

**Regular Board Meeting
KILLINGLY BOARD OF EDUCATION
Wednesday, December 10, 2025
7:00 PM**

Central Office, Conference Room A, 79 Westfield Ave., Killingly, CT 06239

- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. ELECTION OF OFFICERS**
 - A. Bylaws of the Board #9120- How Elected
 - B. Election of Board of Education Chairperson
 - C. Election of Board of Education Vice Chairperson
- 4. BOARD SHOUT-OUTS**
- 5. RECOGNITION OF VISITORS**
 - A. Employee of the Month for November 2025
- 6. EXCELLENCE IN EDUCATION: TEACHING & LEARNING SHOWCASE**
- 7. REPORT BY STUDENT BOARD MEMBERS**
- 8. PUBLIC COMMENT-** *Members of the public are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. 30 minutes will be allotted for public comment per meeting, limited to no more than 3 minutes , maximum per person. People wishing to speak must sign-up prior to the start of the meeting. When appropriate to do so, members of the Board and the administration may respond to comments. However, in consideration of those in attendance and in an effort to proceed in a timely manner, follow-up discussion may need to take place outside of the meeting setting.*
- 9. REVIEW AND POSSIBLE ACTION REGARDING KHS MUSIC DEPARTMENT FIELD TRIP REQUEST TO NEW YORK CITY AND NJ, APRIL 2026**
- 10. INTERVIEW OF REPUBLICAN TOWN COMMITTEE'S RECOMMENDATION OF APPLICANT TO FILL BOARD VACANCY WITH POSSIBLE ACTION**
- 11. TOWN COUNCIL LIAISON REPORT**
- 12. BOARD CHAIRPERSON, COMMITTEE & LIAISON UPDATES**
 - A. COMMITTEE AND LIASON APPOINTMENTS
 1. Bylaw of the Board #9132- Standing Committees and Liaison Positions
 - B. Curriculum Committee
 - C. Facilities Committee
 - D. Fiscal Committee

E. Personnel Committee

F. Policy Committee

1. Discussion and Possible Action as a Second Reading of Policy #3233 Business-Competitive Bidding and Quotations
2. Discussion and Possible Action as a Second Reading of Policy #5141 Student-School Medical Advisor Duties
3. Discussion and Possible Action as a Second Reading of Policy #5131.911 Connecticut School Climate Policy
4. Discussion and Possible Action as a First Reading of Policy #4152.6 Family and Medical Leave
5. Discussion and Possible Action as a First Reading of Policy #0521 Nondiscrimination

G. AdHoc Committee to Discuss District-wide Bullying

H. AdHoc Committee to Discuss School Mascot

I. Updates from Liaisons for: Town Council, CAFE, Cable Advisory, EASTCONN, Economic Development, Parks & Recreation, PBC

13. MONTHLY FINANCIAL REPORT- NOVEMBER 2025

14. REVIEW AND POSSIBLE ACTION REGARDING MONTHLY CHECK AUTHORIZATION

15. DISCUSSION AND POSSIBLE ACTION FOR THE USE OF THE NON-LAPSING FUNDS FOR THE CONSTRUCTION OF THE KHS ACCESS ROAD

16. SUPERINTENDENT'S UPDATE

A. Budget Kickoff Presentation

17. CONSENT AGENDA

A. November 12, 2025 Board Meeting Minutes

B. December 1, 2025 Student Enrollment

C. Field Trip Request: KHS Model UN Club to Seekonk High School, Seekonk MA, on January 10, 2026

D. Field Trip Request: KHS Art to Boston Museum of Fine Arts and Isabella Gardner Museum, Boston MA, March 2026.

E. Field Trip Request: FFA to Launch Trampoline Park, Warwick RI on January 28, 2026.

18. ADJOURNMENT

Bylaws of the Board

Officers

The Killingly Board of Education shall, no later than one month after the date of which the newly elected members take office, elect from its number a Chairperson and a Secretary of such Board for the ensuing two years and may prescribe their duties.

How Elected

Each voting Board member shall cast his/her vote for election of officers. The vote of each member shall be reduced to writing and shall be made available for public inspection within forty-eight hours, excluding Saturday, Sunday and legal holidays. The results of the election shall also be recorded in the minutes of the meeting and the minutes shall be available for public inspection at all reasonable times.

(cf. [9221](#) - Filling Vacancies)

(cf. [9222](#) - Resignation/Removal from Office/Censure)

Legal Reference: Connecticut General Statutes

[10-218](#) Officers. Meetings

Bylaw adopted by the Board: March 10, 1999

It is with great pleasure that Killingly Public Schools recognizes

November 2025

Employee of the Month

Patricia George

It is my privilege to recommend Ms. Patricia George for employee of the month in the Killingly Public School system. Ms. George currently serves as the district Board-Certified Behavior Analyst (BCBA). However, for the past 2 ½ months, she has been leading KMS's Intensive Learning Program.

Ms. George consistently goes above and beyond in leading our Intensive Learning Program, ensuring that every student receives the individualized support they need to thrive. In this role, she oversees program planning, monitors student progress, develops personalized behavior and academic interventions, coordinates with teachers, implements data-driven strategies, and adjusts approaches to meet each student's evolving needs. Her hands-on approach ensures that students are engaged, challenged, and supported every step of the way.

In addition to her program leadership, Ms. George excels in her BCBA responsibilities. She conducts functional behavior assessments, creates and updates individualized behavior intervention plans, provides direct supervision and coaching to staff, analyzes behavioral and academic data to guide instruction, consults with teachers and families, and ensures that interventions are implemented with fidelity. Her expertise helps staff respond effectively to students' needs while promoting positive outcomes across the school. She does all of this with unwavering dedication, often going beyond her typical responsibilities to provide extra guidance, resources, and support to the KMS staff whenever it is needed.

Her commitment to staff development is equally remarkable. Ms. George trains team members in Safety-Care strategies, fosters a safe and supportive environment, and mentors staff to grow professionally and confidently. Her calm leadership, expertise, and compassionate approach leave a lasting, positive impact on both students and staff every day.

Thank you, Trish, for your extraordinary dedication, professionalism, and heart. KMS is brighter, stronger, and better because of you!

Submitted by: Tina Chahanovich, Principal at Killingly Memorial School and Tim Jonasch, Assistant Principal at Killingly Memorial School

On behalf of the Board of Education, we commend you for your dedication to Killingly Public Schools.

Susan Lannon

Board of Education Chairperson

Dr. Susan Nash

Superintendent of Schools

KILLINGLY PUBLIC SCHOOLS FIELD TRIP REQUEST

REV. 7/08

Trip Number: Student Funded Billing Code: _____
Bldg Use Sequence (e.g. 010-1-001)

SCHOOL: KHS GRADE/CLASS/CLUB: Music Department DATE: 11/12/25

TEACHER/FIELD TRIP LEADER: Benjamin Olsen

DATE OF TRIP: 4/23-4/26 NUMBER OF STUDENTS: 42

DEPARTURE TIME: 4/23/26 - 12:00pm NUMBER OF CHAPERONES: 12

On a school day: 8:30 AM or later unless approved in writing by the Transportation Supervisor
RETURN TIME: 4/26/2026 - 3:30
2 PM or earlier unless approved in writing by the Transportation Supervisor

DESTINATION/DIRECTIONS (be specific): NYC + New Jersey trip - Times Square, Bronx Zoo, Broadway

Yes ☐ No ☒ Transportation availability confirmed with Transportation Supervisor.

Objectives of Trip (relation to curriculum, etc.): Travel Company Arranges transportation
Students work on

broadway workshops with Broadway Conductors/actors + See Potential Careers in music field

Transportation Desired: _____ Names of Chaperones: Jason Largent

_____ School Bus Christine Vandale Jennifer Thompson

_____ Mini Bus Jessica Mangraw Orville Terwilliger

☒ Other (specify) Jolanna Larson (KMS) Amanda Beauclain
(N/A)

_____ Van Labonte, Barque Fuller, Jason Corrao

Special Equipment Required: _____ Substitutes Req. _____
(Number)

_____ Car Seats _____ Aide(s) Required _____
(Number)

_____ Handicap Equipped _____ Nurse Required _____
Specify: _____ (Number)

NOTE: Requests to be submitted with all entries complete at least two weeks prior to the trip. Approval will be given only for trips where careful and early planning insures that worthwhile educational outcomes will result. PLEASE NOTE: Head teacher (school) is responsible for any parking fees.

Benjamin Olsen
Teacher

[Signature]
Principal/Program Administrator

Superintendent's Office

[Signature]
Transportation Supervisor

Killingly High School Music Department
New York City, with “Broadway Inbound”
April 23 – 26, 2025

The Killingly High School Music Department will be traveling to New York City from Thursday, April 23 through Sunday, April 26, 2025. This four-day trip will provide students with a musically enriching and culturally immersive experience. Students will depart Thursday morning and return Sunday evening. The trip will require students to miss two school days (Thursday and Friday) for travel and scheduled performances. Transportation will be provided by hired motor coach (approximately 4.5 hours each way), and accommodations will be at the Holiday Inn Hasbrouck Heights in New Jersey. Students will be housed in quads. Musically, this trip will feature unique educational opportunities through Broadway Inbound. Vocal students will participate in a “*Singing as One*” workshop. Instrumental students will take part in their “*Concert Band*” workshop. In addition to the music experiences, students will have the chance to explore Times Square, visit memorials and museums, and enjoy a Dinner and Dance cruise along the river. A major highlight of the trip will be attending a Broadway performance of Hamilton. The Music Department will be traveling with Perkins Travel (a KPS Board Approved Vendor), based in New Britain, Connecticut.

Cost of Trip: **Approximately \$850.00 per student, based upon number of participating students/chaperones (approximately 60 total participants).**
Two fundraisers have already occurred, and additional fundraisers totaling at least four have been organized by our Booster Club to assist students financially this year.

Expenses covered: Motorcoach,
 Hotel,
 3 Breakfasts,
 3 Dinners,
 1 Lunch
 taxes, tips.

NOT covered: The price of the trip includes at least two meals per day for all participants (combination of breakfast, lunch and dinner). All other meals are the financial responsibility of each participant, as are personal souvenirs and snacks.

PERKINS TRAVEL CORPORATION

TRAVEL SPECIALISTS

BUSINESS ~ VACATION ~ GROUP ~ CONVENTION

40 SOUTH HIGH STREET, NEW BRITAIN, CONNECTICUT, U.S.A 06051

PHONE: (860) 223-1655 FAX: (860) 827-4546

www.perkinstravel.com

November 6, 2025

Jason Largent
Benjamin Olsen
KILLINGLY HIGH SCHOOL
226 Putnam Pike
Dayville, CT 06241

Dear Jason and Ben,

I have updated your trip proposal based on your updated trip count of 43 students, 8 chaperones paying \$900 each, 3 Directors complimentary, and 1 nurse complimentary utilizing one bus. I also removed Aladdin and Bubba Gump Shrimp Co and replaced with dinner and a show at Medieval Times. I also reduced to one workshop per student and reduced to one security guard per night. Please find the revised trip package below:

KILLINGLY HIGH SCHOOL TO NEW YORK CITY

THURSDAY, APRIL 23, 2026 TO SUNDAY, APRIL 26, 2026

- DELUXE MOTORCOACH TRANSPORTATION EQUIPPED WITH LAV, DVD PLAYERS, AC, WIFI AND OUTLETS (ONE 55 PASSENGER COACH CONFIRMED WITH POST ROAD STAGES)
- BUS DRIVER'S GRATUITY
- THREE NIGHTS HOTEL ACCOMMODATIONS AT THE HOLIDAY INN IN HASBROUCK HEIGHTS, NJ
- HOTEL TAXES
- THREE FULL BREAKFASTS AT THE HOTEL IN A PRIVATE BANQUET ROOM EACH MORNING
- ONE DINNER AND SHOW AT MEDIEVAL TIMES LYNDBURST ON THURSDAY, APRIL 23, 2026 @ 6PM (PENDING CONFIRMATION)
- ONE DINNER & DANCE CRUISE ABOARD THE SPIRIT OF NYC ON FRIDAY, APRIL 24, 2026 @ 6:00PM TO 8:30PM – BOARDING TIME IS 5:30PM
- ONE DINNER AT GAYLE'S BROADWAY ROSE ON SATURDAY, APRIL 25, 2026 AT 5PM
- SELF-GUIDED VISIT TO THE 9/11 MUSEUM ON FRIDAY, APRIL 24, 2026 @ 10:00AM (THIS IS A TIMED RESERVATION) (PENDING CONFIRMATION AND BASED ON 2025 PRICING)
- MINI GOLF AT AMERICAN DREAM MALL ON FRIDAY, APRIL 24, 2026 @ 2PM (PENDING CONFIRMATION)
- ONE WORKSHOP ON SATURDAY, APRIL 25, 2026 @ 10AM (PENDING CONFIRMATION- EACH STUDENT WILL NEED TO PICK BETWEEN THE BAND OR CHORAL WORKSHOP. PLEASE NOTE THE BAND WORKSHOP REQUIRES A MINIMUM OF 35 PEOPLE. THE SINGING AS ONE WORKSHOP REQUIRES A MINIMUM OF 25 PEOPLE)
- ADMISSION TO RISE NY ON SATURDAY, APRIL 25, 2026 @ 3:30PM (PENDING CONFIRMATION)
- ONE BROADWAY EVENING SHOW TO SEE HAMILTON IN SIDE REAR MEZZANINE SEATING ON SATURDAY, APRIL 25, 2026 @ 7PM (WE ARE CURRENTLY HOLDING 90 SEATS)
- ADMISSION TO THE BRONX ZOO ON SUNDAY, APRIL 26, 2026 @ 10AM
- EIGHT CHAPERONES PAYING \$900 EACH IN DOUBLE OCCUPANCY BASED ON THE ABOVE PACKAGE FEATURES
- THREE DIRECTORS COMPLIMENTARY IN SINGLE OCCUPANCY BASED ON THE ABOVE PACKAGE FEATURES
- ONE NURSE COMPLIMENTARY IN SINGLE OCCUPANCY BASED ON THE ABOVE PACKAGE FEATURES
- ONE SECURITY GUARD EACH EVENING FOR FIVE HOURS CONFIRMED WITH KNIGHTS WATCH (PENDING CONFIRMATION)
- PERKINS TRAVEL REPRESENTATIVE ON CALL DURING THE TIME YOU ARE TRAVELLING
- LUGGAGE TAGS, TAXES AND GRATUITY ON THE ABOVE PACKAGE FEATURES

PLEASE NOTE WE ARE NOT HOLDING SPACE WITH THE ABOVE VENDORS. ONCE WE RECEIVE CONFIRMATION YOU ARE MOVING FORWARD WITH THIS TRIP, WE WILL THEN SECURE SPACE WITH THE VENDORS. HOWEVER, WE CANNOT CONFIRM THE COST UNTIL THE SPACE HAS BEEN RESERVED.

COST: \$1,108.00 PER STUDENT BASED ON FOUR TO A ROOM
\$1,150.00 PER STUDENT BASED ON THREE TO A ROOM
\$1,236.00 PER STUDENT BASED ON TWO TO A ROOM

9.

