



**Monday, March 22, 2021
Board of Education Meeting**

**APPLETON AREA SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

Time: 5:00 PM (CLOSED SESSION)

Time: 6:00 PM (OPEN SESSION)

This meeting will be conducted as a virtual meeting due to the active COVID-19 public health emergency situation, meaning that multiple Board members may be participating in the meeting from remote locations through the use of communications technology and/or that public access to the meeting may be arranged through the use of technology.

In-person public appearances are suspended until further notice. Members of the media or general public may access the meeting via the live stream broadcast on the Appleton Area School District YouTube Channel: <https://www.youtube.com/channel/UChO-l09YGgt4uKnCWYvt8Pw>.

For remote attendance via telephone, please dial: 1-312-626-6799 Meeting ID: 914 3562 9169

Any special needs or any requests for accommodations related to accessing the meeting should be sent to Clara Kopplinger, at kopplingerclar@aad.k12.wi.us or (920) 832-6126, at least 24-hours in advance of the meeting. This would include any person for whom it would be burdensome or infeasible to use the primary method(s) of remote access established by the District.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. Members of the public wishing to address the Board may speak during public input or provide written comments in accordance with the procedures posted on the District's website and state law. The Wisconsin Open Meetings Law allows only brief discussion of topics that are not listed on the agenda. Therefore, the Board may not be able to fully address comments made during public input. When appropriate the Board may request the administration to reach out to a citizen regarding a concern they may have.

1. Meeting Opening

Subject

A. Roll Call

Meeting

Mar 22, 2021 - Board of Education Meeting

Category

1. Meeting Opening

Type

Procedural

Subject

B. Pledge of Allegiance

Meeting

Mar 22, 2021 - Board of Education Meeting

Category

1. Meeting Opening

Type

Procedural

Subject **C. Approval of Agenda**

Meeting Mar 22, 2021 - Board of Education Meeting

Category 1. Meeting Opening

Type Action

Recommended Action Motion to approve the Board Agenda

Motion & Voting

Motion to approve the Board Agenda as written.

Motion by Kristine Sauter, second by James Clemons.

Final Resolution: Motion Carried

Aye: Barry O'Connor, James Bowman, Kay Eggert, Gary Jahnke, Kristine Sauter, James Clemons

Not Present at Vote: Deborah Truymen

2. Closed Session

Subject **A. Motion to go into Closed Session**

Meeting Mar 22, 2021 - Board of Education Meeting

Category 2. Closed Session

Type Action

Motion & Voting

Motion at 5:08 PM to convene in closed session, pursuant to ss. 19.85(1)(e),(f), 118.125, and under the attorney-client privilege to review and discuss social or personal histories and/or specific charges concerning specific persons with legal counsel, as well as possible agreements to resolve any pending dispute and any related pupil information.

Motion by James Clemons, second by Barry O'Connor.

Final Resolution: Motion Carried

Aye: Barry O'Connor, James Bowman, Kay Eggert, Deborah Truymen, Gary Jahnke, Kristine Sauter, James Clemons

Subject **B. The Board of Education will entertain a motion to convene in closed session, pursuant to ss. 19.85(1)(e),(f), 118.125, and under the attorney-client privilege to review and discuss social or personal histories and/or specific charges concerning specific persons with legal counsel, as well as possible agreements to resolve any pending dispute and any related pupil information.**

Meeting Mar 22, 2021 - Board of Education Meeting

Category 2. Closed Session

Type Discussion, Information

Subject **C. Motion to go back into Open Session**

Meeting Mar 22, 2021 - Board of Education Meeting

Category 2. Closed Session

Type	Action
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Motion & Voting

Motion to return to Open Session at 6:48 PM.

Motion by Deborah Truyma, second by James Clemons.

Final Resolution: Motion Carried

Aye: Barry O'Connor, James Bowman, Kay Eggert, Deborah Truyma, Gary Jahnke, Kristine Sauter, James Clemons

3. Reconvene in Open Session

Subject	A. Board members will reconvene in open session at 6:00 PM or upon conclusion of the closed session, whichever is later
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Meeting	Mar 22, 2021 - Board of Education Meeting
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Category	3. Reconvene in Open Session
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Type	Procedural
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4. Approval of Minutes

Subject	A. Board Meeting Minutes from March 8, 2021
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Meeting	Mar 22, 2021 - Board of Education Meeting
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Category	4. Approval of Minutes
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Type	Action, Minutes
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Recommended Action	Motion to approve the Board Meeting Minutes from March 8, 2021.
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Minutes	View Minutes for Mar 8, 2021 - Board of Education Meeting
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Minutes aren't official until they are approved at the Board meeting.

Motion & Voting

Motion to approve the Board Meeting Minutes from March 8, 2021.

Motion by Gary Jahnke, second by James Clemons.

Final Resolution: Motion Carried

Aye: Barry O'Connor, James Bowman, Kay Eggert, Deborah Truyma, Gary Jahnke, Kristine Sauter, James Clemons

5. Special Presentations

Subject	A. Student Board Representative Update: Ellie Behnke, East High School
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Meeting	Mar 22, 2021 - Board of Education Meeting
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Category	5. Special Presentations
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Type	Report
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6. Public Input

Subject	A. Public Input
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Meeting	Mar 22, 2021 - Board of Education Meeting
Category	6. Public Input
Type	Procedural

Public Input:

Members of the public wishing to address the Board may speak during public input or provide written comments in accordance with the procedures posted on the District's website and state law. The Wisconsin Open Meetings Law requires that Board of Education members do not discuss topics or respond to questions that are not listed on the agenda. The practice of the Board is to not respond to public comments during the meeting; however, when appropriate the Board may request the administration to reach out to a citizen regarding a concern they may have. Speakers will be bound by the guidelines and responsibilities outlined on the District's [website](#) and established in policy. The Board reserves the right to terminate remarks of any individual who does not adhere to established rules, whose comments are unduly repetitive of previous comments, who makes comments that are obscene, threatening, harassing, or defamatory, or whose conduct is otherwise disorderly. Comments that introduce complaints or concerns that are directed toward and that identify individual staff members or individual students are not permissible.

The Board reserves the right to amend and adjust processes and procedures relating to public input as necessary to accomplish the business of the Board, which includes the ability of the Board to limit (in a viewpoint-neutral manner) the total time allotted for public input or the amount of time allotted to individual topics.

Policy References:

[Board Policy and Rule 187 - Public Input at School Board and Board Subcommittee Meetings](#)

[Board Policy 189 - Virtual Board Meetings in Emergency Situations](#)

File Attachments

[Public Comment - March 22, 2021.pdf \(96 KB\)](#)

[Public Comment Registered Speakers - March 22, 2021.pdf \(16 KB\)](#)

7. Reports

Subject **A. Safe and Resilient Return Report: Dr. Baseman and members of the Leadership Team will report on current matters relating to the Safe and Resilient Return.**

Meeting Mar 22, 2021 - Board of Education Meeting

Category 7. Reports

Type Discussion, Information, Report

File Attachments

[BOE Report March 22, 2021.pdf \(1,209 KB\)](#)

Subject **B. Policy Review Committee Report: Policy Review - Naming School District Facilities - 940; Sponsorship - 851.1 & Rule; Gifts & Bequests to Schools - 840**

Meeting Mar 22, 2021 - Board of Education Meeting

Category 7. Reports

Type Information, Report

Committee Chair Kay Eggert will report on the Policy Review Committee Meeting held on Tuesday, March 9, 2021.

8. School Services/Student Services Items

Subject **A. Start College Now/Early College Credit Program – 1st Semester/Lawrence Term 1/ 2021-22 Classes**

Meeting Mar 22, 2021 - Board of Education Meeting

Category 8. School Services/Student Services Items

Type Action

File Attachments

[Item for Consideration - Term I- 2021-22 Start College Now Early College Credit Programs.pdf \(32 KB\)](#)
[2021-22 SCN ECCP SEM I - S1 \(1\).pdf \(52 KB\)](#)

Motion & Voting

Motion to approve the Start College Now/Early College Credit Program – 1st Semester/Lawrence Term 1/ 2021-22 Classes as presented.

Motion by James Clemons, second by Kristine Sauter.

Final Resolution: Motion Carried

Aye: Barry O'Connor, James Bowman, Kay Eggert, Deborah Truymen, Gary Jahnke, Kristine Sauter, James Clemons

9. Business Services Items - None

10. Personnel Services Items

Subject **A. Professional Educator New Hires**

Meeting Mar 22, 2021 - Board of Education Meeting

Category 10. Personnel Services Items

Type Action

Recommended Approval
Action

File Attachments

[IFC Professional Educator New Hires 3-22-21.pdf \(15 KB\)](#)

Motion & Voting

Motion to approve the following Personnel Services Action Items:

Motion by Deborah Truymen, second by James Clemons.

