

**RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 9, 2025**

ROLL CALL

The West Muskingum Board of Education held its regular meeting on October 9, 2025 at 5:00 p.m. in the West Muskingum Administrative Center. Mr. Farley called the meeting to order.

Roll Call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

TREASURER'S REPORT

46-058 Minutes

Motion made by Mr. Ankrum, seconded by Mr. Melsheimer to approve the minutes from the Regular Board Meeting on September 11, 2025. Roll Call: Mr. Ankrum, yea; Mr. Melsheimer, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

46-059 Financial Report

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the financial reports for September 2025, as presented. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-060 Appropriation and Amended Certificate Modifications

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to approve the Appropriation and Amended Certificate Modifications, as presented. Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea. Motion carried.

46-061 Then and Now

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the Then and Now Certificate for vendor C&T Design for a milk cooler in the amount of \$4,012.96. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

46-062 Forecast Presentation

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to approve the Financial Forecast, as presented, for the period 2026-2029. Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea. Motion carried.

SUPERINTENDENT'S REPORT - PERSONNEL

46-063 Resignation(s)

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve the following resignation(s):

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Cassandra Pettit	Bus Driver (floating)	September 26, 2025
Randy Karns	Bus Driver	January 5, 2026
Bill Murphy	Boys Soccer Coach (from 1.0 FTE to .5 FTE)	

Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

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46-064 Classified New Contract(s) FY26

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to approve the following new classified contract(s) for FY26 school year, salary based on negotiated contract, pending proper completion of personnel requirements.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
LeighAnn Moyer	WMHS Secretary	October 13, 2025
Melissa Burkhart	Bus Driver (floating)	October 20, 2025

Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea. Motion carried.

46-065 Supplemental/Limited 3313.53 Contract(s) FY26

Motion made by Mr. Melsheimer, seconded by Mrs. MacLaine to approve the following Supplemental/Limited 3313.53 Contracts for the 2025-2026 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Jeff Nezbeth	Boys Basketball Assistant Coach	\$3,562.29
Wesley Woodie	Boys Basketball JV Coach	\$3,562.29
Eric Taylor	Boys Basketball Freshman Coach	\$2,374.87
Connor Paima	Boys Basketball 8th Grade Coach	\$2,374.87
Bill Murphy	Boys Basketball 7th Grade Coach	\$2,374.87
Jen Moody	Girls Basketball Assistant Coach	\$3,562.29
Dave Boyer	Girls Basketball Assistant Coach	Volunteer
Kyle Gentil	Girls Basketball Assistant Coach	Volunteer
Gage Newsom	Girls Basketball 8th Grade Coach	\$2,374.87
Jordan Mitchell	Girls Basketball 7th Grade Coach	\$2,374.87
Caitlyn Drake	Girls Basketball MS Coach	Volunteer
Erin Scott	Varsity Swimming	Volunteer
Daryl Satterfield	Event Manager – Winter	\$1,665.00
Bill Murphy	Boys Soccer Asst. Coach (1 FTE to .5 FTE)	\$1,187.44
Ryan Hetrick	Boys Soccer Asst. Coach (.5 FTE to 1 FTE)	\$2,374.87
Matt Weingarth	Boys Soccer Asst. Coach (volunteer to .5 FTE)	\$1,187.43
Emma Williams	Girls Soccer Asst. Coach (.5 FTE to 1 FTE)	\$2,374.87
Sierra Adlesic	VR Cheerleading Asst. Advisor - Winter	Volunteer
Keolani Gill	WMMS Cheerleading Advisor - Winter	\$1,583.24
Micah Curtis	WMMS Cheerleading Advisor - Winter	Volunteer
Abby Groves	WMMS Cheerleading Advisor - Winter	Volunteer

Roll Call: Mr. Melsheimer, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

46-066 Leave(s) of Absence

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick and personal leave. If applicable, the remainder of FMLA will be unpaid leave.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Ashley Linger	WMES Teacher	September 18, 2025
Larry Clapper	WMMS Custodian	November 13, 2025
Jennifer Bare	WMMS Cook	October 6, 2025

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried

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46-067 Unpaid Leave of Absence

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve unpaid leave for the following employee(s). Accumulated personal days will be used before unpaid leave.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Paula Davis	Bus Driver	Feb. 26, 2026 – Mar. 2, 2026 (3 days)

