

Agenda
December 10, 2025
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 P.M. Meeting Opening

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

| | |
|---|--|
| <input type="checkbox"/> Gina Azzari, School Board President | All Committees |
| <input type="checkbox"/> Natalie Baker, School Board Vice President | (Chair) Curriculum, (Chair) Negotiations |
| <input type="checkbox"/> Julie Dickson | (Chair) Operations Committee |
| <input type="checkbox"/> Erin Carroll | Operations Committee |
| <input type="checkbox"/> Laurie Cecala-Read | Operations Committee |
| <input type="checkbox"/> Alfred Beaver | Curriculum Committee, Personnel/Finance Committee |
| <input type="checkbox"/> Kenneth Riley | (Chair) Personnel/Finance Committees, Negotiations |
| <input type="checkbox"/> James McCarrie | Finance Committee |
| <input type="checkbox"/> Kevin Rodden | Curriculum Committee |

Quorum_____

C. Flag Salute

D. Adoption of Agenda

Recommendation: Adoption of the agenda, **as presented.**

Board action needed: Yes

2. Presentations

This evening, we are proud to recognize our Swedesboro-Woolwich Stellar Comets. Each month, students from across our schools are selected for exemplifying outstanding character, leadership, and a commitment to our district's core values. These students consistently go above and beyond in their classrooms and school communities, serving as role models for their peers. We are honored to celebrate their accomplishments and share their success with the Board of Education and the Swedesboro-Woolwich Community. At this time, I'd like to welcome Mr. Matt Kelly, Principal of the Walter Hill School, who will begin our Stellar Comets Presentation.

A. Stellar Comet of the Month- November 2025

1) Walter Hill School

Grade 6

- Keaton Lesser
- Max Miller

2) Charles G. Harker School

Grade 3

- Emma Aulich
- Ryleigh Stanton
- Mia Cartella- October 2025

Grade 4

- Oliver Cahill
- Avery DeYoung

Grade 5

- Mitchell Boateng
- Violet Knauss
- Carla Steedle- October 2025
- Baylor McCue- October 2025

3) Gov. Charles Stratton School

Grade 1

- Parker Lieze
- Emilio Torres-Perez

Grade 2

- Audrey Zettle
- Mya Anthony

4) **Margaret Clifford School**

Preschool

- Vincenzo Surace
- Christopher Gallo

Kindergarten

- Vaeda Orio
- Trent Davis

B. Recognition of Retired Board Member

- Tamara McGovern

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB, Parent Hearing
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes

Time _____

- 2) Recommendation: Return to **Regular Session**.
Board action needed: Yes Time_____

Approval of Minutes

Recommendation: Approve the regular and/or executive session minutes dated **November 12, 2025** and **December 3, 2025, as submitted**.

Board action needed: Yes

3. Communication

A. Superintendent

“A Community dedicated to inspiring life-long learners”

- 1) Superintendent Updates
 - a) [Regulation 1570](#) **Internal Controls**
- 2) District Enrollment
 - a) Report, **as submitted**

[Clifford](#)
[Stratton](#)
[Harker](#)
[Hill](#)

- 3) Correspondence.

B. District Administration

- 1) Administrator’s Monthly Board Reports, **as submitted**

[Clifford](#)
[Stratton](#)
[Harker](#)
[Hill](#)
Technology
[Special Services](#)
[Curriculum & Instruction](#)
[Maintenance](#)

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

4. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report, (Chairperson) Ken Riley
Negotiations Committee Meeting Report, (Chairperson) Natalie Baker

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: Approve the following personnel items, as listed:

| Name | Position/ Cert | Salary | Budget Acct # | Action | Effective Date |
|-------------------|---------------------------|---|--------------------------|---|---|
| 1- Lori Titus | Teacher | - | - | Retirement | July 1, 2026 |
| 2- Lori Boschetto | LP | \$15.49/hour | 60-910-310-100-000-00 | New Hire LP | December 15, 2025- pending completion of ALL state required paperwork |
| 3- Staff ID# 4921 | School Nurse | - | - | Extension of Intermittent Family Leave | Through June 30, 2027 |
| 4- Jason Mitchell | Student Teacher | - | - | Clinical Practice under the direction of Silvia Cancila | Spring 2026 |
| 5- Shea Meredith | LTS | \$135 per day for days 1-20/ \$200 per day for days 21+ | 11-190-100-320-000-060 | Long Term Sub for staff ID# 4786 | January 5, 2026-June 2026- pending completion of ALL state required paperwork |

B. Stipends- Recommendation: Approve the following stipends for the 2025-2026 school year, as listed:

| Name | School | Stipend Position | Amount |
|-----------------|---------------|--|---------------|
| 1- Rachel Ogbin | Harker | IR&S Committee Chair (replacing Alayna Pasztalaniec) | \$700 |

C. Workshops- Recommendation: Approve the following workshops for the 2025-2026 school year, as listed:

| Name | Workshop | Date & Time | Cost | Estimated Travel Cost |
|---|---|----------------------------|--------------|------------------------------|
| 1- Linsley Robinson, Tiffany Sciorillo, Kevin Jolly, Brielle Scott, and Alaine Zizzamia | NJ School Counselor Association Winter Professional Development Day | January 9, 2026/8am-2:30pm | \$119/person | \$0 |
| 2- Michael Forlano and Brian Lockman | NJAHOERD Annual Convention | February 23, 2026/9am-3pm | \$410/person | \$0 |