Final Resolution: Motion Carried

Aye: Barry O'Connor, James Bowman, Kay Eggert, Deborah Truymen, Gary Jahnke, Kristine Sauter, James Clemons

Subject **B. Professional Educator Contracts and Contract Changes**

Meeting Mar 22, 2021 - Board of Education Meeting

Category 10. Personnel Services Items

Type	Action
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File Attachments

[IFC Professional Educator Contracts and Contract Changes 3-22-21.pdf \(16 KB\)](#)

Subject	C. Professional Educator Resignations
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Meeting	Mar 22, 2021 - Board of Education Meeting
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Category	10. Personnel Services Items
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Type	Action
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File Attachments

[IFC Professional Educator Resignations 3-22-21.pdf \(10 KB\)](#)

Subject	D. Administrative Resignation
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Meeting	Mar 22, 2021 - Board of Education Meeting
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Category	10. Personnel Services Items
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Type	Action
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File Attachments

[IFC-Administrative Resignation.pdf \(80 KB\)](#)

Subject	E. Administrative Transfer
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Meeting	Mar 22, 2021 - Board of Education Meeting
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Category	10. Personnel Services Items
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Type	Action
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File Attachments

[IOI - Administrative Transfer.pdf \(6 KB\)](#)

11. Items of Information - None

12. Future Meetings

Subject	A. Business Services Committee Meeting: Tuesday, March 23, 2021, 7:30 AM, Remote
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Meeting	Mar 22, 2021 - Board of Education Meeting
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Category	12. Future Meetings
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Type	Information
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Subject **B. Personnel Services Committee Meeting: Tuesday, March 23, 2021, 9:00 AM, Remote**

Meeting Mar 22, 2021 - Board of Education Meeting

Category 12. Future Meetings

Type Information

Subject **C. Programs and Services Committee Meeting: Thursday, March 25, 2021, 7:45 AM, Remote**

Meeting Mar 22, 2021 - Board of Education Meeting

Category 12. Future Meetings

Type Information

Subject **D. Policy Review Committee Meeting: Thursday, April 8, 2021, 8:00 AM, Remote**

Meeting Mar 22, 2021 - Board of Education Meeting

Category 12. Future Meetings

Type Information

Subject **E. Next Board Meeting: Monday, April 12, 2021, 6:00 PM, Remote**

Meeting Mar 22, 2021 - Board of Education Meeting

Category 12. Future Meetings

Type Information

13. Adjourn

Subject **A. Motion to Adjourn the Meeting**

Meeting Mar 22, 2021 - Board of Education Meeting

Category 13. Adjourn

Type Action, Procedural

Motion & Voting

Motion to adjourn the meeting at 9:36 PM.

Motion by Barry O'Connor, second by Kristine Sauter.

Final Resolution: Motion Carried

Aye: Barry O'Connor, James Bowman, Kay Eggert, Deborah Truymen, Gary Jahnke, Kristine Sauter, James Clemons

Public Input - March 22, 2021

The Board of Education values the opportunity to receive input from our stakeholders. Comments submitted through this form will be considered public and will be published to the District's BoardDocs site as an attachment to the agenda. It is your responsibility to review the guidelines and responsibilities established by Board Policy and Rule 187 - Public Input at School Board Meetings, to ensure your comments are in compliance.

Comments that introduce complaints or concerns that are directed toward and that identify individual staff members or individual students are not permissible (such complaints or concerns should be channeled through the AASD Complaint Procedure as outlined in Policy 870 and 870-Rule). The Board reserves the right to exclude from publication any comment that does not adhere to established rules, is unduly repetitive of previous comments, is obscene, threatening, harassing, or defamatory, or otherwise disorderly.

Email address *

sheri.hartzheim@gmail.com

First Name: *

Sheri

Last Name: *

Hartzheim

Address: *

3929 E Benvally Dr

City, State, Zip: *

Appleton, WI 54913

Subject: *

Eagerly Anticipating Solid Catching-Up Plans

Public Comment for Publication *

Dear Board Members and Dr Baseman,

Thank you for allowing stakeholders something closer to a forum for true public comment starting this week, a year after your meetings went virtual and we were disallowed from speaking. I would have signed up to provide Zoom public comment at your meeting; but I am my child's shuttle service for an event during Monday's school board meeting so written comment is the option du jour.

AASD parents are ticking down the days and hours until our students are allowed more time in schools for a proper face-to-face education. We are glad to see that the district has moved to a one-major-or-two-minor-symptoms policy and also glad to see course correction on the policy surrounding household member-sibling illness. Things seem to be trending in the right direction for our students and families.

The thing that keeps nagging at us, though, is the realization that a great many of our children -- especially our middle and high school children -- might not reach the standards of learning required to move on their next level of schooling (or graduation) during this school year. We are like cruise ship passengers, staring at the iceberg of 28% failures and open-ended incomplete grades ahead, and wondering how the captain and crew will right this ship. We know many of our kids haven't learned what's needed to move forward. We know the district has not given them that. And parents of high schoolers know that contracted schedules on four out of the five days each school week from April 5th through the end of this school year can't possibly do it.

So we want to know what your plan is. We ask for real-life answers, everything out on the table plans that can and will logically get a third of our high schoolers out from under failing grades and incompletes. Is the answer that you intend to work closely with each student individually and see what can be done in the short period of time remaining? Is the answer that students will be required to buckle down and do more work and show true progress before they can move on... and if they can't and don't, they are looking at another year of school to get them where they need to be? If so, how will you address those students who have "checked out" and need a lot of assistance to become re-engaged in learning?

Or is the answer as simply complex as... they will be issued a free pass for the remainder of this year and be left to drown in the next school year or post-graduation?

What are the metrics that will be used? Sliding grade scales and teachers "eyeballing" and passing kids by the skin of the teeth? How are parents to be assured that our kids will get the education they need to move on successfully and not just get "the COVID pass"?

You don't have to answer now (which you won't because public comment means no discussion!). But in the end... we will know. We ask that you PLEASE promptly share your plans with full transparency so that we all, together, can move forward swiftly from here.

I look forward to hearing more in this regard in the very near future.

Best regards,
Sheri S Hartzheim

This form was created inside of AASD.

Google Forms

Public Input - March 22, 2021

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Email address *

jarosandick@gmail.com

First Name: *

Jaime

Last Name: *

Rosandick

Address: *

1216 W Oklahoma St

City, State, Zip: *

Appleton WI 54914

Subject: *

AASD Covid Reporting

Public Comment for Publication *

AASD School Board and Administration,

I have a few concerns about your Covid Case reporting. It feels like you are trying to hide cases from the public and student family view.

I did send Greg and email a few weeks ago with some of my questions and feel like his answers were, at best, tossing my concerns to the side. They made me feel even worse about the way you are being open and transparent about what is going on in the schools. Basically his answer to every question I had was along the lines of "that is what we decided would be best". So, who's we? Why were decisions made to share new covid cases in such a secret, non-open way?

One question I had is why are the cumulative new cases for the AASD only being shared once a week. This doesn't make sense to me. Sharing only active cases by school makes it very easy to hide new cases. Now, with your new decision to just stop sending emails out to families to notify of a new case at school, it's even easier to hide new cases. Let's break this down. Timmy was active with Covid from 3/1 to 3/11, on the 3/12 report, Timmy comes off of the active cases for the school. On 3/12 Suzy's dad notifies the school of a new positive. On the 3/12 report, Suzy shows up as an active case for the school. The active cases look unchanged to anyone looking from the outside at the Covid 19 tracker available on the AASD site.

Let's bring that first example out one step further. The weekly numbers that are shared from Monday - Sunday on the main Covid 19 page two weeks ago showed 19 new cases. If I look at total actives by school, day over day, it only looked like 15 new cases. And Again this week, the numbers that are shared from Monday - Sunday on the main Covid 19 page showed 22 new cases and if I look at my tracking of daily actives by school, I see 19 new cases. Seven new daily cases (4 two weeks ago, and 3 this past week) were hidden from the public view because of situations like the example I shared above. If people are not paying attention, they are not going to see this or understand this. I guess if you are trying to be open and honest about how things are going, it would make more sense to share a cumulative case number by school daily.

Now let's talk about how weird it looks that the total weekly numbers on the main Covid page do not match the weekly numbers on the Covid 19 tracker. The main page is looking at cases from Mon-Sunday, while the Wednesday updated numbers are showing cases from Wed-Tuesday. Just seems odd to be sharing numbers in such a variety of ways. As someone who works in a finance department, I know my bosses and customers (internal) would really be concerned if I was sharing numbers like that. Again, it just doesn't make sense. Yes, Mr. Smith, we made \$500 last week, but if you ask me in two days I'm going to tell you we actually made \$700 or, better yet, \$300. It's really hard as a parent to trust the decisions the district is making when the information that is being shared is so uninformative and hard to follow.

Many of you should recognize my name at this point. I've been writing in since August (maybe it was July when I started). You should know I fully support Public Schooling, I fully support everything these teachers are doing this year, and I 100% feel like my student has gotten a great education the entire year. This entire school year has been a mess in ways, but my student continues to learn, grow, and thrive. We are 100% virtual still, and will remain that way until the adults in my family can all get a vaccine. I don't even know if there will be room for my student to go back when that happens, but that is where we are right now. Please also know that my support for the administration is starting to fall a little. In August good decisions were made and the teachers and staff did an amazing job pulling everything off. But now, now, we are seeing that the AASD administration will crumble to get a handful of loud talkers off of their backs. I also have some concerns about how much attention the middle and high schoolers that will remain 100% virtual will get once these students return fully in-person 4 days a week, I hope there are plans to ensure the virtual students are being given the same level of education and attention as those in person.

