

Licking Valley Board of Education
 Licking Valley High School Media Center, 100 Hainsview Dr., Newark, Ohio
 December 8, 2025, at 6:00 PM

Vision Statement: Every adult helping every child learn and grow every day

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda items titled Public Comment - Agenda Items Only and Public Comment - Non-Agenda Items Only." Licking Valley Board Policy 0165.1 - REGULAR MEETINGS

I. REGULAR BUSINESS

A. ROLL CALL

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

B. MOMENT OF SILENCE FOR PRAYER, REFLECTION, OR MEDITATION

C. PLEDGE OF ALLEGIANCE

D. PRESENTATION and ADOPTION OF AGENDA

Adoption of the agenda

Recommended Action: Motion to adopt the agenda as presented.

Motion by: _____ Seconded by: _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

E. PUBLIC COMMENT (AGENDA ITEMS - 30 MINUTES ALLOTTED)

F. SPECIAL REPORT

- **Student Spotlight**
 - Marching Band Recap - Mr. John Barrett
 - Fall Student Athletes - 1st Team LCL Award Winners - Mr. Mark McCullough

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- **Community Member Spotlight** - Mr. Drake McArtor
- **Board Policy Committee Update** - Mrs. Julie Stedman

II. TREASURER’S REPORT

A. Meeting Minutes

Recommended Action: Approval of minutes from the November 10, 2025, Regular Board Meeting and the December 4, 2025, Special Board Meeting.

B. Amending and Filing Certificates

Recommended Action: Approval of appropriations and adjusting/filing amended certificates (including the 412 certificates) and appropriation codes to reflect additional incomes, transfers, advances, and expenditures necessary for the month.

- Appropriations and estimated resources

C. Transfer Funds

Recommended Action: To approve the transfer of funds listed below for student participation and admission at district activities:

1. Athletics from 001-0000 to 300-9200: \$29,497
2. Band from 001-0000 to 300-9205: \$185.50
3. Choir from 001-0000 to 300-9266: \$185.50
4. Drama from 001-0000 to 300-9287: \$250.00

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

D. Field House Ground Lease

Recommended Action: To approve the resolution to payoff of the field house ground lease and transfer of remaining funds as presented.

This resolution authorizes the Treasurer to:

- Pay off the Field House ground lease obligation in an amount equal to the remaining principal balance plus accrued interest as of the payoff date;

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- Record and complete the transaction;
- Close Fund 003-9012 (Field House PI Fund) effective upon completion of the payoff; and
- Transfer the remaining cash balance from Fund 003-9012 to the District's permanent improvement fund 003-0000, in an amount equal to the actual fund balance available at the time of transfer.

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

E. New Fund

Recommended Action: To approve the creation of a new Permanent Improvement Fund 003-9001 within fund 003 for providing capital improvements and related expenditures and deposit into this fund any Board-approved transfers, donations, interest earnings, or other lawful revenues.

- 003-9001

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

F. Approval of Resolution Requesting Authorization for Bond Retirement Transfer

Recommended Action: Approve the Resolution Requesting Authorization from the Licking County Budget Commission to Transfer Monies from the Bond Retirement Fund to the Specified Permanent Improvement Fund, as presented.

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This resolution authorizes the Treasurer to formally request approval from the Licking County Budget Commission to transfer allowable excess funds in the amount of approximately \$153,460.55 from the Bond Retirement Fund to the designated Permanent Improvement Fund.

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

III. SUPERINTENDENT'S RECOMMENDATIONS

A. PERSONNEL

Recommended Action: Approve the personnel changes listed.

Official employment for all of our new hires is contingent upon the satisfactory completion of a criminal records background check as required by ORC 3319.291, and receipt of an appropriate certificate or license from the Ohio Department of Education.

1. Resignations/Retirements

Retirements

First Name	Last Name	Assignment	Effective Date
Angela	Harrison	Elementary Assistant Principal	June 30, 2026

2. Substitutes 2025-2026

a. Substitute Custodian (Call-in)

Evan Fee

b. Substitute Teacher

Connor Fee, Amy Flavin

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3. Home Instruction

Recommended Action: To approve Brian Ramsey for home instruction at a rate of \$25/hour retroactive to 11/24/25.

