

**REGULAR MEETING
BOARD OF SCHOOL TRUSTEES
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met in a regular meeting on Monday, November 10, 2025, at 6:30 p.m. in the F.L. O’Neal Administration Building, 310 Stadium Drive, Brownsburg, Indiana.

I. CALL TO ORDER

Ms. Jessica Heffernan, President of the Board, called the meeting to order at 6:30 p.m. Other Board members in attendance included Dr. Matt Freije, Mr. Mike Wells, Dr. Katie Dixon, and Mr. Gordon Hayward. Administrators present were Dr. Kat Jessup, Ms. Kim Lippe, Mr. Shane Hacker, and Mrs. Jodi Gordon. Mr. Corey Ebert and Police Officer Joshua Stephens were also present.

II. PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

III. MOMENT OF REFLECTION

Ms. Heffernan asked for a moment of silence for reflection.

IV. COMMUNICATIONS

A. Commendation – Skyler Rose and Ethan Cougill IHSAA Boys Doubles Tennis State Champions – Ms. Murphy

Ms. Murphy celebrated Ethan Cougill and Skyler Rose, both Juniors at Brownsburg High School, winning the first title in tennis for Brownsburg High School. The boys won the IHSAA Boys Doubles Tennis State Championship.

B. Brownsburg Education Foundation Report – Dr. Dixon

Dr. Dixon provided an update on the Brownsburg Education Foundation (BEF). Nominations for the BHS Alumni Hall of Fame are currently being accepted online through November 30th, and community members are encouraged to nominate deserving Brownsburg High School alumni. The Apples for Excellence Promotion will take place the week after Thanksgiving, coinciding with #GivingTuesday on December 2nd and 3rd. For a \$5 donation to BEF, teachers and staff will receive a golden apple pin, while students will receive a purple color-changing pencil. Online sales will also begin the week of November 24th for those wishing to purchase apples with a credit card. Lastly, Dr. Dixon announced details for the 2026 BEF Gala, themed *Saddle Up Soirée*, scheduled for March 13, 2026, at the Golf Club of Indiana in Whitestown. Early Bird table reservations will be available December 1–15, with individual reservations opening on January 1, 2026. Additional information can be found on the BEF website.

C. Operations Update – Mr. Hacker

Mr. Hacker provided district-wide updates. The Real Men Read program has resumed, with MENTors visiting Kindergarten classrooms across the district to read with students. At East Middle School, the roof replacement project continues, with most areas now completed. The goal is to finish the work before 2026, ahead of the original March 2026 completion timeline. Additionally, the BHS 2nd Floor Connection project is nearing completion. This improvement will enhance student movement throughout the building and remain on schedule to be finished by March 2026.

V. COMMENTS FROM PATRONS

There were none.

VI. CONSENT ITEMS

A. Approval – Minutes

- October 6, 2025, Public Hearing
- October 6, 2025, Business Meeting
- October 10, 2025, Executive Session

B. Approval of Claims:

- P/R# 10/10/2025 - \$2,033,922.71
- P/R# 10/24/2025 - \$2,124,329.86
- Claims 10/02/2025 – 11/05/2025 - \$5,858,640.76

C. Superintendent's Report

The Superintendent's Report was presented as follows:

1. Termination – Support Staff:

Name	Building	Position	Effective Date
a. Rukamata Mugemanyi	Facility Services	Custodian	October 10, 2025

2. Retirement – Administrative Staff:

Name	Building	Position	Effective Date
a. Kim Lippe	CO	Associate Superintendent	June 30, 2026

3. Resignation – Certified Staff:

Name	Building	Position	Effective Date
a. Cynthia Renner	BHS	Math Teacher	November 25, 2025

