

# GREEN TOWNSHIP BOARD OF EDUCATION AGENDA

## Regular Meeting December 10, 2025

Time: 7:00 p.m.

Place: Green Hills School - Library

### I. CALL TO ORDER

#### A. FLAG SALUTE

#### B. OPEN PUBLIC MEETINGS ACT STATEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

#### C. ROLL CALL

		Term	Roll Call
Mr.	CJ Bilik	2025	
Mrs.	Marie Bilik	2026	
Mrs.	Ann Marie Cooke	2027	
Mrs.	Alyssa Eisner	2027	
Mrs.	Heather Ellersick	2027	
Mrs.	Amy Jones	2025	
Mrs.	Maureen McGuire	2026	
Mrs.	Kristin Post	2025	
Dr.	Melissa Vela	2026	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA		

#### D. Mission

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

**E. 2025-2026 District Goals**

Goal 1: Bolster student performance in Mathematics through an efficient use of intervention and support, data collection and analysis, and grade level attention to skill development for all students.

Goal 2: Bolster student performance in English Language Arts through an efficient use of intervention and support, data collection and analysis, and grade level attention to skill development for all students.

Goal 3: Amplify the good through connectivity and belonging for all students by focusing attention on positive attributes, understanding challenges through the student lens, and empowering student voices and perspectives.

Goal 4: Analyze current and projected trajectory of fixed and known budget related data and develop a strategic plan to address short term financial stability in the district and longitudinal analysis to generate a financial forecast.

**II. PRESENTATIONS**

Parette Somjen Architect Firm - Middle School Flooring Update

BOE Finance Training-Kelly Mitchell

Presentation to Mr. CJ Bilik for his outstanding service to the Green Township Board of Education

**Resolutions:**

**IN RECOGNITION AND APPRECIATION FOR:**

CJ Bilik

**WHEREAS**, the Green Township Board of Education consists of a nine member board; and

**WHEREAS**, CJ Bilik has served on the Green Township Board of Education for Three years and eleven months; and

**WHEREAS**, the Green Township Board of Education gratefully acknowledges CJ Bilik's superior commitment, dedication and

**WHEREAS**, the Green Township Board of Education would like to acknowledge CJ Bilik's outstanding service as both a board member and member of the Board's New Jersey School Boards Association delegate (Chairperson), the Operations, Policy, and Personnel Committees; the SCESC Board Member for Green ; and Sick Bank (ad hoc); and

**WHEREAS**, the Board of Education is the governing body for the Green Township School District; now

**THEREFORE BE IT RESOLVED**, that the Green Township Board of Education acknowledges The hard work and dedication of CJ Bilik.

**BE IT FURTHER RESOLVED**, that with the enactment of this resolution, CJ Bilik's Resolution shall be so noted in the minutes and become a part of the permanent record of the Green Township School District; and

**BE IT FINALLY RESOLVED**, that the Green Township Board of Education honors its colleague And friend, CJ Bilik, for his exemplary service to education on behalf of the citizens of Green Township.

This resolution shall take effect immediately.  
Adopted this 10th day of December, 2025

**III. CORRESPONDENCE**

**IV. PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

**V. VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

B. PTA UPDATE - Mrs. Post

C. SCESC UPDATE - Mrs. Bilik

D. LEGISLATIVE UPDATE - Mrs. Eisner

E. BOARD PRESIDENT’S REPORT - Mrs. Bilik

F. SUPERINTENDENT’S REPORT - Dr. Cenatiempo

HIB: There are 0 founded HIB to report since the last BOE meeting.  
Drills: Fire Drill - 11/25/25  
Security Drill - 11/24/25, 12/1/25

G. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT - Mrs. Constantino

**VI. DISCUSSION ACTION ITEMS**

**VII. BOARD BUSINESS - Mrs. Ann Marie Cooke**

A. Motion to accept minutes of the following meetings:

- 1. Regular Meeting of November 19, 2025. (Attachment)

Motion..... Second.....  
/Roll Call/

- 2. Executive Meeting of November 19, 2025.

Motion..... Second.....  
/Roll Call/

B. Motion to accept the HIB report of 2 unfounded HIB from the November 19, 2025 agenda.

Motion..... Second.....  
/Roll Call/

C. Motion to approve the Middle School World Language Enrichment Fundraiser to raise funds to offset costs for class trips for Spanish Language Enrichment. This fundraiser will occur during the week of February 9th. Middle School Students will sell indigenous-made friendships bracelets for \$2 each during lunch periods to K-8. Proceeds will be used to offset costs for bussing and trip costs for students to attend Spanish Language Field Trips.