One more thing, can we talk about how we've been told only 1% of the cases in the AASD are from in class spread? I mean since I've been paying attention (1/28/21) there have been 146 (as of 3/16/21) new cases in the district. Are we really to believe that only 1.46 cases were from in person spread? I mean, I didn't take math in the AASD, but I'd like to think my Stevens Point education and 19 years working in a finance department have taught me a little about numbers.

Thank you,
Jaime Rosandick
AASD Parent
Appleton Voter

Public Input - March 22, 2021

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Email address *

AndreaDKlitzke@outlook.com

First Name: *

Andrea

Last Name: *

Klitzke

Address: *

925 W 4th street

City, State, Zip: *

Appleton, Wi 54914

Subject: *

Pandemic plan

Public Comment for Publication *

Please formulate an official pandemic/natural disaster plan outlining specific guidelines for staying out and returning to school so we never have to go through this again. The main starting point should always be the kids in school, and then what permits NECESSITY to remove them

This form was created inside of AASD.

Google Forms

Registration Report

Report Generated:

3/22/2021 13:26

Topic

Webinar ID

Board of Education Meeting -

March 22, 2021

914 3562 9169

Attendee Details

Registered Speakers

First Name:	Jennie
Last Name:	Barclay
Email:	britishamericanmum@gmail.com
Address:	2002 N Harriman St
City:	Appleton
Are you speaking on behalf of a group/organization?:	No
If yes, what group/organization are you representing?:	
Topic:	The lack of education at the high school level.
Questions & Comments:	

First Name:	Amber
Last Name:	McGinley
Email:	ofcneuber@outlook.com
Address:	617 N Clark St
City:	APPLETON
Are you speaking on behalf of a group/organization?:	No
If yes, what group/organization are you representing?:	
Topic:	Variety-schools
Questions & Comments:	

First Name:	Erik
Last Name:	Hansen
Email:	Erikntara@Yahoo.com
Address:	4516 Stonebridge Court
City:	Appleton
Are you speaking on behalf of a group/organization?:	No
If yes, what group/organization are you representing?:	
Topic:	Full Time In Person Learning Time Table
Questions & Comments:	Now that the 6 ft mitigation is now 3, what is holding us back from resuming regular schedules, five days a week in person?

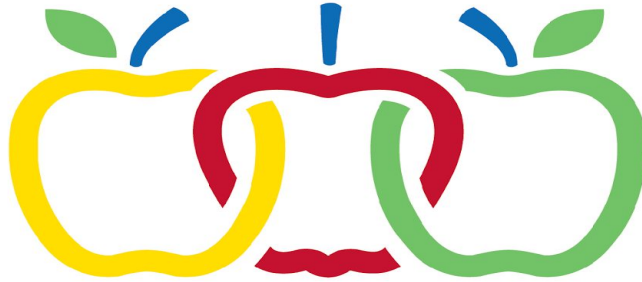
First Name:	Kara
Last Name:	Witthuhn
Email:	kara.witthuhn@gmail.com
Address:	3041 Winnipeg St
City:	Menasha
Are you speaking on behalf of a group/organization?:	No
If yes, what group/organization are you representing?:	
Topic:	Give all AASD students same opportunities as their peers in neighboring districts
Questions & Comments:	

First Name:	Kip
Last Name:	Golden
Email:	Kgolden2@live.com
Address:	1009 Tana Lane
City:	Menasha
Are you speaking on behalf of a group/organization?:	No
If yes, what group/organization are you representing?:	
Topic:	School Closures
Questions & Comments:	

Safe and Resilient Return Report

Board of Education Meeting

March 22, 2021



APPLETON AREA
— SCHOOL DISTRICT —

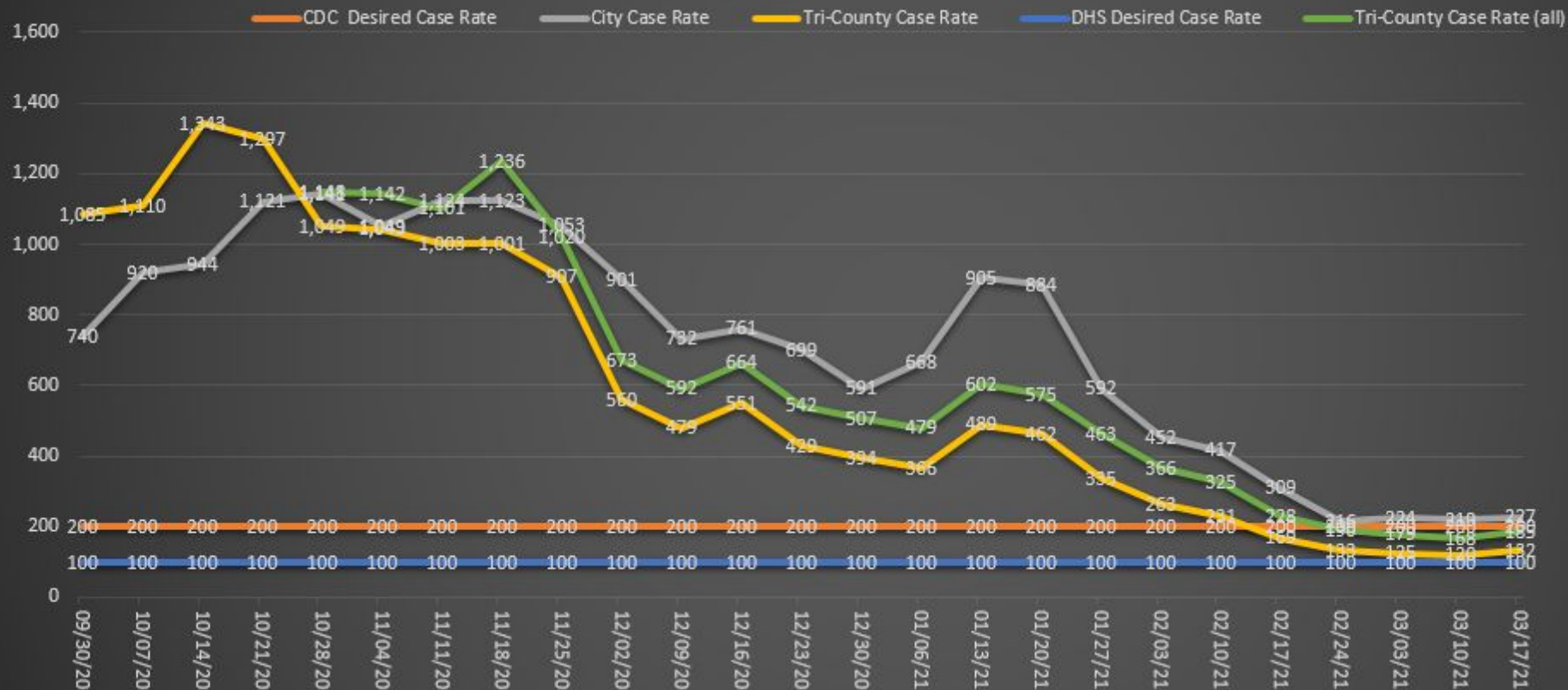


AGENDA

- External/Internal Matrix Data Review
- Staff and Student COVID-19 Data
- Studer Education Pulse Survey Follow-up Report
- Ongoing Credit Recovery/Summer School Preview
- Educator Vaccine Clinic Update

Primary Indicators	Risk Level	Current Status	3-Week Trend (increase/decrease must be +/- 10%)
New Cases - City of Appleton within the last 14 days (burden).	To move from the CDC's <i>Highest Risk</i> of Transmission in Schools level to <i>Higher Risk</i> the burden must be less than 200 .	227 cases per 100,000 people	No Change (224 to 219 to 227)
New Cases - Tri-County region within the last 14 days (burden).	To move from the DHS' <i>High Risk</i> level to <i>Moderately High</i> the burden must be less than 100 .	132 cases per 100,000 people	No Change (125 to 120 to 132)
Ability to implement 5 key mitigation strategies (mask, social distance, hand hygiene, disinfecting, contact tracing)	To remain in the CDC's Lowest Risk level we must implement all 5 strategies correctly and consistently.	All 5 strategies are being implemented correctly and consistently	N/A

Case Rate (Burden)



Secondary Indicators (Internal)	Goal	Current Status	3-Week Trend (increase/decrease must be +/- 10%)
Staffing - Substitute Pool	85% of last year's sub pool	75% of last year's sub pool	No Change (72% to 73% to 75%)
New Cases - Weekly total for in-person staff and students	14 new cases in one week is the equivalent of a 200 burden for our district's in-person staff and student population.	22 new cases	No Change (23 to 19 to 22)
New Quarantines - Weekly total for in-person staff and students	No change or decreasing for our district's in-person staff and student population.	73 new quarantines	Increasing (59 to 80 to 73)