KILLINGLY HIGH SCHOOL
NEW YORK CITY "TENTATIVE" ITINERARY
APRIL 23-26, 2026

THURSDAY, APRIL 23, 2026 (ONE LUNCH ON OWN)

12:30PM	BUS ARRIVES AT KILLINGLY HIGH SCHOOL TO LOAD
1:00PM	DEPART KILLINGLY HIGH SCHOOL FOR MEDIEVAL TIMES IN LYNDBURST, NJ
5:30PM	APPROXIMATE ARRIVAL AT MEDIEVAL TIMES
6:00PM	DINNER/SHOW AT MEDIEVAL TIMES (INCLUDED)
8:00PM	DEPART MEDIEVAL TIMES FOR HOLIDAY INN HASBROUCK HEIGHTS HOTEL
8:30PM	APPROXIMATE ARRIVAL AT HOTEL FOR CHECK IN
10:30PM	ONE SECURITY GUARD ON DUTY
TBA	CURFEW

FRIDAY, APRIL 24, 2026 (ONE LUNCH ON OWN)

TBA AM	WAKE UP
7:30AM	BREAKFAST AT THE HOTEL (INCLUDED)
8:30AM	DEPART THE HOTEL FOR THE 9/11 MUSEUM
9:45AM	APPROXIMATE ARRIVAL AT THE 9/11 MUSEUM TO CHECK-IN (GROUP CHECK-IN IS LOCATED ON THE EAST FACING SIDE OF THE MUSEUM- GREENWICH STREET)
10:00AM	SELF-GUIDED TOUR OF THE 9/11 MUSEUM (AFTER YOU ARE DONE IN THE MUSEUM YOU WILL HAVE TIME TO WALK AROUND THE MEMORIAL)
12:00PM	GROUP WILL WALK ACROSS THE STREET TO EAT LUNCH AT HUDSON EATS (ON OWN)
1:15PM	DEPART HUDSON EATS FOR THE AMERICAN DREAM MALL
2:00PM	MINI GOLF
4:00PM	DEPART MINI GOLF FOR HOTEL
4:30PM	APPROXIMATE ARRIVAL AT HOTEL TO GET READY FOR DINNER CRUISE
5:30PM	DEPART THE HOTEL FOR THE SPIRIT OF NEW YORK CITY
6:30PM	GROUP WILL BOARD SPIRIT OF NEW YORK CITY
7-9:30PM	DINNER AND DANCING ABOARD THE SPIRIT OF NEW YORK (INCLUDED)
9:45PM	DEPART THE SPIRIT OF NEW YORK FOR THE HOTEL
10:30PM	APPROXIMATE ARRIVAL AT THE HOTEL
10:30PM	ON SECURITY GUARDS ON DUTY
TBA	CURFEW

SATURDAY, APRIL 25, 2026 (ONE LUNCH ON OWN)

TBA AM	WAKE UP
8:00AM	BREAKFAST AT THE HOTEL (INCLUDED)
9:00AM	DEPART THE HOTEL FOR BROADWAY WORKSHOP AT PEARL STUDIOS OR SIMILAR (500 8 TH AVENUE)
10:00AM	CONCERT BAND WORKSHOP (2 HOURS)
12:00PM	DEPART WORKSHOP FOR LUNCH (ON OWN) IN TIMES SQUARE
GROUP WILL NEED TO MEET BUS TO DROP OFF INSTRUMENTS	
2:00PM	GUIDED TOUR OF THE NEW YORK PUBLIC LIBRARY
3:15PM	DEPART LIBRARY FOR RISE NY
3:30PM	SELF GUIDED TOUR OF RISE NY
4:30PM	DEPART RISENY FOR GAYLE'S BROADWAY ROSE
5:00PM	DINNER AT GAYLE'S BROADWAY ROSE (INCLUDED)
6:15PM	DEPART GAYLE'S BROADWAY ROSE FOR THE RICHARD RODGERS THEATRE TO BE SEATED
7:00PM	"HAMILTON" SHOW IS APPROXIMATELY 2 HOURS AND 45 MINUTES WITH ONE INTERMISSION
10:00PM	GROUP WILL BOARD BUSES AND DEPART RISE NY FOR THE HOLIDAY INN
10:45PM	APPROXIMATE ARRIVAL AT HOTEL
11:00PM	ONE SECURITY GUARD ON DUTY

DIANE THERESA SUMMA, PhD
3 Weeks Lane
Dayville, Connecticut 06354
(860) 317-1817 / Home/ Cell 203-526-7198

R E S U M E

I. EDUCATION

- A. **B.A.** (Education), 1969, Annhurst College, Woodstock, Connecticut
- B. **M.S.** (Education), 1973, Southern Connecticut State University, New Haven, Connecticut
- C. **PhD** (Education), 1986, Fordham University, New York
 Division Curriculum/Teaching and Language/Literacy
- D. Certification course work taken at: Fairfield University, 1976, 24 credits in the
 Division of Administration/Supervision, Certification 092

II. WORK EXPERIENCE - CURRENT AND PREVIOUS

July 2020-December 2020 Interim Superintendent of Schools, Killingly, CT

July 2005 – 2008. Assistant Superintendent for Curriculum and Instruction for the Windham Public Schools in Willimantic, Connecticut. Responsible for all aspects of curriculum, instruction, state assessments, BEST, technology, data, professional development, CEUs and district improvement initiatives.

June 2004 - 2005. Connecticut State Department of Education, English/Reading Education Consultant for the Vocational Technical High School System. Responsible for all aspects of curriculum and instruction regarding English courses, Reading Laboratories and Library Media programs and personnel.

July 2001 - June 2004. Assistant Superintendent For Curriculum and Instruction for the Wolcott Public Schools in Wolcott, Connecticut. Responsible for all aspects of curriculum, instruction, assessment, BEST, state and federal grants, professional development and technology.

December 1990 - 2001. Supervisor Research, Evaluation and Programs. Responsibilities include reviewing, updating, and writing grants and coordinating and evaluating grants as well as program implementation and supervision. Additionally, I have become involved in other programs which have a goal of improving the effectiveness of programs in the Waterbury Schools. Another responsibility is coordinating the district-wide testing program as well as evaluating all grant programs.

July 1990 - November 1990. Acting Supervisor of Title I Reading/Language Arts. Responsibilities included supervising 23 teachers, having input into the development of the Title I Reading/Language Arts program as well as developing and implementing effective reading programs for Title I students.

1986 - 1990. Planned Improvement in Education Coordinator for the City of Waterbury, Dept. of Education. Responsibilities included writing and evaluating the Priority Schools Grant as well as developing professional training and programs for teachers and administrators as well as curriculum development and city-wide testing.

1983 - 1985. Assistant Principal at Walsh School in Waterbury, Connecticut. This is a large inner-city school with 543 students and 30 full time staff. My responsibilities included supervising all aspects of the curriculum, teacher evaluation and discipline.

1973 - 1980. Classroom Teacher, Waterbury Public School, Waterbury, Connecticut. Participated in developing a science curriculum for the elementary school. Served for four years as a member of the Principal's Advisory Council.

1974 - 1975. Design Committee Member, Title VII ESEA Program at Walsh School, Waterbury, Connecticut. Responsible for grade level decisions concerning development of objectives, evaluation procedures, professional development and purchasing of educational materials.

A. SUMMER

June 1982 - July 1982. Teacher at the Fordham University English Immersion Program in Barranquitas, Puerto Rico. Instructed 30 undergraduate and graduate students in appropriate teaching strategies for teaching English as a second language. Participants in this program were teachers from the public schools of Puerto Rico.

B. OTHER

2007 – 2015 Adjunct professor at Quinnebaug Valley Community College in Danielson, CT.

1997 - 2003. Adjunct Professor at Saint Joseph College, West Hartford, CT. Department of Reading/Language Arts.

1986 - 1992. Adjunct Assistant Professor at Fordham University Graduate School of Education. Teaching both early childhood and reading courses at Lincoln Center and Tarrytown.

1988 - 1996. Adjunct Professor at Naugatuck Valley Community Technical College Developmental Reading Center.

III. ADDITIONAL INFORMATION

A. CERTIFICATIONS

1. Standard Teaching Certificate (Connecticut)
2. Standard Reading Teacher Certificate (New York)
3. Standard Certificate in Administration/Supervision (Connecticut)
4. Standard Certificate as Reading Consultant K-12 (Connecticut)
5. Initial Educator Certificate for School Superintendent (Connecticut)

B. MEMBERSHIPS

1. Phi Delta Kappa - Fordham Chapter
2. International Reading Association
3. Association for Supervision and Curriculum Development

C. PUBLICATIONS

1. Articles:
 - a. "Good Humor: And It Isn't Ice Cream." Humor in children's literature with practical application. *Reading: Exploration and Discovery*, 1982, 5, 35-40.
 - b. "When Contextual Going Gets Tough Shift Gears". *Teaching for Success*, 1993, 5, December 1993.
 - c. "Reading/Writing Connection." *CARR Reader*, Spring 1989.
 - d. "What's New in Computer Software." *Journal of Reading and Writing in Learning Disabilities*, 1989.

D. PRESENTATIONS

1. 31st Annual International Reading Association Convention in Philadelphia, May 1986. Presented research from doctoral dissertation.
2. 13th Southeast IRA Regional Conference in Charleston, South Carolina, November 1988.
3. National Title I Conference in San Antonio, TX, January 1998. Presented workshop on "The Importance of Family Literacy Programs in Title I".
4. 132nd AASA National Convention, March 2000, "Saturday Accelerated Academy: A Working Model for At-Risk Urban Students".

E. DISSERTATION

Title: Comprehension Monitoring Performance of Fifth And Eighth Graders And Their

Metacognitive Processing of Narrative Stories. 1986.

E. OTHER

Elected Member of the Killingly Board of Education

Elected Member of the Plainfield Board of Education

Elected Member of the Plainfield Zoning Board of Appeals

Bylaws of the Board**Standing Committees**

The Killingly Board of Education shall operate and maintain the following standing committees:

- Curriculum
- Facilities
- Fiscal
- Policy
- Personnel

Frequency of Meetings

Standing committees shall meet at least bimonthly (every two months) during the school year, and may convene more frequently at the discretion of the committee chair or at the request of the Chairperson of the Board.

Responsibilities of Standing Committees**Curriculum**

The Curriculum Committee is responsible for reviewing issues concerning programs, services, and data related to curriculum, instruction and assessment, and, when appropriate, making recommendations to the Board. The primary responsibility of the committee is to work with the administration to develop and assess programs and services to meet the educational needs of the community; the committee will also review recommended textbooks for Board approval.

The committee may also be responsible for other tasks that the Board of Education deems appropriate to Curriculum.

Facilities

The Facilities Committee is responsible for reviewing issues related to strategic facilities planning, capital improvement planning and future facilities projects, and, as appropriate, making recommendations to the Board. The primary responsibility of the committee is to work with the administration to review, develop and assess facilities maintenance and projects to meet the educational needs of the community.

The committee may also be responsible for other tasks that the Board of Education deems appropriate to Facilities.

Fiscal

The Fiscal Committee is responsible for reviewing issues concerning the financial status of the Board of Education, and, as appropriate, making recommendations to the Board. The primary responsibility of the committee is to advise the administration in the development and presentation of the yearly budget for the operation of the school district. The committee may also advise the administration in the pursuit of policies and practices that will result in the fiscally sound operation of the district.

The committee may also be responsible for other tasks that the Board of Education deems appropriate to Fiscal.

Personnel

The Personnel Committee is responsible for reviewing issues concerning negotiations, leaves of absences, superintendent evaluation process, review of new proposed positions, and hiring practices.

The committee may also be responsible for other tasks that the Board of Education deems appropriate to Personnel.

Policy

The Policy Committee is responsible for reviewing issues concerning the operating policies and regulations of the district and the bylaws and regulations of the Board of Education. When appropriate, the Committee makes recommendations to the Board.

The primary responsibility of the committee is to advise and direct the administration in the development of policies, bylaws and regulations to guide the efficient and effective management of the district. The Committee is charged with the following: formulate policies, bylaws and regulations to be presented to the entire Board for action; suggest amendments and revisions of existing policies; and conduct regular reviews of the policy manual.

The Committee may also be responsible for other tasks that the Board of Education deems appropriate to Policy.

Ad-hoc Committees

Ad-hoc committees may be created as deemed necessary by the Board of Education.

Committee Membership

The Chairperson of the Killingly Board of Education shall make appointments to each committee.

1. Appointments to standing committees and liaisons shall be for two years.
2. The Chairperson shall appoint no more than four, no less than three members to a committee.
3. Liaison assignments are not considered to be committees.

4. Any member of the Board who is interested in serving on a particular committee should notify the Chairperson promptly concerning their interest, and the Chairperson shall give due consideration to such requests.
5. Each Board member must be appointed to serve on at least one standing committee, unless the Board member has clearly articulated an inability to serve.
6. A chairperson shall be elected at the first meeting of each committee and will be responsible for record keeping duties for that committee.
7. The Board Chairperson shall serve as an ex-officio member on all committees and shall be included in the quorum count.

Record Keeping

All committees shall keep minutes of all business conducted at meetings. The minutes shall be distributed within seventy-two (72) hours to all Board of Education members and kept on file in the Central Administrative Office.

Liaison Positions

The Chairperson of the Board of Education shall appoint a Board member to serve as a liaison to the following:

- EASTCONN
- CABA
- Parks and Recreation Commission
- Town Council
- Cable Advisory Board
- Other organizations, committees or commissions as deemed appropriate

(cf. [9130](#) - Committees)

(cf. [9326](#) - Minutes)

Legal Reference:

- Connecticut General Statutes
- [1-7](#) through [1-21k](#) Freedom of Information Act
- [1-18a](#) Definitions
- [1-21](#) Meetings of government agencies to be public

Policy Adopted: May 12, 1999

Revised: November 5, 2008

Revised: May 22, 2014

Revised: June 18, 2014

Revised/adopted: June 22, 2016

Revised/adopted: June 9, 2021

Revised/adopted: Nov. 15, 2023

KILLINGLY PUBLIC SCHOOLS

Killingly, CT 06239

SECOND READING

3323

Business & Non-Instructional Operations

Competitive Bidding and Quotations

The Board of Education recognizes its obligation to deal fairly in its purchasing practices. The Board of Education and its employees will not knowingly extend favoritism to any vendor. The following procedures may be waived upon recommendation of the Superintendent and approval of the Board when such action is in the best interest of the school district.

This policy shall apply to purchases made from any accounts within the Board's jurisdiction.

Purchase orders or contracts shall be awarded to the lowest responsible, qualified bidder or quoter, consideration being given to the qualities of the articles to be supplied, their conformity with the specifications, their suitability to the requirements of the educational system, the delivery terms and the past performance of vendors.

Vendor or Contractor Relations

No member or employee of this Board shall accept either directly or indirectly, any gifts from any person, firm or corporation doing, or desiring to do business with the school district.

Definitions

- 1 **Quotation:** A notice, either orally or in writing, whereby a vendor informs the purchaser of the conditions and price under which he will furnish supplies, materials, equipment, or services to the purchaser.
2. **Bid:** A notice, in writing in a sealed envelope, delivered to the buyer by a specified date, to be opened in public at a specified date and time by the purchaser, whereby a vendor or contractor informs the purchaser of the conditions and price under which he will furnish supplies, materials, equipment, or services to the purchaser in response to specifications set forth by the purchaser.

Amount of Purchase and Procedures to Follow

- 1 **Less than \$10,000** - Oral or written quotations shall be used as appropriate.
- 2 **\$10,000-\$25,000**- The district shall solicit written quotations unless the nature of the commodity or service prohibits effective competitive pricing and if such solicitation is to the advantage of the district.
- 3 **Greater than \$25,000**- All purchases more than \$25,000 shall be bid through Public Notice unless the nature of the commodity or service prohibits bidding, and if the bidding is to the

advantage of the school district. Bids shall be advertised appropriately. All bids must be submitted in sealed envelopes and marked appropriately on the outside of the envelope with the name of the bid and time of the opening. Bids shall be opened at the time specified. Bid openings shall be public. The school district reserves the right to reject any or all bids or quotes and reserves the right to waive any informalities in any bid. On repetitive bids, the Superintendent shall determine the frequency with which such bids shall be let. The Superintendent shall inform the Board of all bids awarded pursuant to this policy.

In the case where the Superintendent intends on making an award to other than the lowest bidder, he must provide the Board of Education with five (5) days written-notice of such intent.

