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MINUTES
Regular Board Meeting
October 16, 2025

REGULAR BOARD MEETING

1. Chairman, Charles Spoor called the regular meeting to order at 6:30 pm.
2. Everyone joined in for the pledge of allegiance.

PRESENT: Board of Directors, Charles Spoor, Andrew Seaman, Wendy Manlow and James Rose; Superintendent, Jon Tienhaara, Amy Nelson, Kresta Byington, Alyssa Olsen and Jason Nelson

3. INTRODUCTION OF GUESTS - COMMENTS/QUESTIONS – Teachers, Jamie Howell and Jessica Capps, gave a presentation on Special Education (SPED). Heidi DeLap, teacher, spoke about the HiCap program.
4. CHANGES OR ADDITIONS TO THE AGENDA - Added consent agenda Items F. Approve HiCap plan for 2025-26, G. Approve Meyer-Stevens & Toohey Co. Inc. Student School Insurance and H. Approve Out of Endorsement Teaching Assignments.

A motion was made by Wendy Manlow and seconded by James Rose to approve the addition of consent agenda items F, G and H. The motion was approved 4-0.

5. PRINCIPAL/STAFF REPORTS – Early Learning Center Director, Amy Nelson, Jr/Sr High School Principal, Jason Nelson, Elementary Principal, Kresta Byington and Elementary Assistant Principal, Alyssa Olsen each reported on their buildings.
6. SUPERINTENDENT REPORT - Superintendent Jon Tienhaara talked about business report, budget summary, FTE report and the Pacific County Treasurer's report.
7. CONSENT AGENDA

- A., B. The Board reviewed and approved by signing September and October 2025 Payroll and AP vouchers #119393 through #119484 in the amount of \$1,436,607.73 for the General Fund, voucher #200619 in the amount of \$797.62 for the Capital Projects Fund and vouchers #400456 through #400459 in the amount of \$18,767.91 for the Associated Student Body Fund.
- C. Approved minutes of the September 2025 regular meeting.
- D. Approved purchase of playground equipment.
- E. Approved APEX proposal for Hazardous Building Materials Survey & Abatement Design.
- F. Approved 2025-26 HiCap Plan.
- G. Approved 2025-26 Meyer-Stevens & Toohey Co. Inc. Student School Insurance.
- H. Approved out of endorsement teaching assignments.

A motion was made by James Rose and seconded by Andrew Seaman to approve the consent agenda items A, B, C, D, E, F, G and H. The motion was approved 4-0.

8. PERSONNEL

- A. HIRES – None.
- B. RESIGNATIONS – None.

9. OLD BUSINESS

- A. Board Policy Second Reading/Adopted [WSSDA Policy Update]
 - a. 2161P Procedure Special Education and Related Services for Eligible Students
 - b. 2410P Procedure Graduation Requirements
 - c. 3143 Policy Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm
 - d. 3210 Policy Nondiscrimination
 - e. 4260 Policy Use of School Facilities
 - f. 1310 Policy Policy Adoption, Manuals, and Administrative Procedures

- g. 2420 Policy Grading and Progress Reports
- h. 3226 Policy Procedure Interviews and Interrogations of Students on School Premises
- i. 3421P Procedure Child Abuse and Neglect
- j. 5010 Policy Nondiscrimination and Affirmative Action
- k. 5260 Policy Procedure Personnel Records

A motion was made by Wendy Manlow and seconded by Andrew Seaman to adopt the policies. It was approved 4-0.

10. NEW BUSINESS

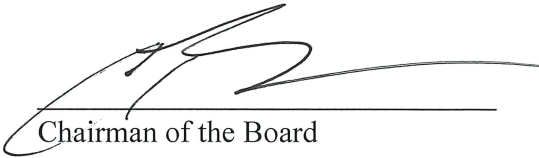
- A. Board Policies First Reading [WSSDA Policy Update]
 - a. 1630 Policy Evaluation of the Superintendent
 - b. 2020P Procedure Course Design, Selection, and Adoption of Instructional Materials.
 - c. 3416P Procedure Medication at School
 - d. 3425 Policy Accommodating Students with Adrenal Insufficiency
 - e. 5000 Policy Recruitment, Selection, and Evaluation of Staff
 - f. 1210 Policy Annual Organization Meeting
 - g. 2021P Procedure Library Information and Technology Programs

11. EXECUTIVE SESSION – No executive session.

12. ADJOURNMENT – James Rose motioned and Wendy Manlow seconded to adjourn the regular board meeting at 6:59 pm. It was approved 4-0.

Announcements – The next Regular Board of Directors Meeting will be **November 20, 2025** at 6:30 pm in the library.



Secretary to the Board

Chairman of the Board