



FENTON CHARTER PUBLIC SCHOOLS

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

FCPS: 8928 B Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3630
FACS: 11828 Gain Street, Lake View Terrace, CA 91342 • (818) 896-7482
SMBCCS: 1022 North Van Ness Avenue, Los Angeles, CA 90038 • (323) 469-0971
FPC: 11351 Dronfield Avenue, Pacoima, CA 91331 • (818) 485-5900
STEM and FCLA: 8926 Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3636

REGULAR MEETING - BOARD OF DIRECTORS

December 11, 2025 – 4:30 P.M.
FCPS Business Office Boardroom
8928 B Sunland Blvd.
Sun Valley, CA 91352
and
via Zoom: <https://us02web.zoom.us/j/8747966875>
Meeting ID: 874 796 6875

AGENDA

The Fenton Charter Public Schools (“Charter Schools”) welcome your participation at the meetings of the Board of Directors (“Board”). The purpose of a public meeting of the Board is to conduct the affairs of the Fenton Charter Schools in public and encourage continued community interest in our organization.

END OF STATE OF EMERGENCY AND NEW REMOTE PARTICIPATION RULES - Assembly Bill 2449

Governor Newsom announced that the COVID-19 state of emergency ended on February 28, 2023. With the end of the state of emergency, agencies are no longer able to utilize pandemic-era virtual meeting procedures. However, board members may continue to participate remotely by telephone and/or videoconference under traditional Ralph M. Brown Act teleconference rules. Effective January 1, 2023, Assembly Bill 2449 (AB 2449) allows individual board members to participate in meetings remotely during “emergency circumstances” or for “just cause.” Specific requirements may be found in the full text of AB2449 (posted on the FCPS website: www.fentoncharter.net). *All requirements for attendance by the FCPS Board of Directors are adhered to in accordance with the Ralph M. Brown Act.*

Instructions for Presentations to the Board by Parents and Citizens

If you wish to make a public comment, please follow these instructions:

1. The public may attend in person or may join via Zoom. If joining in person, the public may complete a “Request to Address the Board” (on an agenda item or non-agenda item) card which will be available at the door. If joining via Zoom, the following procedures should be followed:
2. Speakers may attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
3. A Google survey “sign-up” will be open to members of the public 30 minutes prior to the public meeting. This survey will take the place of the “speaker cards” available at meetings. <https://bit.ly/2wDdxrM>
4. Speakers will fill in their names and select if they wish to address the board regarding a specific agenda item or a non-agenda item.
5. When it is time for the speaker to address the board, his/her name will be called by the Board Chair and the requesting speaker’s microphone will be activated.
6. Speakers should rename their Zoom profile with their real name to expedite this process.
7. After the comment has been given, the microphone for the speaker’s Zoom profile will be muted.

I. PRELIMINARY

- A. **Call to Order** – Chairperson of the Board – Joe Lucente
- B. **Roll Call** – Secretary of the Board – Irene Sumida
- C. **Flag Salute** – Chair Lucente
- D. **Approval of the Agenda** – Chair Lucente

The Chair will request any amendments to the agenda, and then approval.

- E. **Minutes of Previous Regular Meeting** - Chair Lucente

Minutes of the October 23, 2025 Regular Meeting of the Board of Directors will be presented for approval.

II. COMMUNICATIONS

- A. **Presentations from the Public** – Chair Lucente

Any persons present desiring to address the Board of Directors on any proper matter.

Agenda items: No individual presentation shall be for more than five (5) minutes and the total time for this purpose shall not exceed thirty (30) minutes per agenda item.

Non-agenda items: No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes.

Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- B. **Committee/Council Reports**

1. **Finance Committee:** Sarah Ananta (FPC); Isabella Rodriguez (SMBCCS); Jennifer Hines (FCLA); Mercedes Meeks (STEM)
Budget, Facilities and Safety Council: Martin Penner (FACS)
2. **Instruction Committee:** Lisa Ibarra & Coco Salazar (FPC); Jocelyn Condo & Sandra Hernandez (SMBCCS); Kalea Wright (FCLA); Alyssa Marygold (STEM)
Curriculum and Assessment Council: Wendy Kaufman (FACS)
3. **Personnel Committee:** Caitlin McMabell (FPC); Gaby Arroyo & Xareni Robledo (SMBCCS); Kate Marrelli (FCLA); Priscilla Gentry (STEM)
Human Resource and Personnel Council: Jann Manorothkul (FACS)
4. **Parent/Community Advocacy Committee:** Gurpreet Gill & Bridget Ruiz-Acevedo (FPC); Christian Hidalgo & Aaron Veals (SMBCCS); Virginia Palma (FCLA); Michelle Menjivar (STEM)
School-Community Relations Council: Kristin Tzintzun (FACS)

- a. [School Site Council](#): Nicole Langlois (FACS); Juan Gomez (FPC)
- b. [English Learner Advisory Committee](#): Alejandra Muñoz (FACS); Juan Gomez (FPC)

C. [Financial Business Manager’s Report](#):

Erik Okazaki, Financial Business Manager of the FCPS, will update the most current financial statements, cash flow position, and any variations in revenues and expenditures from the approved 2025-2026 budgets for all sites.

D. Site Directors’ Reports

Site Directors’ Reports will be distributed to Board members 72 hours prior to the regular meeting. All Board members are asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. Time permitting, Chair Lucente will call on one Director to present to the Board.

- 1. [Fenton Avenue Charter School \(FACS\)](#) - Ms. Monica Castañeda
- 2. [Santa Monica Boulevard Community Charter School \(SMBCCS\)](#) - Mr. Walter Gomez
- 3. [Fenton Primary Center \(FPC\)](#) - Mrs. Sirui Thomassian
- 4. [Fenton STEM Academy \(STEM\)](#) - Dr. Beth Henschel
- 5. [Fenton Charter Leadership Academy \(FCLA\)](#) - Dr. Beth Henschel

E. FCPS Directors’ Reports

CMO Directors’ Reports will be distributed to Board members 72 hours prior to the regular meeting. All Board members are asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. Time permitting, Chair Lucente will call on one CMO Director to present to the Board.

- 1. [Director of Instruction’s Report](#) - Mrs. Jennifer Miller
- 2. [Director of Special Education’s Report](#) - Mrs. Kristine Khachian
- 3. [Director of Community Schools’ Report](#) - Mr. Richard Parra

F. FCPS Officers’ Reports

- 1. [Chief Operating Officer’s Report](#) - Mr. Jason Gonzalez
- 2. [Chief Executive Officer’s Report](#) - Dr. David Riddick

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.

There are no items scheduled for the Consent Agenda this month.

IV. ITEMS SCHEDULED FOR ACTION

- A. [Recommendation to approve LAUSD Certification of Board Compliance Review](#)
- B. [Recommendation to receive and file First Interim Report](#)
- C. [Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer](#)
- D. [Recommendation to approve Vendor Schedule of Agreements](#)
- E. [Recommendation to approve ADA Incentive for 2025-26 School Year](#)
- F. [Recommendation to approve Professional Learning Advisor Role](#)
- G. [Recommendation to approve Resolution #59 and Notice of Withdrawal from SELF](#)

V. ITEMS SCHEDULED FOR INFORMATION

- [AB 1234 Ethics Training - Janelle Ruley, Young, Minney & Corr, LLP](#)
- [LCAP Update and Instructional Report](#)

VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, January 22, 2026 at 4:30 pm in the boardroom of the FCPS Business Office and via Zoom.

VII. FUTURE MEETINGS

January 22, 2026
March 12, 2026
April 16, 2026
May 14, 2026
June 11, 2026

VIII. ADJOURNMENT

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting of the FCPS Board of Directors, please contact the FCPS business office at (818) 962-3630. Notification of 72 hours prior to the meeting will enable FCPS to make reasonable arrangements to ensure accommodations and accessibility to this meeting. Upon request, FCPS shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with disabilities.

**UNAPPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING**

October 23, 2025

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, October 23, 2025, at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom (<https://us02web.zoom.us/j/87479668758>).

I. PRELIMINARY

A. Call to Order - Chairperson of the Board - Joe Lucente

The Board of Directors meeting was called to order at 4:32 p.m. by the Board Chair, Joe Lucente.

B. Roll Call - Secretary of the Board - Irene Sumida

Board Members Present

Yvette King-Berg, *Community Representative*

Daniel Laughlin, *Parent Representative*

Joe Lucente, *Community Representative*

Erin Studer, *Community Representative*

Carrie Wagner, *Community Representative*

Jed Wallace, *Community Representative*

Via Zoom: 3817 Halcon Place, Davis, CA 95618

Caprice Young, *Community Representative*

Via Zoom: 25921 Industrial Blvd., Hayward, CA 94545

Board Members Not Present

N/A

C. Flag Salute - Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Approval of the Agenda - Chair Lucente

On **MOTION** of Carrie Wagner, **SECONDED** by Daniel Laughlin, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer,
Carrie Wagner, Jed Wallace, Caprice Young

Nay: (0)

Abstentions: (0)

E. Approval of Minutes of Previous Regular Meeting - Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the minutes of the September 18, 2025 Regular Meeting (Item I.E.) were approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer,
Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0)

II. COMMUNICATIONS

A. Presentations from the Public - Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Financial Business Manager's Report

Erik Okazaki, Financial Business Manager of the FCPS, presented updates to the 2024-2025 approved budget. The following update was presented:

2025-2026 Forecast Update

Ending fund balances remain strong as an organization (operating income for each school follows):

FACS - \$1,703,851

FPC - \$540,094

SMBCCS - \$1,367,677

STEM - \$134,161

FCLA - \$182,887

Operating income without one-time funds and ERC:

FACS - \$469,580

FPC - <\$346,356>

SMBCCS - <\$302,072>

STEM - <\$277,227>

FCLA - <\$236,924>

2025-2026 revenue changes since previous forecast:

- Deferred one-time funds with the addition of ERC revenues.
- Expense savings identified in “books and supplies” and “services & other operating categories.”

2025-2026 cash balance forecast:

- FACS, SMBCCS, and FCPS are expected to exceed the 4-month cash on hand goal.
- Of the Obligated Group, only FPC is expected to exceed the 4-month cash on hand goal, although the Obligated Group is expected to meet both bond covenants:
 - o Liquidity: 45 days of cash on hand required; projected to have 133 days
 - o Debt Service – Minimum ratio is 1.10; projected to be 2.11

Additional Information

Special Education expenses far exceed revenues (impact on operating income by school):

FACS - <\$1,294,656>
 FPC - <\$588,859>
 SMBCCS - <\$1,311,768>
 STEM - <\$702,258>
 FCLA - <\$722,426>

Lease expenses have a significant impact on operating income:

FPC - <\$718,881>
 STEM - <\$517,850>
 FCLA - <\$508,357>

D. Site Directors’ Reports

As announced at the September meeting, in the interest of time, only one of the Site Directors will be called upon to share the school’s report with the Board.

This month, the Director of Fenton Avenue Charter School, Ms. Monica Castañeda, was selected to update the Board on relevant instructional and community activities at the school site.

All other Site Directors’ reports were received by the Board as published.

1. **Fenton Avenue Charter School (FACS)** - Ms. Monica Castañeda presented FACS’ report to the Board.
2. **Santa Monica Boulevard Community Charter School (SMBCCS)** - Mr. Walter Gomez’s report was received by the Board as published in the agenda.
3. **Fenton Primary Center (FPC)** - Mrs. Sirui Thomassian’s report was received by the Board as published in the agenda.
4. **Fenton STEM Academy (STEM)** - Dr. Beth Henschel’s report was received by the Board as published in the agenda.
5. **Fenton Charter Leadership Academy (FCLA)** - Dr. Beth Henschel’s report was received by the Board as published in the agenda.

E. FCPS Directors’ Reports

As announced at the September meeting, in the interest of time, only one of the CMO Directors will be called upon to share the school's report with the Board.

This month, the Director of Special Education, Mrs. Kristine Khachian, was selected to update the Board.

All other CMO Directors' reports were received by the Board as published.

1. **Director of Instruction's Report** - Mrs. Jennifer Miller's report was received by the Board as published in the agenda.
2. **Director of Special Education's Report** - Mrs. Kristine Khachian presented her report to the Board.
3. **Director of Community Schools' Report** - Mr. Richard Parra's report was received by the Board as published in the agenda.

F. FCPS Officers' Reports

1. **Chief Operating Officer's Report** - Mr. Jason Gonzalez reported.
2. **Chief Executive Officer's Report** - Dr. David Riddick reported.

III. CONSENT AGENDA ITEMS

There were no items on the Consent Agenda.

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer

On **MOTION** of Daniel Laughlin, **SECONDED** by Yvette King-Berg, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer (Item IV.A.) was approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer,
Carrie Wagner, Jed Wallace, Caprice Young

Nay: (0)

Abstentions: (0)

Specific items approved:

Frisian Builders (\$64,500) (SMBCCS) - Santa Monica Boulevard Community Charter School plans to replace the countertops and base cabinets for student hand sinks in 15 classrooms. During a recent facilities walkthrough, it was discovered that several countertops were cracked, allowing water to seep into the base cabinet which can result in water damage.

AB 218 Liability Funding (\$93,410.85) (FACS) (SMBCCS) - Fenton’s pro-rata share of the deficits in the impacted historic years in which the organization possesses excess liability coverage with Schools Excess Liability Funds (SELF), a non-profit, joint powers authority that provides coverage from catastrophic loss.

Elite Elevator Services (\$133,320) (FACS) - The elevator is obsolete and beyond repair. It is currently out of service due to a failed door operator. Replacement parts for the door operator, controller, and related components are no longer manufactured or attainable, and the original manufacturer has discontinued all technical support. The entire unit will be replaced by Elite Elevator Services through the district.

B. Recommendation to receive FASB ASC 715 OPEB report for FCPS as of June 30, 2025

On **MOTION** of Carrie Wagner, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to receive FASB ASC 715 OPEB report for FCPS as of June 30, 2025 (Item IV.B.) was received as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer,
Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. Update on FCPS OPEB Trust

B. LCAP Update and Instructional Report

These were information items only and no action was taken.

VI. CLOSED SESSION

Chair Lucente made the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Item VI. Matters to be discussed are those permitted by Government Code Section 54956.8 - Real Estate Negotiations.”

The Board convened to Closed Session at 5:40 p.m.

A. Government Code 54956.8 - Real Estate Negotiations

VII. RETURN TO OPEN SESSION

The Board reconvened to Open Session at 6:18 p.m.

Chair Lucente announced that no action was taken in Closed Session.

VIII. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, December 11, 2025 at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom.

IX. FUTURE MEETINGS

December 11, 2025

January 22, 2026

March 12, 2026

April 16, 2026

May 14, 2026

June 11, 2026

X. ADJOURNMENT

The meeting was adjourned at 6:20 p.m.

Respectfully submitted:

Irene Sumida
Secretary of the Board

II. B.

Committee and Council Reports

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes for the Finance and Safety Committee

November 12, 2025

Call to Order: Sarah Ananta, Co-Chair, called the meeting to order at 7:18 am.

Roll Call: Mia Martinez, Secretary

Members Present: Sarah Ananta, Jeanette Hernandez, Mia Martinez, Shriley Saetang, Abigail Jackson, Rosa Benkovic, Jaime Osornia, Juan Gomez, and Lorena Sanchez

Additions/Corrections to the Agenda: Sarah Ananta, Co-Chair

There were no additions or corrections to the agenda.

Item #1 **Approval of Minutes from the October 13th meeting of the Finance and Safety Committee - Sarah Ananta, Co-Chair**

On a **MOTION** by Shirley Saetang, **SECONDED** by Jeanette Hernandez, and **CARRIED**, the minutes of the October 13, 2025 Finance and Safety Committee were approved as submitted.

Item #2 **Any person(s) desiring to address the Finance and Safety Committee on any proper matter**

No one addressed the committee.

Old Business:

There was no Old Business.

New Business:

Item #3 **Enrollment Update (LCAP Goal 3 Action 3.1) - Sarah Ananta, Co-Chair**

The most recent enrollment numbers for each grade are:

- TK:65
- K:109
- 1st:137
- 2nd:143
- Total: 454

The company, SchoolShine, was hired to create recruitment videos and marketing products for each FCPS school. SchoolShine comes to Fenton Primary Center on November 20. SchoolShine will

highlight each grade at FPC. Teachers and parents will be interviewed. SchoolShine will be stationed in the library and will return in the Spring for more filming.

Item #4 Average Daily Attendance (LCAP Goal 2 Metric 2.3) - Sarah Ananta, Co-Chair

| Date | TK | K | 1 st | 2 nd | Total | Monthly ADA | Cumulative ADA |
|----------------|---------|-----|-----------------|-----------------|-------|-------------|----------------|
| September 2025 | 0UF/67 | 110 | 136 | 143 | 456 | 99.37% | 99.54% |
| September 2024 | 23UF/53 | 141 | 147 | 129 | 467 | 99.11% | 99.11% |
| September 2023 | 23UF/54 | 134 | 141 | 174 | 503 | 99.86% | 99.86% |

With enrollment being so low, the Average Daily Attendance (ADA) continues to be very important for the school budget. October’s ADA numbers are not available yet but will be shared at the next meeting.

Item #5 Facilities Update (LCAP Goal 3 Action 3.4) - Sarah Ananta, Co-Chair

The installation of new cafeteria tables has been completed. The custodial team will review how to place the tables in their pockets in a manner to prevent damage, as this was said to have caused some damage in the past.

Mr. Osornia shared FPC will be asking the Director of Facilities, Mr. Del Toro, to look into adding tall hedges alongside our play yard’s wall located next to the neighbor’s new construction of a house which is right across from the TK outdoor classroom and the apparatus.

Mr. Gomez reported that some new play equipment was installed on the play yard. The play equipment called Circle Centers have arrived and were installed into the ground in Area 5. Area 5 had the most space.

Mr. Osornia reported the emergency bags are all updated. The water and food were updated and are good through 2028. FPC needs a generator in case of an emergency.

The ELO-P coordinator, Lorena Sanchez, will move to room 104. The SDC (Special Day Class) needs more space. Thank you Miss Sanchez for moving for the third time in 2 years.

Announcements:

There were no announcements.

Next Regular Meeting: The next meeting is scheduled for January 13, 2026. There will also be a Safety Plan Review meeting in January on a Wednesday from 2:20-2:50. The exact date to be decided for the Safety Plan Review meeting in January.

Adjournment:

The meeting was adjourned by a **MOTION** from Abigail Jackson; **SECONDED** by Juan Gomez and **CARRIED**. The Finance and Safety Committee Meeting of November 12, 2025 was adjourned at 7:32 am.

Respectfully submitted by Mia Martinez

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of Finance Committee

November 13, 2025

Call to Order: Loren Caballero, Interim Chair, called the meeting to order at 7:17 am

Roll Call: Amarjeet Gonzalez, Secretary

Members Present: Loren Caballero, Amarjeet Gonzalez, Dr. Beth Henschel

Members Excused: Jennifer Hines, Bridget Qassis, Alexis Sheppard, Paige Piper, Krystal Rodriguez

Non-Members Present: Dr. Mercedes Meeks, Romelia Lagunas, Cecilia Quijano

Additions/corrections to the agenda

There were no additions or corrections to the agenda.

Approval of Minutes: Loren Caballero, Interim Chair

Item #1 **Approval of Minutes from the October 10, 2025, meeting of the Finance Committee - Loren Caballero, Interim Chair** (*Motion to Approve*)

On a **MOTION** by Amarjeet Gonzalez, **SECONDED** by Dr. Beth Henschel, and **CARRIED**, the minutes of the October 10, 2025 Finance Committee meeting were approved as submitted.

Item #2 **Any persons desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Enrollment and Budget Update (LCAP Goal 2, Metric 3) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel shared that there are currently 268 students enrolled at Fenton Charter Leadership Academy. The school was budgeted for an enrollment of 303 students, so there is a difference of 35 students. FCLA has experienced a decrease in enrollment since last month.

As part of our Community Schools initiative, we are launching the recruitment process by producing a series of short professional videos. Our goal is to capture authentic, engaging footage that highlights our programs and celebrates the outstanding work taking place across our schools. These videos will feature

classroom instruction, student and teacher interviews, students actively engaged in learning, and scenes that reflect our school culture and community involvement. FCPS has partnered with SchoolShine (schoolshine.org) to produce these videos, which will be used to support ELOP, Community Schools, advertising, and recruitment efforts.

Item #4 **Average Daily Attendance Update (LCAP 2, Metric 3)** - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel shared that FCLA’s October attendance is 99.23% ADA and a cumulative ADA of 99.46%. 10 out of 13 teachers had 100% attendance. She recognized and thanked all teachers for doing well keeping up with attendance and with independent studies. Also, a special thank you to Amarjeet Gonzalez and Rolando Gutierrez for all their work with attendance and independent studies.

Recognizing students with Perfect Attendance Awards during our monthly assemblies, along with offering monthly incentives for in-seat attendance, has significantly strengthened our schoolwide expectation for consistent attendance. In addition, our teachers have been diligently completing Independent Study contracts on a regular basis.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Finance Committee meeting is TBD.

Adjournment:

On a **MOTION** from Amarjeet Gonzalez, **SECONDED** by Dr. Beth Henschel, and **CARRIED**, the Finance Committee meeting of November 13, 2025 was adjourned at 7:24 am.

Respectfully submitted by Amarjeet Gonzalez

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of Finance Committee Meeting

November 13, 2025

Call to Order: Dr. Mercedes Meeks, Chair, called the meeting to order at 7:16 am.

Roll Call: Cecilia Quijano, Interim Secretary

Members Present: Dr. Mercedes Meeks, Dr. Beth Henschel, Romelia Lagunas

Members Excused: Ana Gutierrez, Meredith Miller, Julie Nguyen, Paige Piper, Krystal Rodriguez

Non-Members Present: Loren Caballero, Amarjeet Gonzalez, Cecilia Quijano

Additions and Corrections to the Agenda:

There were no additions or corrections to the agenda.

Approval of Minutes: Dr. Mercedes Meeks, Chair

Item #1 **Approval of Minutes from the October 10, 2025, meeting of the Finance Committee - Dr. Mercedes Meeks, Chair** (*Motion to Approve*)

On a **MOTION** by Dr. Beth Henschel, **SECONDED** by Romelia Lagunas, and **CARRIED**, the minutes of the October 10, 2025 Finance Committee meeting were approved as submitted

Item #2 **Any persons desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Enrollment and Budget Update (LCAP Goal 2, Metric 3) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel reported that Fenton STEM Academy currently has 264 students enrolled, compared to the budgeted enrollment of 306 students; a difference of 42. The school experienced a slight decrease in enrollment since last month and remains below the projected number set at the beginning of the year.

As part of our Community Schools initiative, we are beginning the recruitment process by producing a series of short professional videos. Our goal is to capture authentic, engaging footage that highlights our programs and showcases the exceptional work happening across our schools. These videos will feature classroom instruction, student and teacher interviews, students actively engaged in learning, and scenes that reflect our vibrant school culture and community involvement. FCPS has partnered with SchoolShine (schoolshine.org) to produce these videos, which will be used to support ELOP, Community Schools, advertising, and recruitment efforts.

Item #4 **Average Daily Attendance Update (LCAP 2, Metric 3)** - Dr. Beth Henschel,
Director (*Informational Item*)

Dr. Henschel reported that STEM's October attendance reached 99.77%, with a cumulative ADA of 99.79%. Twelve out of fourteen teachers achieved 100% attendance. She expressed her appreciation to all teachers for their continued dedication to maintaining strong attendance and completing Independent Study contracts. A special thank you was extended to Amarjeet Gonzalez and Rolando Gutierrez for their outstanding efforts in supporting attendance and Independent Studies.

Recognizing students with Perfect Attendance Awards during our monthly assemblies, along with providing monthly incentives for in-seat attendance, has greatly reinforced our schoolwide commitment to consistent attendance. Our teachers continue to demonstrate dedication by diligently completing Independent Study contracts each month.

Announcements:

There were no announcements

Next Regular Meeting:

The next Finance Committee meeting is TBD.

Adjournment:

On a **MOTION** from Romelia Lagunas, **SECONDED** by Dr. Beth Henschel, and **CARRIED**, the Finance Committee meeting of November 13, 2025 was adjourned at 7:25 am.

Respectfully submitted by Cecilia Quijano

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Finance Committee

December 3, 2025

Call to Order: Isabella Rodriguez, Chair

The meeting was called to order at 7:17 a.m.

Roll Call: Isabella Rodriguez, Chair

Present Members: Emily Aaronson, Holly Putnam, Tidarart Lot, Richard Castro,, Kimberlee Eggly, Walter Gomez, Isabella Rodriguez, Jennifer Nishimoto, Jazmin Luna, Victor Orellana

Absent Members: N/A

Excused Members: Fanny Adnitt, Yennizel Duran, Myra Valenzuela, Janet Reyes and Annie Hai

Additions/Corrections to the Agenda: Isabella Rodriguez, Chair

The next finance committee meeting has been changed from January 21, 2026 to March 4th, 2026.

Approval of Minutes: Isabella Rodriguez, Chair

Item #1 **Approval of Minutes from the October 15, 2025, meeting of the Finance Committee - Isabella Rodriguez, Co-Chair (*Motion to Approve*)**

Corrections: Present Members included Janet Reyes & Jazmin Luna will only appear once.

With a **MOTION** from Holly Putnam, **SECOND** from Emily Aaronson, and **CARRIED**, the minutes from the October 15, 2025 meeting of the Finance Committee were **APPROVED** as corrected.

Presentations from the Public:

Item #2 **Any person desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Enrollment & ADA Updates (LCAP Goal 2, Metric 2.3)** - Jazmin Luna,
Assistant Director (*Informational Item*)

As of the most recent update, our highest student enrollment for the month of November was 671, with the month ultimately ending at 668. To help offset this decrease in enrollment, we need to continue completing our independent studies.

On November 14, 2025, we recorded 85 absences, and the day before Thanksgiving we had 101 absences. The average number of absences for November was 58. Ms. Hill’s in-seat attendance rate for the month was 96.58%, while Ms. Ribakoff’s was 95.98%. With independent studies included, the school’s overall attendance rate was 95.98%, with a 99.0% completion rate for independent studies.

We will continue to seek assistance from the business office, conduct home visits, and maintain these efforts throughout January and February.

Item #4 **Facilities & Technology Update (LCAP Goal 3, Action 3. 4 & 3.5)** - Walter
Gomez, Director (*Informational Item*)

Our new Reading Garden is now fully complete and ready for student and teacher use. In addition, the bungalow ramps have been reinforced with metal side sheets, and all rails have been freshly painted to enhance safety and appearance. During winter break, we are scheduled to replace the Instructional Materials Bin to improve the storage and organization of instructional resources such as textbooks and teacher materials. Lastly, please remember to continue adding any custodial or maintenance needs including cleaning supplies, furniture requests, or furniture movement to the Custodial/Maintenance Request Log located in the weekly bulletin so we can address them in a timely manner.

Item #5 **Review of Financials (LCAP Goal 3)** - Walter Gomez, Director, (*Informational Item*)

We are currently still over budget due to enrollment-related needs. While our overall financial position remains stable, we will be reviewing our budget closely once we receive the December and January financial reports. If we identify trends showing that we are overspending in certain areas, we will need to determine where we can reduce expenditures to ensure we remain on track and do not exceed our annual budget.

Announcements: None

Next Regular Meeting:

March 4, 2026

Adjournment:

With a **MOTION** from Holly Putnam, **SECOND** from Kimberlee Eggly, and **CARRIED**, the Finance Committee Meeting was adjourned at 7:28a.m.

Respectfully submitted: Kimberlee Eggly and Jennifer Nishimoto

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Budget, Facilities, and Safety Council

December 5, 2025

A meeting of the Budget, Facilities, and Safety Council was held on Friday, December 5, 2025, at 7:20 A.M., in the Conference Room of Fenton Avenue Charter School, 11828 Gain St., Lake View Terrace, CA 91342.

Call to Order: Martin Penner, Chair

Roll Call: Martin Penner, Chair

Members Present: Martin Penner, Patricia Aparicio, Jorge Carmona, Myriam Arechiga, Christian Fuentes, Jessi Tello, Bernite Oandasan, Nelson Funes, Jose Aceves, Alejandra Muñoz, Leticia Padilla Parra

Members Excused: Jessica Diaz

Members Absent: Carmen Hernandez

Non-members Present: Nicole Langlois

Additions/Corrections to the Agenda: Martin Penner, Chair

There were no additions or corrections to the agenda.

Approval of Minutes from October 17, 2025: Martin Penner, Chair

Item #1 **Minutes from the October 17, 2025 meeting of the Budget, Facilities and Safety Council - Martin Penner, Chair (Motion to Approve)**

On **MOTION** of Alex Muñoz, **SECONDED** by Patricia Aparicio, and **CARRIED**, the Minutes of the Budget, Facilities and Safety Council Meeting of October 17, 2025, were approved as corrected.

Presentations from the Public: Martin Penner, Chair

There were no presentations from the public.

Item #2 **Any persons desiring to address the Budget, Facilities and Safety Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Enrollment Update (LCAP Goal 3, Action 3.1)** – Monica Castañeda, Director *(Informational Item)*

Ms. Castañeda reports that FACS enrollment remains steady at approximately 700 students. Enrollment for September was 699 students, October was 705 students, November was 702 students, and December is currently noted at 703 students. Recruitment efforts continue through community events such as the *Pacoima Holiday Parade* on Saturday, December 13, 2025. The goal is to maintain a consistent enrollment of 700 students. To support outreach, new banners were created, enrollment postcards will be mailed out in January, and standard recruitment practices remain in place. An open house in the spring will also be a strong opportunity to attract new families. Additionally, Ms. Castañeda noted that FACS has already received several TK inquiries for the 2026–2027 school year.

A question was raised regarding the timeline for the recruitment video. Ms. Castañeda shared that because the filming company is recording at all five Fenton schools, the final video is expected to be completed by the end of January, which generally coincides with our recruitment timeline. Ms. Castañeda also invited ideas or suggestions for additional recruitment strategies to help increase enrollment.

Item #4 **Facilities Update (LCAP Goal 3, Metric 3.5, 3.6)** – Jose Aceves, Plant Manager *(Informational Item)*

Mr. Aceves reports several completed projects to enhance our campus facilities. An initial report indicated a broken pipe near the bungalows; however, the issue was later found to be near the custodial office. Because the pipe was connected to the main water supply, the problem affected the entire campus. A similar break occurred two years ago, though that incident was more severe. This break was less severe because it was located only 4-5 feet underground. The recent repair cost the school \$6,500. Recent rain also caused multiple leaks in Room 26, resulting in the full replacement of the roof. The estimated cost for this project was \$17,600. To continue improving the school's appearance, the auditorium stage was re-stained to match the wood benches, and the auditorium floor is scheduled to be re-waxed. These enhancement projects remain under \$10,000 and contribute to a clean environment that families notice and appreciate. Mr. Aceves reported the installation of the new Fenton logo at the front of the campus to promote school pride. The elevator remains out of service. However, the elevator project has received board approval, and the school is awaiting LAUSD's scheduled installation date for the repairs.

Announcements:

There were no announcements.

Next Regular Meeting: January 16, 2026

Adjournment:

On **MOTION** of Patricia Aparicio, **SECONDED** by Nelson Funes, and **CARRIED**, the Budget, Facilities, and Safety Council was adjourned at 7:37 a.m.

Minutes respectfully submitted by Nichole Melendez, Co-Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Instruction Committee

October 21, 2025

A meeting of the Instruction Committee was held on Tuesday, October 21, 2025, at 7:15 a.m. in the Conference Room (Room 201) of the Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Coco Salazar, Co-Chair

The Instruction Committee Meeting was called to order at 7:17 a.m. by Co-Chair Coco Salazar.

Roll Call: Laura Holmes, Secretary

Members Present: Lisa Ibarra, Coco Salazar, Elisa Vallejo, Sarah Ananta, Jackie Penner, Martha May, Laura Holmes, Nitima Angus, Judy Lee, Sirui Thomassian, Lorena Sanchez, Juan Gomez, Gloria Rangel, Maria Reyes

Members Excused: Carlos Garcia

Members Absent: Max Young, Gina Garcia

Additions/Corrections to the Agenda: Coco Salazar, Co-Chair

The following item was added to the agenda:

Item #12 Reading Is Fundamental First Motivational Reading Event (LCAP Goal 2, Metric 2.2) - Coco Salazar, RIF Coordinator (*Motion to Approve*)

Approval of Minutes from September 2, 2025: Lisa Ibarra, Co-Chair

Item #1 Approval of Minutes from the September 2, 2025, meeting of the Instruction Committee - Lisa Ibarra, Co-Chair (*Motion to Approve*)

On **MOTION** of Jacqueline Penner, **SECONDED** by Lorena Sanchez, and **CARRIED**, the Minutes of the Instruction Committee Meeting of September 2, 2025, were approved as submitted.

Presentations from the Public: Coco Salazar, Co-Chair

Item #2 Any person desiring to address the Instruction Committee on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 Professional Development: Small Group Instruction and Use of Decodables (LCAP Goal 3, Metric 3.2) - Sirui Thomassian, FPC Director (Informational Item)

Mrs. Thomassian presented the expectations for Small Group Instruction.

