



Aiming Higher

Lewiston-Porter Central School District

One Purpose. Your Pathway. Our Promise.

November Board Reports

- ***Board Student Ex Officio Report***
 -  ***Lew-Port Ex Officio Student Board Member Presentation- November 2025***
- **Primary Education Center** (in person)
- **Intermediate Education Center** (link below)
 - [IEC Board Report](#)
- **Middle School** (attached)
 - [MS Board Report](#)
- **High School** (in-person)



LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road
Youngstown, NY 14174

October 27, 2025 Regular Board Meeting

OUR MISSION One Purpose. Your Pathway. Our Promise. OUR VISION Our PURPOSE is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their PATHWAY and discover their personal best because we PROMISE to give them our best.	Regular Board of Education Meeting Draft Minutes October 27, 2025, 6:00 pm Boardroom, Community Resource Center
Board of Education: Joseph J. Palermo, Board President (2023-2026) Tessa Connelly, Vice Board President (2024-2027) Chris Bragdon (2025-2028) Annie Huntington (2025-2028) Sara Ohanessian (2024-2027) Susan Rhodenizer (2025-2028) Ex Officio Student(s) Board of Education members: Kaitlyn Szarejko (2025-2026)	Administration: Paul J. Casseri, Superintendent of Schools Scott Hoot, Interim Assistant Superintendent for Administrative Services Marisa I. Barile, District Clerk

CALL TO ORDER

Call to Order	The Board President called the meeting to order at 6:00 pm with the Pledge of Allegiance.	Mr. Palermo
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for October 27, 2025. Motion made by Palermo, seconded by Connelly to accept the agenda.	Approved, CARRIED, 7-0

COMMITTEE & BOARD REPORTS

Committee Meeting Schedule	Committee/Council:	Meeting Dates:	Board Members:
	Athletics Council	11/5/2025, 6/11/2026	Mr. Bragdon, Mr. Palermo Mr. Waugaman
	Communication Committee	12/11/2025, 4/23/2026	Mr. Bragdon, Mrs. Connelly Ms. Ohanessian
	Curriculum, Instruction & Assessment Review Council	11/13/2025, 5/7/2026	Mrs. Connelly, Mrs. Rhodenizer Mr. Waugaman
	District Safety Committee	11/18/2025, 04/14/2026	Ms. Ohanessian, Mr. Palermo Mr. Waugaman
	District Key Communicators	1/12/2026, 5/4/2026	Mr. Palermo, Mr.. Bragdon Mr. Waugaman



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	Environmental Council	As needed	Mrs. Huntington Mrs. Ohanessian, Mr. Palermo
	Facilities Planning Review Committee	11/19/2025, 12/17/2025, 1/28/2026, 2/25/2026, 3/25/2026, 4/22/2026, 5/27/2026, 6/24/2026	Ms. Ohanessian, Mr. Palermo Mr. Waugaman
	Finance Review Committee	TBD	Ms. Ohanessian, Mr. Waugaman
	Fine Arts Council	2/25/2026, 5/28/2026	Mrs. Connelly, Mrs. Rhodenizer Mr. Waugaman
	Health & Wellness Committee	11/12/2025, 3/11/2026	Mrs. Huntington Ms. Ohanessian Mr. Palermo
	NOSBA	TBD	Mr. Waugaman
	ON BOCES Board Meetings	11/12/2025, 12/10/2025, 1/14/2026, 2/11/2026, 03/11/2026, 4/15/2026, 4/21/2026, 5/13/2026, 6/10/2026	Mrs. Mullen
	Policy Review Committee	10/30/2025, 11/21/2025, 1/9/2026, 2/6/2026, 3/6/2026, 4/10/2026, 5/8/2026, 6/5/2026	Mrs. Connelly, Mr. Palermo Mr. Waugaman
	PTSA Meetings	1/21/2026, 3/25/2026	Ms. Connelly
	Special Education Committee	11/12/2025, 5/13/2026	Mrs. Connelly, Mrs. Huntington Mr. Waugaman
	Regular Board Meeting	11/24/2025, 12/15/2025, 1/26/2026, 2/23/2026, 3/23/2026, 4/27/2026, 5/26/2026, 6/22/2026	
	Work Session	11/3/2025, 12/01/2025, 1/12/2026, 2/9/2026, 3/9/2026, 4/13/2026, 5/11/2026	
Committee Reports	Facility Review Planning Committee		Mr. Casseri
	Policy Review Committee		Mr. Palermo, Chair
	Communication Committee		Mrs. Connelly, Chair
	Fine Arts Council		Mrs. Connelly, Chair
	District Key Communicators Committee		Mrs. Rhodenizer, Chair



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DISTRICT OPERATIONS		
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the September 22, 2025 Regular Board Meeting, as submitted by the District Clerk. Motion made by Palermo, seconded by Bragdon to approve M-1.	M-1 Approved, CARRIED, 7-0
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the October 6, 2025 Work Session/Regular Board Meeting, as submitted by the District Clerk. Motion made by Palermo, seconded by Connolly to approve M-2.	M-2 Approved, CARRIED, 7-0
Consent Agenda for Financial Operations	RESOLVED , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-7, in the financial consent agenda as submitted by the Administration: Budget Status Reports Extraclassroom Treasurer's Report Treasurer's Report Claims Budget Transfer History Bank Reconciliation Budget Transfers Pending Board Approval Motion made by Palermo, seconded by Waugaman to approve NF-1 to NF-7.	NF-1 NF-2 NF-3 NF-4 NF-5 NF-6 NF-7 Approved, CARRIED, 7-0
OLD BUSINESS		
No Old Business		
NEW BUSINESS - ADMINISTRATION		
Policy Revision Acceptance of the First Reading	RESOLVED , at the First reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 7550, Dignity for All Students Policy 7551, Sexual Harassment of Students Policy 7553, Hazing of Students Policy 7560, Notification of Sex Offenders Policy 7570, Supervision of Students Policy 7590, Employment of Students Minor Age Motion made by Palermo, seconded by Rhodenizer to approve NA-1.	NA-1 Approved, CARRIED, 7-0
Policy Revision Acceptance of the Second Reading	RESOLVED , at the second reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 5681, School Safety Plans Policy 7513, Medication and Personal Care Items Policy 7521, Students with Life-Threatening Health Conditions and/or Anaphylaxis Policy 8470, Home-Schooling Motion made by Palermo, seconded by Connolly to approve NA-2.	NA-2 Approved, CARRIED, 7-0



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Approval of Appointments for the Interim Assistant Superintendent for Administrative Services	RESOLVED , that the Lewiston-Porter of Education Board of Education approve Mr. Scott M. Hoot, Interim Assistant Superintendent for Administrative Services with the following appointments: • 2025-2026 NYS Extension of Food Service Contract • Certify Payroll and Purchasing Agent • Real Property Tax Refunds and/or Corrections Motion made by Palermo, seconded by Ohanessian to approve NA-3.	NA-3 Approved, CARRIED, 7-0																																																						
Approval of Appointments for the Superintendent	RESOLVED , that the Lewiston-Porter of Education Board of Education approve Mr. Paul J. Casseri, Superintendent with the following appointments: • Safety Director • Chemical Hygiene Officer Motion made by Palermo, seconded by Ohanessian to approve NA-4.	NA-4 Approved, CARRIED, 7-0																																																						
Approval of the District Established Reserve Accounts	RESOLVED, RESOLVED , upon the recommendation of the Interim Assistant Superintendent for Administrative Services, that the Lewiston-Porter of Education Board of Education approve the district established reserve accounts (ERS, TRS, Debt Service) as follows: <table><tr><th>RESERVE</th><th>Balance @ 6/30/2024</th><th>Interest</th><th>Use</th><th>Allocation</th><th>Balance @ 6/30/2025</th></tr><tr><td>Capital</td><td>\$ 3,013,711</td><td>\$ 37,865</td><td>\$ 650,000</td><td></td><td>\$2,401,576</td></tr><tr><td colspan="6">Retirement Contribution:</td></tr><tr><td>ERS</td><td>\$ 193,419</td><td>\$ 3,098</td><td></td><td>\$ 780,000</td><td>\$ 976,517</td></tr><tr><td>TRS</td><td>\$ 654,787</td><td></td><td></td><td>\$ 356,800</td><td>\$ 1,011,587</td></tr><tr><td>Repair</td><td>\$ 487,244</td><td>\$ 7,805</td><td></td><td></td><td>\$ 495,049</td></tr><tr><td>Tax Ceriorari</td><td>\$ 163,650</td><td></td><td></td><td></td><td>\$ 163,650</td></tr><tr><td>Employee Benefit Accrued Liab.</td><td>\$ 132,516</td><td></td><td></td><td></td><td>\$ 132,516</td></tr><tr><td>Debt Service</td><td>\$ 242,144</td><td>\$ 3,879</td><td>\$242,144</td><td>\$ 1,665,195</td><td>\$ 1,669,074</td></tr></table> Motion made by Palermo, seconded by Connelly to approve NA-5.	RESERVE	Balance @ 6/30/2024	Interest	Use	Allocation	Balance @ 6/30/2025	Capital	\$ 3,013,711	\$ 37,865	\$ 650,000		\$2,401,576	Retirement Contribution:						ERS	\$ 193,419	\$ 3,098		\$ 780,000	\$ 976,517	TRS	\$ 654,787			\$ 356,800	\$ 1,011,587	Repair	\$ 487,244	\$ 7,805			\$ 495,049	Tax Ceriorari	\$ 163,650				\$ 163,650	Employee Benefit Accrued Liab.	\$ 132,516				\$ 132,516	Debt Service	\$ 242,144	\$ 3,879	\$242,144	\$ 1,665,195	\$ 1,669,074	NA-5 Approved, CARRIED, 7-0
RESERVE	Balance @ 6/30/2024	Interest	Use	Allocation	Balance @ 6/30/2025																																																			
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Debt Service	\$ 242,144	\$ 3,879	\$242,144	\$ 1,665,195	\$ 1,669,074																																																			
Acceptance of the External Audit	RESOLVED , upon the recommendation of the Interim Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education accept the External Audit (Communication with those charged with Governance, 10/6/2025, Financial Statements, 6/30/2025, Extraclassroom Activity, 6/30/2025, Management Letter, 10/6/2025) performed by Lumsden & McCormick, LLP. Motion made by Palermo, seconded by Huntington to approve NA-6.	NA-6 Approved, CARRIED, 7-0																																																						



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Approval of the Recycling of IT Equipment/Devices	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the recycling of the Information Technology equipment/devices. Motion made by Palermo, seconded by Rhodenizer to approve NA-7.	NA-7 Approved, CARRIED, 7-0
Approval of the Property Tax Refunds	RESOLVED , upon the recommendation of the Interim Assistant Superintendent for Administrative Service, that the Lewiston-Porter Board of Education approve the Property Tax refunds, pursuant to settlements related to Article 7 of the Real Estate Property Tax Law. The property tax settlements are for two (2) properties with refunds in the amounts of; 1. \$1,414.13 2. \$6,646.42 Motion made by Palermo, seconded by Waugaman to approve NA-8.	NA-8 Approved, CARRIED, 7-0

PUPIL PERSONNEL

Recommendations for CSE Placement and Amendments	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2025-2026 School Year: 09/17/25, 09/18/25, 09/19/25, 09/22/25, 09/24/25, 09/25/25, 09/26/25, 09/30/25, 10/01/25, 10/02/25, 10/03/25, 10/06/25, 10/08/25, 10/09/25, 10/14/25 Motion made by Palermo, seconded by Connelly to approve NP-1.	NP-1 Approved, CARRIED, 7-0
Recommendations for CPSE Placement and Amendments	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2025-2026 School Year: 08/13/25, 09/24/25, 09/26/25, 09/29/25, 09/30/25, 10/03/25, 10/06/25, 10/07/25 Motion made by Palermo, seconded by Waugaman to approve NP-2.	NP-2 Approved, CARRIED, 7-0



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PERSONNEL - CONSENT AGENDA

Motion made by Palermo, seconded by Waugaman to approve the Personnel Consent Agenda combining PRI, PRC, PAPNI, PABBSPACS, PANI, PAPCA, ODOB, AANI, PAESS, PFCS, PAVC.

Approved,
CARRIED, 7-0

**Resignation/
Rescission -**

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.

Instructional

Name	Date	Tenure Area	Reason
Charlene Lanier	12/01/2025	Special Education	Resignation

Coaching

Name	Date	Position	Reason
Tim Shippy	9/30/2025	Football JV Asst. Coach	Rescission

PRI

PRC

Appointments -

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for permanent classified Non-Instructional Appointments, upon the successful completion of the probationary period in accordance with Civil Service Law Section 97 and Local Rule XIII, subdivision 5.

**Non-Instructional
Permanent
Appointment**

Name:	Hunter Duckett
Position:	Cleaner
Effective:	9/30/2025
Appointment Type:	Permanent
Probationary Period:	9/30/2024-9/29/2025

PAPNI



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Appointment - Clinical Supervision	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following Clinical Supervision appointment(s). <table><tr><th>Clinical Supervisor</th><th>Supervision of:</th><th>Area</th><th>Period of Supervision</th><th>Stipend</th></tr><tr><td>Meghan Mann</td><td>Shannon Horanburg-Noonan</td><td>Speech</td><td>9/01/2025-10/17/2025</td><td>\$142.50</td></tr><tr><td>Kate Riniolo</td><td>Shannon Horanburg-Noonan</td><td>Speech</td><td>10/20/2025-6/30/2026</td><td>\$807.50</td></tr><tr><td>Emily Brook</td><td>Emily Adamson</td><td>Social Worker</td><td>9/01/2025-10/17/2025</td><td>\$142.50</td></tr><tr><td>Emily Brook</td><td>Emily Adamson</td><td>Social Worker</td><td>2/18/2026-6/30/2026</td><td>\$427.50</td></tr></table>	Clinical Supervisor	Supervision of:	Area	Period of Supervision	Stipend	Meghan Mann	Shannon Horanburg-Noonan	Speech	9/01/2025-10/17/2025	\$142.50	Kate Riniolo	Shannon Horanburg-Noonan	Speech	10/20/2025-6/30/2026	\$807.50	Emily Brook	Emily Adamson	Social Worker	9/01/2025-10/17/2025	\$142.50	Emily Brook	Emily Adamson	Social Worker	2/18/2026-6/30/2026	\$427.50	PACS
Clinical Supervisor	Supervision of:	Area	Period of Supervision	Stipend																							
Meghan Mann	Shannon Horanburg-Noonan	Speech	9/01/2025-10/17/2025	\$142.50																							
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Emily Brook	Emily Adamson	Social Worker	9/01/2025-10/17/2025	\$142.50																							
Emily Brook	Emily Adamson	Social Worker	2/18/2026-6/30/2026	\$427.50																							
Appointment - Non-Instructional	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments. <table><tr><td>Name:</td><td>Danielle Waz</td></tr><tr><td>Placement:</td><td>Primary Education Center</td></tr><tr><td>Position:</td><td>Teacher Aide</td></tr><tr><td>Effective:</td><td>11/03/2025</td></tr><tr><td>Appointment Type:</td><td>Probationary</td></tr><tr><td>Probationary Period:</td><td>11/03/2025-5/01/2026</td></tr><tr><td>Step:</td><td>4</td></tr><tr><td>Hourly Salary:</td><td>\$16.00</td></tr></table>	Name:	Danielle Waz	Placement:	Primary Education Center	Position:	Teacher Aide	Effective:	11/03/2025	Appointment Type:	Probationary	Probationary Period:	11/03/2025-5/01/2026	Step:	4	Hourly Salary:	\$16.00	PANI									
Name:	Danielle Waz																										
Placement:	Primary Education Center																										
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Step:	4																										
Hourly Salary:	\$16.00																										



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Annual Appointment - Non-instructional: Personal Care Aide	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Teacher Aides to assume the additional responsibilities and duties of a Personal Care Aide appointments for 2025-2026. <table><tr><th>Name</th><th>Effective</th><th>Placement</th><th>Salary</th></tr><tr><td>Danielle Waz</td><td>11/03/2025-6/30/2026</td><td>PEC 12:1+1</td><td>Base salary + \$ 1.00/hour</td></tr><tr><td>Melody Wilkins</td><td>9/01/2025-9/15/2025</td><td>PEC 1:1</td><td>Base salary + \$.50/hour</td></tr><tr><td>Melody Wilkins</td><td>9/16/2025-6/30/2026</td><td>PEC SCIS</td><td>Base salary + \$ 1.00/hour</td></tr><tr><td>Jodi Woock</td><td>9/29/2025-6/30/2026</td><td>PEC 1:1</td><td>Base salary + \$.50/hour</td></tr></table>	Name	Effective	Placement	Salary	Danielle Waz	11/03/2025-6/30/2026	PEC 12:1+1	Base salary + \$ 1.00/hour	Melody Wilkins	9/01/2025-9/15/2025	PEC 1:1	Base salary + \$.50/hour	Melody Wilkins	9/16/2025-6/30/2026	PEC SCIS	Base salary + \$ 1.00/hour	Jodi Woock	9/29/2025-6/30/2026	PEC 1:1	Base salary + \$.50/hour	PAPCA
Name	Effective	Placement	Salary																			
Danielle Waz	11/03/2025-6/30/2026	PEC 12:1+1	Base salary + \$ 1.00/hour																			
Melody Wilkins	9/01/2025-9/15/2025	PEC 1:1	Base salary + \$.50/hour																			
Melody Wilkins	9/16/2025-6/30/2026	PEC SCIS	Base salary + \$ 1.00/hour																			
Jodi Woock	9/29/2025-6/30/2026	PEC 1:1	Base salary + \$.50/hour																			
Annual Appointments - Instructional One District, One Book	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following 2025-2026 annual appointment(s). District-wide <table><tr><th>Name</th><th>Appointment</th><th>Salary/Stipend</th></tr><tr><td>Brittany Spina</td><td>ODOB Committee</td><td>\$15.75</td></tr></table> *ODOB Committee: Not to exceed twelve (12) hours maximum per person	Name	Appointment	Salary/Stipend	Brittany Spina	ODOB Committee	\$15.75	ODOB														
Name	Appointment	Salary/Stipend																				
Brittany Spina	ODOB Committee	\$15.75																				
Annual Appointments - Non-Instructional	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Annual non-instructional appointments. <table><tr><th>Name</th><th>Appointment</th><th>Effective</th><th>Hourly Salary/ Stipend</th></tr><tr><td>Gabrielle Serianni</td><td>Teacher Aide (1:1), IEC Intramurals</td><td>10/15/2025-12/18/2025</td><td>\$16.86</td></tr><tr><td>Jennifer Stoddard</td><td>Teacher Aide, PEC Chinese Language and Culture Enrichment Program</td><td>10/14/2025-5/14/2026</td><td>\$18.31</td></tr><tr><td>Brianna Zeitz</td><td>Teacher Aide (1:1), IEC Science Club</td><td>10/20/2025-5/19/2026</td><td>\$16.47</td></tr><tr><td>Valerie Teal</td><td>Teacher Aide (1:1), IEC Math Club</td><td>10/27/2025-3/16/2026</td><td>\$17.77</td></tr></table>	Name	Appointment	Effective	Hourly Salary/ Stipend	Gabrielle Serianni	Teacher Aide (1:1), IEC Intramurals	10/15/2025-12/18/2025	\$16.86	Jennifer Stoddard	Teacher Aide, PEC Chinese Language and Culture Enrichment Program	10/14/2025-5/14/2026	\$18.31	Brianna Zeitz	Teacher Aide (1:1), IEC Science Club	10/20/2025-5/19/2026	\$16.47	Valerie Teal	Teacher Aide (1:1), IEC Math Club	10/27/2025-3/16/2026	\$17.77	AANI
Name	Appointment	Effective	Hourly Salary/ Stipend																			
Gabrielle Serianni	Teacher Aide (1:1), IEC Intramurals	10/15/2025-12/18/2025	\$16.86																			
Jennifer Stoddard	Teacher Aide, PEC Chinese Language and Culture Enrichment Program	10/14/2025-5/14/2026	\$18.31																			
Brianna Zeitz	Teacher Aide (1:1), IEC Science Club	10/20/2025-5/19/2026	\$16.47																			
Valerie Teal	Teacher Aide (1:1), IEC Math Club	10/27/2025-3/16/2026	\$17.77																			



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Youngstown, NY 14174

October 27, 2025 Regular Board Meeting

Appointments - Athletic Event Support Staff	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Athletic Event Support positions for athletic events 2025-2026. <table border="1"> <thead> <tr> <th>Name</th><th>Appointment</th><th>Hourly Salary</th></tr> </thead> <tbody> <tr><td>Sue Baer</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Linda D'Anna</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Melanie Hendee</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Leah Herman</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Jon Hoover</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Kyle Hurtgam</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Jan Mathews</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Steve Mullen</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Laurie Munno</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Shannon Niccola</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Ann Marie Oliverio</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Kyle Parks</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>David Perreault</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Carrie Popielski</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Cindy Sanchez</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Cindy Sanioan</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Rachel Smith</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Amy Townsend</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Derek Tracy</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Whitney Vantine</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Robert Waterstram</td><td>Athletic Event Support</td><td>\$24.02</td></tr> <tr><td>Nathan Waterstram</td><td>Athletic Event Support</td><td>\$24.02</td></tr> </tbody> </table>	Name	Appointment	Hourly Salary	Sue Baer	Athletic Event Support	\$24.02	Linda D'Anna	Athletic Event Support	\$24.02	Melanie Hendee	Athletic Event Support	\$24.02	Leah Herman	Athletic Event Support	\$24.02	Jon Hoover	Athletic Event Support	\$24.02	Kyle Hurtgam	Athletic Event Support	\$24.02	Jan Mathews	Athletic Event Support	\$24.02	Steve Mullen	Athletic Event Support	\$24.02	Laurie Munno	Athletic Event Support	\$24.02	Shannon Niccola	Athletic Event Support	\$24.02	Ann Marie Oliverio	Athletic Event Support	\$24.02	Kyle Parks	Athletic Event Support	\$24.02	David Perreault	Athletic Event Support	\$24.02	Carrie Popielski	Athletic Event Support	\$24.02	Cindy Sanchez	Athletic Event Support	\$24.02	Cindy Sanioan	Athletic Event Support	\$24.02	Rachel Smith	Athletic Event Support	\$24.02	Amy Townsend	Athletic Event Support	\$24.02	Derek Tracy	Athletic Event Support	\$24.02	Whitney Vantine	Athletic Event Support	\$24.02	Robert Waterstram	Athletic Event Support	\$24.02	Nathan Waterstram	Athletic Event Support	\$24.02	PAESS
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LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road
Youngstown, NY 14174

October 27, 2025 Regular Board Meeting

EXECUTIVE SESSION - ADJOURNMENT

Executive Session	Motion made by Palermo, seconded by Ohanessian to enter into Executive Session at 7:54 pm for matters leading to the employment history of a particular person and a disciplinary matter involving a particular student. Motion made by Palermo, seconded by Connelly to adjourn from Executive Session at 8:26 pm.	Approved, CARRIED, 7-0 Approved, CARRIED, 7-0
Adjournment	Motion made by Palermo, seconded by Connelly to adjourn from the Public meeting at 8:26 pm.	Approved, CARRIED, 7-0

Marisa I. Barile, District Clerk

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

~~2021~~2025

7610

Students

SUBJECT: SPECIAL EDUCATION: DISTRICT PLAN

A District plan shall be developed describing the Special Education program in the District. The District plan shall include the following:

- a) A description of the nature and scope of special education programs and services currently available to students (including preschool students) residing in the District, including but not limited to descriptions of the District's resource room programs and each special class program provided by the District in terms of group size and composition.
- b) Identification of the number and age span of students (school age and preschool) to be served by type of disability and recommended setting.
- c) The method to be used to evaluate the extent to which the objectives of the program have been achieved.
- d) A description of the policies and practices of the Board of Education to ensure the allocation of appropriate space within the District for special education programs that meet the needs of students and preschool children with disabilities.
- e) A description of the policies and practices of the Board of Education to ensure that appropriate space will be continually available to meet the needs of resident students and preschool students with disabilities who attend special education programs provided by Boards of Cooperative Educational Services.
- f) A description of how the District intends to ensure that all instructional materials to be used in the schools of the District will be made available in a usable alternative format for each student with a disability at the same time as such instructional materials are available to non-disabled students. The alternative format must meet the National Instructional Materials Accessibility Standard defined in federal law.
- g) The estimated budget to support such plan.
- h) The date on which such plan was adopted by the Board.
- i) A description of how the District plan is consistent with the special education space requirements plan for the region as developed by the Board of Cooperative Educational Services.

The District plan, with personally identifiable student information deleted, shall be filed and available for public inspection and review by the Commissioner.

20 United States Code (USC) Section 1474(e)(3)(B)
8 New York Code of Rules and Regulations (NYCRR) Part 155 and Section 200.2(c)(1)

Adoption Date: ~~12/15/2021~~
03/22/2021

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

2021 2025

7611

Students

1 of 4

SUBJECT: CHILDREN WITH DISABILITIES

A child with a disability means a student under the age of ~~twenty-two (22)~~ ~~twenty-one~~ who is entitled to attend public schools and who, because of mental, physical or emotional reasons can only receive appropriate educational opportunities from a program of special education. A child is not considered as having a disability if his/her educational needs are due primarily to unfamiliarity with the English language; environmental, cultural or economic factors; or lack of appropriate instruction in reading or mathematics.

If the State Education Department finds that the District has inappropriate policies, procedures or practices resulting in a significant disproportionality by race/ethnicity in the suspension, identification, classification and/or placement of students with disabilities, the District will ensure that it publicly reports on the subsequent revisions to those policies, procedures or practices.

The Board recognizes the existence of individual differences in the intellectual, social, emotional and physical development of children attending school in the District. In recognizing these differences the Board supports a system of services offered in the least restrictive environment for children with disabilities which includes:

- a) Not requiring any student to obtain a prescription for a drug or other substance identified as a controlled substance by the federal Controlled Substances Act as a condition of receiving services.
- b) Education in regular classes with or without support services, education in a resource room, education for part of the day in a special class, full time education in a special class, home instruction and education in a residential setting.
- c) Providing for the education of students with disabilities with non-disabled peers to the extent appropriate.
- d) Taking the following measurable steps to recruit, hire, train and retain highly qualified personnel to provide special education programs and services:
 - 1. Utilize established procedures for publication of all potential job openings;
 - 2. Check credentials and requirements listed on applications;
 - 3. Provide training sessions for interview committee;
 - 4. Special Education teachers are required to have subject matter knowledge appropriate to the level of instruction being provided; when teaching two (2) or more core academic subjects exclusively to children with disabilities, the teacher will meet the requirements of "highly qualified" per the Every Student Succeeds Act (ESSA) and the Individuals with Disabilities Education Improvement Act of 2004 (IDEA) or demonstrate competence in all the core academic subjects taught per state regulations.
 - 5. Special education teachers and administrators are required to complete enhanced training in the needs of autistic children.

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

Continued

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

~~2021~~2025

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Students

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SUBJECT: CHILDREN WITH DISABILITIES

- e) Establishing the following guidelines for the provision of appropriate accommodations necessary to measure the academic achievement and functional performance of the student in the administration of District-wide assessments:
 - 1. Ensure that necessary accommodations are specified on individualized education program (IEP) and implemented in accordance with the IEP;
 - 2. Review the need for accommodations at Committee on Special Education (CSE) evaluations/re-evaluations.
- f) To the extent feasible, using universal design principles (defined as a concept or philosophy for designing and delivering products and services that are usable by people with the widest range of functional capabilities, which include products and services that are directly usable without requiring assistive technologies and products and services that are made usable with assistive technologies) in developing and administering District-wide assessment programs by:
 - 1. Addressing appropriate universal design principles in IEP;
 - 2. Having the Library Media Specialist and/or Curriculum Coordinator keep Committee on Special Education (CSE)/Committee on Preschool Special Education (CPSE) apprised of available products and services utilizing universal design principles;
 - 3. Ensuring that instructional materials and activities allow learning goals to be achievable by individuals with wide differences in abilities;
 - 4. Ensuring that flexible curricular materials and activities are built into the instructional design and operating systems;
 - 5. Ensuring that instruction is diversified to deliver the general education curriculum to every student and diversify ways students may respond to that curriculum.
- g) Consideration of the location of a school program(s) to a student's residence, before placement into an educational program.

Continued

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

~~2021~~2025

7611

Students

3 of 4

SUBJECT: CHILDREN WITH DISABILITIES

- h) Adoption of written policies and procedures ensuring that students with disabilities are provided appropriate opportunities to earn a high school diploma in accordance with Commissioner's Regulations.
- i) Allocation of appropriate space within the District for special education programs that meet the needs of students with disabilities.
- j) Assurance that appropriate space will be available to meet the needs of resident students with disabilities who attend special education programs provided by BOCES.

Provision of Special Education Services to Nonpublic School Students with Disabilities who are Parentally Placed

The district of location is responsible for child find, including individual evaluations, Committee on Special Education (CSE) meetings, provision of special education services, and due process to parentally placed nonpublic school students attending nonpublic schools located in the geographic region of the public school district.

These requirements only pertain to students with disabilities parentally placed in elementary and secondary nonpublic schools, not to parental placements of preschool children with disabilities in private day care or preschool programs; or to CSE placements of students with disabilities in approved private schools, Special Act School Districts, State-supported or State-operated schools or to Charter schools.

The actual cost for Committee on Special Education (CSE) administration, evaluations and special education services provided to a student with a disability who is a resident of New York State, but a nonresident to the district of location, may be recovered from the student's school district of residence. Because federal regulations require parental consent before any personally identifiable information about the student relating to special education is shared between officials in the public school district of location and officials in the public school district of residence, parent consent to share special education information between the two public school districts is required before billing a district of residence for the cost of special education services provided to the student by the district of location.

Parental consent must be obtained by the school district of location before any personally identifiable information about the student is shared between officials in the public school district of residence and officials in the public school district of location.

Continued

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

~~2021~~2025

7611

Students

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SUBJECT: CHILDREN WITH DISABILITIES

The school district of location must consult with nonpublic school representatives and representatives of parents of parentally placed nonpublic school students with disabilities enrolled in nonpublic elementary and secondary schools located within the boundaries of the school district. The school district must engage in consultation regarding the child find process and services generally; consultation is not specific to individual students. Individual services are determined by the CSE.

The consultation process must be timely and meaningful and include discussion of:

- a) Child Find;
- b) Provision of Special Education Services; and c) Use of Federal Funds.

The school district of location must provide, as appropriate, special education services to an eligible student who legally resides in another state and who is parentally placed in a nonpublic school located in New York State. The services to be provided to out of state students must be documented on a services plan that is developed by the CSE of the district of location. The services plan is the written plan that describes the specific special education and related service that the district of location will provide to the student consistent with the services that the school district of location has determined through the consultation process and in relation to the proportionate shares of federal IDEA Part B dollars, to be provided to the student.

Tuition Reimbursement Claims for Disabled Nonpublic School Students

The parent must comply with the IDEA's pre-hearing notice requirement for tuition reimbursement claims. Specifically, the IDEA directs that at least ten (10) business days before submitting a request for an impartial due process hearing for tuition reimbursement, the parent must give the district written notice of intent to enroll the child in private school at public expense. The purpose of this requirement is to give the public school district's CSE the opportunity to meet and develop a new IEP for the student that addresses the parent's concerns. *A parent who does not provide such written notice within ten (10) days may have his request for reimbursement reduced or denied. In most cases, a parent's failure to satisfy these notice requirements is a complete bar to recovery.*

Individuals with Disabilities Education Improvement Act of 2004, Public Law 108-446 Sections 612 and 614
 Individuals with Disabilities Education Act (IDEA), 20 United States Code (USC) Section 1400 et seq.
 20 United States Code (USC) Section 9101(23), 21 United States Code (USC) Section 812(c)
 34 Code of Federal Regulations (CFR) Part 300, Education Law Sections 3004(4), 3004(5), 3208, 3242,
 3602-c, 4401-4407 and 4410-6, 8 New York Code of Rules and Regulations (NYCRR), Sections 52.21, 57-3, 100.5, 100.9,
 177.2, 200.2(b), 200.2(c)(2)(v), 200.4(e)(9) and 200.6(a)(1)

NOTE: Refer also to Policy #7615 - Least Restrictive Environment

Adoption Date: 12/15/2025
 03/22/2021

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

~~2021~~2025

7612

Students

SUBJECT: GROUPING BY SIMILARITY OF NEEDS

The Board will provide appropriate special education and related services to students with disabilities. For those students for whom an appropriate education requires that they be placed together for purposes of special education, the following guidelines shall apply:

- a) That each student with a disability shall be identified, evaluated and placed as determined by the Committee on Special Education (CSE).
- b) The CSE shall determine written goals, including academic and functional goals, for each student with a disability by considering the special and individual needs of each student with a disability. Short-term instructional objectives and/or benchmarks will be created for each preschool student with a disability and for students who take New York State alternate assessments.
- c) The CSE shall recommend to the Board appropriate educational programs and services for each student with a disability based upon the CSE evaluation.
- d) The CSE shall provide information to those teachers and professionals who arrange instructional groups for students with disabilities. Information shall include physical, psychological and social information as well as achievement test results.
- e) The curriculum and instruction provided to students with disabilities who are grouped by similarity of needs shall be consistent with the individual needs of each student in the group.
- f) Students with disabilities may be grouped according to:
 - (1) Academic achievement, functional performance and learning characteristics;
 - (2) Social development;
 - (3) Physical development; and
 - (4) Management needs.
- g) When grouping students by similarity of needs, the social needs or physical development of a student shall not be the sole determinant for placement of a student in a special education program.
- h) The management needs of such students may vary, provided that environmental modifications, adaptations, or human or material resources required to meet the needs of any one student in the group are provided and do not consistently detract from the opportunities of other students in the group to benefit from instruction.

8 New York Code of Rules and Regulations (NYCRR) Sections
200.2(b)(3) and 200.6(a)(3)

Adoption Date: 12/15/2025
03/22/2021

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

~~2021~~2025

7613

Students

1 of 3

SUBJECT: THE ROLE OF THE BOARD OF EDUCATION IN IMPLEMENTING A STUDENT'S INDIVIDUALIZED EDUCATION PROGRAM

The Board shall establish at least one Committee on Special Education (CSE) and one Committee on Preschool Special Education (CSPE.) The Board shall also establish, as necessary, Subcommittees on Special Education to ensure timely evaluation and placement of students with disabilities.

Committee on Special Education

The Board shall, upon completion of its review of the recommendations of the CSE, arrange for the appropriate special education programs and services to be provided to a student with a disability. The Board shall notify the parent/guardian of its action in accordance with federal and state law and regulations.

For a student not previously identified as having a disability, the CSE shall provide a recommendation to the Board which shall arrange for the appropriate special education programs and services to be provided within sixty (60) school days of the date of receipt of consent to evaluate. For a student with a disability referred for review, a recommendation shall be provided to the Board which shall arrange for the appropriate special education programs and services to be provided within sixty (60) school days of the referral for review. However, if such recommendation of the CSE is for placement in an approved in-state or out-of-state private school, the Board shall arrange for such special education programs and services for students with disabilities within thirty (30) days of the Board's receipt of the recommendation of the CSE.

If on review of the recommendation of the CSE, the Board of Education disagrees with such recommendation, the Board shall follow one of the following procedures:

- a) The Board may remand the recommendation to the CSE with a statement of the Board's objections or concerns and a request that a timely meeting be held to review and consider such objections or concerns. The CSE shall consider the Board's objections or concerns, revise the IEP where appropriate, and resubmit a recommendation to the Board. If the Board continues to disagree with the recommendation of the CSE, the Board may continue to remand the recommendation to the original committee for additional reviews of its objections or concerns, or establish a second CSE to develop a new recommendation in accordance with the following paragraph, provided that the Board arranges for the programs and services in accordance with the student's IEP within the timelines as outlined above; or, in the alternative,

Continued

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

~~2021~~2025

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Students

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SUBJECT: THE ROLE OF THE BOARD OF EDUCATION IN IMPLEMENTING A STUDENT'S INDIVIDUALIZED EDUCATION PROGRAM

- b) The Board may establish a second CSE to develop a new recommendation for the student. If the Board disagrees with such new recommendation, the Board may remand the recommendation to the second CSE with a statement of the Board's objections or concerns and a request that a timely meeting be held to review and consider such objections or concerns. The second CSE shall consider the Board's objections or concerns, revise the IEP where appropriate, and resubmit a recommendation to the Board. If the Board continues to disagree with the recommendation of the second CSE, the Board may continue to remand the recommendation for additional reviews of its objections or concerns by the second CSE, provided that the Board arranges for the programs and services in accordance with the student's IEP, as developed by the second CSE, within the timelines as outlined above.

Pursuant to Commissioner's Regulations, the Board may not select the recommendation of the original CSE once it has established a second CSE.

The Board shall provide the student's parents/guardians with written notice and a copy of the statement of its objections or concerns and notice of due process rights in accordance with Section 200.5 of the Regulations of the Commissioner.

Committee on Preschool Special Education

Upon receipt of the recommendation of the Committee on Preschool Special Education (CPSE), the Board shall arrange for the preschool student with a disability to receive such appropriate programs and services in accordance with the student's IEP, commencing with the July, September or January starting date for the approved program, unless such services are recommended by the CPSE less than thirty (30) school days prior to, or after, the appropriate starting date selected for the preschool student with a disability; in that case, such services shall be provided no later than thirty (30) days from the recommendation of the CPSE.

If the Board disagrees with the recommendation of the CPSE, the Board shall send the recommendation back to the CPSE with notice of the need to schedule a timely meeting to review the Board's concerns and to revise the IEP as deemed appropriate. The Board shall provide such notice as required by federal and state law and regulations.

Subcommittee on Special Education

The number of Subcommittees on Special Education will be determined by the CSE and the CSE will be responsible for the oversight and monitoring of the activities of each subcommittee to assure compliance with the requirements of applicable state and federal laws and regulations.

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

Continued

~~2021~~2025 7613

Students 3 of 3

SUBJECT: THE ROLE OF THE BOARD OF EDUCATION IN IMPLEMENTING A STUDENT'S INDIVIDUALIZED EDUCATION PROGRAM

Each Subcommittee may perform the functions for which the CSE is responsible, except:

- a) When a student is considered for initial placement in a special class; or
- b) When a student is considered for initial placement in a special class outside of the student's school of attendance; or
- c) When a student is considered for placements in a school primarily serving students with disabilities or a school outside the District.

Subcommittees shall report annually to the CSE regarding the status of each student with a disability within its jurisdiction. Upon receipt of a written request from the parent or person in parental relation to a student, the Subcommittee shall refer to the CSE any matter in which the parent disagrees with the Subcommittee's recommendation concerning a modification or change in the identification, evaluation, educational placement or provision of a free appropriate education to the student.

Education Law Sections 4402 and 4410, 8 New York Code of Rules and Regulations (NYCRR)
Sections 200.2(d)(1), 200.4(c), 200.4(d), 200.5 and 200.16(e)

NOTE: Refer also to Policies #7631 - Appointment and Training of Committee on Special Education (CSE)/Subcommittee on Special Education Members
#7632 - Appointment and Training of Committee on Preschool Special Education (CPSE) Members

Adoption Date: 12/15/2025
03/22/2021

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

~~2021~~2025

7614

Students

SUBJECT: PRESCHOOL SPECIAL EDUCATION PROGRAM

The Board recognizes the need for educational programs for three (3) and four (4) year old children with disabilities and directs that administrative practices and procedures be developed to:

- a) Ensure the timely evaluation and placement of each preschool child with a disability residing in the District so the child has the opportunity to participate in preschool programs.
- b) Establish a Committee on Preschool Special Education (CPSE) which shall be comprised in accordance with applicable federal and state law and regulation.
- c) Ensure that parents have received and understand the request for consent for evaluation and re-evaluation of a preschool aged child.

Evaluations for Preschool Children with Disabilities

The District is required to collect entry assessment data in the three (3) outcome areas on all preschool children who receive an initial evaluation. As currently required by Commissioner's Regulation Section 200.5, a parent must be fully informed about the proposed initial evaluation and must provide consent for an initial evaluation. This would include a description of the proposed evaluation.

The CPSE will receive entry-level assessment results in the three (3) outcome areas from approved preschool evaluators conducting initial evaluations on all preschool children suspected of having disabilities. The CPSE will then meet to determine the child's eligibility for preschool education programs and/or services and complete the Child Outcomes Summary Form to determine the child's entry level of functioning in the three (3) outcome areas for all preschool children evaluated and found to be eligible. The form is be kept in the student's record until the exit assessment information is due as a way to summarize complex assessment information in a format so that the data can be aggregated and reported to the State Education Department (SED).

If the committee recommends placing a child in an approved program that also conducted an evaluation of such child, it shall indicate in writing that such placement is an appropriate one for the child. In addition, the committee shall provide notice to the Commissioner of such recommendation.

Individuals with Disabilities Act (IDEA), 20 USC Section 1400 et seq.

Education Law Section 4410

8 NYCRR Sections 200.2(b)(2), 200.2(b)(5) and 200.5

NOTE: Refer also to Policy #7632 - Appointment and Training of Committee on Preschool Special Education (CPSE) Members

Adoption Date: 12/15/2025
03/22/2021

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

~~2021~~2025

7615

Students

SUBJECT: LEAST RESTRICTIVE ENVIRONMENT

Least restrictive environment means that placement of students with disabilities in special classes, separate schools or other removal from the regular educational environment occurs only when the nature or severity of the disability is such that even with use of supplementary aids and services, education in regular classes cannot be satisfactorily achieved. The placement of an individual student with a disability in the least restrictive environment shall:

- a) Provide the special education and related services, as well as supplementary aids and services, needed by the student. The term "related services" does not include a medical device that is implanted, the optimization of the device's functioning (e.g., mapping), maintenance of, or the replacement of such device;
- b) Provide for education of the student to the maximum extent appropriate to the needs of the student with other students who do not have disabilities; and
- c) Be as close as possible to the student's home.

The District has an obligation, pursuant to law and regulation, to educate students with disabilities in the least restrictive environment. The District shall ensure that:

- a) Placement is based on the student's individualized education program and determined at least annually;
- b) Placement is as close as possible to the student's home, and unless the student's individualized education plan requires some other arrangement, the student shall be educated in the school he/she would have attended if not disabled;
- c) In selecting the least restrictive environment, consideration will be given to any potential harmful effect on the student or on the quality of services that he/she needs; and
- d) A student with a disability will not be removed from education in age-appropriate regular classrooms solely because of needed modifications in the general education curriculum.

The District shall ensure that a continuum of alternative placements, in accordance with law and/or regulation, will be available to meet the needs of students with disabilities for special education and related services. To enable students with disabilities to be educated with nondisabled students to the maximum extent appropriate, specially designed instruction and supplementary services may be provided in the regular class. Such services may include, but are not limited to, consultant teacher services and other group or individual supplemental or direct special education instruction.

Individuals with Disabilities Education Act (IDEA), 20 United States Code (USC) Section 1400 et seq.
 34 Code of Federal Regulations (CFR) Part 300, Education Law Sections 4401-4410-a
 8 New York Code of Rules and Regulations (NYCRR).Sections 100.5, 100.9, 200.1(cc), 200.1(qq), 200.2(b),
 200.4 and 200.6

Adoption Date: 12/15/2025
 03/22/2021

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

~~2021~~2025

7616

Students

1 of 3

**SUBJECT: PREREFERRAL INTERVENTION STRATEGIES IN GENERAL EDUCATION
(PRIOR TO A REFERRAL FOR SPECIAL EDUCATION)**

The District will implement school-wide approaches and prereferral interventions in order to remediate a student's performance within the general education setting prior to referral to the Committee on Special Education (CSE). The determination of prevention and prereferral intervention strategies or services will take into consideration the student's strengths, environment, social history, language, and cultural diversity, in addition to the teacher's concerns. The District may also provide a Response to Intervention (RtI) program to eligible students that is developed in accordance with Commissioner's regulations as part of its school-wide approach to improve a student's academic performance prior to a referral for special education.

The provision of programs and/or services for students starts with consideration and implementation of instruction in the general education curriculum, with appropriate supports, or modifications as may be necessary. In implementing prereferral intervention strategies, the District may utilize resources or strategies already in place for qualified students including, but not limited to, services available through Section 504 of the Rehabilitation Act of 1973 and Academic Intervention Services (AIS) as defined in Education Law and/or Commissioner's regulations. The District will ensure that there is a system in place, with qualified, appropriately certified personnel, for developing, implementing, and evaluating prereferral intervention strategies.

If a student is identified as needing additional instructional support, the District will establish formal Instructional Support Teams (ISTs) in accordance with law, regulations, and District guidelines, as may be applicable, to review information from the student's work, screenings, and assessments. The IST will include representatives from general and special education as well as other disciplines and include individuals with classroom experience, who may then recommend which type of instructional support the student requires and the frequency with which he or she should receive these services or supports. The building administrator will further ensure that all staff are familiar with intervention procedures and procedures for operating an IST. Parents or persons in parental relation to students will be involved in developing prereferral strategies to address the educational needs of the child. Additionally, the District will seek collaboration between outside agencies and the school prior to a referral of the student to the CSE in order to address necessary student support services.

District administration will also ensure that opportunities exist for collaboration between general educators and special educators, and that consultation and support are available to teachers and other school personnel to assist parents or persons in parental relation to students and teachers in exploring alternative approaches for meeting the individual needs of any student prior to formal referral for special education.

Prereferral/Intervention Instructional Support Plans will be designed so as to set forth proactive strategies to meet the broad range of individual student needs and to improve student performance. Prereferral/Intervention strategies and/or Instructional Support Plans will be reviewed and evaluated to determine their effectiveness and modified as appropriate. Appropriate documentation of the prevention and/or intervention strategies implemented will be maintained.