4. Public Notice: Adequate Public Notice of the Request for Proposals shall be given a reasonable time period prior to the date set forth therein for the opening of proposals and in a manner the Manager of Business Affairs determines will maximize public participation and competition in the competitive sealed proposal process.

a. Such notice shall be published in a daily newspaper having a circulation in the town at least ten (10) calendar days before the final date of submitting proposals and may, in the sole discretion of the Manager of Business Affairs, be posted on the State of Connecticut DAS site.

b. *Notice following pre-qualification of Bidders.* In the event of pre-qualification of bidders, said notice may be sent only to the vendors qualified to respond.

c. Each notice of a planned purchase under this Policy shall indicate the type of Commodities or Services to be purchased.

d. **Cooperative Purchasing Programs:** The Board may piggyback on the purchasing procedures of purchasing councils or governmental units that have gone through a bidding process. This includes, but is not limited to, the Connecticut Department of Administrative Services (DAS), Massachusetts Higher Education Consortium (MHEC), Connecticut municipalities, State Regional Educational Service Centers (RESC), Northeastern Connecticut Council of Governments (NECCOG), PEPPM National Cooperative contracts, Sourcewell, OMNIA Partners, and other public purchasing councils.

4. 5. Emergency Situation - In an emergency situation, as determined by the Superintendent, the previous procedures may be eliminated. The Superintendent of Schools shall report to the Board at its next regular meeting--the nature of the emergency and the action taken.

Single Available Source for a Commodity, Service or Construction Item: A contract or purchase order may be awarded for a commodity, service, or construction item without competition when, under this section the Manager of Business Affairs determines, in writing,

that there is only one source for the required commodity, service, or construction item, or, in the case of textbooks, selected textbooks for the curriculum.

The following shall be exempt from the Competitive Bid and Proposal process. The Superintendent of Schools or his/her designee or the Killingly Board of Education may, nonetheless, elect to undertake a competitive selection process to solicit Professional Services which are exempt from the Competitive Bid and Proposal process. Exempt includes:

1. Procurement of Professional Services:
 - a. Procurement of Legal, Architectural and Engineering Services where entered in compliance with this Policy;
 - b. Procurement of Services, Equipment or Leases of Equipment that are necessary for instruction and related services to be provided to individual students with disabilities in accordance with the requirements of the Individuals with Disabilities Act (IDEA) and their respective regulations; or
 - c. Agreements between (i) the district, local, state and/or federal governments pertaining to grants; or, (ii) the district and other community based organizations, universities and other nonprofit entities participating as potential service providers in the application for a Competitive Grant offered by the federal or state governments.

Requests for Proposals: Proposals shall be solicited through a Request for Proposals. As required by the Manager of Business Affairs, a Request for Information, Request for Qualifications or other forms of solicitation may be utilized to ascertain information, to establish qualifications, or to establish a list of those eligible to submit bids or proposals at subsequent steps in the procurement process in a manner established by the Manager of Business Affairs. The solicitations shall also contain, among other things, a description of the projected scope of services or system requirements, a notice of mandatory district contractual provisions or terms and conditions required by this Policy or other state or federal agencies. Service shall be selected on the basis of a Request for Proposals. The Manager of Business Affairs shall establish guidelines identifying the content of Request for Proposals.

Legal Reference: Connecticut General Statutes

10-222 Appropriations and budget

7-148v Requirements for competitive bidding

Policy adopted: June 10, 1999

SECOND READING

5141

KPS POLICY 5141

Students

Health

School Medical Advisor - Duties

The school medical advisor shall have the following duties and responsibilities:

1. Make a prompt examination of all students referred to him/her by the school nurse, teachers, Principal or Superintendent of Schools.
2. Interpret to such nurse, teacher, Principal or Superintendent and to the parents/guardian of the student his/her findings, together with recommendations on how the student should be cared for and what provisions, if any, should be made at school for the care and welfare of such student.
3. Make examination of teachers, custodians and others in the employment of the Board of Education when requested to do so by the Board or when he/she considers such examinations to be necessary.
4. Make such sanitary inspection of school buildings, as is necessary for the protection of the health of students.
5. Take steps to preserve and improve the health of students in accordance with the requirements of the Public Health Code of the State of Connecticut.
6. Interpret to teachers and nurses factors dealing with communicable disease control.

School Health Records

1. A cumulative health record on the form recommended by the state shall be maintained on each student so that the Principal, the parent/guardian, the medical advisor, the teacher and the nurse may participate in promoting optimum health for each student. These records shall be kept by grade in the school health office in a locked file.
2. When a student transfers to another school district in the state, the original health record is to be sent to the new district and a copy is to be maintained. When a student is transferring to another school district out of state, a copy of the health record is sent to the new school district and the original record is kept.

Emergency Procedure Card

Minimum Requirements Prior to School Entry into Kindergarten

DTaP: At least 4 doses. The last dose must be given on or after 4th birthday.

Polio: At least 3 doses. The last dose must be given on or after 4th birthday.

MMR: 2 doses separated by at least 28 days, 1st dose on or after the 1st birthday.

Hep B: 3 doses, last dose on or after 24 weeks of age.

Varicella: 2 doses separated by at least 3 months-1st dose on or after the 1st birthday; or verification of disease.

Hib: 1 dose on or after the 1st birthday for children less than 5 yrs. old.

Pneumococcal: 1 dose on or after the 1st birthday for children less than 5 yrs. old

Hepatitis A: 2 doses given six calendar months apart, 1st dose on or after 1st birthday.

Students entering Kindergarten will present proof of having had a physical examination prior to the first day of school. This physical examination will include either a hematocrit blood test or a hemoglobin blood test. Students will not be allowed to enter school until these requirements are met.

1. A physical examination is required in the 7th. grade, at the start of 2013-14 school year and in the 10th grade. This physical should include:

- Students transferring into the Killingly School System from out of state must have a current physical examination report in their medical file before they are allowed to start school.

2. **Vision Screening and Observations** - State statute requires the vision of all students in grades kindergarten through 6 inclusive plus grade 9 be examined annually. The procedure shall be carried out by the school nurse. All failures and questionable results shall be re-tested and referred on the recommended form to the parents/guardians for professional attention and follow-up. All such referrals must be returned to the school nurse with evidence of professional intervention.

Standard: A student who fails to read with either eye one more than half of the 20/30 line in kindergarten through grade 3 or fails to read one more than half of the 20/20 line in grade 4 and above, or in any grade is found to have a one line discrepancy between the two eyes shall be found to have a defect in vision or disease of the eyes.

3. **Hearing Screening** - All students in grades kindergarten through 3 plus grades 5 and 8 shall have a hearing screening. Additional screenings will be conducted on any student suspected of having a hearing difficulty. Subsequent failures following re-testing will be referred to the student's parents/guardians for professional attention. All new enrollees not having been tested shall be examined on entry by the school nurse.

Standard: A student who fails to respond to one or more of the three required screening frequencies in either ear shall be found to have an impairment or defect of hearing.

Screening:

Frequencies (Hz)	1000	Hearing Level (dB)	20
	2000		20
	4000		25

4. **Dental. Implementation** will be dependent upon the availability of a dental hygienist. Gross dental screening should occur at the time of the physical examination (kindergarten, 7th, 10th grade). This is a contracted service with the Northeast District Department of Health.

5. **Postural Screening** - Postural screening will be conducted for students in grades 5 to 9 inclusive.

- a. The parent or guardian and student shall receive information prior to the screening to acquaint them with said screening.
- b. Clothing or a gown shall be arranged so the entire back including the waist line and the hip line shall be observed without covering.
- c. Observation for scoliosis and kyphosis shall consist of five key signs:
 - 1) rib or flank fullness upon forward bend

- 2) shoulder height difference
- 3) shoulder blade prominence
- 4) waist line or hip asymmetry
- 5) obvious curve or crease in back

Standard: A student observed to have rib or flank fullness upon the forward bend or any three of the other key signs shall be found to have a postural problem.

6. **Annual Written Notification** - to parents/guardians and student of all screenings to be conducted within the school system will occur.

Nurse-Teacher Conferences

1. The nurse shall make known to involve teachers in the fall of each year the health problems of students in their classes. Additional conferences will be held as the need arises. Any health information given by the school nurse is considered confidential.
2. This planned nurse-teacher information exchange is an effective means of providing for continuing health supervision and exchange of information on the total health status of all students. The teacher is encouraged to keep a continuing record of his/her observations and to bring these to the attention of the nurse.
 - The nurse aids the teacher by his/her knowledge of health and disease and by interpreting deviations from the norm.

Parents/Guardians Permission

The permission of parents/guardians is assumed for routine screening tests of vision, hearing, weight, height and posture. Written permission from parents/guardians is obtained for student participation in the Smile's Dental Program, physical examinations, hematocrit blood tests and immunizations.

Immunization Clinic

Immunization clinics deemed proper and necessary by the school physician may be planned by the school nurse under the direction of the school physician. All such clinics shall be made known to the Principal of the school.

First Aid

1. Those students needing first aid treatment are to be referred to the nurse, the health aide, the Principal or another designated staff member.
2. The nurse and the Principal shall advise each other of reportable accidents.

Illness

1. A student taken ill during the nurse's absence remains the responsibility of the Principal until the Principal is relieved by the nurse, parent/guardian or their designated person.
2. Students are to be, excluded from school for symptoms of acute illness or any conditions that appear communicable. The decision to exclude a student from school shall be made by the nurse and/or Principal, each reporting to the other on all such exclusions.

Notification of Parent/Guardian in Cases of Severe illness or Accident

1. If the student's condition requires immediate medical attention, the family shall be notified and asked to call the family physician or to accept the services of the school physician.
2. If delay is judged to be detrimental to the student's welfare or the parent/guardian cannot be reached, the emergency procedure card is to be used.
3. In the event the student's condition warrants immediate hospitalization, the Principal or, in his/her absence, a delegated staff member may assume responsibility for calling 911.

Medications in School

1. Medication will be given by the school nurse or Principal. Medication to be administered in school shall not be sent to and from school with students. These medications will be brought to school by parents/guardians in a properly labeled bottle. When this is not possible, parents/guardians shall make arrangements with the school nurse for delivery of medications to the school. All medications must be kept in a double locked box or cabinet. (cf. 5141.21 - Administering Medication)
2. Students shall not medicate themselves in school. The Board of Education and school personnel will not be responsible for self-administration of medication by students. All students found taking medication will be referred to the nurse or the Principal with one exception - that exception is the use of inhalers for asthma attacks. Asthmatic children may carry their inhalers if directed, in writing, to do so by their physician. This doctor's order must be on file in the nurse's office.

Transportation

1. Parents/guardians must assume the responsibility for transporting their children home or to a physician in all emergencies of accident or illness.
2. If parents/guardians cannot be reached or do not have means of transporting their child, the emergency care procedure will be followed. If transportation is unavailable, the Principal shall have the responsibility for determining the mode of transportation for the student.

Reporting Accidents

1. In order to discharge its responsibility and meet the requirements of the insurance company coverage, the administration shall report all major accidents promptly. Accident forms must be completed, describing in detail where the accident occurred, the type of injury, necessary first aid administered, and witnesses to the accident. (cf. 5141.1/5141.2 - Accidents/Illness)

2. Major accidents include all injuries to head, eyes, ears and mouth. Injuries to back, chest or abdomen are considered major accidents if redness, swelling or difficulty in breathing is observed and the patient complains of pain. Fractures or suspected fractures are major accidents.
3. All accidents, regardless of their degree of severity, must be promptly reported to the nurse and the Principal by the person supervising the activity in which the accident occurred. These reports shall be made on the required form.

Communicable Diseases

1. Communicable disease control is based on local and state regulations. The nurse shall be responsible for interpreting to the school staff any regulations or information on communicable disease applicable to the school situation.
2. Prompt isolation procedures should be carried out while completing arrangements to send the student home with suspicious symptoms.
3. Re-admission to school after absence for communicable disease or for illness of 3 days or longer requires the student be seen by the school nurse. The Principal or his/her designated staff member will act in this capacity when the nurse or aide is not available.

Absence from School

1. A copy of the daily absence record shall be available for the nurse.
2. The nurse has the responsibility for nursing follow-up of children who are absent from school for more than 3 days because of illness or injury.

Health Counseling

In carrying out health counseling, the nurse will give students information about their health status and assist them in improving and maintaining their health. The nurse will interpret to parents/guardians the significance of health needs and problems and will encourage them to obtain needed care for their children. Students in need of treatment shall be referred to the family physician or dentist when this is possible for, when necessary, to the community resources.

Health Education

1. The nurse will work with advisory groups such as parent-teacher organizations, student placement teams, student and staff groups on school health problems.
2. The health education program is to be based on the needs and interests of the students and aimed toward providing them with the knowledge, habit and attitudes essential to their health and safety for the present and future. School personnel are encouraged to use the services of the school nurse as a resource in planning the health instructional program.

Nurse's Responsibilities

1. The nurse shall interpret the findings of all physical effects to the parents /guardians, counseling them as indicated, and recommending further medical check-up if needed.
2. The nurse shall administer first aid and take care of sudden illness when he/she is in school or is called by the Principal, as governed by the medical standing orders and regulations.
3. The nurse shall work with the faculty in cooperation with the Principal and plan yearly health appraisal activities.
4. The nurse shall interpret student physical defects relevant to school activities to the teacher, making recommendations as indicated.
5. The nurse shall counsel individual students relative to their health.
6. The nurse shall review with teachers the symptoms of communicable disease as they occur and provide information on each disease to children to take home.
7. The nurse shall assist in maintaining a healthful school environment by observing individual and group health hazards and making recommendations to the teacher and Principal.
8. The nurse may attend P.P.T. and staff meetings and other meetings of educational value to him/her.
9. The nurse shall keep an inventory of supplies in the health room and will requisition supplies as needed for health services to comply with medical standing orders and policies.
10. The nurse shall meet when requested and when necessary with individual teachers to discuss and identify emotional and physical problems relating to the health of a student. The nurse shall be a member of the student planning and placement team whenever necessary for the appraisal of problems of specific students.

Revision of Standing Orders

These health rules and standing orders shall be reviewed annually by the school physician, nurse, Principal and the nursing supervisor to consider any needed changes and to make sure such revisions appear as indicated.

Administrative Regulations Related to School Health Policy

Cessation of Breathing

As from gas poisoning, electric shock, drowning, mechanical obstruction. Rescue victim quickly but with caution; for example, break patient's contact with electrical circuit, being careful to avoid contact with it. Start CPR. Call 911.

Convulsions

1. Protect the child from further injury by removing objects from the immediate environment.
2. If able, try to place child on side.
3. DO NOT attempt to force teeth open.
4. Loosen clothing if possible.
5. Notify school nurse.

Insect Stings

A. Severe Reactions

- The EpiPen is to be used by a nurse, key teacher or principal if a physician cannot be reached and the patient develops unusual reaction to an insect sting.

In known reactor, the first available adult who has been trained will give EpiPen.

If the child is a known reactor, secure individual standing orders from the patient's physician and attach to his/her record. Names of these children should be publicly posted in the Principal's office.

Poison

Call a physician, and/or Poison Control Center, and 911 and transport victim to a hospital emergency room at once with poison, container or plant. Notify emergency room of nature of case. If it will take more than 5-10 minutes to contact a physician or reach the hospital, and if the victim is fully conscious and is not convulsing, give him/her milk or water and induce vomiting promptly. Vomiting should not be induced if the victim has Hydro-carbons or a strong corrosive such as lye, ammonia or acids.