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

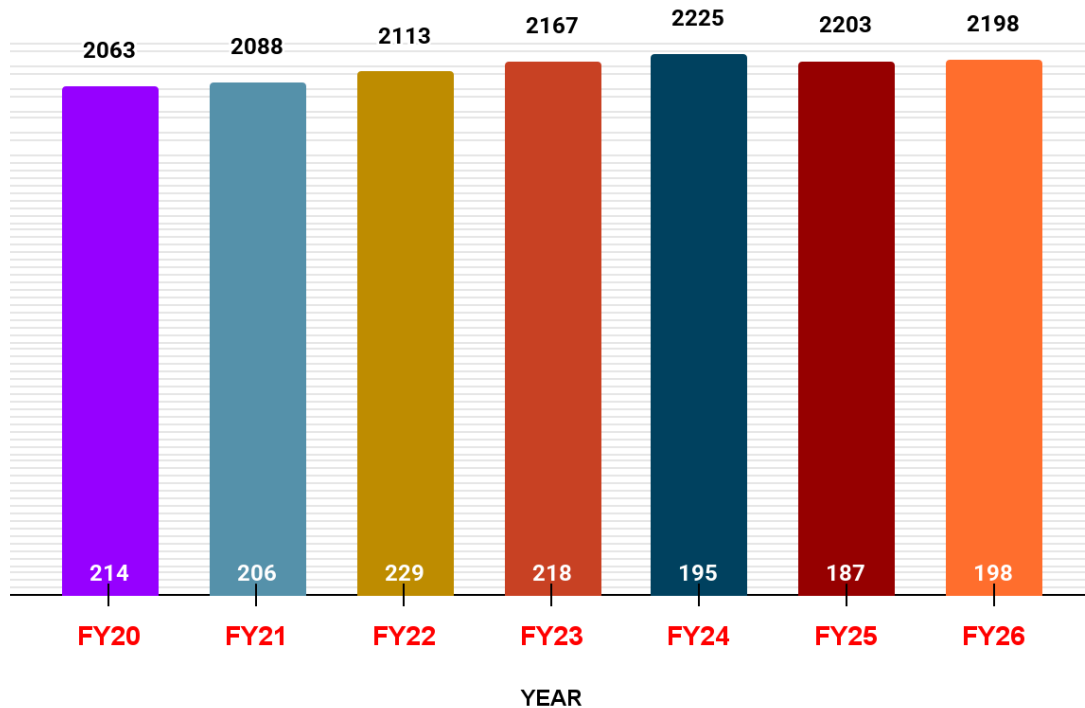
B. STUDENTS/CURRICULUM

It is recommended that the Student/Curriculum items be accepted.

1. Enrollment

District Head Counts FY20-FY26 (Includes C-TEC)

NOTE: Incoming open enrollment counts for each year are shown within each bar in the chart.



2. Licking Valley Local School District Incidents of Bullying Report
2025-2026

Board Policy: 5517.01 - Bullying and Other Forms of Aggressive Behavior

Harassment, intimidation, or bullying means:

- A. **Any intentional written, verbal, electronic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s); or violence within a dating relationship.**
- B. **"Electronic act" means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.**
Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well being.

a. Licking Valley High School

Grade	Males	Females	Grade Count
09	0	0	0
10	0	0	0
11	0	0	0
12	0	0	0
TOTAL	0	0	0

b. Licking Valley Middle School

Grade	Males	Females	Grade Count
06	0	0	0
07	0	0	0
08	0	0	0
TOTAL	0	0	0

c. Licking Valley Elementary

Grades K-5	Males	Females
TOTAL	0	0

3. Suspension/Expulsions Report

a. Licking Valley High School (3 Vape-Related Incidents)

Discipline Type	Day(s)	Incident(s)
After-School Work Program	1	4
Bus Suspension	6	2
In-School Suspension	1	2
In-School Suspension	2	1
In-School Suspension	3	2

b. Licking Valley Middle School (0 Vape-Related Incidents)

Discipline Type	Day(s)	Incident(s)
In-School Suspension	1	16
In-School Suspension	2	5
In-School Suspension	3	3
Out-of-School Suspension	3	4
Out-of-School Suspension	4	1
Out-of-School Suspension	5	2
Out-of-School Suspension	7	1

c. Licking Valley Intermediate (0 Vape-Related Incidents)

Discipline Type	Day(s)	Incident(s)
None		

d. Licking Valley Primary (0 Vape-Related Incidents)

Discipline Type	Day(s)	Incident(s)
None		

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4. Remote Learning Plan

Recommended Action: To approve the Remote Learning Plan for the 2025-2026 school year effective August 1, 2025.

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

C. GIFTS/DONATIONS

It is recommended to accept the gifts/donations listed below:

Donations Received Between November 7, 2025 - December 5, 2025

Date	Donation Recipient	Amount	Received From
11/12	HS Principals Fund	\$500.00	Ratai Builders
11/12	HS Panther Pantry	\$50.00	Phillip Clark in memory of Millie Clark
11/12	MS Panther Pantry	\$400.00	Virginia Conrad
11/12	HS Principals Fund	\$500.00	Blank Dental
11/12	HS Principals Fund	\$500.00	Wheeland Plumbing and Heating
11/13	MS Panther Pantry	\$400.00	James & Linda Lawrence
11/14	HS Panther Pantry	\$250.00	American Legion Auxiliary Unit
11/14	HS Panther Pantry	\$250.00	Heather Pettet
11/14	Youth to Youth	\$1,500.00	Matesich Distributing
11/19	MS Panther Pantry	\$400.00	Anonymous Donation
11/21	MS Panther Pantry	\$500.00	Doug & Lynn Anders
11/21	HS Panther Pantry	\$345.00	Melanie Roberts
11/21	HS Panther Pantry	\$200.00	Michael & Julie Strohacker
11/21	HS Panther Pantry	\$800.00	Anna Hess - Food Drop Off
11/24	HS Panther Pantry	\$700.00	Rickell Duston - Toothbrush and Paste Kits
11/25	HS Panther Pantry	\$300.00	Craig Nethers - Gift Cards

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Date	Donation Recipient	Amount	Received From
11/25	HS Panther Pantry	\$500.00	Michael Melfi - Gift Cards & Food Donation
11/25	HS Panther Pantry	\$500.00	Steve & Jeanne Melfi
11/25	HS Panther Pantry	\$100.00	Kenneth & Marla Howes
11/25	HS Panther Pantry	\$500.00	Toboso UM Church
11/25	HS Panther Pantry	\$100.00	David & Sandra Hummel
11/25	HS Panther Pantry	\$100.00	James & Braquel Carlock
11/25	HS Panther Pantry	\$300.00	Vicki & Ricky Vanover
11/25	HS Panther Pantry	\$500.00	Doug & Lynn Anders
11/25	HS Panther Pantry	\$20.00	Amber Walker
11/25	HS Panther Pantry	\$2,780.00	True Core
11/25	HS Panther Pantry	\$300.00	Meghan Fairall
11/25	HS Panther Pantry	\$120.00	Barb Moore, Cheryl Kovach & Joan Bankes
	Total	\$13,415.00	

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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IV. BUSINESS

A. Club Sports

Recommended Action: To approve the following sports as club sports for Licking Valley High School:

Bowling - Boys and Girls

Lacrosse - Boys

Swimming - Boys and Girls

Indoor Track - Boys and Girls

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B. Lee’s Public Water Systems Contract

Recommended Action: To approve the contract with Lee’s Public Water Systems to meet the EPA required information for the Licking Valley High School and Licking Valley Elementary School As submitted for the period 1/1/2026 through 12/31/2026.

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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V. BOARD OF EDUCATION REPORTS/RECOMMENDATIONS

A. NEOLA POLICY (Second Reading)

Recommended Action: To approve the policy changes listed.

Policy	Title
PO2266	NONDISCRIMINATION ON THE BASIS OF SEX IN EDUCATION PROGRAM OR ACTIVITIES (revised)
PO3130	ASSIGNMENT AND TRANSFER (revised)
PO5130	WITHDRAWAL FROM SCHOOL (revised)
PO5136	PERSONAL COMMUNICATION DEVICES (revised)
PO5200	ATTENDANCE (revised)
PO5410	PROMOTION, ACADEMIC ACCELERATION, PLACEMENT, AND RETENTION (revised)
PO6109	ACCEPTANCE OF PAYMENT BY CREDIT CARD (revised)
PO6152	STUDENT FEES, FINES, AND CHARGES (revised)
PO6830	AUDIT (revised)
PO7541	ELECTRONIC DATA PROCESSING DISASTER RECOVERY PLAN (delete)

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Policy	Title
PO8400	SCHOOL SAFETY (revised)
PO8462	STUDENT ABUSE AND NEGLECT (revised)

B. OSBA LEGAL ASSISTANCE FUND

Whereas, the Licking Valley Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

Whereas, The Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

Therefore, the Board hereby resolves to participate in the OSBA LAF for the calendar year 2026, and authorizes the treasurer to pay the LAF \$250.00.

C. OSBA MEMBERSHIP

Recommended Action: To approve the membership with the Ohio School Boards Association. Annual Membership Dues for 2026 are as follows:

- Annual membership Dues - \$6,384.00
- School Management News: Email Delivery Only - \$175.00

D. JANUARY ORGANIZATIONAL MEETING

Recommended Action: To appoint the current School Board President, Drake McArtor to serve as President Pro-tem for the January Organizational School Board Meeting on Monday, January 12, 2026.

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

VI. STUDENT BOARD MEMBER UPDATE

VII. STUDENT ACHIEVEMENT UPDATE

VIII. LEGISLATIVE UPDATE

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IX. PUBLIC COMMENT (NON-AGENDA ITEMS - 30 MINUTES ALLOTTED)

X. BOARD DISCUSSION

XI. EXECUTIVE SESSION

The Board will adjourn to executive session for consideration of the employment or compensation of a public employee, or official.

Motion by: _____ **Seconded by:** _____

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

Time out: _____ Time back: _____

XII. ADJOURNMENT

Motion by: _____ **Seconded by:** _____

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

Time _____