1. Professional Learning Teams (PLTs) will plan for small group instruction during the next two weeks, following the PD with Ms. Heller (October 10, 15, and 22).
2. PLTs will plan to meet with at least two reading groups twice per week (by October 29).
3. Teams will add resources to the boxes in the document: Decodables/Small Group Instruction ([here](#)) for each of the 6 elements of small group reading instruction. For example, links, pictures of students engaged in a center, a photo of a small group word-work or letter/sound work task, videos, or a note on where to find something online.
4. On Wednesday, October 29, teams will share one thing they are already doing and one thing the team is working on.

Item #4 November Parent Conferences (LCAP Goal 2, Metric 2.1) - Sirui Thomassian, FPC Director (Informational Item)

FPC will hold Parent-Teacher Conferences the week of November 17th-21st. In-person conferences are preferred; however, in order to ensure all families can attend, the Zoom option will also be provided to parents and guardians if that is what works best for their family. Mrs. Thomassian reminded the committee that we will follow a [Shortened Day Schedule](#) during conference week, and there will be no psychomotor. Psychomotor and Art grades will be submitted to teachers by Monday, November 3, 2025. Grades are due to Lead Teachers on Wednesday, November 5. Report card grades and comments are due in Infinite Campus by Friday, November 7th. Translators will only be available between 7:05-7:50 a.m. and between 12:45-2:20 p.m. Teachers are asked to only schedule Spanish translation conferences during this window.

Item #5 Kagan Professional Development on November 3, 2025 (LCAP Goal 3, Metric 3.2) - Sirui Thomassian, FPC Director (Informational Item)

During the November 3rd Professional Development, FPC will have the ***Kagan Cooperative Learning for Educators*** presenting in the MPR. The PD will be from 7:50 a.m.-2:30 p.m. Mrs. Thomassian shared some of the Kagan Workshop highlights that will be shared during the training:

- Kagan Structures to use with younger children
- Simple management techniques
- Teamwork skills
- Get students to talk, move, and play in a productive way
- Create a cooperative and caring class
- Boost comprehension and retention by engaging their minds and bodies

- Use fun and easy strategies to reach high standards for all students

Item #6 **January Professional Development Plan (LCAP Goal 3, Metric 3.2) - Sirui Thomassian, FPC Director (Informational Item)**

On January 12, 2026, FPC will have an on-site symposium. Mrs. Thomassian shared some suggested topics, such as:

- Literacy and small group strategies
- Use of decodables
- Math in a PLC at Work
- ESGI vertical alignment of assessments

Item #7 **CAPS Update (LCAP Goal 3, Metric 3.2) - Sirui Thomassian, FPC Director (Informational Item)**

Mrs. Thomassian presented the [25-26 FPC CAPS Action Plan](#) and English Learner [Launch Kit](#). The Guiding Coalition has worked to create an EL Task Force. In response to the need of the EL Task force, Mrs. Vallejo presented on October 8 regarding Emergent Bilinguals, and Ms. Wolfer will tentatively present on November 12. Mrs. Thomassian also noted that she will hold follow-up staff meetings to review *tilling of the soil* as the PLC process is enriched through more experience and commitment.

Item #8 **i-Ready Beginning of Year Reading and Math Results (LCAP Goal 1, Metric 1.5) - Sirui Thomassian, FPC Director (Informational Item)**

Mrs. Thomassian shared the beginning of the year i-Ready Data. The schoolwide data show that 16% of students are at or above grade level in English Language Arts. In math, 5% of students are working at or above grade level.

| STATUS | FPC | | | |
|-------------------|-------------|-------------|-------------|-------------|
| | 2023 | 2024 | 2025 | 2026 |
| ELA | | | | |
| Schoolwide | 16 | 22 | 16 | 16 |
| Kindergarten | 20 | 25 | 24 | 27 |
| 1st Grade | 13 | 17 | 7 | 11 |
| 2nd Grade | 15 | 21 | 17 | 12 |
| 3rd Grade | - | - | - | 37(FACS) |
| Math | | | | |
| Schoolwide | 6 | 6 | 7 | 5 |
| Kindergarten | 13 | 8 | 15 | 11 |
| 1st Grade | 3 | 4 | 3 | 5 |

| | | | | |
|-----------|---|---|---|---------|
| 2nd Grade | 4 | 6 | 3 | 2 |
| 3rd Grade | - | - | - | 7(FACS) |

Item #9 **Amira Screener (LCAP Goal 1, Metric 1.2)** - Sirui Thomassian, FPC Director
(Informational Item)

In July 2023, Senate Bill 114 (SB 114) was enacted and requires all K-2 students be screened annually for Risk of Reading Difficulties, which includes Dyslexia. In May of 2025, the FCPS Board of Directors approved Amira Learning as the FCPS Risk of Reading Difficulties Screener. Amira screens for potential risk factors for dyslexia or other reading difficulties.

Through the Amira ISIS Dyslexia Screener, students start the screening process by completing various performance tasks, such as Rapid Automated Naming (RAN), which tests students' ability to quickly identify letters, symbols, phonemes, words, and objects. The screener measures various literacy tasks such as phonological and phonemic awareness (Blending, Segmentation & Elision, Substitution), knowledge of letter names (Letter Name Fluency), letter-sound knowledge (Letter Sound Fluency), rapid automatized naming (RAN), visual attention, decoding skills (Word Identification Fluency and Pseudoword/Nonsense Word Fluency), reading fluency (Oral Reading Fluency), vocabulary, oral language and language comprehension (Listening Comprehension), phonological memory (Nonword/Nonsense Syllable Repetition), spelling/encoding, and reading comprehension. As stated on the website, "Amira listens as students read aloud, capturing the critical cognitive and linguistic markers of dyslexia. Informed by decades of neuroscience research, Amira provides validated, state-approved risk indicators and next steps to guide timely instruction and intervention."

Mrs. Thomassian shared that Amira is an AI reading assistant, powered by an Intelligent Growth Engine (IGE). Amira can assess students' reading proficiency, listen to students read and respond, coach students individually in alignment with Science of Reading principles, and generate data in running records and a suite of reports.

The deadline to complete the Amira ISIS Dyslexia Screener has been extended to the week of November 10, 2025, which is right before the FCPS Parent Conference week. The new deadline allows teachers to prioritize their iReady Instructional minutes.

Item #10 **Observe4Success Platform (LCAP Goal 3, Metric 1)** - Sirui Thomassian, FPC Director
(Informational Item)

Observe4success is the new digital platform that will be used for informal and formal classroom observations starting the week of October 20, 2025. All Fenton schools will be transitioning to the use of this platform. A benefit of the Observe4success platform will be that teachers will receive an email after they have been observed, giving notes and possible feedback that were made during the observation.

Item #11 **Earned Increase Walkthroughs (LCAP Goal 3, Metric 3.2)** - Sirui Thomassian, FPC Director
(Informational Item)

Mrs. Thomassian shared that the Earned Increase Walkthroughs will take place November 7-14, 2025. More information can be found in the [FCPS Fall Earned Increase Walkthrough Memo](#).

Item #12 **Reading Is Fundamental First Motivational Reading Event (LCAP Goal 2, Metric 2.2)** - Coco Salazar, RIF Coordinator
(Motion to Approve)

The books for the first Motivational Reading Event, as part of our participation in Reading is Fundamental, will be picked up on October 22. Our first Motivational Reading Event will take place on

Halloween - Friday, October 31. A presentation will be shared with teachers that will focus on the story The Good, the Bad, and the Spooky along with an activity for students to complete. Students will self-select a book to build their at-home libraries which is the mission of Reading is Fundamental.

Announcements:

Ms. Sanchez announced that we will have our next Monthly Awards Assembly on Thursday, October 30. Students will now sit in front of the podium and projector screen. In addition, in order to avoid interrupting any grade level's recess or lunch, TK will go last, followed immediately by their lunch period.

- **Kindergarten:** 8:20 - 8:50 a.m.
- **First Grade:** 8:55 - 9:25 a.m.
- **Second Grade:** 9:30 - 10:00 a.m.
- **TK:** 10:05 - 10:30 a.m.

Ms. Sanchez also shared that our annual Halloween Parade will be held on October 31st at 8:30 a.m. for TK and Kindergarten and at 9:30 a.m. for 1st and 2nd grade.

It was also shared that Mr. Parra is working on having a promotional video created that will be recorded on November 20 in the hopes of boosting enrollment for the next school year.

Next Regular Meeting:

The next Instruction Committee meeting will be on Friday, November 14, at 7:15 a.m.

Adjournment:

By order of **GENERAL CONSENSUS**, the Instruction Committee Meeting was adjourned at 7:54 a.m.

Minutes respectfully submitted by Laura Holmes.

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Instruction Committee

November 6, 2025

A meeting of the Instruction Committee was held on Thursday, November 6, 2025 at 7:15 AM in the Hands-On Lab at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Alyssa Marygold, Chairperson

The Instruction Committee meeting was called to order at 7:16 a.m. by Alyssa Marygold.

Roll Call: Bianca Bell-Reed, Co-Secretary

Instruction Committee Members Present: Bianca Bell-Reed, Deborah Allan, Alyssa Marygold, Beth Henschel, Maria Cardenas

Excused Members: Susana Orozco

Non-Committee Members: Cecilia Quijano, Paige Piper, Kalea Wright, Adriana Baez, Lilia Padilla Zúñiga, Nikole De La Rosa

Additions/Corrections to the Agenda: Alyssa Marygold, Chairperson

There was one correction to the agenda. Item #4 – Professional Development Day #4 (LCAP Goal 3, Metric 2) was modified to remove “upcoming.”

Approval of Minutes from October 9, 2025: Alyssa Marygold, Chairperson

Item #1 **Approval of Minutes from the October 9, 2025 meeting of the Personnel Committee - Alyssa Marygold, Chair (*Motion to Approve*)**

On **MOTION** of Deborah Allen, **SECONDED** by Bianca Bell-Reed, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Alyssa Marygold, Chair

Item #2 **Any person desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Professional Development Day #4 (LCAP Goal 1, Metric 8)** - Dr. Beth Henschel, Director (*Informational Item*)

On Monday, November 3, Academies staff joined Fenton Avenue for a professional development day focused on EDI (Explicit Direct Instruction) training and collaboration. The schedule was divided into two sessions. During the morning, TK–2 staff attended a presentation led by Dr. Riddick and Mr. Gonzalez regarding a potential new health benefit option, followed by grade level planning time. At the same time, grades 3–6 participated in the EDI training. In the afternoon, the groups switched - TK–2 engaged in the EDI session while grades 3–6 attended the health benefits presentation and continued with grade level collaboration. The day was both productive and informative, and the committee extends appreciation to Fenton Avenue for hosting and welcoming Academies staff to their campus.

Item #4 **COST Meetings (LCAP Goal 1, Metric 5)** - Paige Piper, Assistant Director (*Informational Item*)

The committee reviewed the purpose and process of the Coordination of Services Team (COST). COST functions as a collaborative problem-solving team that supports students experiencing academic or behavioral challenges within the general education setting. Meetings include grade level representatives, administration, and, when appropriate, special education staff, to review student data and develop targeted intervention plans. COST meetings typically begin 6–8 weeks into the school year, with follow-up sessions scheduled to monitor student progress and adjust supports as needed. Students referred to COST should not have current or pending SSTs or IEPs. Grade level teams interested in scheduling a COST meeting are advised to contact the administrative team.

Item #5 **Earned Increase Walk-throughs (LCAP Goal 3, Metric 2)** - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel informed the committee that during the week of November 10–14, the administrative team, Lead Teachers, Faculty Representatives, and the Acceleration Specialist will be conducting five-minute classroom walk-throughs. These observations will follow a checklist inspired by the Charlotte Danielson Framework for Teaching. A memo was shared with staff last week outlining key areas of focus, including student turn-and-talk, “I Can” statements, student engagement, and other instructional practices. The goal of these walk-throughs is to provide a brief snapshot of classroom instruction and to ensure that we are collectively maintaining high standards of teaching and accountability across all learning environments.

Item #6 **Professional Development Day #5 (LCAP Goal 1, Metric 8)** - Dr. Beth Henschel, Director (*Informational Item*)

The committee was informed that on Monday, January 12, 2026, Fenton schools will hold Professional Development Day #5, which will take place at individual school sites. The focus for this session will be on effective small group instructional strategies in literacy. Each site will facilitate collaborative discussions and hands-on activities aimed at enhancing differentiated instruction, targeted interventions, and student engagement within small group settings. Additionally, staff members who attended the Math in PLC at Work conference in December will share a follow-up presentation highlighting key takeaways, strategies, and best practices from the training. This cross-site sharing is intended to promote consistency in instructional practices and support ongoing improvement in math instruction aligned with Fenton’s academic priorities. The overall goal of the day is to continue building collective teacher efficacy and strengthen instructional practices across grade levels.

Announcements:

There were no announcements.

Next Regular Meeting:

The next regular meeting of the Instruction Committee is scheduled for January 20, 2026.

Adjournment:

On **MOTION** of Bianca Bell-Reed, **SECONDED** by Deborah Allen, and **CARRIED**, the meeting was adjourned at 7:27am.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Instruction Committee Meeting

November 6, 2025

A meeting of the Instruction Committee was held on Thursday, November 6th, 2025 at 7:16 AM in the Hands-On Lab at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Kalea Wright, Chairperson

Roll Call: Nikole De La Rosa, Secretary

Finance Committee Members Present: Adriana Baez, Lilia Padilla Zúñiga, Nikole Mae De La Rosa, Kalea Wright, Cecilia Quijano, and Beth Henschel

Non-Committee Members: Paige Piper, Bianca Bell-Reed, Deborah Allan, Alyssa Marygold

Members Excused: Elisa Vallejo and Susana Orozco

Additions/Corrections to the Agenda: Kalea Wright, Chairperson

There were no additions or corrections to the agenda.

Approval of Minutes from October 9, 2025: Kalea Wright, Chairperson

Item #1 **Approval of Minutes from the October 9, 2025 meeting of the Instruction Committee - Kalea Wright, Chair**

On **MOTION** of Nikole Mae De La Rosa, **SECONDED** by Adriana Baez, and **CARRIED**, the minutes from the October 9, 2025 meeting of the Instruction Committee were approved as submitted.

Presentations from the Public: Kalea Wright, Chair

Item #2 **Any person desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Professional Development Day #4 (LCAP Goal 1, Metric 8) - Dr. Beth Henschel, Director (*Informational Item*)**

On Monday, November 3, Academies staff convened at Fenton Avenue for a professional development day focused on EDI training. The schedule included alternating sessions: in the morning, TK–2 staff attended a presentation by Dr. Riddick and Mr. Gonzalez on a potential new health benefit option while grades 3–6 participated in the EDI session; in the afternoon, the groups switched. Dr. Riddick sent an email on Wednesday, November 5, 2025 with the attached presentation on the Nonstop MERP and a link to frequently asked questions (FAQs) for further inquiries. The questions will be reviewed by the Insurance Broker prior to presentation at the board meeting on December 11, 2025.

The day was both productive and informative, and we extend our appreciation to Fenton Avenue for graciously hosting the Academies staff.

Item #4 **COST Meetings (LCAP Goal 1, Metric 5)** - Paige Piper, Assistant Director
(Informational Item)

COST is a general education team that collaborates to support students with academic or behavioral challenges. Meetings include grade level staff, administrators, and, when needed, special education personnel, to review data and plan targeted interventions. COST meetings begin 6–8 weeks into the school year, with follow-ups to monitor progress and adjust support. Students referred to COST should not have an active or pending SST or IEP. Grade level teams can contact administration to schedule a meeting.

The administration team has created folders on Google Drive for teachers to access their copies of the COST forms. A physical copy would still be printed and placed within the cumulative folders.

Item #5 **Earned Increase Walk-throughs (LCAP Goal 3, Metric 2)** - Dr. Beth Henschel,
Director *(Informational Item)*

From Monday, November 10, through Friday, November 14, teachers will engage in Earned Increase Walkthroughs. During this period, administrators, Lead Teachers, Faculty Representatives, and the Acceleration Specialist will conduct classroom observations to examine key elements of Charlotte Danielson’s Framework for Teaching. The focus of these observations will encompass four domains: Planning and Preparation, Classroom Environment, Instruction, and Professional Responsibilities. These walkthroughs are designed to provide a comprehensive overview of current classroom practices and to ensure that Fenton’s established standards of excellence are consistently maintained.

Physical folders have been made for Lead Teachers and will be placed in their mailboxes later this week for review. It is recommended that Lead Teachers conducting walkthroughs visit classrooms during their assigned music instruction time. New Lead Teachers may reach out to the administration team for procedures and guidelines before next week.

Item #6 **Professional Development Day #5 (LCAP Goal 1, Metric 8)** - Dr. Beth
Henschel, Director *(Informational Item)*

On Monday, January 12, 2026, Fenton Schools will conduct Professional Development Day #5 at each individual school site. The focus of the day will be effective small-group instructional strategies in literacy. Staff at each site will participate in collaborative discussions and hands-on activities aimed at enhancing differentiated instruction, targeted interventions, and student engagement within small-group settings. Additionally, staff who attended the Math in PLC at Work conference in December will lead a follow-up session to share key insights, strategies, and best practices from the training. This session will

facilitate cross-site learning and support consistent implementation of professional practices across classrooms. The objective of this professional development day is to strengthen collective teacher efficacy and advance ongoing improvements in math instruction in alignment with Fenton’s academic priorities.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Instruction Committee meeting will be held on January 20th, 2026.

Adjournment:

On **MOTION** of Cecilia Quijano, **SECONDED** by Nikole Mae De La Rosa, and **CARRIED**, the Instruction Committee adjourned at 7:27 AM.

Minutes respectfully submitted by Nikole Mae De La Rosa, Secretary.

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Instruction Committee

November 12, 2025

Call to Order: Sandy Hernandez, Co-Chair

Roll Call: Bunny Wolfer, Secretary

Instruction Committee Members Present: Jocelyn Condo, Sandra Hernández, Angela Boyd, Bunny Wolfer, Diana Ramos, Jennifer Fynn, Jordan Jones, Laura Gerow, Aleeyah Culhane, Patience Moore, Lizette Adkisson, Walter Gomez, Carmen Solis

Absent: Megan Rol

Non-Members Present: Jazmin Luna

Additions/Corrections to the Agenda: Jocelyn Condo and Sandy Hernandez, Co-Chairs

There were no additions or corrections to the agenda.

Approval of Minutes: Sandy Hernandez, Co-Chair

Item #1 **Approval of Minutes from the October 7th, 2025, meeting of the Instruction Committee - Sandy Hernandez, Co-Chair** (*Motion to Approve*)

On **MOTION** of Angela Boyd, **SECONDED** by Lizette Adkisson, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Sandy Hernandez, Co-Chair

Item #2 **Any person desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **PD Day #4 November 3rd, 2025 (LCAP Goal 3 Metric 3.2) - Walter Gomez, Director** (*Informational Item*)

On November 3rd, we held two professional development sessions: one for TK–2nd grade teachers and another for 3rd–6th grade teachers. Overall, teachers expressed that they enjoyed the training and have

already begun implementing Kagan structures in their classrooms. These strategies are helping students engage in academic dialogue and develop their thinking processes.

This professional development was initiated based on classroom walkthroughs conducted in August with Paula Maeker, during which it was observed that students were not always given adequate opportunities to gather their thoughts and express their ideas. The implementation of Kagan structures is expected to help students engage more deeply with grade level content and strengthen their ability to articulate their learning.

Item #4 **Acceleration Program Update (LCAP Goal 1, Metric 1.1 & 1.2) - Sandra Hernandez and Jocelyn Condo, Acceleration Specialists (*Informational Item*)**

The W.I.N. Time schedule will remain unchanged on Thursday, November 13, 2025, to accommodate the *Shine Filming*.

A special schedule for Parent Conference Week has been created and will be shared in the upcoming Weekly Bulletin.

Ms. Hernández has sent an email containing detailed instructions on how to administer the Progress Monitoring CFAs. All staff are asked to read this information thoroughly to maintain consistency and accuracy when assessing students.

On Friday, November 14, 2025, the Acceleration Specialists will attend the Literacy Symposium alongside the Instructional Coaches. During this time, W.I.N. TAs will not be assigned to classrooms, as they may be reassigned to provide support in other areas as needed.

Item #5 **Behavior Solutions Update (LCAP Goal 3 Metric 3.6) - Jazmin Luna, Assistant Director (*Informational Item*)**

Behavior Academies started the week of October 20th. Thursday's sessions have been rescheduled this week due to various school activities. Progress monitoring forms for Tier 2 have been shared, along with notes detailing the ongoing work. On November 4th, the Tier 2 Behavior Team met with a focus on Trauma, aiming to provide teachers with information to better understand and support their students' needs. Teachers are encouraged to review their students' behavior plans to ensure their needs are being met. As the goal percentage for October was not met, the same goal will carry over into November. SEL lessons will not be created due to the short month but will continue with micro-assemblies. Teachers are strongly encouraged to reinforce playground expectations daily and actively supervise their lines as students are walking to a different destination. Additionally, teachers are reminded to ensure that all referral forms are thoroughly completed with the required information and students are logged into their individual classroom logs.

Item #6 **Expanded Learning Program Update (LCAP Goal 2 Metric 2.2) - Zoe Weiss, Expanded Learning Coordinator (*Informational Item*)**

For the month of October, we averaged 293 students in attendance. In November, our students enjoyed several exciting enrichment opportunities. Our 5th graders participated in a Universal Studios STEAM-themed field trip, where they explored Jurassic paleobotany, while our 1st and 2nd graders are looking forward to a behind-the-scenes tour of SoFi Stadium this weekend. Students also enjoyed a Reptacular Farms assembly, which was a big hit with our 1st and 2nd grade classes. Think Together is currently preparing for its Thanksgiving Break program, which will be open to all students regardless of

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Instruction Committee

November 14, 2025

A meeting of the Instruction Committee was held on Friday, November 14, 2025, at 7:15 a.m. in the Conference Room (Room 201) of the Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Lisa Ibarra, Co-Chair

The Instruction Committee Meeting was called to order at 7:18 a.m. by Co-Chair, Lisa Ibarra.

Roll Call: Max Young, Secretary

Members Present: Lisa Ibarra, Coco Salazar, Elisa Vallejo, Sarah Ananta, Jackie Penner, Martha May, Laura Holmes, Nitima Angus, Judy Lee, Sirui Thomassian, Lorena Sanchez, Juan Gomez, Gloria Rangel, Maria Reyes

Members Excused: Bridget Ruiz, Elisa Vallejo

Members Absent: Gina Garcia, Carlos Garcia

Additions/Corrections to the Agenda: Coco Salazar, Co-Chair

The following item was added to the agenda:

Item #11 **Math In a PLC At Work Summit (LCAP Goal 3, Metric 3.2)** - Sirui Thomassian, FPC Director (*Informational Item*)

Approval of Minutes from October 21, 2025: Coco Salazar, Co-Chair

Item #1 **Approval of Minutes from the October 21, 2025, meeting of the Instruction Committee** - Coco Salazar, Co-Chair (*Motion to Approve*)

On **MOTION** Gloria Rangel, **SECONDED** by Judy Lee, and **CARRIED**, the Minutes of the Instruction Committee Meeting of October 21, 2025 were approved as submitted.

Presentations from the Public: Lisa Ibarra, Co-Chair

Item #2 **Any person desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

Item #3 **January Professional Development Plan (LCAP Goal 3, Metric 3.2) - Sirui Thomassian, FPC Director** (*Informational Item*)

FPC Guiding Coalition is working on a plan for the January PD Day. The following suggestions have been shared so far, with more to come:

- Presentations by grade level (Not by theme/same topic for all grades)
- Topics to be determined
- PLT time for each grade level after the morning session (presentations)

Item #4 **AMIRA Screener Update (LCAP Goal 1, Metric 1.2) - Sirui Thomassian, FPC Director** (*Informational Item*)

Director, Sirui Thomassian, shared updated guidance regarding AMIRA risk level assessments. Students who score below 30 are identified as No Risk, scores between 30–36 are considered Low Risk, and scores above 36 indicate High Risk. A sample score report and a conference language document have been provided to teachers. These resources are intended to support clear communication with families and should be shared with parents during parent-teacher conferences.

[Reading Risk Report Overview for Teachers](#)
Sample ([Score Report](#)) ([Conference Language](#))

New Business:

Item #5 **COST Meetings (LCAP Goal 1, Metric 1.5)- Sirui Thomassian, FPC Director** (*Informational Item*)

Coordination of Services Team (COST) FAQ

COST is a problem-solving team made up of grade-level staff, administration, and sometimes special education members. The purpose of these meetings is to collaboratively brainstorm strategies to support students who are struggling academically or behaviorally.

COST meetings typically begin 6–8 weeks into the school year, with follow-up meetings scheduled to review progress. During each meeting, the team identifies concerns, reviews relevant data (such as iReady results, fluency levels, grades, and writing samples), discusses interventions already attempted, plans additional strategies, selects progress-monitoring tools, and sets a timeline for follow-up.

Students recommended for COST should be those with academic or behavioral concerns who do not already have an IEP and are not currently involved in an SSPT or preparing for one.

The committee agreed that all grade levels will conduct COST meetings after the fall break and complete them before winter break.

COST Resources: [link](#)

Item #6 **Acceleration Specialist Update (LCAP Goal 1, Metrics 1.2 and 1.8) - Elisa Vallejo, Acceleration Specialist** (*Informational Item*)

At Fenton Primary Center, the second session of the Acceleration Program began in October after the BPST and formative Kindergarten assessments were completed to identify students with the highest level of need. Currently, 25 students are participating in Tier 3 Acceleration support, including five receiving additional language intervention. Four students successfully graduated from Intensive Support after the completion of the first session at the beginning of October.

Acceleration groups for first and second grade are focusing on foundational phonics skills through direct, explicit instruction and multi-sensory strategies to strengthen letter-sound correspondence, decoding, and fluency. The Acceleration Specialist will also be supporting teachers in administering the AMIRA Reading Difficulties Screener to assist in identifying students' specific needs.

As with the Academies, the Acceleration Team will begin weekly collaboration meetings across all Fenton campuses to align Tier 3 learning targets, share data, and discuss effective practices and curriculum alignment to strengthen student outcomes.

The FPC Acceleration Site can be accessed [here](#).

Administration will be looking into how BEE Time can be more effective for the school, and is considering supporting the education specialist by either hiring an additional RSP or SPED TA

Item #7 **Expanded Learning Opportunity Program Update (LCAP Goal 1, Metrics 1.2 and 1.8) - Lorena Sanchez, Expanded Learning Coordinator (*Informational Item*)**

An ELO-P Open House has been scheduled for Thursday, January 15, 2026, which is the final day of Session 1. Families will be able to visit their child's club and view completed projects. Vendors such as BEAR, Sylvan, and Mathnasium, as well as food trucks, will also be on site.

Registration for ELO-P Session 2 has gone out. Session 2 of ELO-P will run from February 9 to June 4, with student rosters expected to be completed before Winter Break.

The Panda Express Perfect In-Seat Attendance Incentive for October will take place on Thursday, November 20, coinciding with the School Shine Filming. Eligible students will receive a meal ticket and eat together in the MPR, with teachers also receiving a ticket.

A lockdown drill is scheduled for Friday, December 5, 2025, at 8:30 a.m. Additionally, a Winter Holiday Adventure Assembly will be held on Tuesday, December 16, with separate showtimes for TK/K, first grade, and second grade.

Lastly, Kagan materials have been distributed. Each teacher has received a MegaTimer and Alphabet Spinner. Lead teachers have also received the Classbuilding and Teambuilding Question books to share with their grade-level teams.

Item #8 **Focus Lead Update (LCAP Goal 1, Metrics 1.2 and 1.8) - Judy Lee, Communication Focus Lead (*Informational Item*)**

There has been significant preparation and collaboration to develop the Leadership/STEAM program at FPC for the 2025–2026 school year. Thirteen students have been recommended by the second-grade team to participate in the first semester of the Leadership/STEAM class. These students have been meeting on Mondays, Tuesdays, and Thursdays each week during the first semester. Leadership T-shirts, designed by Mrs. Lee, have been created to recognize and celebrate these outstanding scholars. Students

Teams will also learn Tier 1 and Tier 2 mathematics intervention strategies aimed at addressing inequities in student learning and accurately measuring and promoting proficiency in grade-level essential standards.

Following the summit, teams will present their learning to staff at their respective schools during FCPS PD Day 5 on January 12, 2026.

Announcements:

Gina Garcia will be the secretary for our next Instruction Committee meeting.

Next Regular Meeting:

The next Instruction Committee meeting will be on Wednesday, January 21, 2026.

Adjournment:

By order of GENERAL CONSENSUS, the Instruction Committee Meeting was adjourned at 7:55 a.m.

Minutes respectfully submitted by Max Young

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Curriculum and Assessment Council

December 2, 2025

A meeting of the Curriculum and Assessment Council was held on Tuesday, December 2, 2025, at 7:26 A.M., in the Conference Room of Fenton Avenue Charter School, 11828 Gain St., Lake View Terrace, CA 91342.

Call to Order: Wendy Kaufman, Chairperson

The Curriculum and Assessment Council meeting was called to order at 7:26 A.M. by Chairperson, Wendy Kaufman.

Roll Call: Wendy Kaufman, Chairperson

Council Members Present: Monica Castañeda, Leann Chapman, Feather Gentry, Gricelda Mares, Leanna Hendrix, Wendy Kaufman, Nicole Langlois, Jann Manorothkul, Lisa Morales, Katherine Sheppard, Christopher Torres, Rebecca Williamson, Lainey Yanez

Excused Members: Evelyn Martinez

Absent Members: None

Non-Council Members: None

Additions/Corrections to the Agenda:

There were no additions or corrections to the agenda.

Approval of Minutes from October 13, 2025: Wendy Kaufman, Chairperson

Item #1 **Minutes from the October 13, 2025, meeting of the Curriculum and Assessment Council - Wendy Kaufman, Chairperson** (*Motion to Approve*)

On **MOTION** of Rebecca Williamson, **SECONDED** by Leanna Hendrix, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Wendy Kaufman, Chairperson

Item #2 **Any persons desiring to address the Curriculum and Assessment Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Additional Paula Maeker and Christine Davis Coaching Sessions (LCAP Goal 3; Metric 3.2, Action 3.2)** - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda shared that additional time has been scheduled with Christine Davis and Paula Maeker to support teams in strengthening math unit plans. Mrs. Maeker will return on January 12th to provide support as teams continue to develop their upcoming math units, work to identify learning targets connected to essential standards, create common formative assessments, and determine the most effective instructional strategies. Additionally, she will be presenting information on strategies for building vocabulary and fluency. On January 15th and 16th, Mrs. Davis will return to work with teams on strategies to support instruction for upcoming math units.

Announcements:

There were no announcements.

Next Regular Meeting:

The next meeting is scheduled for Tuesday, January 13, 2025.

Adjournment:

On **MOTION** of Lainey Yanez, **SECONDED** by Lisa Morales, and **CARRIED**, the meeting adjourned at 7:35 A.M.

Minutes respectfully submitted by Feather Gentry

**FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy**

Unapproved Minutes of the Personnel Committee

November 4, 2025

A meeting of the Personnel Committee was held on Tuesday, November 4, 2025 at 7:22 a.m. in the Hands-on Lab at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Priscilla Gentry, Chair

Roll Call: Joanna Tepper, Secretary

Members Present: Priscilla Gentry, Veronica McCaughin, Sofia Scaglione, Asma Sindhi, Joanna Tepper, Beth Henschel, Paige Piper

Members Excused: Cedric Ramirez

Non-committee Members: Kate Marrelli, Lindsey Western, Raquel Martinez, Cecilia Quijano

Additions/Corrections to the Agenda: Priscilla Gentry, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Priscilla Gentry, Chair

Item #1 **Approval of Minutes from the October 2, 2025, meeting of the Personnel Committee - Priscilla Gentry, Chair** (*Motion to Approve*)

On **MOTION** of Joanna Tepper, **SECONDED** by Veronica McCaughin, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Priscilla Gentry, Chair

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations to the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Earned Increase Walk-throughs (LCAP Goal 3, Metric 2) - Dr. Beth Henschel, Director** (*Informational Item*)

Earned Increase Walk-throughs will be taking place during the week of November 10 through November 14. The admin team, Lead Teachers, Faculty Representatives and Acceleration Specialist will observe classrooms for five minutes each. The walk-through checklist is inspired by the Charlotte Danielson teaching checklist. A memo to the staff went out last week detailing what walk-through teams will be looking for. Standouts include student turn-and-talk, “I Can” statements, engagement, and more. The purpose is to establish a snapshot of what is going on in the classrooms to ensure all stakeholders are upholding the highest level of instruction and accountability in their classrooms.