Continued

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

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Students

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SUBJECT: PREREFERRAL INTERVENTION STRATEGIES IN GENERAL EDUCATION (PRIOR TO A REFERRAL FOR SPECIAL EDUCATION)

If a referral is made to the CSE during the course of implementing prereferral/intervention instructional support services, the CSE is obligated to fulfill its duties and functions, and must meet mandatory time lines in evaluating the student for special education services and implementation of an individualized education program (IEP), if applicable.

Academic Intervention Services

The Board will provide to students at risk of not achieving state standards with AIS. AIS means additional instruction which supplements the instruction provided in the general education curriculum and assists students in meeting those state learning standards as defined in Commissioner's regulations and/or student support services which may include guidance, counseling, attendance, and study skills which are needed to support improved academic performance. The District will identify students to receive AIS through a two-step identification process set forth in Commissioner's regulations.

The District will provide AIS to students who are limited English proficient and are determined, through uniformly applied District-developed procedures, to be at risk of not achieving state learning standards in English language arts, mathematics, social studies and/or science, through English or the student's native language.

The District has developed a description of the AIS offered to grades K through 12 students in need of these services. The description includes any variations in services in schools within the District and specifically sets forth:

- a) The District-wide procedure(s) used to determine the need for AIS;
- b) Academic intervention instructional and/or student support services to be provided;
- c) Whether instructional services and/or student support services are offered during the regular school day or during an extended school day or year; and
- d) The criteria for ending services, including, if appropriate, performance levels that students must obtain on District-selected assessments.

The District will review and revise this description every two years based on student performance results.

Parental Notification

- a) Commencement of Services: Parents or persons in parental relation to a student who has been determined to need AIS will be notified in writing by the building principal. This notice will be provided in English and translated into the parent's native language or mode of communication, as necessary. The notice will also include a summary of the AIS to be provided to the student, why the student requires these services, and the consequences of not achieving expected performance levels.

Continued

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**SUBJECT: PREREFERRAL INTERVENTION STRATEGIES
(PRIOR TO A REFERRAL FOR SPECIAL EDUCATION)**

- b) Ending of AIS: Parents or persons in parental relation will be notified in writing when AIS is no longer needed. This notice will be provided in English and translated to the parent's native language or mode of communication, as necessary.

Parents will be provided with ongoing opportunities to consult with the student's teachers and other professional staff providing AIS, receive reports on the student's progress, and information on ways to work with their child to improve achievement.

§ 504 of the Rehabilitation Act of 1973, 29 USC § 794 et seq.
Education Law §§ 3602, 4401, and 4401-a
8 NYCRR §§ 100.1(g), 100.1(p), 100.1(r), 100.1(s), 100.1(t), 100.2(v), 100.2(dd)(4), 100.2(ee),
200.2(b)(7), 200.4(a)(2), 200.4(a)(9); 200.4(c), and Part 154

Adoption Date: 12/15/2025
03/22/2021

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

2021 2025

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Students

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SUBJECT: DECLASSIFICATION OF STUDENTS WITH DISABILITIES

The School District shall establish and implement a plan for the appropriate declassification of students with disabilities which must include:

- a) The regular consideration for declassifying students when appropriate;
- b) A reevaluation of the student prior to declassification; and
- c) The provision of educational and support services to the student upon declassification.

Eligibility Determinations

The School District must evaluate a student with a disability prior to determining that a student is no longer a student with a disability as defined in accordance with Commissioner's Regulations, and the District shall provide a copy of the evaluation report and the documentation of eligibility to the student's parent at no cost to the parent. The results of any reevaluations must be addressed by the Committee on Special Education (CSE) in a meeting to review and, as appropriate, revise the student's individualized education program (IEP).

Prior to the reevaluation, the School District shall obtain informed written parental consent unless otherwise authorized pursuant to law and/or regulation. Parental consent need not be obtained if the District can demonstrate that it has taken reasonable measures to obtain that consent, and the student's parents fail to respond. The District must have a record of its attempts to obtain parental consent. Should the student's parents refuse consent for the reevaluation, the District may continue to pursue the reevaluation by using mediation and/or due process procedures.

The District shall take whatever action is necessary to ensure that the parent understands the proceedings at the meeting of the CSE, including arranging for an interpreter for parents with deafness or whose native language is other than English.

Graduation/Aging Out

The District is not required to conduct a reevaluation of a student before the termination of a student's eligibility due to graduation with a local high school or Regents diploma or exceeding the age eligibility for a free appropriate public education. However, the District must provide the student with a summary (Student Exit Summary see website: www.p12.nysed.gov/specialed/idea/studentexit.htm) of the student's academic achievement and functional performance, including recommendations on how to assist the student in meeting his/her post secondary goals. In addition, parents must receive prior written notice indicating that the student is not eligible to receive a free appropriate public education after graduation with the receipt of the local high school or Regents diploma.

In accordance with Commissioner's Regulations, before a student's graduation from high school with a Skills and Achievement (SA) Commencement Credential or Career Development and Occupational Studies Commencement Credential (CDOS), parents must receive prior written notice indicating that the student continues to be eligible for a free appropriate public education until the end of the school year in which the student turns ~~twenty-one (21)~~ twenty-two (22) or until receipt of a regular high school diploma. However, New York State Law does not grant a child who has reached the age of majority all rights previously granted to parents under IDEA.

Continued

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

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Students

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SUBJECT: DECLASSIFICATION OF STUDENTS WITH DISABILITIES**Recommendation for Declassification**

If the student has been receiving special education services, but it is determined by CSE that the student no longer needs special education services and can be placed in a regular educational program on a full-time basis, the recommendation shall:

- a) Identify the declassification support services, if any, to be provided to the student; and/or the student's teachers; and
- b) Indicate the projected date of initiation of such services, the frequency of provision of such services, and the duration of these services, provided that such services shall not continue for more than one (1) year after the student enters the full-time regular education program.

Declassification Support Services

Declassification support services means those services provided to the student or the student's teacher(s) to aid in the student's transition from special education to full-time regular education. These services are provided by persons certified or licensed in the appropriate area of service pursuant to Commissioner's Regulations Part 80. Such services include:

- a) For the student: psychological services, social work services, speech and language improvement services, non-career counseling, and other appropriate support services; and
- b) For the student's teacher(s): the assistance of supplementary school personnel and consultations with appropriate personnel.

When appropriate, the District shall provide declassification support services to students who have moved from special education to a full-time regular educational program in accordance with the recommendation of the CSE.

Procedural Safeguards Notice

The District shall use the procedural safeguards notice prescribed by the Commissioner of Education. The District will further ensure that the procedural safeguards notice is provided in the native language of the parent or other mode of communication used by the parent, unless it is clearly not feasible to do so. If the native language or other mode of communication of the parent is not a written language, the District shall take steps to ensure that the notice is translated orally or by other means to the parent in his/her native language or other mode of communication; that the parent understands the content of the notice; and that there is written evidence that all due process procedures, pursuant to law and/or regulation, have been met.

Individuals with Disabilities Education Improvement Act of 2004 [Public Law 108-446] Individuals with Disabilities Education Act (IDEA), 20 USC Section 1400 et seq. 34 CFR Part 300

Education Law Sections 4401-4410-a, 8 NYCRR Sections 100.2(u), 100.6, 200.1(ooo), 200.2(b)(8), 200.4(b)(4), 200.4(b)(5), 200.4(c)(3), 200.4(c)(4), 200.4(d)(1) and 200.5(a)

NOTE: Refer also to Policy #7641 - Transition Services

Adoption Date: 12/15/2025
03/22/2021

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

2025

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Students

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SUBJECT: DIGNITY FOR ALL STUDENTS**Overview**

The District seeks to create an environment free of harassment, bullying, and discrimination; to foster civility in its schools; and to prevent conduct that is inconsistent with its educational mission. This policy is just one component of the District's overall commitment to maintaining a discrimination and harassment-free educational and work environment.

The District, therefore, prohibits all forms of harassment and bullying of students by employees or other students on school property and at school functions. The District further prohibits discrimination against students, including, but not limited to, discriminatory acts based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex by employees or other students on school property and at school functions.

In addition, other acts of harassment, bullying, and/or discrimination that occur off school property may be subject to discipline or other corrective action, where such acts create or would foreseeably create a risk of substantial disruption within the school environment, where it is foreseeable that the conduct, threats, intimidation, or abuse might reach school property.

The District adopts this policy as part of its effort to provide for the prompt and equitable resolution of complaints of harassment, bullying, and/or discrimination of students. The District will promptly respond to reports of harassment, bullying, and/or discrimination of students, ensure that all investigations are conducted within a reasonably prompt time frame and under a predictable fair grievance process that provides due process protections, and impose disciplinary measures and implement remedies when warranted.

Inquiries about this policy may be directed to the District's Dignity Act Coordinator(s) (DAC(s)).

Dignity Act Coordinator

In each of its schools, the District will designate at least one employee to serve as the DAC and receive reports of harassment, bullying, and/or discrimination. Each DAC will be:

- a) Approved by the Board;
- b) Licensed and/or certified by the Commissioner as a classroom teacher, school counselor, school psychologist, school nurse, school social worker, school administrator or supervisor, or Superintendent;
- c) Instructed in the provisions of the Dignity for All Students Act and its implementing regulations;

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LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

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Students

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SUBJECT: DIGNITY FOR ALL STUDENTS

- d) Thoroughly trained to handle human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, and sex;
- e) Provided with training which addresses the social patterns of harassment, bullying, and discrimination, including, but not limited to, those acts based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, and sex;
- f) Provided with training in the identification and mitigation of harassment, bullying, and discrimination; and
- g) Provided with training in strategies for effectively addressing problems of exclusion, bias, and aggression in educational settings.

The District will widely disseminate the name, designated school, and contact information of each DAC to all school personnel, students, and parents or persons in parental relation by:

- a) Listing it in the *Code of Conduct*, with updates posted on the District's website;
- b) Including it in the *Code of Conduct's* plain language summary provided to all parents or persons in parental relation to students before the beginning of each school year;
- c) Providing it to parents or persons in parental relation in at least one District or school mailing or other method of distribution each school year, including, but not limited to, electronic communication and/or sending information home with each student. If the information changes, parents and persons in parental relation will be notified in at least one subsequent District or school mailing, or other method of distribution as soon as practicable thereafter;
- d) Posting it in highly visible areas of school buildings; and
- e) Making it available at the District and school-level administrative offices.

If a DAC vacates his or her position, the District will immediately designate another eligible employee as an interim DAC, pending approval of a successor DAC from the Board within 30 days of the date the position was vacated. In the event a DAC is unable to perform his or her duties for an extended period of time, the District will immediately designate another eligible employee as an interim DAC, pending the return of the previous individual to the position.

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LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

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Students

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SUBJECT: DIGNITY FOR ALL STUDENTS**Training and Awareness**

Each year, all employees will be provided with training to promote a supportive school environment that is free from harassment, bullying, and discrimination, and to discourage and respond to incidents of harassment, bullying, and discrimination. This training may be provided in conjunction with existing professional learning and will be conducted consistent with guidelines approved by the Board, and will include training to:

- a) Raise awareness and sensitivity to potential acts of harassment, bullying, and discrimination;
- b) Address social patterns of harassment, bullying, and discrimination;
- c) Inform employees on the identification and mitigation of harassment, bullying, and discrimination;
- d) Enable employees to prevent and respond to incidents of harassment, bullying, and discrimination;
- e) Make employees aware of the effects of harassment, bullying, cyberbullying, and discrimination on students;
- f) Provide strategies for effectively addressing problems of exclusion, bias, and aggression;
- g) Include safe and supportive school climate concepts in curriculum and classroom management; and
- h) Ensure the effective implementation of school policy on conduct and discipline.

Rules against harassment, bullying, and discrimination will be included in the *Code of Conduct*, publicized District-wide, and disseminated to all staff and parents or persons in parental relation. Any amendments to the *Code of Conduct* will be disseminated as soon as practicable following their adoption. The District will provide new employees with a complete copy of the current *Code of Conduct* upon beginning their employment, and distribute an age-appropriate summary to all students at a school assembly at the beginning of each school year.

Internal Reports and Investigations of Harassment, Bullying, and/or Discrimination

All District employees who witness or receive an oral or written report of harassment, bullying, and/or discrimination are required to take action. District employees must make an oral report promptly to the Superintendent or principal, their designee, or the DAC not later than one school day after witnessing or receiving an oral or written report of harassment, bullying, and/or discrimination. No later than two school days after making the oral report, the District employee must file a written report with the Superintendent or principal, their designee, or the DAC.

The Superintendent/designee, or the DAC will lead or supervise the thorough investigation of all reports of harassment, bullying, and/or discrimination and ensure that all investigations are promptly completed after the receipt of a written report. In investigating any allegation, the investigator may seek the assistance of the District's Civil Rights Compliance Officer(s) (CRCO(s)) and/or Title IX Coordinator(s) in investigating, responding to, and remediating complaints of harassment, bullying, and/or discrimination.

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LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

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Students

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SUBJECT: DIGNITY FOR ALL STUDENTS

Additionally, other District policies and documents address harassment, bullying, and discrimination of students. These policies and documents may include: Policy #3421, Title IX and Sex Discrimination; Policy #6121, Policy Against Discrimination and Harassment; Policy #7551, Sexual Harassment of Students; and the District's *Code of Conduct*. All complaints will be handled in accordance with the applicable District policies and/or documents.

The determination as to which District policies and/or documents are applicable is fact specific, and the DAC may work with other District staff such as the District's CRCO(s) and/or Title IX Coordinator(s) to determine which District policies and/or documents are applicable to the specific facts of the complaint.

When an investigation verifies a material incident of harassment, bullying, and/or discrimination, the Superintendent or principal, their designee, or the DAC will take prompt action, consistent with applicable laws and regulations as well as the District's *Code of Conduct*, reasonably calculated to end the harassment, bullying, and/or discrimination, eliminate any hostile environment, create a more positive school culture and climate, prevent recurrence of the behavior, and ensure the safety of the student or students against whom the behavior was directed.

The Superintendent/designee, or the DAC will promptly notify the appropriate local law enforcement agency when it is believed that any harassment, bullying, and/or discrimination constitutes criminal conduct.

Reporting Incidents**Reporting Incidents to the Superintendent**

At least once during each school year, each building principal will provide a report on data and trends related to harassment, bullying, and/or discrimination to the Superintendent in a manner prescribed by the District. This report will be used to submit the annual School Safety and the Educational Climate (SSEC) Summary Data Collection form to the State Education Department (SED).

Reporting of Material Incidents to the Commissioner of Education

Each school year, the District will submit to the Commissioner a report of material incidents of harassment, bullying, and/or discrimination that occurred during the school year in accordance with law and regulation. This report will be submitted in a manner prescribed by the Commissioner, on or before the basic educational data system (BEDS) reporting deadline or other date determined by the Commissioner.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

Any person who has reasonable cause to suspect that a student has been subjected to harassment, bullying, and/or discrimination by an employee or student on school grounds or at a school function, and who acts reasonably and in good faith in reporting it to school officials, the Commissioner, or law enforcement authorities, or who otherwise initiates, testifies, participates, or assists in any formal or informal proceedings, will have immunity from any civil liability that may arise from making that report, or from initiating, testifying, participating, or assisting in those proceedings. The District also prohibits any retaliatory behavior directed against any complainant, victim, witness, or any other individual who participated in the reporting or investigation of an incident of alleged harassment, bullying, and/or discrimination.

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LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

2025 7550

Students 5 of 5

SUBJECT: DIGNITY FOR ALL STUDENTS**Publication of District Policy**

At least once during each school year, all employees, students, and parents or persons in parental relation will be provided with a written or electronic copy of this policy, or a plain-language summary of it. The policy or summary will include information relating to how students, parents or persons in parental relation, and employees may report harassment, bullying, and/or discrimination. Additionally, the District will maintain a current version of this policy on its website at all times.

Application

Nothing in this policy or its implementing regulations should be interpreted to preclude or limit any right or cause of action provided under any local, state, or federal ordinance, law or regulation including, but not limited to, any remedies or rights available under the Individuals with Disabilities Education Act, Title VII of the Civil Rights Law of 1964, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990.

Education Law §§ 10-18 and 2801
8 NYCRR § 100.2

NOTE: Refer also to Policies #1330 - Appointments and Designations by the Board
#3410 - Code of Conduct on School Property
#3421 - Title IX and Sex Discrimination
#5670 - Records Management
#6121 - Policy Against Discrimination and Harassment
#6411 - Use of Email in the School District
#7551 - Sexual Harassment of Students
#7552 - Student Gender Identity
#7553 - Hazing of Students
#7554 - Equal Educational Opportunities
#8242 - Civility, Citizenship, and Character Education/Interpersonal
Violence Prevention Education
District *Code of Conduct*

Adoption Date: 11/24/2025
05/24/2021

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

2025

7551

Students

1 of 4

SUBJECT: SEXUAL HARASSMENT OF STUDENTS**Overview**

The District is committed to creating and maintaining an environment which is free from discrimination and harassment. This policy addresses sexual harassment of students. It is just one component of the District's overall commitment to maintaining a discrimination and harassment-free educational and work environment.

Consistent with this commitment and in accordance with law and regulation, the District prohibits all forms of sexual harassment of students by any individual on school property and at school functions which, for purposes of this policy, means a school-sponsored or school-authorized extracurricular event or activity regardless of where the event or activity takes place, including any event or activity that may take place virtually or in another state.

The District adopts this policy as part of its effort to provide for the prompt and equitable resolution of complaints of sexual harassment of students. The District will promptly respond to reports of sexual harassment of students, ensure that all investigations are conducted within a reasonably prompt time frame and under a predictable fair grievance process that provides due process protections, and impose disciplinary measures and implement remedies when warranted.

Inquiries about this policy may be directed to the District's Civil Rights Compliance Officer(s) (CRCO(s)), Title IX Coordinator(s), and/or the Dignity Act Coordinator(s) (DAC(s)).

What Constitutes Sexual Harassment

Sexual harassment is a form of sex discrimination and is unlawful. It includes harassment on the basis of sex, sexual orientation, self-identified or perceived sex, gender expression, gender identity, and the status of being transgender. Sexual harassment can occur between any individuals, regardless of their sex or gender.

Generally stated, sexual harassment consists of subjecting an individual to unwelcome conduct which is either of a sexual nature or which is directed at an individual because of that individual's sex.

This conduct may, among other things, have the purpose or effect of: creating an intimidating, hostile, or offensive environment; substantially or unreasonably interfering with a student's educational performance, opportunities, benefits, or well-being; or otherwise adversely affecting a student's educational opportunities. Petty slights or trivial inconveniences generally do not constitute harassing conduct.

Determinations as to whether conduct or an incident constitutes sexual harassment will be made consistent with applicable law and regulation, as well as any applicable District policy, regulation, procedure, or other document such as the District's *Code of Conduct*. The examples below are intended to serve as a general guide for individuals in determining what may constitute sexual harassment. These examples should not be construed to add or limit the rights that students possess as a matter of law.

Continued

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

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SUBJECT: SEXUAL HARASSMENT OF STUDENTSExamples of Sexual Harassment

Sexual harassment can be verbal, non-verbal, or physical. Examples of this conduct may include, but are not limited to, the following:

- a) Unwanted physical acts of a sexual nature, such as:
 - 1. Touching, pinching, patting, kissing, hugging, grabbing, brushing against another person's body, or poking another person's body; and
 - 2. Rape, sexual battery, molestation, or attempts to commit these assaults.
- b) Engaging in sexual conduct with an individual who is unable to consent due to age, use of drugs or alcohol, intellectual disability, or other disability.
- c) Unwanted sexual advances or propositions, such as:
 - 1. Demanding sexual favors of a student, insinuating that refusal to acquiesce to such favors will adversely affect a student's grades, references, academic or scholastic placement, and/or participation in extracurricular activities; and
 - 2. Subtle or obvious pressure for unwelcome sexual activities.
- d) Verbal abuse or ridicule, including profanity, innuendoes, stories, and jokes that are sexual in nature and/or gender-related. This might include inappropriate sex-oriented comments on appearance, including dress or physical features.
- e) Asking or commenting about an individual's sexual activities.
- f) Hostile actions taken against an individual because of that individual's sex, sexual orientation, gender identity, and the status of being transgender.
- g) Displaying or distributing pornographic or other sexually explicit materials (print or digital) such as magazines, pictures, cartoons, etc.
- h) Unwelcome staring, leering, or gesturing which is sexually suggestive in nature.
- i) Unwelcome and/or offensive public displays of sexual or physical affection.
- j) Clothing that reflects sexually obscene and/or sexually explicit messages, slogans, or pictures.
- k) Any other unwelcome and unwanted sexually oriented and/or gender-based behavior which is sexually demeaning, belittling, intimidating, or perpetrates sexual stereotypes and attitudes.

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LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

2025 7551

Students 3 of 4

SUBJECT: SEXUAL HARASSMENT OF STUDENTS**Reporting Allegations of Sexual Harassment**

In order for the District to enforce this policy, and to take corrective action as warranted, it is essential that students who believe that they have been a victim of sexual harassment in the school environment, as well as any other person who has knowledge of or witnesses any possible sexual harassment, immediately report the alleged conduct or incident. Reports of sexual harassment may be made orally or in writing to any District employee including, but not limited to, a teacher, building principal, CRCO, Title IX Coordinator, or DAC.

All District employees who witness or receive an oral or written report of sexual harassment must immediately inform the CRCO. Failure to immediately inform the CRCO may subject the employee to discipline up to and including termination. If the CRCO is unavailable, including due to a conflict of interest or other disqualifying reason, the report will be directed to another CRCO, if the District has designated another individual to serve in that capacity. If the District has not designated another CRCO, the Superintendent will ensure that another person with the appropriate training and qualifications is appointed to act as the CRCO.

Additionally, District employees must comply with reporting requirements in any other applicable District policy or document. Applicable policies or documents may include: Policy #3421, Title IX and Sex Discrimination; Policy #6121, Policy Against Discrimination and Harassment; Policy #7550, Dignity for All Students; and the District's *Code of Conduct*.

Grievance Process for Complaints of Sexual Harassment

The District will act to promptly, thoroughly, and equitably investigate all complaints, whether oral or written, of sexual harassment of students and will promptly take appropriate action to protect students from further sexual harassment.

Various District policies and documents address sexual harassment of students. These policies and documents may include: Policy #3420 -- Non-Discrimination and Anti-Harassment in the District; Policy #3421 -- Title IX and Sex Discrimination; Policy #7550 -- Dignity for All Students; and the District's *Code of Conduct*. All complaints will be handled in accordance with the applicable District policies and/or documents.

The determination as to which District policies and/or documents are applicable is fact specific, and the CRCO may work with other District staff such as the District's Title IX Coordinator(s) and/or DAC(s) to determine which District policies and/or documents are applicable to the specific facts of the complaint.

If an investigation reveals that sexual harassment has occurred, the District will take immediate corrective action as warranted. This action will be taken in accordance with applicable law and regulation, as well as any applicable District policy, regulation, procedure, collective bargaining agreement, third-party contract, or other document such as the District's *Code of Conduct*.

Continued

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

2025 7551

Students 4 of 4

SUBJECT: SEXUAL HARASSMENT OF STUDENTS**Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)**

The District prohibits retaliation against any individual because the individual made a report or complaint, testified, assisted, or participated or refused to participate in an investigation, proceeding, or hearing related to a complaint of sexual harassment.

Complaints of retaliation may be directed to the CRCO. If the CRCO is unavailable, including due to a conflict of interest or other disqualifying reason, the report will be directed to another CRCO, if the District has designated another individual to serve in that capacity. If the District has not designated another CRCO, the Superintendent will ensure that another person with the appropriate training and qualifications is appointed to act as the CRCO.

Where appropriate, follow-up inquiries will be made to ensure that the sexual harassment has not resumed and that those involved in the investigation have not suffered retaliation.

Equal Educational Opportunities Act of 1974, 20 USC § 1701 et seq.
 Title IV of the Civil Rights Act of 1964, 42 USC § 2000c et seq.
 Title IX of the Education Amendments Act of 1972, 20 USC § 1681 et seq.
 34 CFR Parts 106 and 270
 45 CFR Part 86
 Civil Rights Law § 40-c
 Education Law §§ 10-18, 313, 2801, and 3201-a
 New York State Human Rights Law, Executive Law § 290 et seq.
 8 NYCRR § 100.2
 9 NYCRR § 466 et seq.

NOTE: Refer also to Policies #3410 - Code of Conduct on School Property
 #3421 - Title IX and Sex Discrimination
 #6121 - Policy Against Discrimination and Harassment
 #7550 - Dignity for All Students
 #7553 - Hazing of Students
 District *Code of Conduct*

Adoption Date: 11/24/2025
 05/24/2021

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

2025

7553

Students

SUBJECT: HAZING OF STUDENTS

The District is committed to providing a safe, productive, and positive learning environment within its schools. Hazing activities are demeaning and abusive behaviors that harm victims, are inconsistent with the educational goals of the District, and may constitute criminal conduct. Consequently, hazing of students by other students or groups of students is strictly prohibited on school property, in school buildings, on school buses, by school-sponsored groups, clubs, or teams, and at school-sponsored events and/or activities whether occurring on or off-campus. Hazing is prohibited regardless of the victim's apparent willingness to participate in the activity.

For purposes of this policy, the term "hazing" is defined as any humiliating or dangerous activity expected of a student to join a group, regardless of their willingness to participate. Acts constituting hazing may range in severity from teasing or embarrassing a student to various forms of physical, emotional, and/or sexual abuse. Hazing behaviors include, but are not limited to:

- a) Humiliation: socially offensive, isolating, or uncooperative behaviors.
- b) Substance abuse: abuse of tobacco, alcohol, or illegal drugs.
- c) Other dangerous actions: hurtful, aggressive, destructive, and disruptive behaviors.

Hazing is a form of harassment and bullying and may constitute discrimination. Various District policies and documents address discrimination and harassment of students. These policies and documents may include: Policy #3421, Title IX and Sex Discrimination; Policy #6121, Policy Against Discrimination and Harassment; Policy #7550, Dignity for All Students; Policy #7551, Sexual Harassment of Students; and the District's *Code of Conduct*. As such, the District's response to reports of hazing will be handled in accordance with the applicable District policies and/or documents.

Education Law §§ 10-18, 1709-a, 2503-a, and 2801
 Penal Law §§ 120.16 and 120.17
 8 NYCRR § 100.2

NOTE: Refer also to Policies #3410 - Code of Conduct on School Property
 #3421 - Title IX and Sex Discrimination
 #6121 - Policy Against Discrimination and Harassment
 #7550 - Dignity for All Students
 #7551 - Sexual Harassment of Students
 District *Code of Conduct*

Adoption Date: 11/24/2025
 05/24/2021

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

2025

7560

Students

1 of 2

SUBJECT: NOTIFICATION OF SEXOFFENDERS

In accordance with the Sex Offender Registration Act ("Megan's Law"), the Board supports the New York State Department of Criminal Justice Services (DCJS) in its effort to inform the community in certain circumstances of the presence of individuals with a history of sex offenses, particularly against children, in the school locality. This policy is enacted in order to minimize the possibility that the sex offender will come in contact with school-age children, and to assist law enforcement agencies in preventing further criminal activity from occurring. Furthermore, the District shall cooperate with local police authorities and the local community in promoting and protecting the safety and well-being of its students.

It is the policy of the Board to disseminate all information which the District receives from local police authorities in conjunction with Megan's Law to designated staff members who might have possible contact with the offender during the course of their school duties including, but not limited to, Building Principals, supervisors, teachers, office personnel, coaches, custodians, bus drivers, and security personnel. The Superintendent reserves the right to automatically disseminate such information to additional members of the staff, designated supervisors of non-school groups that regularly use District facilities and have children in attendance, parents/guardians of District students, and other community residents who, in the opinion of the Superintendent, have an immediate need to be notified of such data in order to protect the safety of our students.

All staff members shall be informed of the availability of the information received by the District pursuant to Megan's Law upon written request to the applicable Building Principal/designee or supervisor. Community residents shall be notified of the availability of this information, with written requests directed to the District Office. Information shall also be provided to community residents through a link on the District's website to New York State's online Sex Offender Registry.

Staff members shall inform their immediate supervisor if they observe within the school building, on school grounds, at school activities, or at or near bus routes any individual whose description matches the information which was provided to the District by local law enforcement authorities. Such law enforcement officials will be notified of this information by the District as appropriate.

Information that is disseminated to the District pursuant to Megan's Law may be disclosed or not disclosed by the District in its discretion. Any information which the District receives regarding a sex offender from a source other than the Sex Offender Registry, and which is maintained independent of the requirements of Megan's Law, will be available from the District, upon written request, in accordance with the requirements of the Freedom of Information Law (FOIL).

Continued

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

2025

7560

Students

2 of 2

SUBJECT: NOTIFICATION OF SEX OFFENDERS**Special Circumstances Whereby Sex Offenders May Enter Upon School Grounds**

As a mandatory condition of the sentence for sex offenders placed on probation or conditional discharge whose victim was under the age of eighteen (18) or who has been designated a Level 3 sex offender, the court requires that such sentenced offender refrain from knowingly entering into or upon school grounds or any other facility or institution primarily used for the care or treatment of persons under the age of eighteen (18) while one or more of such persons are present.

However, by exception, a sex offender may enter school grounds or facility with the written authorization of their parole officer and the Superintendent for limited authorized purposes. Entrance upon the premises is subject to the following conditions:

- a) The offender is a registered student, participant or employee of the facility;
- b) The offender is an employee of an entity contracted by the facility; or
- c) The offender has a family member enrolled in the facility; or
- d) If the school is the offender's designated polling place and they enter solely to vote.

Implementation

Administrative regulations shall be developed to implement this policy.

Correction Law Article 6-C Executive Law 259-c(14) Penal Law 65.10(4-a)
Public Officers Law Section 84 et seq.

Adoption Date: 11/24/2025
02/22/2021

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

2025

7570

Students

SUBJECT: SUPERVISION OF STUDENTS

Students working on any activity must be supervised by the teacher or staff member in charge of the activity. This applies to all in school and extracurricular activities as well as sports activities and events. Permission to hold practices or meetings must not be granted unless a teacher or staff member is definitely in charge.

- a) District personnel will be fully responsible for the supervision of all students in either their class or their after school activities.
- b) Coaches are responsible for the supervision of their athletes at all times. This will entail dressing periods, bus duty, and ensuring students have transportation home.
- c) Teachers and/or assigned school personnel in the elementary grades will be responsible for the playground supervision of all the children under their jurisdiction during the recess periods and before the regular afternoon sessions. The Principal will distribute the responsibility so that the playground situation will be properly controlled.
- d) Students are not to be sent on any type of errand away from the building.
- e) All teachers and staff working directly with students who have a history of wandering or elopement (i.e., the act of a student who leaves or runs away from the premises without permission or notification, often referring to students who have autism spectrum disorder or diminished cognitive impairment) will be made aware of these concerns and of any existing behavioral intervention plan formulated to prevent or respond to instances of wandering or elopement.

Volunteer Chaperones

The Board recognizes that the use of volunteer chaperones for school sponsored events or activities can provide important support for the District. Volunteer chaperones, therefore, shall be unpaid adults whose responsibility it is to assist the advisor of the event in seeing to the safety and conduct of the students during the duration of the activity.

Volunteer chaperones shall be selected on the basis of their ability to assist with the supervision of students, and their ability to contribute to the group's activities.

NOTE: Refer also to Policy #5681 - School Safety Plans
#5720 - Transportation of Students

Adoption Date: 11/24/2025
02/22/2021

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

2025

7590

Students

SUBJECT: EMPLOYMENT OF STUDENTS OF MINOR AGE

A minor's work hours shall be in accordance with all applicable federal and state laws and regulations as well as requirements established by the District.

Provided the student has written consent from a parent/legal guardian and a certificate of satisfactory academic standing, any student of sixteen (16) or (17) years of age may work after 10:00 o'clock at night preceding a school day. Also, the employer must receive and maintain both the written consent and the certificate of satisfactory academic standing. Such certificate shall reflect the standards established by the District and shall be issued at the end of every marking period.

Before issuing a certificate of satisfactory academic standing, the administration shall ensure that students are afforded all rights, including the right of consent, in complying with disclosure of student records and information under the Federal Family Educational Rights and Privacy Act (FERPA).

Education Law Sections 806 and 3215 et seq.
Labor Law Sections 142-143, 161-162, 170 and 180-185A
New York Code Rules of Regulations (NYCRR) Sections 141.8, 141.9 and 190-192
Family Education Rights and Privacy Act of 1974
20 United States Code (USC) Section 1232

Adoption Date: 11/24/2025
02/22/2021



Lewiston-Porter Central School District

One Purpose, Your Pathway, Our Promise.

Katherine E. Moore
District School Tax Collector

NA-5 Acceptance of the Tax Collection Report

Memorandum

Date: November 15, 2025

To: Paul J. Casseri, Superintendent of Schools

From: Katherine Moore, School Tax Collector

Subject: Acceptance of the Tax Collection Report

This memo serves as a request for the acceptance of the 2025-2026 Final Tax Collection Report as submitted by Katherine Moore, District Tax Collector.

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

THE UNIVERSITY OF THE STATE OF NEW YORK
THE STATE EDUCATION DEPARTMENT
ALBANY, NY

COLLECTION REPORT
UNION FREE AND CENTRAL SCHOOLS

Date Report Submitted: November 15, 2025

Date Warrant Ended: October 31, 2025

			1	2	3	4	5
TOWN	ASSESSED VALUE	TAX RATE PER \$1000	AMOUNT TAX LEVY	STAR REIMBURSEMENT AMOUNT	TOTAL TAXES COLLECTED	TOTAL UNPAID TAXES RET'D TO COUNTY FOR COLLECTION	TOTAL PENALTY ADDED TO RET'D TAXES
Lewiston- Village			\$ -				\$ -
Lewiston- Town			\$ -				\$ -
Lewiston - Total	\$ 783,926,265.00	\$ 28.282621	\$ 22,171,277.47	\$ 1,547,283.06	\$ 19,891,053.37	\$ 732,941.09	\$ 21,988.33
Youngstown- Village			\$ -				\$ -
Porter- Town			\$ -				\$ -
Porter - Total	\$ 349,350,237.00	\$ 25.711730	\$ 8,982,223.53	\$ 606,825.33	\$ 8,114,661.60	\$ 260,736.55	\$ 7,822.27
DISTRICT TOTAL	\$ 1,133,276,502.00		\$ 31,153,501.00	\$ 2,154,108.39	\$ 28,005,714.97	\$ 993,677.64	\$ 29,810.60
T/Porter Omitted Taxes							
T/Lewiston Omitted Taxes							
TOTALS	\$ 1,133,276,502.00		\$ 31,153,501.00	\$ 2,154,108.39	\$ 28,005,714.97	\$ 993,677.64	\$ 29,810.60

Amount of fees (if any) received by Tax Collector.....\$ _____

Date tax claim returned to county: 11/15/2025

(Collector's Signature)

APPROVED:

(Clerk of Board of Education)

NOTE FOR DISTRICT SUPERINTENDENT: Three copies of this form are provided for each of your union free and central school districts. Please forward these to boards of education or directly to the collectors with instructions to fill out the information called for immediately after the tax warrant has ended. One copy should be kept by the collector, one by the clerk and one forwarded promptly to the district superintendent.

**Lewiston-Porter Central School District
Corrective Action Plan for External Audit
2024 - 25 (June 30, 2025)**

Lumsden McCormick LLP, the District's external auditor, presented the following observations in the District's Management Letter dated October 6, 2025.

Observation #1: Account Reconciliations

Accounts should be periodically reconciled and adjusted as necessary to properly report District transactions.

Plan of Action: Establish systematic accounting procedures and practices which will include monthly review of general ledger accounts in each fund.

Implementation date: December 2025

Person(s) Responsible for Implementation: Assistant Superintendent of Administrative Services and District Treasurer .

Observation #2: Capital Assets

Capital assets should be recorded at historical cost and updated for additions and disposals, including construction in progress.

Plan of Action: The District switched from CBIZ to Industrial Appraisal for valuing capital assets approximately 8 years ago. At that time Industrial Appraisal started providing capital asset reports at the insurance values and not on the historical basis. An appraisal needs to be conducted in order to restore the value of capital assets to the historical basis. The District will utilize Industrial Appraisal or contract with a different vendor going forward to accomplish this task.

Implementation date: June 2026

Person(s) Responsible for Implementation: Assistant Superintendent of Administrative Services, Accounting Clerk responsible for inventory record keeping, Director of Facilities and staff.

Observation #3: Extraclassroom Activities

One of the main purposes of extraclassroom activities is to provide the District with an opportunity to teach pupils basic bookkeeping procedures through participation in handling funds and maintaining appropriate records. Several areas have been noted for improvement and summarized as follows.

- Clubs with no financial activity for the past two years.
- Clubs with no student maintained ledgers or not properly maintained.
- Clubs without student treasurers who take part in disbursing money.
- Disbursements and receipts not properly authorized by students and faculty advisors and some documentation missing from the student folders.
- Clubs were created without Board approval.

Plan of Action: Board of Education Policy #5520 and Administrative Regulation #5520R will be reviewed with and adhered to by all persons listed as those responsible for the operation of the Extraclassroom Activity Funds.

Implementation date: January 2026

Person(s) Responsible for Implementation: High School and Middle School Principals, Faculty Advisors, Activity Treasurers, Central Treasurers and Faculty Auditor.

Observation #4: Interfund Receivables and Payables

Substantial amounts are owed between funds which should be liquidated in a timely manner as they originate as short-term borrowings between funds and are not intended to be permanent in nature.

Plan of Action: Strict rules of fund accounting will be implemented. Short-term borrowings will be kept to a minimum and liquidated in a timely manner through monthly review and analysis.

Implementation date: January 2026

Person(s) Responsible for Implementation: Assistant Superintendent for Administrative Services, District Treasurer, and Accounting Clerk.

Observation #5: Cash Management

In the current year, requests for reimbursement of expenditures of federal and state grants were not performed until the end of the fiscal year.

Plan of Action: Form FS-25, which is used to request grant funds, will be submitted on a monthly or quarterly basis throughout the balance of the 2025-26 fiscal year and will become a regular practice going forward.

Implementation date: January 2026

Person(s) Responsible for Implementation: Assistant Superintendent of Administrative Services and District Treasurer.

Observation #6: Bank Reconciliations

The payroll bank account was not properly reconciled on a monthly basis or at year end.

Plan of Action: The District Treasurer will continue her efforts to resolve all differences that remain between the general ledger and bank account.

Implementation date: January 2026

Person(s) Responsible for Implementation: Assistant Superintendent of Administrative Services and District Treasurer.

Observation #7: Interest Allocation

Although the District did allocate interest to the majority of its reserve funds in 2025, we continue to recommend that the district allocate interest to every reserve in accordance with the requirements of GML and Education Law.

Plan of Action: All reserve balances as of June 30, 2025 will be segregated within the NYCLASS investment account and interest will be accrued on a monthly basis throughout the 2025-26 fiscal year.

Implementation date: December 2024

Person(s) Responsible for Implementation: Assistant Superintendent of Administrative Services and District Treasurer.



