MINUTES
Robert L. Forbuss Elementary School School Organizational Team Meeting
Tuesday, February 4, 2025 3:30 PM

School Organizational Team Members:

Carolyn Zirkel, Chair
Andrea Ross, Co-Chair
Brittany Nguyen, Secretary
Laura Morse, Member
Roseann Klipper, Member
Christine Vasquez, Principal
Danielle Jordan, Assistant Principal
Shareena Grant, Member
Brodie Smith, Member

This meeting agenda is posted publicly on the school website at Forbuss SOT Agendas and Minutes.

The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, remove an item from the agenda, or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call Roseann Klipper at 702-799-6840 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal, and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Welcome & Roll Call

1.1 Welcome

2.0 New Items & Items for Discussion

2.1 Approval of January 21 SOT minutes
2.2 Staffing for 2025-2026

- Principal & AP
- Counselor, SBT, and SEIF will be funded by Forbuss
- Support Staff- Extra hours will be cut
- Campus Monitor position will be eliminated. With the elimination of this position and an additional $100,000 we will use this funding for 6 instructional aides to support grade levels.
- 4 CTTs
- Kindergarten- 4 teachers (projection: 81 students)
- First Grade- 5 teachers (projection:91)
- Second Grade-5 teachers (projection: 84)
- Third Grade- 5 teachers (projection: 110)
- Fourth Grade- 3 teachers (projection: 110)

- Fifth Grade- 3 teachers (projection: 87)

2.3 School budget for 2025-2026

- $30,000 for extra duty hours (Chess Club, EL Tutoring, Archery Club)
- $10,000 prep buyouts
- $5,000 for extra duty-support staff
- $252,000 allocation carry forward reserve (leftover)
- $3,000 for classroom supplies for each grade level
- $102,743 left over but will receive $240,000 in the fall and a total of $500,000 by December. Doesn't include the cushion.
- $67,000 from At-Risk money being utilized for retention bonuses but will determine in the fall
- SOT agrees with staffing and budget plan for the 2025-2026 school year

3.0 General Discussion

3.1 None

4.0 Agenda Items for March SOT Meeting

4.1 Calendar Meeting for March 25th

5.0 Public Comment Period (2 minutes maximum allotted)