Staff and Students Positive Cases and Quarantines

**Total # New
Cases**

22

Students 14

Staff 8

**Total # New
Quarantines**

73

Students 53

Staff 20

**Total New
Cases %**

.16%

Students .12%

Staff .42%

**Total New
Quarantine %**

.52%

Students .43%

Staff 1.0%



COVID-19 Activity Level



**Pulse Survey Results:
February 2021 and November 2020
Elementary & Secondary Responses
Assessing Perceptions of the COVID-19 Response in the
Appleton Area School District
March 22, 2021**

FAMILY SURVEY PARTICIPATION

Survey Window: February 19-28, 2021

5302 Survey Participants

(2805 Elementary; 2597 Secondary)

Survey Window: November 9-15, 2020

5240 Survey Participants

FAMILY PULSE SURVEY RESULTS - MEANS

	Survey Question		District Mean (Feb. over Nov.)	Elementary Families (Feb.)	Secondary Families (Feb.)
1	I am confident that my child's school is handling the COVID-19 challenge to keep my child safe.		4.02 3.71	4.17	3.85
2	I am confident that my child's school is focused on the social emotional well-being of my child.		3.59 3.20	3.89	3.26
3	I have the resources needed to help my child learn.		3.65 3.38	3.91	3.38
4	I have access to my child's teacher(s) when needed.		4.04 4.00	4.31	3.75
5	I receive feedback from my child's teacher(s) about my child's learning progress.		3.67 3.69	4.01	3.32
6	I am confident that my child will not fall behind in school.		3.14 2.79	3.46	2.80
7	I receive timely communication on changes that occur at my child's school.		3.94 3.79	4.09	3.77

FAMILY PULSE SURVEY RESULTS – Q1

	Survey Question		Strongly Disagree	Disagree	Mixed Feelings	Agree	Strongly Agree
1	I am confident that my child's school is handling the COVID-19 challenge to keep my child safe.	(Feb.) (Nov.)	252 478	141 295	830 1147	2184 1637	1949 1658
			7% SD or D 15% SD or D			77% SA or A 63% SA or A	
	Elementary		90	57	338	1121	1191
			5% SD or D			82% SA or A	
	Secondary		162	84	494	1076	762
			9% SD or D			71% SA or A	

FAMILY PULSE SURVEY RESULTS – Q2

	Survey Question	Strongly Disagree	Disagree	Mixed Feelings	Agree	Strongly Agree
2	I am confident that my child's school is focused on the social emotional well-being of my child.	538 879	366 606	1130 1271	2067 1535	1256 929
		 17% SD or D 29% SD or D			 62% SA or A 47% SA or A	
	Elementary	154	134	462	1165	878
		10% SD or D			73% SA or A	
	Secondary	384	232	673	911	383
		23% SD or D			50% SA or A	

FAMILY PULSE SURVEY RESULTS – Q3

	Survey Question	Strongly Disagree	Disagree	Mixed Feelings	Agree	Strongly Agree
3	I have the resources needed to help my child learn.	374 541	431 663	1166 1317	2096 1660	1291 1037
		 15% SD or D 23% SD or D			 63% SA or A 52% SA or A	
	Elementary	109	148	495	1187	857
		9% SD or D			73% SA or A	
	Secondary	264	283	677	915	442
		21% SD or D			53% SA or A	

FAMILY PULSE SURVEY RESULTS – Q4

	Survey Question	Strongly Disagree	Disagree	Mixed Feelings	Agree	Strongly Agree
4	I have access to my child's teacher(s) when needed.	194 213	207 212	689 707	2378 2287	1881 1794
		 8% SD or D 8%SD or D		 80% SA or A 78% SA or A		
	Elementary	62	56	184	1149	1337
		4% SD or D			89% SA or A	
	Secondary	132	151	509	1236	552
		10% SD or D			69% SA or A	

FAMILY PULSE SURVEY RESULTS – Q5

	Survey Question	Strongly Disagree	Disagree	Mixed Feelings	Agree	Strongly Agree
5	I receive feedback from my child's teacher(s) about my child's learning progress.	330 307	543 496	1055 1023	2039 2042	1383 1341
		 16% SD or D 15% SD or D			 64% SA or A 65% SA or A	
	Elementary	84	157	412	1143	992
		8% SD or D			76% SA or A	
	Secondary	246	387	649	901	398
		24% SD or D			50% SA or A	

FAMILY PULSE SURVEY RESULTS – Q6

	Survey Question	Strongly Disagree	Disagree	Mixed Feelings	Agree	Strongly Agree
6	I am confident that my child will not fall behind in school.	917 1327	690 862	1401 1316	1413 984	932 727
		 30% SD or D 42% SD or D		 44% SA or A 33% SA or A		
	Elementary	275	283	744	872	619
		20% SD or D			53% SA or A	
	Secondary	642	410	667	543	317
		40% SD or D			33% SA or A	

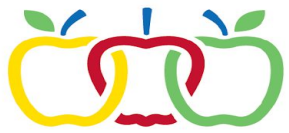
FAMILY PULSE SURVEY RESULTS – Q7

	Survey Question	Strongly Disagree	Disagree	Mixed Feelings	Agree	Strongly Agree
7	I receive timely communication on changes that occur at my child's school.	239 299	210 323	709 852	2682 2467	1512 1274
		 8% SD or D 12% SD or D		 78% SA or S 72% SA or A		
	Elementary	82	92	285	1365	968
		6% SD or D			83% SA or A	
	Secondary	156	118	427	1330	548
		10% SD or D			73% SA or A	

KEY COMMENT THEMES FROM FAMILIES

The key significant difference in the comments is the strong desire of secondary parents to have their child/children return to school with increased in person learning opportunities. The other comments below remain pertinent.

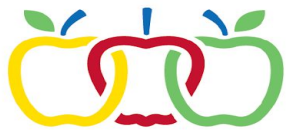
1. Grateful for return to in-person learning but also grateful for options for those who elect to remain virtual. Appreciation for teachers.
2. Concerns about learning loss and for more reporting on student progress/status as it pertains to whether they are behind or not. Desire to know the plan for addressing “catching students up”.
3. Desire to return to 100% in person – and desire to better understand varying schedules by level.
4. Questions about the one symptom rule.
5. Desire for increased connection with school and enhanced communication about next steps for return.



Questions



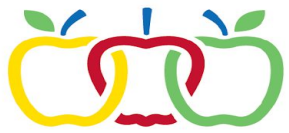
Credit Recovery & Summer School Supports



Progress Monitoring Efforts

HOW are we progress monitoring collaboratively?

- Meeting with all three high schools every two weeks:
 - Status of credit recovery progress
 - Updates on student support efforts
 - Alignment of work with summer plans

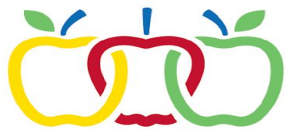


Addressing Incompletes

HOW many credits have been recovered as of 3/18/21?

- 646 credits have been recovered by all three high schools



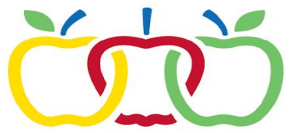


Addressing Incompletes & Fs

HOW will we continue to support students and staff?

- **Graduation Coach**

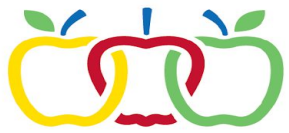
- The High School Graduation Coach position has been specifically created to support students in their senior year of high school who are currently not on track to graduate on time.
- The purpose of this position is very targeted: **to work directly with students to successfully complete all graduation requirements by the end of the current school year.**



Addressing Incompletes & Fs

WHAT are the essential responsibilities of a Graduation Coach?

- Works with student(s) to develop and carry out plans for recovering lost credits during time periods outside of the contracted school day
- Serves as a liaison between student(s) and course teacher(s) for completing coursework, assessments, etc.
- Provides ongoing emotional support, encouragement, and personal contact to students
- Assists students in developing and implementing strategies for removing barriers to graduation
- Communicates with students, parents/guardians to convey the situation related to graduation or credit accrual in a timely manner



WHAT are the options this summer to recover credit?

- Focus on in-person instruction
- Three different options based on student needs
- Coherence between 2nd semester and summer supports

Summer School (9-12)



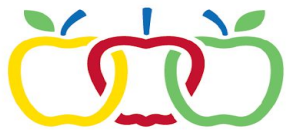


Summer School (9-12)

Option 1: Students who need to recover credit for the following courses, **in-person** instruction will be available:

June 14th- July 2nd, 2021 Monday through Friday

- **Semester 1: 7:45-11:00**
 - **Semester 2: 11:45-3:00**
-
- | | |
|---------------------------------|-----------------------------------|
| • 1000 English Language Arts 9 | • American Lit & Comp |
| • 1020 English Language Arts 10 | • Algebra 2 |
| • 0010 Physical Literacy | • US History |
| • 4990 Health Education | • World History |
| • 3000 Civics | • Marketing (for credit) |
| • 4000 Physical & Earth Science | • Summer Shakespeare (for credit) |
| • 4110 Biology | • Ceramics |
| • 9000A Algebra 1A/1B | • Art Survey |
| • 9100 Algebra | |



Summer School (9-12)

Option 2: ESSER II Supported Options

- Students completing courses in which an Incomplete was previously issued during the 2020-21 school year
- Desired deadline to complete coursework: June 30, 2021
- Virtual with hybrid option for students needing in-person support
- If credit not recovered, students may enroll in Option 3



Summer School (9-12)

Option 3: Students who need to recover credit **in-person and/or hybrid instruction** will be available throughout the summer through Edgenuity e2020 Alternative Courses.