4. Resignations – Support Staff:

Name	Building	Position	Effective Date
a. Megan McGinn-Brockett	BOOST	Site Manager	October 2, 2025

b. Natalie Mack	BCSC	Behavior Instructional Assistant	October 10, 2025
c. Sharlyn D'Arcy	Nutrition Services	Café Team Member	October 10, 2025
d. Martina Coke	Nutrition Services	Café Team Member	October 10, 2025
e. Emily Arkanoff	Nutrition Services	Café Team Member	October 10, 2025
f. Remise Mesidor	Nutrition Services	Café Team Member	October 10, 2025
g. Jacob Koehl	ALPHA	Special Education Instructional Assistant	October 10, 2025
h. Andrea Hill	WMS	Special Education Instructional Assistant	October 31, 2025
i. Cameron Harrington	Delaware Trail	Special Education Instructional Assistant	November 4 ,2025
j. Ben Edwards	BHS	Special Education Job Coach	October 31, 2025
k. Athena Monyhan	Harris	Edmentum Supervisor	October 31, 2025

5. **New Employment – Certified Staff:**

Name	Building	Position	Effective Date	Degree	Reason for Employment
a. Tara Cody	Cardinal	Music Teacher; Temporary contract	Approximately November 20, 2025 thru March 20, 2026	Masters	While Katherine Halstead is on medical / maternity leave
b. Bethany Johnson	Eagle	1 st Grade Teacher; Temporary contract	Approximately January 16, 2026 thru March 17, 2026	Bachelors	While Keirstyn Vaught is on medical / maternity leave
c. Lisa Coppinger	WMS	Language Arts Teacher; Long term substitute	October 27, 2025 thru November 21, 2025	Bachelors	Replacing Karley Lyons
d. Nina Steuerwald	WMS	Language Arts Teacher; Temporary contract	November 24, 2025 thru the end of the school year	Bachelors	Replacing Karley Lyons

6. New Employment – Support Staff

Name	Building	Position	Effective Date	Hours per Day	Reason for Employment
a. Joslynn Spears	BHS	Special Education Job Coach	November 3, 2025	7	Replacing Ben Edwards
b. George Stapp	EMS	Special Education Instructional Assistant – 1:1	November 3, 2025	7	Replacing Regan DeJongh due to a job transfer
c. Justin Arnold	BHS	Study Hall Supervisor; Temporary assignment	October 27, 2025 thru December 5, 2025	7	While Payton Jackson filling in as a teacher
d. Julie Alcala	Cardinal	Special Education Instructional Assistant – Bridge	October 30, 2025	7	Replacing Ashley Medonis
e. Martina Coke	Nutrition Services	Café Team Member	November 3, 2025	6	Returned after resigned
f. Divine Kanome	Facility Services	Custodian	October 9, 2025	8	Replacing Yainelis Fernandez Rosales due to a building transfer
g. Denise McFadden	Transportation	Bus Aide	October 27, 2025	4.5	Replacing Cindy McNertney
h. Alecia Wilkins	Cardinal	Special Education Instructional Assistant – Bridge	October 27, 2025	7	Open position
i. Tia Underwood	BHS	Special Education Instructional Assistant – Applied Skills	October 27, 2025	7	Replacing Naomi Andrade
j. Leonor Palos	Nutrition Services	Café Team Member	November 3, 2025	6	Replacing Pam King
k. Ester Zavala Guevara	Nutrition Services	Café Team Member	November 3, 2025	6	Replacing Jeff Henker

I. Hailey Sorrell	Reagan	Learning Lab Instructional Assistant	November 5, 2025	7.5	Replacing Danielle King due to a job transfer
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7. New Employment – Extra-Curricular:

Name	Building	Position	Effective Date
a. Ashley Duncan	Delaware Trail	Club Sponsor	For the 2025-26 school year
b. Kirsten Macintyre	Delaware Trail	Club Sponsor	For the 2025-26 school year
c. Jessi Wernsman	Lincoln	Club Sponsor	For the 2025-26 school year
d. Allison Miller	Cardinal	Club Sponsor	For the 2025-26 school year
e. Emily Blaikie	Cardinal	Club Sponsor	For the 2025-26 school year