Item #4 Paraprofessional Evaluations (LCAP Goal 3, Metric 6) - Cecilia Quijano, Assistant Director (*Informational Item*)

Paraprofessionals are evaluated twice a year across the entire Fenton organization. The mid-year evaluation is first and will be due on December 12th. Teachers will meet with the paraprofessionals to review their ratings, scores and comments before turning them into Mrs. Quijano. TK paraprofessionals will be evaluated by Mrs. Gentry and Mrs. Mack. SPED Teaching assistants will be evaluated by the Resource Specialists. Adult Assistants who work with specific students under the supervision of both a general education teacher and a resource specialist will be evaluated by the General Education Teacher, with input and feedback from the assigned Resource Specialist. Supervision Aides who provide support during recess, lunch, and psychomotor periods will be evaluated by Ms. Paige Piper. ELOP Supervision Aides will be evaluated by Mrs. Krystal Rodriguez. Evaluation packets will be sent out for everyone’s reference.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Personnel Committee meeting will be held on January 15, 2026

Adjournment:

On **MOTION** of Sofia Scaglione, **SECONDED** by Veronica McCaughin and **CARRIED**, the Instruction Committee meeting adjourned at 7:27 a.m.

Minutes respectfully submitted by Joanna Tepper

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Personnel Committee

November 4, 2025

A meeting of the Personnel Committee was held on Thursday, November 4, 2025 at 7:15 a.m. at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Kate Marrelli, Chair

The Personnel Committee meeting was called to order at 7:21 a.m. by Chair, Kate Marrelli

Roll Call: Lindsey Western, Secretary

Personnel Committee Members Present: Kate Marrelli, Lindsey Western, Raquel Martinez, Paige Piper, Beth Henschel

Absent Members: Brennan Mack and Tiffany Walker

Excused Members: None

Non-Committee Members: Priscilla Gentry, Veronica McCaughin, Joanna Tepper, Sofia Scaglione, Asma Sindhi, Cecilia Quijano

Additions/Corrections to the Agenda:

There were no additions or corrections to the agenda.

Approval of Minutes from October 2, 2025: Kate Marrelli, Chair

Item #1 Minutes from the October 2, 2025 meeting of the Personnel Committee - Kate Marrelli, Chair (*Motion to Approve*)

On **MOTION** of Lindsey Western, **SECONDED** by Raquel Martinez, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Kate Marrelli, Chair

Item #2 Any persons desiring to address the Personnel Committee on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Earned Increase Walk-throughs (LCAP Goal 3, Metric 2) - Beth Henschel, Director** (*Informational Item*)

Dr. Henschel informed the committee about the upcoming Earned Increase Walkthroughs scheduled from Monday, November 10th to Friday, November 14th. During this period, Administrators, Lead Teachers, Faculty Representatives, and the Acceleration Specialist will visit classrooms to observe key elements of Charlotte Danielson's Framework for Teaching. The observations will focus on four critical domains: Planning and Preparation, Classroom Environment, Instruction, and Professional Responsibility. These walkthroughs are designed to provide meaningful insight into current classroom practices and to ensure that Fenton's long-standing commitment to excellence continues to be upheld to the highest level.

Item #4 **Paraprofessional Evaluations (LCAP Goal 3, Metric 6) - Cecilia Quijano, Assistant Director** (*Informational Item*)

Cecilia Quijano gave information about the Paraprofessional Evaluations. These evaluations are completed twice per year across all of the Fenton schools. The mid-year evaluation packets were emailed to staff on November 4th and are due by December 12, 2025. Teachers will meet with their paraprofessionals to review their scores and feedback. Afterwards, the evaluations will be submitted to Mrs. Quijano. Mrs. Mack and Mrs. Gentry will evaluate the TK paraprofessionals. The Resource Specialists will evaluate the SPED Teaching Assistants. If an Adult Assistant works with a student under the supervision of a general education teacher and a resource specialist, then they will be evaluated by the General Education Teacher with input from the Resource Specialist. Recess, lunch, and psychomotor Supervision Aides will be evaluated by Ms. Piper. Finally, Mrs. Rodriguez will evaluate the ELOP Supervision Aides.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Personnel Committee meeting will be held on January 15, 2026.

Adjournment:

On **MOTION** of Raquel Martinez, **SECONDED** by Paige Piper, and **CARRIED**, the Personnel Committee was adjourned at 7:28 a.m.

Minutes respectfully submitted by Lindsey Western

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Personnel Committee

November 13, 2025

Call to Order: Gaby Arroyo and Xareni Robledo, Co-Chairs

The Personnel Meeting was called to order at 7:15 am by Co-Chair, Gabriela Arroyo

Roll Call: Alexis Ribakoff and Vanessa Marcoe

Members Present: Fabiola Vega, Gabriela Arroyo, Amanda Hill, Marie Kirakossian, Charity Omowole, Alexis Ribakoff, Heather Garnica, Vanessa Marcoe, Maria Sanderson, Gemini Guadamuz, Carolina Luna, Ariana Gomez, Walter Gomez, Vanessa Ettleman, Shanjana Hossain

Member Excused: Xareni Robledo

Additions/Corrections to the Agenda: Gaby Arroyo and Xareni Robledo, Co-Chairs

There were no additions or corrections to the Agenda.

Approval of Minutes: Gaby Arroyo and Xareni Robledo, Co-Chairs

Item #1 **Approval of Minutes from the October 8th, 2025, meeting of the Personnel Committee - Gaby Arroyo and Xareni Robledo Co-Chairs** (*Motion to Approve*)

On **MOTION** of Charity Omowale, **SECONDED** by Marie Kirakossian, and **CARRIED**, the minutes of the SMBCCS Personnel Committee Meeting of October 8th, 2025 were approved as submitted.

Presentations from the Public: Gaby Arroyo and Xareni Robledo, Co-Chairs

There were no presentations from the public.

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **2025-2026 Updated SMBCCS Staff Roster, Enrollment and Hiring Updates (LCAP Goal 3 Action 3.1) - Walter Gomez, Director & Ariana Gomez, Assistant Director (Informational Item)**

Mr. Gomez provided an update regarding the open RSP position. Although we recently interviewed a candidate, the hiring team felt they were not the right fit for our school community. We will continue our search for qualified candidates. A request to fill the RSP position has been submitted, and we are awaiting approval. Once approved, the additional support will help reduce caseloads for staff who are currently at or near maximum capacity. At this time, our enrollment is 668 students, which is 18 students below our projected budgeted enrollment.

Mrs. Gomez presented the current status of our classified staffing. We recently lost an adult assistant and currently have seven open SPED positions, including adult assistants and RSP support. We are exploring potential candidates from LACC who are completing RBT coursework; however, many do not yet have the experience needed for our level of support. We will continue to actively post and recruit through EDJoin.

Item #4 **Earned Increase Walkthrough Week of November 10th, 2025 (LCAP Goal 3, Metric 3.1 & 3.2) - Walter Gomez, Director (Informational Item)**

Mr. Gomez provided an update on the Earned Increase Walkthroughs, which began this week and are progressing well. During the visits, we have observed teachers effectively implementing Kagan Structures and students actively engaged in their lessons. Strong behavior management strategies have also been evident. The Earned Increase Walkthroughs will continue today and tomorrow.

We are using Observe4Success to record our data. While this is our first time utilizing the platform, FACS has used it previously and has found it to be a valuable tool.

Item #5 **Paraprofessional Mid-Year Evaluations (LCAP Goal 3, Metric 3.6) - Ariana Gomez, Assistant Director (Informational Item)**

Ms. Gomez shared that all SMBCCS paraprofessionals will be evaluated, with administrative staff responsible for evaluating supervision staff and Ms. Hernandez and Ms. Condo evaluating WIN TAs. These evaluations apply only to Fenton employees and not to SCOOT TAs. Each paraprofessional will receive a single evaluation, which is due by December 3rd. It is recommended that supervisors meet with TAs to review their evaluations, and an administrator can be requested to attend if desired. Ms. Gomez will also meet individually with each paraprofessional to review their evaluation; a schedule for these 10–15 minute meetings will be provided at a later date.

Announcements:

There were no announcements.

Next Regular Meeting: The next Personnel Committee meeting will be held on January 15th, 2026

Adjournment:

On **MOTION** of Marie Kirakossian, **SECONDED** by Amanda Hill, and **CARRIED**, the SMBCCS Personnel Committee Meeting was adjourned at 7:23 am.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Human Resource and Personnel Council

December 3, 2025

A meeting of the Human Resource and Personnel Council was held on Wednesday, December 3, 2025 at 7:20 A.M., in the Conference Room of Fenton Avenue Charter School, 11828 Gain St., Lake View Terrace, CA 91342.

Call to Order: Jann Manorothkul, Chairperson

The Human Resource and Personnel Council meeting was called to order by Chairperson Jann Manorothkul at 7:22 a.m.

Roll Call: Monica Castañeda, Council Member

Members Present: Jann Manorothkul, Barbara Aragón, Christina Kaloutian, Vivian Matute, Myra Valenzuela, Ileana Venegas, Monica Castañeda, Nicole Langlois, Gurpreet Viridi, Araceli Caro

Members Excused: Elsie Orellana, Nereyda Gonzaga, Christopher Torres

Non-members Present: Alex Muñoz

Additions/Corrections to the Agenda: Jann Manorothkul, Chairperson

There were no corrections or additions to the agenda.

Item #1 **Minutes from the October 15, 2025 meeting of the Human Resource and Personnel Council - Jann Manorothkul, Chairperson** (*Motion to Approve*)

On **MOTION** of Barbara Aragon, **SECONDED** by Ileana Venegas, and **CARRIED**, the minutes of the FACS Human Resource and Personnel Council meeting from October 15, 2025 were approved as submitted.

Presentations from the Public: Jann Manorothkul, Chairperson

Item #2 **Any persons desiring to address the Human Resource and Personnel Council on any proper matter**

There were no persons desiring to address the council.

Old Business:

None

New Business:

Item #3 **Paraprofessional Evaluations (LCAP Goal 3; Metric 3.1, 3.2)** - Nicole Langlois & Alex Muñoz, Assistant Directors (*Informational Item*)

All Paraprofessionals employed by FCPS are evaluated twice a year. The “Mid-Year” Evaluation is the first evaluation of the year, and will be due by Friday, December 12th. Paraprofessional staff are evaluated in the areas of Attendance, Working with Students, Performance within the Classroom Setting (for Teacher Assistants and Adult Assistants only), and General Professionalism. A Paraprofessional Evaluation List was provided and outlines the evaluators for each position. Supervision aides will be evaluated by Alex Muñoz and ELOP Supervision aides will be evaluated by Kelley Christenson. Teacher assistants will be evaluated by their assigned teacher, and Adult Assistants will be evaluated by their assigned teacher and the Education Specialist for their grade level. Prior to submission of the evaluation, each evaluator will meet with their assigned paraprofessional(s) to review the form, and to receive signatures. All staff are thanked for their diligence in accurately evaluating our paraprofessional staff, as this is an essential part of providing our students with the support they deserve.

Item #4 **Paraprofessional Meetings (LCAP Goal 3; Metric 3.1, 3.2)** - Nicole Langlois & Alex Muñoz, Assistant Directors (*Informational Item*)

During the week of Parent Conferences, we held dedicated meetings with each group of paraprofessionals, taking advantage of the minimum day schedule. These sessions focused on strengthening consistency and support across both classroom and playground environments. We reviewed key topics such as attendance expectations, active supervision, recess and lunch play procedures, best practices for responding to student injuries, SMART Behavior reinforcement, and break guidelines.

Additionally, we discussed effective classroom support strategies, including modeling positive behavior, being proactive and attentive, and maintaining a positive, student-centered attitude. A detailed agenda and additional reminders were provided to all paraprofessionals. We hope to continue offering these meetings regularly to maintain alignment and support the essential work our paraprofessional team does each day.

Item #5 **Resignation of Ricardo Rodriguez - Music Instructor (LCAP Goal 3; Metric 3.1, 3.2)** - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda informed the council that the music instructor, Mr. Rodriguez, will be resigning from Fenton Avenue effective December 19th, as he is relocating out of state. He has been a valued member of the team and will be greatly missed. The school is currently working with ETMLA to identify a replacement, with the goal of securing a certificated music teacher. With his departure, music classes will be placed on pause until further notice.

Announcements:

There were no announcements.

Next Regular Meeting:

TBD

Adjournment:

On **MOTION** of Nicole Langlois, **SECONDED** by Barbara Aragón, and **CARRIED**, the Human Resource and Personnel Council meeting was adjourned at 7:33 a.m.

Minutes respectfully submitted by Monica Castañeda, Council Member.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Parent Advocacy Committee

November 6, 2025

A meeting of the Parent Advocacy Committee was held on November 6, 2025, at 7:15 a.m. in the Conference Room (Room 201) of Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Bridget Ruiz, Co-Chair

The Parent Advocacy Committee Meeting was called to order at 7:16 a.m. by Co-Chair, Bridget Ruiz.

Roll Call: Bridget Ruiz, Co-Chair

Members Present: Bridget Ruiz, Gurpreet Gill, Magaly Fernandez, Carla Carr, Celina Calvillo, Lorena Sanchez, Paola Ramirez, Sara Fillerup, Jasmin Gonzalez, Juan Gomez, Cindy Soto, Laura Vasquez, Gloria Rangel

Non-Members in Attendance: Maricela Marquez, Nury Gonzalez (Parents from FPC)

Members Excused: Sandra Valle, Sirui Thomassian

Members Absent: N/A

Additions/Corrections to the Agenda: Gurpreet Gill, Co-Chair

Corrections -

The following corrections were made to the agenda.

Item #7 was changed from *Motion to Approve* to *Informational*.

Item #13 will be presented by Bridget Ruiz, FPC PAC Co-Chair, instead of FPC Director, Sirui Thomassian.

Additions -

There were no additions to the agenda.

Approval of Minutes from October 6, 2025: Bridget Ruiz, Co-Chair

Item #1 **Minutes from the October 6, 2025 meeting of the Parent Advocacy Committee -** Bridget Ruiz, Co-Chair (*Motion to Approve*)

On **MOTION** of Jasmin Gonzalez, **SECONDED** by Paola Ramirez, and **CARRIED**, the Minutes of the Parent Advocacy Committee Meeting of October 6, 2025, were approved as submitted.

Presentations from the Public: Bridget Ruiz, Co-Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **School-Wide Performances (LCAP 2, Metric 2.2)** - Lorena Sanchez, FPC Expanded Learning Coordinator (*Informational Item*)

All teachers have selected and planned dates for students to perform for families at school. There will be in-class performances as well as performances during monthly award assemblies. Teachers will coordinate and communicate their plans to Ms. Sanchez.

Item #4 **November/ December FPC Events (LCAP 2, Metric 2.1 & 2.2)** - Gurpreet Gill, FPC PAC Co-Chair (*Motion to Approve*)

The following dates will be celebrated at FPC:

- November 14, 2025: National Pajama Day – Students and staff can come to school in pajamas.
- December 3, 2025: Tree Lighting Ceremony – Students and staff can come to school in their most festive holiday attire.
- December 4, 2025: Santa Pictures – Students and staff can come to school in their best Christmas attire.

Twelve Days of Holiday Spirit will also take place from December 4 – 19. Each day’s theme will be listed on the flyer and shared via Class Dojo and on Instagram.

On **MOTION** of Laura Vasquez, **SECONDED** by Lorena Sanchez, and **CARRIED**, November/December FPC Events have been approved.

Item #5 **RIF Literacy Events (LCAP 2, Metric 2.2)** - Bridget Ruiz, FPC PAC Co-Chair (*Informational Item*)

The first Reading Is Fundamental event took place on October 31st as part of our Halloween activities. A presentation was shared with teachers that focused on the story The Good, the Bad, and the Spooky by Jory John and included various activities for each grade level to have their students complete. Students were also able to self-select a book to build their at-home libraries which is the mission of Reading is Fundamental.

A survey went out on Class Dojo due to the delay in SNAP benefits for families and 30 families replied that they were being affected and needed donations. A request for canned goods and non-perishable food items went out on Class Dojo. Items were collected and there is now a food pantry inside the Parent Center. Donations can be dropped off in the Main Office.

Item #10 **Book Fair/Library Updates, (LCAP 2, Metric 2.2)** - Paola Ramirez, FPC School Counselor (*Informational Item*)

The MiJa Books School Book Fair took place during our Fall Fest and the week after. Many expressed that they enjoyed the diversity of books. Despite the location of the book fair on FPC's campus, having it during the Fall Festival helped and had the most in sales in comparison to the week that followed. MiJa Books School Book Fairs provide an incentive of \$300 when you book them and it is better than Scholastic Book Fair. The amount earned for the MiJa Books School Book Fair is unknown yet and will be reported as soon as it is received. Mrs. Soto, PAC parent, asked if parents can volunteer to assist with the book fair because she has done this at FACS, but parents were not allowed to run the cash register. Mrs. Ruiz said that parents can volunteer and can even run the book fair.

The FPC Library has reopened after several renovations. Mrs. Ramirez thanked the parent volunteers present who were able to help get the library ready. The goal is for students to also take a trip to the local library to see what a big library looks like. Additional items and books will be ordered for the library.

Item #11 **Santa Picture Fundraiser, (LCAP 2, Metric 2.2)** - Gurpreet Gill, FPC PAC Co-Chair (*Motion to Approve*)

Kindergarten will hold their annual Santa Picture Fundraiser on Thursday, December 4, 2025. Both Santa and Mrs. Claus will be visiting FPC for the picture fundraiser. An order form will be sent home and students will receive their pictures a week after.

On **MOTION** of Bridget Ruiz, **SECONDED** by Jasmin Gonzalez, and **CARRIED**, the Santa Picture Fundraiser has been approved.

Item #12 **Grade Level Field Trips, (LCAP 2, Metric 2.2)** - Lorena Sanchez, FPC Expanded Learning Coordinator (*Informational Item*)

Lorena Sanchez reminded teachers to turn in field trip requests so that planning can begin. An email was sent out as a reminder so Lead Teachers can ask grade levels what their preferences are. A portion of the buses and/or admission fees will be paid from FPC's student body funds.

Item #13 **Pacoima Christmas Parade, (LCAP 2, Metric 2.1 & 2.2)** - FPC PAC Co-Chair, FPC School Director (*Informational Item*)

Fenton Primary Center will participate in the 58th Annual Pacoima Christmas Parade on Saturday, December 13, 2025. The application to participate was submitted by Bridget Ruiz. Leadership students and parents will be asked to participate. Ms. Vasquez will be putting together swag bags for the event that will promote our school. All staff are encouraged to participate.

Announcements:

There were no announcements.

Next Regular Meeting:

Friday, January 16, 2026 at 7:15 a.m.

Adjournment:

By order of **GENERAL CONSENSUS**, the Parent Advocacy Meeting was adjourned at 7:57 a.m.

Minutes respectfully submitted by Carla Carr

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Parent Advocacy Committee

November 14, 2025

A meeting of the Parent Advocacy Committee was held on November 14th at 7:15 a.m. at Fenton Charter STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Michelle Menjivar, Chair

The Parent Advocacy Committee meeting was called to order at 7:15 a.m. by Chair, Michelle Menjivar.

Roll Call: Michelle Menjivar, Chair

Members Present: Michelle Menjivar, Nicholas Caldera, Beth Henschel, Cecilia Quijano, Krystal Rodriguez

Members Excused: Robin McNutt

Non-Committee Members: Siranush Akopyan, Brandy Mendoza, Lynne Cuneo, Melissa Sopotkuankan, Virginia Palma

Additions/Corrections to the Agenda: Michelle Menjivar, Chair

Approval of Minutes: Michelle Menjivar, Chair

Item #1 **Approval of Minutes from the October 7, 2025, meeting of the Parent Advocacy Committee - Michelle Menjivar, Chair** (*Motion to Approve*)

On **MOTION** of Beth Henschel, **SECONDED** by Nicholas Caldera, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Michelle Menjivar, Chair

Item #2 **Any person desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Kindergarten Fundraiser - Hot Cocoa (LCAP 2, Metric 2) - Kalea Wright, Kinder Lead Teacher** (*Motion to Approve*)

The kindergarten team is requesting to sell hot cocoa during the Winter Wonderland event to help raise money for kindergarten furniture.

On **MOTION** of Nicholas Caldera, **SECONDED** by Krystal Rodriguez, and **CARRIED**, the proposed Kindergarten Fundraiser was approved.

Item #4 **Winter Wonderland Updates (LCAP Goal 2, Metric 2)** - Paige Piper, Assistant Director (*Informational Item*)

Winter Wonderland planning is well underway, and we're excited for what's coming together. Our teachers will be hosting engaging activity booths highlighting Hanukkah, Las Posadas, Hawaiian Christmas, and Kwanzaa.

All small business vendors have been confirmed and we're pleased to have several community partnerships joining us as well as BEAR, Sylvan, Parker Anderson, and our local Sun Valley children's librarian. A thank you to the teachers who have signed up to support our event that night. We're looking forward to creating a truly magical event for our students and families.

Item #5 **Family Center Update (LCAP Goal 2, Metric 1)** - Virginia Palma, Family Center Coordinator (*Informational Item*)

Volunteer Shoutout for Yo-Yo Sales/GLOW Party: Ms. Palma wanted to give a special shoutout to our amazing volunteers who have been the highlight of one of our busiest times so far! Thank you to Arineh, Perla, Evangeline, Cindy and Brenda for their time to support our scholars, staff and schools. Ms. Palma looks forward to continuously working alongside individuals who share the vision of making a positive impact on our school community.

Volunteers to assist with Winter Wonderland Decorations: Ms. Palma is working with Mrs. Rodriguez on ideas to decorate the Annex building in preparation for the Winter Wonderland event taking place on December 5th. Ms. Palma has recruited parent volunteers to help with the efforts and the volunteers are excited for the opportunity to help!

Parent Ambassadors for Spring Semester: After the Community Schools Team attended the CEI (Community engagement initiative) Conference in Ontario from October 22nd to October 24th, an idea for establishing parent ambassadors was brought up. Ms. Palma has taken into account the parents who have been consistently participating in volunteer activities recently, in addition to volunteers who have participated last year in order to consider nominees. This opportunity aligns perfectly with the approaching renewals of the Academies, so Ms. Palma is working closely with Mr. Parra and their team for guidance on how this role is to be developed, how terms are served, and how expectations are set for parent leadership.

Fitness Fridays Workshop: These fitness workshops have been a hit! Thankfully the instructor has created an open and inviting space for activities that are generally intimidating for beginners who want to learn proper forms when it comes to exercising. Originally, the workshop was supposed to end on October 24th and those in attendance received their participation certificates, plus raffle winners were announced. Congratulations to Adriana Magaña (FCLA/STEM parent), Bricelda Salinas (STEM parent) and Alba Hernandez (community member) who won the main prizes of \$50 Target gift cards and a 1:1 personal session with the instructor!

Mrs. Quijano attended the session on behalf of the admin team to thank the parents for their continued support and congratulating them on the active efforts to be engaged in workshops meant to benefit their well being. Due to multiple current participant requests, Ms. Palma has coordinated an extension of five more sessions that will restart on November 7th and will end on December 19th, with two Friday gaps due to general unavailability.

Item #6 **First Semester Student Awards (LCAP 2, Metric 2)** - Krystal Rodriguez, ELO-P Coordinator (*Informational Item*)

During the week of January 27th, we will be hosting our Semester Awards celebrations. Students will be recognized for Improvement, Citizenship, Achievement, Math Achievement, STEM Proficiency, Leadership Achievement, and Excellent Attendance.

We are thrilled to celebrate the hard work and accomplishments of our students and look forward to honoring them throughout the week. Students will also be performing the songs that they have been rehearsing with Dr. Cuneo in music. More information with specific assembly times will be shared out in December.

Item #7 **Second Grade Fundraiser - Smencils (LCAP 2, Metric 2)** - Alyssa Marygold, 2nd Grade Lead Teacher (*Motion to Approve*)

The 2nd grade team would like to fundraise by selling Smencils during the Winter Wonderland event. The funds will be used towards their grade level field trip to the Leonis Adobe Museum in the spring.

On **MOTION** of Beth Henschel, **SECONDED** by Nicholas Caldera, and **CARRIED**, the Second Grade Fundraiser proposal was approved.

Item #8 **Turkey Giveaway (LCAP 2, Metric 1)** - Krystal Rodriguez, ELO-P Coordinator (*Informational Item*)

We are excited to share that this year we will be hosting a Turkey Distribution for our families and community on Saturday, November 22nd, from 9:00 a.m. to 12:00 p.m.

We are thrilled to announce that we will be providing 200 turkeys this year. Galpin has generously donated \$1,500 toward the distribution at the Academies, and Fenton Community Schools will be covering the remaining cost to ensure our students and families are supported.

Sign-ups are still open, and we are currently looking for additional support for the 10:30-12:30 shift. Thank you in advance to everyone who can help make this event a success for our community.

Item #9 **Parent-Teacher Conferences (LCAP Goal 2, Metric 2)** - Cecilia Quijano, Assistant Director (*Informational Item*)

Parent-Teacher Conferences will be held November 17-21, 2025, with in-person meetings as the preferred format and Zoom or phone options available to ensure full family participation. The school will operate on a Minimum Day Schedule during this week, and Psychomotor classes will not be held. All grade submission deadlines were met, including Psychomotor and Music grades submitted by November 3rd, grades to Lead Teachers by November 5th, and report card grades and comments finalized on Infinite Campus by November 7th. Translation services in Spanish, Armenian, and Russian will be available to support families throughout the conference period. We extend our sincere

appreciation to the translators and staff members with various school roles and organization roles, including Virginia Palma (Community School Coordinator), Amarjeet Gonzalez (Compliance Assistant), Krystal Rodriguez (ELO-P Coordinator), Raquel Martinez (Office Assistant), Susana Orozco (Nurse Assistant), Ana Gutierrez (School Psychologist), Siranush Akopyan (Education Specialist), Guadalupe Lopez (Registered Behavior Technician), Rolando Gutierrez (Attendance Manager), and Oscar Contreras (Human Resource Specialist), whose commitment and collaboration exemplify our “all hands-on deck” mindset. Their dedication to assisting with translation and supporting teachers and families reflects our shared belief that all students are our students and strengthens the meaningful partnerships that make our work so impactful.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Parent Advocacy Committee meeting is TBD.

Adjournment:

On **MOTION** of Nicholas Caldera, **SECONDED** by Beth Henschel, and **CARRIED**, the Parent Advocacy Committee meeting was adjourned at 7:34 a.m.

Minutes respectfully submitted by Nicholas Caldera

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Parent Advocacy Committee

November 14, 2025

A meeting of the Parent Advocacy Committee was held on Friday, November 14, 2025 at 7:19 a.m. at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Virginia Palma, Chair

The Personnel Committee meeting was called to order at 7:19 a.m. by Chair, Virginia Palma.

Roll Call: Melissa Sopitkuankan, Secretary

Personnel Committee Members Present: Siranush Akopyan, Brandy Mendoza, Dr. Lynne Cuneo, Melissa Sopitkuankan, Virginia Palma, Dr. Beth Henschel, Cecilia Quijano, Krystal Rodriguez.

Excused Members: N/A

Non-Committee Members: Nicholas Caldera, Michelle Menjivar, Kalea Wright

Additions/Corrections to the Agenda: Virginia Palma, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Virginia Palma, Chair

Item #1 **Approval of Minutes from the October 7, 2025, meeting of the Parent Advocacy Committee - Virginia Palma, Chair (*Motion to Approve*)**

On **MOTION** of Cecilia Quijano, **SECONDED** by Siranush Akopyan, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Virginia Palma, Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 Kindergarten Fundraiser - Hot Cocoa (LCAP 2, Metric 2) - Kalea Wright, Kinder Lead Teacher (*Motion to Approve*)

Ms. Wright shared with the committee that Kindergarten would like to hold a Hot Cocoa Fundraiser during the Winter Wonderland event. Funds will go towards the purchase of kindergarten furniture and end of year culminating activities.

On **MOTION** of Dr. Beth Henschel, **SECONDED** by Dr. Lynne Cuneo, and **CARRIED**, the Kindergarten Hot Cocoa Fundraiser was approved.

Item #4 Winter Wonderland Updates (LCAP Goal 2, Metric 2) - Paige Piper, Assistant Director (*Informational Item*)

Ms. Rodriguez shared on behalf of Ms. Piper that the Winter Wonderland planning is well underway, and the school is excited for what's coming together. Volunteer Teachers will be hosting engaging activity booths highlighting Hanukkah, Las Posadas, Hawaiian Christmas, and Kwanzaa.

All small business vendors have been confirmed and we're pleased to have several community partnerships joining us as well with BEAR, Sylvan, Parker Anderson, and our local Sun Valley children's librarian. A thank you to the teachers who have signed up to support our event that night and we're looking forward to creating a truly magical event for our students and families.

Item #5 Family Center Update (LCAP Goal 2, Metric 1) - Virginia Palma, Community School Coordinator (*Informational Item*)

The following updates were shared by Virginia Palma:

Volunteer Shoutout for Yo-Yo Sales/GLOW Party - Ms. Palma wanted to give a special shoutout to our amazing volunteers who have been the highlight of one of our busiest times so far! Thank you to **Arineh, Perla, Evangeline, Cindy and Brenda** for their time to support our scholars, staff and schools. Ms. Palma looks forward to continuously working alongside individuals who share the vision of making a positive impact on our school community.

Volunteers to assist with Winter Wonderland Decorations - Ms. Palma is working with Mrs. Rodriguez on ideas to decorate the Annex building in preparation for the Winter Wonderland event taking place on December 5th. Ms. Palma has recruited parent volunteers to help with the efforts and the volunteers are excited for the opportunity to help!

Parent Ambassadors for Spring Semester - After the Community Schools Team attended the CEI (Community Engagement Initiative) Conference in Ontario from October 23rd to October 24th, an idea regarding parent ambassadors was brought up. Ms. Palma has taken into account the parents who have been consistently participating in volunteer activities recently, in addition to volunteers who have participated last year in order to consider nominees. This opportunity aligns perfectly due to the Academies renewal approaching, so Ms. Palma is working closely with Mr. Parra and their team for guidance on how this role is to be developed, how terms are served, and expectations set for parent leadership.

Fitness Fridays Workshop - These fitness workshops have been a hit! Thankfully the instructor has created an open and inviting space to activities that are generally intimidating for beginners who want to learn proper forms when it comes to exercising. Originally, the workshop was supposed to end on

October 24th and those in attendance received their participation certificates, plus raffle winners were announced. Congratulations to Adriana Magaña (FCLA/STEM parent), Bricelda Salinas (STEM parent) and Alba Hernandez (community member) who won the main prizes of \$50 Target gift cards and a 1:1 personal session with the instructor!

Mrs. Quijano attended the session on behalf of the admin team to thank the parents for their continued support and congratulating them on the active efforts to be engaged in workshops meant to benefit their well being. Due to multiple current participant requests, Ms. Palma has coordinated an extension of five more sessions that will restart on November 7th and will end on December 19th, with two Friday gaps due to general unavailability.

Item #6 **First Semester Student Awards (LCAP 2, Metric 2)** - Krystal Rodriguez, ELO-P Coordinator (*Informational Item*)

Ms. Rodriguez shared that during the week of January 27th, FCLA will be hosting the Semester Awards celebrations. Students will be recognized for Improvement, Citizenship, Achievement, Math Achievement, STEM Proficiency, Leadership Achievement, and Excellent Attendance.

Our school is thrilled to celebrate the hard work and accomplishments of our students and look forward to honoring them throughout the week. Students will also be performing the songs that they have been rehearsing with Dr. Cuneo in music. More information with specific assembly times will be shared out in December.

Item #7 **Second Grade Fundraiser - Smencils (LCAP 2, Metric 2)** - Alyssa Marygold, 2nd Grade Lead Teacher (*Motion to Approve*)

Ms. Rodriguez shared on behalf of Mrs. Marygold that the second grade team would like to fundraise a sale of Smencils during the Winter Wonderland event. The funds will be used towards their grade level field trip to the Leonis Adobe Museum in the spring.

On **MOTION** of Siranush Akopyan, **SECONDED** by Krystal Rodriguez, and **CARRIED**, the Second Grade Smencil Fundraiser was approved.

Item #8 **Turkey Giveaway (LCAP 2, Metric 1)** - Krystal Rodriguez, ELO-P Coordinator (*Informational Item*)

Ms. Rodriguez shared that the Academies is excited to be hosting a Turkey Distribution for our families and community on Saturday, November 22nd, from 9:00 a.m. to 12:00 p.m. 200 turkeys will be given away this year. Galpin has generously donated \$1,500 toward the distribution at the Academies, and Fenton Community Schools will be covering the remaining cost to ensure our students and families are supported.

Sign-ups are still open, and we are currently looking for additional support for the 10:30 a.m – 12:30 p.m. shift. Thank you in advance to everyone who can help make this event a success for our community.