North High School:

- Session 1: June 7-25 (Mon - Fri, 3 hours/day AM or 3 hours/day PM)
- Session 2: July 6-23 (Mon - Fri, 3 hours/day AM or 3 hours/day PM)
- Session 3: August 2-20 (Mon - Fri, 3 hours/day AM or 3 hours/day PM)

East High School:

- Session 1: June 7-25 (Mon - Fri, 3 hours/day AM or 3 hours/day PM)
- Session 2: July 6-23 (Mon - Fri, 3 hours/day AM or 3 hours/day PM)
- Session 3: August 2-20 (Mon - Fri, 3 hours/day AM or 3 hours/day PM)

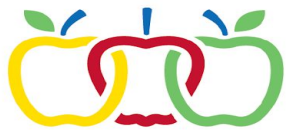
West High School:

- Session 1: June 7-25 (Mon - Fri, 3 hours/day AM or 3 hours/day PM)
- Session 2: July 6-23 (Mon - Fri, 3 hours/day AM or 3 hours/day PM)

Central High School:

- Session 1: June 7-24 (Mon - Th, 3 hours/day AM or 3 hours/day PM)
- Session 2: August 2-19 (Mon - Th, 3 hours/day AM or 3 hours/day PM)

Additional supports with Student Services staff members will also be provided for assisting with student needs.



Summer School (9-12)

Updating of Summer School Expectations

- Working to align school year expectations with summer school practices
- Integrate support systems to address attendance concerns
- Additional high school coordinator and student services supports
- Item of Consideration to Programs & Services on 4/15/21





Summer School (K-8)

ELA & Math Readiness

- Incoming grades 5K-9

English Language Learners

- EL Summer School
- Academic Supports grades 9-12

i-Ready Online Modules

- Incoming grades 1-9

Reading Interventions

- Incoming grades 1-4

Boys & Girls Club

- Ages 6-12
- Highlands, Badger, Columbus, Foster

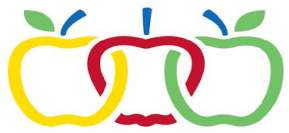
Summer Extended Day Learning Program

- Ages 5-12
- Horizons, Jefferson, Johnston, Lincoln, McKinley

Special Education - Extended School Year

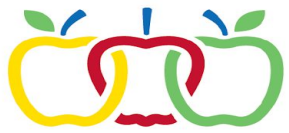
- Per IEP determination





Questions





Educator Vaccine Clinic Update

- Saturday, March 13th at the Exhibition Center
- Over 1200 area educators, including AASD staff
- Led by Kurt Eggebrecht and area Health Officials
- Volunteers, including AASD nurses Katy Buchta and Kelly Wick
- Collaborative Planning
- [Open Letter of Gratitude](#)



Item for Consideration

Topic: Start College Now/Early College Credit Program – 1st Semester/Lawrence Term 1/ 2021-22 Classes

Background Information: The Start College Now/Early College Credit Program (SCN/ECCP) allows students in grades 11 and 12 to take courses at institutions of higher learning at district expense to a maximum of 18 post-secondary credits. SCN/ECCP students typically apply for access to multiple courses (and multiple institutions) to improve chances of a successful class match. Student options are in practice limited based on postsecondary criteria (e.g. space in class, pre-testing qualification, schedule). While students may apply to multiple institutions, they may, by statute, attend only one institution per term. Students approved for courses at district expense must be accepted and registered at the institution of higher education. Grades must become part of high school transcript and GPA.

Curriculum administrators have reviewed and either approved or denied the requested courses as eligible for enrollment under the revised Youth Options program; input was solicited from staff.

Fiscal Note: As determined by Wis. Stat. § 118.55(5), the funding for successfully completed Early College Credit courses consists of the District ultimately paying 75% of the course tuition, fees, and course materials after a 25% tuition reimbursement coming from the Department of Workforce.

As determined by Wis. Stat. § 38.12(14), the district shall pay only such tuition, fees, and course materials costs as are required by law for Start College Now.

Administrative Recommendation: Approve payment for student requests for post-secondary courses. This approval is for the 1st semester/term 1 of 2021-22.

Instruct the Assistant Superintendent of ACI to notify involved parents and students of this action by May 15, 2021 as per state statute.

Instructional Impact: The district will be in compliance with Wisconsin Act 39. Students will be able to expand their postsecondary program options while still in high school.

Contact Person: Steve Harrison, Assistant Superintendent for ACI
harrisonstepha@asds.k12.wi.us; 832-6157 ex 2177

BOE: 3/22/2021

Grade	H.S.	College/University	Course #	Course Name	Approved/ Denied	College Credits/ Units	HS Credit
12	WCA	Milwaukee Area Technical	232	Abnormal Psychology	Approved	3	0.75
12	WHS	UWMadison	Spanish 311	Advanced Language Practice	Denied	3	-
12	NHS	FVTC	10-545-116	American Sign Language	Approved	3	0.75
11	WCA	UWM	ART 107	Art Explorations: Photoshop	Approved	3	0.75
11	WCA	UWM	ART 107	ArtExplore: Beginning Draw	Denied	3	-
12	WCA	Milwaukee Area Technical	MATH 260	Basic Statistics	Denied	3	-
11	WCA	UWO	BIO 105	Biological Concepts - Unity	Denied	4	-
11	WHS	UWO	MATH 273	Calculus III	Approved	3	0.75
11	WHS	UWO	MATH 273	Calculus III - Exchange Online	Approved	3	0.75
11	WHS	UWO	MATH 371	Differential Equations	Approved	3	0.75
11	WHS	Lawrence	MATH 210	Differential Equations with Linear Algebra	Approved	6 units	0.75
11	WHS	UWO	MATH 371	Differential Equations- Exchange Online	Approved	3	0.75
11	WCA	UWO	BIO 104	Ecosphere in Crisis	Approved	3	0.75
12	EHS	UWO	MATH 109	Elementary Statistics	Denied	3	-
12	EHS	FVTC	10-801-136	English Composition 1	Denied	3	-
12	VNS	Lawrence	GEST 110	Gender and Feminism Historica Perspective	Approved	6 units	0.75
12	EHS	FVTC	10-806-177	General Anatomy & Physiology	Denied	4	-
12	EHS	Lawrence	FIST 120	Image and Sound 1	Approved	6 units	0.75
12	WCA	Waukesha County Technical College	204-131-001	Image Editing/Photoshop	Denied	3	-
12	EHS	Lawrence	I-E 100	In Pursuit of Innovation	Approved	6 units	0.75
12	VNS	Lawrence	BIET 120	Intro to Biomedical Ethics	Approved	6 units	0.75
11	WCA	UWM	MUSIC 100	Intro to Classical Music	Approved	2	0.5
12	VNS	Lawrence	PHIL 105	Intro to Cognitive Science	Denied	6 units	-
12	EHS	UWO	COMM 104	Intro to Communication Studies	Denied	1	-
11	WCA	UWO	POLI SCI 101	Intro to Comparative Politics	Denied	3	-
12	WCA	Milwaukee Area Technical	900	Intro to Criminal Justice	Denied	3	-
11	WCA	UWO	ENV STD 101	Intro to Environmental Studies	Approved	3	0.75
12	EHS	Lawrence	FIST 100	Intro to Film Studies	Denied	6 units	-
12	VNS	Lawrence	GEOS 110	Intro to Geosciences	Denied	6 units	-
12	EHS	UWO	JOURNAL 141	Intro to Media, News, Public Relations and Advertising	Denied	3	-