8. Leaves of Absence – Administrative Staff:

Name	Building	Position	Type of Leave	Dates of Leave
a. Anne Lesko	Brown	Principal	Medical	November 17, 2025 thru approximately December 19, 2025
b. Courtney Wesson	EMS	Assistant Principal	Medical / Maternity	Approximately March 16, 2026 thru May 29, 2026

9. Leaves of Absence – Certified Staff:

Name	Building	Position	Type of Leave	Dates of Leave
c. Heather Cravens	BHS	Science Teacher	Administrative	October 27, 2025 thru October 29, 2025
d. Lyndsey Culp	WMS	Special Education Teacher	Medical / Maternity	Approximately January 11, 2026 thru March 20, 2026
e. Annika Sallee	Brown	5 th Grade Teacher	Medical / Maternity	Approximately February 9, 2026 thru the end of the school year
f. Kayle Wood	White Lick	Special Education Teacher	Medical / Maternity	Approximately March 11, 2026 thru the end of the school year
g. Robby Donoho	BHS	TV Broadcast Teacher	Paternity	October 30, 2025 thru November 14, 2025

10. Change of Status – Support Staff:

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Kaitlyne Johnson	WMS Special Education Instructional Assistant	Eagle Learning Lab Instructional Assistant	October 27, 2025	Replacing Wendy James

11. Supplemental Payments:

It is recommended the Board approve payment of a stipend to Joe Sato for his choreography work with the performing arts department during the 2024-25 school and competition year.

FOR BOARD APPROVAL:**12. Fundraiser Requests:**

- The BHS Show Choir will be doing a Text to Donate fundraiser to help choir students put money into their own individual accounts to cover fees and possible trips this school year. This fundraiser will run from October 2, 2025, through October 31, 2025.
- The BHS DECA will be doing a Text to Donate fundraiser through Fundraising University to help raise money for DECA and their competition costs for District, State and International Competition. This fundraiser will run from November 11, 2025, through November 17, 2025.

13. Field Trip Requests:

- **Boys Basketball – Overnight**
The Boys Basketball team will be traveling overnight to Tippecanoe Valley to Warsaw, Indiana to play in Grace College Champions Classic on December 12, 2025, to December 13, 2025. This trip is being organized by Steve Lynch and will have 23 students and 6 chaperones.
- **BHS Wrestling – Overnight, Out-of-state**
The BHS Wrestling Team will be traveling overnight and out-of-state to Walsh Jesuit High School to participate in the Ironman Wrestling Tournament on December 11, 2025, to December 13, 2025. This trip is being organized by Darrick Snyder and will have 14 students and 6 chaperones.

Dr. Jessup recommended the approval of the Consent Agenda. Mr. Wells moved to approve the recommendation, Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

VII. OLD BUSINESS**A. Third Reading and Recommendation to Approve Policy (4305) – Ms. Lippe**

Ms. Lippe presented Policy 4305 for its third and final reading. She explained that Policy 4305, *Criminal Organization Activity in Schools*, is no longer required as an essential policy; however, BCSC has chosen to retain it to maintain consistency with the BCSC Student

Handbook. Ms. Lippe also noted that, as a result, references to the Indiana Code have been removed from the policy.

Ms. Lippe recommended the approval of Board Policy 4305. Dr. Dixon moved to approve the recommendation, Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

B. Recommendation to Approve Updated 2025-2026 School Calendar – Dr. Jessup

Dr. Jessup presented an updated 2025–2026 School Calendar for review with a minor change. This calendar only reflects a change in the Summer School dates. Due to the timing of the school year, staff proposed beginning Summer School one week earlier to better accommodate the earlier start to summer break. The adjusted dates would be June 2 through June 12. This change would also benefit the district financially, as the Department of Education does not provide full reimbursement for summer programs; reducing the session to nine days would help lower costs to BCSC. Additionally, the revised schedule better aligns with teacher contract days, ensuring consistency with staff agreements and scheduling.

