Compensation policy year on September 8<sup>th</sup>, we have had 3 medical only claims and 0 lost time claims. The 3 claims resulted from injuries to fingers. The district ended the 2024 policy year with 31 total claims.

**Safety Committee Expectations**

- The district is requesting that all committee members are engaged at the meetings, representing their school and departments on health and safety issues and concerns, and advocate for health and safety around the district. We plan on all committee members being a liaison to pass applicable information to their building staff.

**Old Business**

- Big Woods Parking Lot
  - The east parking lot is still not complete. There’s been issues with soil corrections. This will hopefully be completed over MEA.
- High School Science Pod, Art Pod, and Business Pod

- All magnets are done on pod doors. The doors close automatically for emergencies.
- Albertville Primary Entrance Doors
  - Exterior doors F and G were replaced over the summer.
- Parking Lot Painting
  - True North completed the parking lot painting over the summer.
- Big Woods Room 327 Flooring Change
  - The district had rubber flooring installed in this room for safety. The flooring is waterproof so it's easy to clean-up spills in this room and provides cushion for special needs students.
- Fieldstone Calming Room Addition
  - The district remodeled 2 computer labs and added a calming room.
- Summer Field Turf G-Max Testing
  - This is completed annually in the summer to test the turf field hardness. The harder the surface, the greater the probability a fall will result in serious injury such as a concussion. Too soft of a surface can lead to soft tissue injuries. IEA takes hardness measurements and infill depth measurements. The results are shared with the grounds team to conduct additional routine maintenance and add infill to the field if needed.
- Playground Inspections
  - Every year, we conduct playground inspections throughout the district. This was completed on 7/2 and 7/3. The reports with corrective actions were shared with maintenance and grounds and repairs were made. STME had 2 slides that needed replacement (hopefully over MEA).
- Hazardous Waste and Sharps Pick-up
  - We had a waste pick-up over the summer. This included High School chemicals, grounds department chemicals, batteries, bulbs/lamps. Every year we send out emails to departments to look at chemicals and products they want to dispose of that are considered hazardous materials. We shipped out the sharps containers that were held at MSE. We put the full sharps containers into two large boxes to be shipped out for incineration.
- Fire Marshal Follow-up
  - Fire Marshal inspections occur every 3 years. There is a new fire marshal after having the same inspector for 15 years. The inspector was thorough in the inspection at each building since it was his first time in STMA buildings. The inspector identified a lot of materials and equipment in the hallways in the elementary schools. A lot of special ed programs had stuff in front of the doors. Everything was cleared, passed the reinspection.

## New Business

- Custodial Training 10/16
  - Training with the custodial and maintenance team on annual OSHA safety training topics.
- Fume Hood Inspections, Science Lab Inspections, Eyewash/Shower Inspections 11/26
  - Fume Hoods and science lab inspections will be completed at the High School, Middle School West, and Middle School East. The fume hoods will be tested will be tested to the recommended range of 80 – 150 fpm. The science lab inspections are a fire marshal requirement. Eyewash/shower inspections are an OSHA requirement to be conducted weekly by staff. IEA conducts annual inspection to verify compliance.
- AWAIR Program
  - A Workplace Accident and Injury Reduction Program (AWAIR) requires certain employers to develop and implement a written safety program designed to reduce workplace injuries and accidents. K-12 Schools have not been required to have an AWAIR program until this year. The required employers to be included in the program is updated every 5 years. This requires that we have a written safety program, The program includes goals and objectives, roles & responsibilities, hazard identification, safety committee team, track and review workplace injuries, and have a clear

process to report safety concerns without fear or retaliation. The district has a safety suggestion form on the district website (under Departments – B&G – Health & Safety). The program will be reviewed annually.

- Softball Netting Concessions Building
  - STMA Grounds department building the building this summer/fall. The district will have softball netting attached from the concessions building to the 4 softball field backstops to ensure safety for spectators.
- High School Tennis Courts
  - 4 courts will be redone next spring/summer.
- I Love You Guys Training
  - The district has adopted the I love you guys emergency response protocol. Common language with Wright County and an SRP that all school and local law enforcement are familiar with will only help if ever needed. All employees in the district have been trained except with the maintenance department that will be trained on MEA weekend. Rick spoke on looking up the founder of I love you guys and read his story of why he created this Standard Response Protocol (SRP).
- Levy/Bond Health & Safety Items
  - Health and Safety upgrades if the levy/bond passes will include: the activity center security doors will isolate academic side from athletic side. The playground surfaces will have a rubberized coating rather than spending money annually on wood chips and spreading them throughout the playground. Upgraded phone paging/bell system since current system does not work properly. There's still building with old fire panel systems that would be updated so the district will be standardized. Additional security cameras will be purchased and installed as well.

## Open Discussion

None

**If you have health and safety questions or suggestions – feel free to contact your buildings safety committee representative!**

**Next Meeting: 12/3/2025**

**Location: Middle School West Staff Development Room**

**Time: 3:30 p.m.**