



PETITION FOR APPROVAL OF INTERNSHIP HOURS

I would like to submit the following hours for internship approval. If approved, these hours will count toward the 120 hours needed to complete the internship requirement.

Student's Name Student Number

Name of High School

In order to receive internship hours, you must complete the information below regarding your internship or community service experience.

Submit this form to your Career & Community Resource Coordinator at your high school.

Circle One:

CCE: Career & College Exploration **CS:** Community Service **EI:** Employment/Internship

Name of Company/Organization Print Mentor's Name & Email

Address, City & State Phone

Beginning Date of Internship Ending Date of Internship

Total Number of Hours Served _____

Student's Signature Mentor's Signature

The Career & Community Resource Coordinator will complete this section:

Date _____ Approved _____ Disapproved _____

Total hours awarded Career & Community Resource Coordinator's Signature

The Columbus City School District does not discriminate based upon sex, race, color, national origin, religion, age, disability, sexual orientation, gender identity/expression, ancestry, familial status, or military status with regard to admission, access, treatment, or employment. This policy is applicable in all district programs and activities.

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