



**Monday, February 22, 2021
Board of Education Meeting**

**APPLETON AREA SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

All members will be participating from remote locations

Time: 6:00 PM

***A live stream of this meeting will be available on the Appleton Area School District YouTube Channel:**

<https://www.youtube.com/channel/UChO-l09YGgt4uKnCWYvt8Pw>

***For remote attendance via telephone, please dial:**

1-312-626-6799

Meeting ID: 958 4798 2563

1. VIRTUAL MEETING NOTICE

Subject **A. This meeting will be conducted as a virtual meeting due to the active COVID-19 public health emergency situation, meaning that multiple Board members may be participating in the meeting from remote locations through the use of communications technology and/or that public access to the meeting may be arranged through the use of technology. The District discourages the public and/or media from attending the meeting in person at its noticed location due to concerns with health and safety and encourages use of the alternative method(s) of access that the District is providing.**

Meeting Feb 22, 2021 - Board of Education Meeting

Category 1. VIRTUAL MEETING NOTICE

Type Information

Subject **B. Members of the media or general public may access the meeting via the live stream broadcast on the Appleton Area School District YouTube Channel: <https://www.youtube.com/channel/UChO-l09YGgt4uKnCWYvt8Pw>. For remote attendance via telephone, please dial: 1-312-626-6799 Meeting ID: 958 4798 2563**

Meeting Feb 22, 2021 - Board of Education Meeting

Category 1. VIRTUAL MEETING NOTICE

Type Information

Subject **C. Any special needs or any requests for accommodations related to accessing the meeting should be sent to Clara Kopplinger, at kopplingerclar@asds.k12.wi.us or (920) 832-6126, at least 24-hours in advance of the meeting. This would include any person for whom it would be burdensome or infeasible to use the primary method(s) of remote access established by the District.**

Meeting Feb 22, 2021 - Board of Education Meeting

Category 1. VIRTUAL MEETING NOTICE

Type Information

Subject **D. With respect to the gravity of the current public health emergency, we have made every effort to streamline this meeting as much as possible while still focusing on items that are essential to the current and future operations of the District. As such, there will be no opportunity for live public comments this evening.**

Meeting Feb 22, 2021 - Board of Education Meeting

Category 1. VIRTUAL MEETING NOTICE

Type Information

Subject **E. Any comment you wish to have considered by the Board in conjunction with this meeting must be submitted in writing no later than 3:00 PM on the day of the meeting to Clara Kopplinger at kopplingerclar@asds.k12.wi.us (preferred) or mailed to 131 E. Washington Street, Suite 1A, Appleton, WI, 54911. **If you wish to have your comment included as public input, please clearly indicate PUBLIC COMMENT in the subject line of the email or in the body of the letter.****

Meeting Feb 22, 2021 - Board of Education Meeting

Category 1. VIRTUAL MEETING NOTICE

Type Information

Please send all written communication related to the meeting to: kopplingerclar@asds.k12.wi.us
Please include "Public Comment" in the email subject line.

Subject **F. All written comments submitted by the deadline will be distributed to all members of the Board prior to the meeting, as outlined in Policy 189 - Virtual Board Meetings in Emergency Situations. We appreciate your understanding during this unprecedented time.**

Meeting Feb 22, 2021 - Board of Education Meeting

Category 1. VIRTUAL MEETING NOTICE

Type Information

2. Meeting Opening

Subject **A. Roll Call**

Meeting Feb 22, 2021 - Board of Education Meeting

Category 2. Meeting Opening

Type Procedural

Subject	B. Pledge of Allegiance
Meeting	Feb 22, 2021 - Board of Education Meeting
Category	2. Meeting Opening
Type	Procedural

3. Approval of Minutes & Agenda

Subject	A. Board Meeting Minutes from February 8, 2021
Meeting	Feb 22, 2021 - Board of Education Meeting
Category	3. Approval of Minutes & Agenda
Type	Action, Minutes
Recommended Action	Motion to approve the Board Meeting Minutes from February 8, 2021.
Minutes	View Minutes for Feb 8, 2021 - Board of Education Meeting

Minutes aren't official until they are approved at the Board meeting.