Item #9 **Parent-Teacher Conferences (LCAP Goal 2, Metric 2)** - Cecilia Quijano, Assistant Director (*Informational Item*)

Mrs. Quijano shared that Parent-Teacher Conferences will be held November 17–21, 2025, with in-person meetings as the preferred format and Zoom or phone options available to ensure full family participation. The school will operate on a Minimum Day Schedule during this week, and Psychomotor classes will not be held. All grade submission deadlines were met, including Psychomotor and Music grades submitted by November 3rd, grades to Lead Teachers by November 5th, and report card grades and comments finalized on Infinite Campus by November 7th. Translation services in Spanish, Armenian, and Russian will be available to support families throughout the conference period. Mrs. Quijano extended sincere appreciation to the translators and staff members with various school roles and organization roles, including Virginia Palma (Community School Coordinator), Amarjeet Gonzalez (Compliance Assistant), Krystal Rodriguez (ELO-P Coordinator), Raquel Martinez (Office Assistant), Susana Orozco (Nurse Assistant), Ana Gutierrez (School Psychologist), Siranush Akopyan (Education Specialist), Guadalupe Lopez (Registered Behavior Technician), Rolando Gutierrez (Attendance Manager), and Oscar Contreras (Human Resource Specialist), whose commitment and collaboration exemplify our “all hands-on deck” mindset. Their dedication to assisting with translation and supporting teachers and families reflects our shared belief that all students are our students and strengthens the meaningful partnerships that make our work so impactful.

Announcements:

There were no announcements.

Next Regular Meeting:

The next **Parent Advocacy** Committee meeting will be determined at a later date.

Adjournment:

On **MOTION** of Siranush Akopyan, **SECONDED** by Krystal Rodriguez, and **CARRIED**, the Parent Advocacy Committee was adjourned at 7:35 a.m.

Minutes respectfully submitted by Melissa Sopitkuankan

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the Parent Advocacy Committee

December 2, 2025

Call to Order: Aaron Veals and Christian Hidalgo, Co-Chairs

A meeting of the Parent Advocacy Committee was called to order on December 2, 2025 at 7:15 a.m. in the auditorium at Santa Monica Boulevard Community Charter School.

Roll Call: Aaron Veals and Christian Hidalgo, Co-Chairs

Present Members: Christian Hidalgo, Aaron Veals, Victoria Hernandez, Evelia Prado, Odalys Marin, Christy Namkung, Johana Juarez, Walter Gomez, Jayla Lowery, Izaro Telleria, Viviana Fonseca, Julia-Nelly Gregorio

Absent Members: Sandra Campos, David Levinson

Excused: Erick Lazo, Zoe Weiss

Non-Members: Jazmin Luna

Additions/Corrections to the Agenda: Aaron Veals and Christian Hidalgo, Co-Chairs

There were no additions or corrections to the agenda.

Approval of Minutes: Aaron Veals and Christian Hidalgo, Co-Chairs

Item #1 **Approval of Minutes from the October 14, 2025, meeting of the Parent Advocacy Committee - Aaron Veals and Christian Hidalgo, Co-Chairs (*Motion to Approve*)**

On **MOTION** of Victoria Hernandez, **SECONDED** by Christy Namkung, and **CARRIED**, the minutes from the October 14, 2025 meeting of the Parent Advocacy Committee were approved.

Presentations from the Public: Aaron Veals and Christian Hidalgo, Co-Chairs

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 Enrollment & ADA Updates (LCAP Goal 2, Metric 2.3) - Jazmin Luna, Assistant Director (*Informational Item*)

For the month of November, student enrollment reached a high of 671, and we are currently at 668 students. We averaged approximately 58 absences per day. The two days with the highest absences were November 14th, with 85 absences due to the rain, and November 21st, with 101 absences, the day before Thanksgiving break. November's in-seat ADA was 91.30%. Two classes achieved the highest in-seat attendance rates at 96.58% and 95.98%. When factoring in independent studies, the school ADA rises to 99.01%, which highlights a significant discrepancy between in-seat attendance and ADA with independent studies. Despite active communication from staff, home visits, community meetings, and conversations during parent conferences, attendance has not improved. The business office has been contacted for additional support and resources, and we are currently awaiting guidance on next steps.

Item #4 First Semester Student Awards (LCAP 2, Metric 2) - Jazmin Luna, Assistant Director (*Informational Item*)

An initial email with the proposed dates was sent, and no conflicts have been reported, so the dates will remain as planned. The goal is to print the memo, certificates, and reminders by the end of the week and place them in teacher boxes to allow sufficient time for preparation. By the last week of December, a finalized list for perfect attendance will be ready so staff are informed before winter break. The perfect attendance initiative will begin the week of January 20th, as January 19th is a holiday.

Item #5 Parent Teacher Conferences (LCAP Goal 2, Metric 2) - Ariana Gomez, Assistant Director (*Informational Item*)

Fall parent conference week was very successful, allowing families to meet with teachers to discuss their child's progress and well-being. Staff are encouraged to share any information from families that may indicate ways the school can provide additional support. A special thank you was extended to all translators, including paraprofessionals, office staff, and certificated staff, for providing translations for 100% of requested conferences for at least the past three years. Their efforts have been instrumental in fostering strong connections with the community.

Item #6 Schoolwide Holiday Family Events (LCAP Goal 2, Metric 2.1) - Ariana Gomez, Assistant Director (*Informational Item*)

There has been an update for the Winter Show. The new dates are Tuesday, December 16 and now Thursday the 18th. Tickets for families will be passed out by Wednesday of this week and the seating chart will be sent by the end of this week. As a reminder, only families of those that are performing will be receiving 2 tickets each. If any of your students have any special circumstances, feel free to reach out to Ariana Gomez.

Item #7 SMBCCS Trunk or Treat and Turkey Giveaway Events (LCAP Goal 2, Metric 2.1) - Ariana Gomez, Assistant Director (*Informational Item*)

SMBCCS is very happy to continue to live up to the word "community" in our name. This year, SMBCCS hosted its first ever Trunk or Treat and Community Turkey Giveaway, both of which were highly successful thanks to the support of volunteers and the Family Center. Families expressed their gratitude for both events. The Trunk or Treat featured 10 participating cars, and the Turkey Giveaway

Walter Gomez presented the Student Council Update on behalf of David Levinson. Student Council has been doing an excellent job leading both the monthly assemblies and the micro-assemblies. During some of these sessions, Student Council members demonstrate proper and improper behaviors for their peers, helping to model expectations.

Winter Spirit Week is scheduled for December 15th through 19th, with each day dedicated to a special theme. Additionally, there will be a class door decorating contest on December 16th. More details will be provided by the Student Council as the week approaches.

Item #11 **Expanded Learning ELO-P Update (LCAP Goal 2, Metric 2.2) - Zoe Weiss,**
Expanded Learning Coordinator (*Informational Item*)

Walter Gomez presented the Expanded Learning ELO-P Update on behalf of Zoe Weiss. Teacher-led clubs concluded on November 13th, while Drill Team, Robotics, eSports, and Drone clubs will continue meeting in preparation for upcoming tournaments. Outside vendor programs will continue through January 29th. With the end of daylight savings and earlier evenings, more classrooms are being used by LA's Best and Think Together for after-school programs. Staff cooperation in allowing these programs to use classrooms is greatly appreciated.

If rooms are not left in an orderly manner, please contact Ms. Weiss, who will follow up with the after-school staff. Upcoming events include a field trip to SoFi Stadium this Saturday and a Reptacular Farms presentation for 3rd through 6th graders this Friday. Middle-of-the-year chaperone sign-ups are still open, though only a few spots remain. At this time, teachers are asked to sign up for just one trip.

Announcements:

Next Wednesday, December 10th SMBCCS will be holding their Hour of Code event. T-shirts for this event will be sold for \$10.

Next Regular Meeting:

March 3, 2026

Adjournment:

On **MOTION** of Johana Juarez, **SECONDED** by Victoria Hernandez, and **CARRIED**, the Parent Advocacy Committee adjourned at 7:49 a.m.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the School-Community Relations Council

December 4, 2025

Call to Order: Kristin Tzintzun, Chairperson

Roll Call: Bridget Moreno, Secretary

Members Present: Monica Castañeda, Kelley Christenson, Alex Muñoz, Nicole Langlois, Kristin Tzintzun, Samantha Alarcon, Edith Cervantes, Nallely Del Rio, Ivan Hernandez, Rachel Lee, Bridget Moreno, Makaylah Peterson, DeAnne Drake Ferraro, and Tony Peña

Members Excused: Tiffany Mosley

Additions/Corrections to the Agenda: Kristin Tzintzun, Chairperson

There were no additions or corrections to the agenda.

Item #1 **Minutes from the September 9, 2025 meeting of the School, Community Relations Council - Kristin Tzintzun, Chairperson** (*Motion to Approve*)

On **MOTION** of Ivan Hernandez , **SECONDED** by Makaylah Peterson, and **CARRIED**, the Minutes of the School-Community Relations Council Meeting of September 9, 2025, were approved as submitted.

Presentations from the Public: Kristin Tzintzun, Chair

Item #2 **Any persons desiring to address the School, Community Relations Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Fall Parent Conference Week (LCAP Goal 2, Metric 2.2) - Kelley Christenson, ELO-P Coordinator** (*Informational Item*)

All teachers completed Parent-Teacher Conferences during the week of November 17th–21th. Parent-Teacher Conferences are a vital component of student success, as they strengthen communication between home and school and support student academic and social growth. The school would like to thank all staff who contributed to a successful conference week, including Security and Main Office

staff. Special appreciation is extended to the volunteer translators whose support was essential in ensuring effective communication and strong family engagement.

Item #4 **Power of Sight Foundation (LCAP Goal 2, Metric 2.2)** - Kelley Christenson, ELO-P Coordinator (*Informational Item*)

FACS will participate in the Power of Sight vision screening program on December 8 - 9, 2025, in the Studio. Power of Sight is a nonprofit organization that provides free vision screenings, eye exams, and eyeglasses to students to support academic success and overall well-being. This opportunity was identified through the Community Schools initiative, by Richard Parra, as part of efforts to expand student support services. The screenings will support student eye health, and eligible students may receive free eyeglasses. Permission forms have been sent home and collected by teachers, with returns tracked by the Nurse's Office. Vision screenings are part of the California-mandated screening for TK, Kindergarten, 2nd, and 5th grade students. Teachers will attend with their classes at assigned time slots based on grade level. Students who wear glasses will be reminded to bring them on the day of screening.

Item #5 **Expanded Learning ELO-P Update (LCAP Goal 2, Metric 2.2)** - Kelley Christenson, ELO-P Coordinator (*Informational Item*)

Planning for ELO-P Session 2 is currently underway, and all teacher club sign-ups have been completed. The upcoming session will offer a broad range of academic, performance, visual arts, science, sports, and computer science programming facilitated by FACS teachers. As part of the planning process, each teacher identified the relevant content standards aligned to their club activities.

Returning ELO-P vendors for Session 2 include B.E.A.R., Sylvan, Cub Scouts, and P1440 Volleyball. B.E.A.R. will continue to offer classical ballet, Ballet Folklórico, culinary arts, and puppet making. A new K-Pop dance class has been added this session, with two class dates scheduled in anticipation of high student interest. Sylvan will provide another 15-week session of targeted intervention tutoring, with Mid-Year (MOY) assessment data used to determine grade level and subject-area focus.

An academic intervention club based on the Amira reading screener will also be implemented. Students identified as low or high risk through the screener will receive targeted support from Mr. Morales and Mrs. Mannoruthkul using the Amira program. Amira is a digital reading assessment and intervention platform that supports literacy development through personalized, data-driven instruction.

December ELO-P events were also reviewed. The Ballet Folklórico performance group has been invited to perform at the Sylmar Neighborhood Council Holiday Party. The Think Together Cheer and Soccer Club will participate in the Pacoima Christmas Parade on December 13th. The ELO-P Ballet Club will attend the Los Angeles Ballet's performance of *The Nutcracker* at UCLA's Royce Hall on December 14, 2025. Additionally, all ELO-P students will participate in a gingerbread-themed STEM building challenge on December 18th from 3:00 pm - 4:00 pm. On Friday, December 7th and December 14th, ELO-P, Think Together, and LA's Best students will participate in outdoor winter movie nights at 4:00 p.m. with hot cocoa provided.

Item #6 **Winter Performances (LCAP Goal 2, Metric 2.1, 2.2)** - Monica Castañeda, Director (*Informational Item*)

Winter performances will be held on Wednesday, December 17th and Thursday, December 18th. All classes will be participating in rehearsals on Monday, December 15th and Tuesday, December 16th. Each grade level has a specific musical piece and various instruments will be utilized (recorders,

buckets, sticks, and singing). There was an email sent out by Ms. Castañeda which goes into detail about all the items necessary for the performance such as suggested dress code for their specific song. We thank Mr. Rodriguez for his hard work with organizing this event for all students, teachers, and families. His dedication to FACS' music program is appreciated by all families at the school site. There will be no student audience for the rehearsals so that students can focus on their performance and the logistics of the event like entering, exiting, and where to stand for the performance. Flyers will be passed out to parents today, December 4th, as well as posted on our ClassDojo school page. Programs will be available on the day of the performance for parents.

Item #7 **Turkey Giveaway (LCAP Goal 2, Metric 2.2)** - Kelley Christenson, ELO-P Coordinator (*Informational Item*)

On Saturday, November 22, Fenton Avenue Charter School participated in the Community Schools–sponsored Turkey Giveaway. Through community partnerships established by Mr. Parra, 200 turkeys were donated to support families. SNP further supported the event by upgrading the turkey donations to Butterball premium turkeys. This was a staff-led volunteer event supported by the following volunteers: Nereyda Gonzaga, Jesica Diaz, Kristin Tzintzun, Nichole Melendez, Lisa Morales, Veronica Ramos, Angelica Ramos, Mia Guerrero, Bernite Oandasan, Bridget Moreno, Nelson Funes, Adam Alvarado, Tony Zamora, and Isaac Ponce.

The event provided a festive and welcoming environment for families and was a positive, community-centered experience. Participation in events such as this reflects the school's ongoing commitment to community engagement and strengthening partnerships with families and local organizations.

Item #8 **Scholastic Book Fair (LCAP Goal 2, Metric 2.2)** - Kelley Christenson, ELO-P Coordinator (*Informational Item*)

The Scholastic Book Fair was held during the week of Parent-Teacher Conferences, November 17–21. Despite rainy weather conditions, the event had strong participation from students and families. The Scholastic Book Fair supports literacy development by promoting a love of reading, encouraging family engagement, and providing access to quality books for students. The total revenue raised during this semester's Book Fair was \$4,418.62, which has been added to the school's Scholastic account. A current balance remains in the account, and the use of these funds will be determined by this committee for future instructional and student support purposes. There are different types of items we can purchase through scholastic with our current balance. In the spring, we would like to organize the book fair so that teachers can bring their students into the book fair during the instructional time. We also utilized "Share the Fair" to cover costs of students who are short a few cents for their purchase.

Item #9 **Pacoima Parade (LCAP Goal 2, Metric 2.2)** - Kelley Christenson, EL-P Coordinator (*Informational Item*)

On December 13, 2025, Think Together and ELO-P will participate in the Pacoima Christmas Parade, a long-standing community event that celebrates the holiday season and brings together local schools, families, and organizations. The FACS Cheer and Soccer teams will march with a Nutcracker-themed presentation. We will be participating in this parade with our sister school, FPC. The school has the opportunity to decorate a flatbed truck in alignment with the selected theme. Teachers are invited to volunteer to assist with decorating or to march alongside students. All staff and members of the Fenton community are welcome to attend the parade as spectators and participate in the community festivities.

We will be handing out cards with candy canes to promote the school. We will be putting together goodie bags with winter treats and toys for the children and families at the parade.

Announcements:

Ms. Castañeda wanted to thank Ms. Christenson for her dedication to all the programs that she has been putting together for our school and community. Her hard work is appreciated! Thank you, Kelley!

Next Regular Meeting:

TBD

Adjournment:

On **MOTION** of Tony Peña, **SECONDED** by Ivan Hernandez, and **CARRIED**, the meeting of the School-Community Relations Council Meeting of December 4, 2025, was adjourned at 7:44 am.

There were no meetings of the School Site Councils this past month.

There were no meetings of the English Learner Advisory Committees this past month.

II. C.

Financial Business Manager's Report

(See presentation slides)

II. D.

Site Directors' Reports

Site Directors' Reports are presented here for the five Fenton schools. Board members are asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. Chair Lucente will call upon individual Directors as needed.

**FENTON AVENUE CHARTER SCHOOL (FACS)
DIRECTOR’S REPORT**

December 11, 2025

The mission of Fenton Avenue Charter School is to further instill the joy of learning by creating an environment that promotes confident, self-reliant, interdependent learners who become productive, contributing citizens of the community.

State Charter Number: 30

ATTENDANCE AND ENROLLMENT

AVG. Monthly ADA – 98.6%

Cumulative ADA - 98.9%

| Date | TK | K | 1st | 2nd | 3rd | 4th | 5th | Total |
|-----------|----|----|-----|-----|-----|-----|-----|------------|
| 12/5/2025 | 34 | 47 | 50 | 50 | 152 | 187 | 183 | 703 |

| Date | TK Unfunded | TK Funded | K | 1st | 2nd | 3rd | 4th | 5th | Total Funded | Total Unfunded |
|-----------|-------------|-----------|----|-----|-----|-----|-----|-----|--------------|----------------|
| 12/6/2024 | 4 | 28 | 48 | 49 | 47 | 191 | 181 | 188 | 732 | 736 |

Since the last report, FACS’s enrollment has remained strong, with consistent numbers across most grade levels. These small adjustments suggest a period of stability. Recruitment efforts are now underway as the school prepares to begin enrolling for the 2026–2027 school year in January. The school continues to strengthen outreach by engaging with the community, hosting informational events, and enhancing communication with prospective families. By showcasing Fenton Avenue’s high-quality programs and maintaining strong visibility, these initiatives are helping to build momentum and ensure the school remains well-positioned to sustain robust enrollment and continue serving students and families with excellence.

CURRICULUM AND ASSESSMENT

FCPS PD #5 – Math Unit Planning at FACS (January 12, 2026)

On January 12, 2026, Fenton Avenue Charter School will host FCPS PD #5 for all FACS instructional staff, facilitated by instructional consultant Paula Maeker. This professional development will focus on strengthening math instruction through intentional, standards-aligned unit planning. Building on the successful ELA unit-planning work completed over the last year, teachers will engage in a structured process that emphasizes clearly defined learning outcomes, strategic sequencing of lessons, formative assessment planning, and approaches to support diverse learners in mastering core math concepts.

This targeted focus on math responds directly to the school’s recent SBAC mathematics performance, which indicates that current achievement levels are not yet where they should be. By dedicating time and professional learning to the development of cohesive and rigorous math units, FACS aims to improve instructional consistency and increase student proficiency. The work completed during this PD will support teachers in deepening students’ conceptual understanding, improving problem-solving skills, and ultimately raising SBAC math scores.

In preparation for this effort, lead teachers will attend the *Math at Work in a PLC* Summit from December 8–10. The strategies, insights, and best practices they gain from the summit will directly inform the January 12 PD and help ensure alignment with the most current research-based approaches to math instruction. To further strengthen this shared learning, the lead teachers will present their key takeaways to the entire FACS staff during a follow-up session scheduled for January 28. This collective learning structure ensures that all teachers benefit from the summit experience and that instructional improvements are implemented consistently across the school.

Informal Classroom Walkthrough Summary – October & November 2025

During the months of October and November, a total of 93 informal classroom walkthroughs were conducted across all grade levels. Overall, the data reflects a highly effective instructional environment at Fenton Avenue Charter School. Classrooms consistently demonstrated strong implementation of schoolwide expectations, with observation rates ranging from 82.8% to 100% across all indicators.

Teachers continue to foster welcoming, inclusive, and academically rigorous learning environments, with over 95% of classrooms demonstrating strong classroom culture, effective behavior management aligned to the SMART system, and smooth instructional routines. Walkthroughs also revealed 100% effective use of district-approved curriculum and instructional materials, ensuring continuity and alignment across all grade levels.

Students were observed to be actively engaged in meaningful learning tasks across content areas. Teachers effectively incorporated strategies such as think-alouds, manipulatives, cooperative learning structures, and differentiated supports. Narrative comments highlight exceptional classroom environments, thoughtful preparation, positive teacher–student relationships, and a clear commitment to student success.

Importantly, this data reflects the positive impact of our ongoing PLC process. The high level of instructional consistency across classrooms—as well as teachers’ alignment on learning targets, use of common strategies, and responsiveness to student needs—demonstrates that our collaborative team efforts are effectively translating into daily classroom practice. The walkthrough trends affirm that our PLC structures are strengthening instructional coherence and contributing to improved student engagement and outcomes.

Areas for continued growth include expanding the use of active engagement structures (such as Kagan and EDI strategies) and ensuring consistent visibility and student understanding of learning targets. Overall, the walkthrough data affirms that instructional practices at FACS remain strong, coherent, and increasingly aligned through our PLC work.

HUMAN RESOURCE AND PERSONNEL

Staffing Update

We are saddened to share that Mr. Rodriguez, our music instructor, will be resigning from his position effective December 19th. He and his family will be relocating to Colorado over the winter break. Mr. Rodriguez has made a tremendous and lasting impact on our students and school community through his dedication, creativity, and passion for music education. His presence will be greatly missed, and we extend our deepest appreciation for his contributions to Fenton Avenue.

The school is actively working to fill the music teacher position with a qualified, certificated instructor. The job posting has been added to EdJoin, and our partners at ETMLA are also assisting in the search to ensure we identify a strong candidate who can continue to grow and enhance our music program. In the interim, music classes will be paused until the position is filled to ensure students receive consistent, high-quality instruction once the new teacher is in place.

BUDGET, FACILITIES, AND SAFETY

Facilities Update

Over the Thanksgiving break, several important facilities projects were completed to ensure the safety, functionality, and overall appearance of the Fenton Avenue campus. FCPS Facilities Manager **Ziggy Del Toro** coordinated and oversaw all work, ensuring timely and high-quality completion. We extend our sincere appreciation to Ziggy for his leadership, responsiveness, and dedication to maintaining a safe and well-functioning school environment.

The most urgent project addressed a major issue with the school's main water line. A significant break in the line—believed to have been leaking for an extended period—was discovered and required immediate repair. This marks the second major repair to the main line in two years, and we are hopeful that this most recent fix will be the final one needed. The total cost of the repair was \$6,500.

A second critical project involved the roof of Room 26. The classroom had experienced substantial leaks during recent periods of rain, despite multiple prior repair attempts. To provide a long-term solution and prevent ongoing disruption, the decision was made to replace the entire roof rather than continuing with patchwork repairs. The full replacement was completed at a cost of \$17,600 and is expected to resolve the issue moving forward.

Finally, with the installation of new auditorium chairs and pocket tables earlier this year, the stage area no longer matched the updated aesthetic of the space. To create a cohesive and polished look—especially ahead of the winter performances scheduled for December 17 and 18—the stage was professionally stained to match the surrounding wood. This project was completed at a cost of \$9,600 and has transformed the auditorium into a warm, inviting, and beautiful space for students, families, and staff.

Together, these projects represent continued investment in maintaining safe, functional, and welcoming facilities that support high-quality learning experiences for all students. We once again thank Ziggy for his exceptional work and commitment to our school community.

SCHOOL-COMMUNITY RELATIONS

Expanded Learning (ELO-P) Update

Throughout the month of December, the Expanded Learning Opportunities Program (ELO-P) at Fenton Avenue Charter School has continued to provide students with enriching academic and arts experiences while strengthening school–community connections. The program remains committed to offering meaningful learning opportunities beyond the traditional school day, engaging students and families through performances, hands-on activities, and community events.

A major highlight this month is the Ballet Folklórico performance at the Sylmar Neighborhood Council Holiday Party. This marks the second consecutive year that FACS ELO-P Ballet Folklórico students have been invited to perform at this event, held in partnership with the Office of Councilmember Monica Rodriguez and featuring Senator Caroline Menjivar. This ongoing collaboration provides students with valuable public performance opportunities and fosters engagement with local civic leaders. Additionally, the Los Angeles Ballet has continued its annual partnership with FACS by inviting ELO-P Classical Ballet students to attend a professional performance of *The Nutcracker* at the Dolby Theatre on December 14, further enriching their exposure to the performing arts.

Expanded Learning is also incorporating academic enrichment through a gingerbread-themed STEM building challenge scheduled for December 18 from 3:00–4:00 p.m., offering students an engaging, hands-on engineering experience. Earlier in the month, on December 7 and December 14, students participating in ELO-P, Think Together, and LA’s Best enjoyed festive winter outdoor movie nights, complete with hot cocoa, creating an inviting and joyful after-school environment.

Additionally, the Pacoima Holiday Parade—a long-standing and cherished community tradition—will take place on December 13. Students in Think Together and ELO-P will participate, with the FACS Cheer and Soccer teams joining together to present a Nutcracker-themed entry. This event provides students with an opportunity to proudly represent their school, build community spirit, and participate in a highly visible celebration. Teachers are invited to support by helping decorate the flatbed truck or by marching alongside students, and all staff and community members are encouraged to attend and enjoy the festivities.

Community Schools Update

On November 22, Fenton Avenue Charter School participated in the Community Schools–sponsored Turkey Giveaway, an event made possible through partnerships facilitated by Community Schools Coordinator Richard Parra. A total of 200 turkeys are donated to families, with SNP generously upgrading the donations to Butterball premium turkeys. Staff volunteers created a warm and festive atmosphere, demonstrating FACS’s continued commitment to supporting families and strengthening community engagement during the holiday season.

On December 8–9, 2025, FACS hosts the Power of Sight vision screening program in The Studio. Power of Sight, a nonprofit organization dedicated to increasing access to essential eye care, provides free vision screenings, eye exams, and eyeglasses to FACS students. This opportunity is secured through the Community Schools initiative led by Richard Parra. Screenings fulfill California’s mandated requirements for TK, Kindergarten, 2nd grade, and 5th grade. This initiative supports students’ academic success and well-being by identifying vision needs that may impact learning.

Looking Ahead:

- 12/17 Fenton Avenue Holiday Party (2:45 pm)
Winter Show (Through 12/18)
- 12/19 Last Day Before Winter Break - Minimum Day
- 12/22 Winter Break (Through 1/13/26)
- 1/12 PD Day #5 - Paula Maeker
- 1/15-16 Christine Davis Math Coaching
- 1/19 MLK Holiday - School Closed
- 1/20 iReady MOY Testing Window Opens
- 1/22 FCPS Board of Directors Meeting
- 1/23 FACS Stellar STEM Night

**SANTA MONICA BOULEVARD COMMUNITY CHARTER SCHOOL
(SMBCCS)
DIRECTOR’S REPORT**

December 11, 2025

Santa Monica Boulevard Community Charter School promotes academic achievement in a collaborative environment that creates self-confident, self-reliant learners who will become positive contributors to their communities.

State Charter Number: 446

ENROLLMENT

| Date | TK | K | 1 st | 2 nd | 3 rd | 4 th | 5 th | 6 th | Total | Monthly ADA | Cumulative ADA |
|------------|----|----|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------|-------------|----------------|
| 9/12/2025 | 38 | 63 | 73 | 96 | 108 | 81 | 123 | 87 | 669 | 98.65% | 98.65% |
| 10/17/2025 | 38 | 62 | 73 | 95 | 107 | 83 | 121 | 87 | 666 | 99.46% | 99.06% |
| 12/05/2025 | 39 | 60 | 75 | 97 | 107 | 83 | 122 | 86 | 669 | 99.28% | 99.13% |

3-Year Enrollment Comparison

| Date | TK | | K | 1 st | 2 nd | 3 rd | 4 th | 5 th | 6 th | Total |
|-----------|----------|--------|----|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------|
| | Unfunded | Funded | | | | | | | | |
| Dec. 2025 | 0 | 39 | 60 | 75 | 97 | 107 | 83 | 122 | 86 | 669 |
| Dec. 2024 | 6 | 30 | 71 | 90 | 106 | 80 | 125 | 121 | 71 | 700 |
| Dec. 2023 | 10 | 40 | 89 | 107 | 83 | 125 | 121 | 117 | 77 | 769 |

Since the last report, SBMCCS has maintained stable enrollment across most grade levels, with only minor fluctuations consistent with typical patterns. In preparation for the launch of 2026–2027 enrollment in January, the school has expanded recruitment efforts and increased community presence. Recent outreach events including Trunk or Treat and the Turkey Giveaway have been intentionally leveraged as recruitment opportunities. These events demonstrate SBMCCS’s dedication to supporting the broader community and fostering a positive, family friendly environment. They also provide key moments for staff to engage with prospective families and gather contact information from those expressing interest in enrollment.

Following each outreach event, the SBMCCS office team conducts follow up calls to answer questions, offer school tours, and guide families through the registration process. By maintaining strong community visibility and consistently showcasing the high-quality programs offered at SBMCCS, the school remains well positioned to sustain and increase enrollment while continuing to deliver excellence in service to our students and families.

INSTRUCTION

CA Dashboard Data (Final)

The 2024–2025 California School Dashboard has been released, and when comparing Academic Performance indicators to 2023–2024, SBMCCS shows measurable growth in key areas. English Language Arts improved from Orange to Yellow, moving from 38 points below standard last year to 27.8 points below standard. Mathematics also improved from Orange to Yellow, with performance increasing from 50.5 points below standard to 43.1 points below standard. While most student groups demonstrated progress, EL Progress and Chronic Absenteeism remain areas where additional support and targeted interventions are needed.

As part of our ongoing schoolwide improvement efforts, we continue to prioritize Literacy Foundational Skills, Mathematics and English Language Development through on-site instructional coaching, attending specific conferences, and focused professional development. We are also strengthening and refining our ELA instructional practices to ensure consistency and improved outcomes across classrooms. Additionally, Students with Disabilities (SWD) and English Learners (ELs) remain priority student groups as we work to close learning gaps and accelerate achievement. These efforts reflect our continued commitment to advancing academic growth and equitable support for all students.

Site Specific Professional Development

PD Day #4 Kagan Structures (November 3, 2025)

On November 3rd, SBMCCS held two professional development sessions one for TK–2nd grade teachers and another for 3rd–6th grade teachers focused on Kagan cooperative learning structures. Teacher feedback was highly positive, and many have already begun integrating these strategies into their classrooms. Early indications show that these structures are promoting stronger student engagement and encouraging richer academic dialogue.

This training was prompted by insights from the August walkthroughs conducted with consultant Paula Maeker, which highlighted the need for more intentional opportunities for students to process and express their thinking. To support consistent implementation, our next informal walkthrough will specifically look for evidence of Kagan structures being used schoolwide. The following walkthrough will then focus on assessing the quality and fidelity of implementation. These next steps are designed to ensure that the strategies introduced during professional development translate into meaningful instructional improvements for students.

PD Day #5 Literacy and Math Training along with Grade Level Planning Time (January 12, 2026)

On November 14, 2025, Mrs. Wolfer, Ms. Hernandez, and Ms. Condo attended the Structured Literacy Symposium in Montebello, gaining exposure to the latest research-based approaches in early literacy and reading development. From December 8–10, 2025, a second team including Mr. Gomez, Ms. Solis, Mrs. Wolfer, Ms. Ribakoff, Mrs. Marcoe, Mrs. Hossain, and Ms. Rodriguez will participate in the Math in a PLC Work Summit in Pasadena. These professional learning opportunities were intentionally selected to strengthen instructional practice in the school’s two priority areas literacy and mathematics and to support coherence and alignment across grade levels.

Upon returning, attendees will share key strategies and best practices with the SBMCCS staff, ensuring that new learning is immediately transferred into classroom practice. Their insights will directly inform the January 12 professional development session, helping to align instruction with current research-based methods. All efforts are grounded in our overarching goal: to increase student learning by expanding teachers’ instructional toolboxes and ensuring they have the strategies, resources, and confidence needed to deliver high quality, impactful instruction for every student.

Professional Learning Community Update

On December 1–2, Paula Maeker conducted site visits at SBMCCS and met with each grade-level team to review instructional progress and determine next steps. Her feedback highlighted several positive trends, including increased student proficiency and confidence, more intentional and effective WIN groups, and greater student ownership through progress monitoring and data discussions. Grade level teams are collaborating more deeply, sharing instructional resources, and refining practices with an increased emphasis on foundational literacy skills, language modeling, and strategic skill-based grouping.

Looking ahead, recommended next steps include continuing to adjust WIN groups to better support students demonstrating limited growth, ensuring group sizes remain balanced, and strengthening the CFA cycle by reducing unnecessary assessment days and improving cross-grade alignment. Teams will also expand targeted instructional supports, such as vocabulary development, differentiated teaching practices, and enhanced collaboration with SPED and RSP staff to more effectively meet student needs.

Expanded Learning at Santa Monica Blvd. Community Charter School

The Expanded Learning Opportunities Program (ELO-P) at Santa Monica Blvd. Community Charter School continues to broaden students' access to meaningful enrichment beyond the regular school day. Through a combination of academic, arts, and extracurricular activities, the program offers students opportunities to explore new interests while deepening their connection to the school community. Teacher led clubs wrapped up on November 13th, while ongoing groups such as Drill Team, Robotics, eSports, and Drone clubs remain active as they prepare for upcoming competitions.

Additionally, partner run enrichment programs will continue through January 29th, ensuring a wide range of learning experiences remains available to students. Looking ahead, Ms. Weiss is committed to expanding the variety of activities offered and providing students with continued access to engaging, innovative opportunities that support their growth and curiosity.

