



Fay Galloway Elementary School



School Organizational Team
November Minutes
Fay Galloway Elementary

November 9, 2022 - 3:30 pm

Meeting location: Galloway Elementary Library

School Organizational Team (SOT) members:

- *Anna Binder, Parent - annakicks2000@hotmail.com
- *Tiffany Bogden-Morris, Parent - mnnsmama@yahoo.com
- *Kimberly Macleod, Support Staff - macleka@nv.ccsd.net
- *Amber Holman, Teacher - holmaam@nv.ccsd.net
- *Dwayne Hushaw, Teacher - hushad@nv.ccsd.net
- *Jessica Knudson, Assistant Principal - knudsjm1@nv.ccsd.net
- *Kortney Smith, Principal – SmithK19@nv.ccsd.net

Minutes:

Welcome and Roll Call *Members Present

- Approved September 7, 2022 meeting minutes first by Hushaw and second by Bogden-Morris

New Items to be Discussed/Approve

- **FUNCTION OF THE SCHOOL ORGANIZATIONAL TEAM.** The principal explained the function of the School Organizational Team and scope of the Team's advisory authority. She also reviewed additional resources such as the overview provided by SOT as well as the website.
- **SELECTION OF CHAIR.** Discussed the position and Tiffany Bogden-Morris volunteered and was selected as the School Organizational Team Chair. Tiffany and Anna researched an potential conflict with Tiffany functioning as the president of the PTA and SOT. It was determined there is no conflict.
- **ELECTION OF VICE CHAIR.** Discussed and Dwayne Hushaw volunteered and was selected as the School Organizational Team Vice Chair.
- **MINUTES.** Discussed and Anna Binder volunteered and was selected as the person responsible for taking minutes during School Organizational Team meetings.
- **AGENDAS.** Discussed and it was decided that Tiffany Bogden-Morris and Kortney Smith will work together to create agendas for School Organizational Team meetings.
- **MEETING ANNOUNCEMENTS.** Discussed and it was decided that Kim Macleod and Kortney Smith will work to post meeting announcements and agendas on the school website.

General Discussion

- **TEAM NORMS.** Reviewed and discussed the current norms and the team will adopt them with one minor correction which was a typo.
- **MEETING PROCEDURES.** Discussion of procedures took place as the team will follow the set agenda.



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- AGENDA PLANNING. Items for the upcoming agendas will be the strategic budget and impact program when the items are aready for presentation.
- FUTURE MEETINGS. Discussed and decided future meetings will take place on the second Wednesdays of the month.

Information

- Next meeting, December 14, 2022 at 3:30pm

Public Comment Period (2 minutes maximum allotted) - N/A

Adjourned at 4:17pm