Motion & Voting

Motion to approve the Board Meeting Minutes from February 8, 2021.

Motion by Gary Jahnke, second by James Bowman.

Final Resolution: Motion Carried

Aye: Barry O'Connor, James Bowman, Kay Eggert, Deborah Truymen, Gary Jahnke, Kristine Sauter, James Clemons

Subject	B. Approval of Agenda
Meeting	Feb 22, 2021 - Board of Education Meeting
Category	3. Approval of Minutes & Agenda
Type	Action
Recommended Action	Motion to approve the Board Agenda

Motion & Voting

Motion to approve the Board Agenda as written.

Motion by Barry O'Connor, second by James Clemons.

Final Resolution: Motion Carried

Aye: Barry O'Connor, James Bowman, Kay Eggert, Deborah Truymen, Gary Jahnke, Kristine Sauter, James Clemons

4. Special Presentations

Subject	A. Special Presentation: DECA Officers, Advisor Stefanie Fude
Meeting	Feb 22, 2021 - Board of Education Meeting

Category	4. Special Presentations
Type	Presentation

DECA officers will share how Career & Technical Education has helped them and how DECA has influenced their high school experience.

Subject	B. Special Presentation: Ronald C Dunlap Video
Meeting	Feb 22, 2021 - Board of Education Meeting
Category	4. Special Presentations
Type	Presentation

<https://www.wevideo.com/view/2062567521>

5. Board Business

Subject	A. Summary of Community Feedback and Update Regarding the Proposed Renaming of Lincoln Elementary
Meeting	Feb 22, 2021 - Board of Education Meeting
Category	5. Board Business
Type	Discussion, Information

File Attachments

[IOI - Renaming 2-22-21.pdf \(68 KB\)](#)

6. Reports

Subject	A. Public Input Communications: Board President Kay Eggert will summarize communications that were received as public input for this meeting.
Meeting	Feb 22, 2021 - Board of Education Meeting
Category	6. Reports
Type	Comment

Subject	B. Safe and Resilient Return Report: Dr. Baseman and members of the Leadership Team will report on current matters relating to the Safe and Resilient Return.
Meeting	Feb 22, 2021 - Board of Education Meeting
Category	6. Reports
Type	Discussion, Information, Report

File Attachments

[BOE Report Feb 22 2021.pdf \(739 KB\)](#)

7. School Services/Student Services Items - None

8. Business Services Items - None

9. Personnel Services Items

Subject	A. Professional Educator New Hire
Meeting	Feb 22, 2021 - Board of Education Meeting
Category	9. Personnel Services Items
Type	Action
Recommended Action	Approval

File Attachments
[IFC-Professional Educator New Hire.pdf \(10 KB\)](#)

Motion & Voting

Motion to approve Personnel Services Action Items A-D:

Motion by James Clemons, second by Deborah Truymen.

Final Resolution: Motion Carried

Aye: Barry O'Connor, James Bowman, Kay Eggert, Deborah Truymen, Gary Jahnke, Kristine Sauter, James Clemons

Subject	B. Professional Educator Contract Change
Meeting	Feb 22, 2021 - Board of Education Meeting
Category	9. Personnel Services Items
Type	Action

File Attachments
[IFC-Professional Educator Contract Change.pdf \(8 KB\)](#)

Subject	C. Professional Educator Resignations
Meeting	Feb 22, 2021 - Board of Education Meeting
Category	9. Personnel Services Items
Type	Action

File Attachments
[IFC-Professional Educator Resignations.pdf \(110 KB\)](#)

Subject	D. Administrative Retirements
Meeting	Feb 22, 2021 - Board of Education Meeting

Category 9. Personnel Services Items

Type Action

File Attachments

[IFC-Administrative Retirements.pdf \(6 KB\)](#)

Subject E. Administrative Transfer

Meeting Feb 22, 2021 - Board of Education Meeting

Category 9. Personnel Services Items

Type Action

File Attachments

[IOI - Administrative Transfer.pdf \(6 KB\)](#)

