

OAKLAND K-8 PUBLIC SCHOOLS

Office of the Superintendent

and

Secretary of the Board

BOARD OF EDUCATION

Regular Monthly Meeting

Valley Middle School

7:00 PM

MEMBERS OF THE BOARD

Ms. Cooper

Ms. Kilday

Mr. Mazzilli

Mr. Scerbo

Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools

Ms. Annette M. Wells, School Business Administrator/Board Secretary

Schedule of Board of Education Meetings can be found on the District Website:

www.oaklandschoolsnj.org

Next Regular Monthly Meeting:

January 6, 2026 at 7:00 PM

Valley Middle School

PRESIDING OFFICER: _____

DATE: _____

TIME: _____

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on January 12, 2025, and December 2, 2025 in the Municipal Building, the Board Offices, all school offices and copies sent to The Record Newspaper. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according to the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Ms. Kilday	_____	_____	_____
Mr. Mazzilli	_____	_____	_____
Ms. Shelkin	_____	_____	_____
Mr. Scerbo	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette M. Wells, School Business Administrator/Board Secretary
and approximately _____ members of the public.

Report of the Superintendent of Schools

I. MINUTES

- A. Approve the Regular Monthly Meeting minutes from October 14, 2025.
- B. Approve the Work Session minutes from October 14, 2025.
- C. Approve the Executive Session minutes from October 14, 2025.

MINUTES ITEMS A through C

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

II. BUILDINGS AND GROUNDS

Board Liaison: Ms. Shelkin

- A. Approve the safety drill report for the month of October 2025.
- B. Approve the safety drill report for the month of November 2025.

BUILDINGS AND GROUNDS ITEMS A and B

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

III. PERSONNEL

Board Liaison: Ms. Cooper

The Superintendent recommends that the Board of Education approve Personnel Resolutions as per the attached.

PERSONNEL ITEMS A through P

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper ___ Ms. Kilday ___ Mr. Mazzilli ___ Ms. Shelkin ___ Mr. Scerbo ___

IV. REGULAR EDUCATION

Board Liaison: Ms. Shelkin

A. Review the following number of HIB investigations for the period of October 14, 2025 through December 9, 2025 as follows:

Number of HIB Investigations	4
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- B. Approve the submission of the School Safety and Security Plan Annual Review Statement of Assurance to the Bergen County Office of Education.
- C. Approve the VMS Basketball Schedules and locations for the 2025-2026 school year as per the attached.
- D. Approve Mark Bitar as the 2025 Basketball Official Assignor at a rate of \$160 for the 2025-2026 season upon submission of an approved voucher.
- E. Approve the attached list of NJSIAA Basketball Officials for the 2025-2026 school year at a rate of \$70 per game upon submission of an approved voucher.
- F. Approve Valley Middle School Gifted and Talented Grade Seven students to participate in the NJCGTP Junior Model United Nations at a registration fee in the amount of \$300.
- G. Approve the 2026-2027 Calendar as per the attached.

REGULAR EDUCATION ITEMS A through G

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper ___ Ms. Kilday ___ Mr. Mazzilli ___ Ms. Shelkin ___ Mr. Scerbo ___

V. **SPECIAL EDUCATION**

Board Liaison: **Ms. Kilday**

- A. Amend the 2025-2026 out-of-district placement for one student, whose name is on file in the Superintendent’s office to attend Barnstable Academy from September 1, 2025 to November 26, 2025.
- B. Approve the following out-of-district placement contracts for two students, whose names are on file in the Superintendent’s office:
 - The Forum School, Waldwick, New Jersey, from October 20, 2025 to June 19, 2026.
 - The Preschool Integrated Program at Mary A. Hubbard School, Ramsey, New Jersey, from October 27, 2025 to June 19, 2026.
- C. Approve the contract with OTFIT LLC to provide occupational therapy direct services, consultations and evaluations as needed from December 1, 2025 through June 30, 2026 at the rate of \$90 per hour.
- D. Approve the North Jersey Health & Wellness Fee Schedule to provide the following services for the 2025-2026 school year on an as needed basis:
 - Psychiatric Evaluations (\$650)
 - Medical or Psychiatric Clearances (\$450)
 - Medical Office Visits (\$450)