Behavior Coalition Team Update

SBMCCS is continuing to enhance its multi-tiered system of supports (MTSS) to better address student behavior across the school. Tier 1 practices such as clearly defined expectations, proactive classroom management, and intentional relationship building remain central to our approach. Our November SMART Goal was successfully met. The Behavior Academies are currently in Week 5 of their 10-week cycle, and ongoing progress monitoring, paired with valuable teacher feedback, is helping refine the interventions being implemented. Data trends have also informed adjustments, including shifting Micro Assemblies to Wednesdays to reduce Thursday referral spikes. Collectively, these actions demonstrate the school's commitment to data-informed decision-making, proactive behavior support, and ensuring all students benefit from a structured, supportive learning environment.

PERSONNEL

Earned Increase Walkthroughs

During the week of November 10–14, 2025, SBMCCS conducted its Earned Increase Walkthroughs as part of the school's ongoing instructional monitoring and support process. Walkthrough teams were composed of five members including administrators, grade level leads, specialists, and teacher representatives to ensure a broad and balanced perspective. Each classroom was visited five times, with

observers conducting focused 5-minute observations using the Earned Increase Walkthrough Checklist in Observe4Success to capture data. All staff received the memo and walkthrough protocol beforehand, ensuring clarity of expectations and a smooth implementation of the process.

Formal Observation Lessons for Probationary Status Teachers

First semester observations for our 11 probationary teachers began in October and follow a structured, three-part process designed to support professional growth. Each cycle includes a pre-observation conference in which the teacher and administrator review the lesson plan and discuss key elements needed for an effective delivery; a formal classroom observation, typically focused on English Language Arts (Fall) or Mathematics (Spring); and a post-observation meeting to analyze the lesson, celebrate strengths, and identify areas for refinement. Probationary teachers remain in this status for two years and complete four formal observations two in the fall and two in the winter.

Throughout this process, probationary teachers receive extensive guidance and mentorship from multiple members of the school team, including site administrators, grade-level colleagues, lead teachers, and our instructional coach, Mrs. Wolfer. This collaborative support structure ensures that teachers are well equipped to strengthen their instructional practice and meet the high expectations of the SBMCCS teaching community.

COMMUNITY RELATIONS

SMBCCS Family Center Updates

During Thanksgiving week, our parent cohorts completed a series of learning courses offered by external partners, including PEBSAF, ESL pronunciation classes, and computer literacy workshops. As we prepare for the next semester, we anticipate continuing with these vendors while also exploring new learning opportunities through Mr. Parra's partnerships with community schools and local colleges.

This initiative strengthens family engagement by providing parents with accessible on-campus learning options and encouraging participation in college-level courses. Families will continue to benefit from ongoing programs such as ESL, family fitness, arts and crafts, and various enrichment offerings. This month, Planned Parenthood will present a health education session on cervical cancer for adults and teens, with monthly sessions scheduled through March. Pacific Clinics will also offer regular workshops every three weeks or monthly to further support parent wellness and involvement.

Community Outreach Events

Turkey Giveaway

SMBCCS proudly hosted its first ever Turkey Giveaway, a highly successful community event in which 200 turkeys were distributed to families and local community members. This initiative was made possible through the generous support of Paramount Studios and contributions from our School Community Funds. The turnout was exceptional, with families expressing heartfelt gratitude and appreciation. The event truly showcased the heart, unity, and compassion of our school community, strengthened further by the remarkable participation of staff members, volunteers, and their families.

Beyond meeting an immediate community need, the event significantly enhanced SMBCCS's visibility and positive presence in the neighborhood. Families engaged with staff, built meaningful connections, and several even signed up for school tours during the event demonstrating increased interest and trust in

our school. This Turkey Giveaway not only highlighted SMBCCS's commitment to service but also helped deepen relationships with local families and reinforce the strong community centered branding of our school.

Hour of Code Night

The week of December 8 is nationally recognized as Computer Science Education Week, and on December 10, 2025, from 2:00–4:40 p.m., SMBCCS will host its 9th Annual Hour of Code Night. This long-standing event was launched nearly a decade ago by Ms. Nishimoto and Mrs. Arroyo, in partnership with CodeSpark, a leading child focused coding platform that introduces students to computer programming through interactive and engaging learning experiences.

Fenton has consistently remained at the forefront of instructional technology, proactively preparing students for an increasingly digital future. What began as an innovative initiative nine years ago has now aligned with broader educational trends, as coding is taught in a majority of schools nationwide. Our Hour of Code Night continues to reflect this forward-thinking vision by providing students and families with meaningful exposure to foundational computer science skills and reinforcing our commitment to preparing all learners for the demands of tomorrow.

Power Of Sight

This year, we were fortunate to welcome Power of Sight back to SMBCCS for the second consecutive year, allowing us to provide free eye exams to every student on our campus at absolutely no cost to families. The initial screenings were completed over a two-day period on December 4th and 5th, thanks to the exceptional coordination and commitment of Mrs. Gomez, who worked tirelessly to ensure all students were seen. Power of Sight will return in the coming weeks to conduct follow up assessments and fit students with prescription glasses, also at no cost.

This transformative initiative was made possible through the support of the Power of Sight Foundation and the Community Schools Fund, ensuring equitable access to essential vision services for all students. The smooth and efficient implementation of the event reflects the strong teamwork and dedication of our staff, who played a key role in ensuring students received these critical health resources.

FACILITIES AND SAFETY

Facility Updates

The Reading Garden has now been fully completed and is open for use by students and staff. This new outdoor space is designed to promote literacy, wellness, and creative learning by providing a calm, shaded environment where classes can enjoy read alouds, small group instruction, independent reading time, or even interdisciplinary lessons that integrate nature and the arts. Teachers can also use the garden for social emotional learning circles, enrichment activities, or as an alternative setting to support students who benefit from a quieter learning environment. The addition of this space reflects our commitment to creating engaging and flexible learning environments across campus.

In addition to this project, the bungalow ramps received important safety and maintenance upgrades. The installation of reinforced metal siding along the ramps helps prevent wood deterioration, enhances long-term durability, and provides added protection during rainy weather by reducing moisture damage. The newly repainted railings further improve visibility, safety, and aesthetics. Looking ahead, we will continue to enhance our campus infrastructure; during winter break we are scheduled to replace the

Instructional Materials Bin to improve the organization, accessibility, and storage of textbooks and essential instructional resources for teachers.

Upcoming Events:

12/8-12/12 Informal Walkthrough Focus: Kagan Structures

12/8-12/10 PLC Math Summit Pasadena

12/10 Hour of Code Night

12/16 and 12/18 Staff Holiday Breakfast

12/19 Minimum Day Last Day Before Winter Break

1/12 FCPS Professional Day #5

1/14 CAPS Meeting (Simi Valley)

**FENTON PRIMARY CENTER (FPC)
DIRECTOR’S REPORT**

December 11, 2025

The mission of the Fenton Primary Center is to cultivate a love of learning by fostering an environment that promotes self-discovery, independence and an awareness of the connectedness between self and others.

State Charter Number: 911

| Date | TK | K | 1st | 2nd | Total | Monthly ADA | Cumulative ADA |
|----------------------|-----------|----------|-----------------------|-----------------------|--------------|--------------------|-----------------------|
| November 2025 | 0UF/66 | 110 | 138 | 144 | 458 | 99.32% | 99.41% |
| November 2024 | 23UF/53 | 141 | 149 | 129 | 472 | 98.75% | 98.99% |
| November 2023 | 24UF/53 | 137 | 141 | 175 | 506 | 99.71% | 99.74% |

Enrollment and Recruitment

FPC is pleased to continue its dedicated work in welcoming new students and increasing enrollment for the 2025–2026 school year, with preparations for the following year already underway. The steadfast commitment of our teachers, along with the outstanding leadership of our Director of Community Schools and his team, has allowed us to significantly expand our outreach efforts by utilizing a variety of creative advertising approaches such as our collaboration during the School Shine filming experience. A special thank-you goes to our Community Schools Team for coordinating this opportunity for all Fenton schools. Many interviews were conducted, and it was truly inspiring to hear parents and staff consistently describing Fenton Primary Center as a nurturing, welcoming, and supportive place for the students.

The filming team captured many meaningful moments across our campus, including:

1. Second graders discovering the beauty of art,
2. TK students fully engaged in learning centers,
3. Kindergarteners using manipulatives during small-group phonics instruction,
4. STEAM Lab leadership students experimenting with the different states of matter,
5. Our Leadership Students proudly raising the PLC Promising Practices flag,
6. Parents enjoying watching their children receive awards during our monthly assembly,
7. Panda Express lunches being served as incentives for Perfect In-Seat Attendance,
8. Family Center parents expressing gratitude for being able to bring their little ones to class,
9. Numerous interviews highlighting the excellence of our educators,
10. A Think Together ELOP Mad Science Show that energized our campus after school.

The crew was able to witness and document the rich, authentic learning experiences our staff fosters every single day.

Our Instagram presence continues to flourish, showcasing the vibrant spirit of our school, while word-of-mouth from our families remains one of our greatest strengths in welcoming new students. Additionally, events such as our Fall Festival have strengthened our visibility and deepened our ties

within the community. Next, we will be showcasing our recruitment efforts during the Pacoima Holiday Parade.

Together, these collective efforts reflect the creativity, partnership, and unwavering dedication demonstrated by our staff and families. With this continued momentum, we are confident that FPC will not only sustain its current enrollment but also continue to grow in the years ahead.

Budget and Operations

Campus:

FPC continues to prioritize maintaining a clean, safe, and healthy campus. Our custodial staff regularly sanitizes high-touch areas and restrooms to uphold the highest standards of hygiene. Both the custodial and facilities teams work tirelessly each day to complete routine maintenance and carry out necessary upgrades. Their ongoing efforts ensure that our school environment remains well-kept, welcoming, and conducive to learning.

The mobile lunch tables have been installed and offer a clean and safe environment for our students and staff while use in our multi-purpose room. Installation of new cafeteria tables was completed at the end of October 2025. The custodial and maintenance teams discussed upkeep in order to prevent damage to corners. Custodial team can review how to place the tables in their pockets in a manner to prevent damage, as this was said to have caused some damage in the past.

On November 24, 2025 the signage below the digital board on our marquee was updated with our new logo. It looks great!! It's an amazing enhancement to our school and community!



Instruction

Acceleration Specialist:

At Fenton Primary Center, the second round of the Acceleration Program launched in October following the completion of BPST and formative Kindergarten assessments, which helped us identify the students with the greatest instructional needs. At this time, 25 students are enrolled in Tier 3 Acceleration support, with five of them also receiving supplemental language intervention. Additionally, four students exited Intensive Support after successfully completing the first session earlier in October.

For first- and second-grade students, Acceleration groups are concentrating on essential phonics skills. Instruction includes direct, explicit teaching paired with multisensory approaches to strengthen letter–sound relationships, decoding abilities, and reading fluency. The Acceleration Specialist assisted teachers in administering the AMIRA Reading Difficulties Screener to better pinpoint individual student needs. Now a student list is being generated to ensure that assistance is offered to all students who were reported to have high or low risk needs in having reading difficulties.

The Acceleration Team will continue holding weekly collaboration meetings across all Fenton campuses. These meetings will focus on aligning Tier 3 learning goals, reviewing data, and discussing effective instructional practices and curriculum alignment to improve student outcomes.

You can access the FPC Acceleration Site [here](#).

FPC Guiding Coalition: Our PLC’s FPC Guiding Coalition meets weekly.

Members:

TK - **Sarah Ananta and Bridget Ruiz**

Kindergarten - **Coco Salazar**

First Grade - **Lisa Ibarra and Laura Holmes**

Second Grade - **Nitima Angus and Martha May**

2025-2026 FPC Focus Lead Teacher - **Judy Lee**

Psychologist - **Gloria Rangel**

Counselor - **Paola Ramirez**

Acceleration Specialist - **Elisa Vallejo**

FCPS Instructional Coach - **Yesenia Fuentes**

FPC Administrators - **Sirui Thomassian, Juan Gomez and Lorena Sanchez**

Director of Instruction: **Jennifer Miller**

Our current work focuses on the following items:

5. Small Group Instruction Planning: [Decodables & Small Group](#)
6. Review [25-26 FPC CAPS Action Plan](#)
7. EL Coalition (Update) - [Launch Kit](#)
8. Personalized Instruction with Additional Support (FPC Administration) Update - Grade Level Guided Lessons [Schedule](#) and [Guidelines](#)

Paraprofessionals:

We continue to experience fluctuations in our Adult Assistant (AA) staffing, as a few team members have recently resigned from their role and transitioned to other career paths. In response, we are being intentional about reallocating qualified internal paraprofessionals who are currently Supervision Aides into open positions if they meet the eligibility requirements. At the same time, we are seeing an increased need for AAs as some families begin phasing out their outside vendor support. This has required ongoing monitoring and adjustments to ensure that student needs are met and that IEPs are in compliance.

Behavior Solutions Update:

Mr. Gomez facilitated schoolwide Behavior Assemblies throughout November and December, with a focus on reinforcing expectations related to keeping hands to self. Since implementing these assemblies, we have seen a notable decrease in incidents related to physical contact from the playground. For the month of December, students with zero referrals for physical contact will be invited to a “Hands Off Glow Party” as a positive incentive. Referral data will continue to be monitored, and teachers will receive rosters of students who qualify. This targeted effort aims to reinforce appropriate behavior, particularly in the area where concerns are most prevalent, such as student interactions on the playground.

Arts Program:

For art, in the month of December, each grade level creative unique snowmen to celebrate the start of winter. TK glued on faces and top hats to make their snowmen. Kinder sponge painted their snowman heads, glued on their faces, and dot painted falling snow. First grade used patterns to color in the scarves of their snowmen, glued on their faces, and dot painted the falling snow. Second grade colored, cut, built, and glued on their snowmen to hills of snow. These beautiful art projects will now decorate our art lab and hallway at FPC! The rest of the month will be filled with holiday projects like Christmas trees, wreaths, and snowflakes.

Communication Focus Lead:

Significant planning and collaboration have taken place to develop the Leadership/STEAM Program at Fenton Primary Center for the 2025–2026 school year. Thirteen students have been selected for the first semester based on recommendations from all second-grade teachers. These leadership scholars will participate in classes held every Monday, Tuesday, and Thursday throughout the semester. To honor and distinguish their commitment, Mrs. Lee has designed Leadership T-shirts, which students will wear during class sessions and while carrying out their leadership duties on campus. Throughout the program, students have engaged in learning experiences that deepen their understanding of leadership and the responsibilities associated with serving in this important role.

As part of their development, Leadership students also contributed meaningfully to the recent School Shine filming. They assisted in the flag-raising ceremony by proudly raising the Solution Tree Promising Practices flag at the front of the school, representing FPC with poise and school spirit. Additionally, our Lead Teacher facilitated a STEAM Lab lesson to highlight and showcase the enrichment provided through our ELOP STEAM Program.

STEAM activities will continue to be integrated into the program to strengthen students’ communication skills. Students will document and record the processes and steps involved in completing various STEAM projects, fostering reflection and clarity in communication. The Communication Lead will collaborate with all grade levels to produce videos that will be shared on social media platforms and with families through Class Dojo. These videos will feature students demonstrating positive campus

behavior, describing the elements that contribute to a safe and supportive learning environment, and offering guidance on how to be respectful and responsible citizens.

Personnel

Staff Roster: The current Fenton Primary Center staff roster lists classrooms at an average of 22.23 students in kindergarten through second grade and 17.00 students in each of the four TK classrooms. These numbers were discussed during the budget preparations in the spring with the hopes that each classroom teacher would have at least 20 students in each of the kindergarten through second grade and 16 in each of the TK classrooms.

Attendance and Independent Studies: The FPC teachers continue offering excellent completion rates of independent studies following the revised guidelines. The goal is for the school to have above 98.5% all year. The Third month was recorded as 99.41%.

Community Engagement

Family Center News:

The Family Center is pleased to announce that our Technology Class concluded with a parent graduation ceremony, certificates of completion, and the exciting award of a new laptop to one proud recipient. The winner was selected based on perfect attendance and active class participation.

FPC is currently hosting an Open Pantry every Wednesday throughout the month of December from 11:30 a.m. to 1:30 p.m.

Ms. Vasquez continues to provide essential resources for families in need, including uniforms, backpacks, school supplies, and shoes. She is also offering TAP cards to all students in need of transportation. The TAP cards are provided through Metro, and she is happy to activate cards for FACS, Fenton Academies, and FPC.

Lastly, the Parent ESL Class began on Tuesday, December 2, from 8:30 a.m. to 10:30 a.m., and are scheduled to continue through January 22. These classes are offered through PESBSAF (Parent Education Bridge for Student Achievement Foundation).

Expanded Learning Opportunities Program (ELOP):

ELOP Session 2

We are thrilled to share that we have 300 students who have signed up for ELOP Session 2! We cannot wait for our students to explore all the amazing opportunities we have planned!

We have an incredible variety of new and returning clubs this year! Some exciting new additions include: Art, Cooking, Clay Sculpture, Dance, Dino Robotics, French, Gardening, Homework, Jewelry

Making, Junior Book Worms, Learning Crafts, Legos, Math Intervention, Mathnasium, Mini Masterpieces, Project Wings Math, Reading Intervention, STEAM Lab/Leadership, Soccer, Sylvan, and Video/Film Making.

A heartfelt thank you to our incredible teachers leading clubs this session: *Mrs. Angus, Mrs. Calvillo, Ms. Carr, Ms. Hernandez, Mrs. Holmes, Mrs. Ibarra, Mrs. Lee, Mrs. Lucas, Mrs. McMabell, Ms. Marquez, Mrs. Martinez, Ms. May, Mrs. Ruiz, Ms. Salazar, Mrs. Salceda, Mrs. Saetang, and Ms. Valle.*



ELOP Session 1 Open House

The ELOP Open House is scheduled for Thursday, January 15, 2026, the final day of Session 1. Families will be able to visit their child’s club and view completed projects, including any holiday activities. Vendors such as BEAR, Sylvan, and Mathnasium, as well as food trucks, will also be on site. Session 2 will run from February 9 to June 4, with student rosters expected to be assigned before Winter Break. If you have not signed up to lead a booth, please fill out the survey. Teachers who are showcasing their club may lead a booth after the classroom visits conclude.



Upcoming Events:

November

11/1 5K Practice Run at Griffith Park

11/3 Professional Development #4 (Kagan)
11/10-11/14 Earned Increase Walkthroughs
11/11 Veteran's Day- No School
11/15 5K Practice Run at Hansen Dam
11/17-11/21 Parent Conference/Shortened Day Week
11/22 Turkey Giveaway Event
11/24-11/18 Thanksgiving Break- No School

December

12/5 Lockdown Drill @ 8:30 a.m.
12/9 CAPS Network Meeting
12/11 FCPS Board Meeting
12/13 Pacoima Christmas Parade
12/17 Semester Awards
12/18 Monthly Awards
12/19 Shortened Day #10
12/22-1/9 Winter Break - No School

**FENTON STEM ACADEMY (STEM)
DIRECTOR’S REPORT**

December 11, 2025

The mission of the Fenton STEM Academy: Elementary Center for Science, Technology, Engineering and Math is successful student engagement and achievement through the implementation of a curriculum that interconnects science, technology, engineering, and math across all disciplines, including art, music, language arts and social studies.

State Charter Number: 1605

ENROLLMENT

| | TK | K | 1 st | 2 nd | 3 rd | 4 th | 5 th | 6 th | ILC | Total | Monthly ADA | Cumulative ADA |
|-----------------------|----|----|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----|-------|-------------|----------------|
| September 2025 | 16 | 20 | 46 | 23 | 25 | 41 | 48 | 32 | 16 | 267 | 99.81 | 99.81 |
| October 2025 | 16 | 19 | 46 | 21 | 25 | 41 | 48 | 32 | 16 | 264 | 99.78 | 99.79 |
| November 2025 | 16 | 19 | 45 | 21 | 25 | 41 | 47 | 31 | 16 | 261 | 99.74 | 99.74 |

3-Year Enrollment Comparison

| Date | TKK- Unfunded | TKK- Funded | K | 1 st | 2 nd | 3 rd | 4 th | 5 th | 6 th | ILC | Total |
|----------------------|---------------|-------------|----|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----|-------|
| November 2025 | 0 | 16 | 19 | 45 | 21 | 25 | 41 | 47 | 31 | 16 | 261 |
| November 2024 | 0 | 16 | 22 | 34 | 24 | 44 | 50 | 40 | 48 | 15 | 293 |
| November 2023 | 0 | 17 | 34 | 35 | 41 | 49 | 44 | 70 | 39 | 0 | 329 |

Fenton STEM Academy educators have demonstrated exceptional commitment to student attendance, consistently maintaining an Average Daily Attendance (ADA) rate of 98.5% or higher. During the second month of the school year, STEM achieved an impressive ADA of 99.74%, with a cumulative ADA of 99.74%. Notably, 10 of 13 teachers achieved a 100% classroom attendance rate.

We extend our sincere appreciation to the entire STEM team for their ongoing dedication to improving ADA. A special acknowledgment goes to Rolando Gutierrez and Amarjeet Gonzalez for their consistent guidance and support to our staff and families.

Recognizing students with Perfect Attendance Awards during monthly assemblies, along with providing monthly in-seat attendance incentives, has significantly reinforced our schoolwide expectations for consistent attendance. Additionally, teachers have been diligent in completing Independent Study contracts to ensure continuity of learning for students who require them.

As part of our Community Schools initiative, we are beginning the recruitment phase by producing a series of short, professional videos designed to showcase the exceptional work happening across our campuses. These videos will feature authentic and engaging footage—including classroom instruction, student and teacher interviews, active learning experiences, and scenes that highlight our school culture and community involvement.

FCPS has partnered with SchoolShine (schoolshine.org) to produce these videos, which will serve as valuable tools to support ELOP, Community Schools, advertising, and broader recruitment efforts.

Instruction

Professional Day #4- November 3, 2025

On Monday, November 3, Academies staff gathered at Fenton Avenue Charter School for a professional development day centered on EDI training. The schedule followed an alternating session format: in the morning, TK–2 staff attended a presentation on a potential new health benefit option, while grades 3–6 staff participated in the EDI session; the groups then switched for the afternoon sessions.

Following the training, an email sent on Wednesday, November 5, 2025, included the presentation on the Nonstop MERP and a link to Frequently Asked Questions (FAQs) for additional information. The professional development day was both productive and informative, and appreciation is extended to Fenton Avenue for hosting the Academies staff.

Professional Day #5- January 12, 2026

The January 12 professional development day will begin with a light breakfast, followed by a Literacy Workshop presented by Elisa Vallejo and Yesenia Fuentes, scheduled for approximately 45 minutes. Attendees will then transition into the Math PLC session, led by staff who attended the conference, which will run for about 1 to 1 1/2 hours. Afterward, participants will break for lunch on their own. The remainder of the day will be dedicated to PLT collaboration time, providing teams with extended opportunities to plan and align instructional practices. *FPC will be joining us for the full day of learning and collaboration.*

i-Ready Personalized Instruction

Students are working on logging into iReady for a minimum of 30-49 minutes per week for both Math and Reading. This time is essential for helping students develop their skills and make consistent progress.

At STEM, 80% of students are completing 30 minutes or more of personalized instruction for ELA, and 76% of students are passing lessons. For Math, 71% of students are meeting 30 minutes or more for personalized instruction, and 89% of students are passing lessons.

| November 3-21, 2025 | | | | |
|---------------------|----------------------------------------------|----------------------------------------------------|-------------------------------------------|-------------------------------------------------|
| School | Reading - Usage Rate (30-49 minutes/week) | Reading - Percent of students achieving 70-100% | Math - Usage Rate (30-49 minutes/week) | Math - Percent of students achieving 70-100% |
| STEM | 80% | 76% | 71% | 89% |

Earned-Increase Walkthroughs

The Earned Increase Walkthroughs took place from Monday, November 10 through Friday, November 14. During this period, Administrators, Lead Teachers, Faculty Representatives, and the Acceleration Specialist visited classrooms to observe key components of Charlotte Danielson’s Framework for Teaching.

The walkthroughs focused on four essential domains: Planning and Preparation, Classroom Environment, Instruction, and Professional Responsibility. This process provided meaningful insight into current instructional practices and helped ensure that Fenton’s long-standing commitment to excellence continued to be upheld at the highest level.

Parent-Teacher Conferences

Parent–Teacher Conferences were held from November 17–21, 2025, with in-person meetings serving as the preferred format. To ensure full family participation, Zoom and phone conference options were also made available. The school operated on a Minimum Day Schedule throughout the week to better accommodate conference needs.

To support our diverse community, translation services in Spanish, Armenian, and Russian were provided. Mrs. Quijano extended sincere appreciation to the translators and the staff members who contributed across various roles, including:

- Virginia Palma, Community School Coordinator
- Amarjeet Gonzalez, Compliance Assistant
- Krystal Rodriguez, ELOP Coordinator
- Raquel Martinez, Office Assistant
- Susana Orozco, Nurse Assistant
- Ana Gutierrez, School Psychologist
- Siranush Akopyan, Education Specialist
- Guadalupe Lopez, Registered Behavior Technician
- Rolando Gutierrez, Attendance Manager
- Oscar Contreras, Human Resources Specialist

Their collective efforts exemplify the school’s “all hands on deck” approach. The team’s dedication to providing translation support and assisting teachers and families reflects our shared belief that every student is our student, strengthening the meaningful partnerships that enhance the impact of our work.

Cost Meetings

The Coordination of Services Team (COST) functioned as a general education support team designed to assist students experiencing academic or behavioral challenges. Meetings included grade-level staff, administrators, and, when appropriate, special education personnel to review data and plan targeted interventions. COST meetings began 6–8 weeks into the school year, with follow-up meetings held to monitor student progress and adjust supports as needed. Students referred to COST did not have an active or pending SST or IEP, and grade-level teams were able to contact administration to schedule a meeting.

To support this process, the administration team created Google Drive folders for teachers to access electronic copies of COST forms. Physical copies continued to be printed and placed in students’ cumulative folders.

STEM Focus

Fenton STEM Academy students are gearing up to participate in the “Hour of AI,” during Computer Science Week, December 8th-14th, 2025. The Hour of AI has previously been known as the “Hour of Code.” The Hour of AI will be the world's largest and most inclusive AI learning event, reaching classrooms, companies, and communities globally. Through hands-on, easy-to-follow activities, learners around the world will demystify AI and imagine what’s possible when they harness it for good.

During this week, STEM students will be participating in activities designed to spark their imagination and help them envision how they can use AI to shape a better future. Across TK through 6th grade, our goal is for students to spend about 12–15 minutes each day engaging in online and/or “unplugged” AI learning experiences. During this time, students will explore how AI works—how outputs are influenced by data, prompts, and human decision-making—and reflect on the social and ethical implications of these technologies. Artificial intelligence is already transforming how we learn, work, and live, yet many students use AI tools without fully understanding them. Because AI is woven into so many of their favorite activities—from building in Minecraft to creating AI-generated art—it’s important that they learn to navigate it responsibly and creatively.

The Hour of AI will help our Fenton STEM students move beyond simply using AI. It will empower them to become creators and problem-solvers who build the skills they need to shape their future with confidence!

Behavior Systems

The Behavior Systems team provided an update on progress toward the SMART goal of reducing referrals for physical aggression. After reviewing October data, the team confirmed that system work items and the precise SMART goal from the previous meeting were met. The data revealed that most referrals continue to come from a small group of repeat offenders, including four students at STEM. In response, The team engaged in reflective discussion about why these patterns persist, considering factors related to reporting inconsistencies and communication gaps between classroom teachers, playground staff, and Supervision Aides. To address these concerns, the team identified next steps, including having the RBT or Noemi provide staff with guidance during an upcoming meeting to help streamline reporting processes.

The team also refined its precise problem statement, identifying that general education students are leaving the classroom during instructional time without meeting the designated exceptions. The related SMART goal aims to ensure that, by the end of the Hallway Heroes challenge period, students remain in class as expected. As part of this plan, teachers will reteach behavior expectations through the Hallway Heroes Challenge, reinforcing the “Working Hard” (W in H.O.W.L.) standard and recognizing students who demonstrate responsibility. Additional structure will come from reviewing referral data alongside class schedules and sharing these insights with teachers to better identify contributing factors.

To support positive behavior, reinforcement systems such as prizes, psychomotor activities, and free dress incentives will be offered. Administrators will provide classroom lessons facilitated by Ms. Piper, while teachers will partner with Student Council to promote the initiative. Communication will occur through staff meetings and schoolwide announcements. Fidelity of implementation will be monitored through ongoing review of referral data, teacher participation in reteaching routines, and consistent follow-through across classrooms. Together, these steps reflect the team’s commitment to strengthening behavioral systems and supporting a safe, predictable learning environment for all students.

Professional Learning Community (PLC)

Mrs. Fuentes reviewed the professional development plan for the remainder of the year, emphasizing that the focus is on strengthening our Tier 1 instructional program rather than introducing anything new. The goal is to build the capacity of all teachers across the school. To support this effort, the Leadership Coalition will help create a “Tier 1 Instructional Menu” that highlights effective practices currently in use at The Academies, while acknowledging that these practices are not yet consistent in every classroom. She proposed that Leadership Coalition members pair up to deliver brief 5–10 minute presentations demonstrating how they implement one of these practices in their own classrooms.

The Leadership Coalition agreed that sharing best practices during staff meetings would meaningfully support our schoolwide instructional growth. We felt it was important for teachers to highlight strategies that are working well in their classrooms so the entire staff can benefit from their expertise. We extend our sincere appreciation to the teachers who have generously shared best practices with the staff during our recent professional learning sessions.

Priscilla Gentry and Brennan Mack opened the series on October 29 with strategies for supporting language and foundational skills in TK across multiple domains. On November 5, Elisa Vallejo and Maria Cardenas deepened our collective understanding of explicit vocabulary instruction and language support. The following week, on November 12, Adriana Baez and Joanna Tepper modeled effective collaborative structures through academic conversations and partner talks. Most recently, on December 3, Nikole De La Rosa and Lilia Padilla-Zuniga guided staff in strengthening comprehension using text-dependent questions and RACER/CER frameworks. We are grateful for their leadership and commitment to elevating instructional practice across our school.

CAPS Share-out

Following the Leadership Coalition’s reading of *The Unfamiliar Truth about Resistance to Change in Schools* by Dr. Luis E. Cruz, the CAPS team facilitated a 20–25 minute discussion to reflect on key ideas from the article. Teachers shared that meaningful conversations are essential when navigating change and emphasized the importance of being tactful and supportive in communication. The group discussed the various factors that influence the implementation of new initiatives and highlighted the need to monitor progress thoughtfully. A central theme from the article—the importance of assuming positive intent—resonated strongly with the team. Members also noted the value of hiring teachers whose goals align with the PLC process and the need for open communication about challenges with colleagues, administrators, and instructional coaches. Overall, the discussion reinforced the belief that collaborative communication and shared purpose are critical to successful schoolwide change.

School Community

Turkey Give-a-way

On Saturday, November 22, the Academies hosted a Turkey Distribution event for families and community members from 9:00 a.m. to 12:00 p.m., providing 200 turkeys to support households ahead of the Thanksgiving holiday. Galpin generously contributed \$1,500 toward the event, with Fenton Community Schools covering the remaining costs to ensure that all students and families in need were served.

We extend our appreciation to all staff and volunteers whose efforts made this event a meaningful success for our community.

Winter Wonderland

On Friday, December 5, the Fenton Academies proudly hosted our first-ever Winter Wonderland, a highly successful schoolwide celebration that welcomed hundreds of families, students, staff, and community partners thanks to the leadership of **Paige Piper and Krystal Rodriguez**. The spirit of community, teamwork, and holiday cheer filled every corner of our campus, making the event both memorable and deeply meaningful.

Students enjoyed culturally inclusive holiday-themed craft stations led by our dedicated teachers, exploring traditions connected to Hanukkah, Kwanzaa, Christmas in Hawai‘i, Germany, and Las Posadas. These hands-on learning experiences brought joy and global awareness to our students. Additional festivities—including snow cones provided by Think Together, face painting, glitter tattoos, and resource booths from Sylvan, BEAR for Youth, and the Sunland-Tujunga Library—added to the fun and vibrancy of the evening.

The celebration opened with an impressive showcase of our ELO-P enrichment clubs, featuring heartfelt performances in hula, choir, line dancing, and both primary and upper-grade ballet folklórico. Families shared enthusiastic feedback, noting the confidence, joy, and talent of our student performers and the positive impact of our enrichment programming.

A heartfelt thank you goes out to the many individuals who made this event possible.

Our phenomenal facilities and custodial team—**Sal Morales, Daniel Pinero, Carmen Vazquez, Jose Losa, and Tamar Rocha**—worked tirelessly to prepare, support, and restore our event spaces. Your dedication ensured a smooth, beautiful celebration for all.

We also extend our deepest gratitude to **Virginia Palma and her amazing team of parent volunteers** for their enthusiasm, organization, and generosity with their time. Your support created a warm and welcoming environment for our families.

To the staff who brought each cultural station to life—**Kalea Wright, Joanna Tepper, Maria Cardenas, Taylor Cooke, Loren Caballero, Alexis Sheppard, Lindsey Western, Kate Marrelli, Alyssa Marygold, Veronica McCaughin, Bianca Bell-Reed, Lilia Padilla-Zuniga, and Tiffany Walker**—thank you for your creativity, energy, and passion. You made every moment magical.