10. Items of Information - None

11. Future Meetings

Subject A. Business Services Committee Meeting: Tuesday, February 23, 2021, 7:30 AM, Remote

Meeting Feb 22, 2021 - Board of Education Meeting

Category 11. Future Meetings

Type Information

Subject B. CANCELLED Personnel Services Committee Meeting: Tuesday, February 23, 2021, 9:00 AM, Remote

Meeting Feb 22, 2021 - Board of Education Meeting

Category 11. Future Meetings

Type Information

Subject C. Programs and Services Committee Meeting: Thursday, February 25, 2021, 7:45 AM, Remote

Meeting Feb 22, 2021 - Board of Education Meeting

Category 11. Future Meetings

Type Information

Subject D. Dunlap Celebrating Student Success Event: Monday, March 8, 2021, 5:30 PM, Remote

Meeting Feb 22, 2021 - Board of Education Meeting

Category 11. Future Meetings

Type

Subject E. Next Board Meeting: Monday, March 8, 2021, *7:00 PM*, Remote

Meeting Feb 22, 2021 - Board of Education Meeting

Category 11. Future Meetings

Type Information

Subject F. Policy Review Committee Meeting: Tuesday, March 9, 2021, 8:30 AM, Remote

Meeting Feb 22, 2021 - Board of Education Meeting

Category 11. Future Meetings

Type Information

12. Adjourn

Subject A. Motion to Adjourn the Meeting

Meeting Feb 22, 2021 - Board of Education Meeting

Category 12. Adjourn

Type Action, Procedural

Motion & Voting

Motion to adjourn the meeting at 7:50 PM.

Motion by Gary Jahnke, second by James Clemons.

Final Resolution: Motion Carried

Aye: Barry O'Connor, James Bowman, Kay Eggert, Deborah Truymen, Gary Jahnke, Kristine Sauter, James Clemons

ITEM OF INFORMATION

Topic: Renaming Lincoln Elementary School to honor Mr. Ronald C. Dunlap

**Background
Information:**

Last February, a team made up of Community members, City of Appleton staff, and Appleton Area School District staff was formed by administrators to discuss how best to honor Ron Dunlap's legacy. The proposal the Board is being asked to consider is the potential renaming of Lincoln Elementary School to the **Ronald C. Dunlap Elementary School, Home of the Lincoln Lions**.

Board of Education Policy 940 allows for the naming of Appleton Area School District facilities by a majority vote of the entire Board of Education. After further reviewing the current policy with legal counsel, it was determined that the policy does not adequately address the specific procedures for the 'renaming' of district facilities.

In order to establish clear criteria, guidelines, and consistent procedures for the consideration of renaming any Appleton Area School District facility, now or in the future, the Board of Education will postpone consideration of the proposed renaming of Lincoln Elementary until the Board's Policy Review Committee convenes to review Policy 940, and make recommended changes for the full board to consider.

The next Policy Review Committee meeting is March 9, 2021. Consideration of the proposed changes to the policy would likely come to the full Board at the first meeting in April. Any consideration of the proposed renaming of Lincoln Elementary would occur at a subsequent Board meeting, and would be subject to the requirements outlined in any newly adopted provisions of Policy 940.

Fiscal Note: None

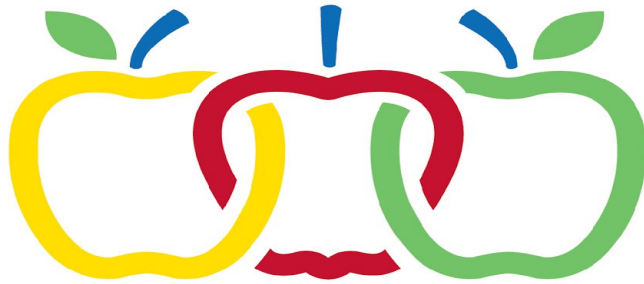
Contact Person(s): Dr. Judy Baseman, 997-1399 ext. 6126
Kay Eggert, 738-7517