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| | | | | |
|--|----------------------------|---------------------------|--------------|-----|
| 3- Cristy DiBella, Eileen Mission, Kayla Roebenold | NJAHOERD Annual Convention | February 24, 2026/9am-3pm | \$410/person | \$0 |
|--|----------------------------|---------------------------|--------------|-----|

D. Recommendation: Approve the **Board Secretary’s Report** in accordance with 18A: 17-36 and 18A: 17-9 for the month of **October 2025** and **November 2025**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and

Approve the **Treasurer Report** in accordance with 18A:17-36 and 18A:17-9 for the month of **October 2025** and **November 2025**. The Treasurer Report and Board Secretary’s Report are in agreement for the month of **October 2025**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

E. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: For payment of **December 2025** regular and addendum bills in the amount of **\$916,170.86** and payment of **November 2025** payroll in the amount of **\$1,554,802.46, as submitted.**

F. Recommendation: Approve the **Line-Item Transfer** for **November 2025, as submitted.**

G. Recommendation: Lori Titus, requesting reimbursement for unused sick time, upon retirement, to be paid July 15, 2026, no to exceed \$8000, as per contract.

H. Recommendation: Approve the new minimum wage hourly rate of \$15.92 effective 1/1/2026.

I. Recommendation: Approve the **new hourly rates** for ESS based on the state minimum wage increase on January 1, 2026, **as submitted.**

J. Recommendation: Approve the **Standard Superintendent Search Agreement** between the Swedesboro-Woolwich Board of Education and The New Jersey School Boards Association (NJSBA) in the amount of \$8,000, **as submitted.**

K. Recommendation: Approve the [board meeting dates](#) for 2026, **as submitted**.

L. Recommendation: Approve the clearing of the district's negative lunch balance in the amount of \$5,065.96.

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Alfred Beaver

Kenneth Riley

James McCarrie

Kevin Rodden

Gina Azzari

Curriculum, Policy, Community Relations Committee
Committee Meeting Report, (Chairperson) Natalie Baker

- A. HIB Reports
Recommendation: Approve **HIB, as submitted.**
- B. Recommendation: Approve Kelly Woronicak and Megan Kinney to provide Homebound Instruction for (#7600681987)) at \$38 per hour, as per contract.
- C. Recommendation: Approve the [Bi-Annual Statement of Assurance](#) regarding the Use of Paraprofessional Staff for the 2025-2026 school year, **as submitted.**
- D. Recommendation: Approve Auditory Impairment evaluators Melissa Phillips (speech) and Karen Noble (learning) at a cost of approximately \$1,500 per evaluator, on an as needed basis for the 2025-2026 school year.
- E. Recommendation: Approve the **2025-2026 School Safety & Security Plan Statement of Assurance, as submitted.**
- F. Recommendation: Approve the **District 2025-2026 School Safety & Security Plan, as submitted.**
- G. Recommendation: Approve the revised [2025-2026 School Calendar](#), **as submitted.**
- H. Recommendation: Approve the [2026-2027 School Calendar](#), **as submitted.**
- I. Recommendation: Approve the service of Tutored by Teachers to be utilized in conjunction with Title III Funding of the ESEA Grant for the 2025-2026 school year. Amount not to exceed \$12,500.
- J. Recommendation: Approve the following policies for 1st Reading, **as submitted.**
- [2530](#) Resource Material
 - [2535](#) Library Material
 - [9130](#) Public Complaints
- K. Recommendation: Approve the following policies for 2nd Reading, as submitted.
(To follow)
- [0155](#) Board Committees

- [0174](#) Legal Services

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Alfred Beaver

Kenneth Riley

James McCarrie

Kevin Rodden

Gina Azzari

Operations

Buildings and Grounds, Long Range Plans, Technology, Transportation
Committee Meeting Report, (Chairperson) Julie Dickson

A. Facility Usage Requests

Recommendation: Approve Facility Usage Requests, as listed.

(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

| Organization | School/Location | Date & Time | Activity |
|--|------------------|----------------------------------|----------|
| 1- Greater Swedesboro Business Association | Hill Parking Lot | December 13, 2025/10:30am-3:00pm | Parking |

B. Recommendation: Approve the [Transportation Contract](#) between Holcomb and the Swedesboro-Woolwich School District for the 2025-2026 school year, **as submitted.**

C. Recommendation: Approve the [District Report of Transported Resident Students \(DRTRS\)](#) for the 2025-2026 school year, **as submitted.**

Board action needed: Yes (Roll Call Required)

| | | |
|--------------------|---------------|---------------|
| Natalie Baker | Julie Dickson | Erin Carroll |
| Laurie Cecala-Read | Alfred Beaver | Kenneth Riley |
| James McCarrie | Kevin Rodden | Gina Azzari |

Public Comments

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Board action needed: Yes Time _____

Recommendation: Return to **Regular Session**.
Board action needed: Yes Time _____

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Approve the adjournment of meeting.
Board action needed: Yes Time: _____

Respectfully submitted,



Mr. Corey Jeffries
Board Secretary/SBA

Next Meeting(s)

January 6, 2026

Board/Committee Meetings as scheduled