



BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT

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Where inspiring excellence is our standard and student achievement is the result

Dr. Brian Repici
Superintendent



Scott Kipers

Board Secretary, Business Administrator

Julie A. Scully

Assistant Superintendent

December 8, 2025

To: Community Partners

Re: Use of Facility Policy Change

We are writing to inform you of important updates regarding the use of our district's facilities. The Board of Education has approved revisions to the existing [Board of Education Policy 7510: Use of Facilities](#), alongside the implementation of a new facility management system, both of which will become effective on **January 1, 2026**.

Our school facilities are valuable community assets, and these changes are designed to streamline the reservation process, improve the efficiency of facility management, and ensure the long-term sustainability of our buildings and grounds for all users. We appreciate your patience while we work out some system inefficiencies and technological barriers.

Key changes you should be aware of include:

- **Updated Policy Guidelines:** Revisions to Policy 7510 formalize procedures for facility usage requests, prioritize school-sponsored activities, and outline clear responsibilities for all external organizations and groups. We have implemented these changes due to inconsistencies in the application approval process. Be aware that some of the charges for the use of our district's facility may increase.
- **New Facility Management System:** We are introducing a modernized online system for all facility reservations. This platform will provide an interface for checking availability, submitting requests, invoicing, and managing permission.
- **Potential for Additional Charges:** Due to increasing operational costs, including utilities, custodial services, insurance costs, and maintenance of our buildings, the updated policy may introduce or revise existing fees for certain external uses of our facilities. These charges will help offset the expenses associated with opening our schools outside of standard instructional hours.

We encourage all community organizations, sports leagues, and groups that currently utilize or plan to utilize our school facilities to review the updated policy. We appreciate your understanding and cooperation as we implement these necessary changes to better serve our entire community.

TRITON REGIONAL HIGH SCHOOL

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Runnemede, NJ 08078-1796
(856) 939-4500 • Fax (856) 939-4724

Mrs. Melissa Sheppard, Principal

HIGHLAND REGIONAL HIGH SCHOOL

450 Erial Road
Blackwood, NJ 08012-4599
(856) 227-4100 • Fax (856) 227-3619

Mr. Ryan C. Varga, Principal

TIMBER CREEK REGIONAL HIGH SCHOOL

501 Jarvis Road
Erial, NJ 08081-2169
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Mrs. Kelly A. McKenzie, Principal



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