We gratefully acknowledge the staff who supported logistics and coordination—**Asma Sindhi, Elisa Vallejo, Michelle Menjivar, Lynne Cuneo, and Priscilla Gentry**. Your behind-the-scenes work ensured that the entire event flowed seamlessly.

We were honored to welcome **Assemblymember Nick Schultz**, who joined us to speak with students, families, and community members. His presence added meaning to our celebration, and we appreciate his continued support of our school community. A special appearance by Santa further elevated the festive spirit and brought wide smiles to our students.

Winter Wonderland was a tremendous success—strengthening community connections, celebrating student talent, and supporting future enrollment efforts. Planning is already underway to expand and elevate this event even further next year. Thank you once again to everyone who contributed their time, creativity, and heart. We are incredibly fortunate to be part of such a vibrant, caring school community.



Family Center Updates

Volunteer Support for Yo-Yo Sales and GLOW Party

Ms. Palma recognized and extended appreciation to our dedicated volunteers who supported one of the busiest periods of the year. Special thanks were given to Arineh, Perla, Evangeline, Cindy, and Brenda for their time and commitment to our scholars, staff, and schools. Their contributions greatly enhanced the success of these events. Ms. Palma looks forward to continued collaboration with individuals who share our vision of fostering a positive and engaged school community.

Winter Wonderland Decoration Planning

Ms. Palma partnered with Mrs. Rodriguez to develop decoration plans for the Annex building in preparation for the Winter Wonderland event on December 5th. Parent volunteers have been recruited to support this effort and have expressed enthusiasm about contributing to this schoolwide celebration.

Development of Parent Ambassador Program – Spring Semester

Following the Community Schools team’s participation in the Community Engagement Initiative (CEI) Conference held October 23–24 in Ontario, the idea of establishing a Parent Ambassador Program emerged.

Ms. Palma has begun identifying potential nominees, considering both parents who have consistently participated in recent volunteer activities and those who contributed last year. This initiative aligns closely with the upcoming Academies renewal, and Ms. Palma is collaborating with Mr. Parra and his team to define program structure, leadership expectations, and terms of service.

Fitness Fridays Workshop

The Fitness Fridays workshop series has been highly successful, providing an inclusive and encouraging environment for participants—particularly beginners learning proper exercise form. The initial series concluded on October 24, with participation certificates distributed and raffle prizes awarded. Congratulations to:

- Adriana Magaña (FCLA/STEM parent)
- Bricelda Salinas (STEM parent)
- Alba Hernandez (community member)

Each winner received a \$50 Target gift card and a 1:1 personal training session with the instructor.

Mrs. Quijano attended the final session on behalf of the administration to thank parents for their engagement and commitment to wellness-focused programming.

Due to strong participant interest, Ms. Palma coordinated an extension of five additional sessions, scheduled from November 7 through December 19, with two Fridays excluded due to scheduling conflicts.

Personnel

Paraprofessional Evaluations

The Paraprofessional Evaluations were conducted mid-year across all Fenton schools. Evaluation packets were emailed to staff on November 4 and were due by December 12, 2025. Teachers met with their paraprofessionals to review evaluation scores and feedback before submitting the completed materials.

Evaluation responsibilities were assigned as follows:

- TK paraprofessionals were evaluated by Mrs. Mack and Mrs. Gentry.
- SPED Teaching Assistants were evaluated by the Resource Specialists.
- Adult Assistants working under both a general education teacher and a Resource Specialist were evaluated by the General Education Teacher with input from the Resource Specialist.
- Recess, lunch, and psychomotor Supervision Aides were evaluated by Ms. Piper.
- ELOP Supervision Aides were evaluated by Mrs. Rodriguez.

This process ensured consistent evaluation practices and supported clear communication and feedback across all paraprofessional roles.

Upcoming Events:

| | |
|----------|-----------------------------------------|
| 12/9 | CAPS Meeting |
| 12/15-19 | Winter Spirit Week |
| 12/7 | Staff Holiday Luncheon |
| 12/18 | Holiday Sing-a Long with Dr. Cuneo |
| 12/19 | Minimum Day |
| | Last Day before Winter Break |
| 1/12 | FCPS Professional Development Day #5 |
| 1/14 | CAPS Meeting (Simi Valley) |
| 1/16 | LACOE CCSPP Meeting at Fenton Academies |
| 1/19 | Martin Luther King Jr. Holiday |
| 1/23 | FCPS TK Share Day |
| 1/27-30 | Semester Awards |

**FENTON CHARTER LEADERSHIP ACADEMY (FCLA)
DIRECTOR’S REPORT**

December 11, 2025

The mission of Fenton Charter Leadership Academy is to nurture the development of responsible, thoughtful citizens in an increasingly interdependent global society by creating environments in which students are challenged to explore, to create, and to make decisions while actively participating in and being accountable for their learning.

State Charter Number: 1613

ENROLLMENT

| | TK | K | 1st | 2nd | 3rd | 4th | 5th | 6th | Total | Monthly ADA | Cumulative ADA |
|-----------------------|-----------|-----------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|--------------|--------------------|-----------------------|
| September 2025 | 14 | 40 | 23 | 45 | 48 | 41 | 43 | 18 | 272 | 99.70 | 99.70 |
| October 2025 | 14 | 37 | 23 | 44 | 49 | 42 | 43 | 18 | 270 | 99.47 | 99.58 |
| November 2025 | 15 | 37 | 23 | 44 | 48 | 40 | 43 | 17 | 267 | 99.89 | 99.36 |

3-Year Enrollment Comparison

| Date | TKK- Unfunded | TKK- Funded | K | 1st | 2nd | 3rd | 4th | 5th | 6th | Total |
|----------------------|----------------------|--------------------|-----------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|--------------|
| November 2025 | 0 | 15 | 37 | 23 | 44 | 48 | 40 | 43 | 17 | 267 |
| November 2024 | 0 | 18 | 47 | 35 | 47 | 41 | 48 | 34 | 51 | 321 |
| November 2023 | 12 | 22 | 34 | 38 | 43 | 49 | 42 | 50 | 40 | 330 |

Fenton Charter Leadership Academy educators have met and exceeded expectations, maintaining an Average Daily Attendance (ADA) rate of 98.5% or higher. In the third month of the school year, FCLA achieved a strong ADA of 99.89%, with a cumulative ADA of 98.36%. Additionally, 10 of 13 teachers reached a 100% classroom attendance rate.

We sincerely thank the entire FCLA team for their steadfast commitment to strengthening attendance. Special recognition is extended to Rolando Gutierrez and Amarjeet Gonzalez for their continued leadership and support to both staff and families.

Recognizing students with Perfect Attendance Awards during monthly assemblies, along with providing monthly in-seat attendance incentives, has significantly reinforced our schoolwide expectations for consistent attendance. Additionally, teachers have been diligent in completing Independent Study contracts to ensure continuity of learning for students who require them.

As part of our Community Schools initiative, we are beginning the recruitment phase by producing a series of short, professional videos designed to showcase the exceptional work happening across our campuses. These videos will feature authentic and engaging footage—including classroom instruction, student and teacher interviews, active learning experiences, and scenes that highlight our school culture and community involvement.

FCPS has partnered with SchoolShine (schoolshine.org) to produce these videos, which will serve as valuable tools to support ELOP, Community Schools, advertising, and broader recruitment efforts.

Instruction

Professional Day #4- November 3, 2025

On Monday, November 3, Academies staff gathered at Fenton Avenue for a professional development day centered on EDI training. The schedule followed an alternating session format: in the morning, TK–2 staff attended a presentation on a potential new health benefit option, while grades 3–6 staff participated in the EDI session; the groups then switched for the afternoon sessions.

Following the training, an email sent on Wednesday, November 5, 2025, included the presentation on the Nonstop MERP and a link to Frequently Asked Questions (FAQs) for additional information. The professional development day was both productive and informative, and appreciation is extended to Fenton Avenue for hosting the Academies staff.

Professional Day #5- January 12, 2026

The January 12 professional development day will begin with a light breakfast, followed by a Literacy Workshop presented by Elisa Vallejo and Yesenia Fuentes, scheduled for approximately 45 minutes. Attendees will then transition into the Math PLC session, led by staff who attended the conference, which will run for about 1 to 1 1/2 hours. Afterward, participants will break for lunch on their own. The remainder of the day will be dedicated to PLT collaboration time, providing teams with extended opportunities to plan and align instructional practices. *FPC will be joining us for the full day of learning and collaboration.*

i-Ready Personalized Instruction

Students are working on logging into iReady for a minimum of 30-49 minutes per week for both Math and Reading. This time is essential for helping students develop their skills and make consistent progress.

At FCLA, 74% of students are completing 30 minutes or more of personalized instruction for ELA, and 75% of students are passing lessons. For Math, 74% of students are meeting 30 minutes or more for personalized instruction, and 90% of students are passing lessons.

| November 3-21, 2025 | | | | |
|---------------------|----------------------------------------------|----------------------------------------------------|-------------------------------------------|-------------------------------------------------|
| School | Reading - Usage Rate (30-49 minutes/week) | Reading - Percent of students achieving 70-100% | Math - Usage Rate (30-49 minutes/week) | Math - Percent of students achieving 70-100% |
| FCLA | 74% | 75% | 74% | 90% |

Earned-Increase Walkthroughs

The Earned Increase Walkthroughs took place from Monday, November 10 through Friday, November 14. During this period, Administrators, Lead Teachers, Faculty Representatives, and the Acceleration Specialist visited classrooms to observe key components of Charlotte Danielson’s Framework for Teaching.

The walkthroughs focused on four essential domains: Planning and Preparation, Classroom Environment, Instruction, and Professional Responsibility. This process provided meaningful insight into current instructional practices and helped ensure that Fenton’s long-standing commitment to excellence continued to be upheld at the highest level.

Parent-Teacher Conferences

Parent–Teacher Conferences were held from November 17–21, 2025, with in-person meetings serving as the preferred format. To ensure full family participation, Zoom and phone conference options were also made available. The school operated on a Minimum Day Schedule throughout the week to better accommodate conference needs.

To support our diverse community, translation services in Spanish, Armenian, and Russian were provided. Mrs. Quijano extended sincere appreciation to the translators and the staff members who contributed across various roles, including:

- Virginia Palma, Community School Coordinator
- Amarjeet Gonzalez, Compliance Assistant
- Krystal Rodriguez, ELOP Coordinator
- Raquel Martinez, Office Assistant
- Susana Orozco, Nurse Assistant
- Ana Gutierrez, School Psychologist
- Siranush Akopyan, Education Specialist
- Guadalupe Lopez, Registered Behavior Technician
- Rolando Gutierrez, Attendance Manager
- Oscar Contreras, Human Resources Specialist

Their collective efforts exemplify the school’s “all hands on deck” approach. The team’s dedication to providing translation support and assisting teachers and families reflects our shared belief that every student is our student, strengthening the meaningful partnerships that enhance the impact of our work.

Cost Meetings

The Coordination of Services Team (COST) functioned as a general education support team designed to assist students experiencing academic or behavioral challenges. Meetings included grade-level staff, administrators, and, when appropriate, special education personnel to review data and plan targeted interventions. COST meetings began 6–8 weeks into the school year, with follow-up meetings held to monitor student progress and adjust supports as needed. Students referred to COST did not have an active or pending SST or IEP, and grade-level teams were able to contact administration to schedule a meeting.

To support this process, the administration team created Google Drive folders for teachers to access electronic copies of COST forms. Physical copies continued to be printed and placed in students’ cumulative folders.

Leadership Focus

Students at Fenton Charter Leadership Academy have been meeting regularly with their Buddies to read together, share stories, and reflect on what they are thankful for. These meaningful connections have helped build confidence, strengthen leadership skills, and create a sense of belonging across grade levels. Our Buddy pairs have also been working on thoughtful projects that encourage collaboration and kindness throughout our school community.

This month, we are excited to launch our Non-Perishable Food Drive in partnership with North Valley Caring Services. The food drive will take place from December 8th through December 17th, and we hope to collect a generous amount of food to support families in need within our local community.

Behavior Systems

The Behavior Systems team provided an update on progress toward the SMART goal of reducing referrals for physical aggression. After reviewing October data, the team confirmed that system work items and the precise SMART goal from the previous meeting were met. The data revealed that most referrals continue to come from a small group of repeat offenders, including three students at FCLA. In response, The team engaged in reflective discussion about why these patterns persist, considering factors related to reporting inconsistencies and communication gaps between classroom teachers, playground staff, and Supervision Aides. To address these concerns, the team identified next steps, including having the RBT or Noemi provide staff with guidance during an upcoming meeting to help streamline reporting processes.

The team also refined its precise problem statement, identifying that general education students are leaving the classroom during instructional time without meeting the designated exceptions. The related SMART goal aims to ensure that, by the end of the Hallway Heroes challenge period, students remain in class as expected. As part of this plan, teachers will reteach behavior expectations through the Hallway Heroes Challenge, reinforcing the “Working Hard” (W in H.O.W.L.) standard and recognizing students who demonstrate responsibility. Additional structure will come from reviewing referral data alongside class schedules and sharing these insights with teachers to better identify contributing factors.

To support positive behavior, reinforcement systems such as prizes, psychomotor activities, and free dress incentives will be offered. Administrators will provide classroom lessons facilitated by Ms. Piper, while teachers will partner with Student Council to promote the initiative. Communication will occur through staff meetings and schoolwide announcements. Fidelity of implementation will be monitored through ongoing review of referral data, teacher participation in reteaching routines, and consistent follow-through across classrooms. Together, these steps reflect the team’s commitment to strengthening behavioral systems and supporting a safe, predictable learning environment for all students.

Professional Learning Community (PLC)

Mrs. Fuentes reviewed the professional development plan for the remainder of the year, emphasizing that the focus is on strengthening our Tier 1 instructional program rather than introducing anything new. The goal is to build the capacity of all teachers across the school. To support this effort, the Leadership Coalition will help create a “Tier 1 Instructional Menu” that highlights effective practices currently in use at The Academies, while acknowledging that these practices are not yet consistent in every classroom. She proposed that Leadership Coalition members pair up to deliver brief 5–10 minute presentations demonstrating how they implement one of these practices in their own classrooms.

The Leadership Coalition agreed that sharing best practices during staff meetings would meaningfully support our schoolwide instructional growth. We felt it was important for teachers to highlight strategies that are working well in their classrooms so the entire staff can benefit from their expertise. We extend our sincere appreciation to the teachers who have generously shared best practices with the staff during our recent professional learning sessions.

Priscilla Gentry and Brennan Mack opened the series on October 29 with strategies for supporting language and foundational skills in TK across multiple domains. On November 5, Elisa Vallejo and Maria Cardenas deepened our collective understanding of explicit vocabulary instruction and language support. The following week, on November 12, Adriana Baez and Joanna Tepper modeled effective collaborative structures through academic conversations and partner talks. Most recently, on December 3, Nikole De La Rosa and Lilia Padilla-Zuniga guided staff in strengthening comprehension using text-dependent questions and RACER/CER frameworks. We are grateful for their leadership and commitment to elevating instructional practice across our school.

CAPS Share-out

Following the Leadership Coalition's reading of *The Unfamiliar Truth about Resistance to Change in Schools* by Dr. Luis E. Cruz, the CAPS team facilitated a 20–25 minute discussion to reflect on key ideas from the article. Teachers shared that meaningful conversations are essential when navigating change and emphasized the importance of being tactful and supportive in communication. The group discussed the various factors that influence the implementation of new initiatives and highlighted the need to monitor progress thoughtfully. A central theme from the article—the importance of assuming positive intent—resonated strongly with the team. Members also noted the value of hiring teachers whose goals align with the PLC process and the need for open communication about challenges with colleagues, administrators, and instructional coaches. Overall, the discussion reinforced the belief that collaborative communication and shared purpose are critical to successful schoolwide change.

School Community

Turkey Give-a-way

On Saturday, November 22, the Academies hosted a Turkey Distribution event for families and community members from 9:00 a.m. to 12:00 p.m., providing 200 turkeys to support households ahead of the Thanksgiving holiday. Galpin generously contributed \$1,500 toward the event, with Fenton Community Schools covering the remaining costs to ensure that all students and families in need were served.

We extend our appreciation to all staff and volunteers whose efforts made this event a meaningful success for our community.

Winter Wonderland

On Friday, December 5, the Fenton Academies proudly hosted our first-ever Winter Wonderland—a highly successful schoolwide celebration that welcomed hundreds of families, students, staff, and community partners thanks to the leadership of **Paige Piper and Krystal Rodriguez**. The spirit of community, teamwork, and holiday cheer filled every corner of our campus, making the event both memorable and deeply meaningful.

Students enjoyed culturally inclusive holiday-themed craft stations led by our dedicated teachers, exploring traditions connected to Hanukkah, Kwanzaa, Christmas in Hawai'i, Germany, and Las

Posadas. These hands-on learning experiences brought joy and global awareness to our students. Additional festivities—including snow cones provided by Think Together, face painting, glitter tattoos, and resource booths from Sylvan, BEAR for Youth, and the Sunland-Tujunga Library—added to the fun and vibrancy of the evening.

The celebration opened with an impressive showcase of our ELO-P enrichment clubs, featuring heartfelt performances in hula, choir, line dancing, and both primary and upper-grade ballet folklórico. Families shared enthusiastic feedback, noting the confidence, joy, and talent of our student performers and the positive impact of our enrichment programming.

A heartfelt thank you goes out to the many individuals who made this event possible.

Our phenomenal facilities and custodial team—**Sal Morales, Daniel Pinero, Carmen Vazquez, Jose Losa, and Tamar Rocha**—worked tirelessly to prepare, support, and restore our event spaces. Your dedication ensured a smooth, beautiful celebration for all.

We also extend our deepest gratitude to **Virginia Palma and her amazing team of parent volunteers** for their enthusiasm, organization, and generosity with their time. Your support created a warm and welcoming environment for our families.

To the staff who brought each cultural station to life—**Kalea Wright, Joanna Tepper, Maria Cardenas, Taylor Cooke, Loren Caballero, Alexis Sheppard, Lindsey Western, Kate Marrelli, Alyssa Marygold, Veronica McCaughin, Bianca Bell-Reed, Lilia Padilla-Zuniga, and Tiffany Walker**—thank you for your creativity, energy, and passion. You made every moment magical.

We gratefully acknowledge the staff who supported logistics and coordination—**Asma Sindhi, Elisa Vallejo, Michelle Menjivar, Lynne Cuneo, and Priscilla Gentry**. Your behind-the-scenes work ensured that the entire event flowed seamlessly.

We were honored to welcome **Assemblymember Nick Schultz**, who joined us to speak with students, families, and community members. His presence added meaning to our celebration, and we appreciate his continued support of our school community. A special appearance by Santa further elevated the festive spirit and brought wide smiles to our students.

Winter Wonderland was a tremendous success—strengthening community connections, celebrating student talent, and supporting future enrollment efforts. Planning is already underway to expand and elevate this event even further next year. Thank you once again to everyone who contributed their time, creativity, and heart. We are incredibly fortunate to be part of such a vibrant, caring school community.



Family Center Updates

Volunteer Support for Yo-Yo Sales and GLOW Party

Ms. Palma recognized and extended appreciation to our dedicated volunteers who supported one of the busiest periods of the year. Special thanks were given to Arineh, Perla, Evangeline, Cindy, and Brenda for their time and commitment to our scholars, staff, and schools. Their contributions greatly enhanced the success of these events. Ms. Palma looks forward to continued collaboration with individuals who share our vision of fostering a positive and engaged school community.

Winter Wonderland Decoration Planning

Ms. Palma partnered with Mrs. Rodriguez to develop decoration plans for the Annex building in preparation for the Winter Wonderland event on December 5th. Parent volunteers have been recruited to support this effort and have expressed enthusiasm about contributing to this schoolwide celebration.

Development of Parent Ambassador Program – Spring Semester

Following the Community Schools team's participation in the Community Engagement Initiative (CEI) Conference held October 23–24 in Ontario, the idea of establishing a Parent Ambassador Program emerged.

Ms. Palma has begun identifying potential nominees, considering both parents who have consistently participated in recent volunteer activities and those who contributed last year. This initiative aligns closely with the upcoming Academies renewal, and Ms. Palma is collaborating with Mr. Parra and his team to define program structure, leadership expectations, and terms of service.

Fitness Fridays Workshop

The Fitness Fridays workshop series has been highly successful, providing an inclusive and encouraging environment for participants—particularly beginners learning proper exercise form. The initial series concluded on October 24, with participation certificates distributed and raffle prizes awarded. Congratulations to:

- Adriana Magaña (FCLA/STEM parent)
- Bricelda Salinas (STEM parent)
- Alba Hernandez (community member)

Each winner received a \$50 Target gift card and a 1:1 personal training session with the instructor.

Mrs. Quijano attended the final session on behalf of the administration to thank parents for their engagement and commitment to wellness-focused programming.

Due to strong participant interest, Ms. Palma coordinated an extension of five additional sessions, scheduled from November 7 through December 19, with two Fridays excluded due to scheduling conflicts.

Personnel

Paraprofessional Evaluations

The Paraprofessional Evaluations were conducted mid-year across all Fenton schools. Evaluation packets were emailed to staff on November 4 and were due by December 12, 2025. Teachers met with their paraprofessionals to review evaluation scores and feedback before submitting the completed materials.

Evaluation responsibilities were assigned as follows:

- TK paraprofessionals were evaluated by Mrs. Mack and Mrs. Gentry.
- SPED Teaching Assistants were evaluated by the Resource Specialists.
- Adult Assistants working under both a general education teacher and a Resource Specialist were evaluated by the General Education Teacher with input from the Resource Specialist.
- Recess, lunch, and psychomotor Supervision Aides were evaluated by Ms. Piper.
- ELOP Supervision Aides were evaluated by Mrs. Rodriguez.

This process ensured consistent evaluation practices and supported clear communication and feedback across all paraprofessional roles.

Upcoming Events:

| | |
|----------|-----------------------------------------|
| 12/9 | CAPS Meeting |
| 12/15-19 | Winter Spirit Week |
| 12/7 | Staff Holiday Luncheon |
| 12/18 | Holiday Sing-a Long with Dr. Cuneo |
| 12/19 | Minimum Day |
| | Last Day before Winter Break |
| 1/12 | FCPS Professional Development Day #5 |
| 1/14 | CAPS Meeting (Simi Valley) |
| 1/16 | LACOE CCSPP Meeting at Fenton Academies |
| 1/19 | Martin Luther King Jr. Holiday |
| 1/23 | FCPS TK Share Day |
| 1/27-30 | Semester Awards |

II. E.

FCPS Directors' Reports

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)
DIRECTOR OF INSTRUCTION'S REPORT**

December 11, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

Fenton Charter Public Schools Integration of Strategic Plan

As we continue to build awareness around the FCPS Strategic Plan and our shared priorities, it is essential to explicitly connect current practices with the four elements of our [Strategic Plan](#). The following four elements were shared with the FCPS Board of Directors at the [July 17, 2025 Board Meeting](#); *Designing for the Future*, *Ensuring Student Success*, *Defining the Next Decade*, and *Elevating the Community*. These four elements are integrated across Fenton Charter Public Schools instructional vision and practices. The following Director of Instruction Report has been categorized across each element of the strategic plan.

Ensuring Student Success: California Dashboard Results

On November 13, 2025, the 2025 [California School Dashboard](#) and accompanying [DataQuest](#) reports were publicly released, with data showing continued statewide improvements in student outcomes across key indicators of student success. The California Dashboard is a portal which scores schools on state and local indicators. State indicators are those areas reported directly to the state, while local indicators are ones submitted from FCPS directly to the California Department of Education (CDE) each year. Examples of state indicators are: Chronic Absenteeism, Suspension Rates, EL Progress (ELPAC), ELA (CAASPP), and Math (CAASPP). For student achievement, the Dashboard measures status for student groups such as English Learners, Students with Disabilities, Socio-Economic status, etc. This is a change from the past when high performing schools could hide their failure of certain student groups with an overall impressive pass rate. The new accountability system measures all student groups to assign an overall performance band color. Examples of local indicators are: Implementation of State Standards, Teaching Assignments, Parent/Family Engagement, Climate Survey Results, and Curriculum.

Schools are scored by looking at two variables - **status and growth**. **Status** is comparing a school's Distance from Standard (DFS) in comparison to the state. The closer a school's performance to the state, the more positive the score. **Growth** is the comparison from last year's status. For example, a school which showed an increase in EL progress from the previous year, will have a positive growth trend and higher score on the Dashboard.

The Dashboard reflects these scores by using performance band colors. It is our goal to have all Fenton schools in the green and blue performance band colors. The Dashboard honors growth, not just status. That means a school can be close to the state average (high status), but if that score is lower than the school's previous year score (low growth), they will receive a lower performance band color. This

holistic approach is meant to look at schools across multiple measures and honor growth. This is vastly different from the old days when schools had one score (API).

FCPS California Dashboard Results Comparison (FY23 - FY25)

A comprehensive overview of FCPS performance can be viewed within the [FCPS CA Dashboard Analysis \(FY23-FY25\)](#).

Fenton schools have shown encouraging signs of growth over time, and when compared with the State of California, several areas stand out as particular strengths. Most Fenton schools demonstrated improvement from 2024 to 2025, especially in ELA, where campuses like FPC and SMBCCS made noticeable gains toward closing the distance from standard. Math performance also shows areas of progress, with schools such as FCLA and STEM performing closer to or even better than the statewide level in 2025.

One of the strongest indicators across Fenton schools is their chronic absenteeism rates, which remain significantly better than the state's consistently high levels. Even with slight increases at some campuses, Fenton schools continue to far outperform California overall in student attendance, reflecting strong school engagement and supportive learning environments.

Science achievement is another positive area, with available results showing Fenton schools performing close to or above the state average. FCLA, in particular, exceeds statewide performance in 2025, while other campuses remain solidly in line with California's results.

Although achievement gaps persist, especially for English Learners and Students with Disabilities, there are meaningful signs of progress. Several schools show year-over-year improvement in ELA, Math, or English Learner progress, suggesting focused interventions are beginning to yield results.

Overall, the data shows a school system that is steadily strengthening. Fenton's attendance rates and science scores compare favorably to the state, and academic trends indicate gradual upward movement, especially from 2024 to 2025. With continued attention to student group support, all Fenton schools are positioned to build on this positive momentum.

FCPS Response to CA Dashboard Results

Fenton Charter Public Schools remains committed to implementing practices defined within the [Instructional Plan \(25-26\)](#)

- Tiered Instruction to prevent learning gaps and support student growth towards grade level work. [Acceleration Program Memo](#)
- Frequent and consistent stakeholder meetings to ensure clear and cohesive communication. Regular meetings contribute to the ongoing development of the team as a cohesive unit. Agendas and minutes serve as historical documentation and become a reference point for all staff.

[FCPS Meeting Schedule.](#)

- Intentional and relevant meeting topics revolve around curriculum, instruction, assessment, interventions, and extensions of learning.

[FCPS Recommended Meeting Topics \(Staff and Lead Teachers\)](#)

- Implementation of a Master Instruction Schedule to ensure all students, including all student groups, receive equitable time with essential content. This schedule protects instructional time.

(FACS: [25-26 Master Schedule](#), FPC: [25-26 Master Block Schedule](#), SMBCCS: [25-26 Master Block Schedule](#), FCLA/STEM: [25-26 Master Block Schedule](#))

- Classroom Walkthroughs to provide frequent monitoring and support of the instructional priorities, and guide targeted professional development for staff.

[Informal Classroom Walkthroughs \(Memo\)](#)

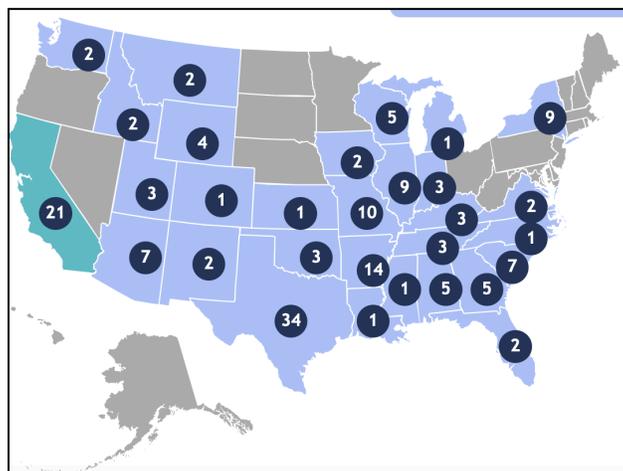
- The i-Ready personalized instruction platform to guarantee students receive targeted instruction with needed skills based on diagnostic assessment results.

[Progress Monitoring of Student Outcomes Memo.](#)

In addition to these direct interventions, the Fenton schools continue to implement Professional Learning Communities (PLCs). Currently, the grade level teacher teams are focused on unit mapping, creating common formative assessments, and analyzing student data to drive instructional decisions. This ongoing work ensures that teachers are aligned and responsive to student needs.

Defining the Next Decade: PLC Promising Practices Recognition Ceremony

On November 10, 2025 FCPS celebrated the collective achievement of receiving PLC Promising Practices recognition. This national recognition is one which is difficult to achieve and is directly related to a school’s ability to show evidence of instructional shifts and positive student achievement. Fenton joins **165** schools nationally and **21** statewide who earned the same title during 2025. See graphic below:



PLC Promising Practices Schools by State (Updated December 2025)

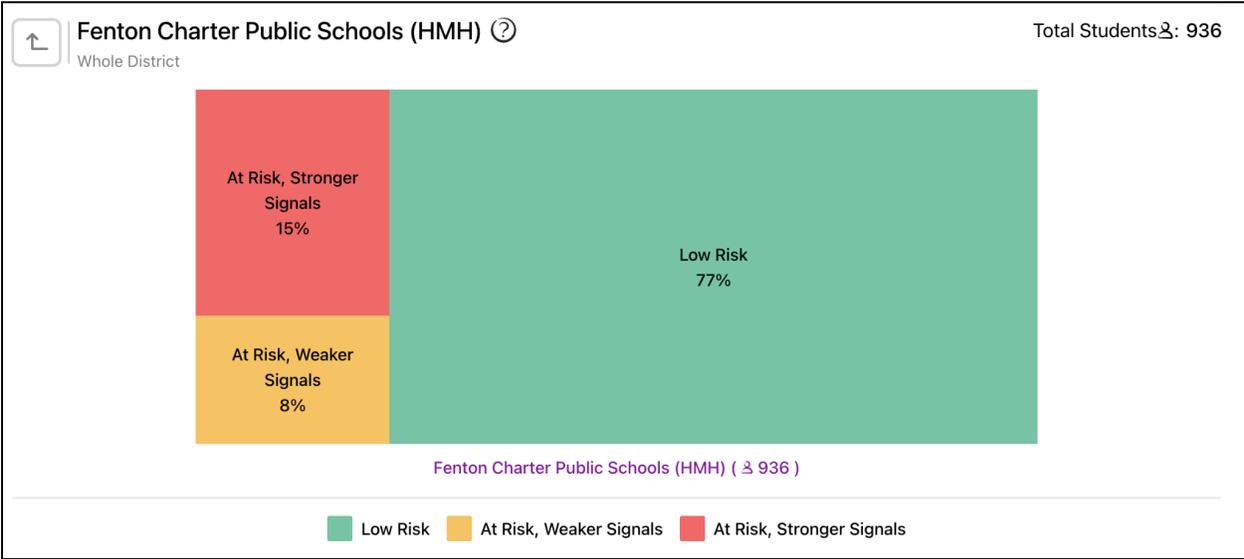
The ceremony included FCPS Lead Teachers within the CAPS Cohort, Site Directors, Instructional Coaches, Dr. David Riddick, Jason Gonzalez, Richard Parra, Kristine Khachian, Angie Castellana Ferri, and Hector Barrera, an Educational Partner from Solution Tree. Hector flew out from Indiana to personally deliver the official certificates and flags. Thank you to Virginia Palma for capturing many of the day's photos. The event was live streamed via Zoom for all FCPS educators to join. The ceremony included reflections from CMO leadership, site Directors, distribution of certificates and a collective viewing of the PLC Promising Practices flag raised on the FACS flagpole. The [PLC FCPS Presentation Slides](#) and [photos](#) include a look back at Fenton’s journey, as well as several video tributes. Congratulations to all Fenton staff and schools on this significant achievement.

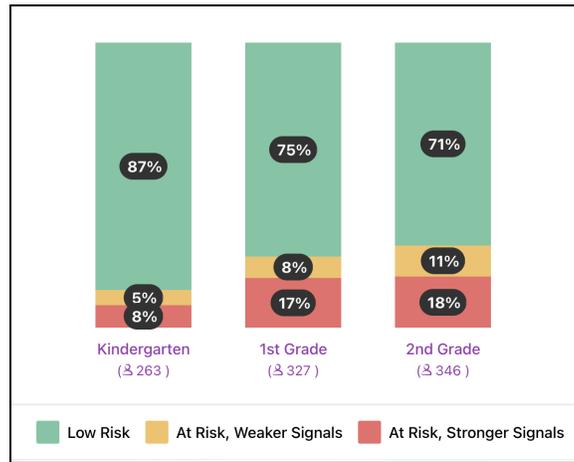
***Ensuring Student Success: Amira Risk of Reading Difficulties Screener
(Results and Response)***

Throughout October 2025, the Fenton schools implemented the Amira Risk of Reading Difficulties screener for all K-2 students. Educators shared student results with families during November parent teacher conferences. Overall, the majority of Fenton K-2 students showed little to no risk for reading difficulties. Out of 936 students assessed, 721 demonstrated no risk, 75 demonstrated low risk, and 140 demonstrated high risk. These results include students receiving special education services and tier 3 support from an Acceleration Specialist.