LEW-PORT

Appropriation Status Detail Report By Function From 7/1/2025 To 9/30/2025

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-00-0000	NIAGARA POWER COALITION		15,000.00	0.00	15,000.00	0.00	8,000.00	7,000.00
A 1010.400-00-1000	BOE CONTRACTUAL		32,500.00	0.00	32,500.00	1,093.78	18,296.22	13,110.00
A 1010.450-00-0000	SUPPLIES & MATERIALS		500.00	0.00	500.00	0.00	250.00	250.00
A 1010.490-00-0000	BOCES SERVICES		32,688.00	0.00	32,688.00	12,733.13	19,954.87	0.00
1010	BOARD OF EDUCATION	*	80,688.00	0.00	80,688.00	13,826.91	46,501.09	20,360.00
A 1040.160-00-0000	DISTRICT CLERK SALARY		0.00	0.00	0.00	0.00	0.00	0.00
A 1040.400-00-0000	CONTRACTUAL		200.00	0.00	200.00	25.00	0.00	175.00
A 1040.400-00-3000	TRAVEL & CONFERENCE		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 1040.450-00-0000	SUPPLIES AND MATERIALS		800.00	0.00	800.00	200.00	250.00	350.00
1040	DISTRICT CLERK	*	2,500.00	0.00	2,500.00	225.00	250.00	2,025.00
A 1060.400-00-0000	CONTRACTUAL		30,500.00	0.00	30,500.00	209.00	6,341.00	23,950.00
A 1060.450-00-0000	SUPPLIES & MATERIALS		500.00	0.00	500.00	299.69	250.00	-49.69
1060	DISTRICT MEETING	*	31,000.00	0.00	31,000.00	508.69	6,591.00	23,900.31
10		**	114,188.00	0.00	114,188.00	14,560.60	53,342.09	46,285.31
A 1240.150-00-0000	SUPERINTENDENT SALARY		209,116.00	0.00	209,116.00	56,300.44	152,815.56	0.00
A 1240.150-00-1000	SUPPLEMENTAL		8,713.70	0.00	8,713.70	8,711.60	1.60	0.50
A 1240.160-00-1000	SECRETARY TO SUPERINTENDENT SALARY		82,557.13	0.00	82,557.13	22,226.89	60,330.23	0.01
A 1240.400-00-1000	CONTRACTUAL		25,000.00	0.00	25,000.00	6,466.75	4,125.76	14,407.49
A 1240.450-00-2000	SUPPLIES & MATERIALS		490.00	0.00	490.00	0.00	250.00	240.00
1240	CHIEF SCHOOL ADMINISTRATOR	*	325,876.83	0.00	325,876.83	93,705.68	217,523.15	14,648.00
12		**	325,876.83	0.00	325,876.83	93,705.68	217,523.15	14,648.00
A 1310.150-00-0000	ASSISTANT SUPERINTENDENT SALARY		158,605.00	0.00	158,605.00	43,369.16	115,235.84	0.00
A 1310.150-00-1000	SUPPLEMENTAL		6,608.50	0.00	6,608.50	0.00	6,608.50	0.00
A 1310.160-00-0000	BUSINESS OFFICE SUPPORT STAFF		242,547.50	0.00	242,547.50	64,651.49	169,236.79	8,659.22
A 1310.160-00-1000	SUPPLEMENTAL		4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
A 1310.160-00-2000	DISTRICT OFFICE SUBSTITUTES		16,000.00	0.00	16,000.00	0.00	12,482.00	3,518.00
A 1310.160-00-3000	DISTRICT OFFICE OVERTIME		6,000.00	0.00	6,000.00	0.00	6,000.00	0.00
A 1310.160-00-5000	DO Support Staff Perfect Attendance		4,250.00	0.00	4,250.00	0.00	4,250.00	0.00
A 1310.400-00-0000	CONTRACTUAL		10,000.00	0.00	10,000.00	4,634.97	0.00	5,365.03
A 1310.400-00-3000	TRAVEL & CONFERENCE		6,500.00	0.00	6,500.00	88.48	0.00	6,411.52
A 1310.450-00-0000	SUPPLIES & MATERIALS		2,500.00	0.00	2,500.00	805.31	387.47	1,307.22
A 1310.490-00-0000	BOCES SERVICES		110,000.00	0.00	110,000.00	36,666.68	73,333.32	0.00
1310	BUSINESS ADMINISTRATION	*	567,011.00	0.00	567,011.00	150,216.09	391,533.92	25,260.99

LEW-PORT

Appropriation Status Detail Report By Function From 7/1/2025 To 9/30/2025



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1320.400-00-0000	AUDITING		38,375.00	0.00	38,375.00	0.00	38,375.00	0.00
1320	AUDITING	*	38,375.00	0.00	38,375.00	0.00	38,375.00	0.00
A 1325.160-00-0000	DISTRICT TREASURER SALARY		71,925.00	0.00	71,925.00	19,364.45	52,560.55	0.00
A 1325.400-00-3000	TRAVEL & CONFERENCE		850.00	0.00	850.00	0.00	0.00	850.00
A 1325.400-80-0000	CONTRACTUAL & OTHER EXP		2,113.00	0.00	2,113.00	0.00	0.00	2,113.00
A 1325.450-00-0000	SUPPLIES & MATERIALS		250.00	0.00	250.00	0.00	0.00	250.00
1325	TREASURER	*	75,138.00	0.00	75,138.00	19,364.45	52,560.55	3,213.00
A 1330.160-00-0000	DISTRICT TAX COLLECTOR		13,500.00	0.00	13,500.00	3,732.49	9,767.51	0.00
A 1330.400-00-0000	CONTRACTUAL		11,000.00	0.00	11,000.00	9,625.76	0.00	1,374.24
A 1330.450-00-0000	SUPPLIES & MATERIALS		150.00	0.00	150.00	0.00	0.00	150.00
1330	TAX COLLECTOR	*	24,650.00	0.00	24,650.00	13,358.25	9,767.51	1,524.24
A 1345.490-00-0000	BOCES SERVICES-CO OP BIDDING		3,130.00	0.00	3,130.00	626.00	2,504.00	0.00
1345	PURCHASING	*	3,130.00	0.00	3,130.00	626.00	2,504.00	0.00
A 1380.400-00-0000	FISCAL ADVISORS		23,000.00	512.00	23,512.00	790.80	4,721.20	18,000.00
1380	FISCAL AGENT FEE	*	23,000.00	512.00	23,512.00	790.80	4,721.20	18,000.00
13		**	731,304.00	512.00	731,816.00	184,355.59	499,462.18	47,998.23
A 1420.400-00-1000	LEGAL-LEGAL ADVERTISE		5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
A 1420.400-00-2000	LEGAL-CONTRACT EXP		225,000.00	59,757.98	284,757.98	90,442.11	179,865.87	14,450.00
A 1420.490-00-0000	BOCES SERVICES		29,210.00	0.00	29,210.00	5,842.00	23,368.00	0.00
1420	LEGAL	*	259,210.00	59,757.98	318,967.98	96,284.11	203,233.87	19,450.00
A 1430.160-00-0000	PERSONNEL SALARY		0.00	0.00	0.00	0.00	0.00	0.00
A 1430.400-00-2000	PERSL - RECRUITING, ADVERTISING		7,500.00	0.00	7,500.00	365.00	0.00	7,135.00
A 1430.490-00-0000	BOCES SERVICES		0.00	4,200.00	4,200.00	1,400.00	2,800.00	0.00
1430	PERSONNEL	*	7,500.00	4,200.00	11,700.00	1,765.00	2,800.00	7,135.00
A 1480.400-80-0000	NEWSLETTER, CALENDER PRINTING		11,690.00	0.00	11,690.00	0.00	0.00	11,690.00
A 1480.490-00-0000	BOCES SERVICES		39,060.00	0.00	39,060.00	7,812.00	31,248.00	0.00
1480	PUBLIC INFORMATION & SERVICES	*	50,750.00	0.00	50,750.00	7,812.00	31,248.00	11,690.00
14		**	317,460.00	63,957.98	381,417.98	105,861.11	237,281.87	38,275.00
A 1620.160-00-0000	NON INSTRUCTIONAL SALARIES		33,742.08	0.00	33,742.08	9,659.85	26,128.47	-2,046.24
A 1620.160-00-2000	SUBSTITUTES		45,000.00	0.00	45,000.00	0.00	45,000.00	0.00
A 1620.160-00-3000	OVERTIME		15,450.00	0.00	15,450.00	514.68	14,935.32	0.00
A 1620.160-00-5000	OP PLANT - PERFECT ATTENDANCE		11,200.00	0.00	11,200.00	0.00	11,200.00	0.00
A 1620.160-03-0000	NON INSTRUCTIONSAL SALARIES - PEC		186,485.68	0.00	186,485.68	40,573.80	74,322.44	71,589.44

LEW-PORT

Appropriation Status Detail Report By Function From 7/1/2025 To 9/30/2025



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1620.160-05-0000	NON INSTRUCTIONAL SALARIES - IEC	155,451.20	0.00	155,451.20	41,852.23	113,598.97	0.00
A 1620.160-07-0000	NON INSTRUCTIONAL SALARIES - MS	186,112.20	0.00	186,112.20	59,191.65	160,662.63	-33,742.08
A 1620.160-09-0000	NON INSTRUCTIONAL SALARIES - HS	271,960.65	0.00	271,960.65	73,123.76	198,686.83	150.06
A 1620.200-00-0000	EQUIPMENT	25,000.00	0.00	25,000.00	0.00	2,536.98	22,463.02
A 1620.400-00-0000	CONTRACTUAL	118,632.00	-966.00	117,666.00	4,591.73	22,080.00	90,994.27
A 1620.400-00-1000	CONTRACTUAL - BLDG REPAIRS	60,000.00	10,000.00	70,000.00	850.00	17,476.37	51,673.63
A 1620.400-00-3000	TRAVEL & CONFERENCE	1,500.00	0.00	1,500.00	0.00	300.00	1,200.00
A 1620.400-00-4000	CONTRACTUAL - FIRE INSPECTION	31,000.00	2,646.00	33,646.00	30,327.82	1,900.00	1,418.18
A 1620.400-00-5000	CONTRACTUAL - GARBAGE DISPOSAL	25,000.00	1,785.42	26,785.42	4,028.23	20,574.98	2,182.21
A 1620.400-00-6000	CONTRACTUAL - SECURITY	280,630.00	0.00	280,630.00	39,363.50	224,636.50	16,630.00
A 1620.400-00-8000	BUILDING CONDITION/LEAD TESTING	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
A 1620.421-00-0000	NATURAL GAS	250,000.00	10,000.00	260,000.00	6,693.30	196,281.11	57,025.59
A 1620.422-00-0000	SEWER/WATER	89,640.06	10,000.00	99,640.06	7,205.38	66,594.62	25,840.06
A 1620.423-00-0000	ELECTRIC	241,047.00	12,500.00	253,547.00	7,104.17	195,189.67	51,253.16
A 1620.424-00-0000	PHONE SERVICE	75,000.00	0.00	75,000.00	13,312.15	28,044.15	33,643.70
A 1620.450-00-0000	SUPPLIES & MATERIALS - CUSTODIAL	23,475.00	0.00	23,475.00	8,975.30	8,500.00	5,999.70
A 1620.450-00-0100	CUSTODIAL UNIFORMS	7,425.00	0.00	7,425.00	354.76	1,900.00	5,170.24
A 1620.450-00-0300	OP SUPPLIES - PEC	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
A 1620.450-00-0500	OP SUPPLIES - IEC	15,000.00	0.00	15,000.00	0.00	160.50	14,839.50
A 1620.450-00-0700	OP SUPPLIES MS	15,000.00	728.74	15,728.74	728.94	0.00	14,999.80
A 1620.450-00-0900	OP SUPPLIES - HS	25,000.00	102.25	25,102.25	102.05	0.00	25,000.20
A 1620.490-00-0000	BOCES SERVICES-SAFETY RISK	31,780.00	0.00	31,780.00	6,356.00	25,424.00	0.00
1620	OPERATION OF PLANT *	2,250,530.87	46,796.41	2,297,327.28	354,909.30	1,456,133.54	486,284.44
A 1621.160-00-0000	NON INSTRUCTIONAL SALARIES	205,410.46	0.00	205,410.46	40,630.57	54,672.82	110,107.07
A 1621.160-00-1000	NON INSTRUCT SALARIES - SUPERVISI	145,634.30	0.00	145,634.30	38,527.74	106,194.56	912.00
A 1621.160-00-3000	OVERTIME	23,000.00	0.00	23,000.00	547.26	22,452.74	0.00
A 1621.160-03-0000	MAINT OF PLANT - REG STAFF PEC	60,307.47	0.00	60,307.47	16,236.64	44,070.83	0.00
A 1621.160-05-0000	MAINT OF PLANT - REG STAFF IEC	39,355.00	0.00	39,355.00	0.00	39,355.00	0.00
A 1621.160-07-0000	MAINT OF PLANT - REG STAFF MS	41,943.74	0.00	41,943.74	11,292.54	30,651.20	0.00
A 1621.160-09-0000	MAINT OF PLANT - REG STAFF HS	81,206.50	0.00	81,206.50	21,863.38	59,343.12	0.00
A 1621.200-00-0000	MAINTENANCE OF PLANT - EQUIPMENT	120,000.00	0.00	120,000.00	1,547.66	82,718.51	35,733.83
A 1621.400-00-0000	CONTRACTUAL	250,000.00	39,254.71	289,254.71	65,189.15	59,433.48	164,632.08
A 1621.450-00-0000	SUPPLIES & MATERIALS	100,000.00	4,554.04	104,554.04	7,423.66	42,334.35	54,796.03

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1621	MAINTENANCE OF PLANT	*	1,066,857.47	43,808.75	1,110,666.22	203,258.60	541,226.61	366,181.01
A 1670.160-00-0000	NON INSTRUCT SALARIES - MAILING		35,871.84	0.00	35,871.84	9,657.83	24,167.77	2,046.24
A 1670.400-01-0000	CONTRACTUAL - POSTAGE		45,000.00	0.00	45,000.00	4,702.63	1,897.37	38,400.00
1670	CENTRAL PRINTING & MAILING	*	80,871.84	0.00	80,871.84	14,360.46	26,065.14	40,446.24
A 1680.490-00-0000	CENTRAL DATA - BOCES SVCS		732,135.10	0.00	732,135.10	249,986.87	482,148.23	0.00
A 1680.490-00-1000	WHITE GLOVE - BOCES SVCS		700.00	0.00	700.00	0.00	0.00	700.00
1680	CENTRAL DATA PROCESSING	*	732,835.10	0.00	732,835.10	249,986.87	482,148.23	700.00
16		**	4,131,095.28	90,605.16	4,221,700.44	822,515.23	2,505,573.52	893,611.69
A 1910.400-00-0000	INSURANCE-PROPERTY/LIABILITY		287,500.00	0.00	287,500.00	211,990.00	0.00	75,510.00
1910	UNALLOCATED INSURANCE	*	287,500.00	0.00	287,500.00	211,990.00	0.00	75,510.00
A 1950.400-00-0000	WATER/SEWER IMPROV ASSESSMENT		60,000.00	0.00	60,000.00	0.00	0.00	60,000.00
1950	ASSESSMENTS ON SCHOOL PROPERTY	*	60,000.00	0.00	60,000.00	0.00	0.00	60,000.00
A 1964.400-00-0000	REFUNDS PROPERT TAX		30,000.00	0.00	30,000.00	30,000.00	0.00	0.00
1964	REFUND ON REAL PROPERTY TAXES	*	30,000.00	0.00	30,000.00	30,000.00	0.00	0.00
A 1981.492-00-0000	BOCES SERVICES-ADMIN RENT CAP PROJ		281,847.00	0.00	281,847.00	56,369.40	225,477.60	0.00
1981	BOCES ADMINISTRATIVE COSTS	*	281,847.00	0.00	281,847.00	56,369.40	225,477.60	0.00
19		**	659,347.00	0.00	659,347.00	298,359.40	225,477.60	135,510.00
1		***	6,279,271.11	155,075.14	6,434,346.25	1,519,357.61	3,738,660.41	1,176,328.23
A 2010.160-00-0000	CURR DEV NON INST SALARIES		48,880.34	0.00	48,880.34	13,544.81	35,335.53	0.00
A 2010.400-00-0000	CURR DEV - CONTRACTUAL		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2010.400-50-3000	CURR DEV-TRAVEL/CONF		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2010.490-50-0000	CURR DEV-BOCES SERVICES		2,550.00	0.00	2,550.00	510.00	2,040.00	0.00
2010	CURRICULUM DEVEL & SUPERVISION	*	53,930.34	0.00	53,930.34	14,054.81	37,375.53	2,500.00
A 2020.150-00-0000	INSTRUCTIONAL SALARIES		126,788.00	0.00	126,788.00	34,135.22	92,652.78	0.00
A 2020.150-00-1000	BLDG ADMN VAC BB-DO		8,035.70	0.00	8,035.70	0.00	8,035.70	0.00
A 2020.150-00-2000	PROFESSIONAL DEVELOPMENT		20,000.00	0.00	20,000.00	0.00	20,000.00	0.00
A 2020.150-03-0000	BLDG ADMIN - PEC		150,894.00	0.00	150,894.00	40,625.27	110,268.73	0.00
A 2020.150-03-1000	BLDG ADM VACA BB - PEC		6,287.30	0.00	6,287.30	0.00	6,287.30	0.00
A 2020.150-05-0000	BLDG ADMIN - IEC		113,650.00	0.00	113,650.00	30,598.05	83,051.95	0.00
A 2020.150-05-1000	BLDG ADM VACA BB- IEC		4,735.40	0.00	4,735.40	0.00	4,735.40	0.00
A 2020.150-07-0000	BLDG ADMIN - MS		165,411.00	0.00	165,411.00	44,533.72	120,877.28	0.00
A 2020.150-07-1000	BLD ADM VACA BB- MS		6,892.10	0.00	6,892.10	0.00	6,892.10	0.00
A 2020.150-09-0000	BLDG ADMIN - SHS		269,355.00	0.00	269,355.00	72,518.67	196,836.33	0.00

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A 2020.150-09-1000	BLDG ADM VACA BB- SHS	11,223.20	0.00	11,223.20	0.00	11,223.20	0.00
A 2020.160-00-0000	CLERICAL SUBSTITUTES	7,000.00	0.00	7,000.00	4,008.46	2,991.54	0.00
A 2020.160-03-0000	SUPERV REG STAFF - PEC	86,798.16	0.00	86,798.16	27,802.65	58,995.51	0.00
A 2020.160-05-0000	SUPERV REG STAFF - IEC	94,260.68	0.00	94,260.68	29,246.16	95,632.52	-30,618.00
A 2020.160-07-0000	SUPERV REG STAFF - MS	94,697.07	0.00	94,697.07	18,171.25	54,374.57	22,151.25
A 2020.160-09-0000	SUPERV REG STAFF - SHS	84,737.30	0.00	84,737.30	26,875.91	57,861.39	0.00
A 2020.160-09-0052	INTERNATION STUDIES CLERICAL	12,500.00	0.00	12,500.00	3,489.22	9,010.78	0.00
A 2020.400-00-0000	CONTRACTUAL	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
A 2020.400-00-3000	TRAVEL & CONFERENCE	13,000.00	0.00	13,000.00	0.00	0.00	13,000.00
A 2020.450-03-0000	MATLS/SUPP - PEC	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2020.450-05-0000	MATLS/SUPP - IEC	1,500.00	0.00	1,500.00	447.70	0.00	1,052.30
A 2020.450-07-0000	MATLS/SUPP - MS	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2020.450-09-0000	MATLS/SUPP - HS	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
2020	SUPERVISION-REGULAR SCHOOL *	1,285,964.91	0.00	1,285,964.91	332,452.28	939,727.08	13,785.55
A 2070.150-50-0000	INSERV - INSTRUCTIONAL	8,000.00	10,000.00	18,000.00	21,878.25	0.00	-3,878.25
A 2070.150-50-1000	ACCESS MATH/LEARNING ED ELEMENTS TRAINING	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
A 2070.400-50-1000	CURRICULUM WORKSHOPS	80,000.00	-248.00	79,752.00	0.00	0.00	79,752.00
A 2070.400-50-2000	INSERV & STAFF DEVELOP	75,000.00	-10,000.00	65,000.00	21,932.75	2,350.00	40,717.25
A 2070.400-50-3000	TRAVEL/MEETINGS	5,000.00	0.00	5,000.00	486.42	0.00	4,513.58
A 2070.450-00-0000	SUPPLIES & MATERIALS	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
A 2070.490-00-0000	BOCES SERVICES	128,656.00	-4,200.00	124,456.00	10,289.48	37,097.36	77,069.16
2070	INSERVICE TRAINING-INSTRUCTION *	325,656.00	-4,448.00	321,208.00	54,586.90	43,447.36	223,173.74
20	**	1,665,551.25	-4,448.00	1,661,103.25	401,093.99	1,020,549.97	239,459.29
A 2110.120-00-1000	SUPPLEMENTAL K-3	38,000.00	0.00	38,000.00	0.00	38,000.00	0.00
A 2110.120-00-2000	SUPPLEMENTAL	603.00	0.00	603.00	46.38	556.62	0.00
A 2110.120-03-0000	INSTRUCTIONAL SALARIES - PEC	2,089,272.06	0.00	2,089,272.06	166,494.02	1,881,311.90	41,466.14
A 2110.120-03-2000	SUPPLEMENTAL PEC	66,410.00	0.00	66,410.00	4,327.60	37,991.86	24,090.54
A 2110.120-05-0000	INSTRUCTIONAL SALARIES - IEC 3	535,850.00	0.00	535,850.00	44,113.98	499,712.02	-7,976.00
A 2110.120-05-2000	SUPPLEMENTAL	69,213.00	0.00	69,213.00	5,537.82	60,039.54	3,635.64
A 2110.121-03-1000	PERFORMANCE STIPEND PEC	12,000.00	0.00	12,000.00	0.00	12,000.00	0.00
A 2110.121-05-0000	INSTRUCT SALARIES - IEC 4-5	1,637,278.38	0.00	1,637,278.38	124,864.70	1,481,874.13	30,539.55
A 2110.121-05-1000	PERFORMANCE STIPEND IEC	7,400.00	0.00	7,400.00	0.00	7,400.00	0.00
A 2110.121-05-2000	CREDIT HOUR INCREASE	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00

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A 2110.121-07-0000	INSTRUCTIONAL SALARIES - MS 6	692,710.50	0.00	692,710.50	64,953.24	719,565.26	-91,808.00
A 2110.121-07-1000	PERFORMANCE STIPEND MS	10,200.00	0.00	10,200.00	1,000.00	9,200.00	0.00
A 2110.121-07-2000	SUPPLEMENTAL	15,752.20	0.00	15,752.20	1,391.40	14,668.40	-307.60
A 2110.121-09-1000	PERFORMANCE STIPEND HS	13,950.00	0.00	13,950.00	0.00	13,950.00	0.00
A 2110.130-00-2000	PEER COORDINATORS DO	40,000.00	0.00	40,000.00	3,414.43	39,371.57	-2,786.00
A 2110.130-00-2001	ACCESS MATH TRAINING	40,000.00	0.00	40,000.00	0.00	40,000.00	0.00
A 2110.130-00-3000	PEER COLLABERATION	40,000.00	0.00	40,000.00	0.00	40,000.00	0.00
A 2110.130-00-5000	ASAP INSTRUCTORS	15,000.00	0.00	15,000.00	0.00	15,000.00	0.00
A 2110.130-03-2000	PEER COORDINATORS PEC	17,000.00	0.00	17,000.00	1,224.46	13,611.54	2,164.00
A 2110.130-05-2000	PEER COORDINATORS IEC	18,000.00	0.00	18,000.00	1,513.64	17,322.36	-836.00
A 2110.130-07-0000	INSTRUCTIONAL SALARIES - MS 7-8	2,029,225.38	0.00	2,029,225.38	150,896.28	1,765,331.12	112,997.98
A 2110.130-07-0200	SUPPLEMENTAL	57,153.80	0.00	57,153.80	4,324.12	51,669.28	1,160.40
A 2110.130-07-2000	PEER COORDINATORS MS	22,000.00	0.00	22,000.00	1,549.24	18,212.36	2,238.40
A 2110.130-09-0000	INSTRUCTIONAL SALARIES - 9-12	3,448,119.62	-95,517.00	3,352,602.62	271,476.09	3,001,870.01	79,256.52
A 2110.130-09-0100	SUPPLEMENTAL	62,582.00	-2,652.00	59,930.00	4,297.02	43,066.58	12,566.40
A 2110.130-09-2000	PEER COORDINATORS SHS	22,000.00	0.00	22,000.00	1,799.34	20,691.66	-491.00
A 2110.140-00-0000	INSTRUCTIONAL SALARIES SUBSTITUTES	400,000.00	0.00	400,000.00	20,115.12	379,884.88	0.00
A 2110.140-00-0001	INSTRUCTIONAL SALARIES LONG TERM SUBSTITUTES	100,000.00	0.00	100,000.00	15,077.18	84,922.82	0.00
A 2110.140-00-0002	INST SALARIES STUDENT TEACHER RESIDENT SUBSTITUTE	3,200.00	0.00	3,200.00	1,755.00	1,445.00	0.00
A 2110.160-00-4000	TEACHER AIDE SUBS	26,000.00	0.00	26,000.00	1,248.00	24,752.00	0.00
A 2110.160-00-7000	MONITOR SUBS	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
A 2110.160-03-0000	TEACHER AIDES - PEC	141,936.06	0.00	141,936.06	0.00	141,936.06	0.00
A 2110.160-05-2000	TEACHER AIDES - IEC	186,000.00	0.00	186,000.00	1,433.25	184,566.75	0.00
A 2110.160-07-2000	TEACHER AIDES - MS	141,000.00	0.00	141,000.00	13,949.73	127,050.27	0.00
A 2110.160-09-2000	TEACHER AIDES - SHS	95,000.00	0.00	95,000.00	10,547.14	84,452.86	0.00
A 2110.161-00-2000	SUBSTITUTES - AIDES	0.00	0.00	0.00	156.00	0.00	-156.00
A 2110.162-03-0000	MONITORS - PEC	33,000.00	0.00	33,000.00	2,461.61	30,538.39	0.00
A 2110.162-05-0000	MONITORS - IEC	16,744.84	0.00	16,744.84	1,358.02	15,386.82	0.00
A 2110.162-07-0000	MONITORS - MS	31,185.14	0.00	31,185.14	2,732.96	28,452.18	0.00
A 2110.162-09-0000	MONITORS - SHS	67,000.00	0.00	67,000.00	3,262.62	63,737.38	0.00
A 2110.200-09-0000	FURNITURE	7,765.00	0.00	7,765.00	0.00	0.00	7,765.00
A 2110.400-00-0001	SUBSTITUTE FINGERPRINTING	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00

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A 2110.400-00-3000	TRAVEL & CONFERENCE	1,385.00	0.00	1,385.00	0.00	0.00	1,385.00
A 2110.400-03-0000	PEC CONTRACTUAL	1,465.12	0.00	1,465.12	830.72	0.00	634.40
A 2110.400-05-0011	MUSIC INSTRUMENTAL-IEC	8,410.00	200.00	8,610.00	0.00	6,655.00	1,955.00
A 2110.400-05-0095	IEC Contractuals	1,600.00	2,288.00	3,888.00	3,037.76	0.00	850.24
A 2110.400-07-0000	CONTRACTUAL - MS	7,875.00	0.00	7,875.00	0.00	0.00	7,875.00
A 2110.400-07-0011	MUSIC INSTRUMENTAL-MS	3,235.00	0.00	3,235.00	0.00	1,890.00	1,345.00
A 2110.400-07-0068	CONTRACTUAL - MS - CREW	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2110.400-07-0069	CONTRACTUAL - MS - INNOVATION	0.00	700.00	700.00	0.00	0.00	700.00
A 2110.400-09-0000	CONTRACTUAL - HS	50,000.00	10,700.00	60,700.00	8,213.07	3,531.76	48,955.17
A 2110.400-09-0011	MUSIC INSTRUMENTAL-HS	14,650.90	800.00	15,450.90	1,775.00	6,950.00	6,725.90
A 2110.400-09-0052	CONTRACTUAL INTERNATIONAL HS	25,886.00	248.00	26,134.00	8,359.26	0.00	17,774.74
A 2110.400-09-2000	COMMENCEMENT-CONTRACTUAL	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00
A 2110.450-00-0000	SUPPLIES & MATERIALS	25,000.00	0.00	25,000.00	4,599.79	2,213.71	18,186.50
A 2110.450-03-0000	SUPPLIES & MATERIALS PEC	20,095.00	41.52	20,136.52	7,256.23	2,444.08	10,436.21
A 2110.450-03-0001	STUDENT RECOGNITION PEC	1,000.00	0.00	1,000.00	144.30	309.93	545.77
A 2110.450-03-0010	SUPPLIES PEC - ONE DISTRICT ONE BOOK	9,000.00	0.00	9,000.00	0.00	0.00	9,000.00
A 2110.450-03-0011	MUSIC INSTRUMENTAL SUPPLIES-PEC	504.77	0.00	504.77	145.92	326.05	32.80
A 2110.450-03-0015	ART	2,124.03	0.00	2,124.03	0.00	1,180.22	943.81
A 2110.450-03-0071	PHYSICAL EDUCATION	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2110.450-05-0000	SUPPLIES & MATERIALS - IEC	22,300.00	-884.67	21,415.33	1,210.97	3,996.66	16,207.70
A 2110.450-05-0001	STUDENT RECOGNITION IEC	2,000.00	0.00	2,000.00	0.00	1,000.00	1,000.00
A 2110.450-05-0011	MUSIC INSTRUMENTAL SUPPLIES-IEC	1,363.64	0.00	1,363.64	516.92	225.76	620.96
A 2110.450-05-0015	ART	1,700.00	0.00	1,700.00	0.00	1,629.79	70.21
A 2110.450-05-0071	PHYSICAL EDUCATION	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
A 2110.450-07-0000	SUPPLIES & MATERIALS - MS	21,000.00	128.95	21,128.95	143.78	8,760.04	12,225.13
A 2110.450-07-0001	STUDENT RECOGNITION MS	1,600.00	0.00	1,600.00	0.00	0.00	1,600.00
A 2110.450-07-0011	MUSIC INSTRUMENTAL SUPPLIES-MS	1,540.75	0.00	1,540.75	25.15	306.52	1,209.08
A 2110.450-07-0015	ART	3,000.00	0.00	3,000.00	0.00	2,884.92	115.08
A 2110.450-07-0068	SUPPLIES & MATERIALS - MS - CREW	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 2110.450-07-0069	SUPPLIES & MATERIALS - MS - INNOVATION	2,000.00	300.00	2,300.00	0.00	0.00	2,300.00
A 2110.450-07-0071	PHYSICAL EDUCATION	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2110.450-09-0000	SUPPLIES & MATERIALS - HS	40,000.00	0.00	40,000.00	18,554.18	4,220.28	17,225.54
A 2110.450-09-0001	SUDENT RECOGNITION SHS	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00

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A 2110.450-09-0011	MUSIC INSTRUMENTAL SUPPLIES-HS	5,335.62	0.00	5,335.62	936.23	3,251.50	1,147.89
A 2110.450-09-0015	ART	13,000.00	0.00	13,000.00	7,562.15	4,816.46	621.39
A 2110.450-09-0052	SUPPLIES & MAT INTERNATIONAL HS	6,800.00	0.00	6,800.00	-3,910.00	0.00	10,710.00
A 2110.450-09-0060	SUPPLIES & MATERIAL INT BUSINESS ACADEMY	7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
A 2110.450-09-0071	PHYSICAL EDUCATION	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
A 2110.450-09-2000	COMMENCEMENT-SUPPLIES	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
A 2110.473-00-0000	CHARTER SCHOOL TUITION - REGULAR ED	13,400.00	0.00	13,400.00	0.00	0.00	13,400.00
A 2110.485-00-0000	TEXTBOOKS	220,000.00	0.00	220,000.00	178,301.26	3,868.12	37,830.62
A 2110.490-00-0000	BOCES SERVICES	518,640.90	0.00	518,640.90	107,231.02	411,409.88	0.00
2110	TEACHING-REGULAR SCHOOL *	13,354,462.71	-83,647.20	13,270,815.51	1,272,254.10	11,492,412.30	506,149.11
21	**	13,354,462.71	-83,647.20	13,270,815.51	1,272,254.10	11,492,412.30	506,149.11
A 2250.150-00-0000	INSTRUCTIONAL SALARIES - PRIVATE SCHOOL	60,000.00	0.00	60,000.00	5,710.36	57,103.64	-2,814.00
A 2250.150-00-0100	INSTRUCTIONAL SALARIES	78,240.00	0.00	78,240.00	0.00	78,240.00	0.00
A 2250.150-03-0000	INSTRUCTIONAL SALARIES - PEC	265,019.70	0.00	265,019.70	36,103.61	374,235.72	-145,319.63
A 2250.150-03-1000	SUPPLEMENTAL	1,000.00	0.00	1,000.00	10.30	123.70	866.00
A 2250.150-05-0000	INSTUCTIONAL SALARIES - IEC	478,804.92	0.00	478,804.92	50,452.28	593,685.72	-165,333.08
A 2250.150-05-1000	SUPPLEMENTAL - INSERVICE	43,799.00	0.00	43,799.00	3,537.36	41,936.64	-1,675.00
A 2250.150-07-0000	INSTRUCTIONAL SALARIES -MS	524,692.95	0.00	524,692.95	49,961.14	564,792.86	-90,061.05
A 2250.150-07-1000	SUPPLEMENTAL	36,501.00	0.00	36,501.00	2,900.68	34,568.32	-968.00
A 2250.150-09-0000	INSTRUCTIONAL SALARIES - HS	652,000.00	0.00	652,000.00	47,706.46	409,457.04	194,836.50
A 2250.150-09-1000	SUPPLEMENTAL	60,000.00	0.00	60,000.00	3,893.46	28,706.54	27,400.00
A 2250.151-03-0000	INST SALARIES RELATED SVCS - PEC	152,879.25	0.00	152,879.25	15,082.48	164,547.27	-26,750.50
A 2250.151-05-0000	INST SALARIES RELATED SVCS - IEC	185,975.25	0.00	185,975.25	10,332.34	86,604.91	89,038.00
A 2250.151-07-0000	INST SALARIES RELATED SVCS - MS	120,000.00	0.00	120,000.00	7,494.46	67,361.54	45,144.00
A 2250.151-09-0000	INST SALARIES RELATED SVCS - HS	125,000.00	0.00	125,000.00	2,050.12	24,601.38	98,348.50
A 2250.152-00-0000	DIRECTOR SPL ED SALARY	127,182.83	0.00	127,182.83	58,309.44	80,555.40	-11,682.01
A 2250.152-00-1000	SUPPLEMENTAL - DIRECTOR	4,596.20	0.00	4,596.20	0.00	4,596.20	0.00
A 2250.160-00-0000	SPEC ED SUPPORT STAFF	91,000.00	0.00	91,000.00	24,009.62	53,909.58	13,080.80
A 2250.160-00-1000	SPEC ED NON PUB AIDES	21,000.00	0.00	21,000.00	1,352.00	19,648.00	0.00
A 2250.160-03-0000	SPEC ED TEACHER AIDES - PEC	204,714.67	0.00	204,714.67	28,722.81	175,991.86	0.00
A 2250.160-05-0000	SPEC ED TEACHER AIDES - IEC	217,137.12	0.00	217,137.12	23,547.65	193,589.47	0.00
A 2250.160-07-0000	SPEC ED TEACHER AIDES - MS	263,626.53	0.00	263,626.53	7,246.70	256,379.83	0.00

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A 2250.160-09-0000	SPEC ED TEACHER AIDES - SHS		128,467.93	0.00	128,467.93	1,762.51	126,705.42	0.00
A 2250.400-00-0000	CONTRACTUAL		321,020.00	2,425.00	323,445.00	29,179.82	118,129.91	176,135.27
A 2250.450-00-0000	SUPPLIES & MATERIALS		3,000.00	201.87	3,201.87	422.30	748.54	2,031.03
A 2250.450-03-0000	SUPPLIES PEC		3,000.00	3,791.00	6,791.00	2,725.68	357.03	3,708.29
A 2250.450-05-0000	SUPPLIES IEC		2,000.00	1,032.00	3,032.00	1,631.17	520.74	880.09
A 2250.450-07-0000	SUPPLIES MS		2,400.00	0.00	2,400.00	125.50	0.00	2,274.50
A 2250.450-09-0000	SUPPLIES SHS		9,950.00	0.00	9,950.00	107.59	9.60	9,832.81
A 2250.472-00-0000	TUITION - ALL OTHER		2,196,853.00	39,474.78	2,236,327.78	39,151.58	0.00	2,197,176.20
A 2250.490-00-0000	BOCES SERVICES		2,153,104.00	0.00	2,153,104.00	376,624.26	1,506,497.07	269,982.67
2250	PROGRAMS-STUDENTS W/ DISABIL	*	8,532,964.35	46,924.65	8,579,889.00	830,153.68	5,063,603.93	2,686,131.39
A 2280.490-00-0000	OCED 10-12-BOCES SVCS		968,200.00	0.00	968,200.00	193,640.00	774,560.00	0.00
2280	OCCUPATIONAL EDUCATION	*	968,200.00	0.00	968,200.00	193,640.00	774,560.00	0.00
22		**	9,501,164.35	46,924.65	9,548,089.00	1,023,793.68	5,838,163.93	2,686,131.39
A 2330.490-00-0000	SP SCH - BOCES SVCS		39,225.00	0.00	39,225.00	7,153.44	32,071.56	0.00
2330	TEACHING-SPECIAL SCHOOLS	*	39,225.00	0.00	39,225.00	7,153.44	32,071.56	0.00
23		**	39,225.00	0.00	39,225.00	7,153.44	32,071.56	0.00
A 2610.150-03-0000	INSTRUCTIONAL SALARIES - PEC		68,845.00	0.00	68,845.00	5,295.76	63,549.24	0.00
A 2610.150-03-1000	SUPPLEMENTAL - PEC		134.00	0.00	134.00	10.30	123.70	0.00
A 2610.150-05-0000	INSTRUCTIONAL SALARIES - IEC		0.00	100,761.27	100,761.27	8,033.46	96,401.54	-3,673.73
A 2610.150-05-1000	SUPPLEMENTAL - IEC		0.00	33,190.99	33,190.99	2,586.76	31,041.24	-437.01
A 2610.150-07-0000	INSTRUCTIONAL SALARIES - MS		41,774.00	-2,097.71	39,676.29	2,938.98	35,267.82	1,469.49
A 2610.150-07-1000	SUPPLEMENTAL - MS		13,317.20	-12,215.60	1,101.60	81.60	979.20	40.80
A 2610.150-09-0000	INSTRUCTIONAL SALARIES - HS		62,661.00	-3,146.56	59,514.44	4,408.48	52,901.72	2,204.24
A 2610.150-09-1000	SUPPLEMENTAL - SHS		19,975.80	-18,323.39	1,652.41	122.40	1,468.80	61.21
A 2610.200-09-0000	EQUIPMENT-HS		1,964.99	0.00	1,964.99	0.00	0.00	1,964.99
A 2610.450-03-0000	LIB SUPPLIES - PEC		4,430.00	0.00	4,430.00	217.15	982.72	3,230.13
A 2610.450-05-0000	LIB SUPPLIES - IEC		4,500.00	0.00	4,500.00	0.00	4,400.00	100.00
A 2610.450-07-0000	LIB SUPPLIES MS		4,430.00	2,051.85	6,481.85	2,051.85	627.06	3,802.94
A 2610.450-09-0000	LIB SUPPLIES HS		4,430.00	0.00	4,430.00	663.85	1,370.81	2,395.34
A 2610.460-00-0000	STATE AIDED LIBRARY		31,000.00	0.00	31,000.00	299.00	21,976.18	8,724.82
A 2610.490-00-0000	BOCES SERVICES		93,934.50	0.00	93,934.50	21,846.44	72,088.06	0.00
2610	SCHOOL LIBRARY & AUDIOVISUAL	*	351,396.49	100,220.85	451,617.34	48,556.03	383,178.09	19,883.22
A 2630.200-00-0000	STATE AIDED HARDWARE		55,224.40	0.00	55,224.40	7,499.65	497.00	47,227.75

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2630.450-00-0000	DISTRICT TECHNOLOGY	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
A 2630.460-00-0000	STATE AIDED SOFTWARE	34,184.36	0.00	34,184.36	23,099.60	1,400.98	9,683.78
A 2630.490-00-0000	BOCES SERVICES-MANAGED SERVICES	413,902.89	0.00	413,902.89	209,923.33	130,263.34	73,716.22
2630	COMPUTER ASSISTED INSTRUCTION *	508,311.65	0.00	508,311.65	240,522.58	132,161.32	135,627.75
26	**	859,708.14	100,220.85	959,928.99	289,078.61	515,339.41	155,510.97
A 2810.150-00-0000	GUID - INSTRUCTIONAL	185,000.00	0.00	185,000.00	6,207.82	62,078.18	116,714.00
A 2810.150-07-0000	INSTRUCTIONAL SALARIES - MS	195,881.00	0.00	195,881.00	15,067.78	180,813.22	0.00
A 2810.150-07-1000	SUPPLEMENTAL MS	4,362.00	0.00	4,362.00	340.68	4,088.32	-67.00
A 2810.150-07-2000	INSTRUCTIONAL SALARIES SUMMER - MS	19,000.00	0.00	19,000.00	14,145.31	4,854.69	0.00
A 2810.150-09-0000	INSTRUCTIONAL SALARIES - HS	267,311.00	0.00	267,311.00	20,562.40	246,748.60	0.00
A 2810.150-09-1000	SUPPLEMENTAL SHS	13,690.00	0.00	13,690.00	1,058.24	12,698.76	-67.00
A 2810.150-09-2000	INSTRUCTIONAL SALARIES SUMMER - SHS	20,000.00	0.00	20,000.00	16,758.42	3,241.58	0.00
A 2810.160-09-0000	NON INSTRUCTIONALSALARIES - SHS	92,645.87	0.00	92,645.87	25,937.91	66,707.96	0.00
A 2810.400-07-0000	CONTRACTUAL - MS	450.00	0.00	450.00	0.00	0.00	450.00
A 2810.400-09-0000	CONTRACTUAL - HS	500.00	0.00	500.00	0.00	0.00	500.00
A 2810.450-07-0000	GUID - SUPP/MATLS - MS	700.00	0.00	700.00	0.00	158.90	541.10
A 2810.450-09-0000	GUID - SUPP/MATLS - HS	500.00	0.00	500.00	502.86	0.00	-2.86
2810	GUIDANCE-REGULAR SCHOOL *	800,039.87	0.00	800,039.87	100,581.42	581,390.21	118,068.24
A 2815.160-00-0000	NON PUB NURSE SALARY	39,658.84	0.00	39,658.84	4,444.61	35,214.23	0.00
A 2815.160-00-4000	NURSE SUBS	5,000.00	0.00	5,000.00	642.79	4,357.21	0.00
A 2815.160-03-0000	NON INSTRUCTIONAL SALARIES - PEC	40,748.84	0.00	40,748.84	3,705.38	37,043.46	0.00
A 2815.160-05-0000	NON INSTRUCTIONAL SALARIES - IEC	51,041.04	0.00	51,041.04	4,774.03	46,267.01	0.00
A 2815.160-07-0000	NON INSTRUCTIONAL SALARIES - MS	53,816.04	0.00	53,816.04	5,612.04	48,204.00	0.00
A 2815.160-09-0000	NON INSTRUCTIONAL SALARIES - SHS	43,755.99	0.00	43,755.99	5,973.35	37,782.64	0.00
A 2815.400-00-0000	HEALTH SERVICES-CONTRACTUAL	10,000.00	-295.00	9,705.00	0.00	0.00	9,705.00
A 2815.400-00-1000	CONTRACTUAL-TRAVEL NURSE MILEAGE	300.00	0.00	300.00	0.00	300.00	0.00
A 2815.400-00-2000	NON-PUBLIC HEALTH SERVICES	43,000.00	0.00	43,000.00	0.00	0.00	43,000.00
A 2815.400-00-3000	TRAVEL & CONFERENCE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2815.400-03-0000	CONTRACTUAL - PEC	200.00	0.00	200.00	0.00	0.00	200.00
A 2815.400-05-0000	CONTRACTUAL - IEC	200.00	0.00	200.00	0.00	150.00	50.00
A 2815.400-07-0000	CONTRACTUAL-MS	200.00	0.00	200.00	0.00	0.00	200.00
A 2815.400-09-0000	CONTRACTUAL - HS	200.00	0.00	200.00	0.00	0.00	200.00
A 2815.450-00-0000	SUPPLIES - NON PUBLIC	500.00	4,413.50	4,913.50	4,912.03	0.00	1.47

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2815.450-03-0000	SUPPLIES - PEC	700.00	4,118.50	4,818.50	4,819.86	0.00	-1.36
A 2815.450-05-0000	SUPPLIES - IEC	700.00	4,118.50	4,818.50	4,785.43	0.00	33.07
A 2815.450-07-0000	SUPPLIES - MS	700.00	4,118.50	4,818.50	4,118.50	622.89	77.11
A 2815.450-09-0000	SUPPLIES - HS	700.00	4,118.50	4,818.50	4,118.50	0.00	700.00
A 2815.490-00-0000	BOCES STUDENT SUPPORT	46,874.45	0.00	46,874.45	13,956.77	31,215.51	1,702.17
2815	HEALTH SERVICES-REGULAR SCHOOL *	339,295.20	20,592.50	359,887.70	61,863.29	241,156.95	56,867.46
A 2820.150-00-1000	SUPPLEMENTAL	1,950.00	0.00	1,950.00	150.00	1,800.00	0.00
A 2820.150-03-0000	INSTRUCTIONAL SALARIES - PEC	56,824.00	0.00	56,824.00	5,165.82	51,658.18	0.00
A 2820.150-03-1000	SUPPLEMENTAL - PEC	2,345.00	0.00	2,345.00	219.28	2,192.72	-67.00
A 2820.150-03-2000	INSTRUCTIONAL SALARIES - SUMMER PEC	5,460.00	0.00	5,460.00	4,289.53	1,170.47	0.00
A 2820.150-05-0000	INSTRUCTIONAL SALARIES - IEC	48,469.80	0.00	48,469.80	3,728.44	44,741.36	0.00
A 2820.150-05-2000	INSTRUCTIONAL SALARIES - SUMMER IEC	5,760.00	0.00	5,760.00	852.10	4,907.90	0.00
A 2820.150-07-0000	INSTRUCTIONAL SALARIES - MS	32,313.20	0.00	32,313.20	2,485.64	29,827.56	0.00
A 2820.150-07-2000	INSTRUCTIONAL SALARIES - MS SUMMER	4,020.00	0.00	4,020.00	827.34	3,192.66	0.00
A 2820.150-09-0000	INSTRUCTIONAL SALARIES - HS	32,000.00	0.00	32,000.00	0.00	32,000.00	0.00
A 2820.150-09-2000	INSTRUCTIONAL SALARIES - SHS SUMMER	3,160.00	0.00	3,160.00	2,765.80	394.20	0.00
A 2820.450-00-0000	SUPPLIES & MATERIALS	5,000.00	0.00	5,000.00	0.00	4,999.09	0.91
2820	PSYCHOLOGICAL SRVC-REG SCHOOL *	197,302.00	0.00	197,302.00	20,483.95	176,884.14	-66.09
A 2825.150-03-0000	INSTRUCTIONAL SALARIES - PEC	56,824.00	0.00	56,824.00	4,371.08	52,452.92	0.00
A 2825.150-03-1000	SUPPLEMENTAL - PEC	2,077.00	0.00	2,077.00	159.76	1,917.24	0.00
A 2825.150-03-2000	SUMMER ASSISTANCE - PEC	5,300.00	0.00	5,300.00	0.00	5,300.00	0.00
A 2825.150-05-0000	INSTRUCTIONAL SALARIES - IEC	68,845.00	0.00	68,845.00	5,295.76	63,549.24	0.00
A 2825.150-05-1000	SUPPLEMENTAL - IEC	9,498.00	0.00	9,498.00	751.24	9,014.76	-268.00
A 2825.150-05-2000	SUMMER ASSISTANCE - IEC	7,160.00	0.00	7,160.00	2,358.36	4,801.64	0.00
A 2825.150-07-0000	INSTRUCTIONAL SALARIES - MS	83,409.00	0.00	83,409.00	6,416.08	76,992.92	0.00
A 2825.150-07-1000	SUPPLEMENTAL - MS	2,545.00	0.00	2,545.00	195.76	2,349.24	0.00
A 2825.150-07-2000	SUMMER ASSISTANCE - MS	8,000.00	0.00	8,000.00	3,653.05	4,346.95	0.00
A 2825.150-09-0000	INSTRUCTIONAL SALARIES - HS	60,577.00	0.00	60,577.00	4,659.76	55,917.24	0.00
A 2825.150-09-1000	SUPPLEMENTAL - SHS	3,082.00	0.00	3,082.00	242.24	2,906.76	-67.00
A 2825.150-09-2000	SUMMER ASSISTANCE - SHS	5,940.00	0.00	5,940.00	2,708.36	3,231.64	0.00
2825	SOCIAL WORK SRVC-REG SCHOOL *	313,257.00	0.00	313,257.00	30,811.45	282,780.55	-335.00
A 2850.150-00-0000	EXTRA CURRICULAR CLUB	150,000.00	0.00	150,000.00	300.00	149,700.00	0.00
A 2850.150-00-2000	FITNESS CENTER CHAPERONES	28,500.00	0.00	28,500.00	1,116.00	27,384.00	0.00

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A 2850.150-05-1000	CHAPERONES - IEC	1,350.00	0.00	1,350.00	0.00	1,350.00	0.00
A 2850.150-07-1000	CHAPERONES - MS	9,000.00	0.00	9,000.00	0.00	9,000.00	0.00
A 2850.150-09-1000	CHAPERONES - HS	10,000.00	0.00	10,000.00	94.20	9,905.80	0.00
A 2850.160-00-0000	EXTRA CURRICULAR CLUB - NONINSTRUCTIONAL	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
A 2850.160-05-5000	CHAPERONES - IEC	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
A 2850.160-07-5000	CHAPERONES - MS	2,500.00	0.00	2,500.00	0.00	2,500.00	0.00
A 2850.160-09-5000	CHAPERONES - HS	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
2850	CO-CURRICULAR ACTIV-REG SCHL	209,350.00	0.00	209,350.00	1,510.20	207,839.80	0.00
A 2855.150-00-0000	ATHLETIC DIRECTOR	123,848.00	0.00	123,848.00	33,343.73	90,504.27	0.00
A 2855.150-00-1000	SUPPLEMENTAL	5,850.00	0.00	5,850.00	0.00	5,850.00	0.00
A 2855.150-60-0000	INT ATH - COACHES	274,161.00	0.00	274,161.00	0.00	274,161.00	0.00
A 2855.150-60-0500	INTRAMURALS	10,000.00	0.00	10,000.00	248.00	9,752.00	0.00
A 2855.150-60-5000	TICKET TKRS, SLRS, SCORERS	31,000.00	0.00	31,000.00	0.00	31,000.00	0.00
A 2855.160-60-0000	INT ATH-NONINSTRUCTIONAL	105,000.00	0.00	105,000.00	0.00	105,000.00	0.00
A 2855.163-00-0000	NON INSTRUCTIONAL SALARIES - OTHER	45,000.00	0.00	45,000.00	0.00	45,000.00	0.00
A 2855.200-00-0000	ATHLETIC EQUIPMENT	9,850.00	0.00	9,850.00	0.00	0.00	9,850.00
A 2855.400-00-0000	ATHLETICS CONTRACTUAL	151,050.00	2,000.00	153,050.00	13,837.98	7,539.99	131,672.03
A 2855.400-00-1000	CONTRACTUAL - OFFICIALS	71,225.00	0.00	71,225.00	15,500.00	0.00	55,725.00
A 2855.400-60-3000	TRAVEL/CONFERENCE	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
A 2855.450-00-0000	SUPPLIES & MATERIALS	109,250.00	0.00	109,250.00	4,165.76	27,525.31	77,558.93
A 2855.490-00-0000	BOCES SERVICES	23,575.00	0.00	23,575.00	20,943.00	2,632.00	0.00
2855	INTERSCHOL ATHLETICS-REG SCHL	963,809.00	2,000.00	965,809.00	88,038.47	598,964.57	278,805.96
28		2,823,053.07	22,592.50	2,845,645.57	303,288.78	2,089,016.22	453,340.57
2		28,243,164.52	81,642.80	28,324,807.32	3,296,662.60	20,987,553.39	4,040,591.33
A 5510.150-00-0000	INSTRUCTIONAL SALARIES	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
A 5510.160-00-0000	TRANS - NON INSTRUCTIONAL	5,802.34	0.00	5,802.34	1,614.86	4,187.48	0.00
A 5510.162-00-0000	NON INSTRUCTIONAL SALARIES - MONITORS	100,000.00	0.00	100,000.00	5,755.66	94,244.34	0.00
A 5510.400-00-0000	CONTRACTUAL	8,200.00	0.00	8,200.00	0.00	0.00	8,200.00
5510	DISTRICT TRANSPORT-MEDICAID	124,002.34	0.00	124,002.34	7,370.52	108,431.82	8,200.00
A 5540.400-00-0000	CONTRACTUAL	8,181.00	0.00	8,181.00	0.00	0.00	8,181.00
A 5540.400-00-1000	CONTRACT - REGULAR RUNS	2,090,878.00	0.00	2,090,878.00	0.00	2,000,000.00	90,878.00
A 5540.400-00-3000	CONTRACT - BOCES- SUMMER	125,000.00	0.00	125,000.00	0.00	0.00	125,000.00