Cost per Bracelet - \$2 each, Cost to the BOE - \$0, Cost of Bracelets \$0 (Donated by Señora Malloy)

Motion..... Second.....  
/Roll Call/

D. Motion to approve the 26-27 Budget Calendar.

Motion..... Second.....  
/Roll Call/

E. Motion to approve the 26-27 School Year Calendar.

Motion..... Second.....  
/Roll Call/

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

**X. COMMITTEE REPORTS**

**A. CURRICULUM** - Mrs. Maureen McGuire, Chairperson

1. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>
Jeff Shotwell JP Bollette	Sussex Co School Safety Specialist / SRO meeting	New Jersey State Police School Security Unit SCCC Public Safety Complex - 114 Morris Tpk, Frankford Twp	12/11/25	No Cost to BOE
Laura Haugk	Wilson Dyslexia Conference	Virtual	2/26/26	Registration fee \$79.00

Motion..... Second.....  
 /Roll Call/

2. Motion to approve the following field trips:

<b>Teacher</b>	<b>Grade</b>	<b>Trip</b>	<b>Location</b>	<b>Date(s)</b>	<b>Cost</b>
Dara Seminara KerstinMartinka	3rd	Let's Go Science Live Show	Morristown Performing Arts Center 100 Main St Morristown, NJ	1/13/26	Trans. \$325.00 F & R \$107.52
Kyle Mirena	3rd/4th SOAR	Learning Carnival	Morristown Unitarian Universal Fellowship Morristown, NJ	2/11/26	Trans. \$365.00
Kyle Mirena	5th/6th SOAR	Learning Carnival	Morristown Unitarian Universal Fellowship Morristown, NJ	4/22/26	Trans. \$365.00
Erin Moles Sarah Pittenger Jess Zur	K	Nate the Great Musical	Growing Stage Theatre 7 Ledgewood Ave Netcong, NJ	5/5/26	Trans. \$500.00 F & R \$ 67.86
Kimberly Pennington Lori Homentosky Brian Martin Kyle Mirena	7th	Field Learning Experience	NJ Sea Grant Consortium 22 Magruder Road Fort Hancock, NJ	5/26/26	Trans. \$1500.00 F & R \$302.48
Kristen Grzymko Brian Martin Catherine Nowaczyk Kerry Burneyko Marybeth Stiles JP Bollette	8th	Washington DC Trip	Washington DC	6/2/26-6/4/26	Trans. \$8,300.00 F & R \$ 846.95
Kyle Mirena Kristen Grzymko	7th & 8th	Robotics State's Competition	Mount Olive High School 18 Corey Road Flanders, NJ	12/13/25 & 12/14/25	BO Cost to the BOE

Motion..... Second.....  
 /Roll Call/

3. Motion to approve the following staff members as chaperones for the 8th grade trip to Washington DC, June 2026

JP Bollette (Administrator)

Kerry Burneyko (Nurse)  
Brian Martin  
Catherine Nowaczyk  
Marybeth Stiles  
Kristen Grzymko

Motion..... Second.....  
/Roll Call/

4. Motion to approve National Capitol Student Services, LLC (AKA Student Watchers) to provide one uniformed agent for overnight security services for the Washington DC trip on 6/2/26 and 6/3/26 from 10:00 PM until 6:00 AM at a cost of \$488.00 plus parking. This is funded from the student activities account.

Motion..... Second.....  
/Roll Call/

5. Motion to approve the outdoor educational experience at Camp Mason, 23 Birch Ridge Road, Hardwick, NJ, for the 2026-2027 6th grade class to attend from October 27, 2026 through October 29, 2026 with the following chaperones:

Alison Weatherwalks  
Catherine Nowaczyk  
Justin Wynne  
Amy Cole  
Kimberly Pennington

Cost of admission and transportation TBD.

Motion..... Second.....  
/Roll Call/

**B. FINANCE - Mrs. Kristin Post, Chairperson**

**November 2025 Financial Reports (attachment)**

1. Motion to approve the General Fund bills list for November 20, 2025 through December 10, 2025 for a total of \$637,252.90 (attachment)

Motion..... Second.....