To induce vomiting, tickle the back of the victim's throat with the blunt end of a spoon or with the finger. When he/she vomits, keep the victim's head lower than his/her hips to help avoid choking and coughing. If you cannot get the victim to vomit within a few minutes, don't lose any more time trying. If the victim is in convulsion, keep him/her lying as quietly as possible in a darkened room. Give nothing by mouth. Call a physician at once for instructions. Prevent chilling. Do not give alcohol in any form. Always save the poison container (with its label) and any remaining contents. If the victim has been taken to a hospital, notify his/her own physician as soon as possible. *The telephone number of the Poison Information Center, CT State Department of Health, is 674-3456 (Farmington or 1-800-343-2722 UCONN Health Center.)*

Head Injury

Check for vital signs and pupils and record. Observe for headache, vomiting, nystagmus, drowsiness, loss of equilibrium. Refer for medical attention if any of these occurs. An ice bag may be applied to location of injury. Notify parents/guardian of the head injury.

Massive hemorrhage

Using gloves and universal precautions:

1. Apply firm and constant pressure with clean cloth to the site of bleeding.
2. If limb severed, protect the severed part.
3. Notify school nurse immediately.

Fractures

Advise prompt medical attention. If medical attention is delayed and patient must be moved, apply splints and ice bag to allay pain. If compound, apply sterile dressings to injured area. Avoid dragging or jolting patient or any part of his/her body unless necessary to save his/her life. If face is buried, clear passage for nose and mouth to allow breathing. If spinal fracture is suspected and patient must be moved carry him/her face down and keep back concave. Treat for shock if indicated. Apply cervical collar where indicated.

Treatment for Accidents/Illnesses

See Standing orders located in each nurses office.

Legal Reference: Connecticut General Statutes

10 203 Sanitation.

10 204 Vaccination.

10 204a Required immunizations.

10 204c Immunity from liability

10 205 Appointment of school medical advisors.

10 206 Health assessments.

10 206a Free health assessments.

10 207 Duties of medical advisers.

10 208 Exemption from examination or treatment.

10 208a Physical activity of student restricted; boards to honor notice.

10 209 Records not to be public. (as amended by P.A. 03-211)

10 210 Notice of disease to be given parent or guardian.

10 212 School nurses and nurse practitioners.

10 212a Administration of medicines by school personnel.

10 213 Dental hygienists.

10 214 Vision, audiometric and postural screening: When required; notification of parents re defects; record of results. (As amended by PA 96-229 An Act Concerning Scoliosis Screening)

10 214a Eye protective devices.

10 214b Compliance report by local or regional board of education.

10 217a Health services for children in private nonprofit schools. Payments from the state, towns in which children reside and private nonprofit schools. Department of Public Health, Public Health Code - 10-204a-2a, 10-204a-3a and 10-204a-4

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C. 1232g).

42 U.S.C. 1320d-1320d-8, P.L. 104-191, Health Insurance Portability and Accountability Act of 1996 (HIPAA)

Regulation approved: December 12, 2012

SECOND READING

5131.911

CABE POLICY 5131.911 with KPS edits**Students****Connecticut School Climate Policy****Policy Statement**

All schools must support and promote teaching and learning environments where all students thrive academically and socially, have a strong and meaningful voice, and are prepared for lifelong success.

Implementation of the following set of guiding principles and systemic strategies will promote a positive school climate, which is essential to achieving these goals.

This policy sets forth the framework for an effective and informed school climate improvement process, which includes a continuous cycle of (i) planning and preparation, (ii) evaluation, (iii) action planning, and (iv) implementation, and serves to actualize the Connecticut School Climate Standards, as detailed herein.

The Board recognizes that improving school climate is contextual. Each school needs to consider its history, strengths, needs, and goals. Furthermore, this policy will support and promote the development of restorative action plans that will create and sustain safe and equitable learning environments.

The Killingly Public School District Board of Education adopts this policy.

Definitions

1. **"School climate"** means the quality and character of the school life, with a particular focus on the quality of the relationships within the school community, and which is based on patterns of people's experiences of school life and that reflects the norms, goals, values, interpersonal relationships, teaching, learning, leadership practices and organizational structures within the school community.
2. **"Positive Sustained School Climate"** is the foundation for learning and positive youth development and includes:
 - a. Norms, values, and expectations that support people feeling socially, emotionally, culturally, racially, intellectually, and physically safe.
 - b. People who treat one another with dignity and are engaged, respected and solve problems restoratively.
 - c. A school community that works collaboratively together to develop, live, and contribute to a shared school vision.

d. Adults who model and nurture attitudes that emphasize the benefits and satisfaction gained from learning; and

e. A school community that contributes to the operations of the school and the care of the physical environment.

3. "**Social and emotional learning**" means the process through which children and adults achieve emotional intelligence through the competencies of self-awareness, self-management, social awareness, relationship skills and responsible decision-making.

4. "**Emotional intelligence**" means the ability to (A) perceive, recognize, and understand emotions in oneself or others, (B) use emotions to facilitate cognitive activities, including, but not limited to, reasoning, problem solving and interpersonal communication, (C) understand and identify emotions, and (D) manage emotions in oneself and others.

5. "**School environment**" means a school-sponsored or school-related activity, function or program, whether on or off school grounds, including at a school bus stop or on a school bus or other vehicle owned, leased or used by a local or regional board of education, and may include other activities, functions or programs that occur outside of a school-sponsored or school-related activity, function or program if bullying at or during such other activities, functions or programs negatively impacts the school environment.

6. "**Cyberbullying**" means any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any other electronic communication.

7. "**Teen dating violence**" means any act of physical, emotional or sexual abuse, including stalking, harassing and threatening, that occurs between two students who are currently in or who have recently been in a dating relationship.

8. "**Mobile electronic device**" means any hand-held or other portable electronic equipment capable of providing data communication between two or more individuals, including, but not limited to, a text messaging device, a paging device, a personal digital assistant, a laptop computer, equipment that is capable of playing a video game or a digital video disk or equipment on which digital images are taken or transmitted.

9. "**Electronic communication**" means any transfer of signs, signals, writing, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photoelectronic or photo-optical system.

10. "**School climate improvement plan**" means a building-specific plan developed by the school climate committee, in collaboration with the school climate specialist, using school climate survey data and any other relevant information, through a process that engages all members of the school community and involves such members in a series of overlapping systemic improvements, school-wide instructional practices and relational practices that prevent, identify and respond to challenging behavior, including, but not limited to alleged bullying and harassment in the school environment.

11. "**Restorative practices**" means evidence and research-based system-level practices that focus on (A) building high-quality, constructive relationships among the school community,

(B) holding each student accountable for any challenging behavior, and (C) ensuring each such student has a role in repairing relationships and reintegrating into the school community.

12. **"School climate survey"** means a research-based, validated and developmentally appropriate survey administered to students, school employees and families of students, in the predominant languages of the members of the school community, that measures and identifies school climate needs and tracks progress through a school climate improvement plan.

13. **"Connecticut school climate policy"** means the school climate policy developed, updated and approved by an association in the state that represents boards of education and adopted by the Social and Emotional Learning and School Climate Advisory Collaborative, established pursuant to section 10-222q of the general statutes, as amended by this act, that provides a framework for an effective and democratically informed school climate improvement process that serves to implement Connecticut school climate standards, and includes a continuous cycle of (A) planning and preparation, (B) evaluation, (C) action planning, and (D) implementation.

14. **"School employee"** means (A) a teacher, substitute teacher, administrator, school superintendent, school counselor, school psychologist, social worker, school nurse, physician, paraeducator or coach employed by a local or regional board of education, or (B) any other individual who, in the performance of his or her duties, has regular contact with students and who provides services to or on behalf of students enrolled in a public school, pursuant to a contract with a local or regional board of education.

15. **"School community"** means any individuals, groups, businesses, public institutions and nonprofit organizations that are invested in the welfare and vitality of a public school system and the community in which it is located, including, but not limited to, students and their families, members of the local or regional board of education, volunteers at a school and school employees.

16. **"Evidence Based Practices"** in education refers to instructional and school-wide improvement practices that systematic empirical research has provided evidence of statistically significant effectiveness.

"Hostile environment" means a situation in which bullying among students is sufficiently severe or pervasive to alter the conditions of the school climate.

"Outside of the school setting" means at a location, activity or program that is not school related, or through the use of an electronic device or a mobile electronic device that is not owned, leased or used by a local or regional board of education

17. **"Challenging behavior"** means behavior that negatively impacts school climate or interferes, or is at risk of interfering, with the learning or safety of a student or the safety of a school employee.

18. **"Bullying"** means unwanted and aggressive behavior among children in grades kindergarten to twelve, inclusive, that involves a real or perceived power imbalance.

The following outline examples of bullying and/or challenging behavior.

"Bullying" means the repeated use by one or more students of a written, oral or electronic communication, such as cyberbullying, directed at or referring to another student attending school in the same school district or a physical act or gesture by one or more students repeatedly directed at another student attending school in the same school district that:

- A. Causes physical or emotional harm to such student or damage to such student's property,
- B. Places such student in reasonable fear of harm to himself or herself, or of damage to his or her property
- C. Creates a hostile environment at school for such student,
- D. Infringes on the rights of such student at school, or
- E. Substantially disrupts the education process or the orderly operation of school.

Bullying shall include, but not be limited to, a written, oral, or electronic communication or physical act or gesture based on any actual or perceived differentiating characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity or expression, socioeconomic status, academic status, physical appearance, or mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics. (The student against whom the activity is directed must be attending school in the same district as the students engaged in the activity.)

Examples of bullying include, but are not limited to:

1. physical violence and attacks
2. verbal taunts, name-calling and put-downs including ethnically-based or gender-based verbal put-downs
3. threats and intimidation
4. extortion or stealing of money and/or possessions
5. exclusion from peer groups within the school
6. The misuse of electronic communications for the purpose of bullying, harassing, or sexually harassing other students within school or out of school ("cyberbullying")
7. Targeting of a student based on the student's actual or perceived "differentiating" characteristics such as race; color; religion; ancestry; national origin; gender; sexual orientation; gender identity or expression; socioeconomic or academic status; physical appearance; or mental, physical, developmental, or sensory disability.

Such conduct is disruptive of the educational process and, therefore, bullying is not acceptable behavior in this district and is prohibited.

Students who engage in any act of bullying, on school grounds, at a school-sponsored or school-related activity, function or program whether on or off school grounds, at a school bus stop, on a school bus or other vehicle owned, leased or used by the Board of Education, or through the use of an electronic device or an electronic mobile device owned, leased or used by the Board of Education, and outside of the school setting if such bullying:

1. creates a hostile environment at school for the victim,
2. infringes on the rights of the victim at school, or
3. substantially disrupts the education process or the orderly operation of a school, are subject to appropriate disciplinary action up to and including suspension, expulsion and/or referral to law enforcement officials.

19. **"Effective School Climate Improvement"** is a restorative process that engages all stakeholders in the following six essential practices:

- A. Promoting decision-making that is collaborative and actively involves all stakeholders (e.g., school personnel, students, families, community members) with varied and meaningful roles and perspectives where all voices are heard;
- B. Utilizing psychometrically sound quantitative (e.g., school climate survey, discipline data) and qualitative (e.g., interviews, focus groups) data to drive action planning, preventive and intervention practices and implementation strategies that continuously improve all dimensions of school climate, including regularly collecting data to evaluate progress and inform the improvement process;
- C. Tailoring improvement goals to the unique needs of the students, educators, and broader school community. These goals shall be integrated into overall school improvement efforts thereby leveraging school strengths to address evidence-based areas of need, while sustaining the improvement process over time;
- D. building among school personnel and develop common staff skills to educate the whole child;
- E. Basing curriculum, instruction, student supports, and interventions on scientific research and grounding in cognitive, social-emotional, and psychological theories of youth development. Interventions include strength-based programs and practices that together represent a comprehensive continuum of approaches to promote healthy student development and positive learning environments as well as address individual student barriers to learning and adult barriers to teaching; and
- F. Strengthening policies and procedures related to:
 - a. climate and restorative informed teaching and learning environments;
 - b. infrastructure to facilitate data collection, analysis, and effective planning;
 - c. implementation of school climate improvement plans with the goal of becoming restorative;

- d. evaluation of the school climate improvement process; and
 - e. sustainability of school climate and restorative improvement efforts.
- G. Fostering adult learning in teams and/or professional learning communities to build capacity

School Climate Coordinator Roles and Responsibilities

For the school year commencing July 1, 2025, and each school year thereafter, the superintendent of schools for each school district, or an administrator appointed by the superintendent, shall serve as the school climate coordinator for the school district.

The school climate coordinator shall be responsible for:

1. providing district-level leadership and support for the implementation of the school climate improvement plan for each school;
2. collaborating with the school climate specialist, Board of Education, and Superintendent for each school to (A) develop a continuum of strategies to prevent, identify and respond to challenging behavior, including, but not limited to, alleged bullying and harassment in the school environment, and (B) communicate such strategies to the school community, including, but not limited to, through publication in the district student handbook;
3. collecting, maintaining, and providing data regarding school climate improvement, including, but not limited to, school discipline records, school climate assessments, attendance rates, social and emotional learning assessments, academic growth data, types and numbers of alleged and verified bullying complaints submitted by members of the school community, types and numbers of challenging behaviors addressed using the restorative practices response policy, and data concerning the implementation and outcome of restorative practices to the superintendent; and
4. meeting with the school climate specialist for each school at least twice during the school year to (A) identify strategies to improve school climate, including, but not limited to, by responding to challenging behavior and implementing evidence and research-based interventions, such as restorative practices, (B) propose recommendations for revisions to the school climate improvement plan, and (C) assist with the completion of the school climate survey.

School Climate Specialist

For the school year commencing July 1, 2025, and each school year thereafter, the principal of each school, or a school employee who holds professional certification pursuant to section 10-145 of the general statutes, is trained in school climate improvement or restorative practices and is designated as the school climate specialist by the school principal, shall serve as the school climate specialist for the school.

The school climate specialist shall be responsible for:

1. leading in the prevention, identification, and response to challenging behavior, including, but not limited to, reports of alleged bullying and harassment;
2. implementing evidence and research-based interventions, including, but not limited to, restorative practices;
3. scheduling meetings for and leading the school climate committee; and
4. leading the implementation of the school climate improvement plan.

School Climate Committee

For the school year commencing July 1, 2025, and each school year thereafter, each school climate specialist shall appoint members to the school climate committee who are diverse, including members who are racially, culturally, and linguistically representative of various roles in the school community.

The school climate committee shall consist of:

1. the school climate specialist;
2. a teacher selected by the exclusive bargaining representative for certified employees chosen pursuant to section 10-153b of the general statutes;
3. a demographically representative group of students enrolled at the school, as developmentally appropriate;
4. families of students enrolled at the school; and
5. at least two members of the school community, as determined by the school climate specialist.

Membership of the school climate committee shall be annually reviewed and approved by the school climate specialist, in coordination with the school climate coordinator.

The school climate committee shall be responsible for:

1. assisting in the development, annual scheduling, and administration of the school climate survey, and reviewing of the school climate survey data.
2. using the school climate survey data to identify strengths and challenges to improve school climate, and to create or propose revisions to the school climate improvement plan.
3. assisting in the implementation of the school climate improvement plan and recommending any improvements or revisions to the plan.
4. advising on strategies to improve school climate and implementing evidence and research-based interventions, including, but not limited to, restorative practices, in the school community.

5. annually providing notice of the uniform challenging behavior and/or bullying complaint form, or similar complaint form used by the school, to the school community.

School Climate Survey

For the school year commencing July 1, 2025, and biennially thereafter, the school climate committee, for each school, shall administer a school climate survey to students, school employees and families of students, provided the parent or guardian of each student shall receive prior written notice of the content and administration of such school climate survey and shall have a reasonable opportunity to opt such student out of such school climate survey.

School Climate Improvement Plan

For the school year commencing July 1, 2025, and each school year thereafter, the school climate specialist, for each school, in collaboration with the school climate coordinator, shall develop, and update as necessary, a school climate improvement plan. Such plan shall be based on the results of the school climate survey, any recommendations from the school climate committee, including the protocols, supports, and any other data the school climate specialist and school climate coordinator deem relevant. Such plan shall be submitted to the school climate coordinator for review and approval on or before December thirty-first of each school year. Upon approval of such plan, a written or electronic copy of such plan shall be made available to members of the school community and such plan shall be used in the prevention of, identification of and response to all challenging behavior.