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-068 WMLSD Classified Substitute List

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the WMLSD Classified substitute list as maintained by the Superintendent’s Office. Additions will be approved monthly as needed, pending proper completion of personnel requirement.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Gayle Kreager	Secretary	October 10, 2025

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-069 MVESC Master Certificate Substitute List

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the October 2025 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

SUPERINTENDENT’S REPORT

46-070 December Board Meeting

Motion made by Mr. Melsheimer, seconded by Mr. Ankrum to approve the December Board Meeting date change to Wednesday, December 3, 2025, at 5:00 p.m. at the Administration Center. Roll Call: Mr. Melsheimer, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

46-071 Group Healthcare

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the OSBC fully funded Group Healthcare Plan Renewal with a 7.4% premium rate increase, effective January 1, 2026, and Vision rate increase of 1.6%, effective January 1, 2026. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Melsheimer, abstain; Mr. Farley, yea. Motion carried.

46-072 Special Education Model

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the ODEW Special Education Model Policies and Procedures, as presented. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-073 Washington, DC Field Trip

Motion made by Mr. Ankrum, seconded by Mr. Melsheimer to approve the participation of 8th grade students to attend the Washington, DC Field Trip scheduled for May 11-May 13, 2026. Roll Call: Mr. Ankrum, yea; Mr. Melsheimer, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

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46-074 Board Policies

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the 1st and 2nd reading of the following Board Policies:

- EEACD-R-2 - Drug Testing for Motor Van Drivers
- DJC - Bidding Requirements
- IGBB - Programs for Students Who Are Gifted
- IGD - Cocurricular and Extracurricular Activities
- IGDJ - Interscholastic Athletics
- IKA - Grading Systems
- IKEB (V1) - Acceleration
- IND/INDA - School Ceremonies and Observances/Patriotic Exercises
- JEDC - Religious Expression Days
- JEFB - Released Time for Religious Instruction
- BF - Board Policy Development and Adoption
- DBD - Budget Planning
- DE - Revenues From Tax Sources
- DID - Inventories / Fixed Assets
- DLC - Expense Reimbursement
- EBC - Emergency Management and Safety Plans
- EEA - Student Transportation Services
- EEAC - School Bus Safety Program
- EEACC-R (Also JFCC-R) Student Conduct on District Managed Transportation
- EEACD -Drug Testing for Motor Van Drivers and District Personnel Required to Hold a Commercial Driver's License
- EEAD - Non-Routine Use of School Buses and Motor Vans
- EHA - District Records Commission, Records Retention and Disposal
- EHC - Cybersecurity
- FD (Also KBE) -Tax Issues
- FEF - Construction Contracts Bidding and Awards
- GBQ - Criminal Records Check
- GCI - Professional Staff Assignments and Transfers
- IGAE - Health Education
- IGBEA -Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
- IGBEA-R -Reading Skills Assessment and Intervention (Third Grade Reading Guarantee)
- IKE - Promotion and retention of Students
- JECBB (Adjacent District) - Interdistrict Open Enrollment (Adjacent District)
- JED - Student Absences and Excuses
- JEDA - Truancy
- JFCK - Use of Cellphones and Electronic Communications Devices by Students
- JHG - Reporting Child Abuse and Mandatory Training
- KBA - Public's Right to Know
- AFD (Also GDN) -Evaluation of Support Staff
- EEACE -School Bus Idling
- GCL - Professional Staff Development Opportunities
- GDL - Support Staff Development Opportunities

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

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46-075 Donations

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve the following donations:

- Ken Brown's Auto Service to West Muskingum Athletic Department (In Memory of Bob Melsheimer) - \$200.00
- Larry, Mark and Peg Law, Jeri and Tim Perry to West Muskingum Athletic Department (In Memory of Philip MacLaine) - \$150.00
- Schweitzer Engineering Laboratories (SEL) to West Muskingum High School for educational purchases - \$100.00

Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-076 Adjourn

Motion made by Mr. Ankrum, seconded by Mr. Melsheimer to adjourn at 6:39 p.m. Roll Call: Mr. Ankrum, yea; Mr. Melsheimer, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion Carried.

Treasurer

Board President