



TOWN OF GREENWICH

Old Greenwich School Building Committee

Tuesday, November 18, 2025

7:00am

Old Greenwich School Media Center and via Zoom

Meeting Notes

Committee Roster	Present	Absent
Voting Members		
James Waters (Chair)	P	
Jackie Welsh (Vice Chair)	Zoom	
Barbara O'Neill (Secretary)	P	
Jason Brown		A
Cristina Dawson	Zoom	
Leigh Erin Izzo	Zoom	
Leander Krueger	P	
Stephen Selbst (BET Rep)	Zoom	
Michael Joseph Mercanti-Anthony (BOE Rep)	Zoom	
Ex Officio Members		
Jennifer Bencivengo (Principal)	P	
Janet Stone McGuigan (BOS)	P	
Molly Saleeby (RTM)	Zoom	
Peter Robinson (DPW)		A
Peter Lowe (P&Z)	P	
Liaisons		
Peter Schweinfurth (Liaison, EMAC)		A
Alan Gunzburg (Liaison, FSAC4PWD)	Zoom	
Project Team		
David Stein (Silver Petrucelli & Associates)	Zoom	
Dean Petrucelli (Silver Petrucelli & Associates)		A
Steve Croteau (Silver Petrucelli & Associates)		A
Jesus Martinez (Silver Petrucelli & Associates)		A
Lawrence Rosati (Morganti Group)	Zoom	
Jeff Anderson (Downes Construction Company)		A
Anthony DiMauro (Downes Construction Company)	Zoom	
Ryan Patrick (Downes Construction Company)		A
Joe Ryan (Downes Construction Company)	Zoom	
Michael Dooley (AKF)		A
Joseph Devine (Langan)		A
Kristen Mitchell (Langan)		A
Guests		
Dan Watson (GPS Facilities Director)		A

Agenda Item	TOPIC	Description
1.00	Call to Order	<ul style="list-style-type: none"> Meeting was called to order at 7:06am.
2.00	Housekeeping	<ul style="list-style-type: none"> Chair noted next meeting will be December 2; this meeting might be delayed a week (to December 9) so it would be after bid opening. The committee thanked Select-person Janet Stone McGuigan for her work on the project; she will now serve as a RTM member in District 6.
3.00	Approve minutes from November 6 meeting	<ul style="list-style-type: none"> Motion to approve November 6 meeting minutes by Leander Krueger, second Janet Stone McGuigan, without objection approved by unanimous consent.
4.00	Project Team Update <ul style="list-style-type: none"> a. Building Permit update b. Bid and schedule update 	<ul style="list-style-type: none"> <u>Building Permit update</u>: Downes reported that they provided the temporary toilet facility information to the Building Department, who noted it was acceptable. Downes noted that the Building Department asked for an updated Aquarian “Will Serve” letter since the previous letter was issued over a year ago. SPA reported that they submitted a request to Aquarian and an updated letter should be received shortly. <u>Bid and schedule update</u>: Downes reported that the bid opening date was extended to December 5 to ensure adequate bid coverage. Downes noted that once bids are received, they will distribute the results and then spend the next two weeks holding scope review meetings to confirm low bidders and compile/submit a GMP to the building committee. <p>Chair noted that in the event an interim appropriation is required, the last BOE meeting in 2025 is December 18, followed by January 15. He also noted that the RTM Call deadline is December 26 for the RTM meeting on January 20. All agreed that it was unlikely a GMP would be ready for the BOE’s meeting on December 18 but that waiting until the RTM’s March 9 meeting was not ideal given the objective to start construction in early April. Downes reminded all that the State of CT OGA requires contracts to be issued within 90 days of bid opening. All agreed that the BOE and BET Reps to the committee should explore the possibility of convening special meetings the first week of January. This would allow submission of a placeholder item on the RTM Call, subject to action by the BOE and BET prior to the RTM committees convening on January 8 (BOC) and January 12 (Finance, Public Works). Chair to confirm this plan with RTM Moderator and BOE and BET Reps to look at scheduling special meetings. If that doesn’t happen, then the RTM would need to convene a special meeting in February.</p>
5.00	Financial & Consultant Selection Update	<ul style="list-style-type: none"> Chair reported that an update on soft costs would be forthcoming at the next meeting, after consultation with Morganti.
6.00	Public Relations Update	<ul style="list-style-type: none"> Item not discussed.
7.00	Adjourn	<ul style="list-style-type: none"> 7:58am Motion to Adjourn Leander Krueger, second Janet Stone McGuigan.