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Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 5540.400-00-4000	CONTRACT - SUMMER SCHOOL GEN ED		25,875.00	0.00	25,875.00	12,864.96	0.00	13,010.04
A 5540.400-00-5000	CONTRACT - SPECIAL EDUCATION SCHOOL YEAR		1,097,519.00	28,455.29	1,125,974.29	28,455.29	1,000,000.00	97,519.00
A 5540.400-00-6000	CONTRACT - SPORTS		167,730.00	-2,000.00	165,730.00	3,266.89	96,733.11	65,730.00
A 5540.400-00-7000	CONTRACT - MUSIC TRIPS		8,868.00	0.00	8,868.00	0.00	0.00	8,868.00
A 5540.400-00-8000	CONTRACT - FIELD TRIPS		5,900.00	0.00	5,900.00	0.00	0.00	5,900.00
A 5540.400-03-8000	CONTRACT - FIELD TRIPS PEC		3,300.00	741.75	4,041.75	741.75	0.00	3,300.00
A 5540.400-05-8000	CONTRACT - FIELD TRIPS IEC		3,840.00	0.00	3,840.00	0.00	2,150.00	1,690.00
A 5540.400-07-8000	CONTRACT - FIELD TRIPS MS		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 5540.400-07-8068	CONTRACT - FIELD TRIPS MS - CREW		3,240.00	0.00	3,240.00	0.00	0.00	3,240.00
A 5540.400-07-8069	CONTRACT - FIELD TRIPS MS - INNOVATION		3,000.00	-1,000.00	2,000.00	0.00	0.00	2,000.00
A 5540.400-09-8000	CONTRACT - FIELD TRIPS HS		6,500.00	0.00	6,500.00	122.70	600.00	5,777.30
A 5540.450-00-0000	SUPPLIES & MATERIALS - FUEL		315,000.00	52,000.00	367,000.00	45,547.63	222,439.09	99,013.28
5540	CONTRACT TRANSPORT-MEDICAID	*	3,866,831.00	78,197.04	3,945,028.04	90,999.22	3,321,922.20	532,106.62
55		**	3,990,833.34	78,197.04	4,069,030.38	98,369.74	3,430,354.02	540,306.62
5		***	3,990,833.34	78,197.04	4,069,030.38	98,369.74	3,430,354.02	540,306.62
A 8060.160-00-0000	COMMUNITY EDUCATION NON INSTRUCTIONAL SALARIES		5,500.00	21,000.00	26,500.00	6,475.88	17,024.12	3,000.00
A 8060.400-00-0001	COMMUNITY EDUCATION COORDINATOR		21,000.00	-21,000.00	0.00	0.00	0.00	0.00
A 8060.400-00-0002	COMMUNITY EDUCATION INSTRUCTORS		50,000.00	0.00	50,000.00	31,525.00	0.00	18,475.00
8060	CIVIC ACTIVITIES	*	76,500.00	0.00	76,500.00	38,000.88	17,024.12	21,475.00
80		**	76,500.00	0.00	76,500.00	38,000.88	17,024.12	21,475.00
8		***	76,500.00	0.00	76,500.00	38,000.88	17,024.12	21,475.00
A 9010.800-00-0000	NYSERS		727,917.00	0.00	727,917.00	0.00	0.00	727,917.00
9010	STATE RETIREMENT	*	727,917.00	0.00	727,917.00	0.00	0.00	727,917.00
A 9020.800-00-0000	NYSTRS		1,609,189.89	0.00	1,609,189.89	635,872.89	0.00	973,317.00
9020	TEACHERS' RETIREMENT	*	1,609,189.89	0.00	1,609,189.89	635,872.89	0.00	973,317.00
A 9030.800-00-0000	SOCIAL SECURITY - ADM		1,907,016.22	0.00	1,907,016.22	183,423.65	0.00	1,723,592.57
9030	SOCIAL SECURITY	*	1,907,016.22	0.00	1,907,016.22	183,423.65	0.00	1,723,592.57
A 9040.800-00-0000	WORKER'S COMPENSATION - ADM		315,000.00	0.00	315,000.00	182,365.00	0.00	132,635.00
9040	WORKERS' COMPENSATION	*	315,000.00	0.00	315,000.00	182,365.00	0.00	132,635.00
A 9045.800-00-0000	LIFE INSURANCE		12,000.00	800.00	12,800.00	291.93	10,708.07	1,800.00
9045	LIFE INSURANCE	*	12,000.00	800.00	12,800.00	291.93	10,708.07	1,800.00
A 9050.800-00-0000	UNEMPLOYMENT INSURANCE		45,000.00	0.00	45,000.00	0.00	0.00	45,000.00

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9050	UNEMPLOYMENT INSURANCE *	45,000.00	0.00	45,000.00	0.00	0.00	45,000.00
A 9060.800-00-0000	HEALTH INSURANCE	6,123,467.24	-124,000.00	5,999,467.24	1,388,523.67	0.00	4,610,943.57
A 9060.800-00-1000	HEALTH INSURANCE INCENTIVE	133,795.00	0.00	133,795.00	6,104.17	3,895.83	123,795.00
A 9060.800-00-2000	EMPLOYER FUNDED- 105H (HRA)	226,000.00	0.00	226,000.00	172,298.00	9,102.00	44,600.00
A 9060.800-00-3000	RETIREE MEDICAL REIMBURSEMENTS	2,500.00	0.00	2,500.00	62.70	243.30	2,194.00
A 9060.800-00-5000	BENEFITS ADMINISTRATIVE FEES	80,000.00	0.00	80,000.00	20,431.00	51,285.00	8,284.00
A 9060.800-00-6000	DELTA DENTAL INSURANCE	158,000.00	24,000.00	182,000.00	40,075.98	49,924.02	92,000.00
A 9060.800-00-6001	PRO BENEFITS DENTAL INSURANCE	0.00	100,000.00	100,000.00	24,028.80	0.00	75,971.20
A 9060.800-00-7000	EMPLOYEE ASSISTANCE PROGRAM (EAP)	6,754.00	0.00	6,754.00	1,688.50	5,065.50	0.00
9060	HOSPITAL, MEDICAL & DENTAL INS *	6,730,516.24	0.00	6,730,516.24	1,653,212.82	119,515.65	4,957,787.77
A 9089.800-00-0000	OTHER RETIREE 403B, 403B ADM	799,999.30	0.00	799,999.30	0.00	0.00	799,999.30
9089	OTHER *	799,999.30	0.00	799,999.30	0.00	0.00	799,999.30
90	**	12,146,638.65	800.00	12,147,438.65	2,655,166.29	130,223.72	9,362,048.64
A 9710.610-80-9901	2017 PRINCIPAL \$2.3 RENOVATION SERIAL BOND PRINC	205,000.00	0.00	205,000.00	0.00	0.00	205,000.00
A 9710.610-80-9902	2017 PRINCIPAL \$26 ADDITION & RENOVATION 2018A 20.7M DASNY	1,540,000.00	0.00	1,540,000.00	0.00	0.00	1,540,000.00
A 9710.610-80-9903	2022 PRINCIPAL 9.25 RENOVATION 7.6M SERIAL BOND PRINC	540,000.00	0.00	540,000.00	0.00	0.00	540,000.00
A 9710.710-80-9901	2017 INTEREST \$2.3 RENOVATION SERIAL BOND INTEREST	20,750.00	0.00	20,750.00	0.00	0.00	20,750.00
A 9710.710-80-9902	2017 INTEREST \$26 ADDITION & RENOVATION 2018A 20.7M DASNY INT	619,750.00	0.00	619,750.00	0.00	0.00	619,750.00
A 9710.710-80-9903	2022 INTEREST \$9.25 RENOVATION 7.6M SERIAL BOND INT	154,875.00	0.00	154,875.00	0.00	0.00	154,875.00
9710	DEBT SERVICE-SERIAL BONDS *	3,080,375.00	0.00	3,080,375.00	0.00	0.00	3,080,375.00
A 9731.600-00-0000	BOND ANTICIPATION NOTES - PRINCIPAL EST 17.25M	1,240,000.00	0.00	1,240,000.00	0.00	0.00	1,240,000.00
A 9731.700-00-0000	BOND ANTICIPATION NOTES - INTEREST EST 17.25M	557,231.00	0.00	557,231.00	0.00	0.00	557,231.00
A 9731.700-01-0000	BOND ANTICIPATION NOTES - 11.15M 2024 BAN INT	55,600.00	0.00	55,600.00	0.00	0.00	55,600.00
9731	*	1,852,831.00	0.00	1,852,831.00	0.00	0.00	1,852,831.00
A 9789.600-00-0000	OTHER DEBT PRINCIPAL SOLAR EPC 1.4M	84,767.06	0.00	84,767.06	0.00	0.00	84,767.06
A 9789.700-00-0000	OTHER DEBT INTEREST SOLAR EPC 1.4M	45,796.32	0.00	45,796.32	0.00	0.00	45,796.32
9789	*	130,563.38	0.00	130,563.38	0.00	0.00	130,563.38

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Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
97		**	5,063,769.38	0.00	5,063,769.38	0.00	0.00	5,063,769.38
9		***	17,210,408.03	800.00	17,211,208.03	2,655,166.29	130,223.72	14,425,818.02
Fund ATotals:			55,800,177.00	315,714.98	56,115,891.98	7,607,557.12	28,303,815.66	20,204,519.20
C 2860.200-80-0000	SCHOOL LUNCH EQUIPMENT		20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
C 2860.400-80-0000	SCHOOL LUNCH CONT - MAINT		20,000.00	0.00	20,000.00	294.00	0.00	19,706.00
C 2860.400-80-1000	SCHOOL LUNCH CONT - MANAGMT		515,000.00	51,758.37	566,758.37	38,705.70	0.00	528,052.67
C 2860.400-80-2000	SCHOOL LUNCH DONATED FOOD		60,000.00	0.00	60,000.00	0.00	0.00	60,000.00
C 2860.450-80-0000	SCHOOL LUNCH SUPPLIES		5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
2860		*	620,000.00	51,758.37	671,758.37	38,999.70	0.00	632,758.67
28		**	620,000.00	51,758.37	671,758.37	38,999.70	0.00	632,758.67
2		***	620,000.00	51,758.37	671,758.37	38,999.70	0.00	632,758.67
Fund CTotals:			620,000.00	51,758.37	671,758.37	38,999.70	0.00	632,758.67
F1123 2250.400	2023-2024 611 Services		20,768.00	0.00	20,768.00	0.00	0.00	20,768.00
F1123 2250.460	2023-2024 611 TRAVEL EXPENSES		236.16	0.00	236.16	0.00	0.00	236.16
2250		*	21,004.16	0.00	21,004.16	0.00	0.00	21,004.16
22		**	21,004.16	0.00	21,004.16	0.00	0.00	21,004.16
2		***	21,004.16	0.00	21,004.16	0.00	0.00	21,004.16
Fund F1123Totals:			21,004.16	0.00	21,004.16	0.00	0.00	21,004.16
F1124 2250.150	2024-2025 611 Prof Salaries		18,583.50	0.00	18,583.50	0.00	0.00	18,583.50
F1124 2250.400	2024-2025 611 Services		10,590.00	0.00	10,590.00	0.00	0.00	10,590.00
F1124 2250.450	2024-2025 611 SUPPLIES		7,871.55	0.00	7,871.55	0.00	0.00	7,871.55
2250		*	37,045.05	0.00	37,045.05	0.00	0.00	37,045.05
22		**	37,045.05	0.00	37,045.05	0.00	0.00	37,045.05
2		***	37,045.05	0.00	37,045.05	0.00	0.00	37,045.05
Fund F1124Totals:			37,045.05	0.00	37,045.05	0.00	0.00	37,045.05
F1125 2250.150	2025-2026 611 Prof Salaries		490,424.00	0.00	490,424.00	0.00	0.00	490,424.00
F1125 2250.400	2025-2026 611 Services		106,385.00	0.00	106,385.00	0.00	0.00	106,385.00
2250		*	596,809.00	0.00	596,809.00	0.00	0.00	596,809.00
22		**	596,809.00	0.00	596,809.00	0.00	0.00	596,809.00

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2	***	596,809.00	0.00	596,809.00	0.00	0.00	596,809.00
Fund F1125Totals:		596,809.00	0.00	596,809.00	0.00	0.00	596,809.00
F1924 2250.160	2024-2025 619 NONINSTRUCTIONAL SALARIES	861.58	0.00	861.58	0.00	0.00	861.58
2250	*	861.58	0.00	861.58	0.00	0.00	861.58
22	**	861.58	0.00	861.58	0.00	0.00	861.58
2	***	861.58	0.00	861.58	0.00	0.00	861.58
Fund F1924Totals:		861.58	0.00	861.58	0.00	0.00	861.58
F1925 2250.150	2025-2026 619 INSTRUCTIONAL SALARIES	1,520.00	0.00	1,520.00	0.00	0.00	1,520.00
F1925 2250.160	2025-2026 619 NONINSTRUCTIONAL SALARIES	3,295.00	0.00	3,295.00	0.00	0.00	3,295.00
F1925 2250.400	2025-2026 619 PURCHASED SERVICES	14,440.00	0.00	14,440.00	0.00	0.00	14,440.00
2250	*	19,255.00	0.00	19,255.00	0.00	0.00	19,255.00
22	**	19,255.00	0.00	19,255.00	0.00	0.00	19,255.00
2	***	19,255.00	0.00	19,255.00	0.00	0.00	19,255.00
Fund F1925Totals:		19,255.00	0.00	19,255.00	0.00	0.00	19,255.00
FIN23 2020.150-03	CHINESE GRANT ADMIN SALARIES PEC	2,375.00	0.00	2,375.00	0.00	0.00	2,375.00
FIN23 2020.150-05	CHINESE GRANT ADMIN SALARIES IEC	2,875.00	0.00	2,875.00	0.00	0.00	2,875.00
FIN23 2020.150-09	CHINESE GRANT ADMIN SALARIES HS	350.00	0.00	350.00	0.00	0.00	350.00
2020	*	5,600.00	0.00	5,600.00	0.00	0.00	5,600.00
20	**	5,600.00	0.00	5,600.00	0.00	0.00	5,600.00
FIN23 2110.150-03	CHINESE GRANT INSTRUCTIONAL SALARIES PEC	2,013.22	0.00	2,013.22	0.00	0.00	2,013.22
FIN23 2110.150-05	CHINESE GRANT INSTRUCTIONAL SALARIES IEC	2,525.00	0.00	2,525.00	0.00	0.00	2,525.00
FIN23 2110.160-03	CHINESE GRANT NON-INSTRUCTIONAL SALARIES PEC	1,050.00	0.00	1,050.00	0.00	0.00	1,050.00
FIN23 2110.160-05	CHINESE GRANT NON-INSTRUCTIONAL SALARIES IEC	1,150.00	0.00	1,150.00	0.00	0.00	1,150.00
FIN23 2110.160-07	CHINESE GRANT NON-INSTRUCTIONAL SALARIES MS	1,950.00	0.00	1,950.00	0.00	0.00	1,950.00
FIN23 2110.160-09	CHINESE GRANT NON-INSTRUCTIONAL SALARIES HS	1,550.00	0.00	1,550.00	0.00	0.00	1,550.00

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
FIN23 2110.400-03	CHINESE GRANT CONTRACTUAL PEC	16.50	0.00	16.50	0.00	0.00	16.50
FIN23 2110.400-05	CHINESE GRANT CONTRACTUAL IEC	16.50	0.00	16.50	0.00	0.00	16.50
FIN23 2110.400-07	CHINESE GRANT CONTRACTUAL MS	241.88	0.00	241.88	0.00	0.00	241.88
FIN23 2110.400-09	CHINESE GRANT CONTRACTUAL HS	-189.22	0.00	-189.22	0.00	0.00	-189.22
FIN23 2110.450-03	CHINESE GRANT SUPPLIES PEC	288.35	0.00	288.35	0.00	0.00	288.35
FIN23 2110.450-05	CHINESE GRANT SUPPLIES IEC	2,250.00	0.00	2,250.00	0.00	0.00	2,250.00
FIN23 2110.450-07	CHINESE GRANT SUPPLIES MS	1,841.10	0.00	1,841.10	0.00	0.00	1,841.10
FIN23 2110.450-09	CHINESE GRANT SUPPLIES HS	1,467.50	0.00	1,467.50	0.00	0.00	1,467.50
2110	*	16,170.83	0.00	16,170.83	0.00	0.00	16,170.83
21	**	16,170.83	0.00	16,170.83	0.00	0.00	16,170.83
2	***	21,770.83	0.00	21,770.83	0.00	0.00	21,770.83
Fund FIN23Totals:		21,770.83	0.00	21,770.83	0.00	0.00	21,770.83
FIN24 2110.400-03	CHINESE GRANT (CBC) CONTRACTUAL PEC	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
FIN24 2110.400-05	CHINESE GRANT (CBC) CONTRACTUAL IEC	3,700.00	0.00	3,700.00	0.00	0.00	3,700.00
FIN24 2110.400-07	CHINESE GRANT (CBC) CONTRACTUAL MS	4,073.25	0.00	4,073.25	0.00	0.00	4,073.25
FIN24 2110.400-09	CHINESE GRANT (CBC) CONTRACTUAL HS	3,536.94	0.00	3,536.94	0.00	0.00	3,536.94
FIN24 2110.450-03	CHINESE GRANT (CBC) SUPPLIES PEC	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
FIN24 2110.450-05	CHINESE GRANT (CBC) SUPPLIES IEC	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
FIN24 2110.450-07	CHINESE GRANT (CBC) SUPPLIES MS	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
FIN24 2110.450-09	CHINESE GRANT (CBC) SUPPLIES HS	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
2110	*	23,810.19	0.00	23,810.19	0.00	0.00	23,810.19
21	**	23,810.19	0.00	23,810.19	0.00	0.00	23,810.19
2	***	23,810.19	0.00	23,810.19	0.00	0.00	23,810.19
Fund FIN24Totals:		23,810.19	0.00	23,810.19	0.00	0.00	23,810.19
FPK25 2110.400	25-26 U PRE K CONTRACTUAL	423,520.00	0.00	423,520.00	0.00	0.00	423,520.00
2110	*	423,520.00	0.00	423,520.00	0.00	0.00	423,520.00
21	**	423,520.00	0.00	423,520.00	0.00	0.00	423,520.00
2	***	423,520.00	0.00	423,520.00	0.00	0.00	423,520.00
Fund FPK25Totals:		423,520.00	0.00	423,520.00	0.00	0.00	423,520.00
FS25 2253.472	2024-2025 SUMMER SCHOOL EDUCATION	19.96	0.00	19.96	0.00	0.00	19.96

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
COSTS							
2253	*	19.96	0.00	19.96	0.00	0.00	19.96
22	**	19.96	0.00	19.96	0.00	0.00	19.96
2	***	19.96	0.00	19.96	0.00	0.00	19.96
FS25 5511.400	2024-2025 SUMMER SCHOOL TRANSPORTATION	35.02	0.00	35.02	0.00	0.00	35.02
5511	*	35.02	0.00	35.02	0.00	0.00	35.02
55	**	35.02	0.00	35.02	0.00	0.00	35.02
5	***	35.02	0.00	35.02	0.00	0.00	35.02
Fund FS25Totals:		54.98	0.00	54.98	0.00	0.00	54.98
FS26 2253.472	2025-2026 SUMMER SCHOOL EDUCATION COSTS (4408)	368,288.58	0.00	368,288.58	0.00	0.00	368,288.58
2253	*	368,288.58	0.00	368,288.58	0.00	0.00	368,288.58
22	**	368,288.58	0.00	368,288.58	0.00	0.00	368,288.58
2	***	368,288.58	0.00	368,288.58	0.00	0.00	368,288.58
FS26 5511.400	2025-2026 SUMMER SCHOOL TRANSPORTATION (4408)	152,162.29	0.00	152,162.29	0.00	0.00	152,162.29
5511	*	152,162.29	0.00	152,162.29	0.00	0.00	152,162.29
55	**	152,162.29	0.00	152,162.29	0.00	0.00	152,162.29
5	***	152,162.29	0.00	152,162.29	0.00	0.00	152,162.29
Fund FS26Totals:		520,450.87	0.00	520,450.87	0.00	0.00	520,450.87
FT123 2110.400	2023-2024 TITLE 1 CONTRACTUAL	136.80	0.00	136.80	0.00	0.00	136.80
FT123 2110.450	2023-2024 TITLE 1 SUPPLIES	1,270.51	0.00	1,270.51	0.00	0.00	1,270.51
FT123 2110.460	2023-2024 TITLE 1 TRAVEL EXPENSES	176.00	0.00	176.00	0.00	0.00	176.00
2110	*	1,583.31	0.00	1,583.31	0.00	0.00	1,583.31
21	**	1,583.31	0.00	1,583.31	0.00	0.00	1,583.31
2	***	1,583.31	0.00	1,583.31	0.00	0.00	1,583.31
Fund FT123Totals:		1,583.31	0.00	1,583.31	0.00	0.00	1,583.31
FT124 2110.400	2024-2025 TITLE 1 CONTRACTUAL	1,786.78	0.00	1,786.78	0.00	0.00	1,786.78
FT124 2110.450	2024-2025 TITLE 1 SUPPLIES	508.05	0.00	508.05	0.00	0.00	508.05
2110	*	2,294.83	0.00	2,294.83	0.00	0.00	2,294.83

LEW-PORT



Appropriation Status Detail Report By Function From 7/1/2025 To 9/30/2025

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
21		**	2,294.83	0.00	2,294.83	0.00	0.00	2,294.83
2		***	2,294.83	0.00	2,294.83	0.00	0.00	2,294.83
Fund FT124Totals:			2,294.83	0.00	2,294.83	0.00	0.00	2,294.83
FT125 2110.150	2025-2026 TITLE 1 PROFESSIONAL SALARIES		238,259.00	0.00	238,259.00	0.00	0.00	238,259.00
2110		*	238,259.00	0.00	238,259.00	0.00	0.00	238,259.00
21		**	238,259.00	0.00	238,259.00	0.00	0.00	238,259.00
2		***	238,259.00	0.00	238,259.00	0.00	0.00	238,259.00
Fund FT125Totals:			238,259.00	0.00	238,259.00	0.00	0.00	238,259.00
FT224 2110.400	2024-2025 TITLE 2 CONTRACTUAL		38,945.00	0.00	38,945.00	0.00	0.00	38,945.00
FT224 2110.460	2024-2025 TITLE 2 TRAVEL EXPENSES		1,800.00	0.00	1,800.00	0.00	0.00	1,800.00
2110		*	40,745.00	0.00	40,745.00	0.00	0.00	40,745.00
21		**	40,745.00	0.00	40,745.00	0.00	0.00	40,745.00
2		***	40,745.00	0.00	40,745.00	0.00	0.00	40,745.00
Fund FT224Totals:			40,745.00	0.00	40,745.00	0.00	0.00	40,745.00
FT225 2110.150	2025-2026 TITLE 2 PROFESSIONAL SALARIES		41,185.00	0.00	41,185.00	0.00	0.00	41,185.00
FT225 2110.400	2025-2026 TITLE 2 CONTRACTUAL		6,281.00	0.00	6,281.00	0.00	0.00	6,281.00
2110		*	47,466.00	0.00	47,466.00	0.00	0.00	47,466.00
21		**	47,466.00	0.00	47,466.00	0.00	0.00	47,466.00
2		***	47,466.00	0.00	47,466.00	0.00	0.00	47,466.00
Fund FT225Totals:			47,466.00	0.00	47,466.00	0.00	0.00	47,466.00
FT423 2110.400	2023-2024 TITLE 4 CONTRACTUAL		-9.50	0.00	-9.50	0.00	0.00	-9.50
FT423 2110.450	2023-2024 TITLE 4 SUPPLIES		-41.05	0.00	-41.05	0.00	0.00	-41.05
2110		*	-50.55	0.00	-50.55	0.00	0.00	-50.55
21		**	-50.55	0.00	-50.55	0.00	0.00	-50.55
2		***	-50.55	0.00	-50.55	0.00	0.00	-50.55
Fund FT423Totals:			-50.55	0.00	-50.55	0.00	0.00	-50.55
FT424 2110.400	2024-2025 TITLE 4 CONTRACTUAL		0.48	0.00	0.48	0.00	0.00	0.48

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Appropriation Status Detail Report By Function From 7/1/2025 To 9/30/2025



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
FT424 2110.450	2024-2025 TITLE 4 SUPPLIES		2,403.74	0.00	2,403.74	0.00	0.00	2,403.74
2110		*	2,404.22	0.00	2,404.22	0.00	0.00	2,404.22
21		**	2,404.22	0.00	2,404.22	0.00	0.00	2,404.22
2		***	2,404.22	0.00	2,404.22	0.00	0.00	2,404.22
Fund FT424Totals:			2,404.22	0.00	2,404.22	0.00	0.00	2,404.22
FT425 2110.150	2025-2026 TITLE 4 PROFESSIONAL SALARIES		16,556.00	0.00	16,556.00	0.00	0.00	16,556.00
FT425 2110.450	2025-2026 TITLE 4 SUPPLIES		2,206.00	0.00	2,206.00	0.00	0.00	2,206.00
2110		*	18,762.00	0.00	18,762.00	0.00	0.00	18,762.00
21		**	18,762.00	0.00	18,762.00	0.00	0.00	18,762.00
2		***	18,762.00	0.00	18,762.00	0.00	0.00	18,762.00
Fund FT425Totals:			18,762.00	0.00	18,762.00	0.00	0.00	18,762.00
H2425 1620.293-05-0021	11.1 CAPITAL PROJECT GENERAL CONSTRUCTION		-488,217.00	0.00	-488,217.00	-491,142.00	0.00	2,925.00
1620		*	-488,217.00	0.00	-488,217.00	-491,142.00	0.00	2,925.00
16		**	-488,217.00	0.00	-488,217.00	-491,142.00	0.00	2,925.00
1		***	-488,217.00	0.00	-488,217.00	-491,142.00	0.00	2,925.00
H2425 2110.201-15-0021	11.1 CAPITAL PROJECT CLERK OF THE WORKS		25,986.24	0.00	25,986.24	18,846.84	0.00	7,139.40
H2425 2110.240-15-0021	11.1 CAPITAL PROJECT GENERAL ADMINISTRATIVE		40,440.02	0.00	40,440.02	5,643.93	0.00	34,796.09
H2425 2110.243-15-0021	11.1 CAPITAL PROJECT INSURANCE		5,336.00	0.00	5,336.00	0.00	0.00	5,336.00
H2425 2110.244-15-0021	11.1 CAPITAL PROJECT LEGAL		8,758.00	0.00	8,758.00	0.00	0.00	8,758.00
H2425 2110.245-15-0021	11.1 CAPITAL PROJECT ARCHITECT		-222,530.16	0.00	-222,530.16	-243,255.64	0.00	20,725.48
H2425 2110.297-15-0021	11.1 CAPITAL PROJECT SITE DEVELOPMENT		1,664,600.00	0.00	1,664,600.00	1,302,027.25	0.00	362,572.75
2110		*	1,522,590.10	0.00	1,522,590.10	1,083,262.38	0.00	439,327.72
21		**	1,522,590.10	0.00	1,522,590.10	1,083,262.38	0.00	439,327.72
2		***	1,522,590.10	0.00	1,522,590.10	1,083,262.38	0.00	439,327.72
Fund H2425Totals:			1,034,373.10	0.00	1,034,373.10	592,120.38	0.00	442,252.72
H24HS 1620.293-15-0024	11.1 CAPITAL PROJECT GENERAL CONSTRUCTION PHASE 2		108,000.00	0.00	108,000.00	50,160.00	0.00	57,840.00

LEW-PORT

Appropriation Status Detail Report By Function From 7/1/2025 To 9/30/2025



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
H24HS 1620.296-15-0024	11.1 CAPTIAL PROJECT ELECTRICAL PHASE 2	402,000.00	0.00	402,000.00	0.00	130,000.00	272,000.00
1620	*	510,000.00	0.00	510,000.00	50,160.00	130,000.00	329,840.00
16	**	510,000.00	0.00	510,000.00	50,160.00	130,000.00	329,840.00
1	***	510,000.00	0.00	510,000.00	50,160.00	130,000.00	329,840.00
H24HS 2110.201-15-0024	11.1 CAPITAL PROJECT CLERK OF THE WORKS PHASE 2	194,060.00	0.00	194,060.00	11,262.79	0.00	182,797.21
H24HS 2110.243-15-0024	11.1 CAPITAL PROJECT INSURANCE PHASE 2	15,000.00	0.00	15,000.00	3,202.32	0.00	11,797.68
H24HS 2110.244-15-0024	11.1 CAPITAL PROJECT LEGAL PHASE 2	23,100.00	0.00	23,100.00	4,248.75	0.00	18,851.25
H24HS 2110.245-15-0024	11.1 CAPITAL PROJECT ARCHITECT PHASE 2	164,107.00	0.00	164,107.00	98,264.31	0.00	65,842.69
H24HS 2110.297-15-0024	11.1 CAPITAL PROJECT SITE DEVELOPMENT PHASE 2	2,400,000.00	0.00	2,400,000.00	209,190.00	0.00	2,190,810.00
2110	*	2,796,267.00	0.00	2,796,267.00	326,168.17	0.00	2,470,098.83
21	**	2,796,267.00	0.00	2,796,267.00	326,168.17	0.00	2,470,098.83
2	***	2,796,267.00	0.00	2,796,267.00	326,168.17	0.00	2,470,098.83
Fund H24HSTotals:		3,306,267.00	0.00	3,306,267.00	376,328.17	130,000.00	2,799,938.83
H24IE 2110.201-05-0021	11.1 CAPITAL PROJECT CLERK OF THE WORKS PHASE 2	278,073.00	0.00	278,073.00	0.00	0.00	278,073.00
H24IE 2110.243-05-0021	11.1 CAPITAL PROJECT INSURANCE PHASE 2	1,950.00	0.00	1,950.00	1,261.52	0.00	688.48
H24IE 2110.244-05-0021	11.1 CAPITAL PROJECT LEGAL PHASE 2	37,800.00	0.00	37,800.00	1,673.75	0.00	36,126.25
H24IE 2110.245-05-0021	11.1 CAPITAL PROJECT ARCHITECT PHASE 2	64,648.00	0.00	64,648.00	38,710.19	0.00	25,937.81
2110	*	382,471.00	0.00	382,471.00	41,645.46	0.00	340,825.54
21	**	382,471.00	0.00	382,471.00	41,645.46	0.00	340,825.54
2	***	382,471.00	0.00	382,471.00	41,645.46	0.00	340,825.54
Fund H24IETotals:		382,471.00	0.00	382,471.00	41,645.46	0.00	340,825.54
H24MS 1620.296-04-0024	11.1 CAPTIAL PROJECT ELECTRICAL PHASE 2	402,200.00	0.00	402,200.00	0.00	130,000.00	272,200.00
1620	*	402,200.00	0.00	402,200.00	0.00	130,000.00	272,200.00
16	**	402,200.00	0.00	402,200.00	0.00	130,000.00	272,200.00

LEW-PORT

Appropriation Status Detail Report By Function From 7/1/2025 To 9/30/2025



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1	***	402,200.00	0.00	402,200.00	0.00	130,000.00	272,200.00
H24MS 2110.201-04-0024	11.1 CAPITAL PROJECT CLERK OF THE WORKS PHASE 2	91,508.00	0.00	91,508.00	0.00	0.00	91,508.00
H24MS 2110.243-04-0024	11.1 CAPITAL PROJECT INSURANCE PHASE 2	8,100.00	0.00	8,100.00	5,240.16	0.00	2,859.84
H24MS 2110.244-04-0024	11.1 CAPITAL PROJECT LEGAL PHASE 2	9,100.00	0.00	9,100.00	6,952.50	0.00	2,147.50
H24MS 2110.245-04-0024	11.1 CAPITAL PROJECT ARCHITECT PHASE 2	268,538.00	0.00	268,538.00	160,796.13	0.00	107,741.87
H24MS 2110.297-04-0024	11.1 CAPITAL PROJECT SITE DEVELOPMENT PHASE 2	2,400,000.00	0.00	2,400,000.00	209,190.00	0.00	2,190,810.00
2110	*	2,777,246.00	0.00	2,777,246.00	382,178.79	0.00	2,395,067.21
21	**	2,777,246.00	0.00	2,777,246.00	382,178.79	0.00	2,395,067.21
2	***	2,777,246.00	0.00	2,777,246.00	382,178.79	0.00	2,395,067.21
Fund H24MSTotals:		3,179,446.00	0.00	3,179,446.00	382,178.79	130,000.00	2,667,267.21
H24P2 2110.240-15-0021	11.1 CAPITAL PROJECT GENERAL ADMINISTRATIVE PHASE 2	2,241,816.00	0.00	2,241,816.00	3,464.93	0.00	2,238,351.07
2110	*	2,241,816.00	0.00	2,241,816.00	3,464.93	0.00	2,238,351.07
21	**	2,241,816.00	0.00	2,241,816.00	3,464.93	0.00	2,238,351.07
2	***	2,241,816.00	0.00	2,241,816.00	3,464.93	0.00	2,238,351.07
Fund H24P2Totals:		2,241,816.00	0.00	2,241,816.00	3,464.93	0.00	2,238,351.07
HHS1 1620.293-15-0021	PHASE 1 HIGH SCHOOL GENERAL CONSTRUCTION	5,631.71	0.00	5,631.71	0.00	0.00	5,631.71
HHS1 1620.294-15-0021	PHASE 1 SENIOR HIGH HVAC	77,363.97	0.00	77,363.97	0.00	0.00	77,363.97
1620	*	82,995.68	0.00	82,995.68	0.00	0.00	82,995.68
16	**	82,995.68	0.00	82,995.68	0.00	0.00	82,995.68
1	***	82,995.68	0.00	82,995.68	0.00	0.00	82,995.68
HHS1 2110.240-15-0021	PHASE 1 SENIOR HIGH GENERAL ADMINISTRATIVE	368.70	0.00	368.70	0.00	0.00	368.70
HHS1 2110.243-15-0021	PHASE 1 SENIOR HIGH INSURANCE	0.19	0.00	0.19	0.00	0.00	0.19
HHS1 2110.244-15-0021	PHASE 1 SENIOR HIGH LEGAL	3,607.10	0.00	3,607.10	0.00	0.00	3,607.10
HHS1 2110.297-15-0021	PHASE 1 SENIOR HIGH SITE DEVELOPMENT	418,972.10	0.00	418,972.10	0.00	0.00	418,972.10
2110	*	422,948.09	0.00	422,948.09	0.00	0.00	422,948.09

LEW-PORT

Appropriation Status Detail Report By Function From 7/1/2025 To 9/30/2025



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
21		**	422,948.09	0.00	422,948.09	0.00	0.00	422,948.09
2		***	422,948.09	0.00	422,948.09	0.00	0.00	422,948.09
Fund HHS1Totals:			505,943.77	0.00	505,943.77	0.00	0.00	505,943.77
HIEC 1620.294-05-0019	HIEC PHASE 2 HVAC		288,562.40	0.00	288,562.40	0.00	0.00	288,562.40
1620		*	288,562.40	0.00	288,562.40	0.00	0.00	288,562.40
16		**	288,562.40	0.00	288,562.40	0.00	0.00	288,562.40
1		***	288,562.40	0.00	288,562.40	0.00	0.00	288,562.40
HIEC 2110.200-05-0019	HIEC PHASE 2 FURNITURE & EQUIPMENT		85,000.00	0.00	85,000.00	0.00	0.00	85,000.00
HIEC 2110.240-05-0019	HIEC PHASE 2 GENERAL ADMINISTRATIVE		118,756.61	0.00	118,756.61	0.00	0.00	118,756.61
HIEC 2110.243-05-0019	HIEC PHASE 2 INSURANCE		8,800.00	0.00	8,800.00	0.00	0.00	8,800.00
HIEC 2110.244-05-0019	HIEC PHASE 2 LEGAL		3,950.10	0.00	3,950.10	0.00	0.00	3,950.10
HIEC 2110.297-05-0019	HIEC PHASE 2 SITE WORK		184,459.00	0.00	184,459.00	0.00	0.00	184,459.00
2110		*	400,965.71	0.00	400,965.71	0.00	0.00	400,965.71
21		**	400,965.71	0.00	400,965.71	0.00	0.00	400,965.71
2		***	400,965.71	0.00	400,965.71	0.00	0.00	400,965.71
Fund HIECTotals:			689,528.11	0.00	689,528.11	0.00	0.00	689,528.11
HMD1 1620.293-04-0022	PHASE 1 MIDDLE SCHOOL GENERAL CONSTRUCTION		225,491.76	0.00	225,491.76	0.00	0.00	225,491.76
HMD1 1620.294-04-0022	PHASE 1 MIDDLE SCHOOL HVAC		15,335.79	0.00	15,335.79	0.00	0.00	15,335.79
HMD1 1620.295-04-0022	PHASE 1 MIDDLE SCHOOL PLUMBING		337,432.00	0.00	337,432.00	0.00	0.00	337,432.00
HMD1 1620.296-04-0022	PHASE 1 MIDDLE SCHOOL ELECTRICAL		71,826.41	0.00	71,826.41	0.00	0.00	71,826.41
1620		*	650,085.96	0.00	650,085.96	0.00	0.00	650,085.96
16		**	650,085.96	0.00	650,085.96	0.00	0.00	650,085.96
1		***	650,085.96	0.00	650,085.96	0.00	0.00	650,085.96
HMD1 2110.243-04-0022	PHASE 1 MIDDLE SCHOOL INSURANCE		0.81	0.00	0.81	0.00	0.00	0.81
HMD1 2110.244-04-0022	PHASE 1 MIDDLE SCHOOL LEGAL		30,501.80	0.00	30,501.80	0.00	0.00	30,501.80
2110		*	30,502.61	0.00	30,502.61	0.00	0.00	30,502.61
21		**	30,502.61	0.00	30,502.61	0.00	0.00	30,502.61
2		***	30,502.61	0.00	30,502.61	0.00	0.00	30,502.61
Fund HMD1Totals:			680,588.57	0.00	680,588.57	0.00	0.00	680,588.57
Grand Totals:			70,456,656.02	367,473.35	70,824,129.37	9,042,294.55	28,563,815.66	33,218,019.16

LEWISTON-PORTER HIGH SCHOOL

**Student Activity Fund
Central Treasurer's Report
For the period of: July 1 - 31, 2025**

Balance from preceding period **\$114,719.25**

Total receipts banked during month

No. 16997 to No. 17000 \$ 8,215.95

Total balance of deposits and undeposited **\$122,935.20**

Disbursements during month

No. 13035 to No. 13043 \$ 7,231.72

Cash balance

Reconciliation with bank statement **\$115,703.48**

Bank balance as shown on statement **\$116,188.52**

Minus outstanding checks \$ 485.04

Balance **\$115,703.48**

Outstanding Checks:

12784 – 11/20/2024 – Music Project – Greg Valentine \$ 200.00

12896 – 2/20/25 – Music Theater – Andrew O'Dell – Pit Orchestra – Fiddler \$ 250.00

13036 – 7/1/2025 – Art – Cindy Sanchez – Pizza \$ 35.04

John Evert/JE



John Evert
High School Vice Principal

Sandra Girasole/SG



Sandra Girasole
Central Treasurer of HS Student Activity Funds

Lewiston-Porter High School Student Activity Accounts Ledger - July 2025

Account	Beg. Balance	Receipts	Withdrawals	Transfer	End Balance	BOE approved?	Advisor
Art	\$ 2,523.93		\$ 35.04		\$ 2,488.89	Yes	Cindy Sanchez
Business Club	\$ 10,415.89				\$ 10,415.89	No	Nicole Krawczyk
Class of 2025	\$ 844.58				\$ 844.58	Yes	J.Mango/A.Shephardson
Class of 2026	\$ 4,339.62				\$ 4,339.62	Yes	A.Sharpe/P. Mikolajczak
Class of 2027	\$ 4,357.43				\$ 4,357.43	Yes	L.D'Anna/L.Hurtgam
Class of 2028	\$ 753.00				\$ 753.00	Yes	C. Sanchez/C. Popielski
Class of 2029	\$ -				\$ -		J.Cruz/P. Mikolajczak
Drama	\$ 2,055.24				\$ 2,055.24	Yes	Amanda Sharpe
French Club	\$ 310.70				\$ 310.70	No	Aneeta Shepardson
Future Teachers	\$ 4,629.32				\$ 4,629.32	Yes	Jess Cruz
GSA	\$ 1,025.57				\$ 1,025.57	Yes	Carrie Popielski
Historical Society	\$ 420.40				\$ 420.40	No	L.D'Anna/J. Lauzonis
H.O.S.A.	\$ 136.16				\$ 136.16	Yes	A.Sharpe/P. Mikolajczak
International Studies	\$ 7,820.80	\$ 432.00	\$ 1,395.25		\$ 6,857.55	Yes	Anika Fetzner
Key Club	\$ 3,627.50				\$ 3,627.50	Yes	K.Hurtgam/L.Hurtgam
Lancer Council	\$ 8,458.53				\$ 8,458.53	Yes	K.Hurtgam/L.Hurtgam
Lancer Leader Crew	\$ 469.75				\$ 469.75	Yes	DiVincenzo/Conti
L-P Athletic Fund	\$ 28,716.21	\$ 7,783.95	\$ 4,579.24		\$ 31,920.92	Yes	Brad Halgash
Life Skills	\$ 1,748.29				\$ 1,748.29	Yes	A. Dreher
Model UN	\$ 1.40				\$ 1.40		Scott Townsend
Musical Theater	\$ 7,100.18				\$ 7,100.18	Yes	Kevin Duncan
Music Project	\$ 6,988.05		\$ 1,222.19		\$ 5,765.86	Yes	Kevin Duncan
National Honor Society	\$ 990.46				\$ 990.46	Yes	Jessica Cruz/ Linda D'Anna
Science Honor Society	\$ 2,696.59				\$ 2,696.59	Yes	Colleen Glor
Spanish Club	\$ 152.85				\$ 152.85	Yes	Mango/Carrasquillo/Ellis
Spanish National Honor Society	\$ 308.49				\$ 308.49	Yes	Amy Carrasquillo
Traditions	\$ 8,108.11				\$ 8,108.11	Yes	C.Popielski/C.Sanchez
Yearbook	\$ 5,720.20				\$ 5,720.20	Yes	Carrie Popielski
Total	\$ 114,719.25	\$ 8,215.95	\$ 7,231.72	\$ -	\$ 115,703.48		

SCHOOL:	Lewiston-Porter High School					
YEAR:	2025-2026					
MONTH:	July 2025					
ACTIVITY:	Checks					
<u>DATE</u>	<u>EXPLANATION</u>	<u>RECEIPT #</u>	<u>CHECK #</u>	<u>AMOUNT REC'D</u>	<u>AMOUNT PAID</u>	<u>SALES TAX - ?</u>
7/1/2025	L-P Athletics - Track and Field - Ann Marie Oliverio - Team Dinner		13035		\$ 192.05	
7/1/2025	Art - Cynthia Sanchez - Pizza		13036		\$ 35.04	
7/1/2025	VOID		13037			
7/2/2025	L-p Athletics - Football - Curv Group - Helmet Tunnel Balance		13038		\$ 2,221.20	tax paid
7/15/2025	Int'l Studies - Leslie Gollhofer - China Summer Fundraiser		13039		\$ 97.25	
7/15/2025	Int'l Studies - Maiching Ling Droegmyer - China Summer Fundraiser		13040		\$ 1,298.00	
7/15/2025	Music Projects - Illos Piano Restorations - Moving Piano		13041		\$ 1,222.19	
7/18/2025	L-p Athletics - Football - Riddell		13042		\$ 1,960.79	tax paid
7/22/2025	L-p Athletics - Track and Field - LMG Awards & Engraving - Trophies		13043		\$ 205.20	tax paid
				TOTAL	\$ 7,231.72	

LEWISTON-PORTER MIDDLE SCHOOL

Student Activity Fund

Central Treasurer's Report

For the period of July 1, 2025 to July 31, 2025

BANK STATEMENT BALANCE END OF MONTH \$ 51,145.35

Total receipts deposited during month

No. to No. \$.00

Net Fees and Charges (back into account.) \$

Total balance, deposits \$ 51,145.35

Disbursements during month

No.to No. \$.00

Direct Withdrawal/Intuit Check printing \$

Chargeback Item Fees \$

Minus cleared checks: \$ 1,059.94

#5263 - \$ 80.00

#5270 - \$904.94

#5274 - \$ 75.00

Cash balance \$ 50,085.41

Bank balance as shown on statement \$ 50,085.41 (checking)

