

**RECORD OF PROCEEDINGS**  
**MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION**  
**REGULAR MEETING**  
**NOVEMBER 11, 2025**

**ROLL CALL**

The West Muskingum Board of Education held its regular meeting on November 11, 2025 at 5:00 p.m. in the West Muskingum Administrative Center. Mr. Farley called the meeting to order.

Roll Call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

**46-081 Additions to the Agenda**

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to approve the Addendum to the Agenda. Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea. Motion carried.

**TREASURER'S REPORT**

**46-082 Minutes**

Motion made by Mr. Ankrum, seconded by Mrs. MacLaine to approve the minutes from the Regular Board Meeting on October 9, 2025. Roll Call: Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

**46-083 Financial Report**

Motion made by Mr. Melsheimer, seconded by Mr. Ankrum to approve the financial reports for October 2025, as presented. Roll Call: Mr. Melsheimer, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

**SUPERINTENDENT'S REPORT - PERSONNEL**

**46-084 Retirement(s)**

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the following retirement(s):

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Karen Davis	WMHS Teacher	May 31, 2026

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

**46-085 Classified New Employee Contract(s)**

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the following classified contract(s), salary based on negotiated agreement, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Sara Wisecarver	Bus Driver/Aide (floating)	November 24, 2025

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

**RECORD OF PROCEEDINGS  
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION  
REGULAR MEETING  
NOVEMBER 11, 2025**

**46-086 Resignation(s)**

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the following resignation(s):

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Zachery Bunting	District Technology Assistant	November 30, 2025

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

**46-087 Supplemental/Limited 3313.53 Contract(s) FY26**

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to approve the following Supplemental/Limited 3313.53 Contracts for the 2025-2026 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Anna Clark	Wrestling Coach	Volunteer
Austin Buty	Wrestling Coach	Volunteer
Makenna Shiets	Cheerleading Advisor – Winter	Volunteer
Sam Wiseman	WMHS Assistant Baseball	Volunteer
Kelly Wohlgamuth	Resident Educator Coordinator	\$1,583.24
Claire McCann	Resident Educator – Year 1	\$1,583.24
Sean Stevens	Resident Educator – Year 1	\$1,583.24
Adam Foltz	Resident Educator – Year 1	\$1,583.24
Jen Hreha	Resident Educator – Year 1	\$1,583.24
Jen Bradford	Resident Educator – Year 1	\$1,583.24
Michele Merriam	Resident Educator – Year 1	\$1,583.24
Heidi Wagner	Resident Educator – Year 2	\$1,583.24
Darrin Vensil	Resident Educator – Year 2	\$1,583.24

Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea. Motion carried.

**46-088 Indoor Track and Field**

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to approve the following as volunteer coaches of the Indoor Track and Field Club for the 2025-2026 school year

Courtney Prang, Head Coach	Jason Wayne, Assistant Coach
Bob Moon, Assistant Coach	Ty Shawger, Assistant Coach
Benton Mowery, Assistant Coach	

Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea. Motion carried.

**46-089 Snow Removal**

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the following as temporary employee(s), as needed, for snow removal for the 2025-2026 school year at the rate of federal minimum wage per hour:

David (Tommy) Duemmel, Jr.  
John Kimble

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

**RECORD OF PROCEEDINGS  
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION  
REGULAR MEETING  
NOVEMBER 11, 2025**

**46-090 Gate workers / Tournament Workers**

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the following:

- **Gate Worker – Fall Sports**

Amy Kennedy	Michelle Wiseman	Cheryl Drumheller
Courtney Kuhn	Jeff Nezbeth	

- **Gate Worker – Winter Sports**

John Kelley	Tina Jones	Monica Davis
Kylee Martin	Mark Johnson	Kayleigh Willison
Ann Howard	Amy Johnson	John Crawford
Ann Thorne	Michelle Wiseman	Courtney Kuhn
Jeff Nezbeth	Josh Middleton	

- **Fall Tournament Workers**

<u>Name</u>	<u>Position</u>	<u>Name</u>	<u>Position</u>
Josh Willison	Game/Site Manager	Cole Smith	Officials Host
Daryl Satterfield	Asst. Game/Site Manager	JD Kullman	Scoreboard
Nate Brownrigg	Team Host/Media Coordinator	Andrew Dent	Announcer
Tom Crowley	Team Host/Media Coordinator	AJ Eppley	Trainer
Darren Vensil	Team Host/Media Coordinator	Tina Jones	Gate Worker
Michelle Wiseman	Gate Worker		

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

**46-091** Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the following:

- **WMLSD Classified Substitute List**

WMLSD Classified substitute list as maintained by the Superintendent’s Office. Additions will be approved monthly as needed, pending proper completion of personnel requirement.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Mark Johnson	Custodian	November 12, 2025

- **MVESC Master Certificate Substitute List**

November 2025 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, abstain; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

**SUPERINTENDENT’S REPORT**

**46-092 WMHS Curriculum Guide FY27**

Motion made by Mrs. MacLaine, seconded by Mr. Melsheimer to approve the following courses for “Advanced Science” credit:

- 010945 Animal Anatomy and Physiology
- 010125 Animal and Plant Science
- 010915 Animal Health

Roll Call: Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

**RECORD OF PROCEEDINGS**  
**MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION**  
**REGULAR MEETING**  
**NOVEMBER 11, 2025**

**46-093 WMHS Student Handbook**

Motion made by Mr. Melsheimer, seconded by Mrs. MacLaine to approve Social Probation Administrative Guideline, effective immediately. Roll Call: Mr. Melsheimer, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

**46-093 Donations**

Motion made by Mr. Melsheimer, seconded by Mr. Ankrum to approve the following donations:

- Ohio Lottery Commission to Chelsie Wright for supplies - \$1,000.00

Roll Call: Mr. Melsheimer, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Farley, yea. Motion carried.

**Discussion Items**

- Proposal from Claybusters Organization to earn High School varsity letters
- Auxiliary Gymnasium

**46-094 Adjourn**

Motion made by Mr. Ankrum, seconded by Mrs. MacLaine to adjourn at 6:02 p.m. Roll Call: Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion Carried.

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Board President