Grade	H.S.	College/University	Course #	Course Name	Approved/ Denied	College Credits/ Units	HS Credit
12	WCA	Waukesha County Technical College	203-111-001	Intro to Photography	Denied	3	-
12	EHS	UWO	COMM 111	Intro to Public Speaking	Approved	3	0.75
11	WCA	UWO	COMM 111	Intro to Public Speaking	Approved	3	0.75
12	WCA	Milwaukee Area Technical	231	Introductory Psychology	Denied	3	-
12	WCA	Milwaukee Area Technical	238	Lifespan Psychology	Denied	3	-
12	WCA	Waukesha County Technical College	203-122-001	Lighting Techniques	Denied	3	-
11	WCA	UWM	REC 298	Meditation, Relax, Wellness	Approved	2	0.5
12	NHS	Lawrence	MATH 155	Multivariable Calculus	Approved	6 units	0.75
12	NHS	Lawrence	MATH 155	Multivariable Calculus	Approved	6 units	0.75
12		Lawrence	MATH 155	Multivariable Calculus	Approved	6 units	0.75
11	WHS	Lawrence	MATH 155	Multivariable Calculus	Approved	6 units	0.75
12	VNS	FVTC	305-43-300	Nursing Assistant	Approved	3	0.75
11	VNS	FVTC	305-43-300	Nursing Assistant	Approved	3	0.75
12	NHS	FVTC	305-43-300	Nursing Assistant	Approved	3	0.75
12	VNS	FVTC	305-43-300	Nursing Assistant	Approved	3	0.75
11	NHS	FVTC	305-43-300	Nursing Assistant	Approved	3	0.75
11	NHS	FVTC	305-43-300	Nursing Assistant	Approved	3	0.75
12	NHS	FVTC	305-43-300	Nursing Assistant	Approved	3	0.75
12	NHS	FVTC	305-43-300	Nursing Assistant	Approved	3	0.75
12	NHS	FVTC	305-43-300	Nursing Assistant	Approved	3	0.75
12	NHS	FVTC	305-43-300	Nursing Assistant	Approved	3	0.75
12	WCA	Milwaukee Area Technical	196	Oral/Interpersonal Communication	Denied	2	-
12	EHS	FVTC	10-801-196	Oral/Interpersonal Communication	Denied	3	-
11	WCA	UWO	PHIL 101	Philosophy	Approved	3	0.75
12	EHS	Lawrence	STAT 107	Principle of Statistics	Denied	6 units	-
11	WCA	UWO	ABT 700	Principles of Biotechnology	Approved	3	0.75
11	WCA	UWO	BIO 117Q2	Right and Wrong of Healthcare Science	Approved	3	0.75
12	WCA	Waukesha County Technical College	203-141-002	Studio Photography	Denied	3	-

<i>Grade</i>	<i>H.S.</i>	<i>College/University</i>	<i>Course #</i>	<i>Course Name</i>	<i>Approved/ Denied</i>	<i>College Credits/ Units</i>	<i>HS Credit</i>
12	EHS	UWO	RTF 101	Understanding Radio, Television, and Motion Pictures	Denied	3	-
12	WCA	Milwaukee Area Technical	340	Workplace Communication	Denied	2	-

ITEM FOR CONSIDERATION

TOPIC: Professional Educator New Hires

BACKGROUND INFORMATION: The professional educators listed below have been recommended for contractual positions for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>FTE</u>	<u>Salary</u>	<u>Effective Date</u>
Katie A. Aman	Social Worker	Classical/Highlands	100%	\$47,450	8/25/2021
Sarah L. Bubolz	Psychologist	Classical/Highlands/Wilson	100%	\$58,100	8/25/2021
Cassie J. Smet	Psychologist	TBD	100%	\$53,150	8/25/2021

Katie A. Aman received her Bachelor of Social Work degree from UW-Oshkosh with a major in Social Work. She continued her education and will receive her Master of Social Work degree from UW-Green Bay with a major in School Social Work in May 2021. Currently, she is completing her School Social Work Internship with the District. Other activities or sports that she might supervise, sponsor or assist: Volleyball, sports events, or activities promoting culturally responsive learning.

Sarah L. Bubolz received her Master of Science degree from Alverno College with a major in School Psychology. Currently, she is completing her practicum with the District at Badger and Columbus Elementary Schools. Other activities or sports that she might supervise, sponsor or assist: Book clubs or nature activities.

Cassie J. Smet received her Master of Science in Education degree from UW-Stout with a major in School Psychology. Currently, she is completing her practicum with the Hudson School District. Other activities or sports that she might supervise, sponsor or assist: Any clubs or activities.

FISCAL NOTE: As indicated above.

ADMINISTRATIVE RECOMMENDATION: Approval.

INSTRUCTIONAL IMPACT: The candidates listed above have been recommended by the administrators to whom they will report as the best candidates for the positions.

CONTACT PERSON: Julie King, (920) 997-1399 (x2042)

3/22/21

ITEM FOR CONSIDERATION

TOPIC: Professional Educator Contracts and Changes

BACKGROUND INFORMATION: The professional educators listed below are recommended for contracts for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>FTE</u>
Elizabeth J. Austin	Music	Richmond	100%
Amanda M. DeCoster	Media Specialist	Berry	100%
Michelle L. Tesch	W. Language – Spanish	North	100%
Lillian S. Wenzel	Elementary	Edison	50%
Matthew P. Wolfert	Dean	Franklin	100%

BACKGROUND INFORMATION: Contract changes for the following individuals have been recommended for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>FTE</u>	<u>Effective Date</u>
Anna R. Adesso	Counselor	East	90% to 50%	8/25/2021
Kelly A. Blair	W Lang-Spanish	Madison	100% to 84%	8/25/2021
Jennifer M. Lamers	Counselor	Ferber	100% to 60%	8/25/2021
Claire E. Williamson	Dance	Kaleidoscope	100% to 80%	8/25/2021
Christine M. Wirtz	Hearing Impaired	Itinerant	100% to 80%	8/25/2021

ADMINISTRATIVE RECOMMENDATION: Approval.

INSTRUCTIONAL IMPACT: These assignments will meet the needs of students.

CONTACT PERSON: Julie King, (920) 997-1399 (x2042)

3/22/21

ITEM FOR CONSIDERATION

TOPIC: Professional Educator Resignations

BACKGROUND INFORMATION: The following Professional Educators have submitted a letter of resignation effective at the end of the 2020-2021 school year.

Nancy L. Bowen has been with the District for six years, most recently as a Talented & Gifted Teacher at Franklin Elementary School.

Molly A. Kliner has been with the District for two years, most recently as an English Language Arts Teacher at Einstein Middle School.

Andrew D. Moscinski has been with the District for three years, most recently as a Special Education Teacher at Edison Elementary School.

Vanessa A. Weber has been with the District for two years, most recently as an Art Teacher at Johnston Elementary School.

FISCAL NOTE: Dependent upon replacements.

ADMINISTRATIVE RECOMMENDATION: Approval.

INSTRUCTIONAL IMPACT: Qualified replacements will be procured.

CONTACT PERSON: Julie King, (920) 997-1399 (x2042)

3/22/21

ITEM FOR CONSIDERATION

TOPIC: Administrative Resignation

BACKGROUND INFORMATION: The following administrator has submitted a letter of resignation effective June 30, 2021.

Lynne M. Devaney has been with the District for five years, most recently as the Director of English Language Arts, Social Studies, World Languages and Media (7-12).

FISCAL NOTE: Dependent upon replacement.

INSTRUCTIONAL IMPACT: A qualified replacement will be procured.

ADMINISTRATIVE RECOMMENDATION: Approval.

CONTACT PERSON: Julie King, 920-997-1399 (x2042)

3/22/21

ITEM OF INFORMATION

TOPIC: Administrative Transfer

BACKGROUND INFORMATION:

Alexandra S. Molitor has been awarded the Principal position at Kaleidoscope Academy effective July 1, 2021, under a 260-day contract. Ms. Molitor has been with the District for ten years, most recently as the Associate Principal of Appleton East High School.

FISCAL NOTE: Dependent upon replacement.

INSTRUCTIONAL IMPACT: A qualified replacement will be procured.

ADMINISTRATIVE RECOMMENDATION: Approval.

CONTACT PERSON: Julie King, 920-997-1399 (x2042)

3/22/21

PUBLIC INPUT AT SCHOOL BOARD AND BOARD SUBCOMMITTEE MEETINGS

The Board of Education encourages citizens of the Appleton Area School District to attend its meetings so that they may become better acquainted with the operations and programs of the schools and so that the Board may have an opportunity to hear the views and concerns of the public regarding educational issues.

A period of public input shall be noticed and scheduled at School Board meetings and Public Hearings, except as otherwise specifically directed by the Board.

Public input is also allowed at Board Subcommittee meetings with respect to items of business on the publicly-noticed agenda.

At other meetings of District governmental bodies that may be required by State Statute or held pursuant to District Policy, written input will be accepted.

Cross References: Policy 170, School Board Meetings
Policy 870, Public Concerns and Complaints

Legal References: Wisconsin State Statutes 19.81, 19.83(2), 19.84(2), 19.85, and 120.43

Adoption Date: September 14, 1987

Amended Dates: January 9, 2012 and March 12, 2018

PUBLIC INPUT AT SCHOOL BOARD AND BOARD SUBCOMMITTEE MEETINGS

Procedures

Meetings of the Board may receive information and comments from members of the public on issues or topics.

Please note the following in the Procedures below:

- ✓ School Board meetings are run by the Board President or other presiding officer if the President is absent.
- ✓ Board Subcommittee meetings are run by the Subcommittee Chair or other Subcommittee member if the Chair is absent.
- ✓ Public Hearings are run by the Board President or other presiding officer if the President is absent.
- ✓ Other meetings of District governmental bodies that may be required by State Statute or held pursuant to District Policy are run by a Lead Administrator or another administrator if Lead Administrator is absent.

I. School Board Meetings

A period for public input will be set aside during School Board meetings. No public input will be allowed during Closed Sessions.

Members of the public wishing to speak during the public input period are required to register to speak. Comments may address topics related to District operations and programs and are not limited exclusively to agenda items.

II. Board Subcommittee Meetings

Members of the public wishing to speak at Board Subcommittee meetings are required to register to speak and may only make comments related to items on the meeting agenda. Members of the public wishing to speak will be recognized by the Board Subcommittee Chair as that agenda item is reached.