Balance \$ 50,085.41

Outstanding Checks:

#5255 - \$144.01

Andrew M. Auer

Andrew M. Auer
Middle School Principal

Rosanna Macri

Rosanna Macri
Central Treasurer of MS Student Activity Funds

Lewiston-Porter Middle School Student Activity Accounts Ledger July 2025

<u>Account</u>	<u>Beg. Balance</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Transfers</u>	<u>End Balance</u>	<u>Advisor</u>
ART	\$103.00				\$103.00	ZIMMERMAN
BAKING CLUB	\$93.00				\$93.00	J.HOOVER
BAND	\$1,495.38				\$1,495.38	BURDICK/CARERE
BUILDERS CLUB	\$616.23				\$616.23	ODDY
DRAMA	\$16,752.73				\$16,752.73	MARINACCIO
HS/MS GAY STRAIGHT ALLIANCE	\$50.00				\$50.00	
INTERNATIONAL CONNECTIONS	\$717.42				\$717.42	LAPP
INNOVATIONS EXPERIENCE	\$0.00				\$0.00	CALARCO
LANCERS	\$4,777.94				\$4,777.94	AUER
NJHS	\$1,875.63				\$1,875.63	LAGAMBA
ORCHESTRA	\$14.75				\$14.75	DUNCAN/SPINNENEGAN
ROCKETRY CLUB	\$100.00				\$100.00	GOLDEN
RUN CLUB	\$811.44				\$811.44	GOLDEN
SCIENCE & NATURE	\$91.72				\$91.72	SWEENEY
SKI	\$5,546.59				\$5,546.59	SWEENEY
STUDENT COUNCIL	\$10,598.88				\$10,598.88	C.HOOVER
WASHINGTON D.C.	\$0.00				\$0.00	BOLLINGER
WEB	\$1,882.10				\$1,882.10	PAX/ZIMMERMAN/BOLLINGER/SMITH
YEARBOOK	\$3,137.80				\$3,137.80	HOGAN/TAYLOR
O/S checks #5263,#5270,#5274	\$1,059.94					
8TH GRADE CLASS	\$1,276.79				\$1,276.79	SMITH
7TH GRADE CLASS	\$0.00				\$0.00	
6TH GRADE CLASS	\$0.00				\$0.00	
Cleared chks. #5263, #5270, #5274			\$1,059.94			
O/S checks #5255	\$144.01				\$144.01	
	\$ 51,145.35		\$ 1,059.94		\$ 50,085.41	

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LEWISTON-PORTER HIGH SCHOOL

**Student Activity Fund
Central Treasurer's Report
For the period of: August 1 - 31, 2025**

Balance from preceding period	\$115,703.48
Total receipts banked during month	
No. 17001 to No. 17005	<u>\$ 20,826.50</u>
Total balance of deposits and undeposited	\$136,529.98
Disbursements during month	
No. 13044 to No. 13053	<u>\$ 11,341.18</u>
Cash balance	
Reconciliation with bank statement	\$125,188.80
Bank balance as shown on statement	\$126,967.30
Minus outstanding checks	<u>\$ 1,778.50</u>
Balance	\$125,188.80

Outstanding Checks:

12784 – 11/20/2024 – Music Project – Greg Valentine	\$ 200.00
12896 – 2/20/25 – Music Theater – Andrew O'Dell – Pit Orchestra – Fiddler	\$ 250.00
13049 – 8/26/25 – Int'l Studies – Fowlers Chocolates	\$ 391.50
13050 – 8/26/25 – L-p Athletics – Football – Hotch Designs	\$ 837.00
13053 – 8/28/25 – Traditions – Pioneer – Photo Booth	\$ 100.00

John Evert/JE

John Evert
High School Vice Principal

Sandra Girasole/SG

Sandra Girasole
Central Treasurer of HS Student Activity Funds

Lewiston-Porter High School Student Activity Accounts Ledger - August 2025

Account	Beg. Balance	Receipts	Withdrawals	Transfer	End Balance	BOE approved?	Advisor
Art	\$ 2,488.89				\$ 2,488.89	Yes	Cindy Sanchez
Business Club	\$ 10,415.89				\$ 10,415.89	No	Nicole Krawczyk
Class of 2025	\$ 844.58				\$ 844.58	Yes	J.Mango/A.Shephardson
Class of 2026	\$ 4,339.62				\$ 4,339.62	Yes	A.Sharpe/P. Mikolajczak
Class of 2027	\$ 4,357.43				\$ 4,357.43	Yes	L.D'Anna/L.Hurtgam
Class of 2028	\$ 753.00				\$ 753.00	Yes	C. Sanchez/C. Popielski
Class of 2029	\$ -				\$ -		J.Cruz/P. Mikolajczak
Drama	\$ 2,055.24			\$ 995.00	\$ 3,050.24	Yes	Amanda Sharpe
French Club	\$ 310.70				\$ 310.70	No	Aneeta Shepardson
Future Teachers	\$ 4,629.32				\$ 4,629.32	Yes	Jess Cruz
GSA	\$ 1,025.57				\$ 1,025.57	Yes	Carrie Popielski
Historical Society	\$ 420.40				\$ 420.40	No	L.D'Anna/J. Lauzonis
H.O.S.A.	\$ 136.16				\$ 136.16	Yes	A.Sharpe/P. Mikolajczak
International Studies	\$ 6,857.55	\$ 2,000.00	\$ 4,391.50		\$ 4,466.05	Yes	Anika Fetzner
Key Club	\$ 3,627.50				\$ 3,627.50	Yes	K.Hurtgam/L.Hurtgam
Lancer Council	\$ 8,458.53	\$ 1,631.00			\$ 10,089.53	Yes	K.Hurtgam/L.Hurtgam
Lancer Leader Crew	\$ 469.75		\$ 191.86		\$ 277.89	Yes	DiVincenzo/Conti
L-P Athletic Fund	\$ 31,920.92	\$ 17,195.50	\$ 6,175.56		\$ 42,940.86	Yes	Brad Halgash
Life Skills	\$ 1,748.29				\$ 1,748.29	Yes	A. Dreher
Model UN	\$ 1.40				\$ 1.40		Scott Townsend
Musical Theater	\$ 7,100.18			\$ (995.00)	\$ 6,105.18	Yes	Kevin Duncan
Music Project	\$ 5,765.86				\$ 5,765.86	Yes	Kevin Duncan
National Honor Society	\$ 990.46				\$ 990.46	Yes	Jessica Cruz/ Linda D'Anna
Science Honor Society	\$ 2,696.59				\$ 2,696.59	Yes	Colleen Glor
Spanish Club	\$ 152.85				\$ 152.85	Yes	Mango/Carrasquillo/Ellis
Spanish National Honor Society	\$ 308.49				\$ 308.49	Yes	Amy Carrasquillo
Traditions	\$ 8,108.11		\$ 582.26		\$ 7,525.85	Yes	C.Popielski/C.Sanchez
Yearbook	\$ 5,720.20				\$ 5,720.20	Yes	Carrie Popielski
Total	\$ 115,703.48	\$ 20,826.50	\$ 11,341.18	\$ -	\$ 125,188.80		

SCHOOL: Lewiston-Porter High School						
YEAR: 2025-2026						
MONTH: August 2025						
ACTIVITY: Checks						
DATE	EXPLANATION	RECEIPT #	CHECK #	AMOUNT REC'D	AMOUNT PAID	SALES TAX - ?
8/7/2025	L-p Athletics - Football - Stuart Sports - Hoodies		13044		\$ 258.96	tax paid
8/8/2025	L-p Athletics - Football - 716 LOGO - Hats		13045		\$ 327.60	tax paid
8/21/2025	Lancer Leader Crew - Sandy Girasole - Bead Necklaces (Orientation)		13046		\$ 50.74	
8/21/2025	L-p Athletics - Football - Team Up Athletics - Jerseys		13047		\$ 4,752.00	tax paid
8/25/2025	Int'l Studies - LP CSD - ISSF Plane Tickets (Japan)		13048		\$ 4,000.00	
8/26/2025	Int'l Studies - Fowler's Chocolates - China Summer Camp Fundraiser		13049		\$ 391.50	tax paid
8/26/2025	L-p Athletics - Football - Hotch Designs - Discount Cards Design		13050		\$ 837.00	tax paid
8/27/2025	Lancer Leader Crew - Michelle Conti - Tim Hortons - Freshman Orientation		13051		\$ 141.12	
8/27/2025	Traditions - Sandy Girasole - Freshman Orientation - Sams Club		13052		\$ 482.26	
8/28/2025	Traditions - Pioneer Experience - Homecoming Photo Booth		13053		\$ 100.00	
				TOTAL	\$ 11,341.18	

LEWISTON-PORTER MIDDLE SCHOOL

Student Activity Fund

Central Treasurer's Report

For the period of July 1, 2025 to July 31, 2025

BANK STATEMENT BALANCE END OF MONTH \$ 51,145.35

Total receipts deposited during month

No. to No. \$.00

Net Fees and Charges (back into account.) \$

Total balance, deposits \$ 51,145.35

Disbursements during month

No.to No. \$.00

Direct Withdrawal/Intuit Check printing \$

Chargeback Item Fees \$

Minus cleared checks: \$ 1,059.94

#5263 - \$ 80.00

#5270 - \$904.94

#5274 - \$ 75.00

Cash balance \$ 50,085.41

Bank balance as shown on statement \$ 50,085.41 (checking)

Balance \$ 50,085.41

Outstanding Checks:

#5255 - \$144.01

Andrew M. Auer

Andrew M. Auer
Middle School Principal

Rosanna Macri

Rosanna Macri
Central Treasurer of MS Student Activity Funds

Lewiston-Porter Middle School Student Activity Accounts Ledger July 2025

Account	Beq. Balance	Deposits	Withdrawals	Transfers	End Balance	Advisor
ART	\$103.00				\$103.00	ZIMMERMAN
BAKING CLUB	\$93.00				\$93.00	J.HOOVER
BAND	\$1,495.38				\$1,495.38	BURDICK/CARERE
BUILDERS CLUB	\$616.23				\$616.23	ODDY
DRAMA	\$16,752.73				\$16,752.73	MARINACCIO
HS/MS GAY STRAIGHT ALLIANCE	\$50.00				\$50.00	
INTERNATIONAL CONNECTIONS	\$717.42				\$717.42	LAPP
INNOVATIONS EXPERIENCE	\$0.00				\$0.00	CALARCO
LANCERS	\$4,777.94				\$4,777.94	AUER
NJHS	\$1,875.63				\$1,875.63	LAGAMBA
ORCHESTRA	\$14.75				\$14.75	DUNCAN/SPINNEGAN
ROCKETRY CLUB	\$100.00				\$100.00	GOLDEN
RUN CLUB	\$811.44				\$811.44	GOLDEN
SCIENCE & NATURE	\$91.72				\$91.72	SWEENEY
SKI	\$5,546.59				\$5,546.59	SWEENEY
STUDENT COUNCIL	\$10,598.88				\$10,598.88	C.HOOVER
WASHINGTON D.C.	\$0.00				\$0.00	BOLLINGER
WEB	\$1,882.10				\$1,882.10	PAX/ZIMMERMAN/BOLLINGER/SMITH
YEARBOOK	\$3,137.80				\$3,137.80	HOGAN/TAYLOR
O/S checks #5263,#5270,#5274	\$1,059.94					
8TH GRADE CLASS	\$1,276.79				\$1,276.79	SMITH
7TH GRADE CLASS	\$0.00				\$0.00	
6TH GRADE CLASS	\$0.00				\$0.00	
Cleared chks. #5263, #5270, #5274			\$1,059.94			
O/S checks #5255	\$144.01				\$144.01	
	\$ 51,145.35		\$ 1,059.94		\$ 50,085.41	

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LEWISTON-PORTER HIGH SCHOOL

**Student Activity Fund
Central Treasurer's Report
For the period of: September 1 - 30, 2025**

Balance from preceding period **\$125,188.80**

Total receipts banked during month

No. 17006 to No. 17023 \$ 20,833.04

VOIDED Ck #12784 – 11/20/2024 – Music Project – Greg Valentine \$ 200.00
VOIDED Ck #12896 – 2/20/25 – Music Theater – Andrew O'Dell – Pit Orchestra – Fiddler \$ 250.00

Total balance of deposits and undeposited **\$146,471.84**

Disbursements during month

No. 13054 to No. 13084 \$ 23,766.01

Cash balance

Reconciliation with bank statement **\$122,705.83**

Bank balance as shown on statement **\$124,238.84**

Minus outstanding checks **\$ 2,589.01**

\$121,649.83

Plus outstanding deposits **\$ 1,056.00**

Balance **\$122,705.83**

Outstanding Checks:

13068 – 9/18/2025 – Lifeskills – Becker Farms	\$158.25
13075 – 9/23/2025 – L-p Athletics – Soccer – Emily Brook	\$405.00
13077 – 9/25/2025 – L-p Athletics – Cheer – Alexis Alfieri	\$327.36
13080 – 9/25/2025 – Lancer Council – Kyle Hurtgam – Powderpuff	\$221.40
13082 – 9/26/2025 – Traditions – Pioneer Experience	\$799.00
13084 – 9/30/2025 – Class of 2029 – New Day Coffee	\$678.00

John Evert/JE

John Evert
High School Vice Principal

Sandra Girasole/SG

Sandra Girasole
Central Treasurer of HS Student Activity Funds

Lewiston-Porter High School Student Activity Accounts Ledger - August 2025

Account	Beg. Balance	Receipts	Withdrawals	Transfer	End Balance	BOE approved?	Advisor
Art	\$ 2,488.89	\$ 2,861.00	\$ 2,745.90		\$ 2,603.99	Yes	Cindy Sanchez
Business Club	\$ 10,415.89				\$ 10,415.89	No	Nicole Krawczyk
Class of 2025	\$ 844.58				\$ 844.58	Yes	J.Mango/A.Shephardson
Class of 2026	\$ 4,339.62	\$ 2,203.00			\$ 6,542.62	Yes	A.Sharpe/P. Mikolajczak
Class of 2027	\$ 4,357.43		\$ 272.15		\$ 4,085.28	Yes	L.D'Anna/L.Hurtgam
Class of 2028	\$ 753.00		\$ 250.00		\$ 503.00	Yes	C. Sanchez/C. Popielski
Class of 2029	\$ -	\$ 1,006.00	\$ 678.00		\$ 328.00		J.Cruz/P. Mikolajczak
Drama	\$ 3,050.24	\$ -	\$ 990.48		\$ 2,059.76	Yes	Amanda Sharpe
French Club	\$ 310.70				\$ 310.70	No	Aneeta Shepardson
Future Teachers	\$ 4,629.32				\$ 4,629.32	Yes	Jess Cruz
GSA	\$ 1,025.57				\$ 1,025.57	Yes	Carrie Popielski
Historical Society	\$ 420.40				\$ 420.40	No	L.D'Anna/J. Lauzonis
H.O.S.A.	\$ 136.16				\$ 136.16	Yes	A.Sharpe/P. Mikolajczak
International Studies	\$ 4,466.05	\$ 321.00			\$ 4,787.05	Yes	Anika Fetzner
Key Club	\$ 3,627.50				\$ 3,627.50	Yes	K.Hurtgam/L.Hurtgam
Lancer Council	\$ 10,089.53	\$ 125.00	\$ 1,111.49		\$ 9,103.04	Yes	K.Hurtgam/L.Hurtgam
Lancer Leader Crew	\$ 277.89				\$ 277.89	Yes	DiVincenzo/Conti
L-P Athletic Fund	\$ 42,940.86	\$ 13,602.62	\$ 7,900.74		\$ 48,642.74	Yes	Brad Halgash
Life Skills	\$ 1,748.29	\$ 110.23	\$ 158.25		\$ 1,700.27	Yes	A. Dreher
Model UN	\$ 1.40				\$ 1.40		Scott Townsend
Musical Theater	\$ 6,105.18	\$ 250.00			\$ 6,355.18	Yes	Kevin Duncan
Music Project	\$ 5,765.86	\$ 200.00	\$ 4,764.11		\$ 1,201.75	Yes	Kevin Duncan
National Honor Society	\$ 990.46	\$ 15.00			\$ 1,005.46	Yes	Jessica Cruz/ Linda D'Anna
Science Honor Society	\$ 2,696.59				\$ 2,696.59	Yes	Colleen Glor
Spanish Club	\$ 152.85				\$ 152.85	Yes	Mango/Carrasquillo/Ellis
Spanish National Honor Society	\$ 308.49				\$ 308.49	Yes	Amy Carrasquillo
Traditions	\$ 7,525.85		\$ 1,950.32		\$ 5,575.53	Yes	C.Popielski/C.Sanchez
Yearbook	\$ 5,720.20	\$ 589.19	\$ 2,944.57		\$ 3,364.82	Yes	Carrie Popielski
Total	\$ 125,188.80	\$ 21,283.04	\$ 23,766.01	\$ -	\$ 122,705.83		

SCHOOL:	Lewiston-Porter High School					
YEAR:	2025-2026					
MONTH:	September 2025					
ACTIVITY:	Checks					
<u>DATE</u>	<u>EXPLANATION</u>	<u>RECEIPT #</u>	<u>CHECK #</u>	<u>AMOUNT REC'D</u>	<u>AMOUNT PAID</u>	<u>SALES TAX - ?</u>
9/3/2025	Music Project - Stanton's Sheet Music		13054		\$ 782.66	/
9/3/2025	L-p Athletics - Cheer - Nicole Padovano - Stunt Clinic		13055		\$ 520.00	tax paid /
9/3/2025	L-p Athletics - Girls Soccer - Emily Brook - Bedore Tour Bus		13056		\$ 2,496.00	/
9/3/2025	Music Project - Illos Piano Restoration		13057		\$ 150.00	/
9/3/2025	Traditions - Cindy Sanchez - Homecoming Décor		13058		\$ 507.16	/
9/3/2025	Art - Brett Coppins - Sketchbooks		13059		\$ 2,012.04	/
9/9/2025	*****VOID*****		13060		\$	
9/9/2025	Drama - Barbara Murphy - Costume Bins		13061		\$ 15.08	/
9/9/2025	Music Project - Barbara Murphy - Uniform Supplies		13062		\$ 71.85	/
9/9/2025	Yearbook - Carrie Popielski - Cameras		13063		\$ 2,944.57	/
9/11/2025	Traditions - Carrie Popielski - Homecoming		13064		\$ 422.13	/
9/11/2025	Drama - Kevin Duncan - Fall Play Rights		13065		\$ 975.40	/
9/18/2025	Art - Brett Coppins - Sketchbooks		13066		\$ 233.86	/
9/18/2025	L-p Athletics - V. Girls Soccer - Laura Kimoto-DiBacco - Albany Trip		13067		\$ 302.36	/
9/18/2025	Lifeskills - Becker Farms - Class Trip		13068		\$ 158.25	/
9/18/2025	L-p Athletics - V. Girls Soccer - Emily Brook - Albany Trip		13069		\$ 2,521.60	/
9/18/2025	L-p Athletics - V. Girls Soccer - Megan Sackman - Albany Trip		13070		\$ 107.17	/
9/18/2025	L-p Athletics - V. Girls Soccer - Michael Skowronski - Albany Trip		13071		\$ 141.25	/
9/19/2025	Music Project - Kevin Dunca - Concert Uniforms		13072		\$ 3,759.60	/
9/22/2025	Traditions - Cindy Sanchez - Homecoming Décor		13073		\$ 222.03	/
9/23/2025	L-p Athletics - XC - Total Sports Imaging - Banners		13074		\$ 270.00	/
9/23/2025	L-p Athletics - Girls Soccer - Emily Brook - Hall of Fame Tourny		13075		\$ 405.00	/
9/23/2025	Class of 2027 - Chris D'Anna - School Store Reimbursement		13076		\$ 272.15	/
9/25/2025	L-p Athletics - Cheer - Alexis Alfieri - Dinner, Sashes, Chant Book		13077		\$ 327.36	/
9/25/2025	L-p Athletics - Football - Senior Banners		13078		\$ 810.00	/
9/25/2025	Art - Cindy Sanchez - Toronto Bus Deposit		13079		\$ 500.00	/
9/25/2025	Lancer Council - Kyle Hurtgam - Powderpuff/Weather Poles		13080		\$ 221.40	/
9/25/2025	Lancer Council - Chris D'Anna - Senior Commons Supplies		13081		\$ 890.09	/
9/26/2025	Traditions - The Pioneer Experience - Homecoming Photo Booth		13082		\$ 799.00	/
9/26/2025	Class of 2028 - Carrie Popielski - Fundraiser		13083		\$ 250.00	/
9/30/2025	Class of 2029 - New Day Coffee Roasters		13084		\$ 678.00	/
				TOTAL	\$ 23,766.01	

LEWISTON-PORTER MIDDLE SCHOOL

Student Activity Fund

Central Treasurer's Report

For the period of September 1, 2025 to September 30, 2025

BANK STATEMENT BALANCE END OF MONTH \$ 49,932.55

Total receipts deposited during month

No. 3086 to No. 3088 \$ 1,635.51

Net Fees and Charges (back into account.) \$

Total balance, deposits \$ 51,568.06

Disbursements during month

No 5277 to No. 5284 \$ 3,617.09

Direct Withdrawal/Intuit Check printing \$

Chargeback Item Fees \$

Minus cleared checks: #5276 \$ 338.68

Outstanding Check #5283 / #5284 \$ 1,605.00

Cash balance \$ 49,217.29

Bank balance as shown on statement \$ 49,217.29

Balance \$ 49,217.29

Outstanding Checks:

#5283 - \$ 480.00

#5284 - \$1,125.00

Andrew M. Auer

Andrew M. Auer
Middle School Principal

Rosanna Macri

Rosanna Macri
Central Treasurer of MS Student Activity Funds

Lewiston-Porter Middle School Student Activity Accounts Ledger SEPTEMBER 2025

Account	Beg. Balance	Deposits	Withdrawals	Transfers	End Balance	Advisor
ART	\$103.00				\$103.00	ZIMMERMAN
BAKING CLUB	\$93.00				\$93.00	J.HOOVER
BAND	\$1,495.38		\$129.99		\$1,365.39	BURDICK/CARERE
BUILDERS CLUB	\$616.23				\$616.23	ODDY
DRAMA	\$16,752.73				\$16,752.73	MARINACCIO
HS/MS GAY STRAIGHT ALLIANCE	\$50.00				\$50.00	
INTERNATIONAL CONNECTIONS	\$717.42				\$717.42	LAPP
INNOVATIONS EXPERIENCE	\$0.00				\$0.00	CALARCO
LANCERS	\$4,282.94				\$4,282.94	AUER
NJHS	\$1,875.63		\$480.00		\$1,395.63	LAGAMBA
ORCHESTRA	\$14.75				\$14.75	DUNCAN/SPINNEGAN
ROCKETRY CLUB	\$100.00				\$100.00	GOLDEN
RUN CLUB	\$811.44				\$811.44	GOLDEN
SCIENCE & NATURE	\$91.72				\$91.72	SWEENEY
SKI	\$5,546.59				\$5,546.59	SWEENEY
STUDENT COUNCIL	\$10,598.88				\$10,598.88	C.HOOVER
WASHINGTON D.C.	\$0.00				\$0.00	BOLLINGER
WEB	\$1,885.56	\$555.51	\$802.10		\$1,638.97	PAX/ZIMMERMAN/BOLLINGER/SMITH
YEARBOOK	\$3,137.80				\$3,137.80	HOGAN/TAYLOR
O/S Check #5255	\$144.01				\$144.01	
8TH GRADE CLASS	\$1,276.79	\$1,080.00	\$2,205.00		\$151.79	SMITH
7TH GRADE CLASS	\$0.00				\$0.00	SMITH
6TH GRADE CLASS	\$0.00				\$0.00	SMITH
O/S chk# 5276	\$338.68		\$338.68		\$0.00	
O/S chk #5283 / #5284			\$1,605.00		\$1,605.00	
	\$ 49,932.55	\$ 1,635.51	\$ 2,350.77		\$ 49,217.29	

[illegible]

[illegible]

NF-3 Treasurer's Report July-Sept 2025 A,C,F,H funds

LEWISTON-PORTER CSD TREASURER'S REPORT

July1-July31, 2025

	General Fund	School Lunch	Federal Aid	Capital	Payroll	Total
BOOK BALANCE	\$ 2,511,723.31	\$ 84,554.65	\$ 25,383.80	\$ 113,909.70	\$ -	\$ 2,735,571.46
RECEIPTS: COLLECTED DURING THE MONTH						\$ -
M&T	\$ 30,622.02		\$ -		*see below	\$ 30,622.02
OTHER DEBIT	\$ (372,952.73)					\$ (372,952.73)
BOCES/STATE/FEDERAL FUNDS						\$ -
SALES		\$ 2,069.96				\$ 2,069.96
INTEREST	\$ 211.21		\$ 9.08			\$ 220.29
DEPOSITS/TRANSFERS	\$ 3,518,298.70		\$ -	\$ 11,063,574.90		\$ 14,581,873.60
TOTAL RECEIPTS + PRIOR BALANCE	\$ 5,687,902.51	\$ 86,624.61	\$ 25,392.88	\$ 11,177,484.60		\$ 16,977,404.60
DISBURSEMENTS	\$ 2,379,964.29	\$ 38,986.24	\$ -	\$ 10,643,909.41		\$ 13,062,859.94
BALANCE PER BOOK	\$ 3,307,938.22	\$ 47,638.37	\$ 25,392.88	\$ 533,575.19	\$ -	\$ 3,914,544.66
BANK BALANCE	\$ 3,324,689.66	\$ 47,638.37	\$ 25,392.88	\$ 533,575.19		\$ -
LESS: OUTSTANDING CHECKS	\$ 16,751.44	\$ -	\$ -	\$ -		\$ 16,751.44
ADD: OUSTANDING DEPOSIT						
BANK BALANCE	\$ 3,307,938.22	\$ 47,638.37	\$ 25,392.88	\$ 533,575.19		\$ 3,914,544.66

INVESTMENTS

	NYCLASS	General	Health Ins	HRH	FSA	Continuing Ed	Dental
BEGINNING BALANCE	11,582,071.63	1,470,901.18	414,823.65	323,600.88	37,986.07	253,537.93	10,873.60
DEPOSITS	10,558,695.00	3,309,471.47	17,510.82	171,580.00	798.45	7,979.40	10,958.56
INTEREST EARNED	57,369.24	211.21					
WITHDRAWALS	3,066,695.20	2,029,488.42	300,000.00	21,732.22	1,863.21		10,129.00
ENDING BALANCE	19,131,440.67	2,751,095.44	132,334.47	473,448.66	36,921.31	261,517.33	11,703.16

	M&T Power Coa.	M&T Investment	*	Payroll	
			Payroll	Deducts	
BEGINNING BALANCE	491,568.85	30,557.08	\$30,897.29	\$66,153.52	
DEPOSITS	420000		\$334,420.82	\$532,130.57	
INTEREST EARNED	1908.69	64.94	-		
WITHDRAWLS			\$357,336.54	\$540,173.92	
ENDING BALANCE	913,477.54	30,622.02	\$7,981.57	\$58,110.17	\$66,091.74

NF-3 Treasurer's Report August 2025

LEWISTON-PORTER CSD TREASURER'S REPORT

August 1-August 31, 2025

	General Fund	School Lunch	Federal Aid	Capital	Payroll	Total
BOOK BALANCE	\$ 3,667,020.37	\$ 47,638.37	\$ 25,392.88	\$ 533,575.19	\$ -	\$ 4,273,626.81
RECEIPTS: COLLECTED DURING THE MONTH						\$ -
M&T	\$ 30,687.11		\$ -			\$ 30,687.11
OTHER DEBIT	\$ (388,986.18)				*see below	\$ (388,986.18)
BOCES/STATE/FEDERAL FUNDS						\$ -
SALES		\$ 2,120.45				\$ 2,120.45
INTEREST	\$ 506.51		\$ 8.63			\$ 515.14
DEPOSITS/TRANSFERS	\$ 2,255,488.57		\$ -	\$ 650,000.00		\$ 2,905,488.57
TOTAL RECEIPTS + PRIOR BALANCE	\$ 5,564,716.38	\$ 49,758.82	\$ 25,401.51	\$ 1,183,575.19		\$ 6,823,451.90
DISBURSEMENTS	\$ 3,413,058.17	\$ 515.90	\$ -	\$ 992,958.55		\$ 4,406,532.62
BALANCE PER BOOK	\$ 2,151,658.21	\$ 49,242.92	\$ 25,401.51	\$ 190,616.64	\$ -	\$ 2,416,919.28
BANK BALANCE	\$ 2,157,189.02	\$ 49,464.82	\$ 25,401.51	\$ 190,616.64		\$ -
LESS: OUTSTANDING CHECKS	\$ 5,530.81	\$ 221.90	\$ -	\$ -		\$ 2,422,671.99
ADD: OUSTANDING DEPOSIT						\$ 5,752.71
BANK BALANCE	\$ 2,151,658.21	\$ 49,242.92	\$ 25,401.51	\$ 190,616.64		\$ 2,416,919.28

INVESTMENTS

	NYCLASS	General	Health Ins	HRH	FSA	Continuing Ed	Dental
BEGINNING BALANCE	19,131,440.67	2,751,095.44	132,334.47	473,448.66	36,921.31	261,517.33	11,703.16
DEPOSITS	-	2,212,889.37	11,813.52	861.55	532.30	25,717.65	3,674.18
INTEREST EARNED	62,795.24	506.51					
WITHDRAWLS	2,150,000.00	3,380,182.15	-	16,021.19	2,976.02		8,348.00
ENDING BALANCE	17,044,235.91	1,584,309.17	144,147.99	458,289.02	34,477.59	287,234.98	7,029.34

	M&T Power Coa.	M&T Investment	*	Payroll	
BEGINNING BALANCE	913,477.54	30,622.02	Payroll	Deducts	
DEPOSITS	0		\$7,981.57	\$58,110.17	
INTEREST EARNED	1816.18	65.09	\$227,765.19	\$360,994.04	
WITHDRAWLS			-		
ENDING BALANCE	915,293.72	30,687.11	\$226,662.58	\$387,881.49	
			\$9,084.18	\$31,222.72	\$40,306.90

NF-3 Treasurer's Report September 2025

LEWISTON-PORTER CSD TREASURER'S REPORT

September 1,-September 30, 2025

	General Fund	School Lunch	Federal Aid	Capital	Payroll	Total
BOOK BALANCE	\$ 2,515,488.09	\$ 49,464.82	\$ 25,401.51	\$ 190,616.64	\$ -	\$ 2,780,971.06
RECEIPTS: COLLECTED DURING THE MONTH						\$ -
M&T	\$ 30,747.49		\$ -			\$ 30,747.49
OTHER DEBIT	\$ (413,916.13)				*see below	\$ (413,916.13)
BOCES/STATE/FEDERAL FUNDS						\$ -
SALES		\$ 10,805.68				\$ 10,805.68
INTEREST	\$ 1,823.77		\$ 7.90			\$ 1,831.67
DEPOSITS/TRANSFERS	\$ 26,993,291.50		\$ -	\$ 999,999.00		\$ 27,993,290.50
TOTAL RECEIPTS + PRIOR BALANCE	\$ 29,127,434.72	\$ 60,270.50	\$ 25,409.41	\$ 1,190,615.64		\$ 30,403,730.27
DISBURSEMENTS	\$ 3,610,340.30	\$ 297.30	\$ -	\$ 930,929.18		\$ 4,541,566.78
BALANCE PER BOOK	\$ 25,517,094.42	\$ 59,973.20	\$ 25,409.41	\$ 259,686.46	\$ -	\$ 25,862,163.49
BANK BALANCE	\$ 25,521,045.03	\$ 60,195.10	\$ 25,409.41	\$ 259,686.46		\$ 25,866,336.00
LESS: OUTSTANDING CHECKS	\$ 3,950.61	\$ 221.90	\$ -	\$ -		\$ 4,172.51
ADD: OUSTANDING DEPOSIT						
BANK BALANCE	\$ 25,517,094.42	\$ 59,973.20	\$ 25,409.41	\$ 259,686.46		\$ 25,862,163.49

INVESTMENTS

	NYCLASS	General	Health Ins	HRH	FSA	Continuing Ed	Dental	
BEGINNING BALANCE	17,044,235.91	1,584,309.17	144,147.99	458,289.02	34,477.59	287,234.98	7,029.34	2,515,488.09
DEPOSITS	-	26,902,708.22	72,234.49	-	2,522.76	9,856.48	5,969.55	26,993,291.50
INTEREST EARNED	55,140.01	1,823.77						
WITHDRAWLS	999,999.00	3,573,237.04	-	23,911.37	3,689.48		5,551.80	3,606,389.69
ENDING BALANCE	16,099,376.92	24,915,604.12	216,382.48	434,377.65	33,310.87	297,091.46	7,447.09	25,904,213.67

	M&T Power Coa.	M&T Investment	* Payroll	Payroll Deducts	
BEGINNING BALANCE	915,293.72	30,687.11	\$9,084.18	\$31,222.72	
DEPOSITS	0		\$1,089,193.07	\$1,788,924.59	
INTEREST EARNED	1926.59	60.38	-		
WITHDRAWLS			\$1,089,965.89	\$1,786,104.63	
ENDING BALANCE	917,220.31	30,747.49	\$8,311.36	\$34,042.68	\$42,354.04

LEW-PORT

NF-4 Claims



Check Warrant Report For A - 1: July PR Cash Disbursement For Dates 7/1/2025 - 7/31/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1268	07/03/2025	1264	NYS DEPARTMENT OF STATE		7,381.69
1269	07/03/2025	1266	NYS EMP RETIREMENT SYS		2,018.08
1270	07/03/2025	2049	FEDERAL TAX		39,526.74
1271	07/03/2025	2068	LEW-PORT PAYROLL ACCOUNT		107,911.47
1272	07/03/2025	2919	US OMNI		4,812.40
1273	07/03/2025	3918	P & A ADMINISTRATIVE SERVICES		266.15
1274	07/03/2025	6007	LP DENTAL INSURANCE		302.53
1275	07/03/2025	6953	LEW-PORT HEALTH INS		5,680.44
1276	07/17/2025	1264	NYS DEPARTMENT OF STATE		7,549.88
1277	07/17/2025	1266	NYS EMP RETIREMENT SYS		2,322.76
1278	07/17/2025	2049	FEDERAL TAX		41,406.10
1279	07/17/2025	2068	LEW-PORT PAYROLL ACCOUNT		114,015.03
1280	07/17/2025	2919	US OMNI		4,807.88
1281	07/17/2025	3918	P & A ADMINISTRATIVE SERVICES		266.15
1282	07/17/2025	6007	LP DENTAL INSURANCE		336.51
1283	07/17/2025	6953	LEW-PORT HEALTH INS		5,997.50
1284	07/31/2025	1264	NYS DEPARTMENT OF STATE		7,107.02
1285	07/31/2025	1266	NYS EMP RETIREMENT SYS		2,168.80
1286	07/31/2025	2049	FEDERAL TAX		39,593.03
1287	07/31/2025	2068	LEW-PORT PAYROLL ACCOUNT		112,494.32
1288	07/31/2025	2919	US OMNI		4,907.88
1289	07/31/2025	3918	P & A ADMINISTRATIVE SERVICES		266.15
1290	07/31/2025	6007	LP DENTAL INSURANCE		319.52
1291	07/31/2025	6953	LEW-PORT HEALTH INS		5,832.88
17437	07/03/2025	2054	CSEA		597.40
17438	07/03/2025	2055	LEWISTON-PORTER FEDERAL CU		3,568.29
17439	07/03/2025	2059	NYS CHILD SUPPORT		480.00
17440	07/03/2025	4022	UNUM AMERICA		31.01
17441	07/17/2025	2054	CSEA		652.18
17442	07/17/2025	2055	LEWISTON-PORTER FEDERAL CU		3,893.29
17443	07/17/2025	2059	NYS CHILD SUPPORT		480.00
17444	07/17/2025	4022	UNUM AMERICA		31.01
17445	07/31/2025	2054	CSEA		652.18
17446	07/31/2025	2055	LEWISTON-PORTER FEDERAL CU		3,943.29
17447	07/31/2025	2059	NYS CHILD SUPPORT		480.00
17448	07/31/2025	4022	UNUM AMERICA		31.01



Check Warrant Report For A - 1: July PR Cash Disbursement For Dates 7/1/2025 - 7/31/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 36				Warrant Total:	532,130.57
				Vendor Portion:	532,130.57

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 36 in number, in the total amount of \$_532,130.57_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

_____	_____	_____
Date	Signature	Title

Check Warrant Report For A - 2: July General Fund Cash Disbursement For Dates 7/1/2025 - 7/31/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
82981	07/15/2025	92	ARTPARK & COMPANY	695357	6,958.56
82982	07/15/2025	7863	CHILD AND FAMILY SERVICES OF ERIE COUNTY	696029	1,688.50
82983	07/15/2025	428	DEMCO	695234	2,051.85
82984	07/15/2025	6462	EHRlich PEST CONTROL	*See Detail Report	2,380.59
82985	07/15/2025	3010	FORT NIAGARA STATE PARK	695652	2,288.00
82986	07/15/2025	7424	GATEWAY-LONGVIEW	695534	6,136.10
82987	07/15/2025	676	GRAINGER INDUSTRIAL EQUIPMENT	694602	43.43
82988	07/15/2025	2831	GRAND ISLAND TRANSIT CORP.	695428	28,455.29
82989	07/15/2025	909	KURK FUEL COMPANY	*See Detail Report	2,901.94
82990	07/15/2025	2698	LINDE GAS & EQUIPMENT INC	694609	94.89
82991	07/15/2025	1118	MODERN DISPOSAL SVS	694610	1,525.87
82992	07/15/2025	2163	NATIONAL FUEL GAS CORPORATION	694654	2,974.41
82993	07/15/2025	3077	NIAGARA IMPLEMENT INC.	694658	364.24
82994	07/15/2025	7581	OLV HUMAN SERVICES	694962	11,880.20
82995	07/15/2025	1489	STA, INC	*See Detail Report	41,854.53
82996	07/15/2025	1744	SUMMIT EDUCATIONAL RESOURCES	695055	238.00
82997	07/15/2025	7722	TOPS MARKETS LLC	*See Detail Report	188.85
82998	07/17/2025	2055	LEWISTON-PORTER FEDERAL CU		260.00
82999	07/23/2025	1176	NATIONAL GRID	694655	2,293.84
Number of Transactions: 19				Warrant Total:	114,579.09
				Vendor Portion:	114,579.09

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 19 in number, in the total amount of \$_114,579.09_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

 Date

 Signature

 Title

LEW-PORT

NF-4 Claims


Check Warrant Report For A - 3: August General Fund Cash Disbursement For Dates 8/1/2025 - 8/31/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
82907	08/04/2025	4315	**VOID** DELTA DENTAL OF NY, INC		-9,992.52
83000	08/01/2025	6738	NOTABLE INC	696085	5,400.00
83001	08/01/2025	7869	AASPA	696263	275.00
83002	08/01/2025	5620	ARCHIE DONOUGHE SANDING INC	696135	9,240.00
83003	08/01/2025	7741	ARTHUR J GALLAGHER RMS	696090	211,990.00
83004	08/01/2025	6955	ASBO	696262	1,848.00
83005	08/01/2025	3024	BLUUM	696069	3,432.75
83006	08/01/2025	202	BRIAN PARISI COPIER SYSTEMS IN	*See Detail Report	348.60
83007	08/01/2025	204	BRIGHT BEGINNINGS THERAPY	695053	1,040.00
83008	08/01/2025	7859	BRUNNER, MEGAN ELZABETH		3,520.00
83009	08/01/2025	242	BUSINESS FIRST	696004	37.00
83010	08/01/2025	242	BUSINESS FIRST	696004	37.00
83011	08/01/2025	242	BUSINESS FIRST	696004	135.00
83012	08/01/2025	7721	C&R ABC RENTAL SALES & SERVICE INC.	696259	299.06
83013	08/01/2025	6872	CARNEGIE LEARNING	696078	71,625.39
83014	08/01/2025	7547	CWM CHEMICAL SERVICES, LLC	696047	30,000.00
83015	08/01/2025	5204	CYPRAS, INC.	695184	1,161.27
83016	08/01/2025	4315	DELTA DENTAL OF NY, INC	696033	14,460.94
83017	08/01/2025	6038	DENTAL PAY PLUS, INC	696046	1,715.00
83018	08/01/2025	462	DOBMEIER JANITOR SUP	695640	830.99
83019	08/01/2025	566	DR. SHAWN FERGUSON		6,650.00
83020	08/01/2025	3759	E-NSSA	696005	350.00
83021	08/01/2025	6462	EHRlich PEST CONTROL	696113	1,671.00
83022	08/01/2025	6788	EXPLORELEARNING	696080	4,426.65
83023	08/01/2025	4992	FLOWERS, CYNTHIA		6,270.00
83024	08/01/2025	6957	GIMKIT	696082	1,000.00
83025	08/01/2025	6033	GRACE NOTES LLC	696084	1,122.00
83026	08/01/2025	676	GRAINGER INDUSTRIAL EQUIPMENT	696062	101.24
83027	08/01/2025	2472	GREATER NIAGARA MECHANICAL INC	696134	8,691.50
83028	08/01/2025	765	HODGSON RUSS LLP	*See Detail Report	19,999.36
83029	08/01/2025	772	HOME DEPOT	694603	357.00
83030	08/01/2025	4360	HOUSE, CHARLOTTE	696045	20.90
83031	08/01/2025	7648	HOWARD TECHNOLOGY SOLUTIONS	696081	3,073.00
83032	08/01/2025	7665	LAWLEY, LLC	696000	5,000.00
83033	08/01/2025	1012	MACGILL & CO	*See Detail Report	16,474.00
83034	08/01/2025	6310	MEDICAID CONSULTING SERVICES, LLC		1,769.73
83035	08/01/2025	7478	MODULAR COMFORT SYSTEMS	696112	1,295.00
83036	08/01/2025	47	MUNICIPAL SOLUTIONS	695149	512.00
83037	08/01/2025	1176	NATIONAL GRID	696210	100.20
83038	08/01/2025	1187	NEW DIRECTIONS YOUTH & FAMILY	695273	11,462.80
83039	08/01/2025	1217	NIAGARA GAZETTE	696002	115.89
83040	08/01/2025	3077	NIAGARA IMPLEMENT INC.	696054	151.36
83041	08/01/2025	7594	NYSARC, INC. ERIE COUNTY CHAPTER	695288	5,404.80

LEW-PORT

NF-4 Claims


Check Warrant Report For A - 3: August General Fund Cash Disbursement For Dates 8/1/2025 - 8/31/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
83042	08/01/2025	4542	NYSASPA	696032	300.00
83043	08/01/2025	1276	NYSCOSS	696014	2,576.16
83044	08/01/2025	1276	NYSCOSS	696260	1,338.91
83045	08/01/2025	1314	**CONTINUED** ORLEANS/NIAGARA BOCES		0.00
83046	08/01/2025	1314	ORLEANS/NIAGARA BOCES	696060	348,808.02
83047	08/01/2025	3918	P & A ADMINISTRATIVE SERVICES	696001	634.50
83048	08/01/2025	5744	PICK UP PATROL	696091	749.76
83049	08/01/2025	732	CARRIE POPIELSKI		3,500.00
83050	08/01/2025	4878	RURAL SCHOOL ASSOCIATION	696017	850.00
83051	08/01/2025	1550	CYNTHIA SANCHEZ		3,500.00
83052	08/01/2025	6848	SAVVAS LEARNING COMPANY	*See Detail Report	102,565.02
83053	08/01/2025	2157	SCHINDLER ELEVATOR CORPORATION	696187	6,724.83
83054	08/01/2025	6262	SCHOOL NURSE SUPPLY	*See Detail Report	793.53
83055	08/01/2025	6743	SCREENCASTIFY, LLC	696089	3,091.20
83056	08/01/2025	4232	SIMULATION CURRICULUM CORP	696088	796.00
83057	08/01/2025	550	STANLEY G FALK SCHOOL	695645	4,267.68
83058	08/01/2025	2045	STERICYCLE INC	695444	77.34
83059	08/01/2025	1722	STEVENSON HARDWARE	694604	346.51
83060	08/01/2025	7433	SUNBELT STAFFING, LLC	694870	1,690.00
83061	08/01/2025	7523	TeamSnap, Inc.	696115	1,919.00
83062	08/01/2025	7259	THE ART OF EDUCATION UNIVERSITY	696074	1,139.40
83063	08/01/2025	1074	THE MCGRAW-HILL COMPANIES	696077	228.97
83064	08/01/2025	4758	TIME TO GROW	695054	650.00
83065	08/01/2025	7232	TOOLS FOR SCHOOLS INC	696087	6,500.00
83066	08/01/2025	4022	UNUM AMERICA	696034	291.93
83067	08/01/2025	7713	US OMNI & TSACG Compliance Services, LLC	696031	1,716.00
83068	08/01/2025	6740	UTICA NATIONAL INSURANCE GROUP	696030	182,365.00
83069	08/01/2025	3378	VERIZON		1,336.30
83070	08/01/2025	4674	W.B.MASON COMPANY	696140	315.32
83071	08/01/2025	2703	WALTER S. JOHNSON BLDG. CO.		14,922.92
83072	08/01/2025	3069	WEBSTER SZANYI LLP	694841	11,764.55
83073	08/01/2025	1979	WNY EDUCATIONAL SERVICE COUNCI	696016	2,125.00
83074	08/01/2025	4517	WNYASPA	696261	100.00
83075	08/01/2025	7262	XTRAMATH	696086	500.00
83076	08/01/2025	6778	ZEARN	696083	2,500.00
83077	08/01/2025	7001	ZOOM VIDEO COMMUNICATIONS INC	696167	3,755.86
83078	08/06/2025	4315	DELTA DENTAL OF NY, INC		9,992.52
83079	08/06/2025	7761	J.P. MORGAN	*See Detail Report	7,689.14
83080	08/06/2025	7771	J.P.MORGAN	696024	324.14
83081	08/06/2025	1314	ORLEANS/NIAGARA BOCES		655.65
83082	08/07/2025	1406	POSTMASTER LEWISTON	696307	1,349.96
83083	08/12/2025	1406	POSTMASTER LEWISTON	696307	1,349.96
83084	08/15/2025	6249	AMPLIFY	696312	10,625.00