Additionally, districts may place the school climate improvement plans into their district and school improvement plans.

Training

For the school year commencing July 1, 2024, and each school year thereafter, each local and regional Board of Education shall provide resources and training to school employees regarding:

1. social and emotional learning;
2. school climate and culture and evidence and research-based interventions; and
3. restorative practices.

Such resources and training may be made available at each school under the jurisdiction of such board and include technical assistance in the implementation of a school climate improvement plan. Any school employee may participate in any such training offered by the board under this section. The school climate coordinator, shall select, and approve, the individuals or organizations that will provide such training.

Funding

The school district shall in its discretion allocate sufficient funding to satisfy the requirements of this policy for all schools in the district. Such funding shall be distributed accordingly,

with Superintendent approval, for assessments and professional development, as well as for school community outreach, training, and technical assistance.

Accountability

The Board shall adopt and allocate adequate resources to support the Connecticut School Climate Policy and adhere to state regulations set forth in Public Act 23-167.

Connecticut School Climate Standards

1. The school district community has a shared vision and plan for promoting and sustaining a positive school climate that focuses on prevention, identification, and response to all challenging behavior.
2. The school district community adopts policies that promote:
 - a. a sound school environment that develops and sustains academic, social, emotional, ethical, civic, and intellectual skills; and
 - b. a restorative school environment focused on overcoming barriers to teaching and learning by building and supporting meaningful school-wide relationships, and intentionally re-engaging any disengaged students, educators, and families of students in the school community.
3. The school community's practices are identified, prioritized, and supported to:
 - a. promote learning and the positive academic, social, emotional, ethical, and civic development of students;
 - b. enhance engagement in teaching, learning, and school-wide activities;
 - c. address barriers to teaching and learning; and
 - d. develop and sustain a restorative infrastructure that builds capacity, accountability, and sustainability.
4. The school community creates a school environment where everyone is safe, welcomed, supported, and included in all school-based activities.
5. The school community creates a restorative system that cultivates a sense of belonging through norms and activities that promote social and civic responsibility, and a dedication to cultural responsiveness, diversity, equity, and inclusion.

Policy adopted:

Students**Connecticut School Climate Regulation****Tiered Response**

Beyond the above protocols and supports, the new school climate policy defines a specific subset of challenging behavior that requires districts to respond with certain tiered interventions (referred to hereinafter as "tiered response incidents"). Pursuant to C.G.S. Sec. 10-222hh(b)(6), a tiered response (as detailed in the table below) is required for an incident of challenging behavior that meets any of the following criteria:

- a. requires temporarily clearing a classroom or removing a majority of students to reduce the likelihood of injury;
- b. indicates a credible intention to cause bodily harm to self or others; or
- c. results in an injury requiring medical attention beyond first aid (or less severe injuries caused by the same person on more than one occasion, as verified by a school nurse or other medical professional). The law goes on to provide that, if a district determines that conduct meets the above criteria, school climate improvement plans must include the following responses:

Occasion Number - Tiered Response Incident	Tiered Intervention Required
First Offense	Principal must notify the parents/guardians of each student involved in a manner that complies with FERPA.
Second Offense	Principal must invite the parent/guardian of involved students to a meeting (virtual or in person) to discuss supports and interventions applicable to each student - including, but not limited to, restorative practices.
Multiple subsequent Offenses (or single incident that causes severe harm)	Principal must notify the parents/guardians of involved students of other resources for supports and interventions, including, but not limited to the following: the 2-1-1 Infoline Program; services/programs available through the Behavioral Health Partnership, established through C.G.S. Sec. <u>17a-22h</u> ; or other resources for professional services, support, or crisis intervention.

In addition, for tiered response incidents, there must be a meeting between an administrator and the school employee who witnessed the incident. The purpose of the meeting, which must occur within two days of the incident, is to determine the supports and interventions required to address the needs of students and school employees, although supports and interventions for special education students must be determined by the student's Planning and Placement Team (PPT). In addition, protocols and supports must include a process by which a teacher may request a behavior intervention meeting.

Regulation approved:

MEMO: Susan Nash-Ditzel, Superintendent of Schools
FROM: Christine Clark, Manager of Business Affairs
RE: Monthly Financial Report (November 2025)
DATE: December 5, 2025

Attached is the financial report for November (report dated 11/26/2025), the fifth month of fiscal year 2025–2026, which reflects expenditures and encumbrances totaling \$22,898,316, representing 47.77% of the approved \$47,938,817 budget.

Budget Status Summary as of November 30, 2025:

As of November 30, 2025, overall budget performance is generally tracking as expected. Most expenditure and encumbrance levels are consistent with this point in the fiscal year. Salaries are currently projected to remain within budget; however, they warrant continued monitoring since the significant positive variances experienced in prior years are no longer present. Forecasting salary and benefit costs remains challenging and will continue to be a primary area of focus throughout the year.

Projected costs for special education outplacements currently exceed total budget appropriations by approximately \$1.72 million, after applying the estimated excess cost reimbursement rate at 70%. For reference, the excess cost reimbursement rate was 71.42% in 2023-2024 and 62.02% in 2024-2025 prior to the supplemental \$40 million state appropriation, which effectively increased the reimbursement rate to 75.74%.

In summary, while most budget areas remain stable and within expected ranges, attention will continue to be directed toward managing salary trends and addressing the budgetary impact associated with special education expenditures.

2024-2025 Status: As of 11/30/25, there are thirteen outstanding purchase orders from fiscal year 2024–2025 totaling \$41,482. The auditors began their initial onsite audit planning in August and are expected to return after January to continue their work. Efforts remain ongoing to reconcile total expenditures with the Town Finance Office. Once reconciliations are complete, a preliminary final balance will be calculated, and the nonlapsing fund balance will be updated accordingly.

Budget Transfers: Budget transfers made in November 2025 are attached.

Substantial Donations: In accordance with BOE policy, the following substantial donations were received and reported to the Business Office during November 2025:

Beagary Charitable Trust	\$5,000.00	Donation	KIS Student Enrichment
Spirol	\$5,000.00	Sponsorship	KHS Robotics
Drock Trucking	\$1,000.00	Sponsorship- KTV	KHS Video Tech
Hilb Corp.	\$ 500.00	Sponsorship- KTV	KHS Video Tech

If you have any questions or would like to discuss this report, please let me know.

2025-2026 BUDGET TRANSFERS

Transfers processed during the period 11/1/25 to 11/30/25

Transfers previously approved by the Board of Education:

N/A			

Transfers made for housekeeping purposes:

Transfers made for reclassification of account coding

N/A			
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Transfers approved by the Superintendent:

To transfer KIS Library funds for Scholastic Go digital subscription and price increase for Culturegrams not budgeted			
FROM	100-152-20-22200-5612	Library- KIS- Instructional Supplies	201.51
TO	100-152-20-22200-5530	Library- KIS- Communications	201.51
To transfer funds for KHS and KIS library for Encyclopedia Britannica digital subscription price increase not budgeted			
FROM	100-152-00-22200-5731	Library- Instructional Equipment	322.58
TO	100-152-00-22200-5530	Library- Communications	322.58
To transfer funds for KIS spring season athletic program supplies			
FROM	100-120-20-13700-5530	KIS- Communications	615.00
FROM	100-120-20-13700-5323	KIS- Pupil Services	1,800.00
TO	100-120-20-13700-5612	KIS- Instructional Supplies	2,415.00
To transfer KHS Library funds for Gale Opposing Viewpoints annual digital subscription price increase not budgeted			
FROM	100-152-10-22200-5642	Library- KHS- Library Books & Periodicals	169.56
TO	100-152-10-22200-5530	Library- KHS- Communications	169.56
To transfer Transportation department funds for purchase of Star safety seats for regular education preschool students from special education where budgeted			
FROM	100-140-80-27001-5730	Transportation- Sp Ed- Non-Instructional Equipment	1,190.00
TO	100-180-80-27000-5730	Transportation- Non-Instructional Equipment	1,190.00

To transfer PPS department funds for purchase of Transition program classroom supplies to correct account			
FROM	100-140-00-12000-5612	PPS- Instructional Supplies	44.99
TO	100-140-11-12700-5612	PPS- Instructional Supplies	44.99

To transfer KHS technical education department funds for purchase of five pneumatic sets			
FROM	100-110-10-10100-5731	KHS- Instructional Equipment	1,588.08
TO	100-110-10-10100-5612	KHS- Instructional Supplies	1,588.08

To transfer KHS video technology department funds for purchase of camera risers and stream deck for improvement of Live Stream capabilities for graduation			
FROM	100-110-10-10101-5530	KHS- Communications	685.00
FROM	100-110-10-10101-5612	KHS- Instructional Supplies	216.00
FROM	100-110-10-10101-5810	KHS- Dues and Fees	24.00
TO	100-110-10-10101-5731	KHS- Instructional Equipment	925.00

To transfer KHS Guidance department funds for purchase of t-shirts for high school recruitment events			
FROM	100-110-10-21200-5550	KHS- Printing and Binding	1,500.00
TO	100-110-10-21200-5890	KHS- Other Objects	1,500.00

To transfer funds from Central Administration equipment to PPS KTA Expulsion program for the purchase of a chair and filing cabinet			
FROM	100-160-60-23000-5730	CO- Non-Instructional Equipment	600.00
TO	100-140-11-11900-5731	PPS- Instructional Equipment	600.00

To transfer KIS Music department funds for increase in annual CT Music Educators Association dues			
FROM	100-120-20-10120-5612	KIS- Instructional Supplies	15.00
TO	100-120-20-10120-5810	KIS- Dues and Fees	15.00

To transfer KHS Art department funds for purchase of replacement monolights and two cameras			
FROM	100-110-10-10020-5612	KHS- Instructional Supplies	1,640.00
TO	100-110-10-10020-5731	KHS- Instructional Equipment	1,640.00

To transfer PPS department funds to Killingly Therapeutic Academy for Edgenuity licenses for behavioral program courses			
FROM	100-140-00-12000-5530	PPS- Communications	2,079.00
TO	100-140-11-12690-5530	PPS- KTA Communications	2,079.00

To transfer PPS department funds to Killingly Therapeutic Academy behavioral program for SWIS Suite annual license agreement for collection of student data on goals, behavior, and academics			
FROM	100-140-00-12000-5530	PPS- Communications	400.00
TO	100-140-11-12690-5530	PPS- KTA Communications	400.00

Killingly Public Schools System Object

Report # 149308

Statement Code: System Obj

Account Number / Description	Adopted Budget 7/1/2025 - 6/30/2026	Transfers 7/1/2025 - 6/30/2026	Revised Budget 7/1/2025 - 6/30/2026	Encumbrances 7/1/2025 - 11/30/2025	Requisitions	Expenditures 7/1/2025 - 11/30/2025	Amount Remaining 7/1/2025 - 11/30/2025	Percent Expended
5111 Central Administration	\$392,570.62	\$(5,214.38)	\$387,356.24	\$0.00	\$0.00	\$146,208.91	\$241,147.33	37.75%
5112 School Administration	\$2,065,857.36	\$0.00	\$2,065,857.36	\$0.00	\$0.00	\$867,495.16	\$1,198,362.20	41.99%
5113 Teachers' Salaries	\$16,845,623.91	\$(222,768.30)	\$16,622,855.61	\$0.00	\$0.00	\$4,684,068.72	\$11,938,786.89	28.18%
5114 Finance/HR/Computer	\$529,031.67	\$(87,515.16)	\$441,516.51	\$0.00	\$0.00	\$211,826.73	\$229,689.78	47.98%
5115 Tutoring	\$25,500.00	\$0.00	\$25,500.00	\$0.00	\$0.00	\$2,268.75	\$23,231.25	8.90%
5119 Co-Curricular Stipends	\$332,719.02	\$0.00	\$332,719.02	\$0.00	\$0.00	\$80,719.00	\$252,000.02	24.26%
5120 Non-Certified Salaries	\$580,791.82	\$5,000.00	\$585,791.82	\$0.00	\$0.00	\$226,936.51	\$358,855.31	38.74%
5121 Secretarial/Clerical	\$1,357,481.12	\$0.00	\$1,357,481.12	\$0.00	\$0.00	\$540,788.47	\$816,692.65	39.84%
5122 Para-Educators	\$2,317,794.45	\$0.00	\$2,317,794.45	\$0.00	\$0.00	\$769,022.08	\$1,548,772.37	33.18%
5123 Medical/Health	\$580,255.54	\$0.00	\$580,255.54	\$0.00	\$0.00	\$144,883.83	\$435,371.71	24.97%
5124 Operations & Maintenance	\$1,914,278.79	\$0.00	\$1,914,278.79	\$0.00	\$0.00	\$769,480.89	\$1,144,797.90	40.20%
5125 Transportation	\$1,444,042.73	\$0.00	\$1,444,042.73	\$0.00	\$0.00	\$498,948.89	\$945,093.84	34.55%
5126 Substitutes	\$568,076.00	\$0.00	\$568,076.00	\$0.00	\$0.00	\$245,587.17	\$322,488.83	43.23%
5127 Student Services	\$39,350.00	\$0.00	\$39,350.00	\$0.00	\$0.00	\$26,871.34	\$12,478.66	68.29%
5128 Temporary	\$80,300.00	\$0.00	\$80,300.00	\$0.00	\$0.00	\$29,621.46	\$50,678.54	36.89%
5130 Overtime	\$219,250.00	\$0.00	\$219,250.00	\$0.00	\$0.00	\$68,992.83	\$150,257.17	31.47%
5131 Computer Maintenance	\$190,186.00	\$97,515.16	\$287,701.16	\$0.00	\$0.00	\$130,243.84	\$157,457.32	45.27%

Killingly Public Schools System Object

Report # 149308

Account Number / Description	Adopted Budget 7/1/2025 - 6/30/2026	Transfers 7/1/2025 - 6/30/2026	Revised Budget 7/1/2025 - 6/30/2026	Encumbrances 7/1/2025 - 11/30/2025	Requisitions	Expenditures 7/1/2025 - 11/30/2025	Amount Remaining 7/1/2025 - 11/30/2025	Percent Expended
5200 Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5210 Health/Dental Insurance	\$4,850,554.08	\$15,761.01	\$4,866,315.09	\$0.00	\$0.00	\$1,981,917.40	\$2,884,397.69	40.73%
5212 HSA Contributions	\$483,366.67	\$1,125.00	\$484,491.67	\$0.00	\$0.00	\$219,372.92	\$265,118.75	45.28%
5213 Life Insurance	\$31,618.60	\$(161.88)	\$31,456.72	\$0.00	\$0.00	\$12,353.21	\$19,103.51	39.27%
5214 Benefits- Early Retirees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5215 Post-Employment Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5217 Disability Insurance	\$5,422.96	\$0.00	\$5,422.96	\$0.00	\$0.00	\$2,088.43	\$3,334.53	38.51%
5218 HRA Funding	\$3,375.00	\$0.00	\$3,375.00	\$0.00	\$0.00	\$2,107.18	\$1,267.82	62.44%
5220 FICA	\$525,132.58	\$620.00	\$525,752.58	\$0.00	\$0.00	\$179,806.44	\$345,946.14	34.20%
5225 Medicare	\$426,659.09	\$(2,576.56)	\$424,082.53	\$0.00	\$0.00	\$129,303.58	\$294,778.95	30.49%
5230 ERIP Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5231 Pension	\$199,176.00	\$0.00	\$199,176.00	\$0.00	\$0.00	\$0.00	\$199,176.00	0.00%
5232 Annuity Contributions	\$7,000.00	\$5,214.38	\$12,214.38	\$0.00	\$0.00	\$4,821.46	\$7,392.92	39.47%
5250 Unemployment Compensation	\$103,700.52	\$0.00	\$103,700.52	\$0.00	\$0.00	\$23,173.00	\$80,527.52	22.35%
5260 Workers' Compensation	\$375,000.00	\$(12,219.48)	\$362,780.52	\$174,343.65	\$0.00	\$174,339.75	\$14,097.12	96.11%
5322 Instructional Improvement	\$28,035.00	\$(4,182.88)	\$23,852.12	\$3,117.50	\$0.00	\$6,379.00	\$14,355.62	39.81%
5323 Pupil Services	\$127,140.00	\$(1,800.00)	\$125,340.00	\$0.00	\$0.00	\$64,578.11	\$60,761.89	51.52%