SPECIAL EDUCATION ITEM A through D

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper ___ Ms. Kilday ___ Mr. Mazzilli ___ Ms. Shelkin ___ Mr. Scerbo ___

VI. **FINANCE**

Board Liaison: **Mr. Mazzilli**

- A. Approve the October 2025 certified gross (net & agency) payroll in the amount of \$2,034,210.73.
- B. Approve the November 2025 certified gross (net & agency) payroll in the amount of \$2,066,905.61.
- C. Approve the payment of the attached list of bills in the amount of \$ 8,799,406.77 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- D. Approve the Board Secretary’s certification to the Oakland Board of Education that, as of November 30, 2025 no line-item account has encumbrances and expenditures, which, in total, exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education’s certification that, after a review of the Board Secretary’s and Board Treasurer’s monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.

FINANCE (cont.)

- E. Approve the school year 2025-2026 Budget appropriation transfers for the month ending October 31, 2025.
- F. Approve the school year 2025-2026 Budget appropriation transfers for the month ending November 30, 2025.
- G. Approve the Board Secretary's Financial Report for the month ending October 31, 2025.
- H. Approve the Board Secretary's Financial Report for the month ending November 30, 2025.
- I. Approve the Treasurer of School Monies Report for the month ending October 31, 2025.
- J. Approve the Treasurer of School Monies Report for the month ending November 30, 2025.
- K. Approve staff participation in professional conferences/workshops outside the District, as per the attached.
- L. Approve the wire transfer to the NJ Department of Labor for NJ Unemployment Compensation for \$10,167.62 for the Third Quarter of 2025.
- M. Accept with appreciation the donation of pumpkins, donuts, and apple juice from ShopRite of Oakland to T.O.P.S. Early Childhood Learning for the Halloween Fest.

FINANCE ITEMS A through M

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper ____ Ms. Kilday ____ Mr. Mazzilli ____ Ms. Shelkin ____ Mr. Scerbo ____

VII ADMINISTRATION

Board Liaison: Ms. Kilday

- A. Approve the submission of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2025-2026 school year.
- B. Approve the addendum to the 2025-2027 Lease Agreement with the Wyckoff YMCA to include the leasing of board facilities during the summer for the purpose of offering the Safety Town program.

ADMINISTRATION ITEMS A and B

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper ____ Ms. Kilday ____ Mr. Mazzilli ____ Ms. Shelkin ____ Mr. Scerbo ____

VIII. TRANSPORTATION

Board Liaison: Ms. Kilday

- A. Approve the list of field trips for students in the Oakland School District for the 2025-2026 school year as per the attached.

TRANSPORTATION ITEM A

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

IX. POLICY

Board Liaison: Ms. Cooper

- A. Approve the *first* reading of new/revised Board policies/regulations as listed below:

- P 2422 Statutory Curricular Requirements
- P&R 2530 Resource Material
- P&R 2535 Library Material
- P&R 9130 Public Complaints

POLICY ITEM A

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

X. AUDIENCE PARTICIPATION

XI. EXECUTIVE SESSION (If requested)

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, Harassment, Intimidation and Bullying, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Time Entered Executive Session: _____

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper ___ Ms. Kilday ___ Mr. Mazzilli ___ Ms. Shelkin ___ Mr. Scerbo ___

Topics: _____

Time Executive Session closed: _____

Motion: _____ Second: _____ to Close Executive Session and return to Open Session

ADJOURNMENT:

Motion: _____ Second: _____ Time of Adjournment: _____

Attachments

Minutes:	Work Session- October 14, 2025 Regular Monthly Meeting- October 14, 2025
Buildings & Grounds:	October 2025 Security Drill Report November 2025 Security Drill Report
Personnel:	Personnel Agenda Items
Regular Education:	November 2025 Enrollment December 2025 Enrollment 2025-2026 Basketball Schedules 2025-2026 NJSIAA Basketball Officials 2026-2027 School Calendar
Special Education:	None
Finance:	October 2025 Treasurer Report November 2025 Treasurer Report October 2025 Board Secretary Report November 2025 Board Secretary Report October 2025 Transfers November 2025 Transfers Bills Lists Conferences/Workshops
Administration:	None
Transportation:	Field Trips
Policy:	P 2422 Statutory Curricular Requirements P&R 2530 Resource Material P&R 2535 Library Material P&R 9130 Public Complaints