Dr. Jessup recommended the approval of the updated 2025-2026 School Calendar. Dr. Freije moved to approve the recommendation, Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

VIII. NEW BUSINESS

A. Recommendation to Approve Fees for the 2026-2027 School Year – Mr. Hacker

- **Brownsburg Early Childhood Center Tuition and Transportation Fees**
- **ECA Transportation Rates**
- **Facility Use Rates and Rules**

Mr. Hacker presented a request for the approval of three areas of fees, which is reviewed annually each November. He explained that while funding is received for grades K–12, the district does not receive funding from the state for these the Early Childhood Center. In reviewing costs affected by inflation, utilities, and staff increases, the goal has been to minimize the impact on the district's overall financial position. Mr. Hacker noted that extensive discussions have been held regarding financial challenges, which directly influence student fees. He shared a chart outlining changes in fees related to tuition, transportation, and facility use and rates, noting that the increases may affect participation across the district.

Mrs. Heffernan asked whether the rates were comparable to those of other districts, to which Mr. Hacker responded that he did not have that information.

Dr. Dixon inquired whether transportation was included in the fees and if financial support was available for families for the Early Childhood Center. Mr. Hacker stated that there is no additional financial support for the ECC, but staff at BECC conduct fundraisers to provide

scholarships for some families—for example, assisting a family that can afford a three-day program by offering a scholarship for a five-day program.

Mr. Hacker recommended the approval of the Fees for the 2026-2027 School Year. Dr. Dixon moved to approve the recommendation, Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

IX. SUPERINTENDENT COMMENTS

Dr. Jessup shared several acknowledgments and well wishes. She congratulated Sean McGrath on being named HCC Soccer Coach of the Year and recognized the middle schools for their production of the *Newsies* musical taking place this week. Dr. Jessup also extended best wishes to the band as they compete at Grand Nationals this Thursday and to the football team as they prepare for regional competition.

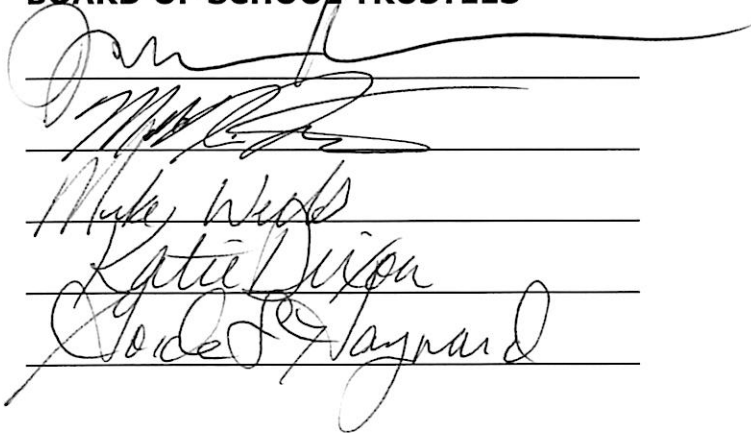
X. BOARD MEMBER COMMENTS

Mr. Hayward congratulated Skyler and Ethan, expressing his confidence that they will achieve back-to-back titles. Dr. Dixon also congratulated Skyler and Ethan, noting how quickly the year has progressed and that it is hard to believe it is already November. Mr. Wells echoed the comments of Dr. Jessup, Mr. Hayward, and Dr. Dixon, and extended congratulations to the soccer players who were named All-State Teams that were announced in the Indy Stay. Dr. Freije and Mrs. Heffernan both echoed the same sentiments shared by their colleagues.

XV. ADJOURNMENT

Ms. Heffernan called for a motion to adjourn the meeting; Mr. Wells moved for adjournment; Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays. The meeting adjourned at 6:54 p.m.

BROWNSBURG COMMUNITY SCHOOL CORPORATION BOARD OF SCHOOL TRUSTEES



The image shows five handwritten signatures in black ink, each written over a horizontal line. The signatures are: 1. A large, stylized signature at the top. 2. A signature below it, also stylized. 3. A signature that appears to be 'Mike Wells'. 4. A signature that appears to be 'Katie Dixon'. 5. A signature at the bottom that appears to be 'Todd Hayward'.