Board Meeting: 02-22-2021

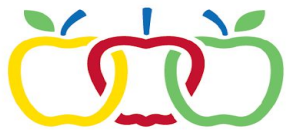
Safe and Resilient Return Report

Board of Education Meeting

February 22, 2021



APPLETON AREA
— SCHOOL DISTRICT —



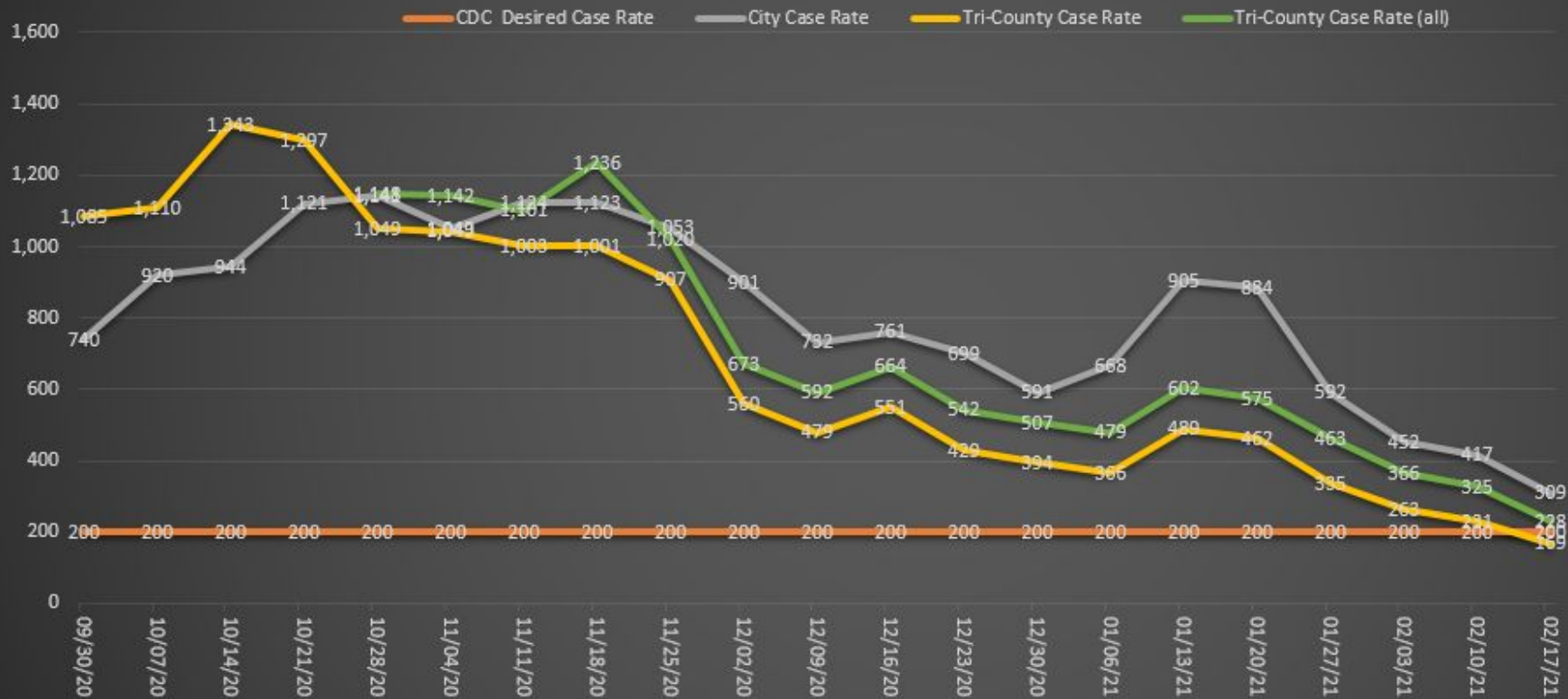
Agenda

- External/Internal Matrix Data Review
- Staff and Student COVID-19 Data
- Increased In-Person KWKT
- Clarifying Questions