When separated by grade level, first and second grade show a comparable amount of high risk for reading difficulties, with kindergarten having the least.

The graphs below summarize these results.





Next steps include reviewing the entire list of students flagged for low and high risk to ensure interventions are already implemented. Interventions may include the following:

- evidence-based literacy instruction focused on the pupil’s specific needs
- progress monitoring
- early intervention in the regular general education program
- one-on-one or small group tutoring
- further evaluation or diagnostic assessment

Thank you to the FCPS educators for their patience and commitment to ensuring the screener was implemented with fidelity.

Designing for the Future: FCPS School Monitoring Metrics

Fenton Charter Public Schools utilizes several monitoring tools as a metric towards meeting instructional goals. By utilizing school monitoring metrics, the Fenton schools have improved decision making, increased levels of accountability, provided effective resource allocation, ensured targeted professional development, allowed for early identification of issues, and improved student outcomes. Clear metrics, allow for stakeholder transparency and monthly progress checks to stay on track. The following monitoring metrics are derived from the [FCPS Instructional Plan \(25-26\)](#) and have been discussed with all Fenton Directors.

The two monthly monitoring metrics highlighted are **FCPS Meetings Schedule** and **FCPS i-Ready Personalized Instruction**.

Frequent stakeholder meetings are essential for maintaining clear communication, ensuring alignment on goals, and fostering collaboration across roles. Regular meetings allow for timely decision-making, progress monitoring, and swift resolution of challenges. They also build trust, encourage shared accountability, and ensure that all voices are heard, ultimately leading to more effective and responsive planning and implementation.

During the 2025-2026 school year, progress towards meeting frequency will be shared with the FCPS Board of Directors. Below is a summary of October through November 2025 with links to meeting agendas for both **All Staff** and **Lead Teacher**. A collection of all monthly meetings can be referenced within the [Progress towards FCPS Meetings Schedule by Month](#) (Google Sheet).

| October 1-31, 2025 | | |
|---------------------|-----------------------------|-----------------------------|
| School | Lead Teachers 4 Meetings | Staff Meeting 4 Meetings |
| FACS | 100% | 100% |
| SMBCCS | 100% | 100% |
| FPC | 100% | 100% |
| FCLA/STEM | 100% | 100% |
| | | |
| November 3-21, 2025 | | |
| School | Lead Teachers 2 Meetings | Staff Meeting 2 Meetings |
| FACS | 100% | 100% |
| SMBCCS | 100% | 100% |
| FPC | 100% | 100% |
| FCLA/STEM | 100% | 100% |

FCPS i-Ready Personalized Instruction

Progress monitoring of student outcomes allows educators and leaders to assess whether students are mastering the essential standards. It provides insights into individual and group learning trajectories, providing time to adjust instructional strategies as needed. Data from progress monitoring informs decision-making at various levels, including school-wide policies, resource allocation, and professional development priorities. It ensures that decisions are based on evidence of student performance and needs.

In both Reading and Mathematics, students who use *i-Ready* experience, on average, greater learning gains than students who do not use *i-Ready*. During a large-scale study during the 2018-2019 school year, a sample size of over 700,000 students showed students who met their i-Ready rates experienced **50% more gains in ELA and 31% more gains in mathematics.**

All Fenton students will work to attain an i-Ready Personalized Instruction usage rate of 30-49 minutes per subject (ELA and Math) per week with a pass rate of at least 70%. Teachers are expected to incorporate this time within their daily schedule. Site leaders are expected to monitor data on a weekly basis to review usage rates and lesson pass rate. It is encouraged to provide student incentives for those meeting usage and/or pass rates. The Director of Instruction’s monthly reports will continue to share out on progress towards meeting this instructional metric. Thank you to the FCPS Directors for their continued hard work to ensure consistent and frequent stakeholder communication.

The following graphs represent each Fenton school’s progress towards achieving the expected FCPS i-Ready Personalized Instruction usage rates during October through November 2025. In comparison, the Fenton schools are trending much higher than this same time last year.

2024-2025

| October 1-31, 2024 | | | | |
|---------------------|----------------------------------------------|----------------------------------------------------|-------------------------------------------|-------------------------------------------------|
| School | Reading - Usage Rate (30-49 minutes/week) | Reading - Percent of students achieving 70-100% | Math - Usage Rate (30-49 minutes/week) | Math - Percent of students achieving 70-100% |
| FACS | 85% | 72% | 86% | 91% |
| SMBCCS | 57% | 67% | 56% | 89% |
| FPC | 66% | 79% | 59% | 87% |
| STEM | 79% | 67% | 77% | 84% |
| FCLA | 69% | 71% | 70% | 87% |
| November 1-22, 2024 | | | | |
| School | Reading - Usage Rate (30-49 minutes/week) | Reading - Percent of students achieving 70-100% | Math - Usage Rate (30-49 minutes/week) | Math - Percent of students achieving 70-100% |
| FACS | 53% | 69% | 59% | 89% |
| SMBCCS | 70% | 64% | 74% | 85% |
| FPC | 78% | 70% | 91% | 91% |
| STEM | 63% | 61% | 66% | 85% |
| FCLA | 84% | 65% | 80% | 87% |

2025-2025

| October 6-31, 2025 | | | | |
|---------------------|----------------------------------------------|----------------------------------------------------|-------------------------------------------|-------------------------------------------------|
| School | Reading - Usage Rate (30-49 minutes/week) | Reading - Percent of students achieving 70-100% | Math - Usage Rate (30-49 minutes/week) | Math - Percent of students achieving 70-100% |
| FACS | 92% | 81% | 92% | 93% |
| SMBCCS | 86% | 76% | 84% | 89% |
| FPC | 82% | 84% | 73% | 90% |
| STEM | 77% | 77% | 73% | 89% |
| FCLA | 77% | 76% | 77% | 89% |
| November 3-21, 2025 | | | | |
| School | Reading - Usage Rate (30-49 minutes/week) | Reading - Percent of students achieving 70-100% | Math - Usage Rate (30-49 minutes/week) | Math - Percent of students achieving 70-100% |
| FACS | 92% | 81% | 91% | 91% |
| SMBCCS | 82% | 74% | 77% | 88% |
| FPC | 85% | 81% | 79% | 92% |
| STEM | 80% | 76% | 71% | 89% |
| FCLA | 74% | 75% | 74% | 90% |

All Fenton schools are consistently performing at or above the 70th percentile. This is a 10-20% increase from this same time last year. Thank you to the Fenton educators and Administrators for prioritizing frequent and consistent use of i-Ready Personalized Instruction.

Defining the Next Decade: FCPS Team Excellence Award Recognition Program

On November 13, 2025, Jennifer Miller had the honor to visit each site and join their administrative teams for the FCPS Team Excellence Awards. Educators received a celebratory certificate and customized magnetic sand timer to mark the importance of their time at Fenton Charter Public Schools.

We are thrilled to announce the following teams were recognized for their collective effort, commitment to instructional priorities, and positive results within their grade level and/or department. Please see the [FCPS Team Excellence Award Recognition Program Memo \(25-26\)](#) for more information.

- The fifth grade team at Fenton Avenue Charter School was recognized for their Professional Learning Team (PLT) meetings. They consistently review and analyze Common Formative Assessment (CFA) and Unit Assessment data. Guided by a set of specific, targeted questions, they ensure that their analysis is accurate and meaningful. Through collaborative discussion, they determine next steps to support all students in achieving proficiency in their Essential Standards.
- The first grade team and Acceleration Specialist were recognized at Fenton Primary Center for consistently implementing best practices. They are expert learners who have devoted themselves to a united approach as it pertains to the full implementation of a PLC. They continue to work in collaborative teams to ensure learning for all students through a data driven process.
- The first grade team at Santa Monica Boulevard Community Charter School was recognized for embracing innovation and collaboration to strengthen literacy instruction. Inspired by Paula Maeker, they redesigned centers to boost engagement and address learning gaps through close reading, Thinking Maps, and writing with leveled readers. Their SMART goal for daily small-group reading reflects their commitment to continuous improvement and student growth.
- The Transitional Kindergarten team and Acceleration Specialist at the Fenton Academies were recognized for their outstanding presentation to staff highlighting the wonderful strategies and language opportunities they provide for their students. Their unwavering commitment to helping every student grow and succeed is truly admirable.

Congratulations again to these outstanding educators. Our next round of Team Excellence Awards will take place on **January 20, 2026**.

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)
DIRECTOR OF SPECIAL EDUCATION’S REPORT**

December 11, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report provides updates in three key areas: Compliance, Professional Development, and Research & Knowledge.

COMPLIANCE

The following section provides an overview of the enrollment of students with disabilities within Fenton Charter Public Schools.

| | # of SWD | # of SWD | # of SWD | # of SWD | # of SWD | # of SWD | # of SWD | # of SWD |
|--------|----------------|--------------|---------------|--------------|------------|------------|----------|-----------|
| School | September 2025 | October 2025 | December 2025 | January 2026 | March 2026 | April 2026 | May 2026 | June 2026 |
| FACS | 128 | 123 | 119 | | | | | |
| FPC | 65 | 65 | 66 | | | | | |
| SMBCCS | 134 | 131 | 131 | | | | | |
| STEM | 56 | 56 | 56 | | | | | |
| FCLA | 41 | 42 | 43 | | | | | |

The following data represents the percentage of students, out of the total students with disabilities, who are identified as having a Low Incidence disability. Low Incidence disabilities include hearing loss, visual impairment, and orthopedic impairment.

| | % Low Incidence |
|--------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| School | September 2025 | October 2025 | December 2025 | January 2026 | March 2026 | April 2026 | May 2026 | June 2026 |
| FACS | 0.78% (HOH) | 0.81% (HOH) | 0.81% (HOH) | | | | | |
| FPC | 1.54% (HOH) | 1.53% (HOH) | 1.53% (HOH) | | | | | |
| SMBCCS | 1.49% (HOH, OI) | 1.52% (HOH, OI) | 1.52% (HOH, OI) | | | | | |

| | | | | | | | | |
|------|----------------|----------------|----------------|--|--|--|--|--|
| STEM | 1.79% (MDO) | 1.79% (MDO) | 1.79% (MDO) | | | | | |
| FCLA | 2.43% (HOH) | 2.38% (HOH) | 2.38% (HOH) | | | | | |

The table below displays the percentage of enrolled students identified as students with disabilities at each Fenton campus.

| | Total Percentage |
|--------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| School | September 2025 | October 2025 | December 2025 | January 2026 | March 2026 | April 2026 | May 2026 | June 2026 |
| FACS | 18.78 | 17.81 | 16.92 | | | | | |
| FPC | 15.54 | 15.53 | 14.37 | | | | | |
| SMBCCS | 21.49 | 20.52 | 19.58 | | | | | |
| STEM | 22.79 | 22.79 | 21.45 | | | | | |
| FCLA | 17.43 | 17.38 | 15.92 | | | | | |

The table below presents the number of students with disabilities, categorized by eligibility status.

September 2025

| | AUT | DEA | DBL | ED | HOH | ID | MD | OI | OHI | SLD | SLI | TBI | VI |
|--------|-----|-----|-----|----|-----|----|----|----|-----|-----|-----|-----|----|
| FACS | 31 | | | | 1 | 4 | | | 28 | 50 | 14 | | |
| FPC | 30 | | | | 1 | 4 | | | 8 | 1 | 21 | | |
| SMBCCS | 39 | | | | 1 | 2 | | 1 | 22 | 40 | 29 | | |
| STEM | 18 | | | | | | 1 | | 16 | 13 | 8 | | |
| FCLA | 12 | | | 1 | 1 | | | | 9 | 6 | 12 | | |

October 2025

| | AUT | DEA | DBL | ED | HOH | ID | MD | OI | OHI | SLD | SLI | TBI | VI |
|--------|-----|-----|-----|----|-----|----|----|----|-----|-----|-----|-----|----|
| FACS | 30 | | | | 1 | 4 | | | 25 | 50 | 13 | | |
| FPC | 30 | | | | 1 | 4 | | | 7 | 1 | 22 | | |
| SMBCCS | 39 | | | | 1 | 1 | | 1 | 22 | 40 | 27 | | |
| STEM | 18 | | | | | | 1 | | 16 | 13 | 8 | | |
| FCLA | 13 | | | 1 | 1 | | | | 10 | 6 | 11 | | |

December 2025

| | AUT | DEA | DBL | ED | HOH | ID | MD | OI | OHI | SLD | SLI | TBI | VI |
|--------|-----|-----|-----|----|-----|----|----|----|-----|-----|-----|-----|----|
| FACS | 29 | | | | 1 | 4 | | | 25 | 49 | 11 | | |
| FPC | 31 | | | | 1 | 4 | | | 7 | 2 | 21 | | |
| SMBCCS | 42 | | | | 1 | 1 | | 1 | 22 | 42 | 22 | | |

| | | | | | | | | | | | | |
|------|----|--|---|---|--|---|--|----|----|----|--|--|
| STEM | 18 | | | | | 1 | | 17 | 13 | 7 | | |
| FCLA | 13 | | 1 | 1 | | | | 11 | 6 | 11 | | |

- | | |
|------------------------------|-------------------------------------|
| AUT - Autism | OI - Orthopedic Impairment |
| DEA - Deafness | OHI - Other Health Impairment |
| DBL - Deaf Blindness | SLD - Specific Learning Disability |
| ED - Emotional Disturbance | SLI - Speech or Language Impairment |
| HOH - Hard of Hearing | TBI - Traumatic Brain Injury |
| ID - Intellectual Disability | VI - Visual Impairment |
| MD - Multiple Disabilities | |

EXTERNAL CONTRACTORS

The following section provides information regarding the services delivered to Fenton Charter Public Schools by third-party vendors.

| Vendor | Services |
|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| The Cruz Center | Occupational Therapy Services |
| Cross Country Education | Educational services, including Adaptive Physical Education (APE), Language and Speech (LAS), and Deaf and Hard of Hearing (DHH) support |
| Total Education Solutions | Educational services, including Physical Therapy (PT) |
| Classroom Crew | Adaptive Physical Education (APE) services |
| Speech Improvement Center | Language and Speech (LAS) services |

Behavioral Services-External Contractors

| Vendor | Services |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| STAR of CA | Behavioral Services <ul style="list-style-type: none"> ● BII-Behavior Implementation Intervention, ● BID-Behavior Intervention Development services |
| New Growth | Support for RBTs <ul style="list-style-type: none"> ● Consultations with RBTs-Registered Behavior Technicians ● BCBA-Board Certified Behavior Analyst supervision for RBTs |
| Scout | <ul style="list-style-type: none"> ● Supplies adult assistants to support students exhibiting significant behavioral needs. |

SPECIAL EDUCATION PARAPROFESSIONALS

The following data outlines the number of staff members assigned to Behavior Intervention Implementation (BII) services and Adult Assistants (AA).

| School | Fenton | STAR of CA | Cross Country | Scot | Total |
|--------|--------|------------|---------------|------|-------|
| FACS | 20 | | | 1 | 21 |
| FPC | 17 | | | 2 | 19 |
| SMBCCS | 14 | 1 | | 3 | 18 |
| STEM | 16 | | 2 | | 18 |
| FCLA | 8 | 1 | | | 9 |

Program Development Grant

The application for the Program Development Grant (PDG) was submitted before 11/30/2025 by the Director of Special Education. This grant will focus on promoting the skills of primary students identified with Autism Spectrum Disorder (ASD) by targeting development in three key domains: social-emotional, behavioral, and language skills.

The program aims to provide early, intentional, and evidence-based instruction that supports students in expanding their expressive and receptive language abilities, strengthening social interaction and emotional regulation, and building positive behavioral patterns.

Through individualized supports, structured interventions, and integrated learning opportunities, the program seeks to equip students in Transitional Kindergarten through second grade with the foundational skills necessary to successfully transition from a self-contained setting into the general education environment alongside their neurotypical peers.

By emphasizing communication, social connection, and self-regulation, the program promotes inclusion, independence, and long-term academic and social success.

We have been notified that we have advanced to the next stage of the grant process and have been scheduled for an interview with the grant committee on January 23, 2026. During this interview, we will discuss the goals of the program, explain how the grant funds will be utilized to support staff professional development and service integration, and highlight the long-term benefits for both students and the school community.

Update on Amira Risk of Reading Difficulties Screener

In October, all Fenton schools completed the administration of the Amira Risk of Reading Difficulties Screener for all students in grades Kindergarten through second. The results were later discussed with families during the November parent teacher conferences. A total of 936 students were screened with 721 demonstrating no risk; 75 demonstrating low risk and 140 demonstrating high risk. These results reflect the performance of all K–2nd grade students, including those receiving Special Education services and those participating in Tier 3 interventions through our Acceleration Specialists. The next

phase of this work involves closely examining the list of students identified as low or high risk to verify that the appropriate supports are in place. This has been a collaborative effort with our primary grade level teachers, acceleration specialists and education specialists.

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)
DIRECTOR OF COMMUNITY SCHOOLS' REPORT**

December 11, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

Pillar 1 - Integrated Student Supports

Temporary Social Worker at Fenton STEM/FCLA: Fenton STEM and FCLA have been without an outside mental health provider since July 2024, following Sycamores' decision to discontinue services due to a low number of student cases. After reviewing the situation with Beth Henschel and Kristine Khachian, we identified the need for additional mental health support. The community schools grant permits the use of funds for third-party mental health services, and the Academies had previously reserved funds for a second community schools coordinator, which will now be redirected to meet student mental health needs. As a result, Supplemental Health Care will provide a certificated social worker on campus twice a week, with Beth Henschel overseeing and monitoring the effectiveness of these services for students. This will give Fenton an opportunity to observe the impact a social worker can make on a school campus.

LACOE Community School Learning Site Visit – Fenton STEM and FCLA: On January 16, 2026, community coordinators and school administrators from across Los Angeles will visit Fenton STEM and FCLA to learn about the implementation of our Acceleration Specialist position. The visit will highlight the school's ability to incorporate the community schools promising practices in the area of improving academic achievement by providing integrated support. Elisa Vallejo has generously volunteered to support the development of the presentation, and Jennifer Miller, Director of Instruction, is contributing an overview of our instructional program and the ways in which the community school framework can strengthen student learning. The presentation and accompanying materials will be shared at the next FCPS board meeting on January 22, 2026.

Power of Sight Foundation: The Power of Sight Foundation has visited all four campuses this past month to conduct free vision screenings, which support our compliance with mandatory screenings for TK/K, 2nd, and 5th grades. The Fenton Academies have already completed their second visit, during which more than 60 students received eyeglasses at no cost. Follow-up visits for the remaining campuses are scheduled, and the visit [schedule](#) outlines the dates each school was served by the Power of Sight Foundation.

Food Pantry: The FCPS Community School Coordinators have been exploring opportunities to establish a food pantry to support families experiencing food insecurity. Laura Vasquez, Community School Coordinator, and Paola Ramirez, School Counselor at FPC, have initiated a pilot food pantry

program on the FPC campus. They have partnered with Hope the Mission, which has generously committed to providing weekly distributions of non-perishable food items. [Here](#) are photos from the first distribution event.

After School Education and Safety (ASES) Grant: Fenton Charter Public Schools, in collaboration with Think Together, submitted [applications](#) for the California Department of Education’s one-time Nita M. Lowey 21st Century Community Learning Centers (21st CCLC) and High School ASSETs Supplemental Funding opportunity, available exclusively to existing Cohort 13–15 ASES grantees. This grant is intended to strengthen before-school, after-school, and summer programs through evidence-based academic, enrichment, and physical activities, with a priority focus on students experiencing homelessness and those in foster care. The funding performance period is July 1, 2025, through September 30, 2026. FCPS submitted the applications prior to the October 31, 2025 deadline and is awaiting notification from the California Department of Education. As part of this submission, FCPS applied for the maximum amount of \$150,000 per qualifying school site, specifically for the three FCPS campuses that operate ASES programs: Fenton Primary Center, Fenton STEM, and Fenton Leadership Academy. This funding will specifically help FCPS build college and career ready skills in after school programs.

Pillar 2 – Extended Learning Time & Opportunities

ELO-P Program: The ELO-P coordinators have prepared for the second round of ELO-P classes. The coordinators have also been busy planning community engagement activities such as evening and Saturday events, holiday performances, Winter Festivals, field trips, and student-centered assemblies. The ELO-P administrators met on November 7, 2025. The [agenda](#) focused on key topics such as documentation requirements, compliance updates, successful practices, and planning.

ELO-P coordinators regularly discuss the following areas:

ELO-P Calendar: The ELO-P calendar of activities is updated monthly and discussed with the ELO-P coordinators. Please find the 2025-2026 calendar [HERE](#). The calendar documents service days and the mandated 30 days of service during non-instructional days.

ELO-P Budget and Expenditures: Please find the budget for the 2025-2026 ELO-P programs [HERE](#). The 2025-2026 expenditures spreadsheet can be found [HERE](#).

FCPS ELO-P Guidebook: The FCPS ELO-P guidebook, which is reviewed frequently by ELO-P coordinators and updated as needed, can be found [HERE](#).

Pillar 3 - Family & Community Engagement

Los Angeles Community College Collaboration: Fenton Charter Public Schools is partnering with the Los Angeles Community College District to offer non-credit adult education classes on our campus, establishing our schools as satellite locations for the colleges. This collaboration expands access to high-quality educational opportunities for our families and community members, supporting lifelong learning and strengthening our role as a community hub and supporters of improving education for all our constituents. Through this partnership, participants will be able to engage in skill-building courses that promote personal growth, workforce development, and increased pathways to higher education. The community school coordinators have been actively meeting with vendors and community organizations, to schedule both ongoing classes and one-time sessions for families at their respective family centers. The schools will begin by offering ESL classes in March.

Infinite Campus Parent Portal: FCPS Campus Parent Portal implementation will be pausing at the end of December. The goal was to have 100% of parent/guardian contact information accuracy (phone, address, email, and emergency contacts) with every parent accessing the Campus Parent Portal. Since our last FCPS board meeting, another 100 applications have been processed thanks to the teachers who actively provided information to parents during parent conferences. Below is an updated chart with the number and percentage of students who have completed the process for each school. The Parent Portal will pause starting in January to focus on enrollment for the 2026-2027 school year. We will reopen the Parent Portal in early summer.

| Parent Portal Completed Access by School | | | | |
|-------------------------------------------------|------------|-------------|-------------|---------------|
| FACS | FPC | STEM | FCLA | SMBCCS |
| 327 of 702 | 331 of 457 | 188 of 259 | 190 of 269 | 336 of 669 |
| 47% | 68% | 73% | 71% | 50% |

Fenton Community Information Sessions: Our next community information session, “All About Regional Centers,” will be held via Zoom at 6:00 p.m. on December 18, 2025. All FCPS families and community members are invited via Dojo and email announcements. All sessions are provided by New Growth Family Therapy and Consulting in partnership with our community school members.

Fenton 5K Fitness Club: The FCPS 5K Fitness Club has successfully met twice. The first meeting was at Griffith Park on November 1, 2025, and the second at the Hansen Dam Recreation Area on December 6, 2025, each meeting drawing more than fifty participants. These events have helped build momentum and engagement across our school communities. Two additional practice meetings will be scheduled prior to the official 5K event. The official FCPS 5K community event is scheduled for **Saturday, April 11, 2025.**

JOAN Collaborative (marketing and research support): The FCPS Director team has been meeting weekly with the [JOAN Collaborative](#) over the past month to support our goal of increasing enrollment for the 2026–2027 school year. A strategic plan focused on targeted outreach, increased community awareness, and stronger recognition of our schools to ensure sustained and long-term enrollment growth is being developed.

JOAN Recruitment Survey Results: FCPS collaborated with JOAN to produce a survey to see why parents chose Fenton. Here are the results of the top three areas chosen by the 534 responses in both English and Spanish:

| ENGLISH SURVEY | FACS | FPC | STEM | FCLA | SMBCCS |
|-------------------------|------|-----|------|------|--------|
| Safe School | 76% | 91% | 79% | 57% | 76% |
| Strong Academics | 88% | 83% | 92% | 80% | 71% |
| Strong Teaching | 72% | 83% | 73% | 70% | 80% |

70% of English respondents said they trusted the voices of Parents and Teachers.

| SPANISH SURVEY | FACS | FPC | STEM | FCLA | SMBCCS |
|-------------------------|------|-----|------|------|--------|
| Safe School | 70% | 68% | 64% | 78% | 67% |
| Strong Academics | 85% | 73% | 64% | 88% | 86% |
| Strong Teaching | 65% | 60% | 45% | 69% | 79% |

83% of Spanish respondents said they trusted the voices of Teachers and Administrators.

Turkey Giveaway: Fenton Charter Public Schools successfully provided 800 whole turkeys to families across our four campuses on Saturday, November 22, 2025. This reflects Fenton’s commitment in supporting underserved communities and ensuring that more families had the opportunity to enjoy a warm and meaningful Thanksgiving meal together. Turkeys were distributed to the first 200 families at each FCPS school site, and the event was met with strong community participation and gratitude. Please enjoy these [pictures](#) from all our sites.

Pillar 4 - Collaborative Leadership & Practices

School Shine (Video Marketing): Each of the Fenton schools have been visited by **School Shine**. The visits were very successful with an abundance of quality footage and interviews with administrators, teachers, students, and parents. School Shine is now in the process of producing a high-quality video for each school to use for recruitment. Some of the footage will also showcase programs such as the **Expanded Learning Opportunities Program (ELO-P)** and **community** events. We hope to also capture an FCPS video to showcase our entire organization before the end of the 2025-2026 school year. These videos will be used as marketing to share the positive impact of our programs and to strengthen our recruitment efforts.

JOAN Collaborative Meetings: FCPS has partnered with JOAN Collaborative to enhance marketing and communications efforts across FCPS. This partnership focuses on developing clear, consistent messaging that highlights the strengths of FCPS schools, programs, and community initiatives. JOAN Collaborative will support the creation of strategic materials, social media content, and outreach campaigns aimed at strengthening family engagement, increasing enrollment, and raising community

awareness of FCPS achievements and opportunities. JOAN is currently hosting parent and community focus group sessions at each of the FCPS school sites to gain additional insights as to what Fenton represents in the eyes of the community. The first session was on Friday, December 5, 2025 at the Fenton Academies. JOAN will visit the other sites on the following dates and times:

Santa Monica Blvd. Community Charter: Tuesday, December 9th from 8:30 - 10:00

Fenton Avenue Charter School: Thursday, December 11th from 8:30 - 10:00

Fenton Primary Center: Friday, December 12th from 8:30 - 10:00

Community Engagement Initiative Grant (CEI): On October 23–24, the FCPS [CEI team](#) participated in the CEI Networking Meetings held in Ontario, California. The two-day convening provided engaging team-building activities and meaningful opportunities for collaboration with schools statewide that are implementing innovative programs. A key takeaway from the event was the importance of strengthening parent engagement by expanding opportunities for parent volunteers and cultivating parent leadership. In response, the team is developing a Parent Ambassador Program designed to equip parents with a strong understanding of the FCPS mission and vision, enabling them to serve as trained leaders and facilitators for other families within our school community. The first group of parents will begin the Parent Ambassador Program in February 2026. The CEI team is working on the details of the training and will convene again in January to finalize the plan.

FCPS Advisory Committee Meeting: FCPS second meeting of the Fenton Community Schools Advisory Committee was held on Monday, November 10th at 3:00 pm via Zoom. Thank you to Irene Sumida for taking the [minutes](#). The next [meeting](#) will be held on December 8, 2025 at 3:00 pm via Zoom. The following is the [schedule](#) of the remaining meetings for the 2025-2026 school year. All of the documentation for the advisory committee can be found in [this folder](#).

Community Schools Budget and Expenditures: A comprehensive budget and expenditure report was created for Community Schools across all five FCPS campuses. The report outlines funding allocations, spending categories, and program investments to ensure transparency and alignment with community school goals. It includes detailed tracking of expenditures related to staffing, family engagement, partnerships, and student support services. This process ensures compliance with state and grant requirements and provides valuable insight into how resources are being used at each school site. Please find the CCSPP Budget [HERE](#) and the FCPS expenditure [HERE](#).

FCPS Community Gala: Fenton Charter Public Schools is hosting its 2nd Fenton Community Gala on March 6, 2026 at 6:00 p.m. The event will take place at the Knollwood Country Club in Granada Hills. There will be 200 seats available. Local political representatives have been invited, in addition to some business partners, and various sponsors. A committee is currently being formed for the event. Please see the save the date below:



Upcoming Events:

- 12/15 Holiday Spirit Week at FPC
- 12/16 Holiday Performance at FPC
- 12/17-18 Holiday Performances at FACS
- 12/18 Holiday Gingerbread ELO-P Event at FACS
- 12/19 Minimum Day for all FCPS Schools – Last day before winter break
- 1/12 FCPS PD Day #5
- Enrollment for 2025-2026 Begins!
- 1/13 FCPS all students return from winter break
- 1/19 FCPS MLK Holiday – No School
- 1/22 FCPS Board Meeting

II. F.

FCPS Officers' Reports

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)
CHIEF OPERATING OFFICER'S REPORT**

December 11, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to [Finance](#), and [Marketing](#).

Finance ([Back to Top](#))

Employer Retention Credit (ERC) Update

The Employer Retention Credit (ERC) is a federal stimulus program created under the CARES Act to encourage employers to retain staff during the COVID 19 pandemic. The credit is claimed against payroll taxes and provides partial reimbursement of qualified wages and health plan expenses paid to employees during periods impacted by government orders or significant revenue decline.

On May 25, 2023, the Fenton Board of Directors approved the submission of the ERC for Fenton Charter Public Schools through Michael Williams, a California licensed tax attorney. The retainer agreement was structured as an 8% success based fee, triggered only upon the successful issuance of ERC credits to Fenton.

On November 26, 2025, received a check from the IRS for the ERC 2021 Q3 in the amount of \$1,602,446.43 This payment fulfills the total amount submitted in Fenton's revised 941X federal tax return forms (with added interest).

On June 1, 2023, Fenton submitted amended payroll tax returns (Forms 941X) for Q1, Q2, and Q3 of 2021. In late August 2025, Fenton received checks from the IRS for \$2,037,963.93 and \$2,302,650.21 for 2021 Q1 and Q2 respectively.

Our contracted internal auditor, Christy White, recommends that Fenton record ERC revenue in the fiscal year when the IRS issues a refund notice letter or when funds are received. Therefore the 2021 Q3 credit will be recorded as revenue in fiscal year 2025–26.

Per the success based retainer agreement, Fenton will pay \$128,195.71 to Michael Williams. After this fee is paid, Fenton will retain \$1,474,250.72 in 2021 Q3 ERC proceeds.

The total credit amount received from the IRS for 2021 ERC for Q1, Q2, and Q3 is \$5,943,060.57. The total amount of net ERC proceeds, after success based retainer payments for 2021 Q1, Q2 and Q3 is \$5,467,615.72

| ERC Credits | |
|------------------|-----------------------|
| | Amount |
| Q1 | \$2,037,963.93 |
| Q2 | \$2,302,650.21 |
| Q3 | \$1,602,446.43 |
| Total Credit | \$5,943,060.57 |
| Success Fee (8%) | \$475,444.85 |
| ERC Net Proceeds | \$5,467,615.72 |

Marketing [\(Back to Top\)](#)

Parent Interest Survey for Non Classroom Based Instruction

In 2024, Fenton Charter Public Schools conducted a series of qualitative focus groups to explore parent perspectives on a possible non classroom based instructional program for students in grades TK through sixth grade. These conversations highlighted a wide range of interests and concerns from families and provided a foundation for deeper quantitative research. Building on that work, the organization now has a quantitative survey in the field to measure broader family interest and to understand the specific conditions that would make a hybrid or online program appealing. The survey, designed by the COO, includes 45 questions that take about 10-15 minutes to complete.

Because this study requires participation from families outside of Fenton and must reach several counties, a third party company has been engaged to manage participant recruitment and survey distribution. The survey went live on December 5 and currently has 205 submissions. The window will remain open until a reliable number of completed responses has been reached in order to ensure representative findings.

The study aims to collect responses from about 700 parents with children ages 2 - 11 who live in Los Angeles County, Kern County, Orange County, Riverside County, San Bernardino County, San Diego County, and Ventura County. The survey explores a range of topics that will help determine the feasibility and design of a non classroom based instructional program. Key areas of interest include:

- Parent willingness to consider a hybrid or online instructional model for their child
- Preferences for the number of days students attend in person
- Distance families are willing to travel to a physical campus
- Features parents believe are most important in a virtual learning environment
- Expectations for teacher visibility on camera during live instruction
- Desired levels of communication and support between teachers and families
- Technology access, reliability, and comfort with online platforms
- Program elements that would increase or decrease the likelihood of enrollment

- Differences in interest by grade level, county, or age of child
- Perceptions of safety, flexibility, and educational quality in a non classroom setting

Families are also asked to identify barriers that may prevent participation, which will help the organization understand what challenges would need to be addressed should the program move forward.