Check Warrant Report For A - 3: August General Fund Cash Disbursement For Dates 8/1/2025 - 8/31/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
83085	08/15/2025	2165	ASCD	696180	289.00
83086	08/15/2025	5479	BARILE, MARISA		58.57
83087	08/15/2025	134	BARNES & NOBLE	696217	1,106.00
83088	08/15/2025	202	BRIAN PARISI COPIER SYSTEMS IN	696056	31.08
83089	08/15/2025	2608	BSN SPORTS, LLC	696204	1,098.20
83090	08/15/2025	2170	CDW GOVERNMENT	696313	52.79
83091	08/15/2025	3612	CHILDREN WITH SPECIAL NEEDS		2,527.00
83092	08/15/2025	309	CHRONICLE GUIDANCE PUBLICATION	696146	47.19
83093	08/15/2025	676	GRAINGER INDUSTRIAL EQUIPMENT	696062	498.99
83094	08/15/2025	771	HOME DEPOT	696061	389.64
83095	08/15/2025	4360	HOUSE, CHARLOTTE	696045	20.90
83096	08/15/2025	7233	KIWANIS CLUB OF LEWISTON	696270	150.00
83097	08/15/2025	909	KURK FUEL COMPANY	696176	514.45
83098	08/15/2025	2698	LINDE GAS & EQUIPMENT INC	696178	92.11
83099	08/15/2025	1012	MACGILL & CO	695658	4,118.50
83100	08/15/2025	7862	METEORITE EXCHANGE INCORPORATED	696248	274.70
83101	08/15/2025	1118	MODERN DISPOSAL SVS	696179	1,021.53
83102	08/15/2025	47	MUNICIPAL SOLUTIONS	696051	278.80
83103	08/15/2025	2163	NATIONAL FUEL GAS CORPORATION	696211	1,902.93
83104	08/15/2025	1176	NATIONAL GRID	696210	4,511.00
83105	08/15/2025	7561	NIAGARA COUNTY REAL PROPERTY		7,949.89
83106	08/15/2025	3929	NOSBA	696012	500.00
83107	08/15/2025	7866	NYS ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS	696271	25.00
83108	08/15/2025	1281	NYSPHSAA	696116	1,761.00
83109	08/15/2025	3918	P & A ADMINISTRATIVE SERVICES	*See Detail Report	3,384.50
83110	08/15/2025	6834	PACILLO'S FITNESS GEAR	696290	250.00
83111	08/15/2025	5744	PICK UP PATROL	696274	830.72
83112	08/15/2025	1406	POSTMASTER LEWISTON	696307	350.00
83113	08/15/2025	2972	RIDDELL	696136	562.48
83114	08/15/2025	4825	SHC SERVICES, INC.	694925	162.00
83115	08/15/2025	1489	STA, INC	696108	7,147.20
83116	08/15/2025	1722	STEVENSON HARDWARE	696168	48.59
83117	08/15/2025	1736	STUART SPORTS		90.00
83118	08/15/2025	4057	SWEETWATER	696181	475.77
83119	08/15/2025	6281	TOWN OF LEWISTON	696306	21,421.61
83120	08/15/2025	1840	TOWN OF LEWISTON WATER DEPT	694665	7,205.38
83121	08/15/2025	3378	VERIZON	696328	1,336.30
83122	08/15/2025	7001	ZOOM VIDEO COMMUNICATIONS INC	696167	5,553.53
83123	08/19/2025	3069	WEBSTER SZANYI LLP	694841	40,126.92



Check Warrant Report For A - 3: August General Fund Cash Disbursement For Dates 8/1/2025 - 8/31/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 125				Warrant Total:	1,308,312.26
				Vendor Portion:	1,308,312.26

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 125 in number, in the total amount of \$_1,308,312.26_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

DateSignatureTitle

Check Warrant Report For A - 4: August PR Cash Disbursement For Dates 8/1/2025 - 8/31/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1292	08/14/2025	1264	NYS DEPARTMENT OF STATE		7,141.57
1293	08/14/2025	1266	NYS EMP RETIREMENT SYS		2,159.68
1294	08/14/2025	2049	FEDERAL TAX		40,138.24
1295	08/14/2025	2068	LEW-PORT PAYROLL ACCOUNT		113,219.78
1296	08/14/2025	2919	US OMNI		5,836.88
1297	08/14/2025	3918	P & A ADMINISTRATIVE SERVICES		266.15
1298	08/14/2025	6007	LP DENTAL INSURANCE		337.09
1299	08/14/2025	6953	LEW-PORT HEALTH INS		5,940.02
1300	08/28/2025	1264	NYS DEPARTMENT OF STATE		7,375.02
1301	08/28/2025	1266	NYS EMP RETIREMENT SYS		2,119.72
1302	08/28/2025	2049	FEDERAL TAX		40,847.90
1303	08/28/2025	2068	LEW-PORT PAYROLL ACCOUNT		114,545.41
1304	08/28/2025	2919	US OMNI		4,836.88
1305	08/28/2025	3918	P & A ADMINISTRATIVE SERVICES		266.15
1306	08/28/2025	6007	LP DENTAL INSURANCE		337.09
1307	08/28/2025	6953	LEW-PORT HEALTH INS		5,873.50
17449	08/14/2025	2054	CSEA		652.18
17450	08/14/2025	2055	LEWISTON-PORTER FEDERAL CU		3,943.29
17451	08/14/2025	2059	NYS CHILD SUPPORT		480.00
17452	08/14/2025	4022	UNUM AMERICA		31.01
17453	08/28/2025	2054	CSEA		652.18
17454	08/28/2025	2055	LEWISTON-PORTER FEDERAL CU		3,963.29
17455	08/28/2025	4022	UNUM AMERICA		31.01
Number of Transactions: 23				Warrant Total:	360,994.04
				Vendor Portion:	360,994.04

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 23 in number, in the total amount of \$_360,994.04_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

LEW-PORT

NF-4 Claims



Check Warrant Report For A - 5: September General Fund Cash Disbursement For Dates 9/1/2025 - 9/30/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
83112	09/04/2025	1406	**VOID** POSTMASTER LEWISTON	696307	-350.00
83124	09/02/2025	5479	BARILE, MARISA		33.94
83125	09/02/2025	2239	CARDIAC LIFE PRODUCTS	696354	8,975.30
83126	09/02/2025	7413	COPPINS SERVICE CENTER	696391	2,599.19
83127	09/02/2025	1595	DECKER INC.	696303	1,378.06
83128	09/02/2025	6462	EHRlich PEST CONTROL	696063	4,645.00
83129	09/02/2025	682	GRASSLAND EQUIPMENT & IRRIGATI	696388	130.66
83130	09/02/2025	7032	KINDERMUSIC WITH AMY		13,125.00
83131	09/02/2025	7684	LEVEL UP APPLIED BEHAVIOR ANALYSIS SERVICES	696381	10,720.00
83132	09/02/2025	6171	MARTIN KEHOE & ASSOCIATES PC		550.00
83133	09/02/2025	6310	MEDICAID CONSULTING SERVICES, LLC	696366	1,769.73
83134	09/02/2025	1176	NATIONAL GRID	696210	100.20
83135	09/02/2025	2327	NCMEA	696244	525.00
83136	09/02/2025	7561	NIAGARA COUNTY REAL PROPERTY		9,625.76
83137	09/02/2025	3077	NIAGARA IMPLEMENT INC.	696054	458.16
83138	09/02/2025	1271	NYS SCHOOL MUSIC ASSOCIATION	696243	1,250.00
83139	09/02/2025	2866	ORLEANS-NIAGARA TEACHER CENTER		117.00
83140	09/02/2025	1314	**CONTINUED** ORLEANS/NIAGARA BOCES		0.00
83141	09/02/2025	1314	ORLEANS/NIAGARA BOCES	696060	492,082.25
83142	09/02/2025	3918	P & A ADMINISTRATIVE SERVICES	696001	153.00
83143	09/02/2025	1391	PIONEER ATHLETICS	696298	850.00
83144	09/02/2025	6775	PLAY THERAPY SUPPLY LLC	*See Detail Report	233.09
83145	09/02/2025	732	CARRIE POPIELSKI		5,700.00
83146	09/02/2025	7398	SAFE PLAYING SURFACES LLC	696268	600.00
83147	09/02/2025	1550	CYNTHIA SANCHEZ		5,700.00
83148	09/02/2025	1624	SHEFFIELD POTTERY	696203	2,993.37
83149	09/02/2025	1489	STA, INC	696111	2,162.59
83150	09/02/2025	1705	STAPLES BUSINESS ADVANTAGE	*See Detail Report	330.42
83151	09/02/2025	2045	STERICYCLE INC	696396	233.82
83152	09/02/2025	1722	STEVENSON HARDWARE	696168	46.74
83153	09/02/2025	1740	SUBSCRIPTION SERVICES OF AMERICA INC.	696059	663.85
83154	09/02/2025	4758	TIME TO GROW	696385	455.00
83155	09/02/2025	3596	TK ELEVATOR CORPPORATION	*See Detail Report	4,244.41
83156	09/02/2025	5639	TRAUTMAN ASSOCIATES		1,365.80
83157	09/02/2025	1873	UNITED PARCEL SERVICE	696395	217.78
83158	09/02/2025	7872	WAYSIDE LAWN STRUCTURES, LLC		410.83
83159	09/02/2025	2023	YOUTHLIGHT, LLC	696380	34.95
83160	09/04/2025	1406	POSTMASTER LEWISTON	696307	370.00
83161	09/04/2025	1406	POSTMASTER LEWISTON	696307	1,414.93
83162	09/02/2025	7761	**CONTINUED** J.P. MORGAN		0.00
83163	09/02/2025	7761	**CONTINUED** J.P. MORGAN		0.00
83164	09/02/2025	7761	**CONTINUED** J.P. MORGAN		0.00
83165	09/02/2025	7761	**CONTINUED** J.P. MORGAN		0.00

LEW-PORT

NF-4 Claims



Check Warrant Report For A - 5: September General Fund Cash Disbursement For Dates 9/1/2025 - 9/30/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
83166	09/02/2025	7761	**CONTINUED** J.P. MORGAN		0.00
83167	09/02/2025	7761	**CONTINUED** J.P. MORGAN		0.00
83168	09/02/2025	7761	**CONTINUED** J.P. MORGAN		0.00
83169	09/02/2025	7761	J.P. MORGAN	*See Detail Report	16,641.39
83170	09/02/2025	7771	**CONTINUED** J.P.MORGAN		0.00
83171	09/02/2025	7771	J.P.MORGAN	*See Detail Report	2,624.75
83172	09/15/2025	7074	5 STAR EQUIPMENT	696301	2,396.10
83173	09/15/2025	4110	ATP ASSESSMENTS	*See Detail Report	287.84
83174	09/15/2025	2434	B & H PHOTO VIDEO	696202	934.50
83175	09/15/2025	202	BRIAN PARISI COPIER SYSTEMS IN	696056	31.08
83176	09/15/2025	2608	BSN SPORTS, LLC	*See Detail Report	2,425.28
83177	09/15/2025	4315	DELTA DENTAL OF NY, INC	696033	25,615.04
83178	09/15/2025	7709	Donna L. Hill		88.48
83179	09/15/2025	7230	EASYBADGES LLC	696300	1,017.00
83180	09/15/2025	597	FLINN SCIENTIFIC	*See Detail Report	1,450.72
83181	09/15/2025	6274	FRANKLINCOVEY CLIENT SALES INC	696309	276.55
83182	09/15/2025	6961	GOLF CARTS & ACCESSORIES	696437	400.00
83183	09/15/2025	676	GRAINGER INDUSTRIAL EQUIPMENT	696062	292.64
83184	09/15/2025	2472	GREATER NIAGARA MECHANICAL INC	696134	14,523.00
83185	09/15/2025	765	HODGSON RUSS LLP	696052	13,941.50
83186	09/15/2025	772	HOME DEPOT	*See Detail Report	844.79
83187	09/15/2025	4360	HOUSE, CHARLOTTE	696045	20.90
83188	09/15/2025	802	INDUSTRIAL APPRAISAL	696404	1,950.00
83189	09/15/2025	1647	**CONTINUED** JOHNSON CONTROLS FIRE PROTECTION LP		0.00
83190	09/15/2025	1647	JOHNSON CONTROLS FIRE PROTECTION LP	696039	30,327.82
83191	09/15/2025	858	JONES SCHOOL SUPPLY CO INC	696287	1,722.00
83192	09/15/2025	4230	JW PEPPER & SONS, INC	696231	45.99
83193	09/15/2025	7665	LAWLEY, LLC	696000	10,000.00
83194	09/15/2025	7878	LEPIANO, FRANK AND PATRICIA		166.35
83195	09/15/2025	7684	LEVEL UP APPLIED BEHAVIOR ANALYSIS SERVICES	696381	3,600.00
83196	09/15/2025	2698	LINDE GAS & EQUIPMENT INC	696178	94.89
83197	09/15/2025	1008	WILLIAM V MAC GILL & COMPANY	696197	608.43
83198	09/15/2025	1012	MACGILL & CO	*See Detail Report	1,368.29
83199	09/15/2025	1118	MODERN DISPOSAL SVS	696179	1,169.67
83200	09/15/2025	1148	MUSIC IN MOTION	696340	113.40
83201	09/15/2025	2163	NATIONAL FUEL GAS CORPORATION	696211	1,815.96
83202	09/15/2025	1176	NATIONAL GRID	696210	98.93
83203	09/15/2025	3059	NIAGARA COUNTY TREASURER	696435	60.00
83204	09/15/2025	1211	NIAGARA FRONTIER EQUIP SALES	696175	1,416.32
83205	09/15/2025	1217	NIAGARA GAZETTE	696002	25.82

Check Warrant Report For A - 5: September General Fund Cash Disbursement For Dates 9/1/2025 - 9/30/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
83206	09/15/2025	1217	NIAGARA GAZETTE		474.00
83207	09/15/2025	3884	NIAGARA WHEATFIELD CSD	696433	513.41
83208	09/15/2025	1240	NOCO ENERGY CORP.-FUELS	696442	2,560.91
83209	09/15/2025	1314	**CONTINUED** ORLEANS/NIAGARA BOCES		0.00
83210	09/15/2025	1314	ORLEANS/NIAGARA BOCES	696060	499,019.55
83211	09/15/2025	3918	P & A ADMINISTRATIVE SERVICES	696001	1,476.00
83212	09/15/2025	6834	PACILLO'S FITNESS GEAR	*See Detail Report	2,619.98
83213	09/15/2025	3807	PAPERDIRECT	696144	258.99
83214	09/15/2025	5440	PENNESI, ANNA	696067	815.36
83215	09/15/2025	6775	PLAY THERAPY SUPPLY LLC	696382	178.90
83216	09/15/2025	1425	PRO-ED	*See Detail Report	315.70
83217	09/15/2025	7832	SAMACO SUPPLY	696121	778.00
83218	09/15/2025	1593	**CONTINUED** SCHOOL SPECIALTY		0.00
83219	09/15/2025	1593	SCHOOL SPECIALTY	*See Detail Report	5,880.16
83220	09/15/2025	7416	SCHOOLMART	696232	4,163.67
83221	09/15/2025	1619	SHAR PRODUCTS	696233	236.43
83222	09/15/2025	7870	SQUIBB-IT! LLC	696143	20.89
83223	09/15/2025	1489	STA, INC	*See Detail Report	6,944.76
83224	09/15/2025	1705	**CONTINUED** STAPLES BUSINESS ADVANTAGE		0.00
83225	09/15/2025	1705	**CONTINUED** STAPLES BUSINESS ADVANTAGE		0.00
83226	09/15/2025	1705	STAPLES BUSINESS ADVANTAGE	*See Detail Report	3,614.28
83227	09/15/2025	7780	STARK TECH GROUP	696353	6,890.21
83228	09/15/2025	2098	STARPOINT CENTRAL SCHOOL	696289	7,228.00
83229	09/15/2025	7372	STOCKINGER, JENNIFER		230.00
83230	09/15/2025	1752	SUPER DUPER PUBLICATIONS	696378	199.95
83231	09/15/2025	7753	TAMARAZIO, ANDREA J		486.42
83232	09/15/2025	6108	THE TRAVEL TEAM	696425	8,359.26
83233	09/15/2025	7722	TOPS MARKETS LLC	696416	144.30
83234	09/15/2025	6281	TOWN OF LEWISTON	696306	17,941.89
83235	09/15/2025	6849	TUTTEO INC.	696412	620.00
83236	09/15/2025	3378	VERIZON	696328	1,330.16
83237	09/15/2025	3474	VEX ROBOTICS INC	696076	3,071.09
83238	09/15/2025	7509	WALKER, STACEY		34.78
83239	09/15/2025	1931	WARD'S NATURAL SCIENCE	696223	1,071.57
83240	09/15/2025	3069	WEBSTER SZANYI LLP	696053	4,059.78
83241	09/15/2025	2978	WEINER MUSIC	696247	70.40
83242	09/15/2025	1952	WEST MUSIC	696341	145.92
83243	09/15/2025	2825	WILSON, CHARYL		89.98
83244	09/15/2025	4112	WPS	696376	104.50



Check Warrant Report For A - 5: September General Fund Cash Disbursement For Dates 9/1/2025 - 9/30/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 122				Warrant Total:	1,296,260.46
				Vendor Portion:	1,296,260.46

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 122 in number, in the total amount of \$_1,296,260.46_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

DateSignatureTitle

Check Warrant Report For A - 6: September PR Cash Disbursement For Dates 9/1/2025 - 9/30/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1308	09/11/2025	1264	NYS DEPARTMENT OF STATE		34,635.90
1309	09/11/2025	1266	NYS EMP RETIREMENT SYS		3,386.32
1310	09/11/2025	2049	FEDERAL TAX		194,479.93
1311	09/11/2025	2052	LPUT TREASURER		7,383.64
1312	09/11/2025	2060	NYSUT BENEFITS		751.10
1313	09/11/2025	2068	LEW-PORT PAYROLL ACCOUNT		513,354.21
1314	09/11/2025	2919	US OMNI		42,999.86
1315	09/11/2025	3918	P & A ADMINISTRATIVE SERVICES		1,257.38
1316	09/11/2025	6007	LP DENTAL INSURANCE		1,003.21
1317	09/11/2025	6953	LEW-PORT HEALTH INS		36,036.89
1318	09/25/2025	1264	NYS DEPARTMENT OF STATE		36,802.94
1319	09/25/2025	1266	NYS EMP RETIREMENT SYS		4,088.95
1320	09/25/2025	2049	FEDERAL TAX		204,231.27
1321	09/25/2025	2052	LPUT TREASURER		7,383.64
1322	09/25/2025	2060	NYSUT BENEFITS		751.10
1323	09/25/2025	2068	LEW-PORT PAYROLL ACCOUNT		575,375.93
1324	09/25/2025	2919	US OMNI		42,379.86
1325	09/25/2025	3918	P & A ADMINISTRATIVE SERVICES		1,265.38
1326	09/25/2025	4237	LPAP TREASURER		618.74
1327	09/25/2025	6007	LP DENTAL INSURANCE		966.34
1328	09/25/2025	6953	LEW-PORT HEALTH INS		36,197.60
1329	09/25/2025	2919	US OMNI		150.00
17456	09/11/2025	2054	CSEA		652.18
17457	09/11/2025	4315	DELTA DENTAL OF NY, INC		2,290.24
17458	09/11/2025	5014	HOOVER, DANIELLE		806.26
17459	09/11/2025	2055	LEWISTON-PORTER FEDERAL CU		24,793.55
17460	09/11/2025	4237	LPAP TREASURER		618.74
17461	09/11/2025	2057	LPUEE TREASURER		1,011.65
17462	09/11/2025	2063	NIAGARA COUNTY SHERIFF		62.76
17463	09/11/2025	2070	NYS TEACHER RETIREMENT SYSTEM		3,352.00
17464	09/11/2025	4022	UNUM AMERICA		315.36
17465	09/11/2025	4294	VOTE COPE - LPAP		1.00
17466	09/11/2025	2061	VOTE COPE - LPUT		293.00
17467	09/11/2025	5360	WNY ADMINSTRATOR'S ASSOCIATION		150.00
17468	09/25/2025	2054	CSEA		620.42
17469	09/25/2025	4315	DELTA DENTAL OF NY, INC		2,254.68
17470	09/25/2025	5014	HOOVER, DANIELLE		806.26
17471	09/25/2025	996	LPOEA DUES		800.00
17472	09/25/2025	2057	LPUEE TREASURER		988.24
17473	09/25/2025	2063	NIAGARA COUNTY SHERIFF		99.85
17474	09/25/2025	2070	NYS TEACHER RETIREMENT SYSTEM		2,769.00
17475	09/25/2025	4022	UNUM AMERICA		295.21
17476	09/25/2025	4294	VOTE COPE - LPAP		1.00
17477	09/25/2025	2061	VOTE COPE - LPUT		293.00
17478	09/25/2025	5360	WNY ADMINSTRATOR'S ASSOCIATION		150.00



Check Warrant Report For A - 6: September PR Cash Disbursement For Dates 9/1/2025 - 9/30/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 45				Warrant Total:	1,788,924.59
				Vendor Portion:	1,788,924.59

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 45 in number, in the total amount of \$_1,788,924.59_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

_____	_____	_____
Date	Signature	Title



Check Warrant Report For C - 2: August School Lunch Cash Disbursement For Dates 8/1/2025 - 8/31/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2956	08/15/2025	2472	GREATER NIAGARA MECHANICAL INC		294.00
2957	08/15/2025	7873	HURTGAM, KYLE J		221.90
Number of Transactions: 2				Warrant Total:	515.90
				Vendor Portion:	515.90

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$_515.90_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date	Signature	Title



Check Warrant Report For H2425 - 1: AugustCapital Cash Disbursement For Dates 8/1/2025 - 8/31/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
4244	08/01/2025	5609	LIBERTY MUTUAL INSURANCE		9,704.00
4245	08/01/2025	5639	TRAUTMAN ASSOCIATES		2,815.20
4246	08/01/2025	5639	TRAUTMAN ASSOCIATES		9,945.87
4247	08/01/2025	5639	TRAUTMAN ASSOCIATES		14,918.81
4248	08/06/2025	7871	A-TURF, INC.		492,092.40
4249	08/15/2025	3366	A-1 LAND CARE INC		269,230.00
4250	08/15/2025	7871	A-TURF, INC.		166,183.50
4251	08/15/2025	6846	BUFFALO CONSTRUCTION CONSULTANTS		21,138.91
4252	08/15/2025	47	MUNICIPAL SOLUTIONS		6,929.86
Number of Transactions: 9				Warrant Total:	992,958.55
				Vendor Portion:	992,958.55

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 9 in number, in the total amount of \$ 992,958.55. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date	Signature	Title



Check Warrant Report For H2425 - 2: September Capital Cash Disbursement For Dates 9/1/2025 - 9/30/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
4253	09/02/2025	5639	TRAUTMAN ASSOCIATES		1,970.64
4254	09/02/2025	5639	TRAUTMAN ASSOCIATES		39,783.47
4255	09/02/2025	7856	WHITESTONE ASSOCIATES ENGINEERING & GEOLOGY NY PLLC		2,179.00
4256	09/15/2025	3366	A-1 LAND CARE INC		83,125.00
4257	09/15/2025	7871	A-TURF, INC.		643,751.35
4258	09/15/2025	7848	BRICK-TEK, INC.		950.00
4259	09/15/2025	6846	BUFFALO CONSTRUCTION CONSULTANTS		30,109.72
4260	09/15/2025	7879	CAVLEE DEVELOPMENT COMPANY NY, INC.		50,160.00
4261	09/15/2025	765	HODGSON RUSS LLP		12,875.00
4262	09/15/2025	7877	INDUSTRIAL POWER & LIGHTING CORP		66,025.00
Number of Transactions: 10				Warrant Total:	930,929.18
				Vendor Portion:	930,929.18

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 10 in number, in the total amount of \$ 930,929.18. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

_____	_____	_____
Date	Signature	Title

Budget Transfer Query From 7/1/2025 - 9/30/2025 In Between \$0.00 And \$999,999,999.99

Reference #	Date	Transfer Explanation	Account	Detail Description	Debits	Credits
4224	07/01/2025	Brown/Hill Move funds for Commnuty Ed Coordinator to from 400 line to instructional salary line	A 8060.400-00-0001	Move funds for Commnuty Ed Coordinator to from	21,000.00	0.00
			A 8060.160-00-0000	Move funds for Commnuty Ed Coordinator to from 40	0.00	21,000.00
Transfer Totals:					21,000.00	21,000.00
4232	07/10/2025	Moore/Hill move funds to cover supplies for 3 parochial schools	A 2815.400-00-0000	move funds to cover supplies for 3 parochial schoo	295.00	0.00
			A 2815.450-00-0000	move funds to cover supplies for 3 parochial schoo	0.00	295.00
Transfer Totals:					295.00	295.00
4233	07/11/2025	Hill/Moore/Brown Move funds from health care line to new dental lines	A 9060.800-00-0000	Move funds from health care line to new dental lin	24,000.00	0.00
			A 9060.800-00-6000	Move funds from health care line to new dental lin	0.00	24,000.00
			A 9060.800-00-0000	Move funds from health care line to new dental lin	100,000.00	0.00
			A 9060.800-00-6001	Move funds from health care line to new dental lin	0.00	100,000.00
Transfer Totals:					124,000.00	124,000.00
4235	07/23/2025	Hill/Shiah Admin Ldrshp on site increase code for Strategic Planning 25-26/ 537.009.01 SAA01	A 2070.490-00-0000	Admin Ldrshp on site increase code for Strategic P	4,200.00	0.00
			A 1430.490-00-0000	Admin Ldrshp on site increase code for Strategic P	0.00	4,200.00
Transfer Totals:					4,200.00	4,200.00
4236	08/06/2025	Rodriguez/Hill wrong code used spl ed bldg supplies s/b bldg supply code	A 2110.450-05-0000	wrong code used spl ed bldg supplies s/b bldg supp	1,032.00	0.00
			A 2250.450-05-0000	wrong code used spl ed bldg supplies s/b bldg supp	0.00	1,032.00
Transfer Totals:					1,032.00	1,032.00
4237	08/08/2025	Burke/Hill Purchase of Rifton Chair for student from Niagara County	A 2250.400-00-0000	Purchase of Rifton Chair for student from Niagara	3,791.00	0.00
			A 2250.450-03-0000	Purchase of Rifton Chair for student from Niagara	0.00	3,791.00

Budget Transfer Query From 7/1/2025 - 9/30/2025 In Between \$0.00 And \$999,999,999.99

Reference #	Date	Transfer Explanation	Account	Detail Description	Debits	Credits
					Transfer Totals:	3,791.00
						3,791.00
4238	08/11/2025	Hill/Shiah payroll exp for PD for teachers cover summer curriculum work	A 2070.400-50-2000	payroll exp for PD for teachers cover summer curri	10,000.00	0.00
			A 2070.150-50-0000	payroll exp for PD for teachers cover summer curri	0.00	10,000.00
					Transfer Totals:	10,000.00
						10,000.00
4239	08/27/2025	Hill/Halgash V Girls Soccer-Bedore Tours	A 5540.400-00-6000	V Girls Soccer-Bedore Tours	2,000.00	0.00
			A 2855.400-00-0000	V Girls Soccer-Bedore Tours	0.00	2,000.00
					Transfer Totals:	2,000.00
						2,000.00
4242	09/10/2025	Calarco/Hill/Auer Creat new code for field trip expenses and banquet in trnspt incorr	A 5540.400-07-8069	code for field trip expenses and banquet in trn	1,000.00	0.00
			A 2110.400-07-0069	code for field trip expenses and banquet in trn	0.00	700.00
			A 2110.450-07-0069	code for field trip expenses and banquet in trn	0.00	300.00
					Transfer Totals:	1,000.00
						1,000.00
4243	09/12/2025	Hill/Feathers For Johnson Controls po#696039	A 1620.400-00-0000	Johnson Controls po#696039	1,228.00	0.00
			A 1620.400-00-4000	Johnson Controls po#696039	0.00	1,228.00
					Transfer Totals:	1,228.00
						1,228.00
4244	09/15/2025	Waldek/Hill- move budget line for salary for Pax wrong budget code-	A 2610.150-09-0000	Waldek/Hill- move budget line for salary for Pax w	60,456.76	0.00
			A 2610.150-07-0000	Waldek/Hill- move budget line for salary for Pax w	40,304.51	0.00
			A 2610.150-05-0000	Waldek/Hill- move budget line for salary for Pax w	0.00	100,761.27
			A 2610.150-07-1000	Waldek/Hill- move budget line for salary for Pax w	13,276.40	0.00
			A 2610.150-05-1000	Waldek/Hill- move budget line for salary for Pax w	0.00	13,276.40
			A 2610.150-09-1000	Waldek/Hill- move budget line for salary for Pax w	19,914.59	0.00

Budget Transfer Query From 7/1/2025 - 9/30/2025 In Between \$0.00 And \$999,999,999.99

Reference #	Date	Transfer Explanation	Account	Detail Description	Debits	Credits
			A 2610.150-05-1000	Waldek/Hill- move budget line for salary for Pax w	0.00	19,914.59
Transfer Totals:					133,952.26	133,952.26
4245	09/15/2025	Hill/Feathers increase po for Niagara Fire Extinguisher	A 1620.400-00-0000	increase po for Niagara Fire Extinguisher	1,418.00	0.00
			A 1620.400-00-4000	increase po for Niagara Fire Extinguisher	0.00	1,418.00
Transfer Totals:					1,418.00	1,418.00
4246	09/15/2025	Waldeck/Hill- Gancarz- move salary to correct budget code	A 2110.130-09-0000	Gancarz- move salary to correct budget code	95,517.00	0.00
			A 2610.150-09-0000	Gancarz- move salary to correct budget code	0.00	57,310.20
			A 2610.150-07-0000	Gancarz- move salary to correct budget code	0.00	38,206.80
			A 2110.130-09-0100	Gancarz- move salary to correct budget code	2,652.00	0.00
			A 2610.150-09-1000	Gancarz- move salary to correct budget code	0.00	1,591.20
			A 2610.150-07-1000	Gancarz- move salary to correct budget code	0.00	1,060.80
Transfer Totals:					98,169.00	98,169.00
4247	09/24/2025	Shiah/Hoot Stipend for proctoring Chinese Check Point exams	A 2070.400-50-1000	Stipend for proctoring Chinese Check Point exams	248.00	0.00
			A 2110.400-09-0052	Stipend for proctoring Chinese Check Point exams	0.00	248.00
Transfer Totals:					248.00	248.00
Grand Totals:					402,333.26	402,333.26

LEW-PORT

Bank Reconciliation for period ending on 7/31/2025



Account: General Fund
Cash Account(s): A 200

Ending Bank Balance:		3,667,020.37
Outstanding Checks (See listing below):	-	16,751.44
Deposits in Transit:	+	0.00
Other Credits:	+	30,622.02
Other Debits:	-	372,952.73

Adjusted Ending Bank Balance:	3,307,938.22
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Cash Account Balance:	3,307,938.22
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Outstanding Check Listing

Check Date	Check Number	Payee	Amount
05/13/2025	82669	POSTMASTER LEWISTON	1,185.54
06/02/2025	82810	TOTAL SPORTS IMAGING, INC.	80.00
06/02/2025	82821	WOLFGANG & WEINMANN	1,133.46
06/16/2025	82840	CHESNUT, COLEEN J.	133.81
06/27/2025	82894	ANTONIO'S BANQUET & CONFERENCE CENTER	735.65
06/27/2025	82907	DELTA DENTAL OF NY, INC	9,992.52
06/27/2025	82911	DOMBROWSKI, VICTORIA	120.00
06/27/2025	82921	HEIMILLER GREENHOUSES	110.00
06/27/2025	82931	LEARNWELL	864.84
06/27/2025	82934	MARSHALL, CLAIRE	54.34
06/27/2025	82961	TAMARAZIO, ANDREA J	47.44
07/23/2025	82999	NATIONAL GRID	2,293.84

Outstanding Check Total:	16,751.44
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Prepared By

Approved By



Account: School Lunch
Cash Account(s): C 200

Ending Bank Balance:		47,638.37
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00
Adjusted Ending Bank Balance:		47,638.37
Cash Account Balance:		47,638.37

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
Outstanding Check Total:			0.00

Prepared By

Approved By

LEW-PORT

Bank Reconciliation for period ending on 7/31/2025



Account: Federal Aid

Cash Account(s): F019 200, F02A 200, F110 200, F112 200, F1123 200, F1124 200, F1125 200, F119 200, F11B 200, F120 200, F121 200, F122 200, F190 200, F192 200, F1923 200, F1924 200, F1925 200, F193 200, F19A 200, F 200, F22A 200, F612 200, F613 200, F61A 200, F82A 200, F8AD 200, F919 200, F92A 200, F9AD 200, FARP 200, FCFC 200, FES2 200, FESS 200, FGEE 200, FGEE2 200, FI1A 200, FIN23 200, FIN24 200, FP23 200, FPK0 200, FPK23 200, FPK24 200, FPK25 200, FPK4 200, FPR1 200, FPR2 200, FPR9 200, FS20 200, FS21 200, FS22 200, FS23 200, FS24 200, FS25 200, FS26 200, FSS2 200, FSS5 200, FSS7 200, FSS8 200, FSS9 200, FSTS 200, FT123 200, FT124 200, FT125 200, FT22 200, FT223 200, FT224 200, FT225 200, FT2A 200, FT40 200, FT41 200, FT42 200, FT423 200, FT424 200, FT425 200, FT43 200, FT94 200

Ending Bank Balance:	25,392.88
Outstanding Checks (See listing below):	- 0.00
Deposits in Transit:	+ 0.00
Other Credits:	+ 0.00
Other Debits:	- 0.00

Adjusted Ending Bank Balance: 25,392.88

Cash Account Balance: 25,392.88

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
Outstanding Check Total:			0.00

Prepared By

Approved By



Account: Capital Fund
Cash Account(s): H2425 200, H24HS 200, H24IE 200, H24MS 200, H24P2 200,
H260 200, H925 200, HCO23 200, HCS1 200, HHS1 200, HHSO
200, HIEC 200, HMD1 200, HMDS 200, HMSO 200, HMSP 200,
HP11 200, HSHA 200, HSHS 200, HSSB 200, HSSP 200

Table with 2 columns: Description, Amount. Rows include Ending Bank Balance (533,575.19), Outstanding Checks (0.00), Deposits in Transit (0.00), Other Credits (0.00), and Other Debits (0.00).

Table with 2 columns: Description, Amount. Rows include Adjusted Ending Bank Balance (533,575.19) and Cash Account Balance (533,575.19).

Outstanding Check Listing

Table with 4 columns: Check Date, Check Number, Payee, Amount. Includes a summary row: Outstanding Check Total: 0.00.

Prepared By

Approved By

Account: General Fund
Cash Account(s): A 200

Ending Bank Balance:		2,515,488.09
Outstanding Checks (See listing below):	-	5,530.81
Deposits in Transit:	+	0.00
Other Credits:	+	30,687.11
Other Debits:	-	388,986.18

Adjusted Ending Bank Balance:	2,151,658.21
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Cash Account Balance:	2,151,658.21
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Outstanding Check Listing

Check Date	Check Number	Payee	Amount
05/13/2025	82669	POSTMASTER LEWISTON	1,185.54
06/16/2025	82840	CHESNUT, COLEEN J.	133.81
06/27/2025	82911	DOMBROWSKI, VICTORIA	120.00
06/27/2025	82934	MARSHALL, CLAIRE	54.34
08/01/2025	83056	SIMULATION CURRICULUM CORP	796.00
08/01/2025	83066	UNUM AMERICA	291.93
08/15/2025	83091	CHILDREN WITH SPECIAL NEEDS	2,527.00
08/15/2025	83092	CHRONICLE GUIDANCE PUBLICATION	47.19
08/15/2025	83107	NYS ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS	25.00
08/15/2025	83112	POSTMASTER LEWISTON	350.00
Outstanding Check Total:			5,530.81

Prepared By

Approved By



Account: School Lunch
Cash Account(s): C 200

Table with 2 columns: Description, Amount. Rows include Ending Bank Balance (49,464.82), Outstanding Checks (221.90), Deposits in Transit (0.00), Other Credits (0.00), Other Debits (0.00), Adjusted Ending Bank Balance (49,242.92), and Cash Account Balance (49,242.92).

Outstanding Check Listing

Table with 4 columns: Check Date, Check Number, Payee, Amount. Row 1: 08/15/2025, 2957, HURTGAM, KYLE J, 221.90. Summary row: Outstanding Check Total: 221.90.

Prepared By

Approved By



Account: Federal Aid
Cash Account(s): F019 200, F02A 200, F110 200, F112 200, F1123 200, F1124 200, F1125 200, F119 200, F11B 200, F120 200, F121 200, F122 200, F190 200, F192 200, F1923 200, F1924 200, F1925 200, F193 200, F19A 200, F 200, F22A 200, F612 200, F613 200, F61A 200, F82A 200, F8AD 200, F919 200, F92A 200, F9AD 200, FARP 200, FCFC 200, FES2 200, FESS 200, FGEE 200, FGEE2 200, FI1A 200, FIN23 200, FIN24 200, FP23 200, FPK0 200, FPK23 200, FPK24 200, FPK25 200, FPK4 200, FPR1 200, FPR2 200, FPR9 200, FS20 200, FS21 200, FS22 200, FS23 200, FS24 200, FS25 200, FS26 200, FSS2 200, FSS5 200, FSS7 200, FSS8 200, FSS9 200, FSTS 200, FT123 200, FT124 200, FT125 200, FT22 200, FT223 200, FT224 200, FT225 200, FT2A 200, FT40 200, FT41 200, FT42 200, FT423 200, FT424 200, FT425 200, FT43 200, FT94 200

Ending Bank Balance:		25,401.51
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	25,401.51
Cash Account Balance:	25,401.51

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
Outstanding Check Total:			0.00

Prepared By

Approved By



Account: Capital Fund
Cash Account(s): H2425 200, H24HS 200, H24IE 200, H24MS 200, H24P2 200, H260 200, H925 200, HCO23 200, HCS1 200, HHS1 200, HHSO 200, HIEC 200, HMD1 200, HMDS 200, HMSO 200, HMSP 200, HP11 200, HSHA 200, HSHS 200, HSSB 200, HSSP 200

Ending Bank Balance:		190,616.64
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	190,616.64
Cash Account Balance:	190,616.64

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
Outstanding Check Total:			0.00

Prepared By

Approved By

LEW-PORT

Bank Reconciliation for period ending on 9/30/2025



Account: General Fund
Cash Account(s): A 200

Ending Bank Balance:		25,904,213.67
Outstanding Checks (See listing below):	-	3,950.61
Deposits in Transit:	+	0.00
Other Credits:	+	30,747.49
Other Debits:	-	413,916.13

Adjusted Ending Bank Balance:	25,517,094.42
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Cash Account Balance:	25,517,094.42
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Outstanding Check Listing

Check Date	Check Number	Payee	Amount
05/13/2025	82669	POSTMASTER LEWISTON	1,185.54
06/16/2025	82840	CHESNUT, COLEEN J.	133.81
06/27/2025	82934	MARSHALL, CLAIRE	54.34
09/15/2025	83173	ATP ASSESSMENTS	287.84
09/15/2025	83179	EASYBADGES LLC	1,017.00
09/15/2025	83194	LEPIANO, FRANK AND PATRICIA	166.35
09/15/2025	83215	PLAY THERAPY SUPPLY LLC	178.90
09/15/2025	83221	SHAR PRODUCTS	236.43
09/15/2025	83235	TUTTEO INC.	620.00
09/15/2025	83241	WEINER MUSIC	70.40

Outstanding Check Total:	3,950.61
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Prepared By

Approved By



Account: School Lunch
Cash Account(s): C 200

Ending Bank Balance:		60,195.10
Outstanding Checks (See listing below):	-	221.90
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00
Adjusted Ending Bank Balance:		59,973.20
Cash Account Balance:		59,973.20

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
08/15/2025	2957	HURTGAM, KYLE J	221.90
Outstanding Check Total:			221.90

Prepared By

Approved By



Account: Federal Aid
Cash Account(s): F019 200, F02A 200, F110 200, F112 200, F1123 200, F1124 200, F1125 200, F119 200, F11B 200, F120 200, F121 200, F122 200, F190 200, F192 200, F1923 200, F1924 200, F1925 200, F193 200, F19A 200, F 200, F22A 200, F612 200, F613 200, F61A 200, F82A 200, F8AD 200, F919 200, F92A 200, F9AD 200, FARP 200, FCFC 200, FES2 200, FESS 200, FGEE 200, FGEE2 200, FI1A 200, FIN23 200, FIN24 200, FP23 200, FPK0 200, FPK23 200, FPK24 200, FPK25 200, FPK4 200, FPR1 200, FPR2 200, FPR9 200, FS20 200, FS21 200, FS22 200, FS23 200, FS24 200, FS25 200, FS26 200, FSS2 200, FSS5 200, FSS7 200, FSS8 200, FSS9 200, FSTS 200, FT123 200, FT124 200, FT125 200, FT22 200, FT223 200, FT224 200, FT225 200, FT2A 200, FT40 200, FT41 200, FT42 200, FT423 200, FT424 200, FT425 200, FT43 200, FT94 200

Ending Bank Balance:		25,409.41
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	25,409.41
Cash Account Balance:	25,409.41

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
Outstanding Check Total:			0.00

Prepared By

Approved By



Account: Capital Fund
Cash Account(s): H2425 200, H24HS 200, H24IE 200, H24MS 200, H24P2 200, H260 200, H925 200, HCO23 200, HCS1 200, HHS1 200, HHSO 200, HIEC 200, HMD1 200, HMDS 200, HMSO 200, HMSP 200, HP11 200, HSHA 200, HSHS 200, HSSB 200, HSSP 200

Ending Bank Balance:		259,686.46
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	259,686.46
Cash Account Balance:	259,686.46

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
Outstanding Check Total:			0.00

Prepared By

Approved By

Lewiston-Porter Central School District
BUDGET TRANSFER REQUEST

TO: Paul Casseri

FROM: Scott Hoot

DATE: 10/27/2025

Please make the following transfer of funds:

<u>From Budget Code</u>	<u>To Budget Code</u>	<u>Amount*</u>	<u>Reason For Transfer</u>
1910.400	1320.400	\$34,000	Addl. bgt. needed due to extra fees to complete the 6/30/25 external audit + addl. services requested for the 2025-26 internal audit.

Requested By/Date

Approved:

Scott M. IL
 Assistant Superintendent for Admin. Services/Date

Denied:

Superintendent of Schools/Date

*Amounts over \$15,000 require Board approval.

BUDGET TRANSFERS IN WHOLE DOLLARS ONLY

Lewiston-Porter Central School District

District-Wide School Safety Plan

2025 - 2026 School Year

Revised October 2025

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Appendices

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INTRODUCTION

Every board of education of a school district, every board of cooperative educational services and county vocational education and extension board and the chancellor of the City School District of the City of New York shall adopt by July 1, 2001, and shall update by July 1st for the 2002-2003 through the 2015-2016 school years and by September 1st for the 2016 – 2017 school year and each subsequent September 1st thereafter, a comprehensive District-Wide School Safety Plan and Building-Level Emergency Response Plans regarding crisis intervention and emergency response and management, provided that in the City School District of the City of New York, such plans shall be adopted by the chancellor of the city school district. Such plans shall be developed by a District-Wide School Safety Team and a Building-Level Emergency Response Planning Team, per 8 NYCRR 155.17, as such terms are defined in subdivision (b) of this section, and shall be in a form developed by the commissioner in consultation with the Division of Criminal Justice Services, the superintendent of the State Police and any other appropriate State agencies. Each District-Wide School Safety Plan and Building-Level Emergency Response Plan shall be reviewed by the appropriate school safety team on at least an annual basis, and updated as needed.

GENERAL CONSIDERATIONS AND PLANNING GUIDELINES

Purpose

The **Lewiston-Porter Central School District-Wide School Safety Plan** was developed pursuant to Commissioner's Regulation 155.17. At the direction of the **Lewiston-Porter Central School District Board of Education, the Superintendent of Lewiston-Porter Central School District** appointed a District-Wide School Safety Team and charged it with the development and maintenance of the District-Wide School Safety Plan.

