JOB DESCRIPTION
Tahoe Truckee Unified School District

GROUNDSKEEPER

Purpose Statement:

The job of Groundskeeper is done for the purpose/s of maintaining attractive grounds area/s; protecting against erosion; maintaining grounds for assemblies and/or recreational activities (e.g. track, football, graduation, etc.); and ensuring assignments are completed in a safe, proper and timely manner.

Not Evaluated Functions

- Assists other personnel as may be required for the purpose of supporting them in the completion of their work activities.
- Cleans landscaped areas and related items (e.g. storm drains, litter, etc.) for the purpose of preventing flooding and removing hazards.
- Coordinates with site, administration and athletic coaches for the purpose of adjusting irrigation schedules, field preparation, etc.
- Evaluates landscaped areas, equipment, sprinkler systems and grounds (e.g. fields, parking areas, etc.) for the purpose of identifying repairs and/or replacement needs, maintain schedules and preventing erosion.
- Plants various landscaping materials (e.g. lawns, shrubbery, flowers, etc.) for the purpose of keeping the areas attractive and for protection against erosion.
- Prepares documentation for the purpose of providing written support and/or conveying information.
- Prepares grounds and athletic fields (e.g. assemblies, graduation, ball fields, courtyards, flower beds, etc.) for the purpose of providing adequate, attractive and safe areas for assemblies, athletic events and/or recreational activities.
- Responds to emergency situations for the purpose of resolving immediate safety concerns.
- Transports various items (e.g. tools, equipment, supplies, etc.) for the purpose of ensuring the availability of materials required at job site.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to Specific skills required to satisfactorily perform the functions of the job include: none specified.

Responsibility

Responsibilities include: .

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: Generally the job requires 100% sitting, % walking, and % standing. This job is performed in a generally clean and healthy environment.

Experience

Education

Required Testing

None Specified

Certificates & Licenses

None Specified

Continuing Educ. / Training

None Specified

Clearances

None Specified

FLSA Status

Approval Date

Salary Grade