Tardy Policy

The Nevada State NRS 392.040, states that it is the responsibility of the parent/guardian to see that their child attends school full time and arrives on time every day.

- **There will be a tardy lockout during random periods.**
- **Tardy Procedure for Students**
  - Students who are tardy will be required to report to a Tardy Cart to receive a Tardy Slip to enter class.
  - Students will be marked Tardy in Infinite Campus.
- **Tardy Cart Locations**
  - Main office (outside)
  - Zone (outside)
  - Gym Lobby Area
  - Portables

Tardy Procedures

● Students are expected to be in class before the tardy bell rings.

● Teachers will take attendance after the tardy bell and document student attendance in IC. If students are routinely tardy the teacher may issue detention.

● If parents/guardians wish to excuse their student's tardiness, they must physically accompany them to the main office to sign them into school or provide an approved excuse note.

● The tardy policy will apply to a student's total weekly tardies in all periods.

● Multiple tardy referrals will result in progressive disciplinary action.

● Students who arrive to class over 30 minutes late will be marked absent for that period.

Tardy Policy

Offense	Progressive Discipline
Classroom Tardy	Student marked Tardy. Parent notified through Infinite Campus *Parents must be signed up for IC notifications.*
Tardy Sweep	**Zone Issued After School Detention**
Hall Sweep	**Hall Security Monitor (CSM) Issued After School Detention**
5th Classroom Tardy	**Teacher Issued After School Detention**
Multiple Tardy Detentions	Referral to Student Success Office **In-House Suspension and Parent Contact**
Tardy Detention No Show	Referral to Student Success Office This is considered Insubordination **Students placed on RPC and/or further progressive disciplinary action** No-Go List (Not allowed entry to after-school ticketed events/activities for the remainder of the quarter)