



MIDWESTERN INTERMEDIATE UNIT IV
BOARD OF DIRECTORS
NOTICE OF MEETING



The December meeting will be held on Wednesday, December 10, 2025, at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, Pennsylvania, at **12:30 p.m.**

MEMBERS

Mr. RODNEY BOBBY Mercer _____	DR. MICHAEL PANZA _____ Moniteau
Mr. KEVIN BOARIU Ellwood City _____	Mrs. DEBORAH ROBERSON _____ Sharon City
Mr. JOSEPH BOLTZ Karns City _____	Mr. RICHARD ROSSI _____ Greenville
Mr. ERIC DITULLIO Seneca Valley _____	Mr. GARY SHINGLETON _____ Butler
Mr. MERLE GLASS Shenango _____	Mrs. PATTY WILSON _____ Grove City
Mrs. KAREN HOUK Neshannock _____	 DR. WAYDE KILLMEYER _____ Executive Director

Donna Volpe _____
Board Secretary

Melissa Wyllie _____
Director of Special Education

Brenda Marino, Esq. _____
Assistant to the Executive Director

Maureen Werwie _____
Director of Business Services

Jason Williams _____
Director of Technology

OTHERS

December 10, 2025

AGENDA

- I. Call to order by the President.
- II. Roll call by the Secretary (____ Members present)
- III. Discussion of negotiations and/or personnel will require a closed session at the discretion of the president. Start Time: _____ Stop Time: _____
- IV. Minutes of November 19, 2025 held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127, have been sent to members. Their acceptance is recommended.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

- V. Approval of the Agenda is recommended with the following:

ADDITION: Resignation- Sarah Burdett

ADDITION: Job Description (revision) - Teen Parenting Counselor

ADDITION: Employment- Elena Marino, LTS, Teen Parenting Counselor

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VI. PUBLIC PARTICIPATION

Prior Notice

Prior Notice Waiver

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VII. OLD BUSINESS

Policy Review

It is recommended that the following MIU Policies, **Operations, 810, and 811** be given second read and adoption.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS

A. Financial Statements and Bills

It is recommended that the following financial statements and bills for the various IU Budgets be accepted:

FINANCIAL STATEMENTS November 1, 2025, through November 30, 2025

1.	State and Federal Programs (Fund 10)	\$ 37,785,717.00
2.	Special Education (Fund 20)	\$ 16,013,921.00
3.	Capital Projects (Fund 30)	\$ 265,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,404,912.00
5.	IU General Fund (Fund 10)	\$ 4,442,184.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 131,000.00
7.	Internal Service Fund – Dental & Vision (72)	\$ 162,700.00
8.	OPEB Trust (Fund 73)	\$ 190,000.00

TOTAL	\$ 61,395,434.00
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BILLS	November 1, 2025, through November 30, 2025
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1.	General Fund (Fund 10)	\$	3,796,537.48
	• State and Federal Programs • Nonpublic School Services • General Fund		
2.	Special Education (Fund 20)	\$	893,378.50

TOTAL	\$ 4,689,915.98
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Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

B. Updated Listing of Credit Card Corporations and Authorized Employees

It is recommended that the attached updated listing of credit cards and authorized employees, as shown, be approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement, and it will be made part of the employee’s personnel file maintained in Human Resources.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

C. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

D. Leave

Employee #1 of 2025-2026 school year an extension of unpaid leave beginning December 2, 2025 through January 5, 2026 with MIU IV coverage of all health benefits as provided by MIU IV Policy 335, Family and Medical Leave.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

E. Resignation

Sarah Burdett, Teen Parenting Counselor, effective the close of work on January 6, 2026.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

F. Transfer

It is recommended that Shawn Algoe be transferred from a 260-day, Act 93 Director of Continuing Education to a 260-day, Non-Act 93 Interim Assistant to the Executive Director position effective February 3, 2026 due to the transfer of Brenda Marino. His salary will be set at \$145,000 with all benefits as provided under the Non-Act 93 Agreement.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

G. Job Description (revision)

It is recommended that the attached job description for Teen Parenting Counselor be revised.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

H. Employment

Elena Marino, Long-Term Substitute Teen Parenting Counselor, effective December 11, 2025 until June 30, 2026 due to the vacancy created by Dr. Juliann Mangino. Her salary will be set at 92% of Step 1, Bachelors on the 2025-2026 PSEA salary schedule.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

I. Policy Review

It is recommended that the following MIU Policy, **Operations, 819** be given first read and tentative approval.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

J. Resignation- IU Board of Directors

Approval is recommended for the resignations of Karen Houk Neshannock S.D., effective November 25, 2025 and Patricia Wilson, Grove City S.D., effective December 3, 2025 from the Board of Directors of Midwestern Intermediate Unit IV.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

K. Appointment of MIU IV Board Member

Nominations

Nominations are requested for **one (1) district board member** to fill the seat left vacant by the following person, who resigned from an unexpired term seat on the MIU IV Board of Directors:

- Michael Lenzi, Sharpsville S.D. (Mercer County)

Nomination received from:

- Brian Foltz, Sharpsville S.D. (Mercer County)

_____ *nominates* _____

Motion to close nominations _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

Appointment

As determined by the nomination made above (or counted ballot results if more than one nomination made above).

- Board Member Name: _____

It is recommended that the person named above be appointed to the Midwestern Intermediate Unit IV Board of Directors effective December 10, 2025 through April 22, 2025 (at which time, the IU Convention election occurs to fill the remainder of the unexpired term from April 22, 2025 through June 30, 2027)

Motion by _____ Second by _____
ROLL CALL Vote _____ Voting Results _____

IX. ADJOURNMENT

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____