Killingly Public Schools

System Object

Report # 149308

Account Number / Description	Adopted Budget 7/1/2025 - 6/30/2026	Transfers 7/1/2025 - 6/30/2026	Revised Budget 7/1/2025 - 6/30/2026	Encumbrances 7/1/2025 - 11/30/2025	Requisitions	Expenditures 7/1/2025 - 11/30/2025	Amount Remaining 7/1/2025 - 11/30/2025	Percent Expended
5324 Field Trips	\$149,225.00	\$(5,204.00)	\$144,021.00	\$0.00	\$316.25	\$34,810.02	\$109,210.98	24.17%
5326 Testing	\$31,575.00	\$0.00	\$31,575.00	\$2,276.01	\$1,583.55	\$1,002.49	\$28,296.50	10.38%
5330 Professional/Technical Services	\$1,506,890.00	\$166,182.21	\$1,673,072.21	\$682,124.97	\$10,288.00	\$610,698.03	\$380,249.21	77.27%
5410 Utilities	\$1,413,024.57	\$0.00	\$1,413,024.57	\$39,830.79	\$0.00	\$386,613.50	\$986,580.28	30.18%
5420 Contracted Maintenance Services	\$1,172,239.29	\$7,050.00	\$1,179,289.29	\$285,618.10	\$0.00	\$767,451.18	\$126,220.01	89.30%
5430 Repairs & Maintenance Services	\$395,505.00	\$33,260.37	\$428,765.37	\$64,084.72	\$6,985.56	\$129,463.89	\$235,216.76	45.14%
5432 Technology-Related Repairs/Maintenance	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
5440 Rentals	\$25,450.00	\$0.00	\$25,450.00	\$2,337.21	\$0.00	\$746.75	\$22,366.04	12.12%
5510 Pupil Transportation	\$30,000.00	\$0.00	\$30,000.00	\$3,090.00	\$0.00	\$1,020.00	\$25,890.00	13.70%
5520 Insurance	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
5529 Other Insurance & Judgments	\$38,000.00	\$0.00	\$38,000.00	\$0.00	\$0.00	\$13,375.00	\$24,625.00	35.20%
5530 Communications	\$787,847.57	\$11,697.82	\$799,545.39	\$52,926.26	\$260.00	\$461,844.31	\$284,774.82	64.38%
5531 Postage	\$26,000.00	\$0.00	\$26,000.00	\$0.00	\$0.00	\$10,046.51	\$15,953.49	38.64%
5532 Telephone	\$85,000.00	\$0.00	\$85,000.00	\$0.00	\$0.00	\$35,491.27	\$49,508.73	41.75%
5540 Advertising	\$10,455.00	\$0.00	\$10,455.00	\$0.00	\$0.00	\$4,058.72	\$6,396.28	38.82%
5550 Printing & Binding	\$23,282.96	\$(1,500.00)	\$21,782.96	\$1,913.35	\$0.00	\$2,606.65	\$17,262.96	20.75%
5560 Tuition	\$193,814.00	\$0.00	\$193,814.00	\$0.00	\$0.00	\$285,352.00	\$(91,538.00)	147.23%

Killingly Public Schools System Object

Report # 149308

Account Number / Description	Adopted Budget 7/1/2025 - 6/30/2026	Transfers 7/1/2025 - 6/30/2026	Revised Budget 7/1/2025 - 6/30/2026	Encumbrances 7/1/2025 - 11/30/2025	Requisitions	Expenditures 7/1/2025 - 11/30/2025	Amount Remaining 7/1/2025 - 11/30/2025	Percent Expended
5561 Local Placement Tuition	\$3,171,520.33	\$0.00	\$3,171,520.33	\$4,106,626.49	\$0.00	\$1,855,776.78	\$(2,790,882.94)	188.00%
5562 Agency Placement Tuition	\$87,600.00	\$0.00	\$87,600.00	\$0.00	\$0.00	\$214.50	\$87,385.50	0.24%
5580 Travel	\$71,941.00	\$(50.00)	\$71,891.00	\$0.00	\$0.00	\$11,509.44	\$60,381.56	16.01%
5590 Other Purchased Services	\$519,776.00	\$0.00	\$519,776.00	\$0.00	\$0.00	\$0.00	\$519,776.00	0.00%
5611 Instructional Supplies- Warehouse	\$53,000.00	\$0.00	\$53,000.00	\$0.00	\$0.00	\$0.00	\$53,000.00	0.00%
5612 Instructional Supplies	\$304,773.70	\$(4,316.97)	\$300,456.73	\$41,221.42	\$0.00	\$104,112.46	\$155,122.85	48.37%
5613 Custodial & Maintenance Supplies	\$174,385.50	\$0.00	\$174,385.50	\$37,782.74	\$1,061.28	\$33,424.40	\$103,178.36	40.83%
5620 Heat Energy	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
5626 Motor Fuels & Oils	\$279,296.00	\$0.00	\$279,296.00	\$0.00	\$0.00	\$58,894.97	\$220,401.03	21.09%
5627 Transportation Supplies	\$127,500.00	\$0.00	\$127,500.00	\$13,817.38	\$992.92	\$89,688.32	\$23,994.30	81.18%
5641 Textbooks	\$3,256.00	\$0.00	\$3,256.00	\$0.00	\$0.00	\$2,057.44	\$1,198.56	63.19%
5642 Library Books/Periodicals	\$37,326.05	\$1,924.32	\$39,250.37	\$17,673.39	\$0.00	\$3,762.07	\$17,814.91	54.61%
5691 Office Supplies	\$28,068.33	\$0.00	\$28,068.33	\$1,423.46	\$0.00	\$5,712.77	\$20,932.10	25.42%
5692 Health Supplies	\$18,000.00	\$0.00	\$18,000.00	\$3,582.47	\$0.00	\$9,333.42	\$5,084.11	71.75%
5695 Computer Software & Supplies	\$46,088.30	\$0.00	\$46,088.30	\$1,978.11	\$0.00	\$19,417.57	\$24,692.62	46.42%
5730 Non-Instructional Equipment	\$73,092.00	\$(600.00)	\$72,492.00	\$0.00	\$0.00	\$16,013.81	\$56,478.19	22.09%
5731 Instructional Equipment	\$60,028.37	\$1,254.34	\$61,282.71	\$4,445.43	\$0.00	\$18,134.57	\$38,702.71	36.85%

Killingly Public Schools

System Object

Report # 149308

Account Number / Description	Adopted Budget	Transfers	Revised Budget	Encumbrances	Requisitions	Expenditures	Amount Remaining	Percent Expended
	7/1/2025 - 6/30/2026	7/1/2025 - 6/30/2026	7/1/2025 - 6/30/2026	7/1/2025 - 11/30/2025		7/1/2025 - 11/30/2025	7/1/2025 - 11/30/2025	
5732 Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
5734 Computer Hardware	\$38,000.00	\$0.00	\$38,000.00	\$302.24	\$0.00	\$31,431.58	\$6,266.18	83.51%
5810 Dues & Fees	\$119,292.00	\$5.00	\$119,297.00	\$2,780.00	\$830.00	\$63,490.93	\$53,026.07	55.55%
5890 Other Objects	\$176,475.50	\$1,500.00	\$177,975.50	\$14,992.77	\$1,235.26	\$28,267.17	\$134,715.56	24.31%
5900 Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
GRAND TOTAL	\$47,938,817.00	\$0.00	\$47,938,817.00	\$5,558,288.46	\$23,552.82	\$17,340,027.58	\$25,040,500.96	47.77%

Killingly Public Schools
Check Authorization

2024-2025

34233	23951	11/14/2025	118060	GARDENERS SUPPLY	466.01	Instructional Supplies
	23952	11/14/2025	73264	NAT'L COUNCIL FOR SOCIAL STUDIES	165.00	Dues & Fees
	23953	11/14/2025	117530	NORTHEAST FLOORING AND KITCHENS	97,024.76	Repairs & Maintenance
					97,655.77	

Killingly Public Schools Check Authorization

2025-2026

34234	23954	11/14/2025	120038	ADVANTAGE EMERGENCY DEVICES INC	2,976.72	Non-Instructional Equipment
	23955	11/14/2025			4,020.15	Instructional Supplies, Computer Software & Supplies, Instructional Equipment
			78808	AMAZON CAPITAL SERVICES		
	23956	11/14/2025	15160	APPLE COMPUTER INC.	2,058.00	Computer Hardware
	23957	11/14/2025	11400	AWARDS PRINTING	10.00	Other Objects
	23958	11/14/2025	120829	BESTCO	1,322.68	Insurance
	23959	11/14/2025	89800	BIG BOY'S TOYS LLC	43.23	Maintenance Supplies
	23960	11/14/2025	119737	BRAMAN CHEMICAL ENTERPRISES INC	382.28	Contracted Maintenance
	23961	11/14/2025	105949	BROWN INDUSTRIES INC	436.00	Office Supplies
	23962	11/14/2025	27405	CAPSS	120.00	Office Supplies
	23963	11/14/2025	111334	CASELLA WASTE	9,939.39	Contracted Maintenance
	23964	11/14/2025	120654	CDLS MOBILE REPAIR LLC	305.60	Repairs & Maintenance
	23965	11/14/2025	120943	CENTER FOR APPLIED BEHAVIORAL INSTRUCTIO	826.68	Special Ed Tuition
	23966	11/14/2025	95217	CENTRAL COFFEE COMPANY	207.84	Other Objects
	23967	11/14/2025	120044	CF LESSEE FT LLC	5,071.92	Utilities
	23968	11/14/2025	120445	CF MASTER LESSEE MT LLC	4,493.51	Utilities
	23969	11/14/2025	120026	CF MASTER LESSEE SF LLC	10,000.89	Utilities
	23970	11/14/2025	116414	CINTAS CORPORATION #756	136.29	Rentals
	23971	11/14/2025	79065	CORPORATE BILLING LLC	312.74	Transportation Supplies
	23972	11/14/2025	120792	CRM CO LLC	318.50	Transportation Supplies
	23973	11/14/2025	32750	DANIELSON SURPLUS	125.95	Other Objects
	23974	11/14/2025	120512	DEVIVO BUS SALES	78.68	Transportation Supplies
	23975	11/14/2025	117150	DVFLORA DELAWARE VALLEY WHOLESALE FLORIS	380.61	Instructional Supplies
	23976	11/14/2025	33900	EAST CONN	16,632.00	Tuition
	23977	11/14/2025	120143	EASY WAY SAFETY SERVICES INC	1,800.00	Transportation Supplies & Non-Instructional Equipment
	23978	11/14/2025	120672	EFFECTIVE SCHOOL SOLUTIONS LLC	98,400.00	Professional Technical Service
	23979	11/14/2025	50850	EVERSOURCE	17,094.12	Utilities
	23980	11/14/2025	64940	EVERSOURCE	25,804.99	Utilities
	23981	11/14/2025	36936	FOLEY CARRIER SERVICES LLC	496.40	Professional Technical Service
	23982	11/14/2025	118420	FRONTIER COMMUNICATIONS	5,629.76	Telephone
	23983	11/14/2025	120281	FRUCHTENICHT, JEFFREY	13,400.00	Contracted Maintenance
	23984	11/14/2025	120279	G-TECH BUS PARTS	4,886.76	Maintenance Supplies
	23985	11/14/2025	118044	GILBERT, ALLISON	172.20	Travel
	23986	11/14/2025	118129	IMAGINE LEARNING	792.00	Communications
	23987	11/14/2025	120102	INSTITUTE FOR MULTI-SENSORY EDUCATION	390.25	Instructional Supplies
	23988	11/14/2025	119702	JANUS LOGISTICS	1,180.00	Repairs & Maintenance
	23989	11/14/2025	43306	JOSTENS	1,486.95	Printing & Binding
	23990	11/14/2025	43900	KILLINGLY HIGH SCHOOL STUDENT ACTIV	475.00	Dues & Fees
	23991	11/14/2025	44050	KILLINGLY PUBLIC SCHOOLS LUNCH PROGRAM	224.00	Other Objects
	23992	11/14/2025	43760	L&W SUPPLY	880.78	Maintenance Supplies
	23993	11/14/2025	100481	LACKNER JR, JAMES M	405.30	Travel
	23994	11/14/2025			3,184.63	
			120477	LAFRAMBOISE WATER SERVICE		Contracted Maintenance, Repairs & Maintenance & Maintenance Supplies
	23995	11/14/2025	119003	LIEBSCHER, LAWRENCE J	57.40	Travel
	23996	11/14/2025	119003	LIEBSCHER, LAWRENCE J	57.40	Travel

23997	11/14/2025	120571	MAIN, CHRISTINA A	101.22	Travel
23998	11/14/2025	120798	MARCIA BRENNER ASSOCIATES LLC	2,450.00	Communications
23999	11/14/2025	120732	MARCUS COMMUNICATIONS LLC	795.00	Communications
24000	11/14/2025	50199	NEW ENGLAND TRANSIT	246.78	Transportation Supplies
24001	11/14/2025	116612	NORTHERN SPEECH SERVICES INC	237.21	Instructional Supplies
24002	11/14/2025	117010	NOVUS INSIGHT INC	1,773.50	Professional Technical Service
24003	11/14/2025	84486	O'LEARY, TIFFANY A	54.60	Travel
24004	11/14/2025	51480	OVERHEAD DOOR CO.OF NORWICH	663.00	Repairs & Maintenance
24005	11/14/2025	53285	PIELA ELECTRIC INC	695.00	Maintenance Supplies
24006	11/14/2025	120021	PNEU-AIR TECHNOLOGY	7,088.62	Repairs & Maintenance
24007	11/14/2025	100408	PROQUEST LLC	1,030.01	Communications
24008	11/14/2025	116518	ROY KITKA'S TIRE SALES AND SERVICE	1,885.87	Repairs & Maintenance
24009	11/14/2025	56250	SCHOLASTIC MAGAZINES	879.12	Communications
24010	11/14/2025	50200	SCHOOL SPECIALTY	34.64	Instructional Supplies
24011	11/14/2025	118486	SHERMAN, SALLY E	122.22	Travel
24012	11/14/2025	57300	SHERWIN WILLIAMS COMPANY	222.64	Maintenance Supplies
24013	11/14/2025	118587	SHI INTERNATIONAL CORPORATION	12,343.53	Computer Hardware
24014	11/14/2025	100652	SHIPMAN & GOODWIN LLP	10,449.00	Professional Technical Service
24015	11/14/2025	59161	STAPLES BUSINESS ADVANTAGE	279.94	Instructional Supplies
24016	11/14/2025	59350	STERICYCLE INC	51.06	Contracted Maintenance
24017	11/14/2025	95207	AHOLD FINANCIAL SERVICES	377.70	Instructional Supplies & Other Objects
24018	11/14/2025	120808	SWEET JR, THOMAS M	542.00	Instructional Supplies
24019	11/14/2025	118427	TECHNOLOGY STUDENT ASSOCIATION	210.00	Dues & Fees
24020	11/14/2025	120338	THIBEAULT, DENNIS J	161.06	Professional Technical Service
24021	11/14/2025	116697	TRACTOR SUPPLY COMPANY	24.98	Maintenance Supplies
24022	11/14/2025	99037	TREASURER - STATE OF CONNECTICUT	1,116.00	Communications
24023	11/14/2025	100416	VENTURE COMMUNICATIONS & SECURITY LLC	24,953.00	Repairs & Maintenance
24024	11/14/2025	120116	VERIZON COMMUNICATIONS INC	887.50	Communications
24025	11/14/2025	84165	VERIZON WIRELESS	2,613.87	Telephone
24026	11/14/2025	64460	WINDHAM PUBLIC SCHOOLS	35,640.00	Tuition
24027	11/14/2025	119932	WITNESS STONES PROJECT	1,000.00	Instructional Supplies
24028	11/14/2025	116473	XEROX BUSINESS SOLUTIONS MIDATLANTIC	13,018.41	Contracted Maintenance
				358,976.87	