/Roll Call/

2. Motion to accept the Board Secretary’s monthly certification, as attached, and that as of November 30, 2025, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(c)3.

Motion..... Second.....  
/Roll Call/

3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of November 30, 2025 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion..... Second.....  
/Roll Call/

4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of November, 2025.

Motion..... Second.....  
/Roll Call/

5. Motion to approve transfers for November, 2025.

Motion..... Second.....  
/Roll Call/

6. Motion to approve the disbursements from November 20, 2025 through December 10, 2025 for the Student Activities Account in the amount of \$18,561.53, Cafeteria Account of \$0.00, and the Business Office Petty Cash Account in the amount of \$0.00. (Attachment)

Motion..... Second.....  
/Roll Call/

7. Motion to approve the 25-26 purchasing manual. (Attachment)

Motion..... Second.....  
/Roll Call

8. Motion to withdraw \$31,470.00 from the maintenance reserve for the maintenance of the septic system.

Motion..... Second.....  
/Roll Call

9. Motion to withdraw \$60,502.10 from the maintenance reserve for Required Maintenance of the school building.

Motion..... Second.....  
/Roll Call

**C. OPERATIONS - Mr. CJ Bilik, Chairperson**

1. Motion to approve the following employee(s) to commence the approved CDL Training Program:

Alison Weatherwalks
---------------------

Motion . . . . . Second . . . . .  
/Roll Call/

2. Motion to approve PSA, Architect of Record to provide professional services up to \$1,500 to install “crack meters”, billed at their contractual rates for the cracks in the floors of the middle school.

Motion . . . . . Second . . . . .  
/Roll Call/

3. Motion to approve the Newton, Andover, Green Grades K-2 recreation basketball program to take place in the Green large or small gymnasium with practices running every Monday and potentially Friday in the small gym for the months of December 2025 to March 2026, with the exception of dates when the school has a scheduled event, which will always take precedence.

Motion..... Second.....  
/Roll Call/

**D. PERSONNEL - Dr. Melissa Vela, Chairperson**

- 1. Motion to accept the resignation of employee number 53546513, effective November 21, 2025, at the recommendation of the Superintendent.

Motion . . . . . Second . . . . .  
/Roll Call/

- 2. Motion to approve the reimbursement the expenses of substitute school nurses for the 25/26 school year to become certified, including background check and certification costs, not to exceed \$200 per candidate.

Motion . . . . . Second . . . . .  
/Roll Call/

- 3. Motion to approve the following staff members for the 7th period overage stipend of \$5,000 annually prorated for the number of days worked in this capacity for the 25/26 school year.

Ms. Denuto – Period 3 – Intervention  
Ms. Weatherwalks – Period 7 – Math Intervention  
Ms. Ronsini – Period 5 – Allows 3 PE teachers in Kindergarten Gym

Motion . . . . . Second . . . . .  
/Roll Call/

- 4. Motion to approve the following as substitute school security officers for the 2025-2026 school year, pending background check and paperwork, as recommended by the superintendent.

Tom Leahy

Motion . . . . . Second . . . . .  
/Roll Call/

**E. POLICY - Mrs. Heather Ellersick, Chairperson**

1. Motion to approve the second reading of the following policies.

- P 2530 Resource Materials
- R 2530 Resource Materials
- P 2535 Library Materials
- R 2535 Library Materials
- P 9130 Public Complaints and Grievances
- R 9130 Public Complaints and Grievances

Motion ..... Second .....  
/Roll Call/

**F. NEWTON TUITION COMMITTEE**

**XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS**

This public session is designed for members of the public to speak on non- agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

**XII. CLOSED MEETING**

Closed Meeting Motion was read by \_\_\_\_\_ at \_\_\_\_\_ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege

- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing \_\_\_\_\_

Motion..... Second.....

Roll Call/

**XIII. RECONVENE**

Motion to reconvene into public session at \_\_\_\_\_ pm.

Motion..... Second.....

/Roll Call/

**XIV. BOARD COMMENTS**

**XV. ADJOURNMENT**

Motion that the Board of Education shall adjourn at \_\_\_\_\_ pm.

Motion..... Second.....

/Roll Call/

**Next Meeting Date:**

January 5, 2026

**Vision**

Empower students and staff to embrace their individual strengths in a safe, supportive environment that fosters a love of learning while pursuing their full potential.