III. Public Hearings

Members of the public wishing to speak at Public Hearings of the Board (e.g. annual budget discussions) are required to register to speak and may only make comments or request clarification related to specific items included on the agenda and during the public input portion of the hearing.

IV. Other Meetings of District governmental bodies that may be required by State Statute or held pursuant to District Policy

A designated period for public input will not be a part of the agenda for these meetings. Work completed at most of these meetings will ultimately be shared at Board Subcommittee and School Board meetings where public input is allowed. At any time, signed written communication is encouraged and will be accepted by the Lead Administrator of these meetings.

Guidelines for Speaking at School Board and Board Subcommittee Meetings

- Meeting agendas that are subject to the Open Meetings law are available on the District's website (via BoardDocs) before each meeting and hard copies are available at the meeting.
- Members of the public wishing to speak must complete and submit a registration form stating his/her name, address, and topic for comments prior to speaking. If a spokesperson is speaking on behalf of a group, he/she needs to indicate that on the registration form as well.
- The District respectfully requests that speakers refrain from presenting comments at public meetings that introduce complaints or concerns that are directed toward and that identify individual staff members or individual students. As such personnel-related and student-related matters implicate a variety of rights that require careful attention, the District has established a variety of alternative procedures for appropriately addressing such complaints. If a speaker persists in presenting a complaint about an individual staff member's conduct or an individual student's conduct or performance, the District officials who are present at the meeting will not attempt to resolve or respond to the speaker's complaint in that setting. Any person with such a complaint or concern may contact the Office of the Superintendent for information on the most appropriate means of raising or pursuing his/her complaint. Generally, such complaints or concerns should be channeled through the AASD Complaint Procedure (Policy 870 and 870-Rule).
- The Board President or Chair shall recognize all speakers who have registered to speak and will share the Public Input Disclaimer (see Appendix 1). The Board President, Chair, or the Board by motion, may limit (in a viewpoint-neutral manner) the total time allotted for public input or the amount of time allotted to individual topics.

Speaker Responsibilities at School Board and Board Subcommittee Meetings

- A speaker should be as brief as possible and only speak once during the period for public input. Unless additional time is granted, a speaker shall limit his/her presentation to a maximum of three minutes. A timer will be used.
- A group spokesperson may speak for up to five minutes on behalf of a group present at the meeting as indicated on the registration form. A timer will be used.
- Individuals or groups requiring greater length of time should communicate in writing. Written correspondence to Board members may be directed to the Board through its Executive Assistant or directly to their home addresses.
- A speaker's comments are limited to the public input period (e.g., either during the designated public input period during a School Board meeting or Public Hearing, or during a portion of the topic-specific discussion that occurs at a Board Subcommittee meeting).
- During periods of public input that are not limited to the meeting's agenda topics, a speaker's comments still must be reasonably germane to some aspect of the school district's policies, practices, programs, or operations.
- A speaker should not be unduly repetitious. For example, a speaker who attends multiple meetings should only sign up to speak if presenting new or additional information.
- A speaker retains all liability for his/her comments and conduct (i.e., the public input period does not offer any speaker any exemption from legal liability or from other lawful consequences that may result from the speaker's comments or conduct).

187-Rule (cont.)

- A speaker shall avoid conduct that is disorderly or speech that is obscene, threatening, harassing, or defamatory.
- A speaker should avoid engaging in political advocacy with respect to candidates for any elected office. Political advocacy related to specific candidates for office is not sufficiently germane to the meetings or to the public responsibilities of the bodies.
- No individual may present his/her verbal public input by proxy except as permitted as a reasonable accommodation for an individual with special needs. A person who is unable to attend a meeting in person may submit written comments to the District.

Authority and Responsibility of the Board President or Chair

To promote the lawful, orderly, and efficient progress of each meeting, the Board President or Chair shall have the authority to enforce the requirements of this policy and he/she shall conduct any period of public input according to established procedures.

- The Board President or Chair may call any registrant (or other attendee) to order and direct the individual to cease conduct, which violates any applicable law, policy, or procedure.
- The Board President or Chair may terminate remarks of any individual who does not adhere to established rules, whose comments are unduly repetitive of previous comments, who makes comments that are obscene, threatening, harassing, or defamatory, or whose conduct is otherwise disorderly.
- If necessary, the Board President or Chair may contact law enforcement for assistance in maintaining order or safety.

School Board Meetings

When the School Board receives public input on topics/issues that are not part of the publicly-noticed meeting agenda, Board members shall not engage in any extensive discussion or debate on any such topic/issue, and shall not take any action addressing the merits of any such topic/issue. However, in exceptional cases, the Board President, a Board member who has been recognized by the Chair, or the Superintendent may briefly respond to the registrant (e.g., to ask a clarifying question or to provide a brief clarification or correction of information that was presented by the registrant). The Board President, Chair, or the Board by motion may refer an off-agenda topic/issue that is raised by a registrant to a future agenda or for follow-up by the administration.

Cross References: Policy 170, School Board Meetings
Policy 870, Public Concerns and Complaints

Legal References: Wisconsin State Statutes 19.81, 19.83(2), 19.84(2), 19.85, and 120.43

Adoption Date: September 14, 1987

Amended Dates: January 9, 2012 and March 12, 2018

Appendix 1

Public Input Disclaimer

The School Board welcomes public input. We thank you for being here. Your opinions and ideas are important to us. However, there are a few cautions we want to share with you.

The School Board respectfully requests that speakers refrain from presenting comments at public meetings that introduce complaints or concerns that are directed toward and that identify individual staff members or individual students. As such personnel-related and student-related matters implicate a variety of rights that require careful attention, the District has established a variety of alternative procedures for appropriately addressing such complaints. If a speaker persists in presenting a complaint about an individual staff member's conduct or an individual student's conduct or performance, the District officials who are present at the meeting will not attempt to resolve or respond to the speaker's complaint in that setting. Any person with such a complaint or concern may contact the Office of the Superintendent for information on the most appropriate means of raising or pursuing his/her complaint. Generally, such complaints or concerns should be channeled through the AASD Complaint Procedure (Policy 870 and 870-Rule). False statements or stigmatizing charges may subject the individual making such statements to legal repercussions, including, but not limited to, defamation claims. Conduct that is disorderly or any speech that is obscene, threatening, harassing, or defamatory is not permitted.

Again, we appreciate your input and support for our efforts to create the best learning environment for our students.

VIRTUAL MEETINGS AND BOARD MEMBER PARTICIPATION IN MEETINGS VIA TECHNOLOGY

REMOTE PARTICIPATION IN BOARD MEETINGS BY SCHOOL BOARD MEMBERS

The School Board strongly encourages all individual Board members to be physically present at all Board meetings in which they intend to participate in any capacity.

Pursuant to state law, no individual Board member may be excluded from any meeting of the Board. The Board implements the right of non-exclusion by directing that, unless a community, state, or national emergency situation requires otherwise, a physical meeting location that is sufficient to accommodate all Board members shall normally be designated for each regular and special meeting of the Board.

As a general rule, and assuming that a physical location sufficient to accommodate all Board members has been designated for a meeting, no individual member of the Board member has an enforceable legal right to insist upon the ability to attend or participate, in any capacity, in any Board meeting from a remote location via telephone conference, video conference, or another communications technology. This policy is not intended to independently create any such rights. However, as to any Board meeting for which a physical meeting location has been designated and which is not subject to the section of this policy, below, regarding virtual meetings during emergencies, the Board authorizes individual Board members to voluntarily elect to participate in certain Board meetings from a remote location under the following conditions and limitations:

1. Unless otherwise required by law or unless otherwise expressly provided under Board policy in specific circumstances, a Board member who chooses to participate (or to attempt to participate) in a meeting remotely via communications technology acknowledges all of the following:
 - a. Such choice is the voluntary exercise of a privilege, and the Board reserves discretion to limit, suspend, or terminate such privilege for any lawful reason.
 - b. The Board member assumes all risks of any unavailability, inadequacy, or failure of any communications technology that is intended to enable remote participation. Such risks include, but are not limited to, the possibility that the Board member's remote access and participation may become unavailable, limited, or disabled and that the meeting may continue without the Board member's participation.
 - c. The inability to participate in a meeting remotely using communications technology does **not** constitute an unlawful exclusion from the meeting.