Identification of School Teams

The **Lewiston-Porter Central School District** has appointed a District-Wide School Safety Team consisting of, but not limited to:

- School board
- Teacher organizations
- Administrator organizations
- Parent organizations
- School safety personnel
- Other school personnel including bus drivers and monitors
- Student*

*At the discretion of the board of education a student may be allowed to participate on the safety team, provided that no portion of a confidential building-level emergency response plan shall be shared with such student nor shall be present when details of a confidential building-level emergency response plan or confidential portions of a district wide emergency response strategies are discussed. CR 155.17(b)(14)

Requirement	Required Action	Date
The District-Wide School Safety Team was appointed by the Board of Education.	Appointed by the Board of Education on:	July 28, 2025
The District Chief Emergency Officer is: Name: Paul J. Casseri Title: Superintendent of Schools Telephone Number: 716-286-7246 Email: pcasseri@lew-port.com	District Chief Emergency Officer Appointed on:	July 1, 2025
The District-Wide School Safety Team conducted annual review and updates to the District-Wide School Safety Plan.	Annual Review and Updates completed on:	April 29, 2025
The District-Wide School Safety Plan was made available for public comment at least thirty days prior to its adoption by the Board of Education. It is recommended that a DRAFT version of the plan be posted on the district website for the 30-day comment period (watermark is suggested).	Public Comment Period Start Date: Public Comment Period End Date:	July 28, 2025 August 25, 2025
At least one public hearing that provided for the participation of school personnel, parents, students, and any other interested parties, was held prior to adoption of the plan.	Date of Public Hearing/Adoption (by September 1 st):	July 28, 2025
The District-Wide School Safety Plan must be submitted to the commissioner within 30 days after its adoption, and no later than October 1 st .	District plan submitted in the NYSED business portal (no later than October 1 st):	Prior to October 1 st
The date the Board Adopted District-Wide School Safety Plan was posted on the District Website: Within 30 days from adoption and no later than October 1 st .	Date Posted (no later than October 1 st): [ADD URL] of District-Wide School Safety Plan on District Website: URL was verified/checked to be sure the link is working	Prior to October 1 st
Date training was provided to staff on Building-Level Emergency Response Plans, school violence prevention and mental health by September 15 th .	Date of Training:	Prior to September 15 th

Concept of Operations

The District-Wide School Safety Plan is directly linked to the individual Building-Level Emergency Response Plan for each of the school buildings. Protocols reflected in the District-Wide School Safety Plan will guide the development and implementation of the individual Building-Level Emergency Response Plan.

The District-Wide School Safety Plan includes the designation of the school Superintendent or school Superintendent's designee, as the school district's Chief Emergency Officer, who is responsible for coordinating communication between school staff, law enforcement and other first responders.

- The Chief Emergency Officer will ensure that the district-wide school safety team shall complete and update annually and as necessary the district-wide and building-level emergency plans as designated by the commissioner.
- The Chief Emergency Officer shall ensure staff understanding of the district-wide school safety plan.
- The Chief Emergency Officer shall assist in the selection of security related technology and development of procedure for the use of each technology.
- The Chief Emergency Officer shall coordinate appropriate safety, security and emergency training for district and school staff, including required training in the emergency response plan.
- The Chief Emergency Officer shall ensure that the required evacuation and lockdown drills in all district buildings are completed as required by Education Law 807.
- In the event of an emergency or violent incident, the initial response to all emergencies at an individual school will be by that school's Building Principal or Designee.

With authorization from the Building Principal or Designee and or the Superintendent of Schools, local emergency response personnel (fire/police/EMS) shall be notified. If deemed necessary by the Building Principal or Designee and or the Superintendent of Schools, activation of the Building-Level Emergency Response Planning Team shall take place.

Additional local/county/state resources could supplement the district efforts through existing protocols or emergency response actions, including post incident response, may be supplemented by county and state resources through existing protocols.

Plan Review and Public Comment

Pursuant to Commissioner's Regulation, Section 155.17 the statute and regulation requires that each district charter school and BOCES in the state designate a District-Wide School Safety Team.

Alyssa's Law, Chapter 227 of the Laws of 2022 (Chapter 227) which became effective immediately. Chapter 227 amends Education Law § 2801-a to require that district-wide school safety teams of public schools, boards of cooperative educational services, and county vocational education extension boards shall consider the usefulness of silent panic alarm systems when reviewing and amending district-wide school safety plans.

Prior to adoption, the district must hold at least one public hearing that provides school personnel, students, parents and public participation and must be made available for public comment for at least 30 days.

Each district must post their District-Wide School Safety Plan on their district's website. The URL must be submitted to the Education Department within 30 days of adoption, but no later than October 1st of each year via the LEA District Safety Plan URL and information report in SED monitoring to comply with the requirement that the plan be submitted to the commissioner.

The District-Wide School Safety Plan was formally adopted by the Board of Education on June 18, 2001.

The Building-Level Emergency Response Plan shall be reviewed by the Building-Level Emergency Response Planning Team at least annually and updated as necessary and must be adopted by the school board by September 1st. This plan must be kept CONFIDENTIAL. A copy of the plan must be filed with the State Police and local law enforcement within 30 days of adoption, but no later than October 1st each year.

To comply with the requirement to submit to State Police, schools must enter their plans in the Safe Schools Application on the State Education Department Business Portal.

Full copies of the District-Wide School Safety Plan shall be posted on the district's web site or can be requested in writing. The District-Wide School Safety Plan is located in the office of the Superintendent.

The District Chief Emergency Officer is:

Name:	Paul J. Casseri
Title:	Superintendent of Schools
Telephone number:	716-286-7246
Email:	pcasseri@lew-port.com

RISK REDUCTION / PREVENTION AND INTERVENTION

Prevention / Intervention Strategies for Faculty

The **Lewiston-Porter Central School District** continues to develop and investigate various strategies regarding violence prevention and intervention. These strategies may include but are not limited to:

- Compliance with the District's Code of Conduct.
- Will conduct a yearly district-wide "Forum" for the purpose of sharing information, reviewing best practices and providing training from local and National Experts on Safe Schools.
- Strategies for Crisis Intervention and Prevention (SCIP) technique training.
- An Alternative Placement Program for intervention of violent students who cannot function in a regular school environment is operated by BOCES.
- Alternative Education programs are operated by BOCES and address the criteria under the section entitled Early Detection of Potentially Violent Behaviors.
- A Community Intervention Program, composed of children and family services, school districts, law enforcement and professionals from the community, meets and discusses, among other topics, character and civility issues with school officials quarterly.

The **Lewiston-Porter Central School District** encourages students to report school violence and any symptoms of potentially violent behavior to counselors, principals, student coordinators, psychologists, and teachers or any other mentor without fear of retaliation. This is communicated to all students at the beginning of the school year and periodically throughout the school year as appropriate. The district is committed to the Dignity for All Students Act (DASA).

The **Lewiston-Porter Central School District** is committed to the safety and security of our employees. Workplace violence presents a serious occupational safety hazard to our District, staff, and students. Threats, threatening behavior, or acts of violence against **Lewiston-Porter Central School District** employees where any work-related duty is performed will be thoroughly investigated and appropriate action will be taken, including summoning criminal justice authorities when warranted. All employees are responsible for helping to create an environment of mutual respect for each other as well as students, following all policies, procedures and program requirements, and for assisting in maintaining a safe and secure work environment.

All **Lewiston-Porter Central School District** staff will display identification while on campus or representing the district at a school sponsored function off campus.

All visitors will be issued a temporary identification badge from the main office.

Program Initiatives: Prevention / Students

Non – Violent Conflict Resolution Programs

The **Lewiston-Porter Central School District** will continue to develop a comprehensive K-12 Non-violent Conflict Resolution Program built on existing and evolving programs. These programs are designed for age appropriate integration and consists of the following:

Elementary School Level: Introduce students to creative problem solving, anti bullying, disability awareness, building a caring environment, dealing with everyday pressures, 7 Habits of Happy Kids, Second Step (K-3 PEC), Lancer and Lighthouse Student Leaders (K-5), tolerance and personal safety information is shared during classroom and assembly programs and the Kiwanis of Lewiston program (K-Kids Activity Counsel).

Middle School Level: Provides students with programs that deal with character education development of leadership skills, diversity, antibullying, anger management, conflict resolution, building mutual respect, conflict resolution, personal safety and providing service to school and committee.

After school tutorial program assists students with a safe environment to receive additional assistance.

Builders Club sponsored by the Kiwanis Club of Lewiston helps students build leadership skills and service to the community.

The middle school provides training and assist students through its character/assets development program, its advisory class which provides students with a faculty mentor to assist with problems and through health class and after school clubs.

High School Level: Students receive training in creative problem solving, anger management, mutual respect, conflict resolution, character building, diversity and personal safety. Training is incorporated into health and other class curriculums, through afterschool activities and clubs and through its crisis team that works with at risk students.

Peer Mediation Programs

Elementary School Level: Full time building social workers and principals support conflict resolution and all mediation matters.

Middle School Level: Train peer mediators at 8th Grade Level to work with non-violent student problems. Under the direction of a faculty advisor, students will conduct mediation sessions to de-escalate problems. Students will also act as peace advocates, discussing role-playing and distributing non-violent problem solving information to all middle school grade levels. Web program trains student mentors to facilitate orientation and transition for uneasy students.

High School Level: Train and use student mediators to diffuse student conflicts. A faculty advisor will select students to be members of a consistent group that will diffuse non-violent student problems at the High school level. A key role of this group will be to mentor Middle, Intermediate, and Elementary school students in the use of peer mediation as a problem solving tool.

Extended Day and Other School Safety Programs

The **Lewiston-Porter Central School District** has increased its extended day program to provide a safe environment for after school learning, cultural, and athletic activities. Some of these expanded programs included but are not limited to:

- After school homework labs – to provide extended time and assistance to students to complete home work assignments and develop learning skills and techniques. An Academic Achievement Center was created to assist students with tutoring assistance.
- Intramural sports and modified sport activities in as many areas as possible.
- Clubs / Activities – that provide students with positive character building.

Strategies for Improving Communication Among Students and Between Students and Staff

The **Lewiston-Porter Central School District** has developed various strategies for the improvement of communications among students and between students and staff. A teaching component for all grade levels, elementary, middle, and high school is offered.

At the Middle School level, faculty mentor are assigned to small groups of students to develop communication between staff and students and assist students with problems.

At the High School level selected students attend student leadership programs where they are trained to work with other students on school issues and problems and to work with staff to address those problems.

A care team comprised of teachers works with students, referred to them, who have identified needs.

The **Lewiston-Porter Central School District** encourages students to report school violence and any symptoms of potentially violent behavior to counselors, principals, student coordinators, psychologists, and teachers or any other mentor without fear of retaliation by communicating this to all students at the beginning of the school year and periodically throughout the school year as appropriate.

Program Initiatives: Intervention

Peer Mediation, Conflict Resolution, Group Sessions, Community Support Center, De-Escalation Training, Formal School Emergency Plans, School Resource Officer, Liaisons with law enforcement agencies and judicial system, Counseling Program, Communication Plan

Program Initiatives: Post-Intervention

Formal Debriefing Meetings, Liaisons with law enforcement agencies and judicial system, School Crisis Plan, Long-Range Intervention, Formal School Emergency Plans

Training, Drills, and Exercises

The school understands the importance of training, drills, and exercises in being prepared to deal with an incident. To ensure that school personnel and community responders are aware of their responsibilities under the School ERP, the following training and exercise actions should occur.

Training

All school staff, students, and others deemed appropriate by the school should receive training during the school year to better prepare them for an incident.

- Roles and Responsibilities – Deliver at start of school year
- Incident Command System (ICS) Training – Training should be completed prior to assignment to an ICS role. Online training is available through the FEMA Independent Study Program at www.training.fema.gov. ICS classes are offered through the NYS Division of Homeland Security and Emergency Services (DHSES) at www.dhSES.ny.gov or by contacting your local emergency management agency.

Annual training

- Review ERP with staff
- Conduct full staff briefings on roles to perform during an emergency
- Ensure all staff have been briefed in the communications and notifications requirements set forth in the ERP
- Conduct student briefings on roles they perform during an emergency

Drills and Exercises

Training procedures and frequency of lockdown plan drills are discussed at periodic District-Wide and Building-Level Emergency Response Planning Team safety meetings.

At a minimum, the school will conduct the following exercises/drills annually:

Drills and training must be conducted in a trauma-informed, developmentally and age-appropriate manner; drills and training not include props, actors, simulations, or other tactics intended to mimic a school shooting, incident of violence, or other emergency; and students and staff be informed when a school is conducting a drill.

Section 807 of the Education Law requires that New York State public and nonpublic schools conduct four lockdown and eight evacuation drills each school year. Four of which shall be through fire escapes, where fire escapes are provided. Should the district not have fire escapes, four of the drills shall use an identified use of secondary means of egress.

Drill dates (September 1 - June 30), with at least eight of the required drills being conducted by December 31 of each school year, the remaining four drills shall be conducted by June 30th each school year.

Two additional evacuation drills must be conducted during summer school (July 1 - August 30).

Such drills shall test the usefulness of the communications and transportation system during emergencies.

8 NYCRR Section 155.17 - each school district and board of cooperative educational services shall, at least once every school year, and where possible in cooperation with local county emergency preparedness plan officials, conduct one test of its emergency response procedures under each of its Building-Level Emergency Response Plans, including sheltering, lockdown, or early dismissal, at a time not to occur more than 15 minutes earlier than the normal dismissal time.

The district will conduct an Early Dismissal drill annually wherein students are dismissed no more than 15 minutes before the normal dismissal time. Parents will be notified of these drills at least one week prior. Transportation Officials and District staff may also take place in conducting and evaluation of this drill. This drill also allows the district to test the usefulness of the communications and transportation system during emergencies.

In the case of after-school programs, events or performances which are conducted within a school building and which include persons who do not regularly attend classes in such school building, the principal or other person in charge of the building shall require the teacher or person in charge of such after-school program, event or performance to notify persons in attendance at the beginning of each such program, event or performance, of the procedures to be followed in the event of an emergency so that they may be able to respond in a timely, orderly manner.

Policies and procedures for annual school safety training for students and staff:

- The school board will ensure that information about drills be provided in the teacher's manual or handbook.
- The district must certify (via BEDS in October each year) to the commissioner that all staff received (by September 15 each school year) annual training on the emergency response plan, and that the school safety training include violence prevention and components on mental health;
- New employees hired after the start of the school year shall receive training within 30 days of hire or as part of a district's existing new hire training program, whichever is sooner.

School Security

The **Lewiston-Porter Central School District** is committed to providing a safe working and learning environment at each of its schools. To help ensure the personal safety of staff and students the following has been adopted.

The district buildings use limited points of entry. All doors are locked. Signs are in place directing visitors to sign-in at the reception desk at each school. Main doors are controlled by remote "buzzer" entry during normal school hours.

All schools have greeters or office staff members just inside the entrance to each school in the district. These individuals ensure visitor sign-in procedures and help supervise building traffic flow. The building principals are responsible for supervision of the greeters and other staff.

- Staff members are required to wear visible identification badges.

- Visitors are required to sign in and wear visitor identification.
- Visitor access is limited to specific areas of the school building.

Security Personnel – Safety Resource Officers, Safety Officers, Safety Monitor etc.

A district-wide security patrol will routinely patrol assigned buildings and may be assigned to other schools based on need.

The **Lewiston-Porter Central School District** employs resource officers who are hired by the Town of Lewiston Chief of Police, with input from the Superintendent of Schools and the Assistant Superintendent for Administrative Services. Assigned to the district by the Chief of Police, these officers maintain a security office at Lewiston-Porter Middle School. Their daily duties include overseeing student arrival and dismissal, patrolling the campus, responding to RAPTOR software visitor alerts, coordinating safety and lockdown drills, and organizing drug-dog searches at Lewiston-Porter High School. They are also responsible for maintaining walkie-talkie communication equipment and work closely with building and district administration to address any arising needs across the campus.

Typical work activities of Security:

- Patrols school corridors, stairwells, restrooms, courtyards, entrances, parking lots and other parts of school buildings and grounds to protect persons and property, maintain order and ensure compliance with school rules;
- Inspects corridor passes and other passes when classes are in session and escorts persons lacking passes to the principal's office;
- Welcomes and oversee visitors to the building and directs them to the appropriate school offices or escorts them out of the building if they are not authorized visitors;
- Escorts disruptive or uncooperative students from areas in which they are under teacher supervision to an administrator's office for disciplinary action;
- Provides security at evening or weekend events;
- Inspects lockers and conducts searches for controlled substances or alcohol;
- Provides traffic control, monitors parking permits and investigates transportation discipline issues;
- Acts as security consultant to Administrators and as liaison with courts and law enforcement agencies;
- Maintains records and makes oral and written reports related to the work.

The district routinely utilizes teachers to maintain a presence in hallways during passing times and maintain a presence in the cafeteria and outside the buildings at the beginning and end of school day.

All teachers have received two days of training in violence prevention, de-escalation and intervention. This training is in addition to their annual violence prevention and multi-hazard training.

School Resource Information

Each Building-Level Emergency Response Plan will include the following information:

- School population
- Number of staff
- Transportation needs
- Office, cell, and home telephone numbers of key officials of each educational agency

The Building-Level Emergency Response Planning Teams will ensure that this information is updated routinely and is accurate.

Early Detection of Potentially Violent Behaviors

There are early warning signs in most cases of violence to self and others. Certain emotional and behavioral signs that, when viewed in context, can signal a troubled student. The more signs a student exhibits, the more likely he/she may need intervention. Such early warning signs may include but are not limited to the following:

- Social withdrawal
- Excessive feelings of isolation
- Excessive feelings of rejection
- Being the victim of violence
- Feeling of being picked on
- Low school interest and poor academic performance
- Expression of violence in writing and drawings
- Uncontrolled anger
- Patterns of impulsive, chronic hitting and bullying
- History of discipline problems
- History of violent and aggressive behavior
- Intolerance for differences and prejudicial attitudes
- Alcohol and drug usage
- Affiliation with gangs
- Inappropriate access / use of firearms
- Serious threats of violence

The above comes from the United States Department of Education's "Early Warning, Timely Response" document. This information will be available for all staff relating to early identification of potentially violent behaviors.

Informative materials regarding the early detection of potentially violent behaviors will be made available to teachers, administrators, parents and others in parental relation to students of the school district or board, students and others deemed appropriate to receive such information.

If a teacher or administrator feels help for a student is warranted, it will be discussed with the appropriate school personnel to determine the next step.

Interpersonal violence prevention education packages will be taught as appropriate.

The Superintendent will set specific time for the building principal(s) in conjunction with the **Lewiston-Porter Central School District Professional Development Plan** to organize activities of particular concern.

Hazard Identification of Sites of Potential Emergencies

The **Lewiston-Porter Central School District** has established procedures in the Building-Level Emergency Response Plan for the identification of potential internal and/or external hazards that may be present in them. These procedures have been developed in coordination with local emergency management office personnel, fire department, and law enforcement agencies. They are as follows:

On Site:	Off Site:
High School	Creek Road (Front of District Complex)
Middle School	CWM (Chemical Waste Management)
Primary Education Center	
Intermediate Center	
Community Resource Center	
Athletic Fields	

Areas of Potential Emergencies – On Site: for addresses and telephone numbers see the school building information in the Building-Level Emergency Response Plan.

Areas of Potential Emergencies – Off Site: emergencies will be handled by the County Emergency Management procedures.

For detailed Situational Responses – Threat and Hazard Specific Annexes refer to Criminal Offenses, Natural Hazards, Technological Hazards, Fire, Systems Failure, Medical Emergencies, and School Building sections in the Building-Level Emergency Response Plan.

RESPONSE

Notification and Activation of Internal and External Communications

Upon being notified of an emergency, the Building Principal or Designee will contact law or emergency personnel in accordance with stated response protocol and request the closest response agency to ensure that the response to the incident is as rapid as possible.

In an event of an emergency, the Building Principal or Designee will notify all building occupants to take the appropriate protective action. Follow established procedures as listed in the Building-Level Emergency Response Plan.

The district disseminates educational material, including but not limited to emails and formal brochures, encouraging parents and visitors to tell school staff about any direct or implied threat of violence or actual acts of violence by students, teachers, other school personnel and visitors to the school, including threats by students against themselves.

The following systems may be utilized as forms of communications:

Telephone	District Radio Systems
Intercom	Emergency Alert System
Fax / E-mail	NOAA Weather Radio
Local Media	

Notification of Educational Agencies

In the event of an emergency or disaster within the **Lewiston-Porter Central School District**, the Superintendent or Designee will:

1. Contact Orleans/Niagara BOCES District Superintendent:

Orleans/Niagara BOCES
4232 Shelby Basin Road
Medina, New York 14103
Phone: 716-731-6800, ext. 2202

2. Contact and act as the communications liaison for the public/non-public Educational Agencies associated with **Lewiston-Porter Central School District**.

The Building-Level Emergency Response Plan also details the appropriate responses for the following:

School Cancellation

- The Superintendent or their designee will monitor any situation that may warrant a school cancellation and will make the determination to do so.
- The Public Information Officer will activate use of the district's mass communication system.
- The Public Information Officer will contact local media, post the information on the website and social media sites utilized by the district.

Early Dismissal

- The Superintendent or their designee will monitor any situation that may warrant an early dismissal and will make the determination to do so.
- The Operations Chief will designate people to arrange transportation for students.
- The Public Information Officer will activate use of the District's mass communication system.
- The Public Information Officer will contact local media, post the information on the website and social media sites utilized by the District.
- The Liaison Officer will notify each of the building principals.

Evacuation

- The Superintendent or their designee will determine the level of the threat.
- The Operations Chief will contact the transportation supervisor to arrange transportation. They will also arrange for student-parent reunification.
- The Safety Officer will clear all evacuation routes and sites prior to evacuation.
- Principal(s) will evacuate all staff and students to prearranged evacuation sites as outlined in building plans. They will report to the Superintendent or their designee any missing staff or students.
- Sheltering Sites (internal and external).
- The Superintendent or their designee will determine the level of the threat and communicate with building principal(s) who are affected by the emergency.
- The Logistics Chief will make appropriate arrangements for human needs in the event of a long-term situation.

Functional Annexes

The information in this section was developed utilizing the Federal Emergency Management Administration's Guide for Developing High Quality School Emergency Operations Plans.

The Functional Annexes within this section, should provide schools with a comprehensive set of guides for responding to and functioning during an emergency. The Building-Level Emergency Response Planning Team should assess and develop annexes to meet the unique needs of each school building.

Functional Annexes provide standard language and procedures, and are intended to be transferable to schools statewide and modifications are not recommended.

- Evacuate / Evacuation
- Shelter / Shelter-In-Place
- Lockdown
- Hold / Hold-In-Place
- Secure Lockout

These annexes contain elements required by 8 NYCRR Section 155.17. Completion of these annexes utilizing the recommended actions will help the school comply with State law.

- Crime Scene Management
- Communications
- Medical Emergency and Mental Health

The Building-Level Emergency Response Planning Team also recommends that schools complete the following annexes utilizing the recommended actions.

- Accounting for All Persons
- Reunification
- Continuity of Operations
- Recovery
- Security

Situational Responses - Threat and Hazard Specific Annexes

The district's multi-hazard response plans for taking actions in the following emergencies are included in the Building-Level Emergency Response Plan. In the event of an emergency the Chief Emergency Officer or designee will notify all educational agencies, staff, students, parents/guardians within their district any pertinent information. They are as follows:

Criminal Offenses

- Bomb Threat
- Telephone / Verbal / Social Media Threats
- Suspicious Packages
- Bomb Threat Response Form
- Civil Disturbance / Prison Break
- Hostage Taking / Kidnapping
- Intrusion
- Suspected Student / Staff / Visitor with a Weapon
- Active Shooter
- Suicide Threat
- Missing Students

Natural Hazards

- Severe Thunderstorm / Tornado
- Winter Storm / Ice Storm
- Hurricane / Tropical Storm
- Flood
- Reservoir / Canal / Dam Failure
- Earthquake

Technological Hazards

- Anthrax / Biological Threat On-Site
- Air Pollution
- Aircraft Crash
- Gas Leak
- Carbon Monoxide Detection (Battery)
- Carbon Monoxide Detection (Wired)
- Hazardous Material Incident – On Site
- Hazardous Material incident – Off Site
- Radiological Incident
- Water Emergency

Fire

- Fire Emergency

Systems Failure

- Building Structure Failure
- Cyber Failure / Computer Loss
- Electrical System Failure
- Heating System Failure
- Extreme Heat Condition
- Sewage System Failure
- Fire Alarm or Phone System Failure
- Transportation Fleet Loss

Medical Emergencies

- School Bus Accident
- Communicable Diseases
- Epidemic / Pandemic

Acts of Violence

The **Lewiston-Porter Central School District** recognizes that appropriate response to acts of violence by students, teachers, other school personnel and visitors varies greatly depending upon the actual threat or act as well as the magnitude of such emergency. The Building-Level Emergency Response Plan and District Code of Conduct details the appropriate response to such emergencies utilizing the following procedure:

- The threat level will be determined
- If the situation warrants, the immediate area will be isolated and evacuated if deemed necessary
- Administration will be notified
- If necessary, lockdown procedures will be initiated and appropriate law enforcement officials will be notified
- The situation will be monitored and the appropriate response will be adjusted accordingly. If necessary, early dismissal, sheltering or evacuation procedures may be initiated.

Responses to Acts of Violence / Implied or Direct Threats

The school district has adopted policies and procedures dealing with acts of violence and responses to acts of violence. These policies and procedures deal with the safety of the school community as well as the range of discipline of those making the threat or committing the acts of violence. The normal procedures to respond to implied or direct threats of violence will be:

- Use of staff trained in de-escalation or other strategies to diffuse the situation
- Use of the Districts Workplace Violence Prevention Program Student / Staff / Visitors shall inform building principal of implied or direct threat immediately
- Determine level of threat with Superintendent / Designee
- Contact appropriate law enforcement agency if necessary
- Monitor situation, adjust response as appropriate, include the possible use of the Emergency Response Team

Arrangements for Obtaining Emergency Assistance from Local Government

During emergencies, local government agencies, including emergency services, can be obtained by contacting the county Emergency Management Coordinator. The Incident Commander will authorize the request for assistance from these agencies.

Niagara County: 911 or 716-438-3171

Procedures for Obtaining Advice and Assistance from Local Government Officials

If the nature of the emergency necessitates advice and/or assistance from local governmental officials, the Incident Commander will notify the county Emergency Management Coordinator at:

Niagara County: 911 or 716-438-3171

and/or the highest ranking local governmental official for obtaining the advice and assistance. The district resources, which may be available during an emergency, include the following but not limited to:

Red Cross	NYS Dept. of Environmental Conservation
Fire Department	NYS Dept. of Transportation
Police	NYS Dept. of Health
Private Industry	Village / Town Officials
Private Individuals	State Emergency Mgmt Office (SEMO)
Religious Organizations	Other

Specific resources are identified in the Building-Level Emergency Response Plan.

District Resources Available for Use in an Emergency

The district has committed the full inventory of its resources to be available for use during an emergency. These resources will be utilized in line with the Building-Level Emergency Response Plan as deemed appropriate by the Incident Commander. Specific resources are identified in the Building-Level Emergency Response Plan.

Procedures to Coordinate the Use of School District Resources and Manpower during Emergencies

The district uses the Incident Command system model for emergency actions. For district-wide emergencies the incident commander will be the Superintendent or his/her designee. In building-level emergencies, the administrator in charge or his/her designee will act as the Incident Commander. The Incident Commander is authorized to activate such resources and personnel as are appropriate to the incident. The Incident Commander is empowered to render such decisions as may be necessary in keeping with the response actions as identified in the Building-Level Emergency Response Plan.

RECOVERY

District Support for Buildings

After a critical incident has occurred, the District is committed to a thorough and comprehensive recovery for students, staff, and families. To achieve this goal, the Post Incident Response Team should consider the following steps:

Step 1: Consult with administrators and others to:

- Determine advisability of team involvement
- Determine nature of team involvement
- If team is needed, acquire release from currently assigned responsibility
- Inform Superintendent of nature of incident

Step 2: Acquire facts and circumstances as to the nature of the trauma/loss

Step 3: Determine those groups and/or individuals most affected by the trauma/loss (target population)

Step 4: Assist building administrator in the following:

- Arrange for staff meeting
- Formulate staff meeting agenda
- Dissemination of information to staff, parents, students, media, etc. (e.g., letters, etc.)
- Determine logistical needs (e.g., workspace, crisis center, counseling rooms, class schedules, etc.)

Step 5: Assignment of team members and other staff to individual tasks

Step 6: Provide Post Incident Response Team Services

- Conduct faculty meeting with all building staff
- Provide educational information to teachers to be used in class
- Conduct classroom meetings with team member and teacher in seriously affected classes
- Assess needs and arrange for follow-up meetings with individuals and small groups
- End of day staff meeting to update staff and administrator and plan for next day
- Crisis Team “debriefing” at the end of day
- Provide substitutes and aides as back-up staff for teachers
- Offer a separate room for parent contact, if necessary
- Crisis workers in offices to aid office staff to deal with parents’ telephone calls and questions

Remind staff about “Teachable Moments”

- Death and grief education
- Personal safety
- Sorting rumor from fact
- Anatomy of the injury (e.g., what type, extent, what it means)

Step 7: Assist in creating a committee that can coordinate and plan for memorial contributions, expressions of sympathy, scholarship funds, etc., should be composed of staff students, and parents

Step 8: Follow-up plans for ending Post Incident Response Team involvement

- Staff meeting
- Alert staff to individual staff questions and needs
- Respond to individual staff questions and needs
- Provide feedback to teachers regarding individual student needs referral of literature
- Refer students and others to appropriate building personnel or other helping resources in the community
- Arrange for meeting with Post Incident Response Team to determine effectiveness of the Post Incident Response Plan in addressing the needs in this particular incident

Medical and Mental Health Emergency Annex

Purpose

This annex describes the courses of action that the school will implement to address emergency medical (e.g., first aid) and mental health counseling issues. Schools should coordinate these efforts with appropriate emergency medical services, law enforcement, fire department and emergency management representatives. 8 NYCRR Section 155.17 (e)(2)(vi) requires the coordination of the ERP with the statewide plan for disaster mental health services. The details of how this coordination is accomplished should be documented within this annex. Schools should consider contacting their county Director of Mental Health and Community Services for information on services available for addressing mental health issues in an emergency.

Sudden Cardiac Arrest Preparedness - Cardiac Emergency Response Plan (CERP)

Purpose

In compliance with Education Law §2801-a(n) (Desha's Law) and Public Health Law §917, Lewiston-Porter Central School District has established a Cardiac Emergency Response Plan (CERP) to ensure a prompt, coordinated, and effective response to incidents of sudden cardiac arrest (SCA) or similar life-threatening emergencies occurring on any school site or at any school-sponsored event, including athletic programs. This section provides the district-wide framework for cardiac emergency preparedness and response, to be supplemented by building-specific CERP annexes within each Building-Level Emergency Response Plan. Building-level annexes must include venue-specific response protocols for all athletic facilities and off-site events, identifying AED locations, access routes, and trained personnel coverage.

Policy Statement

The Lewiston-Porter Central School District will maintain a district-wide CERP aligned with the American Heart Association's (AHA) evidence-based core elements. The plan shall be reviewed

annually by the Lewiston-Porter Central School District Safety Team and approved by the Board of Education. Each building shall develop and maintain a venue-specific CERP annex that conforms to the standards established in this section and follows the NYSED functional annex format requirements for Building-Level Emergency Response Plans.

Core Components

- **Cardiac Emergency Response Team (CERT):** Minimum of 5 trained responders or 10% of building staff, whichever is greater. Roles may include CPR provider, AED retriever, 911 caller, EMS liaison, and crowd control.
- **CPR/AED Training Requirements:** The district-wide school safety team may provide first aid, CPR, and AED training for relevant staff, including members of building-level emergency response teams.
- **AED Placement and Maintenance:** AEDs located to allow retrieval and deployment within 3 minutes from any location on campus; clearly marked, unlocked during events, maintained per manufacturer guidelines; maintenance and inspection logs kept at each building with the building Nurses.
- **Communication Protocols:** Internal – CERT activation and role assignments; External – Immediate EMS activation (call 911) and coordination with responding agencies.
- **Practice Drills:** At least one annual CERP drill per building, including AED retrieval and CPR initiation and measurement of time from collapse recognition to AED application, with a goal of 3 minutes or less; drill reviews documented in after-action reports.
- **Continuous Improvement:** Annual review of the plan and post-incident/debrief updates to procedures. An after-action report will be completed within 24 hours of any cardiac emergency or drill and forwarded to the Safety Team for review and follow-up actions.

EMS Coordination

The Lewiston-Porter Central School District Safety Team and building administrators will coordinate with local EMS to integrate CERP procedures into community responder protocols, including site orientation and AED location information. This coordination will occur at least annually and will include sharing updated AED maps, site access points, and any changes in CERT composition or building layout.

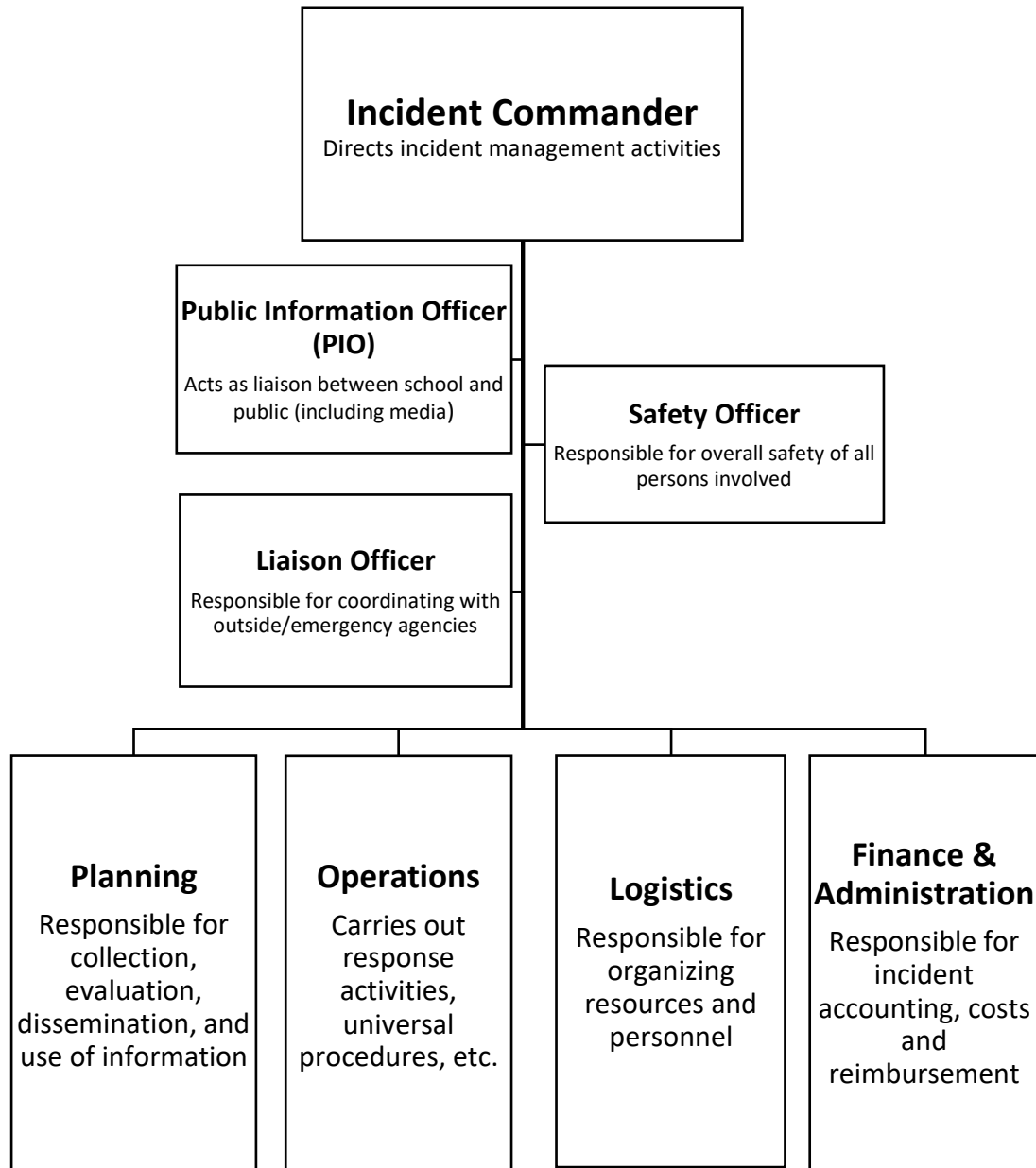
Recordkeeping and Reporting

CPR/AED training records will be maintained by Human Resources. AED maintenance records will be maintained by Facilities. Drill and incident documentation will be retained by the building administrator and forwarded to the Safety Team.

School Incident Command System

To provide for effective direction, control and coordination of an incident, the Building-Level Emergency Response Plan will be activated through the implementation of the Incident Command System (ICS).

Staff are assigned to serve within the ICS structure based on their expertise, training and the needs of the incident. Roles should be pre-assigned based on training and qualifications. The School ICS is organized as follows:



Chain of Command

The **Superintendent of the Lewiston-Porter Central School District** will be responsible for designation of response actions necessary to cope with an emergency.

**Superintendent of Schools / Chief Emergency Officer
(Public Information Officer)**

Mr. Paul Casseri

Office: 716-286-7266

In the event the Superintendent is not available, the response action designation responsibility shall be delegated as follows:

Assistant Superintendent of Administrative Services

Scott Hoot

Office: 716-286-7241

Director of Facilities

Paul Feathers Jr.

Office: 716-286-7290

Director of Special Education and Grant Writing

Breanna Burke

Office: 716-286-7248 or
716-286-7249

Building Administration

High School Principal

Christopher D'Anna

Office: 716-286-2116

High School Assistant Principal

John Evert

Office: 716-286-2115

Middle School Principal

Andrew Auer

Office: 716-286-7201

Middle School Assistant Principal

Bradly Halgash

Office: 716-286-7803

Intermediate Education Center Principal

Tina Rodriguez

Office: 716-286-7251

Primary Education Center Principal

Tamara Larson

Office: 716-286-7220

Supplemental Information as found in the Building-Level Emergency Response Plan

Implied or Direct Threats of Violence

The school district has enacted policies and procedures dealing with violence. These policies and procedures deal with the safety of the school community as well as the range of discipline of those making the threat or committing the act of violence.

Acts of Violence

The district recognizes that appropriate response to acts of violence by students, teachers, other school personnel and visitors varies greatly depending upon the actual threat or act as well as the magnitude of such emergency.

Media Notification Plan

The media plan addresses who is designated to meet/talk with the media. All district/media communication during an emergency must flow through the designated individual to prevent miscommunication or inaccurate information from being released. The plan provides the necessary guidance for district representatives to effectively deal with the media during an emergency.

Parent / Guardian Notification Plan

Addresses the need for a separate plan to notify parent/guardian in the event of an emergency. The plan provides the necessary guidance for district representatives to effectively deal with parents/guardians during an emergency.

Post Incident Response / Recovery

Provides guidance to district representatives for initiating a post incident response to an emergency or tragic event. Specific guidance is given to establishing crisis intervention teams and Critical Incident Stress Debriefing teams and how to utilize them.

Crime Scene Management

The Building Principal or Designee is responsible for crime scene security until relieved by law enforcement officials.

No items shall be moved, cleaned, or altered without prior approval from the appropriate law enforcement agency.

Nothing in this section should be interpreted to preclude the rescue and aid of injured persons.

Student / Staff / Guest with Special Needs

This appendix is a school specific procedure for students with special needs during an emergency situation.

School Safety and the Educational Climate (SSEC) - Formally Violent or Disruptive Incident Reporting (VADIR)

All violent and disruptive incidents must be logged throughout the school year. A summary of all violent and disruptive incidents are to be submitted annually to NYSED.

Revisions Page

Page	Section	Revision
1	Introduction	added 8 NYCRR 155.17 for reference
1	Identification of School Teams	restructured to match 8 NYCRR 155.17(b)(14)
2	Date Chart	added for ease of finding required dates
3	Concepts of Operations	restructured to match 8 NYCRR 155.17(18)(1)(xix)
4	Plan Review and Public Comment	added Alyssa's Law to conform to educational law § 2801-a
4	Plan Review and Public Comment	restructured to match S.E.D requirements
5	Prevention / Intervention Strategies for Faculty	added Workplace Violence statement to encompass Workplace Violence into the District Wide Plan
8-9	Training, Drills, and Exercises	restructured to match Educational Law §807 & 8 NYCRR 155.17
11	Early Detection of Potentially Violent Behaviors	modified materials regarding the early detection of potentially violent behaviors section to reflect State Education changes and requirements
14	BLERP Details	added key topics to reflect BLERP and State Educational requirements
16	Situational Responses - Threat and Hazard Specific Annexes	added Chief Emergency Officer requirement to match 8 NYCRR 155.17
16	BLERP annex's	added new annex's that are found in the BLERP
17	Responses to Acts of Violence / Implied or Direct Threats	added Workplace Violence Prevention Program Statement
20	Sudden Cardiac Arrest Preparedness	Added Sudden Cardiac Arrest Preparedness statement

APPENDICES

Memorandum of Understanding Regarding the School Resource Officer

Public Health Emergency Continuation of Operations Plan

Emergency Remote Instruction Plan

INTER-MUNICIPAL AGREEMENT
SCHOOL RESOURCE OFFICER PROGRAM PARTNERSHIP

This agreement is made as of July 21, 2023, by and between the following parties:

TOWN: TOWN OF LEWISTON, NEW YORK
A Municipal Corporation
1375 Ridge Road
Lewiston, New York 14092
Hereinafter referred to as the "Town"

And

CONTRACTOR: LEWISTON -PORTER CENTRAL SCHOOL DISTRICT
4061 Creek Road
Youngstown, New York 14174
Hereinafter referred to as the "District"

WITNESSETH:

WHEREAS, the Lewiston-Porter Central School District has requested that the Lewiston Police Department provide two (2) school resource officers during each school day of the regular school year; and

WHEREAS, the New York State Education Law requires that the District define the roles and responsibilities of school personnel, security and law enforcement who are deployed in schools; and

WHEREAS, the Lewiston Police Department (hereinafter referred to as the "Police Department" has agreed to provide such services on the following terms and conditions; and

WHEREAS, the Lewiston Town Board by Resolution authorized the Town of Lewiston to enter into an agreement with the District to provide a School Resource Officer.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Term.** This agreement shall commence July 1, 2023, and shall terminate August 31, 2026, provided either party may cancel or terminate this Agreement at any time upon at least sixty (60) days advance written notice to the other party, with accounts to be prorated, adjusted, and settled as of the date of such cancellation or termination.
2. **Services.** Beginning July 1, 2023, the Town, through its Police Department, shall assign two (2) full-time officers (hereinafter "Officer" or "Officers") to the District during the term of this Agreement to act as a School Resource Officer during the regular school day. The School Resource Officer will be stationed at the middle school/high school facility currently located at 4061 Creek Road, Youngstown, New York 14174. The School Resource Officer will work in concert with the school principals and assistant principals, meeting with the principals on a weekly basis.

The School Resource Officer will provide a program of educational leadership by, for example, acting as a guest speaker in addressing tobacco, alcohol, and other drug issues, violence diffusion, violence prevention and safety issues in the school community. The School Resource Officer shall provide informational in-service training for staff on issues related to alcohol and other drugs and the law, violence, gangs, safety and security. The School Resource Officer shall also refer students and/or their families to the appropriate agencies for assistance when need is determined.

The School Resource Officer's responsibilities will include:

- a. Working with District administration as a law enforcement officer to assist in addressing on-campus or school activities, and to help provide a safe environment within the school community;
- b. Working in concert with the Superintendent or designee and meeting with the principals on an as needed basis;
- c. Serving as a member of the Lewiston-Porter Central School District Safety Committee;

- d. Acting as a communication liaison with law enforcement agencies and providing basic information concerning students on campus;
- e. Collaborating with the District administration and staff to design experiences to benefit students, staff and families;
- f. Working with the Superintendent or designee on issues such as criminal and gang activity on campus, student unrest on campus and developing plans and strategies to prevent or minimize dangerous activities which may occur on campus or during school sponsored events;
- g. Participating in discussions and/or meetings with students, parents and faculty members, as needed, to help develop a positive rapport with members of the school community; and
- h. Assisting in maintaining order;

The School Resource Officer may perform other duties consistent with the normal duties and responsibilities of a law enforcement officer and/or School Resource Officer. The School Resource Officer shall not act as a school disciplinarian; school administration is solely responsible for student misconduct and discipline. However, if requested by the Superintendent or designee, the School Resource Officer shall assist in determining whether law enforcement notification, and/or action is appropriate in a particular incident, or to assist in maintaining the chain of custody with respect to contraband or controlled substances.

- 3. **Compliance with Laws/Rules.** The School Resource Officer shall comply with all state and federal laws.. In no circumstance shall the School Resource Officer detain or question a student in order to ascertain the student's immigration status, nor shall the School Resource Officer detain or question a student based on the student's perceived race, nationality, color or native language.
- 4. **Search Procedures.** The District may conduct searches of students, possessions and vehicles as it deems appropriate and is responsible for complying with all applicable laws and Police Department regulations. The School Resource Officer may provide

protection for the safety of all persons involved in the search. The School Resource Officer shall not become involved in administrative (school-related) searches unless specifically requested by the school to provide security, protection or for handling of weapon(s) or contraband. These searches must be at the direction and control of the school official. At no time shall the School Resource Officer request that an administrative search be conducted for law enforcement purposes or have the administrator act as his or her agent. Any law enforcement searches or interviewing of students for law enforcement purposes shall be in compliance with State and Federal Law.

5. **Arrest Procedures**. Students shall not be arrested at school except: (a) where the student poses a real and immediate threat to other student(s), District employee(s), or public safety; or (b) pursuant to a judicial warrant that specifically directs the arrest of the student in a school. Building principals shall be consulted prior to an arrest of a student, where practicable. The student's parent or guardian shall be notified of a child's arrest as soon as practicable.
6. **Assignment of Officer**. The Chief of the Police Department shall, in consultation with the Superintendent, be responsible for the assignment of a particular officer or officers to the School Resource Officer position. The officer(s) assigned shall be appropriately trained to serve as a School Resource Officer; however, this language is not intended to require that the School Resource Officer receive certified training through any particular training program, although they may. The School Resource Officer will be present at the District each day school is in regular session. Such hours will be between the hours of 7:15 am and 3:45 p.m. The School Resource Officer will be compensated from 7:00 a.m. to 4 p.m. each school day. Hours worked in a given day beyond (8) hours will be accumulated as banked hours and will accumulate at a 1:1.5 ratio for those hours worked in excess of the 40 hour work week. The School Resource Officer will also receive banked hours for working additional school events (i.e.... Dances, sporting events, music events, etc.) Accumulated banked hours are intended to equate to full-time pay over school recess periods and summer vacation.