Killingly Public Schools Check Authorization

2025-2026

34306	24031	11/21/2025		3,012.00	Instructional Supplies, Maintenance Supplies, Office Supplies & Computer Software & Supplies
		78808	AMAZON CAPITAL SERVICES		
	24033	11/21/2025	120162	39,075.00	Special Ed Tuition
	24035	11/21/2025	73229	12,419.10	Special Ed Tuition
	24036	11/21/2025	119439	2,767.25	Insurance
	24037	11/21/2025	119993	204.47	Travel
	24038	11/21/2025	23855	119.22	Other Objects
	24039	11/21/2025	27258	70,475.18	Special Ed Tuition
	24040	11/21/2025	27950	500.00	Dues & Fees
	24041	11/21/2025	111334	640.62	Contracted Maintenance
	24042	11/21/2025	120943	18,186.96	Special Ed Tuition
	24043	11/21/2025	118898	47.60	Travel
	24044	11/21/2025	116414	31.53	Rentals
	24045	11/21/2025	73593	1,014.48	Utilities
	24046	11/21/2025	118055	89.60	Travel
	24047	11/21/2025	117150	421.70	Instructional Supplies
	24048	11/21/2025	33900	101,588.40	Professional Technical Service & Special Ed Tuition
	24050	11/21/2025	50850	17,041.41	Utilities
	24051	11/21/2025	64940	12,610.45	Utilities
	24052	11/21/2025	89609	4,339.00	Dues & Fees
	24053	11/21/2025	120693	67.20	Travel
	24054	11/21/2025	120857	190.00	Professional Technical Service
	24055	11/21/2025	118472	300.00	Dues & Fees
	24056	11/21/2025	42120	26.86	Contracted Maintenance
	24057	11/21/2025	118590	32,804.64	Special Ed Tuition
	24058	11/21/2025	117799	40.60	Travel
	24059	11/21/2025	120952	1,250.00	Professional Technical Service
	24060	11/21/2025	44050	1,611.50	Other Objects
	24061	11/21/2025	44060	15,233.49	Utilities
	24062	11/21/2025	44112	450,766.76	Insurance
	24063	11/21/2025	44725	214.27	Instructional Supplies
	24064	11/21/2025	53900	53,825.60	Special Ed Tuition
	24065	11/21/2025	45215	68,777.64	Special Ed Tuition
	24066	11/21/2025	118435	31,961.00	Special Ed Tuition
	24067	11/21/2025	116713	406.05	Instructional Supplies & Maintenance Supplies
	24068	11/21/2025	117136	450.63	Insurance
	24069	11/21/2025	116380	42.99	Instructional Supplies
	24070	11/21/2025	47250	13,908.20	Communications
	24071	11/21/2025	120009	135.00	Dues & Fees
	24072	11/21/2025	78817	3,395.00	Professional Technical Service
	24073	11/21/2025	95258	4,103.00	Dues & Fees
	24074	11/21/2025	120628	180.00	Dues & Fees
	24075	11/21/2025	13850	408.50	Testing
	24076	11/21/2025	53285	379.00	Maintenance Supplies
			PIELA ELECTRIC INC		

24077	11/21/2025	116872	PITNEY BOWES GLOBAL FINANCIAL SVCS
24078	11/21/2025	89635	PROJECT GENESIS
24079	11/21/2025	120150	SARGENT REHABILITATION CENTER
24080	11/21/2025	50200	SCHOOL SPECIALTY
24081	11/21/2025	118587	SHI INTERNATIONAL CORPORATION
24082	11/21/2025	120212	SOLANT HEALTH
24083	11/21/2025	117786	SPECIALIZED EDUCATION OF CT INC DBA
24084	11/21/2025	119686	ST BERNARDS HIGH SCHOOL
24085	11/21/2025	59161	STAPLES BUSINESS ADVANTAGE
24086	11/21/2025	117986	STATE OF CONNECTICUT DEPT ADMINISTRATIVE
24087	11/21/2025	25002	STEVE BOUSQUET APPLIANCE & TV
24088	11/21/2025	95207	AHOLD FINANCIAL SERVICES
24089	11/21/2025	120940	SUNBELT STAFFING LLC
24090	11/21/2025	100416	VENTURE COMMUNICATIONS & SECURITY LLC
24091	11/21/2025	119817	W & M FIRE PROTECTION SERVICES
24092	11/21/2025	120216	WAGNER, LIISA
24093	11/21/2025	120499	WASCO INDUSTRIAL LLC
24094	11/21/2025	63060	WATERFORD COUNTRY SCHOOLS
24095	11/21/2025	63169	WEBB, F W

967.23	Communications
102,368.00	Special Ed Tuition
8,245.97	Special Ed Tuition
103.39	Instructional Supplies
2,792.10	Computer Hardware
40,735.38	Professional Technical Service
9,470.78	Special Ed Tuition
200.00	Dues & Fees
93.76	Office Supplies
80.00	Dues & Fees
425.00	Maintenance Supplies
18.07	Instructional Supplies
18,617.82	Professional Technical Service
287.80	Repairs & Maintenance
1,262.50	Contracted Maintenance
21.00	Travel
31.05	Maintenance Supplies
32,381.52	Special Ed Tuition
468.10	Maintenance Supplies
1,183,631.37	

**Killingly Public Schools
Check Authorization**

2024-2025

34305	24030	11/21/2025	24075	BILLINGS, M.W.	5,450.00	Repairs & Maintenance
					5,450.00	

Phase	Nov 2025 Approved Hybrid Option With 1.5:1 Slopes, Upper Wall	
	Description	Import All Fill Material, Use Parking Lot As Stockpile Area & No Use of Borrow Area
Phase 1	Bonding	40,282.89
	Mobilization	32,671.09
	Design & Inspection Allowance	7,598.96
	Permits	2,016.19
	Access Rd	
	Sed Control & Wetland Fencing	18,143.92
	Clearing & Grubbing	89,293.47
	Earthwork Activities	327,824.12
	Roadway Fill Material	419,301.02
	Drainage	63,191.99
	Upper Wall	75,256.01
	Fencing & Gates	4,248.32
Phase 1 Total		1,079,827.98
Phase 2	Access Rd	
	Mobilization	-
	Drainage	5,754.50
	Earthwork Activities	82,301.26
	Roadway Fill Material	272,617.00
	Subbase	105,118.60
	Riprap Slope	84,822.33
	Upper Wall	91,346.73
	Temporary Millings Surface	34,744.24
	Restoration	70,629.52
	Fencing	35,089.79
	Guardrail	81,608.81
	Concession Ext	
	Sed Control	6,293.08
	Earthwork Activities	21,437.26
	Drainage Structure Modifications	3,743.98
	Subbase	11,727.66
	Asphalt Roadway	31,000.00
	Restoration	24,984.66
	Fencing & Gates	4,079.56
Phase 2 Total		967,298.98
Phase 3	Access Rd	
	Mobilization	28,559.17
	Light Pole Base & Conduit	73,291.95
	Rework Milling Surface & Fine Gr	17,135.26
	Asphalt Roadway	86,434.42
	Bituminous Curbing	15,086.17
	Earthwork Activities	44,838.77
	Bituminous Sidewalk	16,598.51
	Restoration	7,063.26
	Line Striping	2,537.73
Phase 3 Total		291,545.24
Total Project Cost		2,338,672.20

Scope of Work

(Phase I, Main Access Road)

- Mobilization
- Flag Clearing Limits
- Clearing and Grubbing
- Install/Maintain/Remove Silt Fence
- Install Tracking Pad
- Install Catch Basin In-Let Protection
- Strip Topsoil/Riprap from Slope and Stockpile On-site
- Import & Place Initial 50% of Embankment Fill, Transport to Access Road
- Place and Compact Initial 50% of Imported Fill Material to Make Access Road Fills (enough to install drainage)
- Install Drainage in New Access Road (exclude setting tops, to be done in phase II)
- Note: Access Road is unusable at end of phase 1

(Phase II, Main Access Road)

- Import Final 50% of Embankment Fill, Transport to Access Road
- Place and Compact Final 50% of Imported Fill Material to Make Access Road Fills
- Furnish & Install Pre-Engineered Precast Concrete Segmental Retaining Wall Along Uphill Side of Roadway to Support Existing Slope
- Replace Rip Rap on Uphill Slopes and 1.5:1 Downhill Slopes (Riprap From onsite Stockpile)
- Regrade Stockpile Area and Seed & Mulch
- Set Drainage Catch Basin Tops/Manhole Frame and Covers
- Furnish and Install Process Aggregate Base for New Access Road
- Fine Grade and Compact Subbase/Process Prior to Placing Millings
- Haul, Place and Compact Town Supplied Millings
- Furnish and Install R-B350 Guide Rail (galv) along New Access Road
- Furnish and Install 4' High Black Vinyl Chain Link Fence (per plan)
- Replate Topsoil on Slope/Disturbed Areas (access road)
- Seed and Mulch Hay Disturbed Areas (access road)
- Note: At end of phase 2 Access Road is useable for fire apparatus and public travel if desired.

(Phase III, Main Access Road and Concession Road Extension)

- Remove Millings above grade and Haul Surplus Millings to Town Supplied Location (main access road)
- Fine Grade and Compact Subbase/Process Prior to Paving (main access road)
- Install 8 Light Pole Bases and 2 - 2" Conduit (light poles, wires and electrical work by others)
- Pave Access Road (main access road)
- Install 8" Bituminous Curb on Binder Course along Sidewalk Side of Access Road (main access road)
- Install Bituminous Sidewalk (main access road)
- Backup Asphalt and Sidewalk (main access road)
- Install/Maintain/Remove Silt Fence (concession ext.)
- Install Tracking Pad (concession ext.)
- Install Catch Basin In-Let Protection (concession ext.)
- Strip Topsoil (concession ext.)
- Remove and Reinstall Existing Gate (concession ext.)
- Modify Catch Basin (concession ext.)
- Boxout Area Along West Side of Existing Paved Road to Prep for Process/Pavement (concession ext.)
- Furnish and Place Process Along West Side of Existing Paved Road to Widen to 16' (existing asphalt will remain in place) (concession ext.)
- Pave Along West Side of Existing Access Road to Widen to 16', Pave Additional 3' to Include Existing Swale (concession ext.)
- Replate Topsoil on Slope/Disturbed Areas (concession ext.)
- Seed and Hay Disturbed Areas (concession ext.)
- Seed and Hay (Remainder of Stockpile Area if Needed)

Exclusions:

- Town or State Permits for Fees
- Third Party Testing or Inspection Costs
- Rock Removal by Hoe Ram/Blasting or Replacement Materials
- Traffic Control Cost (flaggers or police)
- Any Additional Mobilizations Between Phases
- Light Poles, Wiring or Any Services of an Electrician (conduit installed by onsite Labor)

**Regular Board Meeting
KILLINGLY BOARD OF EDUCATION
Wednesday, November 12, 2025
7:00 PM
Central Office, Conference Room A
79 Westfield Ave., Killingly, CT 06239**

MINUTES

Present: Laura Dombkowski, Meredith Giambattista, Laura Lawrence (absent with notification), Kevin Marcoux (via Zoom), Kelly Martin (absent with notification), Misty Murdock, Kyle Napierata, Kyle Provencher, Susan Lannon. **Student Board Members:** Evan Kozy, Edward Purcell.

Guests: Superintendent Susan Nash, Assistant Superintendent Andrea Drake, Recording Secretary Meg Whiteley.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Susan Lannon called the meeting to order at 7:00pm. Misty Murdock led the Pledge of Allegiance.

2. ROLL CALL

3. BOARD SHOUT-OUTS

Susan Lannon attended the Veterans Day concert and skits; she commended the students for their respectful and attentive behavior.

4. RECOGNITION OF VISITORS

A. Employee of the Month
Lisa Melmed

B. Recognition of KMS Staff
KMS staff were honored with the CT State Department of Education School of Distinction award for Academic Growth & Achievement in High Needs Math

C. CT's Impactful Educator
Dr. Robert Polselli was selected by United Way as a 2025 CT Impactful Educator

5. EXCELLENCE IN EDUCATION: TEACHING & LEARNING SHOWCASE

Liisa Wagner- Teaches Family and Consumer Science at KHS (Child Development and Nutrition). She shared with the Board what projects and topics her classes have been learning about this semester.

6. **REPORT BY STUDENT BOARD MEMBERS**

Goodyear:

Goodyear welcomed 111 visitors for their annual Family Purposeful Play Day on October 29th. The first semester is wrapping up, and teachers are preparing for conferences this Thursday.

KCS:

The Butterbraid Fundraiser ends Friday, November 14th! Your support helps fund exciting KCS field trips for our students. Thank you for helping make these experiences possible!

Picture Re-Take Day is scheduled for Tuesday, November 18th. If your child missed picture day or would like a new photo, please be sure they're ready for re-takes.

KMS:

KMS teachers have been actively encouraging families to volunteer in their classrooms this year, helping to strengthen our sense of community and connection. At KMS, we believe that collaboration with families enriches learning and creates a stronger, more connected school community.

Our after-school enrichment clubs are in full swing, with over 200 students participating in Robotics, Lego, Crafts, Crochet, Clay, Space, Wacky Science, Team Games, and Pokémon Clubs!

KIS:

KIS is accepting students for our free after-school program, Healthy Heroes! Contact KIS to sign your child up and join the fun. Later this month, we'll officially launch a new student leadership group called Push Back, which will help us push back against disrespect and build a stronger school culture. Academically, as we move into our second quarter, teachers and students will begin using Magic School AI to improve writing feedback in all content areas.

KHS:

As we move through November, there's been great energy around KHS. Teachers are creating engaging lessons, and students continue to show effort, kindness, and school spirit every day.

Congratulations to our 17 new National Honor Society inductees and thank you to our Music Department and students for a beautiful Veterans Day Concert honoring those who have served.

We held our first Great Things Happen Here Assembly, recognizing students and staff for responsibility, dedication, and excellence.

Student Council and FFA are partnering with the Backpack Program on a Food Drive to help families over winter break.

7. **PUBLIC COMMENT**
No public comment

8. **TOWN COUNCIL LIAISON REPORT**

Michelle Murphy- no town committee meeting since last Board of Education meeting, due to the Elections. Congratulations to all of those who were successful in their bids for the next election cycle.

9. **BOARD CHAIRPERSON, COMMITTEE & LIAISON UPDATES**

Board Chair updates- Susan Lannon is back with us, in person, this evening; giving thanks for everyone who took part in her healing process and helped to support the Board work and tasks during her healing journey. Giving thanks and fond farewell to Kyle Napierata, who will be rotating off of the Board of Education. His dedication and investment into the Board of Education as an involved Board member is recognized and appreciated. CAFE conference opportunity for all Board of Education members who are interested; it is a networking opportunity that is excellent for all new and existing Board members.

- A. Curriculum Committee
- B. Facilities Committee
- C. Fiscal Committee
- D. Personnel Committee
- E. Policy Committee

1. 1st Reading of Policy #5131.911 Students- Safe school Climate Plan
Adopting CAFE's updated policy definitions, while maintaining some components from the existing KPS Policy, when presenting for the 2nd reading.