Primary Indicators	Risk Level	Current Status	3-Week Trend (increase/decrease must be +/- 10%)
New Cases - City of Appleton within the last 14 days (burden).	To move from the CDC's <i>Highest Risk</i> of Transmission in Schools level to <i>Higher Risk</i> the burden must be less than 200 .	309 cases per 100,000 people	Decreasing (592 to 452 to 309)
New Cases - Tri-County region within the last 14 days (burden).	To move from the DHS' <i>High Risk</i> level to <i>Moderately High</i> the burden must be less than 100 .	169 cases per 100,000 people	Decreasing (335 to 263 to 169)
Ability to implement 5 key mitigation strategies (mask, social distance, hand hygiene, disinfecting, contact tracing)	To remain in the CDC's Lowest Risk level we must implement all 5 strategies correctly and consistently.	All 5 strategies are being implemented correctly and consistently	NA

Case Rate (Burden)



Secondary Indicators (Internal)	Goal	Current Status	3-Week Trend (increase/decrease must be +/- 10%)
Staffing - Substitute Pool	85% of last year's sub pool	71% of last year's sub pool	Increasing (64% to 68% to 71%)
New Cases - Weekly total for in-person staff and students	14 new cases in one week is the equivalent of a 200 burden for our district's in-person staff and student population.	13 new cases	No Change (13 to 23 to 13)
New Quarantines - Weekly total for in-person staff and students	No change or decreasing for our district's in-person staff and student population.	111 new quarantines	Increasing (78 to 55 to 111)