No hours worked by the School Resource Officer will be paid as overtime except as explained in Section 8 of this Agreement, and in accordance with the 1:1.5 banked hours described above. **Attachment 1** provides further explanation as to the banked hours process. In the event that all hours are not utilized as described in Attachment 1, said remaining hours shall be used as additional training and/or time spent at the District, upon mutual agreement of the Town and the District. The hours reflected in **Attachment 1** may vary slightly, as needed, to accommodate the needs of the District, upon approval of both the Superintendent of the District and the Chief of Police. The School Resource Officer shall log hours worked at the District on an hourly basis and shall provide said log to both the Chief of Police and the Superintendent of the District on a bi-weekly basis.

In the event the School Resource Officer is to be absent from work at the District, the Officer shall notify the Chief of Police and the Chief of Police shall notify the District's Superintendent (716-286- 7266). The Town reserves the right to immediately, temporarily reassign any Officer providing the services hereunder to handle emergency situations. The Town agrees to assign another Officer to substitute for the assigned Officer as soon as possible in the event that the assigned School Resource Officer is absent. If necessary, the Chief of Police, as soon as practicable, shall provide a permanent replacement for the Officer. It is understood by and between the parties that the presence of a School Resource Officer on school grounds at all times set forth in this agreement is of paramount importance. In the event that the Superintendent of Schools finds that the School Resource Officer is not effectively performing his/her duties and responsibilities, the District reserves the right to request that the Chief of Police remove the Officer from the program and shall state the reasons for the same in writing. In response, the Chief of Police may require that a meeting be held between the Superintendent, the School Resource Officer, the Chief of Police, and any other parties who may be necessary to attempt to resolve or mediate the concern(s). If the concern(s) cannot be resolved, the Chief of Police shall, in consultation with the Superintendent, assign a new officer to serve as the School Resource Officer.

7. **Supervision of the Officer.** The Officer shall remain under the control of the Town and shall not be considered an employee of the District for any purpose. The Officer assigned to the District is an employee of the Town and shall be subject to departmental control, supervision, policies, procedures and General Orders. Notwithstanding the foregoing, the Officer shall coordinate with the Superintendent and Principals of the school buildings in the District relative to the performance of his/her duties.
8. **Payment.** The costs related to the School Resource Officer position will be billed by the Town to the District on a monthly basis. The District agrees to pay such costs based on the actual costs related to each officer whom serves as an SRO at any given time and recognizes that such costs may vary depending on that particular officer's unique costs including but not limited to pay grade, health insurance selection, etc.
- a) **Part Time Officers:** If, pursuant to the terms of this Agreement, the Town provides services by utilizing part-time officers, it will bill the district based on the hours actually worked by the part-time officers performing duties as a School Resource Officer for the District including time worked for necessary incidental duties (for example, court time for school-related incidents). Incidental duties do not include routine, non-school-related law enforcement matters that occur on or near school grounds (e.g. motor vehicle accidents) unless the District has specifically requested the School Resource Officer's involvement in same. The parties intend that the district will be billed and will reimburse the Town for all associated expenses including, but not limited to, a pro-rata share of all employment benefits, retirements contributions (if applicable), payable to or behalf of the officers.
- b) **Full-time Officer:** Once the Town assigns a full-time officer as the School Resource Officer pursuant to the terms of this Agreement, the Town will bill to the District and the District will reimburse the Town for the full cost to the Town of the Officer. The parties intend that a police officer will be hired and/or assigned by the Town on a full-time basis as the School Resource Officer and that the District will bear the full cost attributable to the employment of the Officer, including but not limited to, the cost of all employment benefits, training, retirement contributions, additional court time, etc.

The District will reimburse the Town for any overtime attributable to School Resource Officer related duties. The District will not be responsible for overtime attributable to any assignment that is not incidental to School Resource Officer related duties. Incidental duties do not include routine, non-related law enforcement matters that occur on or near school grounds (e.g. motor vehicle accidents) unless the District has specifically requested the School Resource Officer's involvement in same. The assigned School Resource Officer will coordinate training, personal time and similar matters with school holiday and break schedules. To the extent possible, vacation time shall be scheduled during summer recess or other school breaks and any vacation time used during the regular school year must be approved in advance by the Chief of Police. The School Resource Officer and the Town will make a good faith effort to schedule training outside of the School Resource Officer's normal working hours at the District, and if that is not possible, the School Resource Officer and/or the Town will coordinate the scheduling of any such training with the Superintendent or his/her designee to ensure that the School Resource Officer is present when needed by the District.

9. **Access to Education Records.** District officials shall allow the SRO to inspect and copy any public records maintained by the school and is permissible by law. For purposes of access to student records, the SRO is considered a "school official" under the Family Educational Rights and Privacy Act ("FERPA") and may be provided students' personally identifiable information on an as-needed basis to carry out SRO duties for legitimate educational purposes. Such information shall only be used by the SRO for the purposes for which the disclosure was made, and to promote school safety and the physical security of students. The SRO may not disclose personally identifiable information obtained from students records, without prior consent, to others, including other law enforcement officers who are not acting in the capacity as school officials, unless the disclosure fits within one of the exceptions to consent under FERPA. The SRO will have independent access to student names and directory information through the District's student information system. The SRO may request student discipline records and

student health records from a District administrator for legitimate educational purposes.

10. **Insurance.** Prior to commencing services under this Agreement, the District and the Town, at its expense, agrees to procure and maintain a policy of Police Professional Liability insurance in an amount of One Million Dollars (\$1,000,000), single limit, against claims for bodily injury, death and property damage, and Commercial General Liability Insurance in an amount of One Million Dollars (\$1,000,000), single limit, against claims of bodily injury, death and property damage occurring in connection with the performance of this Agreement. The Town must name the District as an additional insured and will provide the District with a certificate evidencing this insurance coverage. The District, at its expense, agrees to procure and maintain a policy of General Liability Insurance in an amount of One Million Dollars (\$1,000,000.00), single limit, against claims of bodily injury, death and property damage occurring in connection with the performance of this Agreement. The District must name the Town as an additional insured and will provide the Town with a certificate evidencing this insurance coverage.

11. **Indemnity.** The District covenants and agrees to indemnify and save harmless the Town, its Board, Officers, Employees, and Agents from and against any and all claims, actions, damages, liability, loss, and expense, including attorney's fees, arising from or out of any occurrence in or upon the District's premises, which is caused wholly, or in part, by any act or omission of the District, its Officers, Employees, and/or Agents, in the performance of this Agreement.

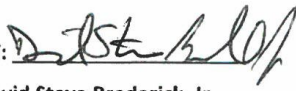
The Town covenants and agrees to indemnify and save harmless the District, its Board, Officers, Administrators, Employees, and Agents from and against any and all claims, actions, damages, liability, loss, and expense, including attorneys' fees, arising from or out of any occurrence in or upon the District's premises, which is caused wholly, or in part, by any act or omission of the Town, its Board, Officers, Employees, and/or Agents, in the performance of this Agreement.

12. **Authorized Representative.** The individual signing below on behalf of the District or Town hereby represents and warrants that she/he is duly authorized to execute and deliver this Agreement on behalf of their respective District or Town and that this Agreement is binding upon the parties.
13. **Assignment.** Neither party shall assign, transfer, convey, sublet, or otherwise dispose of this Agreement or any of its right, title, or interest therein, or the power to execute this Agreement, without the prior written consent of the other party.
14. **Amendments.** No waiver, modification, or amendment of this Agreement or any part thereof shall be valid unless in writing and duly executed by both parties. A waiver of any breach hereof shall not prevent forfeiture for any succeeding right.
15. **Captions.** The captions of this Agreement are for convenience and reference only and in no way define, limit or describe the scope or intent of this Agreement.
16. **Entire Agreement.** This Agreement contains the sole and entire agreement between the parties relating to the services provided hereunder and shall supersede any and all other agreements between the parties. Any other statements or representations made by either party are void and have no force or effect.
17. **Venue.** Any legal action commenced pursuant to the terms of this Agreement shall be brought in a court of competent jurisdiction in the County of Niagara.
18. **Mutual Drafting.** This Agreement shall be deemed the joint work product of the parties and any rule of construction that a document shall be interpreted or construed against a drafter of such document shall not be applicable.
19. **Severability.** If any provision of the Agreement will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first set forth above.

(Signature pages to follow)

TOWN OF LEWISTON

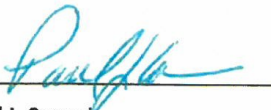
BY: 

David Steve Broderick, Jr.

Town of Lewiston Supervisor

Dated: 8/28/23

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

BY: 

Paul J. Casseri

Superintendent of Schools

Dated: 7/21/23

ATTACHMENT 1
BANKED HOUR PROCESS

The Full-Time School Resource Officer assigned, by the Chief of Police, to the Lewiston-Porter Central School District shall have the ability to bank any additional hours worked beyond the regular day (see Section 3.0 Assignment of Officer) instead of these hours being paid as "overtime". The hours will accumulate on a 1:1.5 worked:banked ratio to accommodate for the officer's anticipated overtime pay rate. These hours normally paid on an "overtime" basis at the time they are worked, will be "banked" and paid to the officer on the regular pay schedule, during the months of July and August.

An overtime bank of approximately 336 hours (42 days) would result in the officer being paid for the months of July and August.

Attachment 1a

INTERMUNICIPAL AGREEMENT SCHOOL RESOURCE OFFICER PARTNERSHIP ATTACHMENT 1 (Sample)

Type of Work	Days	Hours	Totals
Regular School Calendar	176	9	1584
Vacation (4weeks)	20	8	160
Home Sporting Events	40	3	120
Dances and Music Performances	20	3	60
Homecoming/Spirit Weeks	12	3	36
Training (avoid school days)	15	8	120
Total			2080

Lewiston-Porter Central School District

Public Health Emergency Continuation of Operations Plan

Revised June 2025

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Promulgation

This plan has been developed in accordance with the amended New York State Labor Law section 27-c and New York State Education Law paragraph m of subdivision 2 of section 2801-a (as amended by section 1 of part B of chapter 56 of the laws of 2016), as applicable.

This plan has been developed with the input of the LPOEA, LPUT, LPAP, CSEA unions, as required by the amended New York State Labor Law.

No content of this plan is intended to impede, infringe, diminish, or impair the rights of us or our valued employees under any law, rule, regulation, or collectively negotiated agreement, or the rights and benefits which accrue to employees through collective bargaining agreements, or otherwise diminish the integrity of the existing collective bargaining relationship.

Record of Changes

Date of Change	Description of Changes	Implemented By

Purpose, Scope, Situation Overview, and Assumptions

Purpose

This plan has been developed in accordance with the amended New York State Labor Law section 27-c and New York State Education Law paragraph m of subdivision 2 of section 2801-a (as amended by section 1 of part B of chapter 56 of the laws of 2016), as applicable. These laws were amended by the passing of legislation S8617B/A10832 signed by the Governor of New York State on September 7, 2020, requires public employers to adopt a plan for operations in the event of a declared public health emergency involving a communicable disease. The plan includes the identification of essential positions, facilitation of remote work for non-essential positions, provision of personal protective equipment, and protocols for supporting contact tracing.

Scope

This plan was developed exclusively for and is applicable to **Lewiston-Porter Central School District**. This plan is pertinent to a declared public health emergency in the State of New York which may impact our operations; and it is in the interest of the safety of our employees and contractors, and the continuity of our operations that we have promulgated this plan.

Situation Overview

On March 11, 2020 the World Health Organization declared a pandemic for the novel coronavirus which causes the COVID-19 severe acute respiratory syndrome. This plan has been developed in accordance with amended laws to support continued resilience for a continuation of the spread of this disease or for other infectious diseases which may emerge and cause a declaration of a public health emergency.

The health and safety of our employees and contractors is crucial to maintaining our mission essential operations. We encourage all employees and contractors to use [CDC Guidance for Keeping Workplaces, Schools, Homes, and Commercial Establishments Safe](#). The fundamentals of reducing the spread of infection include:

- Using hand sanitizer and washing hands with soap and water frequently, including:
 - After using the restroom
 - After returning from a public outing
 - After touching/disposing of garbage
 - After using public computers, touching public tables, and countertops, etc.
- Practice social distancing when possible
- If you are feeling ill or have a fever, notify your supervisor immediately and go home
- If you start to experience coughing or sneezing, step away from people and food, cough or sneeze into the crook of your arm or a tissue, the latter of which should be disposed of immediately
- Clean and disinfect workstations as needed
- Other guidance which may be published by the CDC, the State Department of Health, or County health officials

Planning Assumptions

This plan was developed based on information, best practices, and guidance available as of the date of publication. The plan was developed to largely reflect the circumstances of the current Coronavirus pandemic but may also be applicable to other infectious disease outbreaks.

The following assumptions have been made in the development of this plan:

- The health and safety of our employees and contractors, and their families, is of utmost importance
- The circumstances of a public health emergency may directly impact our own operations
- Impacts of a public health emergency will take time for us to respond to, with appropriate safety measures put into place and adjustments made to operations to maximize safety
- The public and our constituency expects us to maintain a level of mission essential operations
- Resource support from other jurisdictions may be limited based upon the level of impact the public health emergency has upon them
- Supply chains, particularly those for personal protective equipment (PPE) and cleaning supplies, may be heavily impacted, resulting in considerable delays in procurement
- The operations of other entities, including the private sector (vendors, contractors, etc.), non-profit organizations, and other governmental agencies and services may also be impacted due to the public health emergency, causing delays or other disruptions in their services
- Emergency measures and operational changes may need to be adjusted based upon the specific circumstances and impacts of the public health emergency, as well as guidance and direction from public health officials and the governor
- Per S8617B/A10832, 'essential employee' is defined as a public employee or contractor that is required to be physically present at a work site to perform their job
- Per S8617B/A10832, 'non-essential employee' is defined as a public employee or contractor that is not required to be physically present at a work site to perform their job

Concept of Operations

The Superintendent of **Lewiston-Porter Central School District**, their designee, or their successor holds the authority to execute and direct the implementation of this plan. Implementation, monitoring of operations, and adjustments to plan implementation may be supported by additional personnel, at the discretion of the Superintendent.

Upon the determination of implementing this plan, all employees and contractors of **Lewiston-Porter Central School District** shall be notified by email and District Messaging System with details provided as possible and necessary, with additional information and updates provided on a regular basis. All district employees, parents and guardians, and the Board of Education will be notified of pertinent operational changes by way of email and District Messaging System. Other interested parties, such as vendors, will be notified by phone and/or email as necessary. The Superintendent/designee will maintain communications with the public and constituents as needed throughout the implementation of this plan.

The Superintendent of **Lewiston-Porter Central School District**, their designee, or their successor will maintain awareness of information, direction, and guidance from public health officials and the Governor's office, directing the implementation of changes as necessary.

Upon resolution of the public health emergency, the Superintendent of **Lewiston-Porter Central School District**, their designee, or their successor will direct the resumption of normal operations or operations with modifications as necessary.

Mission Essential Functions

When confronting events that disrupt normal operations, **Lewiston-Porter Central School District** is committed to ensuring that essential functions will be continued even under the most challenging circumstances.

Essential functions are those functions that enable an organization to:

1. Maintain the safety of employees, contractors, and our constituency
2. Provide vital services
3. Provide services required by law
4. Sustain quality operations
5. Uphold the core values of **Lewiston-Porter Central School District**

The **Lewiston-Porter Central School District** has identified as critical only those priority functions that are required or are necessary to provide vital services. During activation of this plan, all other activities may be suspended to enable the organization to concentrate on providing the critical functions and building the internal capabilities necessary to increase and eventually restore operations. Appropriate communications with employees, contractors, our constituents, and other stakeholders will be an ongoing priority.

Essential functions are prioritized according to:

- The time criticality of each essential function
- Interdependency of one function to others
- The recovery sequence of essential functions and their vital processes

Priority 1 identifies the most essential of functions, with priority 4 identifying functions that are essential, but least among them.

The mission essential functions for **Lewiston-Porter Central School District** have been identified as:

Essential Function	Description	Priority
Superintendent of Schools	Oversees and plans. Assigns critical functions ensuring compliance with CDC, DOH, and NYSED requirements. Establishes communication with staff and parents to execute and standardize district goals. Establishes contacts to provide outside organizations with information relative to District plans to procedures. Communicates with the Board of Education directly.	1
Board of Education	The Board of Education and the Superintendent of Schools will dictate school policy and procedures.	1
Assistant Superintendent for Administrative Services	Liaison for the Superintendent of Schools. Coordinates and supports the goals of the District with the Superintendent of Schools and Assistant Superintendent for Curriculum, Instruction, and Technology. Oversees the functions of the Business Office. Communicates directly with administration to assist with planning and daily functions to achieve District goals and maintain safety equipment and supplies. Assists with CDC, DOH, and NYSED regulations including oversight of NYS recording requirements and Nursing staff.	1
Director of Curriculum, Instruction, and Technology	Liaison for the Superintendent of Schools. Coordinates and supports the goals of the District with the Superintendent of Schools and Assistant Superintendent for Administrative Services. Communicates directly with the administration to assist with planning and functions, ensuring that the needs of the district are being met. Reports to the Superintendent of Schools.	1
Administration	Coordinates functions delegated by the Superintendent of Schools. Assigns tasks to facilitate and accomplish District goals. Communicates regularly with the Assistant Superintendent for Administrative Services and the Director of Curriculum, Instruction, and Technology. Oversees personnel assigned to tasks. Ensures critical functions are being performed as necessary. Provides regular progress reports on daily activities necessary to accomplish District goals. When directed by the Superintendent of Schools, the administration is responsible for communicating and updating employees in district policy. This includes cleaning regime, scheduling and any changes to these duties. Monitors and requests building safety equipment and supplies as needed.	1

Director of Facilities	Coordinates functions with the Superintendent of Schools, Assistant Superintendent for Administrative Services, Administration, and Staff. Responsible for staffing, maintenance activities, custodial duties including ordering supplies, training, scheduling to meet the needs of the district. Instructs and informs staff of district policy and procedures including personal protection, cleaning procedures, and methods of reporting and receiving issues and concerns that may affect or enhance safety procedures. Responsible for communication and updating employees in district policy, cleaning regime, schedules and constant changes to these duties. Maintains a current inventory of supplies and safety equipment and provides staff and services as needed. Inventory includes maintaining a cache of necessary supplies and equipment through reordering and replenishing stock so as not to fall short of critical supplies. Adjusts schedules to meet current needs, updates, and trains staff on proper handling and use of tools and chemicals as per manufacturer, CDC, DOL, and DOH requirements. Coordinates deliveries and ensures delivery agents know and follow district policy when on site. Schedules outside maintenance activities. Ensures third party contractors know and follow all school, CDC, DOL, and DOH policies while on school district property.	1
Head of Maintenance	Coordinates activities with and updates the Director of Facilities regularly. Provides employees with proper direction for performing necessary cleaning equipment, cleaning products, and protocols. Provides a direct line of communication from custodial staff to the Director of Facilities. Keeps records of and controls inventory, communicates directly with suppliers for ordering and receiving material and supplies to maintain an adequate cache of necessary products and materials. Coordinates all deliveries including deliveries from suppliers and deliveries to building staff. Assists with building schedules and arranging custodial staff and staff schedules to meet district needs. Responsible for communication and updating employees in district policy, cleaning regime, schedules and constant changes to these duties.	1
Office of the Superintendent and District Clerk	Assists the Superintendent of Schools and the Board of Education with maintaining critical and vital services. Provides record keeping and administrative support. As the District Clerk will continue to provide all vital services and maintain all Board records.	1

Business Office	Assists the Superintendent of Schools and the Assistant Superintendent for Administrative Services with maintaining critical functions and Administration oversight. Provides needed guidance and advice with logistical and financial obligation; as well as record keeping. Provides purchasing support to ensure that necessary safety equipment and supply inventory can be maintained for education, maintenance, nursing, and custodial functions.	1
Technology Department	Director of Technology and Data provides support to ensure critical infrastructure is in place to provide effective building support and educational support securely. Works directly with the Superintendent of Schools and Administration staff to ensure communication and internet stability. Provides the necessary equipment and approved software to staff and students to perform the functions of each necessary school sector to maintain building maintenance, day to day operations, and educational needs.	1
School Nurses	Assists with the goals of the district. Provide medical insight and support to help maintain a healthy school population. Assists with planning and achieving district goals. Provides support and assistance to carry out orders from the School Physician, CDC, DOH, and NYSED regulations. Maintains a sanitary environment. Monitors quarantine area. Keeps accurate records. Makes immediate and necessary notifications to building administrators when necessary. Coordinates activities with parents. Offers guidance to building occupants and parents. Communicates regularly with the building administration and the Assistant Superintendent for Administrative Services.	1
Building Secretaries	Staff will continue to perform vital services as directed by the Superintendent of Schools and directed by their building administrator. The district will determine need based on individual circumstances and can be utilized in school or remotely. Administration will provide services necessary for staff to operate in a safe and clean environment on site. Administration will ensure all staff will be informed of and are required to adhere to district safety policy while on site. Administration will provide necessary means and materials to safely and effectively work in a remote setting as well.	1

Maintenance Staff	Maintenance staff will perform vital services to keep and maintain essential equipment for onsite and remote learning. Maintenance staff and work will be overseen by the Director of Facilities. Staff will be informed of school procedures and adhere to all personal safety protocols required by the CDC, DOL, (PESH), and DOH at all times. The Director of Facilities will supervise and schedule maintenance personnel for the purpose of keeping vital services operating and functional.	1
Custodial Staff	Custodial staff will work as directed by the Director of Facilities and Head of Maintenance. The Director of Facilities and Head of Maintenance will oversee and ensure school buildings are being cleaned properly. Building Administration will also assist with notification and information about building conditions and issues that need to be discussed or addressed. Custodial staff has received pandemic awareness training. Training provided essential information about communicable diseases. Training also included information about personal protective equipment, cleaning products, proper disinfection and sanitation, and product use, product labels, Safety Data Sheets, and manufacturers' requirements for use. The district will provide custodial staff with the required personal protective equipment and cleaning supplies to maintain a safe working environment. Staff shifts and personnel will be scheduled accordingly based on the needs of the district. As with all staff, custodial personnel will follow district protocols required by the CDC, DOL, (PESH), DOH, and district while providing services and on breaks.	1
Outside Contractors	Outside contractors will be scheduled and work will be performed with the oversight of the Director of Facilities. All outside contractors will notify the Director of Facilities when they arrive on-site. Outside contractors will be informed of district procedures and policy before they are allowed to work on the premises. Companies performing work on-site will provide their employees with the proper PPE to comply with district policy. Outside contractors who do not or cannot work safely will not be allowed on district property.	1
Food Service	All Food Service operations will be determined by the Assistant Superintendent for Administrative Services. All district protocols will be initiated by the District Food Service contractor.	1

Transportation	Transportation will provide services directed by the Assistant Superintendent for Administrative Services. The Transportation Coordinator will supervise operations. The district will provide safe and secure transportation based on the needs of the district and learning environment. Protocols will be established and the Transportation Contractor has received proper training for cleaning and sanitizing buses. The Transportation Contractor will provide their employees with the training and proper PPE and disinfection equipment to effectively maintain the transportation fleet. Records will be maintained accurately to ensure bus safety procedures are being followed. The Transportation Coordinator will schedule staff and bussing pickup and drop off according to the needs of the district. The district will continually inform staff and parents of changes to procedures as necessary.	1
Outside Deliveries	Deliveries will be coordinated with the Director of Facilities, the Head of Maintenance, custodians. The Director of Facilities will inform companies of district policy and procedures in advance. All delivery agents will be required to notify the district prior to arrival at the district and strictly adhere to district policy while on site. Employers will be required to provide their employees with the proper PPE to work safely while on site.	1

Essential Positions

Each essential function identified above requires certain positions on-site to effectively operate. The table below identifies the positions or titles that are essential to be staffed on-site for the continued operation of each essential function. Note that while some functions and associated personnel may be essential, some of these can be conducted remotely and do not need to be identified in this section.

Essential Function	Essential Positions/Titles	Justification for Each
Information Technology	Director of Technology & Data Technology Coordinator Network Managers	The Director of Technology and Data establishes all priorities for the IT task and organizes staff. IT staff members provide support in setting up hardware and software, network management, and help desk support.
Administration and Oversight	Superintendent of Schools	The Superintendent is the decision-maker for the entire district.
Operations	Assistant Superintendent for Administrative Services	The Assistant Superintendent for Administrative Services ensures all essential functions are maintained.
Education	Director of Curriculum, Instruction, Technology & Data	The Director of Curriculum, Instruction, Technology & Data determines the educational plan.
Facilities	Director of Facilities	The Director of Facilities maintains the necessary level of cleaning and sanitizing.
Administration	Principals, Assistant Principals, Directors	The Principals, Assistant Principals and Directors are the liaisons between students, families, and employees in the building.
Cleaning and Sanitizing	Buildings and Grounds Staff, Custodial Maintenance and Laborers and Grounds Staff	Performs all cleaning and sanitization and necessary upkeep of the buildings.
Support	Secretary to the Superintendent/District Clerk	Provides necessary support to the Superintendent of Schools and the Board of Education.
Support	District Clerical Staff	Provides necessary support for all Administrators.
Health Services	School Nurses	Directs all Health Services.

Reducing Risk Through Remote Work and Staggered Shifts

Through assigning certain staff to work remotely and by staggering work shifts, we can decrease crowding and density at work sites and on public transportation.

Remote Work Protocols

Non-essential employees and contractors able to accomplish their functions remotely will be enabled to do so at the greatest extent possible. Working remotely requires:

1. Identification of staff who will work remotely
2. Approval and assignment of remote work
3. Equipping staff for remote work, which may include:
 - a. Internet capable laptop
 - b. Necessary peripherals
 - c. Access to VPN and/or secure network drives
 - d. Access to software and databases necessary to perform their duties
 - e. A solution for telephone communications
 - i. Note that phone lines may need to be forwarded to off-site staff

The Superintendent of Schools and the Assistant Superintendent for Administrative Services will determine the level of remote working for all district employees in conjunction with all NYSDOH guidelines.

Staggered Shifts

Implementing staggered shifts may be possible for personnel performing duties which are necessary to be performed on-site but perhaps less sensitive to being accomplished only within core business hours. As possible, management will identify opportunities for staff to work outside core business hours as a strategy of limiting exposure. Regardless of changes in start and end times of shifts, **Lewiston-Porter Central School District** will ensure that employees are provided with their typical or contracted minimum work hours per week. Staggering shifts requires:

1. Identification of positions for which work hours will be staggered
2. Approval and assignment of changed work hours

The Director of Facilities will work with the Superintendent of Schools/designee to formulate a calendar that schedules employees based on the needs of the District.

Personal Protective Equipment

The use of personal protective equipment (PPE) to reduce the spread of infectious disease is important to supporting the health and safety of our employees and contractors. PPE which may be needed can include:

- Masks
- Face shields
- Gloves
- Disposable gowns or aprons

Note that while cleaning supplies are not PPE, there is a related need for cleaning supplies used to sanitize surfaces, as well as hand soap and hand sanitizer. The Coronavirus pandemic demonstrated that supply chains were not able to keep up with increased demand for these products early in the pandemic. As such, we are including these supplies in this section as they are pertinent to protecting the health and safety of our employees and contractors.

Protocols for providing PPE include the following:

1. Identification of need for PPE based upon job duties and work location
2. Procurement of PPE
 - a. As specified in the amended law, public employers must be able to provide at least two pieces of each required type of PPE to each essential employee and contractor during any given work shift for at least six months
 - b. Public employers must be able to mitigate supply chain disruptions to meet this requirement
3. Storage of, access to, and monitoring of PPE stock
 - a. PPE must be stored in a manner which will prevent degradation
 - b. Employees and contractors must have immediate access to PPE in the event of an emergency
 - c. The supply of PPE must be monitored to ensure integrity and to track usage rates

The Director of Facilities and the Head of Maintenance will be responsible for ensuring the proper PPE is available at all buildings for required applications. The District will work to ensure we maintain a six month supply of PPE as directed above for all faculty, students. An extra supply of PPE will be available in all buildings with the Principals, Nurses and Custodial staff. The **Lewiston-Porter Central School District** participates in the Orleans-Niagara Corporative Bid Purchasing Agreement. They provide a comprehensive list of suppliers and products used for maintaining employee safety, disinfecting and sanitization protocols.

Surplus PPE will be stored in a dry, secured central location. Access to the surplus of PPE can only be made by the Director of Facilities and Head of Maintenance as this will ensure the accurate accountability of all supplies on hand. The Head of Maintenance will be responsible for keeping accurate records and reporting.

Staff Exposures, Cleaning, and Disinfection

Staff Exposures

Staff exposures are organized under several categories based on the type of exposure and presence of symptoms. Following CDC guidelines, we have established the following protocols:

- A. If employees or contractors are exposed to a known case of communicable disease that is the subject of the public health emergency (defined as a 'close contact' with someone who is confirmed infected, which is a prolonged presence within six feet with that person):
 - 1. Potentially exposed employees or contractors who do not have symptoms should remain at home or in a comparable setting and practice social distancing for the lesser of 14 days or other current CDC/public health guidance for the communicable disease in question.
 - a. As possible, these employees will be permitted to work remotely during this period of time if they are not ill.
 - b. All necessary parties will be notified of staff exposure through contact tracing.
 - c. See the section titled Documentation of Work Hours and Locations for additional information on contact tracing.
 - 2. CDC guidelines for COVID-19 provide that critical essential employees may be permitted to continue work following potential exposure, provided they remain symptom-free and additional precautions are taken to protect them, other employees and contractors, and our constituency/public.
 - a. Additional precautions will include the requirement of the subject employee or contractor, as well as others working in their proximity, to wear appropriate PPE at all times to limit the potential of transmission.
 - b. In-person interactions with the subject employee or contractor will be limited as much as possible.
 - c. Work areas in which the subject employee or contractor are present will be disinfected according to current CDC/public health protocol at least every hour, as practical. See the section on Cleaning and Disinfection for additional information on that subject.
 - d. If at any time they exhibit symptoms, refer to item B below.
 - e. The Superintendent of Schools/designee, in the organization is the decision-maker in these circumstances and who is responsible for ensuring these protocols are followed.
- B. If an employee or contractor exhibits symptoms of the communicable disease that is the subject of the public health emergency:
 - 1. Employees and contractors who exhibit symptoms in the workplace should be immediately separated from other employees, customers, and visitors. They should immediately be sent home with a recommendation to contact their physician.
 - 2. Employees and contractors who exhibit symptoms outside of work should notify their supervisor and stay home, with a recommendation to contact their physician.

3. Employees should not return to work until they have met the criteria to discontinue home isolation per CDC/public health guidance and have consulted with a healthcare provider.
 4. Niagara County's criteria for COVID-19 provides that persons exhibiting symptoms may return to work if at least 72 hours have passed since the instance of fever without the use of fever-reducing medications. If the disease in question is other than COVID-19, Niagara County and other public guidance shall be referenced.
 5. The Assistant Superintendent for Administrative Services in the organization must be informed in these circumstances and who is responsible for ensuring these protocols are followed.
- C. If an employee or contractor has tested positive for the communicable disease that is the subject of the public health emergency:
1. Apply the steps identified in item B, above, as applicable.
 2. Areas occupied for prolonged periods of time by the subject employee or contractor will be closed off.
 - a. CDC guidance for COVID-19 indicates that a period of 24 hours is ideally given before cleaning, disinfecting, and reoccupation of those spaces will take place. If this time period is not possible, a period of as long as possible will be given. CDC/public health guidance for the disease in question will be followed.
 - b. Any common areas entered, surfaces touched, or equipment used shall be cleaned and disinfected immediately.
 - c. See the section on Cleaning and Disinfection for additional information on that subject.
 3. Identification of potential employee and contractor exposures will be conducted.
 - a. If an employee or contractor is confirmed to have the disease in question, the Superintendent of Schools/designee should inform all contacts of their possible exposure. Confidentiality shall be maintained as required by the Americans with Disabilities Act (ADA).
 - b. Apply the steps identified in item A, above, as applicable, for all potentially exposed personnel.

We recognize there may be nuances or complexities associated with potential exposures, close contacts, symptomatic persons, and those testing positive. We will follow CDC/public health recommendations and requirements and coordinate with our local public health office for additional guidance and support as needed.

Cleaning and Disinfecting

CDC/public health guidelines will be followed for cleaning and disinfection of surfaces/areas. Present guidance for routine cleaning during a public health emergency includes:

1. As possible, employees and contractors will clean their own workspaces in the beginning, middle, and end of their shifts, at a minimum, in conjunction with District custodial staff.
 - a. High traffic/high touch areas and areas which are accessible to the public/constituents will be disinfected at least hourly.

- b. The Head of Maintenance under the supervision from the Director of Facilities will coordinate and establish cleaning guidelines and schedules for all cleaners to cover the common areas listed above.
2. Staff tasked with cleaning and disinfecting areas will be issued and required to wear PPE appropriate to the task.
3. Soiled surfaces will be cleaned with soap and water before being disinfected.
4. Surfaces will be disinfected with products that meet EPA criteria for use against the virus in question and which are appropriate for that surface.
5. Staff will follow instructions of cleaning products to ensure safe and effective use of the products.

Provision of Leave and Designation and Recording of Absences from Work

Provision of leave for employees and/or contractors, and designation and recording of absences from work, shall be handled consistent with applicable law, applicable contracts, and guidance from regulatory authorities having jurisdiction.

Documentation of Work Hours and Locations

In a public health emergency, it may be necessary to document work hours and locations of each employee and contractor to support contact tracing efforts. Identification of locations shall include on-site work, off-site visits.

This information may be used by **Lewiston-Porter Central School District** to support contact tracing within the organization and may be shared with local public health officials.

Lewiston-Porter Central School District

Emergency Remote Instruction Plan

Reviewed June 2025

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Introduction

Lewiston-Porter Central School District developed the following **Emergency Remote Instruction Plan** to address the instruction of students if extraordinary circumstances prevent students and staff from physically attending school. The **Emergency Remote Instruction Plan** meets the requirements of New York State Education Commissioner's Regulations for inclusion in the District-Wide School Safety Plan.

Background Information

The NYS Education Department (NYSED) authorized a "snow day pilot" program during the Covid-19 pandemic 2020-2021 and 2021-2022 school years. This program allowed school districts to deliver instruction remotely on days in which they would otherwise have closed due to an emergency.

To give districts greater predictability, in September 2022, the NYSED Board of Regents amended section 175.5(e) of the Commissioner's regulations to codify this flexibility. Districts that would otherwise close due to an emergency may, **but are not required to**, remain in session and provide instruction through remote learning and count these instructional days towards the annual hours requirement for State Aid purposes. Instruction must be provided to all students and be consistent with the definition of remote instruction, as explained below. In addition, beginning with the 2023-2024 school year, such instruction must be consistent with the school district's **Emergency Remote Instruction Plan**.

NYSED also amended section 155.17 of the Commissioner's regulations to require public schools, BOCES, and county vocational education and extension boards amend their **District-Wide School Safety Plans** to include plans for remote instruction beginning with the 2023-2024 school year. This gives the public an opportunity to provide feedback on such plans for remote instruction prior to their adoption. The **Emergency Remote Instruction Plan** must include the methods that the school district will ensure the availability of: devices; internet access; provision of special education and related services for students with disabilities; the expectations for time spent in different remote modalities.

Such plans also require that each chief executive officer of each educational agency located within a public school district report information on student access to computing devices and access to the internet each year.

NYSED additions to section 100.1 of the Commissioner's regulations define the term "remote instruction." This definition identifies various ways in which remote instruction may be delivered, but which must include, in all situations, regular and substantive teacher-student interaction with an appropriately certified teacher.

The NYS Board of Regents adopted the amendments noted above that became effective as a permanent rule on September 28, 2022. Sections 200.7, 200.16, and 200.20 of the Regulations of the Commissioner of Education were amended, and became effective September 13, 2022, and December 12, 2022, as an emergency action for the preservation of the general welfare to permit approved special education providers to provide remote instruction in the 2022-2023 school year on days they would otherwise close due to an emergency and to count such instructional days towards 14 minimum requirements and to identify the ways in which such

remote instruction may be delivered. These amendments relate to remote instruction and its delivery under emergency conditions for students in approved private schools for the education of students with disabilities, state-supported schools, state-operated schools, and approved preschool special education programs. These updated regulations now provide the same flexibility for remote instruction under emergency conditions that was given to school districts. The effective date of the final rule was January 25, 2023.

Remote Instruction

The Commissioner's regulations define remote instruction as "instruction provided by an appropriately certified teacher, or in the case of a charter school an otherwise qualified teacher pursuant to Education Law §2854(3)(a-1), who is not in the same in-person physical location as the student(s) receiving the instruction, where there is regular and substantive daily interaction between the student and teacher." For the purpose of this plan, remote instruction means the instruction occurring when the student and the instructor are in different locations due to the closure of one or more of the district's school buildings due to emergency conditions as determined by the Superintendent of Schools. Emergency conditions include, but are not limited to, extraordinary adverse weather conditions, impairment of heating facilities, insufficient water supply, prolonged disruption of electrical power, shortage of fuel, destruction of a school building, shortage of transportation vehicles, or a communicable disease outbreak, and the school district would otherwise close due to such an emergency.

Unscheduled School Delays and Early Releases

Instructional hours that a school district scheduled but did not execute, either because of a delay to the start of a school day or an early release, due to emergency conditions, may still be considered as instructional hours for State Aid purposes for up to two instructional hours per session day, provided the School Superintendent certifies such to NYSED, on the prescribed NYSED form, that an extraordinary condition existed on a previously scheduled session day and that school was in session on that day (NYSED Part 175.5).

The **Emergency Remote Instruction Plan** shall identify various ways in which instruction may be delivered, including synchronous and asynchronous instruction. In all situations, remote instruction requires regular and substantive teacher-student interaction with an appropriately certified teacher.

Synchronous instruction engages students in learning in the direct presence (remote or in-person) of a teacher in real time. During remote instruction, students and teachers attend together from different locations using technology. Asynchronous instruction is self-directed learning that students engage in learning without the direct presence (remote or in-person) of a teacher. Students access class materials during different hours and from different locations. During an emergency closing, synchronous instruction is the preferred method of instruction, whereas asynchronous instruction is considered supplementary instruction.

Ensuring Accessibility and Availability (Internet, Computers / Devices)

Lewiston-Porter Central School District shall survey families to find out who has a reliable high-speed internet connection. A survey conducted in 2020 identified families who live in the district that do not have access, therefore remote learning is a challenge, if not impossible, for these students. Since 2020, every student who enrolls in the district provides information on internet access and computer accessibility. All survey information is stored and available in the **Powerschool and DataWarehouse**. When students do not have internet access, the district works with the families to develop a plan to provide instructional materials for them as well as a process for recording attendance and grading. The district works with the community to provide locations where internet access could be used if they are able to use these locations.

Commissioner's regulation 115.17(f) outlines the annual data collection that districts must submit to SED every year by June 30. It requires the school district to survey families regarding internet and device access at the student's place(s) of residence. The chief executive officer (School Superintendent) shall survey students and parents and persons in parental relation to such students to obtain information on student access to computing devices and access to internet connectivity.

District policy 7150 Remote Learning and 8270 Instructional Technology and procedures are followed to ensure computing devices are made available to students or other means by which students will participate in synchronous instruction.

Lewiston-Porter Central School District Emergency Remote Instruction Plan

POLICIES	The plan adheres to guidance set forth in the following Board of Education policies: • Policy 6410 Staff Use of Computerized Information Resources • Regulation 6410R Staff Acceptable Use Policy, Form Staff Acceptable Use Policy Agreement Form • Policy 7100 Attendance • Policy 7110 Comprehensive Student Attendance Policy • Policy 7150 Remote Learning • Policy 7315 Student Use of Computerized Information Resources (Acceptable Use) • Regulation 7315R Student Acceptable Use (AUP) Guidelines • Regulation 7315R.1 PEC Acceptable Use Policy • Regulation 7215R.2 IEC Acceptable Use Policy • Regulation 7315R.3 MS/HS Acceptable Use Policy • Manual 7315M Student Use of Technology Policies and Agreements Manual • Lewiston-Porter Code of Conduct Please click this LINK to view the Lewiston-Porter Policy Manual.
INTERNET AND DIGITAL DEVICE ACCESS	The school district provides all students in grades K-12 access to a personal computing device. Specifically, students in K-2 are provided iPads and students in 3-12 are provided Chromebooks. In the event of an emergency, closing provisions will be made to the greatest extent possible to ensure that all students have their device at home for instruction. The school district participates fully in the SED Digital Access Survey along with locally developed surveys to assess how many students have internet access at home. The district provides hotspots to any families that indicate a need for reliable internet to facilitate access to learning at home. All faculty should have an alternative general activity for students in the instance that widespread power outages or other disruptions to connectivity occur preventing synchronous connection. If students lose connectivity, then the expectation is they will complete the alternate assignment provided.
PEDAGOGY	All teachers in grades K-12 will use Google Meet for virtual instruction; however, they may use SeeSaw or Goggle Classroom as their learning management system. Several district provided instructional technology software programs are available to support instruction along with a wide array of other resources curated by faculty. Teachers will utilize these programs to

	differentiate instruction, accessing a variety of delivery methods that best suit their course, grade level, and teaching style. The instructional approach may include a combination of: Synchronous “Live” Instruction - Using Google Meet, along with other digital platforms, teachers will deliver real-time instruction to a full group or subset of students. Teachers may incorporate asynchronous or project-based opportunities within this model. Teachers will make personal connections with all students during scheduled class times via Google Meet. These connections will allow teachers to take attendance, introduce new content or skills and will allow students to connect with their teachers and peers in order to be guided through lessons, ask questions, and maintain personal relationships. The duration of these synchronous connections depends on the grade level and daily instructional plan but should be the primary mode of instruction and substantial enough to guide learning. Asynchronous “Flipped” Instruction - Using a variety of digital platforms, teachers will deliver captured or recorded lessons with associated expectations for students’ participation and assignment completion (i.e., “Flipped Classroom”). These activities may include teacher/student synchronous interactions for a portion of the lesson. Authentic Independent Instruction - Using a variety of methods, teachers will engage students in high-quality learning activities. These activities must engage students in the learning process. Teachers will provide assistance to students in this mode of instruction through asynchronous and synchronous methods outlined above.
STUDENT EXPECTATIONS	All students will receive information on how to access course material and instruction from their teachers. Students are expected to follow all directions and requests to participate in instruction to the fullest extent possible. During synchronous instruction, students are expected to be school-ready. This includes being on time for class, engaging fully through video and audio as directed by their teacher, and presenting themselves in a manner that is in accordance with school expectations. All students are expected to practice appropriate digital etiquette and responsible behavior during assigned synchronous instruction. • Mute yourself on meets as directed by your teacher • Cameras are to be kept on during classroom meets unless directed specifically by your teacher to do otherwise. During synchronous instruction, students are expected to work in a setting that is conducive to learning where distractions are minimized, e.g.: a desk, table, kitchen counter, etc. Spaces generally considered

	private (such as a bedroom) are discouraged and bathrooms should not be used as a workspace under any circumstances. Student dress must be appropriate in all platforms; the Student Dress Code section of the Student Handbook / Code of Conduct applies to students in all platforms. If there are any circumstances preventing full and appropriate participation, the student should let the teacher know. As this is a required attendance day, students must fulfill expectations for satisfactory participation as determined by their teacher.
DAILY SCHEDULE	The virtual day can be found on the district website here. Since it is not developmentally appropriate for elementary students to be on electronic devices for a full school day, their schedule allows for synchronous and asynchronous learning opportunities with many breaks and optional 1:1 interactions with the teachers. At the secondary level, students will follow their regular schedule with appropriate breaks will be included for students and faculty, including time for lunch. Students will attend all assigned classes at their scheduled times. The method of instructional delivery will vary to facilitate appropriate screen time per age level within these parameters. All students will have optional 1:1 interactions with the teachers during office hours for any questions or support. As well, students who receive interventions and/or related services will have access to those services. Elementary students will access these services asynchronously (unless optional office hours are requested) and secondary students will follow their schedules and receive synchronous services according to their schedule.
COMMUNICATION PROTOCOL: INTERVENTION	Teachers will follow the same communication protocols that are established in school for addressing areas of academic or behavioral need. This includes a combination of email, phone calls, and academic/behavioral referrals to the administration. All effective strategies should be accessed to maintain effective communication.
SPECIAL SERVICES	School districts are required to implement supports, services and accommodations, as indicated in students' IEPs or 504 Accommodation Plans, to the best of their ability. NYSED recognizes that there may be limitations to implementing certain services or accommodations through remote instruction and as a result, encourages districts to apply a "lens of reasonableness" to their approach. Students who receive reading and/or math interventions and/or related services (such as Speech, OT/PT, etc.) will be provided with asynchronous work according to their Day 1-6 schedule. Any student who would like to have synchronous conferencing with an intervention or related service provider may do so by reaching out to schedule an appointment.

NON- INSTRUCTIONAL SERVICES ● TRANSPORTATION ● FOOD SERVICE ● MAINTENANCE ● CUSTODIAL ● CLERICAL/ ADMINISTRATIVE SUPPORT	When a school district is in remote session, non-instructional services may still be required to report to work to perform critical services related to their area of expertise. In the event that the change to remote instruction is due to a snow or other weather emergency, such change will likely impact transportation and other critical services. Decisions whether or not non-instructional employees should report to work will be made and communicated in real-time by the appropriate supervisor or administrator based on whether services can be provided in a safe and efficient manner.
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