2. A Board member does not have a right to individually choose or dictate the method(s) of remote access that may be offered for or used at any meeting.
3. The privilege of remote participation by Board members in a Board meeting that is directly and affirmatively authorized by this policy extends only to **open sessions** of regular and special Board meetings. The privilege **includes** being counted in the quorum requirement for such meetings, participating in discussion on items of business, and making and voting upon motions. However, to the extent a Board member is not permitted to vote on a matter before the Board due to the Board member's status as a remote attendee of the meeting, then such Board member shall not be included in the quorum count for such meeting or for the applicable portion of the meeting.
4. Unless the Board takes additional formal action (i.e., via a vote, as further detailed in the Authorizing Additional Remote Participation by Board Members section of this policy) to grant further affirmative authorization for remote participation via communications technology, the privilege of remote participation in Board meetings shall **not** extend to remote participation in any of the following:
 - a. A closed session portion of any meeting.
 - b. Even if occurring in open session, due process hearings or similar evidentiary hearings, including those relating to employment matters, as well as any deliberations or decision-making based upon such hearings.
 - c. The election of Board Officers by secret ballot. However, this limitation may be rendered moot by the Board either (1) choosing, at its discretion, not to use secret ballots for such an election; or (2) authorizing a Board member who is participating remotely to voluntarily cast a non-secret vote for the applicable Board Officer position(s) even though Board members who are physically present at the meeting are using secret ballots.
5. Any remote participation that is authorized at the discretion of the Board, whether by this policy or by additional formal action, is subject to express decisions of the Board that may deny, limit, or revoke the privilege as applied to specific meetings. In addition, upon an order of the presiding officer of the meeting, a Board member's remote participation may be limited (e.g., video feed turned off, microphone muted except when the Board member has obtained the floor, etc.) or terminated during a meeting if any of the following apply:
 - a. The Board member's attempted remote participation in the meeting is unreasonably interfering with conducting an orderly and efficient meeting.
 - b. The communications technology being used is not enabling appropriate participation, including, at a minimum, the sufficient opportunity for reliable, simultaneous aural communication among all participating Board members.

- c. For a reason that is directly related to the remote participation, there is uncertainty regarding the Board's compliance with the Open Meetings Law, including the requirement that the meeting must be sufficiently accessible to public observers.

Any order of the presiding officer under this provision shall be announced and recorded in the minutes of the meeting and is subject to an appeal for a final decision by the Board. The appeal may be made by any Board member who is then participating in the meeting.

- 6. Unless otherwise required by law or unless otherwise expressly provided under Board policy in specific circumstances, no Board meeting needs to be delayed, cancelled, or rescheduled solely to accommodate a Board member's request or attempt to exercise the privilege of remote participation via communications technology.
- 7. The authorization for a Board member's voluntary remote participation in Board meetings does not obligate the Board to arrange for the communications technology that is necessary to enable such remote participation for each and every Board meeting.

AUTHORIZING ADDITIONAL REMOTE PARTICIPATION BY BOARD MEMBERS

Notwithstanding any contrary voting standard that may be called for under any parliamentary authority, a motion to authorize any Board member's remote participation, in any capacity, in a closed session or in any other portion of a meeting that is not already affirmatively authorized for remote participation under Board policy shall require a standard majority vote in order to be approved.

- 1. Any motion and vote to consider granting additional affirmative authorization for a Board member's remote participation shall be taken up only if consideration of the question is sufficiently included in the public notice of the meeting. Accordingly, a Board member may need to provide the chief presiding officer and Superintendent with reasonable advance notice of their desire to request consideration of such exceptional authorization.
- 2. If the chief presiding officer and Superintendent receive a Board member's request to include consideration of such additional authorization for remote participation on a meeting agenda prior to the posting or publication of the public notice of the meeting, then the item shall be included in the meeting notice in the absence of exceptional circumstances that the presiding officer determines constitute lawful and sufficient reason for denying the request.
- 3. The Board member(s) seeking such additional, exceptional authorization to participate in a meeting remotely shall be entitled to make or second the relevant motion and may participate in the discussion and the vote on the motion.

4. As to any motion and vote relating to authorizing remote participation in a **closed session**, the motion and vote shall be taken up **prior to** the Board's consideration of the motion to convene in the applicable closed session. Therefore, any decision to authorize a Board member's remote participation in a closed session shall be contingent on a subsequent decision to actually convene in the closed session.
5. Confidentiality concerns and potential legal barriers and legal risks to a Board member's remote participation in such additional situations are relevant to the consideration of granting such authorization.

VIRTUAL MEETINGS AND REMOTE PARTICIPATION IN EMERGENCIES

Subject to any superseding determination by the Board, the Board President (or other acting chief presiding officer) is authorized to make a determination that a community, state, or national emergency exists in connection with any Board meeting and, based on such determination, structure one or more Board meetings as emergency virtual Board meetings under this section.

For purposes of this section of this policy, an emergency means (1) a situation in which an applicable law, order, or formal decree or declaration of a governmental authority disallows the Board members' simultaneous in-person attendance at a designated physical meeting location; or (2) some other community-level emergency situation exists (i.e., not specific to any individual's unique personal circumstances) such that designating a physical meeting location and expecting Board members to attend at that physical location would substantially and unreasonably endanger the health and safety of the Board members or District employees.

The distinguishing characteristics of an emergency virtual Board meeting under this section are the following:

1. Unless the Board itself directed the holding of an emergency virtual Board meeting, the Board President or other chief presiding officer, or their designee, shall notify all Board members that the meeting will be held as an emergency virtual Board meeting.
2. Even if a physical meeting location is designated and offered as an option to some Board members and/or to any members of the public, the Board members' participation in an emergency virtual meeting from a remote location via communications technology **shall not** be considered to be voluntary.
3. The public notice of the emergency virtual meeting shall include applicable information about public access to the meeting.
4. The Board President or other acting chief presiding officer is responsible for determining whether it is necessary or appropriate to include information in the public notice of the meeting that addresses the virtual structure of the meeting and/or the nature of the emergency situation.

5. Notwithstanding any other Board policy that may address the Board's normal approach to public comment periods during Board meetings, and unless otherwise expressly directed by the Board in connection with the specific emergency, the Board President or other acting chief presiding officer is authorized to determine whether an emergency virtual meeting will include a public comment period and, if so, the scope of such public comment period and the method(s) by which the public may address the Board.
6. For an emergency virtual meeting, this policy authorizes the remote participation by Board members while the Board is convened in any **open session or closed session** portion of such a meeting, subject to the limitation that, upon a request by the Board President or any Board member, each Board member who is participating in such a meeting from a remote location must affirm that he/she is taking adequate steps to safeguard the confidentiality of any closed session. A Board member's failure or unwillingness to so affirm is grounds for the Board, by a majority vote, to revoke authorization to participate in the closed session.
7. If a Board member is attempting to participate in an emergency virtual meeting from a remote location and is having difficulty establishing or maintaining a sufficient connection to the communications platform, the Board may need to make a decision whether the meeting will continue without such Board member's participation. Before making a decision that would limit or terminate any Board member's remote access to an emergency virtual meeting or allow the meeting to continue without a Board member's participation:
 - a. The presiding officer of the meeting may call, or any Board member may request, a temporary recess in the meeting to allow the Board member a reasonable opportunity to establish or restore his/her access and participation.
 - b. The presiding officer or a designee may attempt to contact the Board member to determine whether the Board member is willing to consent to voluntary non-participation in the remainder of the meeting.
 - c. The Board must evaluate whether, under the specific circumstances, a decision to continue the meeting without the Board member's participation would constitute an unlawful exclusion of the Board member.

REMOTE PUBLIC ACCESS TO BOARD MEETINGS

For any Board meeting for which sufficient public access to the meeting is provided at a specific physical location that is identified in the public notice of the meeting, this policy:

1. Neither requires the Board to offer nor prohibits the Board from offering the public any additional means of accessing and observing the meeting from remote locations using a communications technology platform. However, to the extent any such additional means of public access to a meeting is offered, it shall normally be

considered optional and supplemental such that any unavailability of such supplemental public access, or any lack of a complete or consistent transmission, shall not affect the Board's authority to proceed with the meeting.

2. Neither requires the Board to conduct nor prohibits the Board from conducting a public comment period or public hearing in a manner that permits members of the public to address the Board from a remote location using communications technology.

To the extent permitted by law, including in certain emergency situations where there is a health and safety danger to the in-person, physical attendance of members of the public at a Board meeting, the Board may arrange for lawful methods of remote public access to Board meetings using communications technology as a primary (i.e., not merely supplemental) means of complying with the public access requirements of the Open Meetings Law or other applicable legal obligations. In any such situation, the public notice of the meeting shall include adequate information regarding the applicable options for the public's remote access.

APPLICATION TO COMMITTEES AND OTHER GOVERNMENTAL BODIES

Subject to any superseding directive established by the Board, a committee created by a policy, resolution, rule, or order of the Board, as well as any other governmental body of the District, may hold virtual meetings and authorize remote access and remote participation in its meetings to the extent authorized for Board meetings under this policy. As applied to such committees and other governmental bodies of the District, references to individual Board members within this policy shall be understood to refer to the individual members of such bodies, and all duties and authority held by the Board and by the Board President under this policy shall be held by the relevant body and by its chief presiding officer. Likewise subject to any superseding directive established by the Board, a District governmental body may also vote to require all members of the body to be physically present at meetings in order to participate in the body's meetings.

Legal References:

Wisconsin Statutes

- Subch. IV of Ch. 19 [open meetings of governmental bodies; including public accessibility requirements, closed session exemptions, and other provisions]
- Section 19.81(2) [public accessibility of board meetings]
- Section 19.89 [no member of a governmental body may be excluded from any meeting of such body]
- Section 120.11(1) [school board meetings and definition of quorum in common and union high school districts] {Editor's Note: Unified school districts should delete this reference.}
- Section 120.43 [school board meetings in unified school districts]

Adoption Date: August 22, 2022