Week ending February 14th – Staff and Students Positive Cases and Quarantines

**Total # New
Cases**

13

Students 12

Staff 1

**Total # New
Quarantines**

111

Students 68

Staff 43

**Total New
Cases %**

.09%

Students .10%

Staff .05%

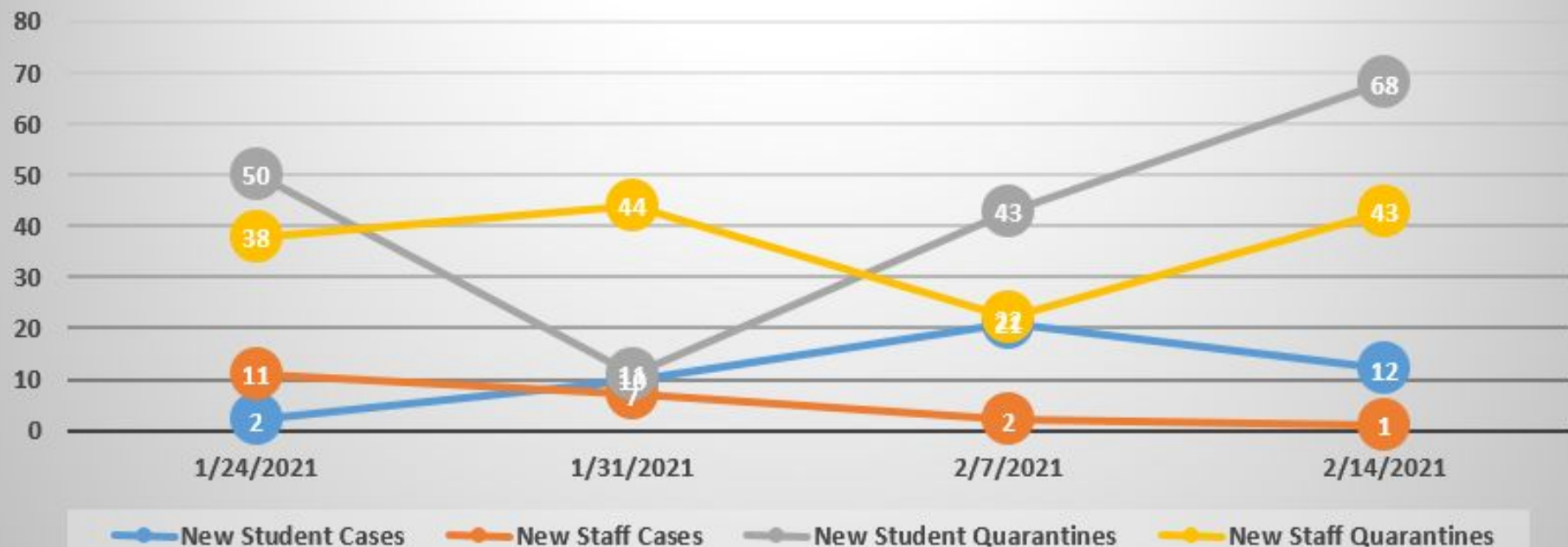
**Total New
Quarantine %**

.79%

Students .58%

Staff 2.23%

COVID-19 Activity Level





Learning Model Planning Timeline

January 19th -

- Second Semester Start Date for In-Person/Hybrid Model

February 10th -

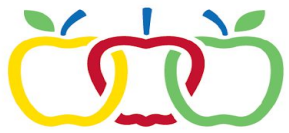
- Analysis of 3 Week Data Trend
- Consideration of Potential Target Dates for Increased In-Person Learning

Week of February 15th -

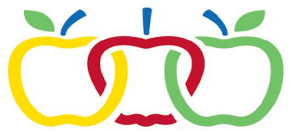
- Review of Potential Timeline and Next Steps with All Administrators
- Monitoring of Mitigation Strategies and Matrix

Week of February 22nd -

- Communication of Timeline and Next Steps with Staff
- Communication of Target Dates with Families
- Monitoring of Mitigation Strategies and Matrix



Key Words Key Times (KWKT) for Increased In-Person Learning

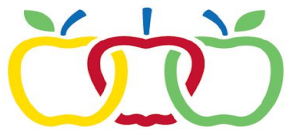


Why are we planning to provide increased in-person learning?

After consultation with health officials, school nurses, and building and district leaders, we are planning to increase in-person learning for students in grades 5-12.

The following factors have been taken into account:

- The two-week burden rates for the City of Appleton and the Tri-County Region continue to show a consistent downward trend.
- Less than 1% of AASD positive cases may be attributed to in-District spread by AASD contact tracers with the majority of the cases originating outside of our schools and facilities.

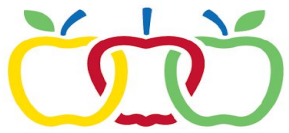


Why are we planning to provide increased in-person learning?

After consultation with health officials, school nurses, and building and district leaders, we are planning to increase in-person learning for students in grades 5-12.

The following factors have been taken into account:

- All five of the recommended CDC mitigation strategies have been implemented correctly and consistently.
 - One of the five mitigation strategies, physical distancing, will continue to occur to the greatest extent possible but will become more challenging as we combine cohort groups in the AA/BB hybrid model in grades 5-12. To minimize transmission, the CDC provided updated guidance on February 12 indicating “cohorting” or “podding” should be considered for schools/spaces that are unable to provide six feet of physical distancing.

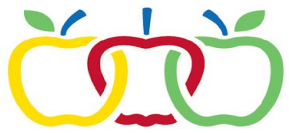


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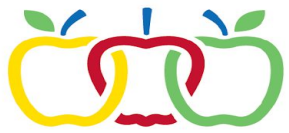
The following factors have been taken into account:

- Unfilled educator positions due to absences remain manageable in part due to the continued hiring of substitutes, assigning dedicated substitutes to sites on a daily basis, and the implementation of learning hubs at some sites.
- An increasing number of our staff have been fully vaccinated and the remainder of our staff will have an opportunity to be vaccinated in the near future.



What will increased in-person learning look like?

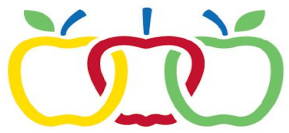
- Grades 5K - 4 will continue with a 5 days per week in-person schedule.
- Grades 5 - 6 will move to a 5 days per week in-person schedule.
- Grades 7 - 12 will move to a 4 days per week in-person schedule.
Wednesdays will remain fully virtual to provide for academic progress monitoring, student support and instructional planning for all students in both learning models, and to allow for disinfecting in our schools.



How will we implement this change?

