

BOARD OF EDUCATION

PINE STRAWBERRY SCHOOL DISTRICT #12

Monday, November 10, 2025

Board Meeting Minutes

I. CALL TO ORDER- The meeting was called to order at 5:30pm by Thom Cazel.

II. ROLL CALL- Present Thom Cazel, Dawn Pawlowski, Margaret Parker, Brandon Wells and Kelsey Randall.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE- The Pledge of Allegiance was led by Thom Cazel.

IV. ADOPTION OF AGENDA- Margaret Parker made a motion to adopt the agenda. 2nd made by Brandon Wells. Motion passed 5-0.

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward
- F. Board Report- Board Members

VI. CALL TO THE PUBLIC-

Janelle Geesling- 4 day week

JR McAnulty- 4 day school week

VII. ACTION ITEMS

A. Consent Agenda

i. Minutes

Oct. 13, 2025

ii. Payroll Vouchers

#8	\$ 111,137.96
#9	\$ 110,777.73
#10	\$ 111,837.13
#102	\$ 39,548.77

iii. Expense Vouchers

#2608	\$ 28,762.09
#2609	\$ 32,140.46

iv. 1st Reading Policy Advisory 959

Margaret Parker made the motion to approve the consent agenda. 2nd made by Brandon Wells. Motion passed 5-0.

B. New Business

1. Discussion/Consideration/ Approval of Policy Advisories 917-958

Brandon Wells made a motion to adopt policy advisories 917-958 as presented. 2nd made by Dawn Pawlowski. Motion passed 5-0.

2. Discussion of 4 Day Week- The board would like to have a work study after the holidays to discuss this further.

Student Travel- Ratify

- a. Builder's Club; Oct. 24, 2025; Walmart & Dollar Tree; Payson, AZ
- b. Student Council; Nov. 3, 2025; AAJHSC Leadership Conference; Mesa, AZ

Brandon Wells made the motion to approve and ratify travel for the above students as presented by the Superintendent. 2nd made by Dawn Pawlowski. Motion passed 5-0.

Student Travel

- a. 8th Grade; Dec. 10, 2025; Gila Community College; Globe, AZ
- b. Student Council; Mar. 6, 2026; AAJHSC Retreat/ Suns Game; Phoenix, AZ
- c. Student Council; May 7, 2026; AAJHSC Convention; Scottsdale, AZ
- d. Student Council; May 11, 2026; SunSplash-End of Year Trip; Mesa, AZ

Dawn Pawlowski made the motion to approve travel for the above students as presented by the Superintendent. 2nd made by Kelsey Randall. Motion passed 5-0.

Staff Travel- Ratify

- e. Brett River; Oct. 24, 2025; Well- Managed Classroom; Phoenix, AZ
- f. Kara Ross & Tammi Cannaliato; Nov. 4-6, 2025; IXL Live!; Tempe, AZ
- g. Stacy Flanagan; Nov. 6-7, 2025; ASTA Annual Conference; Tempe, AZ

Dawn Pawlowski made the motion to approve and ratify travel for the above staff as presented by the Superintendent. 2nd made by Brandon Wells. Motion passed 5-0.

C. Personnel Actions*

1. Discussion/Consideration/ Approval of Certified Substitute Teachers

Brandon Wells made the motion to approve the Superintendent's recommendation that we approve the individuals listed above as certified substitutes for the 2025-2026 school year. 2nd made by Kelsey Randall. Motion passed 5-0.

D. Upcoming Conferences/Activities

E. Future Meeting Dates/Items for Future Agendas - Monthly Meeting- Dec.8, 2025

F. Correspondence

G. ADJOURNMENT

Margaret Parker made a motion to adjourn the meeting at 6:00 pm. 2nd made by Brandon Wells. Motion passed 5-0.