Once the survey closes, the COO will analyze the results using SPSS to identify trends, patterns, and differences across counties and grade levels. These findings will help determine whether a non classroom based instructional program is viable and will provide insight into how to reach the target market more effectively should the organization decide to move forward. The results will also guide long term planning and support informed decision making as Fenton continues to explore instructional models that meet the needs of surrounding communities.

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)
CHIEF EXECUTIVE OFFICER’S REPORT**

December 11, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to [Enrollment](#), [Financial Update](#); [Mid-Year Strategic Plan Update](#); [Special Education JPA Development Update](#); [Nonstop MERP Option for Health Benefits](#); [Parent Scholars and College and Career Pathways Initiative](#); [Strengthening Enrollment Through Partnership With JOAN Collaborative](#)

Enrollment

The following is a comparison of our current enrollment “Forecast” with what was board approved in the budget in June. As of September 12, 2025, FCPS is currently 6% below projections.

| FY2026 | FACS | | FPC | | SMBCCS | | STEM | | FCLA | | FCPS | | Diff. |
|---------|--------|----------|--------|----------|--------|----------|--------|----------|--------|----------|--------|----------|-------|
| | Budget | Forecast | |
| TK | 34 | 34 | 78 | 66 | 33 | 39 | 18 | 16 | 18 | 14 | 181 | 169 | -12 |
| K | 48 | 47 | 147 | 110 | 83 | 60 | 33 | 21 | 48 | 37 | 359 | 275 | -84 |
| 1st | 48 | 50 | 138 | 138 | 75 | 75 | 48 | 51 | 24 | 24 | 333 | 338 | 5 |
| 2nd | 48 | 50 | 136 | 144 | 92 | 97 | 24 | 22 | 48 | 44 | 348 | 357 | 9 |
| 3rd | 170 | 152 | | | 117 | 107 | 24 | 27 | 48 | 48 | 359 | 334 | -25 |
| 4th | 182 | 187 | | | 80 | 83 | 48 | 44 | 48 | 42 | 358 | 356 | -2 |
| 5th | 196 | 183 | | | 131 | 122 | 60 | 48 | 48 | 43 | 435 | 396 | -39 |
| 6th | | | | | 75 | 86 | 48 | 33 | 24 | 18 | 147 | 137 | -10 |
| TOTAL | 726 | 703 | 499 | 458 | 686 | 669 | 303 | 262 | 306 | 270 | 2,520 | 2,362 | |
| +/- | | (23) | | (41) | | (17) | | (41) | | (36) | | (158) | |
| % Diff. | | -3% | | -8% | | -2% | | -14% | | -12% | | -6% | |

Enrollment has remained steady this month, with a slight increase at both Fenton Avenue Charter School (FACS) and Fenton Primary Center (FPC), and Santa Monica Boulevard Community Charter School (SMBCCS). Overall, enrollment across Fenton is up by seven students.

We have maintained our commitment to fiscal responsibility and balanced budgeting. To ensure continued oversight, the CEO continues to meet with Directors once a month to review their budgets and confirm alignment with organizational expectations. These meetings provide an opportunity to discuss trends, address potential variances, and ensure that financial practices remain consistent across all sites.

Through Netsuite, leadership continues to have real time visibility into financial activity, allowing us to monitor expenses and make timely adjustments as needed. In collaboration with EdTech, we are also strengthening our monitoring of revenue sources including state, federal, and local funds as well as interest earnings to ensure our financial projections remain accurate and sustainable.

Together, these measures reflect a disciplined, transparent, and proactive approach to financial management, ensuring the organization’s ongoing stability and accountability.

Financial Update ([Back to Top](#))

The following is a review update on the operating income for the Fenton schools.

| | FY2019 <i>PrePandemic Unaudited Actuals</i> | FY2021 <i>August Remote April Hybrid Unaudited Actuals</i> | FY2022 <i>1st Year In-Person Unaudited Actuals</i> | FY2024 <i>(June Projections)</i> | FY2025 (Unaudited Actuals) | FY2025 (Budget) |
|--------|--------------------------------------------------------------------|---------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|---------------------------------------------------------|----------------------------------------------------------|-------------------------------------------|
| FACS | \$193,187 | \$1,469,595 | \$658,150 | \$916,967 | \$157,041 | \$2,091,234 |
| FPC | \$285,115 | \$2,140,257 | \$323,753 | \$1,780 | \$100,000 | \$745,672 |
| SMBCCS | \$1,024,492 | \$2,123,799 | \$1,621,028 | \$1,392,712 | \$150,000 | \$1,645,377 |
| STEM | \$238,871 | \$816,254 | \$219 | \$78,929 | \$75,000 | \$248,207 |
| FCLA | \$69,524 | \$644,664 | \$650 | \$307 | \$75,000 | \$304,748 |

Overall operating income has increased significantly with the addition of Employee Retention Credit (ERC) funds. One-time funds have been pushed into future years to support long term fiscal stability. We anticipate maintaining a relatively high balance throughout the school year, as the interest earned on these ERC funds will be used to help offset rising health care costs, providing additional relief to the operating budget. Please see the [Financial Business Manager’s Report](#) for additional information related to the FCPS Budget.

Mid-Year Strategic Plan Update (2025–2026) ([Back to Top](#))

Fenton Charter Public Schools continues to make steady progress toward the four priorities in our Strategic Plan: **1) Designing for the Future; 2) Ensuring Student Success; 3) Defining the Next Decade; and 4) Elevating the Community.** At the midyear point, we are seeing encouraging signs that the systems and instructional practices implemented over the past several years are translating into stronger outcomes for students and meaningful engagement for families.

1) Designing for the Future

Our work this year has centered on strengthening consistent, future ready instructional practices across all campuses. The FCPS Instructional Plan is now fully integrated into everyday operations, and schools are using clearly defined monitoring tools to protect instructional time and ensure alignment with essential content. This includes the FCPS Meetings Schedule, master instructional schedules, informal classroom walkthroughs, and i-Ready data reports. Students are engaging regularly in i-Ready Personalized Instruction in reading and mathematics, and all campuses are performing at or above the seventieth percentile in both usage and lesson pass rates. This represents a substantial increase over last year and reflects the strong commitment of

our teachers and leaders to delivering data informed, responsive instruction. Along with the Amira screener and other technology enhanced supports, these systems are helping prepare students with the skills, confidence, and digital fluency needed for their future academic and career pathways.

2) Ensuring Student Success

Across multiple indicators, the 2025 California School Dashboard shows a school system demonstrating steady growth. Most campuses showed improvement in English Language Arts from 2024 to 2025, notably Fenton Primary Center and Santa Monica Boulevard Community Charter School, both of which are closing the distance from standard. In mathematics, Fenton STEM and Fenton Leadership Academy are performing closer to or above the statewide average. Chronic absenteeism remains a major strength for FCPS, with all campuses outperforming the state and continuing to reflect strong student engagement. Science scores are trending positively, with FCLA exceeding the statewide average and other schools performing close to or above state results. While achievement gaps remain for English Learners and Students with Disabilities, year over year growth for these student groups indicates that targeted supports, tiered interventions, and cohesive professional learning are making a measurable impact.

A major focus within this priority is early literacy. This fall all TK through second grade students completed the Amira Risk of Reading Difficulties screener. Of the 936 students screened, 721 were identified as no risk, 75 as low risk, and 140 as high risk. These results are helping educators verify intervention plans and ensure that each student receiving added support is matched with evidence based literacy instruction, progress monitoring tools, and when necessary small group tutoring or additional evaluation. Collaboration between classroom teachers, Acceleration Specialists, and Education Specialists continues to strengthen the coherence of services. Special Education teams are also closely monitoring enrollment and eligibility data, and service delivery remains stable across all campuses. The Program Development Grant proposal centered on early support for primary students with Autism Spectrum Disorder has advanced to the interview stage, providing an opportunity to expand services and professional development in this area.

3) Defining the Next Decade

This priority focuses on building long term organizational strength through leadership development, aligned systems, and a culture of continuous improvement. A major milestone this year was FCPS receiving national recognition for Promising Practices in Professional Learning Communities. Every Fenton campus earned this distinction, placing FCPS among a small group of schools nationwide that have demonstrated evidence of strong instructional shifts and improved student achievement through collaborative teacher teams. This recognition reflects years of disciplined work to strengthen unit planning, common formative assessment design, and data driven instructional decision making.

To continue building this culture, we launched the FCPS Team Excellence Awards which honor grade level and departmental teams that consistently model effective PLC practices. This year's

recipients include the fifth grade team at Fenton Avenue Charter School, the first grade team and Acceleration Specialist at Fenton Primary Center, the first grade team at Santa Monica Boulevard Community Charter School, and the Transitional Kindergarten team at the Academies. Directors have also ensured full implementation of required staff and lead teacher meetings during the fall, reinforcing strong communication and shared accountability. In January, Fenton STEM and FCLA will host a LACOE Community Schools site visit that will highlight the Acceleration Specialist model and further establish FCPS as a regional leader in innovative instructional design.

4) Elevating the Community

The Community Schools model continues to deepen the role of FCPS as a hub of support, partnership, and expanded learning. At STEM and FCLA, a certificated social worker from Supplemental Health Care now provides mental health services twice a week, filling a critical service gap identified earlier in the year. The Power of Sight Foundation has completed free vision screenings at all campuses, and more than sixty students at the Academies received free eyeglasses. At Fenton Primary Center, a pilot food pantry in partnership with Hope the Mission has launched successfully, offering weekly distributions of non perishable food items to families experiencing food insecurity.

Extended learning opportunities also remain robust. Coordinators have prepared the next round of ELO P classes and community engagement events, including holiday celebrations, Saturday activities, field trips, and schoolwide assemblies. Beginning in March, families will have access to free adult English classes through our new partnership with the Los Angeles Community College District. Implementation of the Infinite Campus Parent Portal has progressed significantly with hundreds of additional families gaining access during parent conferences. The work will temporarily pause in January to prioritize enrollment for the next school year. Marketing and recruitment efforts have strengthened through our partnership with JOAN Collaborative and the production of new School Shine videos. Surveys conducted by JOAN show that families choose Fenton because of safe schools, strong academics, and strong teaching, and they express deep trust in FCPS educators and administrators. Community building events such as the FCPS Fitness Club and the annual turkey giveaway which provided eight hundred turkeys to families have further reinforced our commitment to serving the whole community.

Taken together, these accomplishments reflect a school system moving forward in a coherent and intentional way. Instruction is becoming more consistent and future focused, academic indicators are trending upward, professional learning structures are receiving national recognition, and our community partnerships and supports continue to expand. As we move into the second half of the school year, we remain committed to using the Strategic Plan as our guide and ensuring that every Fenton student is prepared for a successful and promising future.

Special Education JPA Development Update ([Back to Top](#))

Recent discussions regarding the creation of a Joint Powers Authority (JPA) or consortium to strengthen Special Education services for charter schools have continued to evolve. Although the grant proposal

submitted to COP3 was not approved, this has not deterred our commitment to advancing innovative solutions for schools in the Northeast San Fernando Valley. Innovation in the charter movement began with Fenton, and we intend to continue carrying that torch forward.

The concept for a collaborative Special Education structure emerged during the October 22, 2025 Conversions Convening with CCSA, where Dr. Riddick and colleagues examined the feasibility of a unified service model to improve program quality and sustainability. Subsequent conversations with Fidel, Jose, and regional partners further explored planning needs and potential funding avenues. Guidance from Gina Plate and Allison Magill has helped clarify the legal, political, and fiscal considerations associated with forming a new JPA or consortium.

Although the COP3 grant will not be moving forward, we are actively exploring the possibility of creating our own version of this collaborative designed by and for charter schools serving the Northeast San Fernando Valley. We plan to continue working with Greta Proctor at Procopio to develop a legal and operational roadmap. The initial scope would center on Speech and Language Pathology services, with the long term vision of establishing an Executive Director guided by an independent Board.

As foundational planning progresses, we anticipate expanding collaboration with partner schools such as Vaughn, Montague, and Granada. When the groundwork is complete, these partners may pursue joint funding opportunities to support the launch and early operations of the consortium.

Our commitment remains strong. We will continue building innovative, community driven solutions that strengthen Special Education services for our students and the region we serve.

Nonstop MERP Option for Health Benefits ([Back to Top](#))

At the last board meeting, the CEO shared with the Board a proposed “Nonstop” model for employee health benefits. This approach is designed to maintain quality coverage while offering greater financial flexibility by lowering premiums and providing funds for employees to cover out-of-pocket medical costs. The model is projected to offset rising health premiums and generate savings of five to fifteen percent, even after reimbursements. With roughly four million dollars in Employee Retention Credit reserves, interest earnings could generate \$120,000 to \$160,000 each year without reducing the principal. Combined with rollover balances from the Nonstop program, these resources could help reduce family plan premiums and increase the medical expense cap for Tier Two retirees.

To study this option more closely, an Ad Hoc Committee met on October 23, 2025, with a follow-up meeting planned for December 11, 2025. The CEO and COO also visited each school to present the Nonstop model and gather staff input. Feedback so far highlights potential cost savings and improved affordability for employees, along with concerns about how uncommon the plan is and how it could affect current employees and retirees.

Because the Nonstop model is unusual, the CEO and COO believe further research is needed before making any recommendation. This includes speaking with organizations that have implemented the plan to understand long term impacts for employees, retirees, and the overall financial health of FCPS. Our priorities remain supporting affordability, strengthening retiree benefits when possible, and ensuring a sustainable approach to managing healthcare costs.

Parent Scholars and College and Career Pathways Initiative ([Back to Top](#))

This month we advanced planning for a comprehensive college and career pathways initiative designed to expand economic opportunity for students, families, and community members. The centerpiece of this

work is the development of the Fenton Parent Scholars Program, which will support parents in earning industry certifications, completing community college coursework, and ultimately graduating with a college degree. Through coordinated partnerships with community colleges, CSU campuses, workforce development agencies, and aligned community organizations, families will gain access to structured academic pathways supported by childcare, transportation, technology, and success coaching through our Community Schools model.

Our goal is to create debt free college and career pathways, including a Parent Scholars Program that enables parents to earn certifications or a college degree at no cost. Increased state support will allow us to expand opportunity and economic mobility for the families and communities we serve.

As we refine the design, staff will continue working with state and local partners to explore funding mechanisms, expand access to financial aid, braid supportive service dollars, and position FCPS as a model for intergenerational college and workforce development. This initiative directly strengthens family stability, supports student achievement, and builds a long-term talent pipeline for our schools and the communities we serve.

Strengthening Enrollment Through Partnership With JOAN Collaborative ([Back to Top](#))

Since the Board approved the partnership with the JOAN Collaborative on September 18, 2025, FCPS has been working to build a more consistent and effective enrollment system. With JOAN's support, the organization is creating a clear enrollment pipeline that begins when a family expresses interest and continues through tours, applications, and enrollment. This includes a single interest and tour form that goes directly into a new CRM system, regular automated messages to keep families engaged, and a requirement that school staff follow up with families quickly to answer questions and help them move forward. These improvements will likely replace the previous use of spreadsheets and help ensure that no family is overlooked during the process.

Alongside this operational work, JOAN is guiding FCPS through an elevated recruitment and community engagement strategy. This includes digital advertising, new video content, updated school messaging, and community based events to reach more families. Parent survey data and focus groups are informing this work so that messaging reflects what families value about FCPS schools. JOAN is also helping the organization align branding, strengthen TK and K recruitment, and plan outreach activities across all campuses.

Together, this partnership is helping FCPS move toward a more proactive and coordinated approach to enrollment. The goal is to stabilize enrollment by building stronger relationships with families, increasing early grade applications, and creating durable systems that support long term growth across all FCPS schools.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.

There are items scheduled for the Consent Agenda this month.

IV. ITEMS SCHEDULED FOR ACTION



FENTON CHARTER PUBLIC SCHOOLS

December 11, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Recommendation to approve LAUSD Certification of Board Compliance Review

BACKGROUND

As part of the responsibility set forth in Education Code §47604.3, the authorizing district of the five Fenton schools, the Los Angeles Unified School District (LAUSD), through the Charter Schools Division (CSD), monitors each school's compliance with applicable legal and policy requirements.

ANALYSIS

The oversight requires action on the part of the FCPS Board of Directors and is explained in the excerpt below from the Director of the LAUSD Charter Schools Division which was addressed to the Governing Board President and Charter School Leaders:

Certification of Board Compliance Review: As in previous years, and as part of the Governing Board's fulfillment of its fiduciary governance responsibility to ensure that the charter school complies with all applicable laws and other requirements, it is critical that the school's Governing Board periodically review, discuss, monitor, and modify, if necessary, the school's policies and systems for compliance with such requirements. The Charter Schools Division has created the *Compliance Monitoring and Certification of Board Compliance Review 2025-2026* to document this process for each LAUSD-authorized charter school. The document is due to the CSD no later than January 9, 2026 along with the relevant Board agenda and minutes from this school year.

The CSD is very much aware and acknowledges that governing boards provide fiduciary oversight and hire a leader (or leaders) to execute day-to-day operations and appropriately delegated functions. Moreover, the charter school's governing board is the first line of charter school oversight. As part of the District's oversight process, this certification is intended to serve as a formal acknowledgement from charter school governing boards of their review and appropriate due diligence in these key areas as part of their own organizational oversight function. This annual certification also provides charter governing boards an opportunity to confirm with their school leadership that systems are/remain in place to fulfill these critical requirements that impact students, staff, and the public.

RECOMMENDATION

It is recommended that the Board of Directors certify the *Compliance Monitoring and Certification of Board Compliance Review 2025-2026* documents for the five Fenton schools.

Attachments: [Compliance Monitoring and Certification of Board Compliance Review 2025-2026 documents for FACS, SMBCCS, FPC, STEM and FCLA](#)



FENTON CHARTER PUBLIC SCHOOLS

December 11, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Recommendation to approve First Interim Report

BACKGROUND

Education Code Sections 35035(g), 42130 and 42131 require the governing board of each school district to certify at least twice a year the district’s ability to meet its financial obligations for the remainder of the fiscal year and for the two subsequent fiscal years.

The interim reports are submitted with a *positive, qualified, or negative* certification:

- A *positive certification* is assigned when the District projects that it will meet its financial obligations for the current and two subsequent fiscal years.
- A *qualified certification* is assigned when the District may not meet its financial obligations for the current or two subsequent fiscal years.
- Finally, a *negative certification* is assigned when the District projects that it will not meet its financial obligations for the remainder of the current year or the subsequent fiscal year.

The First Interim Financial Report is the first of two reports and is due to the Los Angeles County Office of Education by December 15, 2025.

The First Interim Financial Report provides an opportunity to evaluate actual enrollment for the 2025-2026 school year and the projected fund balance at the end of the school year (June 30, 2026).

ANALYSIS

The First Interim Report for the five Fenton schools is presented here for the Board’s review. All five Fenton schools are in good financial standing with strong projected ending fund balances.

RECOMMENDATION

It is recommended that the Board of Directors approve the First Interim Reports as received.

Copies of the First Interim Reports for each of the Fenton schools are included in the *Fenton Charter Public Schools Board Financial Update for December 2025* (Item II.C. - Financial Business Manager's Report - at the end of the slide presentation).

Attachment: [*First Interim Reports for each of the Fenton schools*](#)



FENTON CHARTER PUBLIC SCHOOLS

December 11, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve expenditures for items above spending authority of Chief Executive Officer

BACKGROUND

The Chief Executive Officer has the authority to approve expenditures up to \$50,000. All expenditures over \$50,000 must be approved by the Board of Directors.

ANALYSIS

The following expenditures exceed the Chief Executive Officer's spending authority, and the Board is asked to review and approve the items.

Mathnasium (\$120,888) (SMBCCS) - Santa Monica Boulevard Community Charter School budgeted \$139,050 for the 2025-2026 school year in the board approved ELO-P budget on September 18, 2025. They have already spent \$132,045 for the first half of the year. The request is for an additional \$120,888 for the second half of the year. This is in alignment with what the school spent last year. This amount is fully funded by ELO-P funds.

Michael Williams CFOMW (\$128,195.71) (FCPS) - Success Fee for Employee Retention Credit Claim (ERC) - 8.0% of the total IRS credit received of \$1,602,446.43 for Q3 2021.

RECOMMENDATION

It is recommended that the Board of Directors approve the expenditures for Mathnasium for SMBCCS for \$120,888 and Michael Williams for \$128,195.71.

Attachments: [Expenditures Above the Spending Authority of Chief Executive Office](#)



FENTON CHARTER PUBLIC SCHOOLS

December 11, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to ratify vendor schedule of agreements

BACKGROUND

The Chief Executive Officer has the authority to approve expenditures up to \$50,000. All expenditures over \$50,000 must be approved by the Board of Directors.

ANALYSIS

For transparency purposes, the attached list are vendors with a contract that has been executed since June 30, 2025. The majority of these vendors have already received board approval.

RECOMMENDATION

It is recommended that the Board of Directors ratify the executed agreements.

Attachment: [Vendor Schedule of Agreements](#)



FENTON CHARTER PUBLIC SCHOOLS

December 11, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve revised acknowledgement of teachers who meet or exceed ADA rate of 98.5%

BACKGROUND

On May 23, 2024, the Board of Directors approved the acknowledgement of teachers who meet or exceed ADA rate of 98.5% by adding illness hours to their bank of hours on a monthly basis.

- 98.9 - 98.6%: 3 hours of illness time added to the teacher's bank of hours per month
- 98.5%: 2 hours added per month

ANALYSIS

This incentive is designed to recognize and reward teachers' consistent attempts to improve student attendance. The policy will be implemented exclusively for the 2024-2025 school year and will undergo an annual evaluation to determine its sustainability and effectiveness.

During the evaluation process, key considerations will include the financial implications on the school's STRS (State Teachers' Retirement System) and PERS (Public Employees' Retirement System) allotments, as well as the potential impact on substitute teacher expenses. The goal of this review is to ensure the policy aligns with the organization's budgetary constraints and operational priorities while continuing to encourage strong attendance among teachers.

As we reviewed the ADA Incentive, we want to make sure our policy is aligned with our Independent Study policy. Not all students should receive an Independent Study. There are advantages and disadvantages to allowing students to participate in an Independent Study.

| Advantages | |
|----------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| 1. Continuity of Learning | Allows the student to continue learning and stay on track with the curriculum. |
| 2. Individualized Learning | Provides an opportunity for personalized learning tailored to the student's needs and interests. |
| 3. Development of Skills | Encourages self-directed learning and fosters independence, organization, and time management skills. |
| 4. Flexibility | Offers flexibility in scheduling and completion of assignments, accommodating diverse family circumstances. |
| 5. Engagement | Keeps the student engaged in learning and connected to the school community during the absence. |
| Disadvantage | |
| 1. Resource Accessibility | Requires access to technology, educational materials, and support resources, which may not be available to all families. |
| 2. Monitoring and Support | Relies on effective communication and support from teachers and school staff to ensure successful completion. |
| 3. Social Interaction | Limits opportunities for peer interaction and collaboration, potentially affecting social and emotional development. |
| 4. Motivation | Requires self-motivation and discipline on the part of the student to stay focused and complete assignments independently. |
| 5. Potential for Gaps | May result in gaps in learning or missed instruction if the independent study does not align closely with classroom curriculum. |

We want all staff to be aware that the following are common abuses associated with independent studies. It is essential that all participants of an Independent Study uphold the academic integrity and ethical standards in education. Violations of our policy could lead to severe disciplinary actions.

Common abuses in the field of education associated with independent study documents:

- Banking Student Work - The practice of accumulating completed assignments or projects for submission at a later date;
- Plagiarism of Signatures;
- Allowing submission of work outside the deadlines.

Acceptable policies include the following:

- Ensure the student reads or does some form of work every night;
- Provide clear expectations and flexibility;
- Provide a weekly study packet;
- Provide access to technology;

- Offer support and guidance to students - assisting students at schools with the completion of work assigned at home;
- Facilitate collaboration with peers;
- Offer additional resources;
- Celebrate completion;

At this time, the allotment of illness time is exclusive to classroom teachers. These hours will be inclusive of April through June. This policy will be evaluated on an annual basis.

RECOMMENDATION

It is recommended that the Board of Directors approve the revised acknowledgement of teachers who meet or exceed ADA rate of 98.5%.



FENTON CHARTER PUBLIC SCHOOLS

December 11, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve FCPS Professional Learning Advisor role

BACKGROUND

The Professional Learning Advisor role was conceptualized to help build upon the existing teacher evaluation guidelines, providing further clarity on expectations for certificated, classroom-based staff and ensuring fidelity to the instructional program across all Fenton schools.

This work is especially critical as we continue to operate in an evolving environment where organizational knowledge can be lost due to the natural transitions occurring within the education workforce as new employees join the organization and seasoned professionals retire. To preserve continuity, it is essential that the metrics, expectations, and instructional foundations upon which Fenton was built remain clearly defined and accessible for current staff as well as for those who will join the organization in the future.

The accompanying job description outlines the broader scope of advisory responsibilities, including collaboration with the Director of Instruction and alignment with system-wide professional learning needs.

ANALYSIS

Angie Castellana Ferri, who retired from Fenton in January 2025, will serve in this capacity. Her work will allow her to draw from her years of classroom experience and as an instructional coach to produce a clear evaluation guide that strengthens the instructional program and supports consistent implementation across all sites.

The position includes the following terms and requirements:

- The position provides flexibility for work to be performed remotely or on site as required.
- All hours must be logged on a spreadsheet and submitted to the HR/Payroll Specialist no later than the 15th and 30th of every month.
- Compensation is hourly, at a rate of \$78.00 per hour.
- The employee must take rest breaks and a lunch break in accordance with California labor law.
- It is the employee's responsibility to ensure that annual earnings do not exceed the CalSTRS post-retirement earnings limit.
- The CalSTRS maximum earnings limit is \$80,245 for FY 2025–26, but this amount is subject to change.
- Individuals may visit <https://www.calstrs.com/limits> for up-to-date information.
- The position is a contract assignment ending June 30, 2026.

RECOMMENDATION

It is recommended that the Fenton Charter Public Schools Board of Directors approve the creation of the Professional Learning Advisor position.

Attachment: [*Professional Learning Advisor Job Description*](#)



FENTON CHARTER PUBLIC SCHOOLS

December 11, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve Resolution #59 and Notice of Withdrawal from SELF

BACKGROUND

Fenton Charter Public Schools is a member of the Alliance of Schools for Cooperative Insurance Programs, which provides primary liability and property coverage. Excess liability coverage is currently obtained through Schools Excess Liability Fund (SELF). In recent years, the scholastic liability insurance market has become more volatile due to higher settlements, escalating jury awards, and legislative changes that have increased claims exposure statewide.

In response to these shifts, ASCIP is evaluating alternative excess liability options for member districts. To ensure that districts may fully participate in this review and maintain eligibility to consider new excess coverage programs beginning July 1, 2026, ASCIP has advised members to submit a Resolution of Withdrawal and written notice to SELF by December 31, 2025. Providing this notice is a procedural requirement and does not obligate Fenton Charter Public Schools to withdraw. The Board may later rescind the resolution if it determines that remaining with SELF is in the best interest of the district.

ANALYSIS

Adopting the Resolution of Withdrawal preserves the district’s ability to evaluate excess liability options alongside ASCIP as comparative pricing, coverage structures, and service models are developed. Without submitting this notice, Fenton Charter Public Schools would be unable to pursue an alternative program for the 2026–27 policy year, regardless of potential benefits.

This action does not constitute a decision to leave SELF. It simply maintains flexibility while ASCIP conducts due diligence with insurance brokers and carriers. If the evaluation demonstrates that SELF continues to provide the most appropriate excess liability protection, the Board may rescind the resolution and continue participation without disruption.

The CEO recommends approval of the Resolution of Withdrawal so that Fenton may fully participate in ASCIP's review process and maintain all available options for excess liability coverage moving forward.

RECOMMENDATION

It is recommended that the Fenton Charter Public Schools Board of Directors approve approve Resolution #59 and Notice of Withdrawal from SELF.

Attachments: [Letter from ASCIP](#); *Resolution #59: Withdrawing from Membership in the Schools Excess Liability Fund Joint Powers Authority (SELF)*



Board Resolution #59

RESOLUTION OF BOARD OF DIRECTORS OF THE FENTON CHARTER PUBLIC SCHOOLS

**RESOLUTION WITHDRAWING FROM MEMBERSHIP IN THE
SCHOOLS EXCESS LIABILITY FUND JOINT POWERS AUTHORITY (SELF)**

WHEREAS, Fenton Charter Public Schools is currently a member of the Schools Excess Liability Fund for excess risk pool coverage for liability, property loss, and workers compensation, and is a signatory to the Joint Powers Agreement, as amended, governing participation in SELF; and

WHEREAS, Fenton Charter Public Schools has been evaluating and continues to evaluate its insurance pool and risk sharing needs, including excess liability coverage above the primary layer. In light of escalating premiums, assessments, coverage modifications, operational considerations, and other relevant factors, Fenton Charter Public Schools finds it prudent, as responsible stewards of public funds, to review and assess the SELF programs as well as alternative excess coverage options for potential implementation effective July 1, 2026; and

WHEREAS, Article VII of the SELF Joint Powers Agreement requires any member intending to withdraw from SELF, or from any SELF program, to adopt a Resolution of Withdrawal stating its intention to withdraw effective July 1, 2026, and to submit written notice along with a copy of the Board-adopted Resolution to SELF on or before the close of business on December 31, 2025, for the withdrawal to take effect at the end of the current fiscal year; and

WHEREAS, at the December 11, 2025 meeting of the Governing Board of Fenton Charter Public Schools, the Board, upon recommendation of staff, approved this Resolution of Withdrawal in accordance with Article VII, Sections B and C of the SELF Joint Powers Agreement, and directed staff to provide SELF with written notice and a copy of the Resolution on or before the close of business on December 31, 2025, in order to ensure compliance with Article VII, Section D; and

WHEREAS, the Governing Board of Fenton Charter Public Schools, after submitting timely written Notice of Withdrawal and this Resolution of Withdrawal to SELF, intends to engage in a good faith review of SELF programs, coverage structures, rates, and related information, as well as evaluate alternative excess liability options that may offer comparable or superior coverage at reasonable cost. Upon completion of this review, the Board will make a final determination whether to confirm the withdrawal effective at the end of the fiscal year or to rescind the Resolution and continue participation in SELF;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of Fenton Charter Public Schools hereby declares and confirms its approval of this Resolution of Withdrawal from membership in SELF and from participation in all SELF programs, effective July 1, 2026, subject to the submission of written notice and a copy of this Resolution to SELF on or before December 31, 2025.

PASSED, APPROVED AND ADOPTED this 11th day of December 11, 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Date: 12/11/2025

Joe Lucente, Chairman of the Board

Irene Sumida, Secretary of the Board

V. ITEMS SCHEDULED FOR INFORMATION



FENTON CHARTER PUBLIC SCHOOLS

December 11, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: AB 1234 Ethics Training - Janelle Ruley, Young, Minney & Corr, LLP

BACKGROUND

The Brown Act and AB 1234 are both California laws that govern local government while addressing different areas. The Brown Act is the state of California’s open meeting law, requiring local public bodies to conduct business in public meetings. AB 1234 is a different law which mandates that compensated or reimbursed local officials take two hours of ethics training every two years to ensure ethical conduct in public service.

ANALYSIS

At the March 6, 2025 meeting of the FCPS Board of Directors, the Board, and all attendees, participated in Brown Act training provided by Janelle Ruley, a partner at the law firm of Young, Minney & Corr, LLP. This next presentation focuses on ethics training as required by AB 1234.

RECOMMENDATION

This is an information item only and no action is required.



FENTON CHARTER PUBLIC SCHOOLS

December 11, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: LCAP Update and Instructional Report

BACKGROUND

As per Education Code sections 52060, 52066, 47605, 47605.5, and 47606.5:

The LCAP is intended to be a comprehensive planning tool. LEAs may reference and describe actions and expenditures in other plans, and funded by a variety of other fund sources, when detailing goals, actions, and expenditures related to the state and local priorities. LCAPs must be consistent with school plans submitted pursuant to Education Code section 64001. The information contained in the LCAP, or annual update, may be supplemented by information contained in other plans (including the LEA plan pursuant to Section 1112 of Subpart 1 of Part A of Title I of Public Law 107-110) that are incorporated or referenced as relevant in this document.

Charter schools, pursuant to Education Code sections 47605, 47605.5, and 47606.5, must describe goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities as applicable and any locally identified priorities. For charter schools, the inclusion and description of goals for state priorities in the LCAP may be modified to meet the grade levels served and the nature of the programs provided, including modifications to reflect only the statutory requirements explicitly applicable to charter schools in the Education Code.

ANALYSIS

A detailed analysis of LCAP assessment data through a variety of lenses will be presented by the CEO.

RECOMMENDATION

This is an information item only and no action is required.