2. 1st Reading of Policy #5141 Student- School Medical Advisor Duties
Removing the weight and measuring element in section 4. on page 3.

3. 2nd Reading of Policy #3233 Business- Competitive Bidding and Quotations
Some changes were made after the 1st reading at the previous board meeting. Will present for a 2nd read at the next board meeting.

F. AdHoc Committee to Discuss District-wide Bullying

G. AdHoc Committee to Discuss School Mascot

H. Updates from Liaisons for: Town Council, CAFE, Cable Advisory, EASTCONN, Economic Development, Parks & Recreation, PBC

10. MONTHLY FINANCIAL REPORT

The next Quarterly update will be provided at the December meeting. Salaries especially regarding transportation and substitute areas with potential impact. Special Education outplacements also impact budgets. Special Education reimbursement rate is estimated at a 70% return rate, for this current fiscal year. This would result in an estimated 1.72mil shortfalls in that budget line; but can be affected by many different factors and is difficult to project with any accuracy this far into the year.

- A. Review and discussion of the monthly System Object Report

11. REVIEW AND POSSIBLE ACTION REGARDING MONTHLY CHECK AUTHORIZATION

MOTION: Misty Murdock made a motion to approve the proposed Check Authorizations for October 25-26 as presented. Kyle Napierata seconded the motion to approve.

Unanimous, Motion carries

12. SUPERINTENDENT'S UPDATE

- A. Access Road Update

Dr. Nash has worked continuously with the Wetland Commission and the Construction company to collaborate on a fiscally responsible solution to the overpriced wetland concern for the Access Road. The Wetland Commission recently approved a plan with roughly 2,600sqft of wetland impact. The cost for the project comes in slightly higher than the amount that was previously approved by the Board, because we will need to purchase and bring in new fill. We originally anticipated being able to use the fill left over from the high school project, however, it failed testing to be able to be utilized for that project. Phase 1 expense \$1,087,813. Phase 2 864032.72, using millings from the town that would be available to us for free. Laying down the millings or paving the access roads are needed to be laid to help to preserve the road once it is put in. There are some other elements from Phase 2 that can potentially be delayed or declined all-together.

- B. Accountability Index Overview

CT Accountability Index- this measures how well are schools helping students learn; measured in a variety of different indicators. This is statewide and all schools are measured using the same metrics and standards. Overall Index standards place the district on an upward trajectory; and tied for the top tier with one other school in our peer group of similar districts across the state.

13. EXECUTIVE SESSION TO DISCUSS POSSIBLE MOA 1-YEAR EXTENSION FOR NON-CERTIFIED CONTRACT, AND RATIFIED KEA CONTRACT

Misty Murdock made a motion for the Board of Education to enter Executive Session and invite Superintendent Sue Nash, Assistant Superintendent Andrea Drake, HR Director Kim Burnham to join them. Susan Lannon seconded the motion. The Board entered Executive Session at 8:03pm. Executive session ended at 8:22pm.

14. POSSIBLE BOARD ACTION REGARDING MOA 1-YEAR EXTENSION FOR NON-CERTIFIED CONTRACT

MOTION: Misty Murdock made a motion to approve the proposed MOA 1-Year Extension for Non-Certified Contract, as presented. Kyle Provencher seconded the motion to approve.

Unanimous, Motion carries

15. POSSIBLE BOARD ACTION REGARDING RATIFIED KEA CONTRACT

MOTION: Misty Murdock made a motion to approve the Ratified KEA Contract, as presented. Kyle Provencher seconded the motion to approve.

Unanimous, Motion carries

16. CONSENT AGENDA

- A. Board Meeting Minutes
- B. Student Enrollment
- C. Action to approve proposed 26-27 Board of Education Meeting dates
- D. KHS Senior Class Field Trip request to RI Indoor Karting in Lincoln RI, on June 4th, 2026
- E. KHS Robotics Field Trip to Worcester Polytechnic Institute, December 4th-6th, 2025

Susan Lannon requested to pull Item 16.A from the Consent Agenda due to several Board members being absent during the October 8th Board of Education Meeting.

MOTION: Misty Murdock made a motion to approve Items B-E from the Consent Agenda, as presented. Meredith Giambattista seconded the motion to approve.

Unanimous, Motion carries

MOTION: Misty Murdock, Meredith Giambattista, Kyle Napierata and Kevin Marcoux all voted to approve the October 8th Minutes as presented.

Abstention: Kyle Provencher, Susan Lannon, Laura Dombkowski

Approved; Motion carries

17. ADJOURNMENT

MOTION: Meredith Giambattista made a motion to adjourn the meeting. Kyle Provencher seconded the motion to approve.

Unanimous, Motion carries

Meeting adjourned at 8:25pm

2025-2026 Killingly Public Schools Student Enrollment

December 1, 2025								November 3, 2025									
GRADE	KHS	KIS	KCS	KMS	GDYR	KTA	OD	GRADE	KHS	KIS	KCS	KMS	GDYR	KTA	OD		
PREK					130		0	PREK					126		0		
K			135				0	K			135				0		
1			133				1	1			132				1		
2				145			3	2				142			3		
3				167			1	3				167			0		
4				142			2	4				142			2		
5		173				1	4	5		172				1	4		
6		166				2	2	6		166				2	2		
7		182				4	2	7		183				0	2		
8		190				6	2	8		189				4	2		
9	172					2	5	9	176					3	4		
10	192					1	6	10	195					2	6		
11	166					7	6	11	164					1	6		
12	183						14	12	183					5	14		
Totals	713	711	268	454	130	23	48	2,347	Totals	718	710	267	451	126	18	46	2,336
COMPARATIVE DATA: 2024-2025								KMS by Teacher		KCS by Teacher							
GECC KCS KMS KIS KHS KTA OD Total								Crabtree, M.-2	15	Angelo, K.-K	14						
1/3/2024 119 327 484 697 749 61 2,318								Fratoni, D.-2	17	Crawford, K.-K	17						
2/1/2024 119 324 481 694 755 64 2,318								Juhola, N.-2	16	Daniels, W. - K	14						
3/1/2024 123 319 482 685 754 66 2,306								Lanzoni, L.-2	15	Griffiths,Drew.-K	16						
4/1/2024 128 320 483 685 746 68 2,302								Maheu, J. - 2	16	Livingston, H.-K	15						
5/1/2024 130 319 483 683 744 70 2,299								McMerriman,S.-2	16	Lopez, K.-K	17						
6/3/2024 132 319 485 683 736 68 2,291								Moulton, J.-2	16	Parsell, S.-K	17						
6/17/2024 132 319 485 683 732 69 2,288								Riordan, E.-2	15	Racine, M.-K	15						
9/3/2024 118 317 496 690 749 63 2,315								Sakidovitch, A.-2	16	Blackmar, C.-1	15						
10/1/2024 119 315 486 692 744 64 2,301								Bitgood, C.-3	19	Brock, J.-1	16						
11/1/2024 119 310 490 695 737 64 2,296								Breen, T.-3	21	Bufmack, E. - 1	16						
12/2/2024 120 310 488 692 736 65 2,291								Gaulin, N.-3	21	Guillot, J.-1	16						
1/2/2025 122 313 488 691 735 67 2,294								Hand, H.-3	20	Hanson, D. -1	16						
2/3/2025 120 315 488 694 734 65 2,296								Paul, K.-3	21	Horvath S.-1	14						
3/3/2025 123 313 487 693 731 64 2,288								Penner, K. -3	21	Santaniello,M.-1	18						
4/1/2025 128 314 487 696 730 59 2,286								Siegmund, L.-3	21	Steuernagel, M.-	17						
5/1/2025 132 315 483 696 727 60 2,281								Tillinghast, A.-3	21	Chenel, J. -IL	4						
6/2/2025 133 315 481 697 724 60 2,277								Breen, C.-4	17	Lohgry, S. - IL	11						
6/17/2025 131 315 481 697 722 59 2,274								Burdick, S.-4	17	Total	268						
9/2/2025 120 268 459 712 724 15 50 2,348								Campbell, B.-4	18								
10/1/2025 122 267 456 711 720 15 51 2,342								Delfarno, M.-4	18								
11/3/2025 126 267 451 710 718 18 46 2,336								Ellal, H.-4	18								
12/1/2025 130 268 454 711 713 23 48 2,347								Salisbury, R.-4	18								
								Scott, A.-4	18								
								Tenaglia, D.-4	18								
								Robinson, L. -IL	5								
								Total	454								

Agency and Sp. Ed. Placements	
Agency-Out of District	
Agency Total	0
Local- Out of District	
ASD (American School for the Deaf), West Hartford, CT	1
Bradley School New London - New London, CT	5
Bradley School Windham -Thompson, CT	1
Center for Applied Behavioral Instruction , Worcester, MA	1
CREC Birken - Bloomfield,CT	2
CREC Riverstreet - South Windsor, CT	2
EASTCONN EVC -Willimantic, CT	1
EASTCONN NRP - Willimantic, CT	4
EASTCONN Transition - Willimantic, CT	1
Groden Center - Providence, RI	1
High Road - Danielson, CT	1
Horizons - Windham, CT	1
Learning Clinic - Brooklyn,CT	3
Natchaug Joshua Center - Danielson, CT	2
Ocean Learning Academy , New London, CT	5
Project Genesis - Windham, CT	11
Sargent Rehabilitation Center , Providence, RI	1
Susan Wayne Center - Thompson, CT	3
Waterford Country School - Quaker Hill, CT	2
Local Out of District Total	48
Agency	0
Total	48

KILLINGLY PUBLIC SCHOOLS FIELD TRIP REQUEST

REV. 7/08

Trip Number:

Bldg	Use	Sequence (e.g. 010-1-001)
------	-----	---------------------------

Billing Code: _____

SCHOOL: KHS GRADE/CLASS/CLUB: Model UN Club DATE: 11/24/25

TEACHER/FIELD TRIP LEADER: Julie Gutierrez

DATE OF TRIP: 1/10/26 NUMBER OF STUDENTS: 9

NUMBER OF CHAPERONES: _____

DEPARTURE TIME: 1:15 AM RETURN TIME: 4:15 PM

On a school day: 8:30 AM or later unless approved in writing by the Transportation Supervisor

2 PM or earlier unless approved in writing by the Transportation Supervisor

DESTINATION/DIRECTIONS (be specific): See Kong High School

261 Arcade Ave

Beekunk, MA

Yes ☒ No ☐ Transportation availability confirmed with Transportation Supervisor.

Objectives of Trip (relation to curriculum, etc.): Students will participate

by speaking about relevant world-wide problems/issues.
They will negotiate, debate, and plan hypothetical resolutions.

Transportation Desired: _____ Names of Chaperones: _____

Transportation Desired:

Names of Chaperones:

School Bus Julie Gutierrez

✓ Mini Bus

_____ Other (specify) _____

____ Van _____

Special Equipment Required:

Substitutes Req.

Car Seats

Aide(s) Required

(Number)

(Number)

_____ Handicap Equipped

Nurse Required

Specify: _____

(Number)

NOTE: Requests to be submitted with all entries complete at least two weeks prior to the trip. Approval will be given only for trips where careful and early planning insures that worthwhile educational outcomes will result. PLEASE NOTE: Head teacher (school) is responsible for any parking fees.

Teacher

Principal/Program Administrator

Superintendent's Office

Transportation Supervisor

KILLINGLY PUBLIC SCHOOLS FIELD TRIP REQUEST

REV. 7/08

Trip Number:

Bldg - Use - Sequence (e.g. 010-1-001)

Billing Code: _____

SCHOOL: KHS GRADE/CLASS/CLUB: FFA DATE: 11/18/25

TEACHER/FIELD TRIP LEADER: Courtney Cardinal

DATE OF TRIP: 1-28-24 NUMBER OF STUDENTS: 35

NUMBER OF CHAPERONES: 3

DEPARTURE TIME: 3:00 pm RETURN TIME: 7:00 pm

On a school day: 8:30 AM or later unless approved in writing by the Transportation Supervisor

2 PM or earlier unless approved in writing by the Transportation Supervisor

DESTINATION/DIRECTIONS (be specific): _____

Launch Trampoline Park in Warwick, RI

~~Yes No Transportation availability confirmed with Transportation Supervisor.~~

Objectives of Trip (relation to curriculum, etc.): recreational / team building
activity for FFA members

Transportation Desired:

Names of Chaperones:

School Bus Courtesy Cardinal

Mini Bus Beth Knowlton

Other (specify) TBD

____ Van _____

Special Equipment Required:

Substitutes Req. _____

 Car Seats Aide(s) Required

(Number) _____ (Number)

~~Handicap Equipped~~	Nurse Required	
------------------------------	----------------	--

Specify: _____ (Number)

NOTE: Requests to be submitted with all entries complete at least two weeks prior to the trip. Approval will be given only for trips where careful and early planning insures that worthwhile educational outcomes will result. PLEASE NOTE: Head teacher (school) is responsible for any parking fees.

Conroy Castle
Teacher


Principal/Program Administrator

Superintendent's Office

Transportation Supervisor

KILLINGLY PUBLIC SCHOOLS FIELD TRIP REQUEST

REV. 7/08

Trip Number: _____ Billing Code: _____
Bldg Use Sequence (e.g. 010-1-001)

SCHOOL: KHS GRADE/CLASS/CLUB: Art Dept DATE: 11/4/25

TEACHER/FIELD TRIP LEADER: Jane Carver

DATE OF TRIP: March NUMBER OF STUDENTS: 40

NUMBER OF CHAPERONES: 6

DEPARTURE TIME: 8:00 AM RETURN TIME: 4:30 PM

On a school day: 8:30 AM or later unless approved in writing by the Transportation Supervisor 2 PM or earlier unless approved in writing by the Transportation Supervisor

DESTINATION/DIRECTIONS (be specific): Boston Museum of Fine Arts

465 Huntington Ave Boston, MA. (Also Isabella Gardner Museum - same parking spot will be used for both.)

Yes ☒ No ☐ Transportation availability confirmed with Transportation Supervisor.

Objectives of Trip (relation to curriculum, etc.): To give students exposure to museums & Art History to be part of discussion groups learning & understanding more about art meaning & purpose

Transportation Desired:

Names of Chaperones:

- ☒ School Bus _____
- ☐ Mini Bus _____
- ☐ Other (specify) _____
- ☐ Van _____

Special Equipment Required:

Substitutes Req. _____

_____ Car Seats _____
(Number)

Aide(s) Required _____
(Number)

_____ Handicap Equipped
Specify: _____

Nurse Required _____
(Number)

NOTE: Requests to be submitted with all entries complete at least two weeks prior to the trip. Approval will be given only for trips where careful and early planning insures that worthwhile educational outcomes will result. PLEASE NOTE: Head teacher (school) is responsible for any parking fees.

Jane Carver
Teacher

[Signature]
Principal/Program Administrator

[Signature]
Superintendent's Office

[Signature]
Transportation Supervisor

Not using Killingly see attached

**Quote**

Trip #: 1465389
 Trip Date: 26-Mar-2026
 Group: Boston

Killingly Public Schools

PO Box 210
 79 Westfield Ave
 Danielson, Ct 06239
 Contact: Jamie Carver
 Contact Email: jcarver@killinglyschools.org

Quoted Date: 15-Oct-2025

Total Vehicles: 1

Salesperson: John Nyszczy

Bus- Conventional

Pick Up	26-Mar-2026 8:00 AM	Killingly High School
Drop Off	26-Mar-2026 10:00 AM	Museum of Fine Arts
Pick Up	26-Mar-2026 3:00 PM	Museum of Fine Arts
Drop Off	26-Mar-2026 4:30 PM	Killingly High School

1 x \$1,200.00 = \$1,200.00

226 Putnam Pike Dayville, CT
 100 Huntington Ave # 140 Boston, MA 02116-6511
 100 Huntington Ave # 140 Boston, MA 02116-6511
 226 Putnam Pike Dayville, CT

Total: \$1,200.00