Building administrators will continue to work collaboratively with teachers, staff members, and district leaders to prepare classrooms, including possible repurposing of spaces at the elementary level, adapting schedules, reviewing safety procedures, and revising staffing plans to accommodate increased numbers of in-person learners on the following target dates:

- **Grades 5 - 6: Monday, March 15, 2021**
- **Grades 7 - 12: Monday, April 5, 2021**



Questions



ITEM FOR CONSIDERATION

TOPIC: Professional Educator New Hire

BACKGROUND INFORMATION: The professional educator listed below has been recommended for a contractual position for the 2020-2021 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>FTE</u>	<u>Salary</u>	<u>Effective Date</u>
Reva S. Shaw	Special Ed-SEBD	Madison	100%	\$19,749	2/10/2021

Reva S. Shaw received her Masters of Science degree from UW-Milwaukee with a major in Exceptional Education. Most recently, she served the Unified School District of De Pere as a Substitute Teacher. Other activities or sports that she might supervise, sponsor or assist: Any family focused or cultural events and activities.

FISCAL NOTE: As indicated above.

ADMINISTRATIVE RECOMMENDATION: Approval.

INSTRUCTIONAL IMPACT: The candidate listed above has been recommended by the administrator to whom they will report as the best candidate for the position.

CONTACT PERSON: Julie King, (920) 997-1399 (x2042)

2/22/21

ITEM FOR CONSIDERATION

TOPIC: Professional Educator Contract Change

BACKGROUND INFORMATION: A contract change for the following individual has been recommended for the 2020-2021 school year:

<u><i>Name</i></u>	<u><i>Position</i></u>	<u><i>Location</i></u>	<u><i>FTE</i></u>	<u><i>Effective Date</i></u>
Sara T. Wilda	Art	Foster	100% to 110%	1/19/2021

ADMINISTRATIVE RECOMMENDATION: Approval.

INSTRUCTIONAL IMPACT: This assignment will meet the needs of students.

CONTACT PERSON: Julie King, (920) 997-1399 (x2042)

2/22/21

ITEM FOR CONSIDERATION

TOPIC: Professional Educator Resignations

BACKGROUND INFORMATION: The following Professional Educators have submitted letters of resignation.

Heather L. Krumnow-Hueholt has been with the District for seven months, most recently as a School Psychologist at Classical School, Highlands Elementary School and Wilson Middle School. Ms. Krumnow-Hueholt's resignation is effective the end of the March 26, 2021 workday.

Nichole M. Wiegert has been with the District for fourteen years, most recently as a Kindergarten teacher at Houdini Elementary School. Ms. Wiegert's resignation is effective the end of the June 4, 2021 workday.

FISCAL NOTE: Dependent upon replacements.

ADMINISTRATIVE RECOMMENDATION: Approval.

INSTRUCTIONAL IMPACT: Qualified replacements will be procured.

CONTACT PERSON: Julie King, 920-997-1399 (x2042)

2/22/21

ITEM FOR CONSIDERATION

TOPIC: Administrative Retirements

BACKGROUND INFORMATION: The following administrators have submitted letters of retirement effective the end of the 2020-21 school year.

Allen J. Brant has been with the District for twenty-two years, most recently as the Principal of Kaleidoscope Academy.

Todd J. Kadolph has been with the District for seventeen years, most recently as the Associate Principal at Appleton West High School.

FISCAL NOTE: None

ADMINISTRATIVE RECOMMENDATION: Approval.

CONTACT PERSON: Julie King, 920-997-1399 (x2042)

2/22/21

ITEM OF INFORMATION

TOPIC: Administrative Transfer

BACKGROUND INFORMATION:

David A. Pynenberg has been awarded the Director of Human Resources position with the Appleton Area School District effective July 1, 2021, under a 260-day contract. Mr. Pynenberg has been with the District for twenty-two years, most recently as the Principal of Appleton North High School.

FISCAL NOTE: Dependent upon replacement.

INSTRUCTIONAL IMPACT: A qualified replacement will be procured.

ADMINISTRATIVE RECOMMENDATION: Approval.

CONTACT PERSON: Julie King, 920-997-1399 (x2042)

2/22/21